

# WINSLOW TOWNSHIP BOARD OF EDUCATION

## Regular Board of Education Meeting

### Winslow Township Middle School

Wednesday, February 26, 2025

6:00 p.m. (Board Ethics Training – Media Center) 7:00 p.m. (Regular Meeting - Cafeteria)  
Minutes

- I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/09/2025 and 02/11/2025**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

## II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

## III. ROLL CALL

Present:	Lorraine Dredde	Julie Peterson
	Wanda Glaud	Cheryl Pitts
	Rita Martin	Joe Thomas, Vice President (6:37 p.m.)
	Gerard McManus	John Shaw, President

Absent: Michael Clark

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Jr. Esq., Solicitor

## IV. PLEDGE OF ALLEGIANCE

## V. 2024-2025 DISTRICT GOALS

(Ms. Glaud)

1. **Student Achievement:** Continue to implement best practices for delivering instruction to students. This shall include:
  - Conduct weekly administrative walk-throughs to monitor teaching and learning.
  - Consistently review student assessment data to guide and redirect teaching.
  - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
  - Benchmark assessment for 9<sup>th</sup> grade (Math/Language Arts).
2. **Create a safe and positive learning environment for students and staff:**
  - Strictly enforce the district's Student Code of Conduct.
  - Focus on Upper Elementary School students to modify student behavior in the early grades.
  - Reinforce positive behavior in a specific and genuine way.
  - Approach discipline with care, respect, and the desire to see the good in all students.

3. **Increase Parent, Caregiver, and community engagement in education:**

- Provide opportunities for two-way communication with district stakeholders.
- Continue with communications consortium.
- Focus on refining our communication methods and messages to better market our schools.
- Continue with our public relations with the community.

**VI. BOARD ETHICS TRAINING**

Dr. Laurei Bandlow is a Field Service Representative from the New Jersey School Boards Association (NJSBA). She went over highlights pertaining to the Code of Ethics and the Ethics Statute. A question and answer session ensued.

**A motion was made by Ms. Pitts seconded by Mr. McManus, to adjourn Board Ethics Training at 7:02 p.m.**

Voice Vote: All in favor
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**VII. AWARDS/PRESENTATIONS**

1. School No. 2 Performance

Ms. McBride, the Principal at School 2, introduced students who performed a presentation titled Freedom Fighters: Champions for Equality. The students performed two songs and two dances in celebration of Black History Month.

Dr. Poteat shared that the Winslow Township's High School Girl's Track Team won their 10<sup>th</sup> State Championship. He asked Coach Brown and the track team to come forward. Coach Brown stated that they've had a remarkable season thus far and shared each of the girl's rankings. Dr. Poteat stated that the young ladies are on a National level and we will continue to support the Girl's Track and Field Program. They are very much appreciated.

Dr. Poteat also shared that for the first time in 21 years the Boy's Indoor Track Team has won the State Championship. He stated that he believes this is the first time in Winslow history that both the girls and the boys track team won State Championships at the same time. Dr. Poteat is extremely proud of their success. Coach Custis came forward with the track team, thanked everyone for the opportunity, and shared each of the boy's rankings. Dr. Poteat stated that the boys represented Winslow Township High School, Winslow Township School District, and the Winslow Township Community. They are not only on the State level, but on the National level. He has been waiting a long time for this type of accomplishment across the board. This is our time and we will continue to work hard. Mr. Shaw thanked and congratulated the girls and boys track team and School No. 2 for their Performance.

