

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administration Building – Conference Room
Wednesday, October 8, 2025
7:00 p.m.
Minutes

- I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/09/2025**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Michael Clark	Julie Peterson
	Lorraine Dredde	Cheryl Pitts
	Wanda Glau	Joe Thomas, Vice President
	Rita Martin	John Shaw, President
	Gerard McManus	

Also Present: Mr. Mark Pease, Interim Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2025-2026 DISTRICT GOALS

(Mr. Clark)

1. **Student Achievement:** Continue to implement research-based best practices for delivering instruction and accelerating learning for all students, including all sub groups. This shall include:
 - Conduct weekly administrative walk-throughs to monitor teaching and learning.
 - Utilize the District diagnostic assessment platform:
 - To analyze student data to inform and guide instruction.
 - To monitor and track measurable growth in ELA and Mathematics in Grades 1-9.
 - To implement creative ways to accelerate student learning by providing additional supports throughout and beyond the school day.
2. **Promote a positive environment for students and staff:**
 - Enforce the Code of Conduct to ensure safety for students and staff, and compliance with district policies.
 - Incorporate social emotional learning opportunities for students to celebrate positive behaviors.
 - Develop strategies for students with significant behaviors to reduce the interruption of instructional time, decrease negative actions, and improve school attendance.

3. Increase stakeholder engagement:

- Explore and expand innovative opportunities to increase parent communication.
- Create parent learning opportunities with a focus on how to support their child's learning.
- Continue to share the accomplishments of Winslow students in all student activities.

VI. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve adoption of Executive Resolution and adjournment to Executive Session at 7:05 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 8, 2025 at 7:05 p.m.; and

WHEREAS, the exception to public meetings set forth in N.J.S.A. 10:4-12(b) is listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

X

"(1) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: with respect to our Curriculum Office;

WHEREAS, the length of the Executive Session is estimated to be 15-20 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:

Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

VII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to close the meeting of the Executive Session at 7:24 p.m.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to untable the September 24, 2025 Superintendent's recommendation for approval of the 2025-2026 staff appointment.

Voice Vote: All in favor

VIII. OLD BUSINESS – PERSONNEL MATTER

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to approve the Superintendent's recommendation for the 2025-2026 staff appointment of the Director of Curriculum and Instruction.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEM:

1. 2025/2026 Staff Appointment

Approve the following New Hire for the 2025/2026 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Ferguson, Carol	Curriculum Office	Director of Curriculum & Instruction	\$150,000.00	11/1/2025

Roll Call:

Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Abstain	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

IX. CORRESPONDENCE

Ms. Boyle read a thank you card from the family of Nicole Nichols. (See attached)

X. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Special Meeting September 4, 2025 Open Session

Roll Call:

Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve the minutes of the following meetings:

2. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting September 24, 2025 Open Session
Regular Meeting September 24, 2025 Closed Session

Roll Call:

Mr. Clark	Yes	Ms. Peterson	Abstain
Ms. Dredde	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Abstain	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

XI. BOARD COMMITTEE REPORTS

1. **Athletic Committee: Joe Thomas, Chairperson** – Mr. Thomas congratulated and acknowledged our Marching Band. Mr. Thomas also gave updates on the boys' and girls' soccer teams, girls' volleyball, field hockey, girls' wrestling, football, and cheerleaders. He shared that Julian Peterson's play from the football game made it to the ESPN reel. Ms. Pitts inquired about girls' flag football. Mr. Thomas responded that it is a spring sport. He also shared that the girls' basketball will move into the division alignment next year.

Ms. Glaud added that she is on the youth side for recreational sports. She shared that the Winslow Eagles and the Winslow Elite boys play on Saturdays and Sundays at Albion Park and Donio Park. The games are free and she hopes the community can come out to see our youth athletes.

2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Ms. Nieves read the CAC minutes. The committee met on October 2, 2025 via zoom. Minutes are attached. Mr. Pease followed up on the topic of Chromebooks.
3. **Education Committee: Rita Martin, Chairperson** – TBD.
4. **Marketing Committee: Gerard McManus, Chairperson** – None at this time. The next meeting is scheduled for this Saturday at 9:00 a.m.
5. **Operations Committee: Lorraine Dredde, Chairperson** – None at this time.
6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – The committee met today. They reviewed Policy 5513 which addresses the care of school property and the regulation that goes with it. It is the Policy Committee's recommendation that the Board accepts that it be in place at the next Board Meeting for a First Reading. The committee also discussed Policy 9180 which is the school volunteer policy. The committee recommends that the policy stands as-is and will also go out for a First Reading. The Policy Committee will meet at 6:00 p.m. in the Administration Building prior the first Board meeting of each month. The next meeting is scheduled for November 12, 2025.
7. **Township Economic Development Council/Township Municipal Drug Alliance: Joe Thomas, Representative** – None at this time.
8. **Township Planning Board: John Shaw, Representative** – None at this time. The next meeting is scheduled for Thursday, October 16, 2025 at the Municipal Building at 7:00 p.m.

Mr. Shaw shared that he and Ms. Glaud attended the NJSBA Legislative Committee Meeting (virtually) on Saturday, September 27, 2025 and he briefly went over the meeting summary.

Ms. Glaud added that she was impressed with the Democratic side and the Republican side because they both spoke on the importance of educating our children.

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit XII A: 1**

Approve the First Reading of Board Policies & Regulations as listed below:

Policy/Regulation	Policy/Regulation Title
Policy #1648.15	Recordkeeping for Healthcare Settings in School Buildings-Covid 19- ABOLISH
Policy #0173	Duties of Public-School Accountant- Revised
Policy #0174	Legal Services (M)- Revised
Policy #0177	Professional Services (M)- Revised
Policy #1570	Internal Controls (M) - Revised
Regulation #1570	Internal Controls (M) - Revised
Policy #6111	Special Education Medicaid Initiative (SEMI) Program (M)- Revised
Regulation #6111	Special Education Medicaid Initiative (SEMI) Program (M)- Revised
Policy #6220	Budget Preparation (M) - Revised
Regulation #6220	Budget Preparation (M) - Revised
Policy #1636.01	Notification of Promotion, New Job, and Transfer Opportunities- NEW

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Professional Development/Workshops & Conferences **Exhibit XII A: 3**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.

4. Field Trip(s) **Exhibit XII A: 4**

Approve Field Trips for the 2025/2026 school year as listed in the attached exhibit.

5. Tuition Students **Exhibit XII A: 5**

Approve placement of Tuition Students, for the 2025/2026 school year as listed in the attached exhibit.

6. Terminate Out-of-District Placement(s) **None at this time.**

7. Homeless Student(s) **Exhibit XII A: 7**

Approve the placement of Homeless Students as listed in the attached exhibit.

8. Division of Child Protection & Permanency (DCP&P) **Exhibit XII A: 8**
Approve the placement of DCP&P students as listed in the attached exhibit.
9. Security/Fire Drills **None at this time.**
10. Fundraiser(s) **Exhibit XII A: 10**
Approve Fundraisers as listed below:
School 5
 - Scholastic Book Fair, (3/2/26 – 3/6/26), H.S.A.
 - Candy Bar Bingo and Basket Raffle, (2/20/26), H.S.A.
 - Holiday Shop and Family Winter Holiday Shop Night, (12/3/25 – 12/5/25 during school hours, 12/1/25 Family Night), H.S.A.
 - Scholastic Book Fair BOGO Sale, (5/18/26 – 5/22/26), H.S.A.
 - Motivational Grams, (12/9/25 – 12/11/25), Student Council
 - Color Run Family Night, (4/17/26, rain date 4/24/26), H.S.A.Middle School
 - Scholastic Book Fair, (10/14/25 – 10/17/25), Media CenterHigh School
 - Powder Puff Game Ticket Sale, (10/20/25 – 10/27/25), Student Government Senate
 - SNAP! Raise Online Donation Platform, (December 2025), Junior Class of 2027
 - Hoody and T-Shirt Sale, (10/15/25- 11/1/25), Boys Cross Country
 - Class Spirit Wear T-Shirt, (10/9/25 – 5/31/26), Class of 2029
 - Dutch Mill Bulbs – Online Fundraiser, (10/9/25 – 11/28/25), Environmental Club
 - Concession Sale at Winter Sports Home Games, (2025-2026 Winter Sports Home Games), Junior Class of 2027
11. District Professional Development Plan
Ratify the approval of the 2025-2026 District Professional Development Plan.
12. Early Childhood Education Center
Approval requested to have Kelly Connors, School Health Specialist from Atlanticare, to speak with parents about healthy choices at the drive through on November 3, 2025 from 5:00 PM – 7:00 PM. This is a date change from November 20, 2025.
13. Early Childhood Education Center – Vocabulary Parade
Approval requested to hold a Vocabulary Parade on October 21, 2025 (rain date of October 23, 2025) from 1:00 PM – 1:30 PM. Students will dress to represent a word. They will parade around the outside of the school; parents and families will be invited to attend and watch this event.

14. School 2 – Donuts with Grownups

Approval requested for the School 2 PTA to hold a Donuts with Grownups event on November 20, 2025 from 8:00 AM – 9:00 AM. Parents, guardians, grandparents or other special adults are invited to accompany their child to school and enjoy donuts together in a relaxed and friendly environment. There is no cost to the district.

15. School 2 – Planet Earth Challenge Assembly

Approval requested for School 2 to have The Planet Earth Challenge by VP Educational Services to provide a school-wide assembly on November 13, 2025 at 2:00 PM. This assembly is an interactive program that combines weather and environmental education for elementary aged students. The program emphasizes topics such as:

- Recycling and waste reduction
- Litter abatement
- Weather extremes & safety
- Other meteorological and environmental topics.

There is no cost to the district for this program.

16. School 2 – Perfecting Chords Program

Approval requested for School 2 students in grades 1st – 3rd to participate in the Perfecting Chords program, from January 8, 2026 to April 2, 2026, one day per week from 3:30 – 5:00 PM. There will be a program finale on April 9, 2026 at 6:30 PM. Perfecting Chords provides trained, background-checked instructors who teach basic music theory to participating students. The curriculum introduces students to concepts including harmony, melody, and rhythm. There is no cost to the district for this program.

17. School 4 – Third Grade Dance

Approval requested to revise the date of the 3rd Grade Dance from June 4, 2026 to June 3, 2026, from 6:30 PM – 8:00 PM.

18. School 4 – Color Run

Approval requested for the School 4 Home and School Association to hold an end of the year Color Run on June 4, 2026 from 6 PM – 7:30 PM (rain date June 5, 2026). School 4 families will run and/or walk around a designated area and adult volunteers will douse participants in colored powder. This is a fun, family-friendly event designed to promote health, school spirit, and community engagement in a safe and inclusive environment. There is no cost to the district.

19. School 4 – Donation Acceptance

Approval requested for School 4 to accept two fans donated by Shjonna Gibson, a third-grade parent. The fans are new and in their original box, and are to be used in classrooms.

20. School 5 – Fire Prevention Assembly

Approve School 5 to hold a fire prevention assembly on Wednesday, October 15, 2025. This assembly will be presented by the Winslow Township Fire Department at no cost to the district.

21. School 5- 6th Grade Promotional Ceremony

Approval requested for School 5 to hold their 6th Grade Promotional Ceremony on June 17, 2026 at 9:30 AM.

22. School 5 – Winter Evening Chorus Concert

Approval requested for School 5 to host their Chorus Concerts on the following dates and times:

- Winter Evening Chorus Concert: January 27, 2026 from 6:30 PM – 7:30 PM
- Spring Evening Chorus Concert and Art Show: March 31, 2026 from 6:00 PM – 7:30 PM.

23. High School – DJ Services

Approval requested for Winslow Township High School to have JT Kurtz of JTizzle Productions, LLC to be the DJ at the Homecoming Dance on October 16, 2025 from 6:00 PM – 9:00 PM. Cost of \$700.00 to be paid from the Student Government Activity acct. #96-471-151.

24. High School – Powder Puff Game

Approval requested for the Winslow Township High School Student Government Senate to hold a Powder Puff game on Monday, October 27, 2025 from 1:30 PM – 4:30 PM on the Winslow Township High School football field.

25. High School – Military Visit

Approval requested for Winslow Township High School to have all branches of the Military visit, meet with, and present to students at the High School during the 2025 -2026 school year.

26. High School – Senior Social

Approval requested for the High School to host a Senior Social on Tuesday, October 14, 2025 from 1:15 PM – 2:25 PM (rain date October 21, 2025). This event would allow the students to gather as a class to celebrate their last year of high school. Students will participate in games, listen to music, and light refreshments will be served.

27. Out of District Student

Approval requested for the following Out-of-District student to be applied to the IDEA Grant during the 2025-2026 school year.
 Account No. 20-250-100-500-000-00

Student #	School	Tuition	ESY	Notes
6173	Creative Achievement Academy	\$ 68,299.20	\$ -	

28. Bilingual Parent Advisory Committee

Approval requested to host a Bilingual Parent Advisory Committee meeting on October 15, 2025 at 5:00 PM at Winslow School 2.

29. Kingsway Learning Center (Augmentative & Alternative Communication)

Approval requested for Kingsway Learning Center to conduct an AAC (Augmentative & Alternative Communication) evaluation for a Winslow student attending their school. The evaluation will determine the student's need for the use of assistive technology at a cost of \$800.
 Account No. 11-000-216-320-000-10

B. Principal's Update

1. Harassment, Intimidation & Bullying Report (Sept. 16-30, 2025)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

Exhibit XII B:1
None at this time.
None at this time.
None at this time.

Roll Call:			
Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers None at this time.
2. Board Secretary's Report None at this time.
3. Reconciliation Report None at this time.
4. Board Secretary's Certification None at this time.
5. Boards' Certification None at this time.
6. Bill List Exhibit XIII B: 6

- a. Approve the Vendor Bill List in the amount of \$1,672,694.34 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,616.23 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of September 2025, as listed below:

- o September 15, 2025 - \$2,800,331.76
- o September 30, 2025 - \$2,748,015.32

8. Disposal of School Property and Textbooks Exhibit XIII B: 8

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 2	Playground	(1) Wooden cabinet, 10+ years, handles are broken
School 4	Shed	(15) Classroom carpets, 10+ years, poor condition
School 5	Faculty Lounge	(9) Conference chairs, 20 years, old/broken

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 5	Omega Track Club	12/2/2025 – 3/26/2026	Tuesdays and Thursdays 6:30 p.m. – 8:00 p.m.	Gymnasium	\$25
School 5	WTEA	10/14/2025	Tuesday, Oct. 14, 2025 7:00 p.m. – 9:00 p.m.	Cafeteria	-0-

10. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

Wolflington Body Co. Inc. – ESCNJ #23/24-21

Compressors Transportation Supplies \$1,377.10

Wolflington Body Co. Inc. – ESCNJ #23/24-21

Rear Hub; Seal Oil Transportation Supplies \$1,794.50

Wolflington Body Co. Inc. – ESCNJ #23/24-21

Fuel Filters; Regulators Transportation Supplies \$4,319.45

Items charged to 11-000-261-420

Falasca Mechanical, Inc. – ESCNJ #23/24-23New

Nurses Office Unit Replaced – High School Clean, Repair, Maint. \$19,849.00

11. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts from the following State Contract vendor:

Items charged to 11-000-261-420

W.W. Grainger Inc. – NJ State Contract #25-FLEET-96861

Water Fountain Repairs – School 6 Clean, Repair, Maint. \$1,637.74

Items charged to 11-000-261-420

W.W. Grainger Inc. – NJ State Contract #25-FLEET-96861

Thermostats – Schools 1,2,6, Middle School, High School Clean, Repair, Maint. \$6,642.00

12. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved CCESC vendor:

Items charged to 11-190-100-610

CM3 Building Solutions, Inc. – CCESC Contract # 66CCEPS CM2025-SEC-6137-2

BluePoint EMH Services – School 2 General Supplies \$968.00

Items charged to 11-000-261-420

CM3 Building Solutions, Inc. – CCESC Contract # 66CCEPS

BluePoint Services – School 5 Clean, Repair, Maint. \$1,936.00

13. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 20-382-100-600

Adorama, Inc. – Ed Data Bid #12820

S/R Perkins – Instr. Supplies

Perkins Res 25-26 – Supplies \$2,469.90

Adorama, Inc. – Ed Data Bid #12820

S/R Perkins – Instr. Supplies

Perkins Res 25-26 – Supplies \$3,667.95

Items charged to 11-190-100-340

BLUUM USA, Inc. – Ed Data Bid #NJ0267

Security Pass – School 5

Purchased Tech. Services \$3,696.00

Items charged to 11-000-261-420

Northeast Plumbing Services, LLC – Ed Data Bid #12743

Heat Loop Repairs – School 5

Clean, Repair, Maint. \$4,190.00

Fire and Security Technologies – Ed Data Bid #11653

Fire Extinguisher Inspections – School 1-6, MS, and HS

Clean, Repair, Maint. \$7,055.00

Items charged to 11-402-100-600

School Health Corporation – Ed Data Bid #12816

Athletic Trainer Order

Supplies and Materials \$5,651.70

14. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendors:

Items charged to 20-238-100-600

BLUUM USA, Inc. – HCESC – CAT – 23-07

S/R Title I Supplies – High School

Title I 25-26 – Supplies \$7,500.00

Items charged to 11-190-100-610

BLUUM USA, Inc. – HCESC – CAT – 23-07

Chromebook Carts – High School

General Supplies \$8,220.96

Items charged to 11-190-100-610

Hogan Security Group, LLC – HCESC Contract 218

Fire Door Repair – Middle School

Clean, Repair, Maint. \$7,523.56

Hogan Security Group, LLC – HCESC Contract 218

New Gym Door – Middle School

Clean, Repair, Maint. \$15,926.16

15. Camden City School District – Joint Transportation Agreement 2025-2026

Exhibit XIII B: 15

Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Camden City School District (joiner district) to transport one student to Winslow Township High School from September 2, 2025 to June 30, 2026 in the per diem amount of \$5.82.

16. Camden City School District – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 16**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Camden City School District (joiner district) to transport one student to Winslow Township High School from September 11, 2025 to June 30, 2026 in the per diem amount of \$7.97.
17. Camden City School District – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 17**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Camden City School District (joiner district) to transport one student to Winslow Township High School from September 11, 2025 to June 30, 2026 in the per diem amount of \$4.54.
18. Rancocas Valley Regional High School – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 18**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Rancocas Valley Regional High School (joiner district) to transport one student to Winslow Township High School from September 2, 2025 to June 30, 2026 in the per diem amount of \$5.22.
19. Camden City School District – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 19**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Camden City School District (joiner district) to transport one student to Winslow Township Middle School from September 2, 2025 to June 30, 2026 in the per diem amount of \$5.82.
20. Vineland School District – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 20**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Vineland School District (joiner district) to transport one student to Winslow Township Middle School from September 2, 2025 to June 30, 2026 in the per diem amount of \$31.43.
21. Stanhope School District – Joint Transportation Agreement 2025-2026 **Exhibit XIII B: 21**
- Approve, authorize, and ratify the 2025-2026 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Stanhope School District (joiner district) to transport one student to Winslow Township School 5 from September 2, 2025 to June 30, 2026 in the per diem amount of \$4.59.
22. Essex Regional Educational Services Commission 2025-2026 **Exhibit XIII B: 22**
- Approve the Essex Regional Educational Services Commission contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2025-2026 school year per the attached exhibit.

23. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	NJSBA Annual School Law Forum 2025 (In-person)	October 23, 2025	\$299

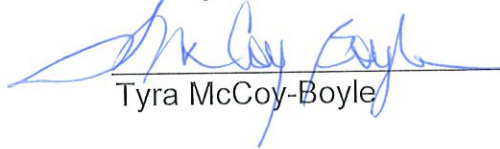
24. RFP 2026-02 – Learning Disabilities Teacher Consultant Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on September 12, 2025 for Learning Disabilities Teacher Consultant Services.
 The following vendors responded:

Vendor Name	Hourly Rate	Hours per week	Additional Charges
Edu Prime LLC	\$110.00	30	\$600 (per day, up to 7 hours, per evaluation, LDTC academic evaluation)
Epic Special Education Staffing	\$95.00	-	Overtime (OT) rate: paid at 1.5 times the regular hourly rate. Mileage reimbursement: paid at the current IRS rate in NJ.
Delta-T Group North Jersey, Inc.	\$80.00	TBD/as needed	-

- b. Approve the award for Learning Disabilities Teacher Consultant Services for the 2025-2026 school year to Delta-T Group North Jersey, Inc. Services are to be charged to 11-000-219-320.

I certify that there are sufficient funds available for the services awarded.


 Tyra McCoy-Boyle

25. Quote 2026-01 - Computer Maintenance Management System (CMMS)

- a. Quote #2026-01, Computer Maintenance Management System (CMMS), were received and opened on Wednesday, October 1, 2025 at 3:00 p.m. The following vendors responded.

	MegaMation LLC	Applied Data Systems, Inc.	Apptricity Corporation	Manufacturing Automation & Software Systems Inc.	Facilities Management Express, LLC (FMX)	Operations Hero
Service	Cost	Cost	Cost	Cost	Cost	Cost
System Configuration & Implementation	Included in per-user pricing	\$800,920.00	\$100,500.00	\$19,500.00	\$7,536.00	\$4,691.05
Ongoing Training (Annual)	Included in per-user pricing	\$27,000.00	Included	Included	\$0.00	Included
Web-Based Technical Support (Annual)	Included in per-user pricing	\$45,375.00	Included	\$25,050.00	\$0.00	\$4,305.15
Total Cost:	\$17,940.00	\$873,295.00	\$100,500.00	\$44,550.00	\$7,536.00	\$8,996.20
Implementation Date	Estimated 40 days	TBD	-	Oct. 27, 2025	Oct. '25-Dec '25	TBD by District

- b. Approve to award Computer Maintenance Management System (CMMS) to Facilities Management Express, LLC. The costs of services, \$7,536.00 to be effective through June 30, 2026 are to be charged to 11-000-262-610.

26. Approve Emergency Contract

Approve, authorize and ratify an emergency contract issued to All Risk, Inc., an Educational Services Commission of New Jersey (ESCNJ) Disaster Recover vendor (Bid ESCNJ 22/22-23), to remediate conditions caused by the water main break at the Winslow Township Middle School on September 25, 2025. Services were required to assist with the draining of water, removal of carpet, ceiling tile, furniture and flooring damaged by the water. All Risk staff continues to pack and store materials to be utilized after remediation, as well as taking an inventory of materials damaged. The total cost of the repairs has not been totally estimated. The District's insurance carrier has been notified of the loss. Notification was also provided to the Executive County Business Administrator.

Mr. Thomas thanked the Board for their continuous support of the WTEA's Meet the Candidates Night and bringing us into the public eye.

Roll Call:			
Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes (Recuse item #23)
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

Mr. Shaw would like everyone to go out to School 5 for Meet the Candidates Night on October 14, 2025.

XIV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Glaud, to approve A as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2025/2026 Staff Appointments

Approve the following New Hire for the 2025/2026 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Lockley, Lorie	School No. 1	Reading Dev. Teacher-Library	\$96,529.00 MA, Step 13	11/1/2025

2. 2025/2026 Staff Reassignments

Approve the following Staff Reassignments for the 2025/2026 school year, effective October 16, 2025:

		From	To
	Name	Position	Position
A	James, Jennine	LDTC School No. 6	LDTC School No. 5
B	Moore, Andrea	LDTC School No. 5	LDTC School No. 4
C	Williams, Jeniece	LDTC School No. 4	LDTC School No. 6

3. Resignations

Approve the following Resignations for the 2025/2026 school year:

	Name	Location	Position	Effective
A	Cruz, Armani	School No. 1	Music Teacher	11/15/2025
B	Wood, Georgette	School No. 4	Grade 3 Teacher	11/24/2025

4. Retirements

Approve the following Retirement for the 2025/2026 school year:

	Name	Location	Position	Effective
A	DeShazor, Wanda	High School	Special Ed. Teacher	1/1/2026

5. 2025/2026 High Dosage Tutoring

Approve, authorize and ratify the following staff member to serve as a High Dosage Tutor, on an as needed basis, at a rate of \$29.73 per session. The program will run October 1, 2025- June 30, 2026: (20-238-100-100-020 and 20-244-100-100-000)

	Name
A	Zorzi, Lauren

6. 2025/2026 After School Tutoring- High School

Approve, authorize and ratify the following staff members to serve as After School Tutors at the High School, on an as needed basis, at a rate of \$45.04 per hour. The program will run October 1, 2025- June 30, 2026: Perkins Grant (20-381-100-100 and 20-382-100-100)

	Name
A	Coley, Patricia
B	Conte, Robyn
C	Langhorne, Cryhten
D	Manoussakis, Lily
E	Williams, Tony

7. 2025/2026 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officer for 2025/2026 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$25.00/hour: (11-401-100-100-401-07, 11-402-100-100-402-07, 11-401-100-330-401-08, 11-402-100-100-402-08)

	Name
A	Beard, Joseph

8. 2025/2026 Club/Activity Advisors

- a. Approve to rescind the following 2025/2026 High School Club/Activity Advisor:
 (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	McGuirl, Jamie	Model UN Leadership Club Co-Advisor	\$775.00	N/A

- b. Approve to revise the following 2025/2026 High School Club/Activity Advisor:
 (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Feighery, Tracy	Model UN Leadership Club Advisor	\$1,595.00	N/A

9. 2025/2026 Winter Coaches

- a. Approve the following Middle School Winter Coaches for the 2025/2026 school year:
 (11-402-100-100-402-07)

	Winter Coach	Coach Position	Stipend	Step
A	Cox, Steven	Head Wrestling Coach	\$3,972.00	3
B	Frazier, Michael	Head Boys' Basketball Coach	\$3,859.00	2
C	Lawry, Shimirah	Assistant Girls' Basketball Coach	\$2,829.00	2
D	Quiles, Carrie	Head Girls' Basketball Coach	\$3,859.00	2
E	Schmotzer, Noah	Assistant Boys' Basketball Coach	\$2,759.00	1
F	Willhouse, Adam	Assistant Wrestling Coach	\$2,903.00	3

- b. Approve the following High School Winter Coaches for the 2025/2026 school year:
 (11-402-100-100-402-08)

	Winter Coach	Coach Position	Stipend	Step
A	Arnett, Gregory	Assistant Girls' Track Coach	\$3,919.00	3
B	Belton, William	Strength Training Coach	\$2,571.00	3
C	Benson, Fitzgerald	Assistant Boys' Basketball Coach	\$5,652.00	2
D	Brown-Self, Shawnnika	Head Girls' Track Coach	\$5,880.00	3
E	Collins, Aaron	Assistant Boys' Track Coach	\$3,919.00	3
F	Custis, Curtis	Head Boys' Track Coach	\$5,880.00	3
G	Ellis, Arthur	Head Boys' Basketball Coach	\$9,304.00	2
H	Guzman, Jeovanni	Assistant Wrestling Coach	\$5,880.00	3
I	Hicks, Nina	Assistant Girls' Basketball Coach	\$5,652.00	2
J	Hill, Sarah	Assistant Cheerleading Coach	\$5,572.00	3
K	Jones, Vince	Head Wrestling Coach	\$9,677.00	3
L	Miranda, Jasmine	Assistant Girls' Basketball Coach	\$2,826.00 *Split	2
M	Rankin, Kecia	Head Cheerleading Coach	\$7,593.00	3
N	Wallace, Jordan	Head Girls' Basketball Coach	\$9,304.00	2
O	Watson, Jeff	Assistant Wrestling Coach	\$5,880.00	3
P	Weston, Monika	Assistant Cheerleading Coach	\$5,572.00	3

Roll Call:			
Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

XV. ADDENDUM

None at this time.

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

None at this time.

XVII. INFORMATIONAL ITEMS

Mr. Pease presented the following informational items:

- Mr. Pease received a phone call this morning in reference to a shooting last night, and a juvenile being injured in the shooting. The Deputy Chief informed him that the individual was not a student of Winslow Township. Mr. Pease sends his prayers out to the family and also sends a message out to our young people to make good choices in school and out of school. He also shared that the Police Department provided a press release about the incident which can be found on their website.

- Mr. Pease gave updates on the Middle School. The extraction of water, demolition of the areas damaged, clean-up, and relocation of supplies in those areas is now complete. We are currently in phase II which is additional demolition in areas that deal with damaged floors. We are looking forward to phase III which will be the install and repair of those areas so that we can get our teachers back in the building and from there, get our students back in the building. There is no definitive timeline for completion. He and Ms. Boyle continue to stay in constant communication with the team and contractors. At this time, there is no damage to electronics such as Chromebooks, copiers, etc. We will continue to monitor the equipment and make sure they are still operational.
- Mr. Pease asked the Board for approval of a make-up day. He has been working with the WTEA and the Administration to cover the three days that were lost. The Department of Education denied a waiver for those days so the days have to be made up. We are willing to take suggestions from our parents, teachers and Administration.
- Mr. Pease attended the WTEA FAST Parent Night on September 30th. It was a great way to meet some of the community. Staff and students had a great time and these nights are designed to get students engaged in movement. Other nights would be STEM topics and other activities that the program coordinator comes up with. Mr. Pease met students from the High School and National Honor Society and he looks forward to continuing with these activities.
- Mr. Pease had a chance to meet with the Township of Winslow Education Committee. He is looking forward to scheduling more time with them and to partner with them and develop a collaborative relationship by doing things together. He also met with the CAC Chairperson, Ms. Nieves, and he was able to look at the agenda that she presented tonight. Mr. Pease plans on scheduling additional meetings with the CAC to keep the dialogue open and to guide some of our concerns in the right direction.
- Mr. Pease continues to make rounds at buildings and meet with staff. He has one more building to attend for a faculty meeting. He will continue to visit buildings and be a part of the fabric of education in our District.
- Mr. Pease attended the Varsity and Junior Varsity (JV) football games against Camden and continues to meet with our Board members one-on-one
- Mr. Pease wanted to piggyback on the correspondence regarding Ms. Nichols. His brother is an Administrator at Virtua Health and he guided him into a program, "Virtua Health Pet Therapy Program", to bring to Winslow School District. We brought dogs in to help ease the pain of some of our teachers and students. It has a tremendous impact on helping people go through the grieving process. Mr. Pease was able to connect with the Traumatic Loss Coalition and bring them in to support those teachers as well.

A motion was made by Ms. Peterson seconded by Ms. Glaud, to approve the October 13, 2025 virtual half-day for staff and students at the Middle School.

1. WTMS Emergency Closing – Make-up Day

Approve Monday, October 13, 2025 as a make-up day for WTMS staff and students. Students will follow a half-day remote schedule on this date.

Note: There are two more make-up days to be determined.

Roll Call:			
Mr. Clark	Yes	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

Mr. Shaw previously discussed dates when Dr. Bandlow would be present for our Superintendent search. Those dates will be given at our November 12, 2025 Board meeting. She will come and discuss this in a public forum and she will return at our December 10, 2025 Board meeting.

Board Self-evaluation is due by November 28, 2025. They will be available on Monday for every Board member to complete.

Workshop 2025 is October 20-23, 2025. The app is open and Board members can start registering themselves for training.

Ms. Glaud commended the Middle School staff and the Administration for the rapid response to the water damage that took place at the Middle School.

XVIII. OLD BUSINESS

None at this time.

XIX. NEW BUSINESS

None at this time.

XX. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and town.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Peterson seconded by Ms. Glaud, to open the meeting for Public Comments at 8:12 p.m.

Voice Vote: All in favor

Bob Pupchik

Mr. Pupchik was once Vice-President of the Board as well as Principal of School 6. He thanked the Board for doing their due diligence in searching for an Interim Superintendent. Mr. Pupchik also shared some information regarding our new Interim Superintendent regarding his tremendous work ethic.

Abbie Murphy

Ms. Murphy thanked Mr. Pease, Ms. Clement, and other Administrators for their swift response to the water damage at the Middle School and how it was communicated. She also shared that the Marching Band is 4 and 0 and will be performing at 4:45 p.m. in West Deptford on Saturday, and 1:45 p.m. in West Deptford on Sunday.

Patrick Oates

Mr. Oates asked if Mr. Shaw could place the donation of fans and what the requirements are that were mentioned on page 7 of the agenda. He also inquired about the technology survey status and if there was an action plan in place. Mr. Pease will reach out to him and provide information regarding donations of fans in our District.

XXI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Ms. Glaud to close the meeting for Public Comments at 8:22 p.m.

Voice Vote: All in favor

XXII. EXECUTIVE SESSION

None at this time.

XXIII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms.
Glaud to adjourn the meeting at 8:22 p.m. *All Ayes.*

Respectfully Submitted,



Tyra McCoy-Boyle
Business Administrator/Board Secretary

Citizens Advisory Committee (CAC) Meeting

Date: October 2, 2025 via Zoom

Start Time: 6:32 PM

End Time: 7:15 PM

Attendees

- **Becky Nieves (Chair)**
- **Rita Martin (Board Liaison)**
- **Jennifer Maas**
- **Marcy Tomasello**
- **Greg Wake**
- **Luisita ("Lou") Vega**
- **Rosemary Hoffman**
- **Gerry Lamola**

Agenda & Discussion Summary

1. Administrative & Board Updates

- **New Interim Superintendent:** Members praised his professionalism and communication. Becky recommended all members watch his introduction at the latest board meeting.
- **Ongoing Board Items:**
 - *Visitor Policy Review* – pending with Policy Committee.
 - *Academic & Arts Hall of Fame* – pending.
 - *Technology Audit* – underway; vendor has begun in-school review.
 - *Connectivity Concerns* – cell signal issues noted in several school parking lots; considered a safety concern.

2. Staff Morale & Jeans Friday Policy

Discussion: staff concern over the abrupt cancellation of weekly "Jeans Fridays."

- Previously, staff could wear jeans every Friday and pay a small fee toward school club fundraisers.
- The new restriction (only last Friday of the month) reportedly came as a directive "from the Board."
- Rita clarified she had not heard of any such Board action.

Consensus:

- The change negatively impacted morale and eliminated a fundraiser revenue source.

Action Item:

☒ *Rita Martin* to **investigate** the rationale behind the jeans policy change and confirm whether it was Board-directed.

Recommendation to Board:

☐ Reinstate the **weekly Jeans Friday policy** to support staff morale and student club fundraising.

3. After-School and Evening Events Policy

Current rules require an *administrator* to be present for all after-school events, limiting student activities such as talent shows, Spirit Week decorating, and evening programs.

Suggestions:

- Allow certified staff (those with administrative certificates) to supervise when administrators are unavailable.
- Review past practices where certified teachers could supervise.

Action Items:

Review policy on supervision and compare with other districts.

Recommendation to Board:

Amend after-hours supervision policy to permit certified staff to oversee approved student events.

4. Reviving Home & School Associations (HSA)

Discussion:

- HSAs across schools are struggling due to lack of parent involvement and continuity.
- Proposal to transition HSAs into **PTAs** (Parent Teacher Associations) for better structure, statewide guidance, and compliance.
- PTA membership requires \$7 annual dues and at least 25 members (parents, teachers, or community members).

Concerns:

- Some schools worry parents won't pay dues.
- Becky suggested schools could fund the \$175 via bake sales or small fundraisers.

Recommendation to Board:

Explore formal transition from HSAs to PTAs districtwide, including potential support for startup dues.

5. Marching Band Equity & Transportation**Discussion:**

- Band members currently travel to competitions on school buses while athletic teams use coach buses.
- Parents and members expressed safety and fairness concerns, particularly for overnight competitions (e.g., Wildwood Championships).
- Current practice involves multiple daily bus trips instead of overnight accommodations.