**VIII. CORRESPONDENCE**

**None at this time.**



## IX. MINUTES

**A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	February 12, 2025	Open Session
Regular Meeting	February 12, 2025	Closed Session

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Abstain
Ms. Dredden	Abstain	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

## X. BOARD COMMITTEE REPORTS

1. **Athletic Committee: Joe Thomas, Chairperson** – Mr. Thomas reported out on Athletic and Marching Band updates.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – None at this time. The next meeting is scheduled for March 6<sup>th</sup> at 6:30 p.m. at the Administration Building.
3. **Education Committee: Rita Martin, Chairperson** – Ms. Martin read the committee minutes. The committee met on February 25<sup>th</sup> at 4:00 p.m. via WebEx. Minutes are attached.
4. **Marketing Committee: Gerard McManus, Chairperson** – None at this time.
5. **Operations Committee: Lorraine Dredden, Chairperson** – Ms. Boyle read the committee minutes. Minutes are attached. The next meeting is scheduled for March 25, 2025.
6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – Ms. Pitts read the committee minutes. The committee met on February 12, 2025 at 6:00 p.m. Minutes are attached. The next meeting is scheduled for March 12, 2025 at 6:00 p.m.
7. **Township Economic Development Council: Joe Thomas, Representative** – None at this time.
8. **Township Municipal Drug Alliance: Joe Thomas, Representative** – None at this time.
9. **Township Planning Board: John Shaw, Representative** – None at this time.

**XI. SUPERINTENDENT'S REPORT**

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations

**Exhibit XI A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Policy #5512	Harassment, Intimidation, or Bullying
Policy #5533	Student Smoking
Regulation #5533	Student Smoking
Policy #7441	Electronic Surveillance in School Buildings and on School Grounds
Regulation #7441	Electronic Surveillance in School Buildings and on School Grounds
Policy #5111	Eligibility of Resident/Nonresident Students
Policy #8500	Food Services

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Professional Development/Workshops & Conferences

**Exhibit XI A: 3**

Approve Professional Development/Workshops as listed in the attached exhibit.

4. Field Trip(s)

**Exhibit XI A: 4**

Approve Field Trips for the 2024/2025 school year as listed in the attached exhibit.

5. Tuition Students

**Exhibit XI A: 5**

Approve the placement of out of district students as listed in the attached exhibit.

6. Terminate Out-of-District Placement(s)

**Exhibit XI A: 6**

Approve to terminate out-of-district placements as listed in the attached exhibit.

7. Homeless Student(s)

**Exhibit XI A: 7**

Approve the placement of Homeless Student(s) as listed in the attached exhibit.

8. Division of Child Protection & Permanency (DCP&P)

**None at this time.**



9. Security/Fire Drills

Approve Security/Fire Drills, for the month of January 2025, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
Early Childhood Education Center	1/7/25	1 min.	Lockdown Drill	12:49 PM
	1/17/25	5 min.	Fire	12:36 PM
School #1	1/21/25	5 min. 28 sec.	Shelter in Place	10:37 AM
	1/30/25	4 min. 45 sec.	Fire	2:41 PM
School #2	1/21/25	17 min. 35 sec.	Shelter in Place	9:17 AM
	1/30/25	5 mi. 5 sec.	Fire	9:52 AM
School #3	1/13/25	7 min.	Shelter in Place	2:35 PM
	1/30/25	8 min.	Fire	2:07 PM
School #4	1/13/25	4 min. 56 sec.	Fire	1:06 PM
	1/29/25	7 min. 26 sec.	Secure Perimeter	10:50 AM
School #5	1/28/25	5 min.	Fire	9:19 AM
	1/30/25	6 min. 40 sec.	Bomb Threat	2:21 PM
School #6	1/29/25	4 min. 40 sec.	Fire	2:10 PM
	1/31/25	6 min. 6 sec.	Shelter in Place	1:35 PM
Winslow Twp. M.S.	1/24/25	15 min.	Lock Down	1:40 PM
	1/28/25	5 min.	Fire	9:02 AM
Winslow Twp. H.S.	1/3/25	11 min.	Fire	1:00 PM
	1/15/25	5 min.	Secure Protocol	12:30 PM

10. Fundraiser(s)

**Exhibit XI A: 10**

Approve Fundraisers as listed below:

School 5

- Read-A-Thon, (3/3/25 – 4/4/25), H.S.A. Renaissance Program

Middle School

- Dave & Busters Power Cards, (3/3/25 – 4/20/25), WTMS Renaissance Program
- Concessions at the Middle School Track Meets, (3/31/25 – 4/14/25), Middle School Spirit Club
- 7<sup>th</sup> Grade Spring Dance, (4/11/25), Middle School Spirit Club
- 7<sup>th</sup> Grade Spring Dance Concessions, (4/11/25), Middle School Spirit Club

High School

- Prom Ticket Sales, (3/1/25 – 5/2/25), Junior Class of 2026

11. School 5 – Read-A-Thon

Approval requested for School 5 to participate in a school wide Read-A-Thon fundraising program from March 3, 2025 – April 4, 2025. Students will pledge to read for a specific amount of time each day during the Read-A-Thon and sponsors will make donations to support the students' efforts. All proceeds raised will benefit the Home and School Association for School 5.

12. School 5 – Guest Reader Day

Approval requested for School 5 to have a Guest Reader Day on March 28, 2025 to support Read Across America. Community leaders and retired staff will be invited to read to students as scheduled throughout the day.

13. School 5 – 6<sup>th</sup> Grade Dance

Approval requested for School 5 to hold their annual 6<sup>th</sup> Grade Dance on Friday, March 21, 2025 from 6:00 PM – 8:00 PM in the school gymnasium.

14. School 5 – Classroom Visitor

Approval requested for School 5 to host Mykal-Michelle Harris, a former New Jersey resident and actress known for her roles in Mixed-ish, Cheaper by the Dozen, Raven's Home, and Disney Jr's Ariel. In celebration of Black History Month, Mrs. Decker's 5<sup>th</sup> grade class highlights famous African Americans and this month she will be highlighting Miss Harris. The visit will be on February 28, 2025 from 1:00 PM – 2:45 PM. This is a private visit for Ms. Decker's class only.

15. Middle School – Association of Black Women Lawyers Virtual Meeting

Approval requested for the Association of Black Women Lawyers to host an optional virtual meeting on Saturday, April 5, 2025 at 10:00 AM. Students will gather to interact with New Jersey Supreme Court Justice Pierre-Louis to ask questions and learn about the New Jersey Supreme Court.

16. Middle School – Mayor Lawrence Visit

Approval requested to have Winslow Township Mayor Marie Lawrence to speak at the Association of Black Women Lawyers after school mentoring group's College and Career Day Meeting on March 31, 2025.

17. Middle School – Orchestra Master Class

Approval requested to have Professor Douglas Mapp of Rowan University to conduct a master class with the Winslow Township Middle School orchestra on March 28, 2025 from 8:30 – 10:30 during periods 1, 2 and 3. Professor Doug Mapp is a world-renowned bassist, and is the principal bassist for the Reading Symphony and the Assistant Principal of the Delaware Symphony. He will be teaching advanced technical skills to the orchestra students.

18. High School - New Jersey Music Educators Association

Approve and ratify Mr. Michael Doheny's attendance at the New Jersey Music Educators Association event on Friday, February 21, 2025.



19. Educational Instruction Services

Approval requested for Hampton Behavioral Health Center, 650 Rancocas Rd., Westhampton, NJ 08060, to provide educational instruction services for a Winslow student admitted for Crisis Intervention Services during the 2024-2025 school year. Cost of \$43.73/hour to be funded by account #: 11-000-217-320-000-10.

20. Book Donation

Approve a donation of diverse book titles and subjects from The New Jersey Garden City Alumnae Chapter of Delta Sigma Theta Sorority Incorporated. The purpose of the donation is to assist the schools with enriching students' academic experiences and to have a positive impact on literacy.

**B. Principal's Update**

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|---|------------------------|
| 1. Harassment, Intimidation & Bullying Report (February 1-15, 2025) | <b>Exhibit XI B: 1</b> |
| 2. Suspension Report  | <b>Exhibit XI B: 2</b> |
| 3. Ethnicity Report   | <b>Exhibit XI B: 3</b> |
| 4. School Highlights  | <b>Exhibit XI B: 4</b> |

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

**XII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

1. Aramark Update **Exhibit XII A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers **Exhibit XII B: 1**

Approve the Line Item Transfers, for the month of December 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XII B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XII B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of December 2024.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XII B: 6**

- a. Approve the Vendor Bill List in the amount of \$ 1,279,002.19 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,275,974.55 as per the attached exhibit.