Recommendations to Board:

Provide **equitable transportation** for marching band comparable to athletic teams.

Explore **overnight accommodations** for multi-day competitions.

Encourage **cross-activity support** (e.g., football players attending one band competition annually).

6. Party Invitation Policy Concerns

- Parent complaint about school refusing to distribute birthday invitations unless all classmates are invited (“all or none” policy).
- Enforcement inconsistent between schools.

Consensus:

- No written policy found. Likely an unwritten “practice.”
- Members agreed it’s unreasonable to require all-class invitations, particularly when bullying or financial limits are involved.

Action Item:

Parent to request written policy from school administration.

Rita Martin to verify if policy exists in district handbook.

Recommendation to Board:

☐ Clarify whether a formal **party invitation policy** exists, and if not, standardize communication to parents.

7. Chromebook Rollout

Update:

- Chromebooks purchased but rollout delayed due to unresolved logistics (insurance, applications, formatting, protocols).
- Some issued at the middle school due to urgent need.

Concerns:

- Equipment risks obsolescence if not deployed soon.

Action Item:

Rita Martin to follow up with administration on **Chromebook deployment status and procedures.**

8. Other Notes

- **Pep Rallies:** Discussed rumors of cancellations; Greg confirmed they continue.
- **School Spirit & Morale:** Members emphasized restoring traditions (Spirit Week, pep rallies, decorated halls, etc.) to improve student engagement. Discussion regarding lack of classroom celebrations, ways to make the learning environment fun for students which in turn would increase student achievement.
- **Membership Renewal:** Current CAC members do not need to reapply; only new members must submit applications.

Dear Winslow Township Board of Education

Words cannot convey how touched I was
to see the outpouring of love and respect
you showed for my daughter Nicole,
during a very difficult time.

Thank you for the proclamation.
She was a very impactful person.

Thank you again,
Family of Nicole Nichols

Dear Winslow Twp Board of Education
Words cannot convey how touched
I was to see the outpouring of
love & respect - you showed
for my daughter Nicole, during
a very difficult time. Thank
you for the proclamation, she
was a very impactful person.
Thank you again
Leslie, Sharon, Kristine & Teddy
(Family of Nicole Nichols)

Policy List

First Reading: Wednesday, October 8, 2025

Policy/Regulation	Policy/Regulation Title
Policy #1648.15	Recordkeeping for Healthcare Settings in School Buildings- Covid 19- ABOLISH
Policy #0173	Duties of Public School Accountant- Revised
Policy #0174	Legal Services (M)- Revised
Policy #0177	Professional Services (M)- Revised
Policy/Regulation #1570	Internal Controls (M)- Revised
Policy/Regulation #6111	Special Education Medicaid Initiative (SEMI) Program (M)- Revised
Policy/Regulation #6220	Budget Preparation (M)- Revised
Policy #1636.01	Notification of Promotion, New Job, and Transfer Opportunities- NEW

POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

BYLAWS

0173/page 1 of 2

Duties of Public School Accountant

0173 DUTIES OF PUBLIC SCHOOL ACCOUNTANT

The Board of Education shall cause an audit of the annual financial statements to be made pursuant to N.J.S.A. 18A:23-1 et seq., and shall engage, to conduct the annual audit, only a licensed public school accountant who has an external peer/quality report performed in accordance with Government Auditing Standards (Yellow Book) by the Comptroller General of the United States (U.S. Government Printing Office, Stop SSOP, Washington, DC 20402-0001). The Board shall ensure that the external peer/quality report is completed within the time established the Government Auditing Standards issued by the Comptroller General of the United States unless the accountant or firm can show good cause as to why there is a delay.

The Board shall require the submission of the most recent external peer/quality report and letter of comment to the Board for review and evaluation prior to each appointment of a licensed public school accountant to conduct the annual audit in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.

The Board shall acknowledge the receipt, review, and evaluation of the external peer/quality report in the public session and Board minutes in which the Board authorizes the engagement of the accountant or firm to perform the audit in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.i.

The Board shall require the submission of an updated external peer/quality report of the engaged licensed public school accountant, within thirty days after the issuance date of the external peer/quality report if such report is issued prior to the date of the audit opinion for the most recent fiscal year in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.ii.

In accordance with NJOMB Circular Letter 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid, including any amendments or revisions thereto, the Board shall ensure the public school accountant provides a copy of the most recent external peer/quality report to the New Jersey Department of Education, within thirty days after the initial engagement of a licensed public school accountant or firm and within thirty days after the issuance of a subsequent peer/quality report in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.iii.

The Board shall engage a public school accountant during the audit engagement period for non-auditing, management, or other consulting services only if the services comply with the independence standards as established in Government Auditing Standards (Yellow Book) by the Comptroller General of the United States in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)3.



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

BYLAWS

0173/page 2 of 2

Duties of Public School Accountant

The Commissioner of Education may prohibit, for good cause, the Board from engaging a particular licensed public school accountant, or may direct the use of a process for the appointment of a licensed public school accountant pursuant to N.J.A.C. 6A:23A-16.2(i)4.

The public school accountant shall complete the annual audit as required by the New Jersey Department of Education and N.J.S.A. 18A:23-1. Each annual audit shall include an audit of the books, accounts and moneys, and a verification of all cash and bank balances, of the Board and of any officer or employee thereof and of moneys derived from athletic events or the activities of any organization of public school students conducted under the auspices of the Board, from the date of the last annual audit to the date of the audit in question. Such audit shall also include a determination of the extent to which the district has used contracts entered into by the State Division of Purchase and Property pursuant to N.J.S.A. 52:25-16.1 et seq. in the purchase of materials, supplies, or equipment for the district in accordance with N.J.S.A. 18A:23-2. The report of each annual audit shall be completed in accordance with the time requirements of N.J.S.A. 18A:23-1 and shall be filed by the public school accountant in accordance with N.J.S.A. 18A:23-3.

The Board Secretary shall prepare or have prepared a synopsis or summary of the annual audit and recommendations, prior to the holding of the meeting of the Board to take action thereon; a copy of which synopsis or summary shall be available for distribution to interested parties at the meeting in accordance with N.J.S.A. 18A:23-4. Within thirty days following the receipt of the report of the annual audit the Board shall, at a regularly scheduled public meeting, cause the recommendations of the auditor to be read and to be discussed and the discussion duly noted on the Board meeting minutes in accordance with N.J.S.A. 18A:23-5.

N.J.S.A. 18A:23-1 et seq.
N.J.A.C. 6A:23A-16.2

Adopted:



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

BYLAWS
0174/page 1 of 2
Legal Services
M

0174 LEGAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to minimize the cost of legal services.

The Board authorizes the Superintendent of Schools, Superintendent of Schools' designee, School Business Administrator/Board Secretary, and Board President as designated contact person(s) to request services or advice from contracted legal counsel.

In accordance with the provisions of N.J.A.C. 6A:23A-5.2(a)2, the Board shall designate an administrative staff member to review all legal bills and confer with designated contact person(s) to ensure the prudent use of legal services and the tracking of the use of those services.

In the event the school district's legal costs exceed one hundred thirty percent of the Statewide average per student amount, the procedures established in 1., 2., 3., and 4. below shall be implemented and, if not implemented, the district shall provide evidence the procedures established in 1., 2., 3., and 4. below would not result in a reduction of costs:

1. The designated contact person(s) shall ensure that contracted legal counsel is not contacted unnecessarily for management decisions or readily available information contained in district materials such as Board policies, administrative regulations, or guidance available through professional source materials.
2. All requests for legal advice shall be made to the designated contact person(s) in writing and shall be maintained on file in the district offices. The designated contact person(s) shall determine whether the request warrants legal advice or if legal advice is necessary.
3. The designated contact person(s) shall maintain a log of all legal counsel contact including the name of the legal counsel contacted, date of the contact, issue discussed, and length of contact.
4. All written requests for legal advice and logs of legal counsel contacts shall be forwarded to the designated contact person(s) who shall be responsible to review all legal bills and compare all legal bills to the contact logs and to investigate and resolve any variances.



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

BYLAWS
0174/page 2 of 2
Legal Services

Any professional services contract(s) for legal services shall prohibit advance payments. Services to be provided shall be described in detail in the contract and invoices for payment shall itemize the legal services provided for the billing period. Payments to legal counsel(s) shall only be for legal services actually provided in accordance with N.J.A.C. 6A:23A-5.2(a)4.

School districts and county vocational school districts shall not contract with legal counsel or use in-house legal counsel to pursue any affirmative claim or cause of action on behalf of district administrators and/or any individual Board member(s) for any claim or cause of action in which the damages to be awarded would benefit an individual rather than the school district as a whole in accordance with N.J.A.C. 6A:23A-5.2(b).

Pursuant to N.J.A.C. 6A:23A-5.2(a)1., the Board will annually establish prior to budget preparation, a maximum dollar limit for legal services. In the event it becomes necessary to exceed the established maximum dollar limit for legal services, the Superintendent shall recommend to the Board an increase in the maximum dollar amount. Any increase in the maximum dollar amount shall require formal Board action.

Contracts for legal services will be issued by the Board in a deliberative and efficient manner that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. This may include, but is not limited to, issuance of such contracts through a Request for Proposals (RFP) based on cost and other specified factors or other comparable processes in accordance with N.J.A.C. 6A:23A-5.2(a)5. Contracts for legal services shall be limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct in accordance with N.J.A.C. 6A:23A-5.2(a)6.

N.J.A.C. 6A:23A-5.2

Adopted:



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

BYLAWS
0177/page 1 of 1
Professional Services
M

0177 PROFESSIONAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to minimize the cost of professional services.

The Board shall establish a maximum dollar limit, annually prior to budget preparation, for each type of professional service, with appropriate notification to the Board if it becomes necessary to exceed the maximum. Upon such notification, the Board may adopt a dollar increase in the maximum amount through formal Board action in accordance with N.J.A.C. 6A:23A-5.2(a)1.

Contracts for professional services will be issued by the Board in a deliberative and efficient manner that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. This may include, but is not limited to, issuance of such contracts through a Request for Proposals (RFP) based on cost and other specified factors or other comparable processes and professional services contracts are limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct in accordance with N.J.A.C. 6A:23A-5.2(a)5. and 6.

Nothing in this Policy or N.J.A.C. 6A:23A-5.2 shall preclude the Board from complying with the requirements of any statute, administrative code, or regulation for the award of professional services contracts.

N.J.A.C. 6A:23A-5.2

Adopted:



1570 INTERNAL CONTROLS

As a condition of receiving State aid, the school district shall establish specific policies and procedures on internal controls designed to provide management with reasonable assurance that the district's goals and objectives will be met and meet the requirements at N.J.A.C. 6A:23A-6.5 through N.J.A.C. 6A:23A-6.13. Internal controls shall promote operational efficiency and effectiveness, provide reliable financial information, safeguard assets and records, encourage adherence to prescribed policies, and comply with law and regulation in accordance with N.J.A.C. 6A:23A-6.4(a).

The specific internal controls contained in N.J.A.C. 6A:23A-6 shall be established together with other internal controls contained in N.J.A.C. 6A and other law and regulations, required by professional standards, and as deemed necessary and appropriate by district management. The district may submit to the Commissioner of Education a written request to approve an alternative system, approach, or process for implementing the internal controls required in N.J.A.C. 6A:23A-6. The application shall include documented evidence, including, but not limited to, an independent, third-party written assessment that the alternative system, approach, or process will achieve the same safeguards, efficiency, and other purposes as the specified internal control requirement(s) in accordance with N.J.A.C. 6A:23A-6.4(b).

The district shall evaluate business processes annually and allocate available resources appropriately in an effort to establish a strong control environment pursuant to N.J.A.C. 6A:23A-6.5. In accordance with the provisions of N.J.A.C. 6A:23A-6.5(b), the School Business Administrator/Board Secretary shall identify processes that are a violation of sound segregation of duties when performed by the same individuals. The School Business Administrator/Board Secretary shall segregate the duties of all such processes among Business Office staff based on available district resources, assessed vulnerability, and the associated cost-benefit, except as required at N.J.A.C. 6A:23A-6.5(b)1. and 2. The district shall include in the Annual Comprehensive Financial Report (ACFR) detailed organizational charts for the Central Office that tie to the district's position control logs, including, but not limited to, the business, human resources, and information management functions.

The district shall establish Standard Operating Procedures (SOP) for each task or function of the business operations of the district. The SOP manual shall include sections on each routine task or function as outlined in N.J.A.C. 6A:23A-6.6(b). The district shall establish a SOP that ensures office supplies are ordered in appropriate quantities, maintained in appropriate storage facilities, and monitored to keep track of inventory in accordance with N.J.A.C. 6A:23A-6.6(c).



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

1570/page 2 of 2

Internal Controls

If the district has a budget in excess of \$25,000,000 or more than three hundred employees, the district shall maintain an Enterprise Resource Planning (ERP) System that integrates all data and processes of the district into a unified system. An ERP system uses multiple components of computer software and hardware and a unified database to store data for the various system modules to achieve the integration. Whenever considering financial systems or the automation of other services or functions, the Superintendent or School Business Administrator/Board Secretary shall notify the Executive County Superintendent in writing to see if opportunities for a shared service system exist. Access controls shall be established for key elements of financial systems to ensure a single person does not have the ability to make system edits that would violate segregation of duties controls in accordance with N.J.A.C. 6A:23A-6.7(c).

The district shall maintain an accurate, complete, and up-to-date automated position control roster to track the actual number and category of employees and the detailed information for each in accordance with N.J.A.C. 6A:23A-6.8(a). The position control roster shall share a common database and be integrated with the district's payroll system, agree to the account codes in the budget software, and ensure the data within the position control roster system includes, at a minimum, the information as outlined in N.J.A.C. 6A:23A-6.8(a)3.

N.J.A.C. 6A:23A-6.4; 6A:23A-6.5; 6A:23A-6.6;
6A:23A-6.7; 6A:23A-6.8

Adopted:



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION
R 1570/page 1 of 6
Internal Controls
M

R 1570 INTERNAL CONTROLS

A. Segregation of Duties; Organization Structure - N.J.A.C. 6A:23A-6.5

1. The school district shall evaluate business processes annually and allocate available resources appropriately in an effort to establish a strong control environment.
2. The School Business Administrator/Board Secretary shall identify processes that are a violation of sound segregation of duties when performed by the same individuals. The School Business Administrator/Board Secretary shall segregate the duties of all such processes among Business Office staff based on available district resources, assessed vulnerability, and the associated cost-benefit, except as required at N.J.A.C. 6A:23A-6.5(b)1. and 2. and A.2.a. and A.2.b. below.
 - a. The functions of human resources and payroll shall be segregated and completed by different employees in the district.
 - b. The functions of purchasing and accounts payable shall be segregated and completed by different employees in the district.
3. The district shall include in the Annual Comprehensive Financial Report (ACFR) detailed organizational charts for the Central Office that tie to the district's position control logs, including, but not limited to, the business, human resources, and information management functions.

B. Standard Operating Procedures (SOP) for Business Functions – N.J.A.C. 6A:23A-6.6

1. The school district shall establish SOPs for each task or function of the business operations of the district.
2. The SOP manual shall include sections on each routine task or function in the following areas:
 - a. Accounting, including general ledger, accounts payable, accounts receivable, payroll and fixed assets, and year-end procedures for each;
 - b. Cash management;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

R 1570/page 2 of 6

Internal Controls

- c. Budget development and administration, including tasks such as authorization of transfers and overtime;
 - d. Position control;
 - e. Purchasing, including tasks such as preparation of requisitions, approval of purchase orders and encumbering of funds, bid and quote requirements, and verification of receipt of goods and services;
 - f. Facilities, including administration of work, and health and safety;
 - g. Security;
 - h. Emergency preparedness;
 - i. Risk management;
 - j. Transportation;
 - k. Food service;
 - l. Technology systems; and
 - m. Information management.
3. The district shall establish SOPs that ensure office supplies are ordered in appropriate quantities, maintained in appropriate storage facilities, and monitored to keep track of inventory.
- C. Financial and Human Resource Management Systems; Access Controls - N.J.A.C. 6A:23A-6.7
- 1. If the school district has a budget in excess of \$25,000,000 or more than three hundred employees, the district shall maintain an Enterprise Resource Planning (ERP) System that integrates all data and processes of the school district into a unified system. An ERP system uses multiple components of computer software and hardware and a unified database to store data for the various system modules to achieve the integration.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

R 1570/page 3 of 6

Internal Controls

2. Whenever considering financial systems or the automation of other services or functions, the Superintendent or School Business Administrator/Board Secretary shall notify the Executive County Superintendent in writing to see if opportunities for a shared service system exist.
 3. Access controls shall be established for key elements of financial systems to ensure a single person does not have the ability to make system edits that would violate segregation of duties controls.
 - a. The process for creating, modifying, and deleting user accounts shall include the use of user access request forms.
 - b. All requests for financial applications shall be approved and specified by the School Business Administrator/Board Secretary.
 - c. All requests for network access shall be granted by the head of the technology department, if one exists.
 - d. A review of user access shall be conducted yearly at a minimum by the relevant department managers and an audit trail should be maintained to verify the performance of this review.
 - e. Access to the network and key applications within the district shall be restricted to authorized users through the use of unique user names and passwords.
 - f. Proper protocols shall be implemented that appropriately address password expiration and complexity.
- D. Personnel Tracking and Accounting – N.J.A.C. 6A:23A-6.8
1. The school district shall maintain an accurate, complete, and up-to-date automated position control roster to track the actual number and category of employees and the detailed information for each. The position control roster shall:
 - a. Share a common database and be integrated with the district's payroll system;
 - b. Agree to the account codes in the budget software; and



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

R 1570/page 4 of 6

Internal Controls

- c. Ensure the data within the position control roster system includes, at a minimum, the following information:
- (1) The employee's name;
 - (2) The employee's date of hire;
 - (3) A permanent position tracking number for the employee, including:
 - (a) The expenditure account codes for the general fund consistent with the State prescribed budget, special revenue fund, and enterprise funds;
 - (b) The building(s) to which the position is assigned;
 - (c) The certificate(s) and endorsement(s) held, as applicable;
 - (d) The assignment position title as follows:
 - i. Superintendent or Chief School Administrator;
 - ii. Assistant Superintendent;
 - iii. School Business Administrator;
 - iv. Board Secretary (when other than N.J.A.C. 6A:23A-6.8(a)3.iii.(4)(A), (B), or (C) and D.1.c.(3)(d)i., D.1.c.(3)(d)ii., or D.1.c.(3)(d)iii. above);
 - v. Principal;
 - vi. Vice Principal;
 - vii. Director;
 - viii. Supervisor;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION
R 1570/page 5 of 6
Internal Controls

- ix. Facilitator;
- x. Instructional Coach by Subject Area;
- xi. Department Chairperson by Subject Area;
- xii. Certificated Administrator – Other;
- xiii. Guidance;
- xiv. Media Specialist/Librarian;
- xv. School Nurse;
- xvi. Social Worker;
- xvii. Psychologist;
- xviii. Therapist – Occupational (OT);
- xix. Therapist – Physical (PT);
- xx. Therapist – Speech;
- xxi. Certificated Support Staff – Other;
- xxii. Teacher by Subject Area;
- xxiii. Instructional Assistants;
- xxiv. Certificated Instructional – Other;
- xxv. Aides supported by IEP;
- xxvi. Other Aides;
- xxvii. Maintenance Worker;
- xxviii. Custodian;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

R 1570/page 6 of 6

Internal Controls

- xxix. Bus Driver;
 - xxx. Vehicle Mechanic;
 - xxxi. Food Service; and
 - xxxii. Other Non-certificated;
- (4) A control number for substitute teachers;
 - (5) A control number for overtime;
 - (6) A control number for extra pay;
 - (7) The status of the position (filled, vacant, abolished, etc.);
 - (8) An indication, when available, of whether the employee is retiring in the budget year or not being renewed, including associated costs such as contractual buyouts, severance pay, paid vacation or sick days, etc.;
 - (9) Each of the following: base salary, step, longevity, guide, stipends by type, overtime, and other extra compensation;
 - (10) The benefits paid by the district, net of employee reimbursements or co-pays, by type of benefit and for FICA and Medicare;
 - (11) The position's full-time equivalent value by location;
 - (12) The date the position was filled; and
 - (13) The date the position was originally created by the Board of Education. If the date the position was originally created is not available, this item shall represent the date the person currently filling that position was approved by the Board.

Adopted:



6111 SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

Every New Jersey school district, with the exception of any district that obtains a waiver of the requirements of N.J.A.C. 6A:23A-5.3(b), shall take appropriate steps to maximize its revenue from the Special Education Medicaid Initiative (SEMI) program by following the policies and procedures to maximize participation in the program as set forth in N.J.A.C. 6A:23A-5.3(d) and to comply with all program requirements as set forth in N.J.A.C. 6A:23A-5.3(e).

The school district may seek, in the prebudget year, a waiver of the requirements of N.J.A.C. 6A:23A-5.3 in accordance with the procedures as outlined in N.J.A.C. 6A:23A-5.3(b). As part of the annual budget information, the New Jersey Department of Education shall provide each district with a projection of available SEMI reimbursement for the budget year, as determined by the New Jersey Department of the Treasury's third-party administrator for SEMI. The district shall recognize as revenue in its annual district budget no less than ninety percent of the projection. The district may seek approval from the Executive County Superintendent to use its own projection of SEMI reimbursement upon demonstration the numbers it used in calculating the projection are more accurate than the projection provided.

The district shall strive to achieve maximum participation in the SEMI program. "Maximum participation" means obtaining a ninety percent return rate of parental consent forms for all SEMI-eligible students. Districts shall enter all students following their evaluations into the third-party system as determined by the New Jersey Department of the Treasury to identify the district's universe of eligible students. This may be done without parental consent.

If the district participates in the SEMI reimbursement program, the district shall comply with program requirements as outlined in N.J.A.C. 6A:23A-5.3(e).

If the district has less than ninety percent participation of SEMI-eligible students in the prebudget year or that has failed to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e), the district shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. The district's SEMI action plan shall include the components as outlined in N.J.A.C. 6A:23A-5.3(g).



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

6111/page 2 of 2

Special Education Medicaid Initiative (SEMI) Program

If the district does not achieve ninety percent participation, or does not achieve their approved benchmarks in the SEMI program for a given budget year and cannot demonstrate that they fully implemented their New Jersey Department of Education-approved SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and (g), the district shall be subject to review for the withholding of State aid by the Commissioner of Education, pursuant to N.J.S.A. 18A:55-3, in an amount equal to the SEMI revenue projection based on their approved benchmark for the budget year, if applicable, less actual SEMI reimbursements for the budget year. The State aid deduction shall be made in the second subsequent year after the budget year.

If the district does not meet the requirement of the cost-settlement components of SEMI, the district may be required to refund all or part of their SEMI reimbursements.

N.J.A.C. 6A:23A-5.3

Adopted:



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 1 of 7

Special Education Medicaid Initiative
(SEMI) Program

M

R 6111 SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

Every New Jersey school district, with the exception of any district that obtains a waiver of the requirements at N.J.A.C. 6A:23A-5.3(b) and A. below, shall take appropriate steps to maximize its revenue from the Special Education Medicaid Initiative (SEMI) program by following the policies and procedures to maximize participation in the program at N.J.A.C. 6A:23A-5.3(d) and C.1. below and to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e) and C.2. below.

A. Waiver

1. The school district may seek, in the prebudget year, a waiver of the requirements of N.J.A.C. 6A:23A-5.3, Policy 6111, and this Regulation upon demonstration that for the subsequent school year: the district projects, based on reliable evidence, that it will have forty or fewer Medicaid-eligible classified students.
 - a. The application for a waiver of the requirements of N.J.A.C. 6A:23A-5.3, Policy 6111, and this Regulation shall be made to the Executive County Superintendent no less than forty-five days prior to the submission of the district's proposed budget for the school year to which the waiver request applies. The Executive County Superintendent shall notify the district of the decision on the waiver application within twenty days of receipt of the waiver request. If the waiver is not granted, the district shall submit to the Executive County Superintendent a SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and D. below as part of its annual district budget submission, or shall demonstrate to the Executive County Superintendent that the district has achieved maximum participation in the SEMI program in the prebudget year.

B. Projection of Available SEMI Reimbursement

1. As part of the annual budget information, the New Jersey Department of Education shall provide the school district with a projection of available SEMI reimbursement for the budget year, as determined by the New Jersey Department of the Treasury's third-party administrator for SEMI.
 - a. The district shall recognize as revenue in its annual school district budget no less than ninety percent of said projection.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 2 of 7

Special Education Medicaid Initiative
(SEMI) Program

- b. The district may seek approval from the Executive County Superintendent to use its own projection of SEMI reimbursement upon demonstration the numbers it used in calculating the projection are more accurate than the projection provided.

C. SEMI Program Requirements

1. The school district shall strive to achieve maximum participation in the SEMI program. For the purpose of Policy 6111 and this Regulation, "maximum participation" means obtaining a ninety percent return rate of parental consent forms for all SEMI-eligible students. Districts shall enter all students following their evaluations into the third-party system as determined by the New Jersey Department of the Treasury to identify the district's universe of eligible students. This may be done without parental consent.
2. If the district participates in the SEMI reimbursement program, the district shall comply with program requirements as follows:
 - a. The district shall implement Policy 6111 and this Regulation concerning the effective and efficient administration of the SEMI reimbursement program consistent with the requirements of N.J.A.C. 6A:23A-5.3. A complete listing of requirements and information are available at the SEMI/MAC website.
 - b. Any service submitted to Medicaid for reimbursement shall be rendered by a Medicaid qualified practitioner, or rendered by a provider under the supervision of a Medicaid qualified practitioner. The following outlines the required documentation for each related service provider:
 - (1) Nurses – copy of license (educational services certificate issued by the State Board of Examiners is not required for SEMI);
 - (2) Occupational Therapist – copy of license and educational services certificate issued by the State Board of Examiners;
 - (3) Physical Therapist – copy of license and educational services certificate issued by the State Board of Examiners;
 - (4) Psychologist – copy of educational services certificate issued by the State Board of Examiners;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 3 of 7

Special Education Medicaid Initiative
(SEMI) Program

- (5) Social Worker – copy of educational services certificate issued by the State Board of Examiners; and
- (6) Speech-language Specialist:
 - (a) Qualification and documentation for provision of evaluation services shall include:
 - (i) Copy of licensed physician's orders, which shall be maintained with the student's IEP; or
 - (ii) Copy of New Jersey license as a speech-language pathologist and educational services certificate with a speech-language specialist endorsement (N.J.A.C. 6A:9B-14.6) for the individual whose signature appears on the IEP; or
 - (iii) Copy of documentation that identifies the referral of speech services included in or with the student's IEP.
 - (b) Qualification for provision of related services shall include:
 - (i) Copy of educational services certificate or endorsement issued by the State Board of Examiners and an American Speech-Language-Hearing Association (ASHA) Certificate of Clinical Competence; or
 - (ii) Copy of educational services certificate with a speech-language specialist endorsement and a valid license authorized by the State Audiology and Speech-Language Pathology Advisory Committee in accordance with N.J.S.A. 45:3B-1 et seq.
- (7) Audiologist – copy of license issued by the State Audiology and Speech-Language Pathology Advisory Committee in accordance with N.J.S.A. 45:3B-1 et seq.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 4 of 7

Special Education Medicaid Initiative
(SEMI) Program

- c. Practitioners who are not Medicaid qualified can deliver services under the direction of Medicaid qualified practitioners. Practitioners who are not Medicaid qualified include only certified occupational therapist assistants, physical therapist assistants, speech-language specialists who do not meet the qualifications at N.J.A.C. 6A:23A-5.3(e)2.vi(2)(A) or (B) and C.2.b.(6)(i) and C.2.b.(6)(ii) above, and licensed practical nurses.
- d. Any direct therapy or other related service shall be prescribed in the related services section of the student's IEP prior to submitting a claim to Medicaid for reimbursement. Delivery of nursing services and dispensing of medication shall be referenced in the IEP and supported by physicians' orders or prescriptions, which shall be maintained on file. Supporting documentation to be maintained by the district shall be the cover/signature page, related services section of the IEP, therapy logs, and the evaluations and assessments conducted by the Medicaid-qualified practitioners.
- e. Entities where the district has placed SEMI-eligible students shall take steps to enable districts to maximize participation, including either logging the eligible services provided directly through the third-party system as determined by the New Jersey Department of the Treasury or the sending district, as mutually agreed upon with the district, and obtaining SEMI provider qualification certifications. Every out-of-district placement shall provide copies of SEMI provider qualifications, certifications, and licenses. N.J.A.C. 6A:23A-5.3(e)5. applies to the following out-of-district placement options:
 - (1) Approved private schools for students with disabilities;
 - (2) Educational services commissions;
 - (3) Jointure commissions;
 - (4) Vocational half-time programs;
 - (5) New Jersey Department of Education regional day schools; and
 - (6) County special service school districts.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 5 of 7

Special Education Medicaid Initiative
(SEMI) Program

- f. If the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above the district shall comply with the program requirements to assure the year-end cost settlement of SEMI claims is properly calculated with the standardized submission of quarterly and annual cost data, as well as staff pool lists transmitted directly through the third-party system as determined by the New Jersey Department of the Treasury.
- g. To retain reimbursement, if the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, the district shall ensure compliance with the necessary components of the cost settlement requirements which include completion of the online questionnaire – Random Moment Time Study (RMTS) – by staff provided directly through the third-party system as determined by the New Jersey Department of the Treasury.
- h. All supporting documentation for a Medicaid claim shall be maintained on file and available for audit or State review for at least seven years from the date of service. Supporting documentation shall include provider certification (current and historical for each provider); provider service logs, licenses, and/or certificates issued by the Division of Consumer Affairs or the New Jersey Department of Education, as applicable; physician authorizations for nursing services; parental consent forms; attendance records; and copies of the student's IEP.

D. SEMI Action Plan

- 1. If the school district has less than ninety percent participation of SEMI-eligible students in the prebudget year or that has failed to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e) and C.2. above, the district shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission.
- 2. The SEMI action plan shall include the following components:
 - a. Procedures for obtaining parental consent forms, such as the Parental Consent Best Practices that are available from the New Jersey Department of Education.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 6 of 7

Special Education Medicaid Initiative (SEMI) Program

- b. Establishment of a benchmark for the year of implementation or for the first year the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, whichever is applicable, for obtaining maximum participation of all SEMI-eligible students by the start of the subsequent school year.
 - (1) The benchmarks for the first year of implementation or for the first year the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by fifty percent by the beginning of the subsequent school year; and
 - (2) The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student;
- c. Procedures to ensure all IEP meetings are documented in the third-party administrator's system. IEPs are claimable only if a Medicaid qualified practitioner is present and it is documented that a health-related service is discussed;
- d. Procedures to ensure all SEMI-eligible services, including services provided by entities where the district has placed SEMI-eligible students, are documented in the third-party administrator's system;
- e. Procedures to ensure a valid IEP is on file and the IEP date is on file in the third-party administrator's system for each SEMI-eligible student for whom parental consent has been obtained; and
- f. Procedures to ensure service providers used by the school district and entities where the district has placed SEMI-eligible students have valid licenses and certifications documenting SEMI provider qualifications on file in the third-party administrator's system.



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES

R 6111/page 7 of 7

Special Education Medicaid Initiative
(SEMI) Program

3. If the district does not achieve ninety percent participation, or does not achieve their approved benchmarks in the SEMI program for a given budget year and cannot demonstrate they fully implemented their New Jersey Department of Education-approved SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and (g) and D. above, the district shall be subject to review for the withholding of State aid by the Commissioner of Education, pursuant to N.J.S.A. 18A:55-3, in an amount equal to the SEMI revenue projection based on their approved benchmark for the budget year, if applicable, less actual SEMI reimbursements for the budget year. The State aid deduction shall be made in the second subsequent year after the budget year.
4. If the district does not meet the requirement of the cost-settlement components of SEMI, the district may be required to refund all or part of their SEMI reimbursements.

Issued:



6220 BUDGET PREPARATION

The annual budget is the financial plan for the effectuation of the educational plan for the district. The budget shall be designed to carry out that plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district.

A proposed budget requires the critical analysis by every member of the Board of Education during its preparation. The administration shall work with the Board to ensure Board members have a thorough understanding of the budget appropriations, budget revenue, the proposed educational program, and the budget's impact to the local tax levy. The Board shall also provide for community input during the budget development process.

The annual school district budget and supporting documentation shall be prepared in accordance with the provisions of N.J.S.A. 18A:7F; N.J.S.A. 18A:22-7 and 18A:22-8; and N.J.A.C. 6A:23A-8. The Board shall adopt and submit to the Executive County Superintendent for approval, together with Commissioner-prescribed supporting documentation, a budget that provides for a thorough and efficient education pursuant to N.J.A.C. 6A:23A-8.1(a). Pursuant to N.J.A.C. 6A:26-3.7 and 6A:26-3.12, the Board shall obtain approval of the local funding for a non-referendum capital project (school facility project or other capital project) in accordance with N.J.A.C. 6A:23A-8.4.

The budget will be presented to the Board to allow adequate time for review and adoption.

The Board shall include in the budget application to the Executive County Superintendent a complete reporting of revenues and appropriations and other requirements pursuant to N.J.S.A. 18A:22-8-1 et seq. and N.J.S.A. 18A:7F-5 through 63.

The Board, upon submission of its budget application to the Executive County Superintendent or by the statutory submission date, whichever is earlier, shall make available upon request for public inspection all budget and supporting documentation contained in the budget application and all other documents listed in N.J.A.C. 6A:23A-8.1 once the budget application has been submitted to the Executive County Superintendent for approval.

The budget, as adopted for the school year pursuant to N.J.S.A. 18A:7F-5, shall be provided for public inspection on the district's website, if one exists, and made available in print in a "user-friendly," plain language budget summary format in accordance with the provisions of N.J.A.C. 6A:23A-8.1(c).



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES
6220/page 2 of 2
Budget Preparation

All budgetary and accounting systems used in the school district must be in accordance with double-entry bookkeeping and Generally Accepted Accounting Principles as required in N.J.A.C. 6A:23A-16.1 et seq.

N.J.S.A. 18A:7F et seq.; 18A:22-7 et seq.
N.J.A.C. 6A:23A-8.1 et seq.; 6A:23A-16.1 et seq.

Adopted:



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6220/page 1 of 3
Budget Preparation

R 6220 BUDGET PREPARATION

The annual school district budget will be prepared in accordance with the following procedure.

A. Responsibility

1. The School Business Administrator/Board Secretary or designee is responsible for the administration and coordination of all budget preparation activities and will be guided by the budget planning forecasts prepared in accordance with Policy 6210.
2. Each Principal will assess the educational needs of the students, collect and evaluate the requests for funds submitted by the teaching and support staff members in their building, and compile an estimate of the total building needs for the next budget year. The estimate will be submitted to the School Business Administrator/Board Secretary or designee.
3. Each central office administrator will assess the needs of the program operation for which they are responsible (such as staff recruiting, facilities maintenance, transportation, capital improvements) and will prepare an estimate of the program needs for the next budget year. The estimate will be submitted to the School Business Administrator/Board Secretary or designee.