7. Payroll

**None at this time.**

8. Disposal of School Property and Textbooks

**None at this time.**

9. Use of Facilities

**None at this time.**

10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary, to attend the NJASBO workshop "Purchasing" on March 25, 2025 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per person.



11. Professional Development – New Jersey Association of School Business Officials (NJASBO)

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary and Ms. Regina Chico, Assistant Business Administrator to attend the “2025 NJASBO Annual Conference”. The workshop will be held on June 4 – 6, 2025 in Atlantic City, New Jersey. The cost to the District is \$500 per person, plus mileage and lodging if applicable.

12. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved CCESC vendor:

**Items charged to 11-000-261-420**

CM3 Building Solutions, Inc. # 66CCEPS

Building Automated System Part	Clean, Repair, Maint. – Middle School	\$1,310.00
Building Automated System Part	Clean, Repair, Maint. – High School	\$2,200.46

13. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendors:

**Items charged to 11-000-261-420**

F.W. Webb Company – HCESC-CAT-23-10

Hot Water Heater – School 5	Clean, Repair, Maint.	\$6,324.00
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**Items charged to 11-000-262-610**

General Chemical & Supply – HCESC-CAT-23-02 and HCESC-CAT-23-03

General Supplies	General Supplies	\$12,350.20
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14. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-270-615**

Wolflington Body Co. Inc. – ESCNJ 23/24-21

Parts – Absorbers, Brushings	Transportation Supplies	\$1,077.30
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Wolflington Body Co. Inc. – ESCNJ 23/24-21

Parts – Tensioner, Belts	Transportation Supplies	\$2,392.92
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Wolflington Body Co. Inc. – ESCNJ 23/24-21

Parts – Starter, Sparkplugs, Coils	Transportation Supplies	\$1,088.06
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**Items charged to 11-000-261-420**

Falasca Mechanical, Inc. – ESCNJ 23/24-23

K106 Coil Replacement – Middle School	Clean, Repair, Maint.	\$2,880.80
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The Gillespie Group, Inc. – ESCNJ 23/24-14

Floor Tile – Middle School K106 & K104	Clean, Repair, Maint.	\$26,554.18
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**Items charged to 11-000-262-610**

General Chemical & Supply – ESCNJ 21/22-18

Sanitizer	General Supplies	\$8,062.32
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**Items charged to 20-236-100-600**

CDW Government Inc. – ESCNJ/AEPA-22G

S/R-Inst. Supplies – School 4	Title I 24-25 – Supplies	\$1,194.75
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**Items charged to 11-000-252-500**

CDW Government Inc. – ESCNJ/AEPA-22G

Remote Back-up Service	Other Purchased Services	\$10,395.59
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**Items charged to 12-000-263-730**

Laurel Lawnmower Service Inc. – ESCNJ 22/23-12

Lawn Mower	Equip., Care, & Upkeep	\$20,679.73
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15. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts from the following State Contract vendors:

**Items charged to 11-000-261-420**

W.W. Grainger Inc. – NJ State Contract 25-Fleet-96861

Hot Water Valve – School 3	Clean, Repair, Maint.	\$1,161.12
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**Items charged to 11-000-262-610**

W.W. Grainger Inc. – NJ State Contract 25-Fleet-96861

Maintenance Supplies	General Supplies	\$6,713.19
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**Items charged to 11-000-270-420**

Chas S. Winner, Inc. – NJ State Contract #40805

EGT Sensor Repair	Clean, Repair, Maint.	\$1,966.27
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16. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

**Items charged to 11-190-100-610**

Staples Contract & Commercial LLC – Ed Data #13002

Letter Envelopes – Main Office	General Supplies	\$694.20
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Staples Contract & Commercial LLC – Ed Data #13002