B. Priorities

1. All estimates submitted to the School Business Administrator/Board Secretary or designee in accordance with paragraph A.2. and paragraph A.3. above will be reasonably detailed and supported by appropriate documentation to justify the expenditures requested. The administrators charged with estimating budgetary needs will be guided by these cost priorities;
 - a. Staffing adequate to sustain the current instructional program;
 - b. Supplies and equipment adequate to sustain the current instructional program;
 - c. Maintenance of current facilities and programs;
 - d. New staff members to improve or expand the current program;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6220/page 2 of 3
Budget Preparation

- e. New supplies and equipment to improve or expand the current instructional program; and
 - f. New instructional programs.
 - 2. The Superintendent or designee and the School Business Administrator/Board Secretary will review all estimates for budget allocations and, as necessary, discuss justifications and possible alternatives with the originating administrator. The Superintendent or designee and the School Business Administrator/Board Secretary will:
 - a. Compare budget requests with inventory to determine whether requested resources are presently available;
 - b. Analyze budget requests on a district-wide basis to determine whether requested resources can be shared; and
 - c. Analyze budget requests for staffing requirements and convert those requirements to dollar equivalents.
- C. Form
- 1. The tentative budget shall contain:
 - a. The total expenditure for each item for the preceding school year, the amount appropriated for the current school year adjusted for transfers as of the date specified by the New Jersey Department of Education (NJDOE) of the current school year, and the amount estimated to be necessary to be appropriated for the ensuing school year, indicated separately for each item as determined by the Commissioner;
 - b. The amount of the surplus account available at the beginning of the preceding school year, at the beginning of the current school year and the amount anticipated to be available for the ensuing school year;
 - c. The amount of revenue available for budget purposes from the preceding school year, the amount available for the current school year as of the date specified by the NJDOE and the amount anticipated to be available for the ensuing school year in the following categories as applicable:
 - (1) Revenues to be raised by local sources;



REGULATION

WINSLOW TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6220/page 3 of 3
Budget Preparation

- (2) Revenues from State Aid;
- (3) Revenues from Federal Aid;
- (4) Revenues from intermediate sources; and/or
- (5) Other sources of revenue;
- d. Transfers between current expense and capital outlay for the preceding school year, the current school year as of the date specified by the NJDOE of that year and transfers anticipated for the ensuing school year;
- e. A presentation of the student population for the current school year and immediate past school year as reported in the application for State School Aid, and an estimate of the anticipated student population for the next school year;
- f. An estimate of staff composition by numbers in each administrative, instructional, and educational services area for the next school year; and
- g. Any additional information required by the NJDOE and the Board of Education.
- h. All budgetary and accounting systems used in the school district must be in accordance with double-entry bookkeeping and Generally Accepted Accounting Principles as included in statutes and administrative code.

D. Timeline

The Superintendent or designee and the School Business Administrator/Board Secretary will submit the tentative budget recommendations to the Board of Education in accordance with the budget timeline established by the NJDOE and the Board. The proposed expenditures and anticipated revenues in the tentative budget will be supported by sufficient explanatory information to enable the Board to determine their validity.

Issued:



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

1636.01/page 1 of 1

Notification of Promotion, New Job,
and Transfer Opportunities

1636.01 NOTIFICATION OF PROMOTION, NEW JOB, AND TRANSFER OPPORTUNITIES

The Board of Education shall make reasonable efforts to announce, post, or otherwise make known opportunities for promotion that are advertised internally within the district or externally on internet-based advertisements, postings, printed flyers, or other similar advertisements to all current employees in the affected department or departments of the district prior to making a promotion decision in accordance with N.J.S.A. 34:6B-23.

For the purpose of N.J.S.A. 34:6B-23 and this Policy, "promotion" means a change in job title and an increase in compensation.

Any promotion for a current employee that is awarded on the basis of years of experience or performance shall not be subject to the notification requirements established in N.J.S.A. 34:6B-23 and this Policy. Nothing in N.J.S.A. 34:6B-23 and this Policy shall be construed to prohibit the Board from making a promotion on an emergent basis due to an unforeseen event.

The Board shall disclose in each posting for new jobs and transfer opportunities that are advertised by the Board either externally or internally the hourly wage or salary, or a range of the hourly wage or salary, and a general description of benefits and other compensation programs for which the staff member would be eligible. Nothing in N.J.S.A. 34:6B-23 and this Policy shall be construed to prohibit the Board from increasing the wages, benefits, and compensation identified in the job opening posting at the time of making an offer for employment to an applicant.

N.J.S.A. 34:6B-23

Adopted:



WINSLOW TOWNSHIP SCHOOL DISTRICT - REQUEST FOR SCHOOL FIELD TRIPS
BOARD APPROVAL DATE: Wednesday, October 8, 2025

EXHIBIT NO. XIIA:4

	Sch	Date of Trip	Destination (Trip Information)	Teacher/Coach	Bus(es)	# of Pupils	Departure/Return Time
1	ECEC	11/19/2025	WTHS (Students to watch the HS play "Charlotte's Web")	Ms. Barr	3	105	Depart: 9:30 a.m. Return: 11:30 a.m.
2	WTMS	11/19/2025	WTHS (NJHS & SGA students to watch the HS play "Charlotte's Web")	Ms. Kiett Ms. Donohue	N/A	35	Depart: 9:45 a.m. Return: 11:30 a.m.
3	WTMS	03/25/2026	WTHS (NJHS & SGA students to watch the HS play "Chicago")	Ms. Kiett Ms. Donohue	N/A	35	Depart: 9:45 a.m. Return: 11:30 a.m.
4	WTHS	10/23/2025	Ocean City Boardwalk & Beach Ocean City, NJ (Environmental Club students to participate in the Ocean Action Beach Sweep to help clean the beach)	Ms. Mack Ms. Tagmire	1	35	Depart: 8:00 a.m. Return: 2:00 p.m.
5	WTHS	11/10/2025	Virtua Hospital Voorhees, NJ (11 th & 12 th grade students to participate in Virtua's Health Sciences Symposium)	Ms. Weston 1 Chaperone	1	20	Depart: 8:30 a.m. Return: 2:15 p.m.
6	WTHS	11/13/2025	Crowne Plaza Princeton, NJ (SBYSP students to participate in Youth Leadership Summit) *Change in Date*	Ms. Brooks 1 Chaperone	1	30	Depart: 7:30 a.m. Return: 2:30 p.m.
7	WTHS	11/17/2025	JFK Recreation Center Willingboro, NJ (Students to attend an HBCU College Fair)	Ms. Weston 2 Chaperones	1	40	Depart: 7:45 a.m. Return: 12:30 p.m.
8	WTHS	12/05/2025	United Nations & The Morgan Library and Museum New York, NY (Model UN students to learn about global affairs and artistic and architectural significance of the UN)	Ms. Feighery Mr. Pino	1	20	Depart: 7:30 a.m. Return: 5:00 p.m.
9							
10							

2025-2026										
OOD PLACEMENT-BUDGET										
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GRADE	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL
Brd. of Education of Special Services School District										
Vocational School District of Atlantic County	6149	7/4/2016	8630755327		4			\$2,420.00	\$2,420.00	\$4,840.00
	6148	3/9/2022	6005932320	4F				\$2,420.00		\$2,420.00
Archway-Atco / 08-8208-001	6053	1/2/2010	1243024664	AUT	10	\$55.00per diem/\$11,550.				\$0.00
Burlington County Special Services / 05-0605-030	6143	10/1/2004	7458018903		PG				\$50,240.00	\$50,240.00
	6142	6/30/2015	4937506214		4				\$50,240.00	\$50,240.00
	6138	6/24/2010	5374570426		10				\$50,240.00	\$50,240.00
	6137	11/15/2013	1846423631		6				\$50,240.00	\$50,240.00
	6140	6/14/2005	9893625152		PG				\$50,240.00	\$50,240.00
Creative Achievement Academy/ARCHWAY										
12-8232-001	6173	3/6/2018	456851922	OHI	2		\$68,299.20		\$39,600.00	\$107,899.20
FEDCAP School /14-82666-001	6177	1/7/2009	3705837931	ED	9		\$84,331.00			\$84,331.00
Mercer County Special Services School District	6165	4/14/2005	3851190289		12	\$750.00				\$750.00
Y.A.L.E School, SouthEast-Evesham										
06-8366-001 - (vendor #6167)	6178	12/25/2009	1833120186	AUT	10		\$83,370.60			\$83,370.60
HOMELESS										
Black Horse Pike Regional School District	6174	2/28/2010	1343956624	n/a	9	\$700.00	\$19,898.00			\$20,598.00
Pemberton Township Board of Education	6175	5/6/2008	6701451081	n/a	11	\$232.00	\$20,667.00			\$20,899.00
Pemberton Township Board of Education	6176	10/7/2009	8794882495	n/a	10	\$232.00	\$20,667.00			\$20,899.00

EXHIBIT: XII A:7

2025-2026 HOMELESS STUDENTS

October 8, 2025

	SENDING DISTRICT	STUDENT ID	GRADE
A	Winslow Township	4002	2 nd
B	Winslow Township	4003	K
C	Camden City Schools	4004	9 th
D	Winslow Township	4005	12 th
E	Out of State (Maryland)	4006	9 th

2025-2026 DCP&P Students

Division of Children Protection & Permanency

October 8, 2025

	RESIDENT DISTRICT	STUDENT ID	GRADE
A	Barnegat Township	5003	9 th
B	Rockaway	5004	8 th
C	Lumberton Township Schools	5005	12 th
D	Paterson School District	5006	8 th
E	Camden City	5007	10 th
F	State Responsible	5008	11 th

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUESTEXHIBIT NO. XII A: 10

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 5Club/Organization: Winslow School #5 HSAPerson Submitting Request: Jennifer Brittain HSA presidentDate(s) of Fundraiser: 3/2 - 3/6/26 Time of Activity: school hoursFundraising Activity: Scholastic Book FairLocation of Activity: Winslow School #5Cost Per Item/Person: various Sale Price: various Anticipated Profit: \$500.00Intended Use of Raised Funds: Book Fair will promote reading during Read Across America week
profits of book fair and scholastic dollars will support School 5 HSA to provide supplies and resources.Vendor Description (If Appropriate): scholastic Book Fairs

RECEIVED

SEP 30 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: _____

Date: 9/19/25Superintendent/Designee: Sheresa S. ClementDate: 10/1/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: 5

Club/Organization: Winslow School 5 HSA

SEP 30 2025

Person Submitting Request: Jennifer Brittain HSA president ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2/20/26 Time of Activity: 630-830pm

Fundraising Activity: Candy Bar Bingo and basket raffle

Location of Activity: Winslow School #5 cafeteria

Cost Per Item/Person: \$0 Sale Price: \$0-\$10.00 Anticipated Profit: \$1,500.00

Intended Use of Raised Funds: The HSA will sponsor a candy bar bingo and basket raffle family night.

Baskets, supplies, and refreshments will be donated or provided using hsa funds. Sales of refreshments, raffle tickets and additional bingo supplies will be used to support the HSA.

Vendor Description (If Appropriate): Various local business donations

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 9/26/25
Superintendent/Designee: Sheresa S. Clement Date: 10/1/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 5

Club/Organization: Winslow School #5 HSA

Person Submitting Request: Jennifer Brittain HSA president

Date(s) of Fundraiser: 12/1/25, 12/3-12/5/25 Time of Activity: 12/1/25 630-8pm, 12/3 - 12/5 during school hours

Fundraising Activity: Holiday Shop and Family Winter Holiday Shop

Location of Activity: Winslow School #5

Cost Per Item/Person: \$1-\$5 Sale Price: \$1-\$15 Anticipated Profit: \$500.00

Intended Use of Raised Funds: Holiday shop will provide students with the opportunity to purchase gift related items for family and friends,

The family night will provide school 5 families and opportunity to shop from various vendors and crafters. All profit will support the school 5 HSA to provide supplies and resources.

Vendor Description (If Appropriate): Various local small businesses and crafters.

Vendors will be asked to provide a \$25 donation to setup a table for their sales. Holiday Shop products will be sourced from Gifts n Things Holiday Shop.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: _____

Date: 9/16/25

Superintendent/Designee: Sheresa S. Clement

Date: 10/1/25

RECEIVED

Revised 9/2018

SEP 30 2025

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 5

Club/Organization: Winslow School #5 HSA

Person Submitting Request: Jennifer Brittain HSA president

Date(s) of Fundraiser: 5/18 - 5/22/26 Time of Activity: school hours

Fundraising Activity: Scholastic Book Fair BOGO sale

Location of Activity: Winslow School #5

Cost Per Item/Person: various Sale Price: various Anticipated Profit: none

Intended Use of Raised Funds: Book Fair will promote reading during summer

Fair is a buy one get one sale and no profit is expected

Vendor Description (If Appropriate): scholastic Book Fairs

Is there any commission or other gain to be received by school or advisor? **RECEIVED** ☐ Yes ☒ No

If Yes, please explain: SEP 30 2025

APPROVED BY: Administrator: [Signature] Date: 9/26/25
Superintendent/Designee: Sheresa S. Clement Date: 10/1/25
ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 5

Club/Organization: Student Council Event

Person Submitting Request: Heather Darcangelo

Date(s) of Fundraiser: 12/9-12/11/25 Time of Activity: Conferences

Fundraising Activity: Motivational Grams for Students

Location of Activity: Being sold at conferences for parents/guardians to purchase

Cost Per Item/Person: \$0.62 Sale Price: \$1.00 Anticipated Profit: \$114.00

Intended Use of Raised Funds: End of year awards for Student Council
(Student Activity 96-471-005)

Vendor Description (If Appropriate): Sodexo will be providing Fruit Rollups

RECEIVED

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

SEP 30 2025

If Yes, please explain: _____

ASSISTANT SUPERINTENDENT

APPROVED BY: Administrator: [Signature] Date: 9/25/25

Superintendent/Designee: Sheresa S. Clement Date: 10/1/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 5

Club/Organization: Winslow School #5 HSA

Person Submitting Request: Jennifer Brittain HSA president

Date(s) of Fundraiser: 4/17/26, rain date 4/24/26 Time of Activity: 6-8pm

Fundraising Activity: Color Run family night

Location of Activity: Winslow School #5, outdoors

Cost Per Item/Person: \$1-\$10 Sale Price: \$1-\$15 Anticipated Profit: \$250.00

Intended Use of Raised Funds: Color run fundraiser funds will support the school 5 HSA.

this family night will allow participants to purchase shirts, colored powder and promotional items for wear during the color run. Activities will be hosted outdoors

RECEIVED

Vendor Description (If Appropriate): _____

SEP 30 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: MS

Club/Organization: Media Center

Person Submitting Request: Christine Storako

Date(s) of Fundraiser: 10/14/25-10/17/25 Time of Activity: during the school day

Fundraising Activity: Scholastic Book Fair *date change; due to appear on the September 24th Board Meeting

Location of Activity: Library

Cost Per Item/Person: varies Sale Price: varies Anticipated Profit: \$600 Scholastic dollars

Intended Use of Raised Funds: purchase books from Scholastic to be used in our school library

Vendor Description (If Appropriate): Scholastic is a major publisher and distributor of children's books.

Is there any commission or other gain to be received by school or advisor? **RECEIVED** ☐ Yes ☒ No

If Yes, please explain: SEP 18 2025

ASSISTANT SUPERINTENDENT

APPROVED BY: Administrator: [Signature] Date: 9/14/25
Superintendent/Designee: _____ Date: _____

[Signature]
9/19/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: High School

Club/Organization: Student Government (Senate)

Person Submitting Request: Tracy Feighery

Date(s) of Fundraiser: 10/20/25-10/27/25 Time of Activity: 9:43am to 12:47pm

Fundraising Activity: Tickets Sales during Lunch Periods for Powder Puff Game on 10/27/25

Location of Activity: Cafeteria

Cost Per Item/Person: 0 Sale Price: \$5.00 Anticipated Profit: \$500

Intended Use of Raised Funds: Scholarship and Awards for Student Government Senate and senior class students

Vendor Description (If Appropriate): NA (Student Senate)

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

R. Moulle

Date:

9/19/25

Superintendent/Designee:

Sheresa S. Clement

Date:

9/22/25

RECEIVED

Revised 9/2018

SEP 22 2025

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTHS

SEP 23 2025

Club/Organization: Junior Class of 2027

ASSISTANT SUPERINTENDENT

Person Submitting Request: Channel Jenifer

Date(s) of Fundraiser: December 2025 Time of Activity: 7:00am- 2:00pm

Fundraising Activity: SNAP! Raise online donation platform

Location of Activity: Winslow Township High School

Cost Per Item/Person: \$0 Sale Price: \$0 Anticipated Profit: \$300

Intended Use of Raised Funds: class activites, prom, etc

Vendor Description (If Appropriate): a digital platform designed to help high school and youth groups
raise funds quickly and safely, eliminating the need for physical product sales door to door efforts

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: K. Mule Date: 9.22.25
Superintendent/Designee: Sheresa S. Clement Date: 9/23/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: HS

Club/Organization: Boys Cross Country

Person Submitting Request: John Pino

Date(s) of Fundraiser: 10/15 - 11/1 Time of Activity: n/a

Fundraising Activity: Hoody/T-Shirt Sale

Location of Activity: High School

Cost Per Item/Person: \$15/\$35 Sale Price: \$20/\$40 Anticipated Profit: \$100

Intended Use of Raised Funds: We would use the sale of our hoodies and t-shirts to offset costs for attending regionals at the end of the season.

Vendor Description (If Appropriate): Shirts are purchased through Ace Screen Printing in Glassboro, NJ

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

RECEIVED

SEP 19 2025

APPROVED BY: Administrator: K. Moll ASSISTANT SUPERINTENDENT
Date: 7.19.25
Superintendent/Designee: Sheresa S. Clement Date: 9/19/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: HS

Club/Organization: Class of 2029

SEP 19 2025

Person Submitting Request: Curtis Custis

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/9/25-05/31/26 Time of Activity: 7:00-7:19am

Fundraising Activity: Class Spirit Wear T-shirt

Location of Activity: HS:Gym Office

Cost Per Item/Person: \$8.00 Sale Price: \$15.00 Anticipated Profit: \$1500.00

Intended Use of Raised Funds: Class of 2029 account for students events, such as prom, field trips, etc and scholarships.

Vendor Description (If Appropriate): Spirit Wear Express

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

K. Marble

Date: 9.19.25

Superintendent/Designee:

Sheresa S. Clemon

Date: 9/19/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: WTHS Environmental Club

Person Submitting Request: J. Mack and C. Tagmire

Date(s) of Fundraiser: 10/9/25-11/28/25 Time of Activity: After school

Fundraising Activity: Dutch Mill Bulbs - Online Fundraiser

Location of Activity: After school on club members' time - brochure pamphlet

Cost Per Item/Person: \$13 - online Sale Price: \$13 Anticipated Profit: \$325 / 50% sales

Intended Use of Raised Funds: We are raising money for our club to cover future bus costs,
as well as other expenses we may need the funds for throughout the year.

Vendor Description (If Appropriate): Dutch Mill Bulbs - online fundraiser
50% of the profit goes directly to the fundraising cause.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: K. Mulla

Date: 9-24-25

Superintendent/Designee: Sheresa S. Clever

Date: 9/24/25
RECEIVED

SEP 24 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: Junior Class of 2027

Person Submitting Request: Channel Jenifer

Date(s) of Fundraiser: Winter Sports Home Games

Time of Activity: 2:00- 7:00pm

Fundraising Activity: Concessions

Location of Activity: WTHS Concession Stand

Cost Per Item/Person: cost varies Sale Price: \$1- \$3 Anticipated Profit: \$300

Intended Use of Raised Funds: class activites, prom, etc

Vendor Description (If Appropriate): n/a

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

K. Mulla

Date:

9-25-25

Superintendent/Designee:

Shirley S. Clonert

Date:

9/25/25

RECEIVED

Typhany Lane

SEP 26 2025 Revised 9/2018

ASSISTANT SUPERINTENDENT

Winslow Township School District
Harassment, Intimidation & Bullying -- Board of Education Summary

HIB Incident Count by School

09/16/2025 through 09/30/2025

School	Not Investigated	Confirmed HIB	Non-HIB	Total
District Office	0	0	0	0
School #1	0	0	0	0
School #2	0	0	0	0
School #3	0	0	0	0
School #4	0	0	0	0
School #5	0	0	0	0
School #6	0	1	0	1
Winslow Township Middle School	0	1	0	1
Winslow Township High School	0	1	4	5

NOTE - Schools with no incidents will be excluded from the school based summary below.

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
0028	360 TRANSLATIONS INTERNATIONAL, INC.		\$208.00	Vend Total
	P.O. # 601076 Interpreter services CSTmtg		\$208.00	PO Total
1043	ACCUSCAN		\$700.00	Vend Total
	P.O. # 600321 IMAGE SILO STORAGE 2025-2026		\$700.00 P	PO Total
0006	ADORAMA INC.		\$2,539.35	Vend Total
	P.O. # 650306 Audio Visual Supplies		\$1,065.22	PO Total
	P.O. # 650470 Photography Supplies		\$1,474.13	PO Total
1097	ALBERT J. CARINO BOYS BASKETBALL CLUB		\$75.00	Vend Total
	P.O. # 601370 Albert Carino Boys Basketball		\$75.00	PO Total
1199	ARAMARK MANAGEMENT SERVICES, LP		\$365,450.17	Vend Total
	P.O. # 600135 CUSTODIAL MAINT GROUND SERVICE		\$365,450.17 P	PO Total
1206	ARCHWAY PROGRAMS INC.		\$24,685.80	Vend Total
	P.O. # 601029 OOD#4089129848		\$9,042.90 P	PO Total
	P.O. # 601030 OOD#4300939056		\$15,642.90 P	PO Total
1250	ATLANTIC CITY ELECTRIC		\$3,470.34	Vend Total
	P.O. # 601753 SEPTEMBER 2025 ELECTRIC		\$3,470.34	PO Total
1279	B & H FOTO & ELECTRONICS CORP		\$9,556.36	Vend Total
	P.O. # 601056 S/R Perkins- Supplies/ Equip.		\$9,556.36	PO Total
1325	BARNES & NOBLE		\$205.25	Vend Total
	P.O. # 600864 Math Books		\$205.25	PO Total
1380	BENCHMARK EDUCATION COMPANY LLC		\$18,195.25	Vend Total
	P.O. # 600371 S/R-Title I Supplies for #1		\$18,195.25	PO Total
5800	BLICK ART MATERIALS LLC		\$2,625.64	Vend Total
	P.O. # 650357 Fine Art Supplies		\$1,502.83 P	PO Total
	P.O. # 650374 Fine Art Supplies		\$184.82 P	PO Total
	P.O. # 650380 Fine Art Supplies		\$392.21 P	PO Total
	P.O. # 650385 Fine Art Supplies		\$545.78 P	PO Total
V824	BLUETRITON BRANDS INC.		\$36.58	Vend Total
	P.O. # 601562 water delivery and rental		\$36.58	PO Total
5661	BLUUM USA, INC		\$1,453.68	Vend Total
	P.O. # 601383 S/R-Title I Supplies for MS		\$600.00 P	PO Total
	P.O. # 650300 Audio Visual Supplies		\$144.75 P	PO Total
	P.O. # 650305 Audio Visual Supplies		\$708.93 P	PO Total
6683	BRANDT, ANDREW		\$134.00	Vend Total
	P.O. # 601329 Football Official -V		\$134.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
A371	BRAUNGART INVESTORS, LLC		\$252.00	Vend Total
	P.O. # 601612	PLANTS AND CONTAINERS AT BOE	\$252.00	PO Total
0957	BROWN; MICHAEL H.		\$77.00	Vend Total
	P.O. # 601636	official cross country 9-19	\$77.00	PO Total
4387	BSN SPORTS, LLC		\$135.69	Vend Total
	P.O. # 601365	Athletic Trainer Order	\$116.99 P	PO Total
	P.O. # 650207	Athletic Supplies	\$12.59 P	PO Total
	P.O. # 650210	Athletic Supplies	\$6.11 P	PO Total
F884	BUCKEYE INTERNATIONAL, INC.		\$4,056.15	Vend Total
	P.O. # 601480	SUPPLIES	\$4,056.15	PO Total
1603	CALDWELL; PATTI		\$64.00	Vend Total
	P.O. # 601741	CDL RENEWAL	\$64.00	PO Total
1610	CAMCOR INC.		\$404.43	Vend Total
	P.O. # 650297	Audio Visual Supplies	\$81.45 P	PO Total
	P.O. # 650301	Audio Visual Supplies	\$322.98 P	PO Total
1628	CAMDEN COUNTY CURRICULUM CONSORTIUM		\$200.00	Vend Total
	P.O. # 601688	25-26 membership	\$200.00	PO Total
1642	CAMDENS PROMISE CHARTER SCHOOL		\$11,332.00	Vend Total
	P.O. # 600186	2025-2026 CHARTER SCHOOL	\$11,332.00 P	PO Total
1713	CASCADE SCHOOL SUPPLIES, INC		\$1.98	Vend Total
	P.O. # 650362	Fine Art Supplies	\$1.98	PO Total
1732	CDW GOVERNMENT INC.		\$10,962.11	Vend Total
	P.O. # 501454	amp for gym	\$172.29 P	PO Total
	P.O. # 506141	supplies	\$3,309.05 P	PO Total
	P.O. # 600664	S/R-Perkins Inst. Supplies	\$5,600.40 P	PO Total
	P.O. # 600826	iPad management software	\$1,450.00 P	PO Total
	P.O. # 601156	HP CARTIDGES BOE OFFICE	\$430.37 P	PO Total
6053	CHAS S WINNER, INC		\$772.65	Vend Total
	P.O. # 601457	T-1 MAINTENANCE VEH REPAIR	\$772.65	PO Total
9153	CHECK; LEONARD		\$108.00	Vend Total
	P.O. # 601514	Boys Soccer Official -V	\$108.00	PO Total
0937	CHECKI; MARK		\$78.00	Vend Total
	P.O. # 601327	Football V Chain Crew	\$78.00	PO Total
1784	CHEROKEE HIGH SCHOOL		\$390.00	Vend Total
	P.O. # 601367	Cross Country Nike Challenge	\$390.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
1792	CHESILHURST BOARD OF EDUCATION		\$7,569.55	Vend Total
	P.O. # 601063 PS July electric & gas		\$4,170.05	PO Total
	P.O. # 601281 PS August utilities		\$3,399.50 P	PO Total
1810	CHOJNACKI; JAMES		\$150.00	Vend Total
	P.O. # 601216 G Volleyball Official -V/JV		\$150.00	PO Total
7275	CLAY; JAMES		\$108.00	Vend Total
	P.O. # 601320 Girls Soccer Official -V		\$108.00	PO Total
J943	COHEN; ANNA		\$30.55	Vend Total
	P.O. # 601582 CRIMINAL ARCHIVE REIMBURSEMENT		\$30.55	PO Total
1881	COMCAST CABLE		\$72.18	Vend Total
	P.O. # 600258 DIGITAL ADAPTERS SCH#3		\$36.09 P	PO Total
	P.O. # 600259 DIGITAL ADAPTERS ADMIN		\$36.09 P	PO Total
1915	COOLAHAN; KIM		\$98.00	Vend Total
	P.O. # 601324 Field Hockey Official -V		\$98.00	PO Total
V266	CREATIVITY COLABORATORY CHARTER SCHOOL		\$2,826.00	Vend Total
	P.O. # 600190 2025-2026 CHARTER SCHOOL		\$2,826.00 P	PO Total
1999	CURRICULUM ASSOCIATES, LLC		\$13,120.00	Vend Total
	P.O. # 601483 S/R - ESEA-Assess/Instruction		\$13,120.00	PO Total
R442	DANIELS; LEON		\$134.00	Vend Total
	P.O. # 601332 Football Official -V		\$134.00	PO Total
8885	DAVIS; DION		\$115.54	Vend Total
	P.O. # 601663 REIMBURSEMENT FOR SUPPLIES		\$115.54	PO Total
O881	DEAL; DANIEL M.		\$108.00	Vend Total
	P.O. # 601641 Boys Soccer Official -V		\$108.00	PO Total
2094	DELTA DENTAL PLAN OF NEW JERSEY, INC.		\$528.72	Vend Total
	P.O. # 601705 COBRA AUGUST 2025		\$528.72	PO Total
0697	DELUCCA; COLLEEN A.		\$98.00	Vend Total
	P.O. # 601254 G Field Hockey V Official		\$98.00	PO Total
7385	DEPAULO; JOE		\$108.00	Vend Total
	P.O. # 601319 Girls Soccer Official -V		\$108.00	PO Total
T175	DILORETO; JAMES R.		\$90.00	Vend Total
	P.O. # 601318 Girls Volleyball Official -V		\$90.00	PO Total
2154	DIMEGLIO SEPTIC		\$190.00	Vend Total
	P.O. # 600897 Portable Toilet Football		\$190.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
0552	DIRECT ENERGY BUSINESS		\$30,147.33	Vend Total
P.O. #	601574	MS & HS AUG 2025 ELECTRIC SUP	\$25,562.83	PO Total
P.O. #	601762	SEPTEMBER 2025 ELEC SUPPLIER	\$4,584.50 P	PO Total
2206	DOYLE, MD; STEPHANIE		\$4,350.00	Vend Total
P.O. #	600773	SCH PHYSICIAN CONTRACT 25-26	\$4,350.00 P	PO Total
2209	DRAMATIC PUBLISHING COMPANY		\$588.25	Vend Total
P.O. #	601049	FALL PRODUCTION - ROYALTY FEE	\$588.25	PO Total
8174	DRUMM; TIMOTHY		\$108.00	Vend Total
P.O. #	601517	Boys Soccer Official -V	\$108.00	PO Total
2234	DURAND ACADEMY INC		\$143,928.80	Vend Total
P.O. #	600738	OOD#1001340340	\$19,788.88 P	PO Total
P.O. #	600739	OOD#3286531492	\$15,494.88 P	PO Total
P.O. #	600740	OOD#3505782295	\$12,226.88 P	PO Total
P.O. #	600741	OOD#1401547646	\$12,226.88 P	PO Total
P.O. #	600742	OOD#7735400883	\$12,226.88 P	PO Total
P.O. #	600743	OOD#7358410089	\$15,494.88 P	PO Total
P.O. #	600745	OOD#2379769067	\$12,226.88 P	PO Total
P.O. #	600746	OOD#5522967295	\$12,226.88 P	PO Total
P.O. #	600747	OOD#7061263792	\$19,788.88 P	PO Total
P.O. #	600766	OOD#5697580673	\$12,226.88 P	PO Total
2244	EAI EDUCATION		\$33.83	Vend Total
P.O. #	650580	Teaching Aids	\$15.39 P	PO Total
P.O. #	650680	Teaching Aids	\$18.44 P	PO Total
2253	EASTERN ACOUSTICS		\$224.99	Vend Total
P.O. #	600661	repair of nurses equipment	\$224.99	PO Total
R666	EI ASSOCIATES, ARCHITECTS & ENGINEERS, P		\$19,566.00	Vend Total
P.O. #	505607	PROPOSAL-KITCHEN EQUIP REPLACE	\$19,566.00 P	PO Total
5051	ESS NORTHEAST, LLC		\$19,143.60	Vend Total
P.O. #	601651	SUB SERVICES W/E 9/13/2025	\$19,143.60	PO Total
2406	FALCONE; JAMES M.		\$108.00	Vend Total
P.O. #	601312	Girls Soccer Official -V	\$108.00	PO Total
7031	FANUCCI; DIANE		\$98.00	Vend Total
P.O. #	601314	Field Hockey Official -V	\$98.00	PO Total
2438	FILER; DONNA		\$115.00	Vend Total
P.O. #	601734	DOT/CDL PHYSICAL REIMBURSEMENT	\$115.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
F204	FITNESS LIFESTYLES INC.		\$15,144.20	Vend Total
	P.O. # 505173 Weight Room Equipment		\$15,144.20	PO Total
M523	FORD JR.; DARRELL W.		\$78.00	Vend Total
	P.O. # 601309 Football Official -JV		\$78.00	PO Total
2605	GENERAL CHEMICAL AND SUPPLY		\$6,684.79	Vend Total
	P.O. # 600729 SUPPLIES		\$6,684.79	PO Total
U172	GENERAL HEALTHCARE RESOURCES INC.		\$1,494.00	Vend Total
	P.O. # 601505 OT services		\$1,494.00	PO Total
5121	GEORGE L. HEIDER INC.		\$205.70	Vend Total
	P.O. # 650204 Athletic Supplies		\$38.20	PO Total
	P.O. # 650213 Athletic Supplies		\$167.50	PO Total
2644	GINESI; ANTHONY		\$78.00	Vend Total
	P.O. # 601307 Football Official -JV		\$78.00	PO Total
2667	GLOUCESTER COUNTY SPECIAL SRVCS.		\$71,100.00	Vend Total
	P.O. # 600681 OOD#9106184533	\$8,670.00 P		PO Total
	P.O. # 600684 OOD#7977698930	\$8,670.00 P		PO Total
	P.O. # 600685 OOD#5315995523	\$8,670.00 P		PO Total
	P.O. # 600686 OOD#NO SID LISTED	\$8,670.00 P		PO Total
	P.O. # 600688 OOD#9030216695	\$4,770.00 P		PO Total
	P.O. # 600689 OOD#4090696781	\$8,670.00 P		PO Total
	P.O. # 600690 OOD#6908957297	\$4,770.00 P		PO Total
	P.O. # 600691 OOD#1359832532	\$8,670.00 P		PO Total
	P.O. # 600999 OOD#4810635287	\$4,770.00 P		PO Total
	P.O. # 601016 OOD#3453070610	\$4,770.00 P		PO Total
T554	GREEN; ERIK		\$78.00	Vend Total
	P.O. # 601308 Football Official -JV		\$78.00	PO Total
G192	HANKINS; GARY L.		\$78.00	Vend Total
	P.O. # 601326 Football V Chain Crew		\$78.00	PO Total
J231	HAYES; ROBERT B.		\$78.00	Vend Total
	P.O. # 601521 Football Official -JV		\$78.00	PO Total
0175	HEC SOFTWARE INC.		\$5,700.00	Vend Total
	P.O. # 601112 Online Reading Subscript.		\$5,700.00	PO Total
7056	HENLEY JR.; DONALD		\$134.00	Vend Total
	P.O. # 601331 Football Official -V		\$134.00	PO Total
2858	HENRY SCHEIN INC.		\$342.26	Vend Total
	P.O. # 650412 Health and Trainer Supplies		\$342.26	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
I629	JOHNSON; ADRIAN		\$108.00	Vend Total
	P.O. # 601221 Girls Soccer Official -V		\$108.00	PO Total
O753	KILLION JR.; JOHN		\$150.00	Vend Total
	P.O. # 601217 G Volleyball Official V/JV		\$150.00	PO Total
R636	LACKEY; GREGORY C.		\$108.00	Vend Total
	P.O. # 601222 Girls Soccer Official -V		\$108.00	PO Total
T301	LAKE SHORE LEARNING MATERIALS, LLC		\$404.85	Vend Total
	P.O. # 600699 Math		\$404.85	PO Total
S216	LEACOTT; JOHN M.		\$108.00	Vend Total
	P.O. # 601322 Boys Soccer - Official V		\$108.00	PO Total
3330	LEAP ACADEMY UNIV. HIGH CHARTER SCHOOL		\$32,327.00	Vend Total
	P.O. # 600393 2025-2026 CHARTER SCHOOL		\$32,327.00 P	PO Total
0385	McGOWAN; ED		\$77.00	Vend Total
	P.O. # 601680 official 9/19 cross country		\$77.00	PO Total
3655	MEDCO SUPPLY CO.		\$29.71	Vend Total
	P.O. # 650414 Health and Trainer Supplies		\$29.71	PO Total
3700	MIDWEST TECHNOLOGY PRODUCTS		\$2,648.93	Vend Total
	P.O. # 650683 Technology Supplies		\$1,955.00 P	PO Total
	P.O. # 650687 Technology Supplies		\$15.93 P	PO Total
	P.O. # 650689 Technology Supplies		\$678.00 P	PO Total
6792	MITCHELL SR.; ROBERT		\$78.00	Vend Total
	P.O. # 601334 Football Official -V Clock		\$78.00	PO Total
7106	MORRIS; EDWIN		\$108.00	Vend Total
	P.O. # 601321 Boys Soccer Official -V		\$108.00	PO Total
3825	MURPHY; WILLIAM		\$134.00	Vend Total
	P.O. # 601330 Football Official -V		\$134.00	PO Total
3864	NASCO EDUCATION LLC		\$2,033.95	Vend Total
	P.O. # 600803 Math		\$233.75 P	PO Total
	P.O. # 650359 Fine Art Supplies		\$205.20 P	PO Total
	P.O. # 650365 Fine Art Supplies		\$41.44 P	PO Total
	P.O. # 650371 Fine Art Supplies		\$604.26 P	PO Total
	P.O. # 650376 Fine Art Supplies		\$779.78 P	PO Total
	P.O. # 650504 Science Supplies		\$82.09 P	PO Total
	P.O. # 650510 Science Supplies		\$87.43 P	PO Total
3866	NATHAN; DARA		\$98.00	Vend Total
	P.O. # 601249 G Field Hockey V Official		\$98.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
N025	NEWTON; ROBERTA M.		\$22,000.00	Vend Total
	P.O. # 600011 S/R-Profess. Development		\$22,000.00 P	PO Total
B270	PARRY; JEFFREY		\$134.00	Vend Total
	P.O. # 601333 Football Official -V		\$134.00	PO Total
4146	PAUL'S CUSTOM AWARDS & TROPHIES, INC.		\$712.00	Vend Total
	P.O. # 600489 AWARDS FOR STUDENTS		\$660.00 P	PO Total
	P.O. # 601481 NAME PLATES-STUD REP/INT. SUP.		\$52.00 P	PO Total
Z424	PEMBERTON SUPPLY COMPANY LLC		\$138.90	Vend Total
	P.O. # 601528 AMP FUSES		\$138.90	PO Total
Z168	PINKARD; JOHN		\$90.00	Vend Total
	P.O. # 601748 Girls Volleyball Official -V		\$90.00	PO Total
0601	PIONEER MANUFACTURING COMPANY		\$14,892.48	Vend Total
	P.O. # 601283 ATHLETIC PAINT SUPPLY		\$14,892.48	PO Total
8166	PODORSKY; THOMAS		\$108.00	Vend Total
	P.O. # 601513 Boys Soccer Official -V		\$108.00	PO Total
H138	POWERSCHOOL HOLDINGS, LLC		\$16,825.53	Vend Total
	P.O. # 505909 RENEWALOF NAVIANCE		\$6,491.74 P	PO Total
	P.O. # 601154 License & Subscription		\$3,600.00 P	PO Total
	P.O. # 601196 ED AUTOMATED MSG SERV		\$6,733.79 P	PO Total
4452	REAL REGIONAL ENRICHMENT LEARNING CENTER		\$330.00	Vend Total
	P.O. # 601550 Professional Services-BS		\$330.00	PO Total
4455	REALITYWORKS INC.		\$825.00	Vend Total
	P.O. # 600669 S/R-Perkins		\$825.00	PO Total
4456	REALLY GOOD STUFF, LLC		\$4,093.58	Vend Total
	P.O. # 600364 S/R-Inst. Supplies for #6		\$3,248.50 P	PO Total
	P.O. # 600701 school order		\$638.35 P	PO Total
	P.O. # 650579 Teaching Aids		\$7.74 P	PO Total
	P.O. # 650592 Teaching Aids		\$10.12 P	PO Total
	P.O. # 650606 Teaching Aids		\$27.51 P	PO Total
	P.O. # 650642 Teaching Aids		\$93.08 P	PO Total
	P.O. # 650644 Teaching Aids		\$68.28 P	PO Total
4553	RIVERSIDE ASSESSMENTS, LLC		\$1,363.74	Vend Total
	P.O. # 600936 Testing protocolsfor CST		\$1,363.74	PO Total
N756	ROBERTS; DAVID K.		\$78.00	Vend Total
	P.O. # 601596 Football Official V Scrimmage		\$78.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
2315	RSR ELECTRONICS INC		\$284.10	Vend Total
	P.O. # 650688 Technology Supplies		\$284.10	PO Total
0669	RUGARBER; PAUL D.		\$150.00	Vend Total
	P.O. # 601078 Volleyball Official JV V		\$150.00	PO Total
4676	S & S WORLDWIDE, INC		\$117.03	Vend Total
	P.O. # 650212 Athletic Supplies		\$117.03	PO Total
J316	SAAM; FRANK J.		\$105.00	Vend Total
	P.O. # 600586 Nancy Jan - Inst, repair		\$105.00	PO Total
F024	SARCHESE; JAMES		\$78.00	Vend Total
	P.O. # 601520 Football Official -JV		\$78.00	PO Total
J119	SAVVAS LEARNING COMPANY LLC		\$9,450.00	Vend Total
	P.O. # 600519 biology licenses		\$9,450.00	PO Total
4792	SCHOLASTIC INC.		\$8,970.00	Vend Total
	P.O. # 600118 S/R-Title I books for Sch. 3		\$8,970.00	PO Total
4796	SCHOOL HEALTH CORPORATION		\$494.93	Vend Total
	P.O. # 601474 PS-gloves		\$494.93	PO Total
4810	SCHOOL SPECIALTY, LLC		\$9,257.43	Vend Total
	P.O. # 600153 main office		\$26.40 P	PO Total
	P.O. # 600220 main office		\$517.76 P	PO Total
	P.O. # 600311 Main Office Order		\$493.05 P	PO Total
	P.O. # 600719 Flexible Rulers		\$4.20 P	PO Total
	P.O. # 600809 Math		\$1,351.40 P	PO Total
	P.O. # 601272 office order		\$225.08 P	PO Total
	P.O. # 601468 Spanish		\$110.10 P	PO Total
	P.O. # 650051 General Classroom Supplies		\$99.58 P	PO Total
	P.O. # 650113 General Classroom Supplies		\$99.33 P	PO Total
	P.O. # 650114 General Classroom Supplies		\$99.47 P	PO Total
	P.O. # 650177 General Classroom Supplies		\$97.46 P	PO Total
	P.O. # 650186 General Classroom Supplies		\$1,799.99 P	PO Total
	P.O. # 650188 General Classroom Supplies		\$452.70 P	PO Total
	P.O. # 650200 Athletic Supplies		\$3.58 P	PO Total
	P.O. # 650209 Athletic Supplies		\$3.58 P	PO Total
	P.O. # 650355 Fine Art Supplies		\$15.10 P	PO Total
	P.O. # 650358 Fine Art Supplies		\$1,230.21 P	PO Total
	P.O. # 650370 Fine Art Supplies		\$13.23 P	PO Total
	P.O. # 650375 Fine Art Supplies		\$1,391.39 P	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
4810	SCHOOL SPECIALTY, LLC		\$9,257.43	Vend Total
	P.O. # 650386 Fine Art Supplies		\$1,194.06 P	PO Total
	P.O. # 650549 Special Needs		\$29.76 P	PO Total
B090	SCOTT; DARNELL		\$78.00	Vend Total
	P.O. # 601310 Football Official -JV		\$78.00	PO Total
4998	SMITH; CEDRIC		\$78.00	Vend Total
	P.O. # 601325 Football V Chain Crew		\$78.00	PO Total
5066	SOUTH JERSEY GAS		\$3,749.87	Vend Total
	P.O. # 601763 SEPTEMBER 2025 GAS SERVICE		\$3,749.87	PO Total
5071	SOUTH JERSEY PAPER PRODUCTS LLC		\$3,299.69	Vend Total
	P.O. # 600978 ps vacuum		\$554.79 P	PO Total
	P.O. # 601297 CUSTODIAL SUPPLIES		\$2,744.90 P	PO Total
7326	SOUTH JERSEY TURF CONSULTANTS LLC		\$4,665.35	Vend Total
	P.O. # 600070 TURF APPLICATION & MAINTENANCE		\$4,665.35 P	PO Total
G001	SPEECH LANGUAGE ASSOCIATES, LLC		\$12,938.23	Vend Total
	P.O. # 601373 Contracted Speech-ESY summerte		\$12,938.23	PO Total
5158	STAPLES CONTRACT & COMMERCIAL LLC		\$2,367.16	Vend Total
	P.O. # 506349 damage to K106		\$216.03 P	PO Total
	P.O. # 600825 CST supplies		\$558.27 P	PO Total
	P.O. # 601160 office supplies		\$124.29 P	PO Total
	P.O. # 601414 CST toner and file cabinet		\$271.26 P	PO Total
	P.O. # 601496 Office Supplies		\$292.84 P	PO Total
	P.O. # 650454 Office and Toner Supplies		\$589.37 P	PO Total
	P.O. # 650458 Office and Toner Supplies		\$315.10 P	PO Total
5203	STORYBOOK LAND		\$2,854.64	Vend Total
	P.O. # 601709 Kindergarten Trip		\$2,854.64	PO Total
6980	STRAIN; ANDREA		\$75.00	Vend Total
	P.O. # 601581 CDL DOT RENEWAL		\$75.00	PO Total
5230	SUNBELT RENTALS INC.		\$1,146.80	Vend Total
	P.O. # 600911 Football Light Tower Rental		\$1,146.80	PO Total
5279	TANNER NORTH JERSEY INC.		\$6,050.40	Vend Total
	P.O. # 506021 desks		\$1,673.72 P	PO Total
	P.O. # 506030 Faculty Lounge Chairs		\$4,376.68 P	PO Total
5309	TEACHER'S DISCOVERY INC		\$1,314.25	Vend Total
	P.O. # 600934 SUPPLIES FOR WORLD LANGUAGE		\$1,250.11 P	PO Total
	P.O. # 650694 World Languages		\$64.14 P	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
J695	THE GILLESPIE GROUP, INC		\$133,357.47	Vend Total
P.O. #	504735	Media Center-Carpet Tile	\$89,829.43 P	PO Total
P.O. #	506210	School 2 floors	\$8,051.94 P	PO Total
P.O. #	600097	DISPOSEAL VAC #2 - ROOM 5	\$9,525.60 P	PO Total
P.O. #	600860	HS MEDIA ADDITIONAL WORK	\$25,950.50 P	PO Total
			\$108.00	Vend Total
W760	THIEL; BRIAN		\$108.00	PO Total
P.O. #	601311	Girls Soccer Official -V		
			\$108.00	Vend Total
5516	THOMAS; JOE		\$108.00	PO Total
P.O. #	601518	Boys Soccer Official -V		
			\$1,287.00	Vend Total
H488	THRIVE CHARTER SCHOOL		\$1,287.00	PO Total
P.O. #	600188	2025-2026 CHARTER SCHOOL		
			\$4,308.43	Vend Total
9194	UNITED SUPPLY CORP		\$607.04	PO Total
P.O. #	506002	office order		
P.O. #	600720	iReady Material	\$577.47 P	PO Total
P.O. #	650205	Athletic Supplies	\$650.87 P	PO Total
P.O. #	650217	Athletic Supplies	\$438.77 P	PO Total
P.O. #	650298	Audio Visual Supplies	\$53.98 P	PO Total
P.O. #	650307	Custodial Supplies	\$46.76 P	PO Total
P.O. #	650433	Library Supplies	\$102.45 P	PO Total
P.O. #	650497	Physical Education Supplies	\$1,811.65 P	PO Total
P.O. #	650681	Teaching Aids	\$19.44 P	PO Total
			\$10,601.80	Vend Total
5845	VISION SERVICE PLAN INSURANCE COMPANY		\$10,462.76	PO Total
P.O. #	600345	VISION BENEFITS 25-26		
P.O. #	601706	COBRA AUGUST 2025	\$139.04 P	PO Total
			\$50.08	Vend Total
5902	VWR INTERNATIONAL, LLC		\$50.08	PO Total
P.O. #	650508	Science Supplies		
			\$8,482.22	Vend Total
5864	W. W. GRAINGER INC.		\$2,029.99	PO Total
P.O. #	506336	damage to K106		
P.O. #	506342	damage to K106	\$811.14 P	PO Total
P.O. #	601139	GARAGE	\$1,806.04 P	PO Total
P.O. #	601358	DISTRICT TOILET REPAIR KIT	\$396.00 P	PO Total
P.O. #	601359	BOILER PARTS	\$550.14 P	PO Total
P.O. #	601418	SINK CARTRIDGE	\$505.20 P	PO Total
P.O. #	601555	SUPPLIES	\$2,383.71 P	PO Total
			\$730.64	Vend Total
5866	W.B. MASON CO, INC		\$190.20	PO Total
P.O. #	650361	Fine Art Supplies		