Copy Paper – School 4	General Supplies	\$1,255.20
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Staples Contract & Commercial LLC – Ed Data #13002

Paper Order – High School	General Supplies	\$4,962.00
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**Items charged to 20-236-100-600**

Lakeshore Learning Materials LLC – Ed Data #12869

S/R – Inst. Supplies – School 4	Title I 24-25 – Supplies	\$1,799.50
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School Specialty LLC – Ed Data #11789

S/R – Inst. Supplies – School 4	Title I 24-25 – Supplies	\$4,963.90
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**Items charged to 11-213-100-610**

Apple Computer, Inc. – Ed Data #12158

Communication Device-Special Education	General Supplies	\$4,885.00
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17. Approve a Maintenance Agreement for District Generators

Approve a one-year maintenance agreement with Power Equipment Company, the low quote vendor, to maintain District generators at the High School, Middle School and Schools 5 and 6 at a cost of \$3,680.00. Services include 1 full preventative maintenance, an inspection and the Gentracker Annual Fee and is to be charged to 11-000-261-420.

18. Approve the Renewal for Educational Online Interactive Video Platform – EdPuzzle

Approve the renewal for Educational Online Interactive Video Platform with EdPuzzle for a one-year term. Services were originally awarded under RFP 2023-06 and are to be charged to ESSA-Title IV Grant, account #20-288-100-600 in the amount of \$8,323.00.

19. State Contract Vendors – 2024-2025

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

Commodity/Service	Vendor Name	State Contract Number
COPIERS & MANAGED PRINT SERVICES - STATEWIDE (M2075)	RICOH USA, INC	25-COMG-99562
PARK AND PLAYGROUND EQUIPMENT (Expires 05/30/25)	BEN SHAFFER RECREATION INC	16-FLEET-00135

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			



**XIII. PERSONNEL**

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A as Recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 New Hires

Approve the following New Hire for the 2024/2025 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Speer, Megan	Transportation	Bus Driver	\$32,880.00 Step 1	3/1/2025

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4151	Medical *Extended Dates	2/19/2025	3/11/2025	Paid
B	5774	FMLA *Intermittent	2/19/2025	6/30/2025	Unpaid

3. Resignations

Approve the following Resignation for the 2024/2025 school year:

	Name	Location	Position	Effective
A	Hinson-Harvey, Tia	School #1/ School #2	LDTC	4/11/2025

4. Retirements

Approve the following Retirement for the 2025/2026 school year:

	Name	Location	Position	Effective
A	Doheny, Michael	High School	Music Teacher	10/1/2025

5. Terminations

Approve to terminate Employee #6330 for Inappropriate Staff Conduct, effective February 18, 2025.

6. Substitute Bus Drivers

Approve the following 2024/2025 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Hinson, Nancy

7. 2024/2025 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officers for 2024/2025 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$22.00/hour: (11-401-100-100-401-07, 11-402-100-100-402-07)

	Name
A	Adkins, Sade
B	Cantoni, Robert

8. 2024/2025 High Dosage Tutoring

Approve the following staff members to serve as High Dosage Tutors, on an as needed basis, at a rate of \$25.51 per session. The program will run March 1, 2025- May 30, 2025: (20-236-100-100-000)

Name	Name	Name	Name
Ade, Phyllis	DePalma, Alexa	Logan, Leslie	Schultz-Ford, Theresa
Amato, Gina	Dixon, Brian	Maiden, Yolanda	Serratore, Beth
Boianelli, Kate	Familiare, Amanda	Marella, Marisa	Shannon, Lauren
Bowie, Melanie	Gould, Mia	Matino, Elena	Shipley, Michelle
Buzby, Bridget	Hebbons, Crystal	O'Rourke, Naomi	Stump, Kristina
Collins, Kyaira	Ingram, Margarita	Patterson, Alycia	Sutphen, MaryAnn
Campolongo, Thien	Kane, Ashley	Prendergast, Kimberly	Wames, Kimberly
Castiello, Lauren	Krason, Kelly	Quaintance, Dan	Zorzi, Lauren
Dean, Jacquelyn	Kudless, Wendy	Saunders, Fatimahtene	
Dennis, Nicole	Lippi, Donna	Scelfo, Nancy	

9. Practicum Placements

Approve the following 2024/2025 Practicum Placement:

	College/University	Student	Cooperating Teacher	School	Dates
A	Camden County	Colon, To'Nya	Cynthia Gary	Middle School	3/1/2025- 4/30/2025 *15 hours

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried



**XIV. ADDENDUM**

**I. BOARD SECRETARY’S REPORT**

A motion was made by Ms. Pitts, seconded by Ms. Dredde, to approve A as recommended by the Business Administrator/Board Secretary.

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit I A: 1**

Approve the Vendor Bill List in the amount of \$763,860.62 as per the attached exhibit.

2. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-263-420**

Grafas Painting Contractors, Inc. – ESCNJ 24/25-02

Painting Goal Posts	EU C&UG Clean, Repair, Maint.	\$5,482.60
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**Items charged to 11-000-252-500**

CDW Government Inc. – ESCNJ/AEPA-22G

Remote Backup Service	Other Purchased Services	\$10,395.59
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3. Bid 2025-03 – Genesis

- a. Approve the record of Bid 2025-03 – Genesis, received and opened in public at 11:00 a.m. on Tuesday, February 25, 2025:

Genesis Educational Services, Inc.	
Initial Two-Year Contract (2024-25 and 2025-26)	
Total Cost – 2024-25 School Year	N/A
Total Cost – 2025-26 School Year	\$40,550.00
Total Cost – All Costs Included	\$40,550.00

Cost of Adding/Syncing Additional 3<sup>rd</sup> Party Platforms:

- Optional Lesson Planner: \$3,375.00/year
- Optional Off-Site Data Backup: \$1.00/student per year
- Optional 3<sup>rd</sup> Party Interfaces: \$350.00/year
- Optional API Interfaces: \$1,500.00/year

- b. Approve the award for Genesis to Genesis Educational Services, Inc. in the amount of \$40,550.00. Services are to be charged to account #11-000-221-390 and further acknowledge the following statement:

I certify that there are sufficient funds available to award this bid.

\_\_\_\_\_  
 Tyra McCoy-Boyle

4. Quote – Q2025-07 – Championship Rings

The following Quotes for Championship Rings were received and opened on February 25, 2025 as follows:

Name of Vendors		
Zolnier Championship Rings	Cost per Unit, including packaging and shipping	\$224.95
	<b>Total Cost including packaging and shipping</b>	<b>\$9,447.90</b>
	Estimated Delivery Due Date	10-12 weeks
Herff Jones, LLC	Cost per Unit, including packaging and shipping	\$269.94
	<b>Total Cost including packaging and shipping</b>	<b>\$11,337.48</b>
	Estimated Delivery Due Date	10-12 weeks

Approve the award for Championship Rings (Q2025-07) to Zolnier Championship Rings in the amount of \$9,447.90. Items are to be charged to account 11-402-100-600.

5. Quote – Q2025-08 – Championship Letterman Jackets

The following Quotes for Championship Letterman Jackets were received and opened on February 25, 2025 as follows:

Name of Vendors		
Varsity Athletic Apparel, Inc.	Cost per Unit, including packaging and shipping	\$249.95
	<b>Total Cost including packaging and shipping</b>	<b>\$11,247.75</b>
	Estimated Delivery Due Date	6 weeks
Uniforms for all Sports, Inc.	Cost per Unit, including packaging and shipping	\$300.00
	<b>Total Cost including packaging and shipping</b>	<b>\$13,500.00</b>
	Estimated Delivery Due Date	4 weeks
Blink Marketing Inc. dba BlinkSwag	Cost per Unit, including packaging and shipping	\$131.38
	<b>Total Cost including packaging and shipping</b>	<b>\$5,912.10</b>
	Estimated Delivery Due Date	6-7 weeks

Approve the award for Championship Letterman Jackets (Q2025-08) to Uniforms for all Sports, Inc. in the amount of \$13,500.00. Items are to be charged to account 11-402-100-600.