Batch Count = 1

Batch Number	1	Current Payments	\$1,254,084.07	Batch Total
5866	W.B. MASON CO, INC		\$730.64	Vend Total
	P.O. # 650367 Fine Art Supplies		\$73.16 P	PO Total
	P.O. # 650378 Fine Art Supplies		\$27.98 P	PO Total
	P.O. # 650383 Fine Art Supplies		\$179.20 P	PO Total
	P.O. # 650389 Fine Art Supplies		\$260.10 P	PO Total
5873	WADE, LONG & WOOD, LLC		\$19,363.00	Vend Total
	P.O. # 601766 AUGUST 2025		\$19,363.00	PO Total
7576	WAGNER; KYLE		\$134.00	Vend Total
	P.O. # 601328 Football Official -V		\$134.00	PO Total
0217	WEX BANK		\$67,738.85	Vend Total
	P.O. # 601738 FUEL BILL THROUGH 09/23/2025		\$67,738.85	PO Total
6630	WINSLOW BOARD OF EDUCATION TRANSPORTATIO		\$18,405.00	Vend Total
	P.O. # 600163 S/R-Trans. for ESD Tutoring		\$18,405.00	PO Total
6065	WINSLOW TOWNSHIP		\$1,760.00	Vend Total
	P.O. # 601087 Police Coverage Football V		\$1,760.00	PO Total
6068	WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT		\$862.50	Vend Total
	P.O. # 601427 S/R-Refresh. for PI for Sch 2		\$262.50	PO Total
	P.O. # 601428 S/R-Refresh. for PI for Sch 5		\$375.00	PO Total
	P.O. # 601470 S/R-Refresh. for PI for Sch 1		\$225.00 P	PO Total
6091	WIRELESS ELECTRONICS INC.		\$2,400.00	Vend Total
	P.O. # 600961 CAMERA SYSTEM INSPECTIONS		\$2,400.00	PO Total
N275	WOLF; STEVEN		\$3,845.00	Vend Total
	P.O. # 600383 GARAGE		\$3,845.00	PO Total
6110	WOLFINGTON BODY CO INC		\$9,812.81	Vend Total
	P.O. # 601162 MINI 30		\$2,510.51 P	PO Total
	P.O. # 601344 PADS/ROTOR ASSM		\$1,264.69 P	PO Total
	P.O. # 601347 ASSEMBLY/SEALS/GASKETS		\$1,215.70 P	PO Total
	P.O. # 601362 ALTERNATOR		\$1,783.61 P	PO Total
	P.O. # 601458 SEAT; TENSIONER; DOOR MOTOR		\$3,038.30 P	PO Total
W873	YOUNG; MARCUS		\$78.00	Vend Total
	P.O. # 601523 Football Official -JV		\$78.00	PO Total
Total for Report =			\$1,254,084.07	

Batch Count = 1

Batch Number	3	Before/After School	\$64,290.48	Batch Total
3729	ESS SUPPORT SERVICES, LLC		\$63,449.48	Vend Total
	P.O. # 601604 SUPV-AIDES CAMP THROUGH 8-1		\$33,766.71	P PO Total
	P.O. # 601677 BASP SUPV/ATT THROUGH 9/15/25		\$29,682.77	P PO Total
E176	HAIRSTON; MICHELLE		\$52.38	Vend Total
	P.O. # 601630 BASP SUPPLY REIMBURSEMENT		\$52.38	PO Total
V405	T-MOBILE USA, INC.		\$318.62	Vend Total
	P.O. # 601707 BASP CELL PHONES DUE 10-15-25		\$318.62	PO Total
6068	WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT		\$470.00	Vend Total
	P.O. # 601376 ORIENTATION BRFAST / LUNCH 8/26		\$470.00	PO Total
Total for Report =			\$64,290.48	



Batch Count = 1

Batch Number	4	Food Service	\$354,319.79	Batch Total
F681	CHEFS DEPOT, INC.		\$353,895.78	Vend Total
P.O. #	505249	BID 2025-06- FOOD SERV EQU&SUP	\$353,895.78	PO Total
Z424	PEMBERTON SUPPLY COMPANY LLC		\$424.01	Vend Total
P.O. #	601288	SCH 6 DISHWASHER REPAIR PARTS	\$424.01	PO Total
Total for Report =			\$354,319.79	

OK
10.3.25

Check Journal
Rec and Unrec checks

Winslow Twp School District
Hand and Machine checks

140814
Page 1 of 1

09/24/25 13:35

Starting date 9/24/2025

Ending date 9/24/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
150981	09/24/25		5203	STORYBOOK LAND		1,616.23

Fund Totals

11 GENERAL CURRENT EXPENSE

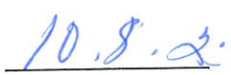
\$1,616.23

Total for all checks listed

\$1,616.23

Prepared and submitted by:


Board Secretary


Date

Board Approved

10-8-25

EXHIBIT NO: X1110:8

WINSLOW TOWNSHIP SCHOOL DISTRICT
DISPOSAL OF SCHOOL PROPERTY REQUEST

School: #2 Department: _____ Date: 9/26/2025

Quantity	Description	Tag or Serial #	Est. Age	Condition/Reason
1	wooden cabinet		10+ yrs	both handles are broken

Location of items for disposal: Pre-K shed on playground

Action to be taken to be determined by the Board Secretary:

☒ Deliver items to Building Supervisor to be destroyed.