6. Approval of New Vendor Requests

Approve the following new vendors with an effective date of February 26, 2025.

- Laprea Education Inc. – for books and materials
- Mindwing Concepts Inc. – for supplies to support reading comprehension and writing

7. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Federal Education Updates Discussion with Attorney General Matthew Platkin	February 27, 2025	NC

8. Approve Architect Services

Approve EI Associates, the District appointed Architects, to design and submit to the Department of Education an upgrade to the HVAC system in the main office at the Middle School. The total costs for these services, \$50,100.00, which include Schematic Design and NJDOE Submission, Detailed Design, and Bidding and Construction Administration, will be charged to account number 11-000-230-334.

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

**XV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between February 7, 2025 and February 20, 2025:

Received	Requested by	Document Requested	Approved	Denied
1	Chief Ronald Morello Stratford Police Department	Unredacted Executive Session Minutes, only relating to James McCarty, former School Mechanic (current applicant for public employment Stratford Borough) BOE Meeting of 1/9/2019. Copy of Letter of resignation for James McCarty accepted by BOE effective 2/4/2019	✓	✓



## **XVI. INFORMATIONAL ITEMS**

Dr. Poteat presented the following informational items:

- Dr. Poteat asked permission from the Board to explore the possibility for the Winslow Township School District to become a choice district for grades 7-12. It usually takes a year for approval and he thinks we are in a good place to move forward with the recommendation. The decision is also based on the academic programs that we provide. The Winslow Township School District has four college dual credit commitments. We are associated with Stockton University, Rowan College of South Jersey, Rowan College of Burlington, and Rowan College Camden County.
- Dr. Poteat shared the following courses that are currently offered:
  - 33 dual credit courses through those universities.
  - 17 Advanced Placement (AP) classes
  - Technical Education Program which includes Early Childhood Development
  - Television Production
  - Computer Science,
  - Marketing 1, 2, and 3
  - Digital Imaging
  - S.T.E.M. Academy
  - Mass Media
  - Environmental Science
  - Forensic Science
  - Drone Technology Program

Dr. Poteat again asked the Board for permission to pursue and explore the opportunity for us to be considered as a Choice School.

- Rutgers University is working with us to establish a rain garden at School 3.
- We have established a girls Flag Football Team at the High School. 18 young ladies came out. We are sponsored by the Philadelphia Eagles and they have fulfilled all of their obligations. Our season begins in March.
- Christina Martinez, an eighth-grade student at Winslow Township Middle School won first place in the Veteran of Foreign Wars (VFW) Essay Contest. She came in third place in the State.
- Dr. Poteat circled back to expound on the Choice School Program. A discussion ensued. Mr. Shaw and the Board approved Dr. Poteat's request to make Winslow a Choice School.

## **XVII. OLD BUSINESS**

Mr. Thomas inquired about the Pole Barn at the High school.

## **XVIII. NEW BUSINESS**

Ms. Pitts gave kudos to our Arts Department and Mr. Doheny. Last Saturday at Rowan University, there was a Rosa Parks luncheon and they received two standing ovations.

Mr. Shaw shared that the Camden County Prosecutor's Office in collaboration with the Winslow Township Police Department will hold a Cyber Safety and Social Media Presentation in the Municipal Courtroom on March 4<sup>th</sup> for parents in Winslow Township. The presentation will cover a variety of topics.

Mr. Shaw gave Mr. Doheny kudos for what he did at Rowan University during Black History month. He also stated that Mr. Doheny helped the young men in Men Empowering Nations learn lines for the Black History Month Presentation which took place at the Bud Duble Center this past weekend.