☐ HOLD! Item will be sold at public sale.

☐ Hold for administrative review.



Board Secretary

Signatures:

Supervisor/Department Chair



Principal



Superintendent/Designee



RECEIVED

A work request (with a copy of the approved form attached) will be required for the maintenance department to transfer materials and/or equipment.

Submit requests to dispose of books to the office of the Assistant Superintendent's on the appropriate form.

ASSISTANT SUPERINTENDENT

10 · 8 · 25

School: #4 Department: Classrooms Date: 9/16/25

RECEIVED

SEP 24 2025

ASSISTANT SUPERINTENDENT

Location of items for disposal: School #4 Shed

☐ Hold for administrative review.

Signatures:

Principal
Sheesa S. Clement
Superintendent/Designee

Submit requests to dispose of books to the office of the Assistant Superintendent's on the appropriate form.



10-8-25

School: 5 Department: Faculty Lounge Date: 9/22/25

RECEIVED

SEP 23 2025

ASSISTANT SUPERINTENDENT

Signatures:

- Supervisor/Department Chair

Principal

Superintendent/Designee

Board Secretary

A work request (with a copy of the approved form attached) will be required for the maintenance department to transfer materials and/or equipment.

Submit requests to dispose of books to the office of the Assistant Superintendent's on the appropriate form.



State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO. X111B-15

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Camden City School District

In the County of Camden

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10.8.25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 10.18.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

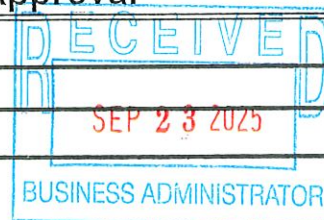
Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



Joint Transportation Agreement - To and From School

\$1,047.60

(A)

Term of the agreement
(if other than the full school year)

[illegible]

State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: X III 13:16

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Camden City School District

In the County of Camden

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10.8.25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 10.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

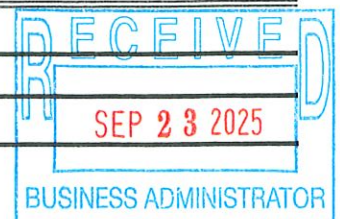
Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: XIII B-17

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Camden City School District

In the County of Camden

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10-8-25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 10.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: XIII B:18

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Rancocas Valley Regional High School

In the County of Burlington

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10-8-25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 11.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

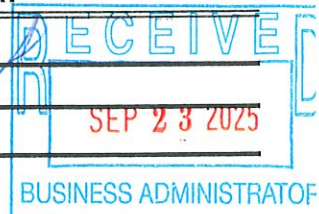
Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



Joint Transportation Agreement - To and From School

Joiner District To and From School Transportation Total for Per Diem Costs:

**Term of the agreement
(if other than the full school year)**

[illegible]

State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: XIII B.19

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Camden City School District

In the County of Camden

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10-8-25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 10.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: XIII B-20

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Vineland School District

In the County of Cumberland

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10-8-25

School Business Administrator Name Tyra McCoy-Boyle

Signature [Signature]

Date 10.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____



State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

EXHIBIT NO: XIII B.21

School Year 2025-2026

Host District

Host District Winslow Township Board of Education

In the County of Camden

Joiner District

Joiner District Stanhope School District

In the County of Sussex

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name John Shaw

Signature [Signature]

Date 10-8-25

School Business Administrator Name Tyra McCoy- Boyle

Signature [Signature]

Date 10.8.25

Joiner District Board of Education

Board President Name _____

Signature _____

Date _____

School Business Administrator Name _____

Signature _____

Date _____

Host District Executive County Superintendent Approval

Executive County Superintendent's Name _____

Signature _____

Date Approved _____





**ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION
DIVISION OF TRANSPORTATION
TRANSPORTATION SERVICES AGREEMENT**

SCHOOL YEAR 2025 - 2026

(SPECIAL AND REGULAR EDUCATION TRANSPORTATION)

(FIELD AND ATHLETIC TRIPS, AND OTHER UNIQUE TRANSPORTATION REQUESTS)

THIS AGREEMENT, is made on this 22nd day of September, 2025 by and between the **ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION** (hereinafter the "ERESC") with principal offices located at 333 Fairfield Road, Fairfield, New Jersey 07004 and Winslow Township School District (hereinafter the "District") with principal offices located at 40 Cooper Folly Rd, Atco, NJ 08004 (collectively "The Parties").

WHEREAS, the ERESC provides transportation services to students through contractual agreements with responsible school bus contractors (hereinafter "Transportation Vendor"); and

WHEREAS, the District has student transportation needs for which it seeks to engage the services of the ERESC; and

WHEREAS, the ERESC and the District have reached an agreement for the provision of transportation services and seek to memorialize that agreement; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Term.** This Agreement shall be in full force and effect from July 1, 2025 through June 30, 2026. For services to begin on July 1, 2025, this Agreement shall be fully executed no later than June 1, 2025.

2. **Services.**

a. **Transportation Services.** The ERESC agrees to provide transportation to all students for whom the District has properly and timely submitted an application for. All students shall be transported in accordance with the statutes and regulations of the State of New Jersey and the rules and regulations governing pupil transportation as set forth by the New Jersey Department of Education. Transportation will be provided through contractual agreements between the ERESC and responsible school bus contractors ("Transportation Vendors"). All vehicles used to transport students shall be approved by the Executive County Superintendent of Essex County.

i. ERESC shall ensure the transportation of students occurs as set forth in the bid specifications with the approved Transportation Vendors

ii. The Transportation Vendor(s) contracted with shall not exceed in number the capacity of the vehicle designated to transport students and shall comply with all



applicable New Jersey statutes, regulations and procedures governing student transportation.

iii. The Transportation Vendor utilized by ERESC shall ensure that the driver of each vehicle shall be a reliable person of good character who shall possess all State school bus driver qualifications and licenses and shall comply with all statutes, regulations and procedures of the State of New Jersey and rules and specifications of ERESC. If, in ERESC's judgment, the driver of a vehicle operated under contract to transport school students shall be deemed unsuitable to drive a school vehicle because of lack of driving skills, inability to control students, failure to comply with the aforesaid rules, regulations and specifications, incapacity, unbecoming conduct or other good cause; the District may submit a request to ERESC for said driver to be replaced. Should the transportation vendor fail to comply with the request, ERESC may require the Transportation Vendor to show cause why such failure to comply with the request shall be deemed to constitute a breach of contract, and may set aside and annul the contract.

iv. Transportation Vendors shall only transport designated student(s) and personnel. The commingling of students is prohibited, unless otherwise authorized.

b. The Parties mutually agree that transportation route development is time consuming and shall not be conducted absent a firm commitment from both parties.

c. Administrative and Management Services. In addition to the transportation services set forth above, the ERESC shall provide the following:

i. Coordination and revision of routes to accommodate a change in student population;

ii. Route sharing opportunities to maximize cost savings while ensuring capacity and reasonable travel time;

iii. Monthly billing statements containing pro-rata costs for shared routes, when applicable;

iv. Computer generated reports for DRTRS reporting;

v. Communication and contact between the District and respective Transportation Vendors;

vi. Submission of all contracts and addendums to the Office of the Executive County Superintendent for approval;

vii. Management of contact information for the ERESC transportation team and assigned Transportation Vendors;

viii. Assignment of contact person in the event that emergencies occur after regular business hours of 7:30 AM to 5:00 PM;

- ix. Timely response to transportation inquiries;
- x. Bus Monitors/Inspectors in the field to ensure compliance with State statutes, rules, and regulations;
- xi. Ongoing verification of bus drivers' credentials;
- xii. Communication with parents regarding changes to student transportation; and
- xiii. Annual Transportation Vendor trainings and workshops.

3. **Fees.** In exchange for the services provided, the District shall pay the following fees to ERESC:

- a. **Administrative Fee.** The District shall pay the following rates for the ERESC to supervise and manage all administrative functions and responsibilities with regard to the services:
 - i. Regular and Special Education Routes: 5.00 % of the Transportation Vendors' total costs for general and special education students;
 - ii. Field Trips, Athletic Trips, Unique Transportation Requests: 5.00 % of the Transportation Vendors' total cost for such trips.
- b. **Cancellation of Individual Trip Fees.** In accordance with Paragraphs 5 and 6, all untimely individual cancellations shall result in the District being responsible for an on-site cancellation fee, as provided.
- c. **Cancellation of Route during Development.** In accordance with Paragraphs 5 and 6 of this Agreement, the District shall be responsible for all fees assessed due to the cancellation of routes through the development stages. How much is the fee?
- d. **Special Mailings Fee.** Should the District require "special mailings" above and beyond the standard letter the ERESC distributes to parents, the District shall be fully responsible for all additional costs associated with such mailing.
- e. **Equipment Fee.** Should the ERESC be required to purchase special equipment to transport student(s), the District shall be responsible for the full cost of the equipment (i.e., harness) plus the administrative fee. Such charges shall be itemized on the monthly invoice.

4. **Transportation Requests.** The District shall submit student requests in a timely fashion for each student requiring transport. The request shall include detailed student information, including any special instructions or needs a student(s) may require during transport. The ERESC shall notify assigned contractors of any special student instructions or needs. The contractors shall in turn provide

that information to their drivers and aides in writing prior to the first day of transport. All requests are based on Transportation Vendor availability.

A transportation request is considered completed in a timely fashion if the following schedule is met:

- a. Summer Session Application. If the District seeks to apply for Summer Session transportation (June 2025 through August 2025), the District shall submit all applications/student data to the ERESA by May 1, 2025.
- b. Full Year Application. If the District seeks to apply for School Year transportation (September 2025 through June 2026), the District shall submit all applications/student data to the ERESA by June 1, 2025.
- c. Field and Athletic Trip Application. If the District seeks to utilize ERESA transportation services for Field and Athletic Trips, the District must submit requests no less than one week prior to the date of the trip.
- d. The district must submit initial, and all group submissions, of student data in the form of an ERESA provided excel spreadsheet template. Subsequent requests for student transportation shall be accepted via email or a student application. Schedules for athletic events shall be provided in the form of an ERESA provided spreadsheet template in accordance with the required timeline.

5. General Route Cancellation Terms and Conditions.

- a. Route Cancellations are not permitted until a contract between the ERESA and the Transportation Vendor has been fully executed. Route Cancellations shall be permitted only at certain "stages" of the development process. All Route Cancellations shall be subject to a fee that correlates with the particular "stage" of the route development process.
- b. Submission Stage. Once a contract with Transportation Vendor has been fully executed, the ERESA shall notify the District of such execution. At such time, the District shall provide the ERESA with all information required for route development. Such information will be reviewed and, if sufficient, will be accepted by the ERESA. If the District provides written notice of cancellation during the Submission Stage, the District shall be required to pay one percent (1.00%) of the total estimated cost of the route(s).
- c. Development Stage. Route Development commences upon completion of the Submission Stage. Such development shall include consideration of student needs, timing of transportation, and all other necessary considerations. The Development Stage shall include the drafting of specifications for bids. If the District provides written notice of cancellation during the Development Stage, the District shall be required to pay two percent (2.00%) of the total estimated cost of the route(s).
- d. Bidding/Quoting Stage. The ERESA shall place a legal advertisement to solicit bids and/or quotes upon completion of Route Development. The ERESA shall accept

bids and/or quotes and facilitate a bid opening. If the District provides written notice of cancellation prior to award, the District shall be required to pay three percent (3.00%) of the lowest bid received.

- e. Once a bid is awarded, all cancellation of routes shall be governed by the terms of this Agreement.

6. **Cancellation of Individual Field/Athletic Trips.** To avoid cancellation fees, all individual trip cancellations must be reported to the account coordinator in writing 1 day of the cancellation. In the event a trip is cancelled due to catastrophic events or acts of God or nature outside of the District's control, notification of the cancellation must be made to the account coordinator within 4 hours of the scheduled pick up time. Failure to notify the account coordinator within the time period prescribed may result in District being charged a "cancel on site" fee pursuant to Paragraph 3(b). Should an event be cancelled during non-business hours, the District is required to notify its account coordinator via both an urgent email and telephone call. If the account coordinator is not directly reached, the District's representative must contact the Transportation Vendor directly for the cancellation. Untimely notice of cancellation shall result in the following cancellation fees:

a. **Field Trips and Athletic Trip Cancellation.**

- i. Cancellation of Coach Bus: Notice of cancellation is required within seventy-two (72) hours of scheduled pick up time to avoid a two-hundred dollar (\$200.00) on-site cancellation fee in addition to an administrative fee.
- ii. Yellow School Bus: Notice of cancellation is required within twenty-four (24) hours of scheduled pick-up time to avoid a one-hundred dollar (\$100.00) on-site cancellation fee in addition to an administrative fee.

7. **Cancellation of Route "To and From".** A request for cancellation for just cause must be provided within three (3) calendar days. "Just cause" includes, but is not limited to, the following:

a. **"To and From" Route Cancellation:**

- i. Change in student address or placement; and
- ii. Multiple instances of unsatisfactory service for which there is no resolution. Such complaints must be thoroughly documented and reported to the ERESC in writing.
- iii. The District will be billed up until and including the effective date of cancellation. The District will not be billed further after that date.

b. **Individual Student Cancellation:**

- i. Timely cancellation of service for an individual student is deemed as forty-eight (48) hours' advanced notice. The District must notify its account coordinator of cancellation via a cancellation form.
- ii. The District will be billed up until and including the effective date of cancellation. The District will not be billed further after that date.

8. **School Closures.** The District shall notify the ERESK Transportation Department of a school closure or delayed opening by midnight (12:01 a.m.) the day of the closure. (For example, if the delayed opening or closure is to take place on a Thursday, District must notify ERESK of the delayed opening or closure by 12:01 a.m. on Thursday). School closures and delayed openings must be reported prior to buses being dispatched. Failure to notify the ERESK of closures or delayed openings by 12:01 a.m. the day of the closure, will result in additional fees. All changes to the school calendar must be submitted via email to s.afonso@eresc.com & k.massey@eresc.com.

9. **Bus Evacuation Drills.** Pursuant to N.J.A.C. 6A:27-11.2 Emergency Exit and Evacuation Drills for School Vehicles; District administrators must schedule and conduct a minimum of two (2) emergency exit drills on all vehicles transporting students. The District must provide the ERESK with written verification that drills were conducted in accordance with N.J.A.C 6A:27-11.2 via email to s.afonso@eresc.com & k.massey@eresc.com.

10. **State Compliance.** All anticipated transportation services must be awarded via a formal competitive bidding process and in accordance with Local Public Contracts Law. The District may seek quotations for unanticipated school transportation services that arise after the first day of school. Contracts shall be issued for unanticipated transportation services that do not exceed the bid threshold. Please note: routes cannot be intentionally split to circumvent the legal requirement to solicit bids.

11. **Payment Schedule.** A purchase order will be required from the District for all the services being requested for the given school year, prior to the commencement of services. The ERESK shall issue a monthly invoice to the District for the total cost of contracted transportation services for the month as provided in this Agreement, including any additional fees.

- a. A separate monthly invoice shall be issued for field and athletic trips. The District shall remit payment in full no later than thirty (30) days from receipt of invoice. Failure to promptly pay such invoice shall result in a daily late fee of one percent (1%) of the total invoice for each day the payment is late. Late fees will appear on the following month's invoice.

12. **Refunds.** In the event District overpays for services provided, ERESK will automatically apply the overpayment to the following month's invoice for transportation services. The District shall request in writing to the ERESK School Business Administrator at billing@eresc.com that the overpayment be applied to a different ERESK provided service for which the District and ERESK have contracted. The request must specify which other contracted service in which the District wants to apply the funds.

13. First Month's Payment. Payment for the first month of services in the amount of an estimated ten percent (10%) of last school year's total contract for "to and from" transportation, shall be provided prior to the commencement of services and after Board approval. The amount billed is based off of an estimate for last year's contracted services. In the event the amount paid exceeds the amount billed, the overpayment will be applied to the following month's invoice, as provided in Paragraph 11. In the event there is an outstanding balance for the first month, the District will be billed for the balance.

- a. In the event District did not have a contract with ERES last school year, the Parties mutually agree to a first month's advance payment that will constitute an estimate based on the transportation requests and or bid/quote results for the first year and ten percent (10 %) of total the estimated amount of the annual projected expenses for the first year. In the event the amount paid exceeds the amount billed, the overpayment will be applied to the following month's invoice, as provided in Paragraph 11. In the event there is an outstanding balance for the first month, the District will be billed for the balance.

14. Warranties. The ERES warrants that services will be performed by experienced entities qualified to perform the services at a rate deemed affordable via the competitive bidding process. ERES further warrants that the services provided will not infringe upon or misappropriate the rights of any third party.

15. Emergency Closure. In the event of a closure of the schools located within the District that is (a) declared through a state of emergency or executive order issued by the Governor of the State of New Jersey, the Commissioner of the Department of Education or the executive authority of the municipality in which the District is located; and (b) persists for a period consistent with the laws of the State of New Jersey, the Parties mutually agree that a discount of 15% on the contract amount due from the District for the period for the days when school(s) are closed.

- a. All other District closures, including District decided closures, not otherwise enumerated in this Agreement, will be billed as if the services were provided.

16. Safety and Security.

- a. Bus Aides. A bus aide is required to be present on all Special Education routes to ensure the safety of all students with special needs. All bids for special education routes will include the daily cost of a bus aide.
- b. Field Trips & Athletics. A district/school appointed representative must accompany students on Field Trips and Athletic events at ALL times.
- c. Exit Drills. The District must conduct emergency bus exit drills a minimum of two (2) times per year in accordance with paragraph 8. Contracted Transportation Vendors shall conduct drills in conjunction with District representatives.

- d. Investigation. All incidents and infractions shall be reported to the