Ms. Glaud shared that on March 8<sup>th</sup> at 12:00 p.m. and 4:00 p.m. at the Bud Duble Center, we will have young girls from Rubies & Pearls in honor of Women's Month. Please come see our young girls if you are available.

## **XIX. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

***Notation of Public Comments on Agenda Items*** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and town.
3. Please limit your comments to ***four minutes***.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

**A motion was made by Ms. Pitts seconded by Ms. Dredde, to open the meeting for Public Comments at 8:14 p.m.**

Voice Vote: All in favor
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**Kenneth Smith**

Coach Smith runs the Winslow Youth Basketball Program. He asked the Board for permission to use School 5 during the winter for the Basketball Program. Dr. Poteat responded that he is aware of Coach Smith's dilemma and he doesn't have a problem revisiting it with the Board's direction. He also stated that we are obligated to make sure that we have space for all of the other community athletic programs. With the Board's permission, he will revisit the conversation with Coach Smith to see what can be done.



**Becky Nieves**

Ms. Nieves is happy to hear that we are looking for choice options for the Middle School and High School. She also had the opportunity to attend the open house with her daughter who is becoming a freshmen. She was amazed at the offerings and the changes since she last had a child in high school. Ms. Nieves also gave kudos to School 5. She chaperoned fourth graders to Citizens Bank Park last Friday and they were the best-behaved group of kids that she's ever chaperoned. She also shared that the Citizens Advisory Committee (CAC) made two recommendations at the last meeting for a technology audit and to look at the teachers dress code. She asked if a formal motion was going to be made for those two items. Dr. Poteat responded that the recommendation from the CAC was submitted and at some point, the recommendation will go to the Policy Committee. Administratively, we are looking at it closely. A discussion ensued.

**Tawanda Byrd**

Ms. Byrd wanted to clarify the statement she made at the last meeting. When she said she wanted to help, she meant collectively as a community. She also discussed the LLD classroom being combined with behavior children as her son was diagnosed with autism and is nonverbal.

**XX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Pitts, seconded by Ms. Dredden to close the meeting for Public Comments at 8:30 p.m.**

Voice Vote: All in favor
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Mr. Thomas commented on Coach Smith's Public Comments portion regarding available space.

Ms. Glaud wanted to make a motion that the Board look into the IT audit so that we can come up with a resolution to find out what is going on with our technology.

**A motion was made by Ms. Glaud, seconded by Mr. Thomas, to have the Board look into an IT Audit.**

Voice Vote: All in favor
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Ms. Pitts would like to know the cost of the audit before they proceed. A discussion ensued.

**A motion was made by Ms. Glaud, seconded by Mr. Thomas, to amend the previous motion and to authorize Dr. Poteat to examine the cost and structure of what a technology audit would look like.**

Voice Vote: All in favor
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Ms. Glaud would like the Board to explore the issuing of Chromebooks to students in 7<sup>th</sup> through 12<sup>th</sup> grade this year and be able to take them home so they have more access to technology.

**A motion was made by Ms. Glaud, seconded by Mr. McManus, to look into the feasibility of issuing Chromebooks to 7<sup>th</sup> through 12<sup>th</sup> grade students to take home during the 2025-2026 School Year.**

Voice Vote: All in favor
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**XXI. EXECUTIVE SESSION**

**A motion was made by Ms. Pitts, seconded by Ms. Peterson, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:35 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 26, 2025 at 8:35 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

<input type="checkbox"/>	"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
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<input type="checkbox"/>	"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
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<input type="checkbox"/>	"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;
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<input type="checkbox"/>	"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;
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<input type="checkbox"/>	"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
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☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

☒ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed is the public body and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is within the School District;

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 20 minutes after which the public meeting shall reconvene and immediately adjourn.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

## **XXII. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Pitts, seconded by Mr. McManus, to close the meeting of the Executive Session at 9:12 p.m.**

Voice Vote: All in favor

## **XXIII. ADJOURNMENT**

**A motion was made by Mr. McManus, seconded by Mr. Thomas to adjourn the meeting at 9:12 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary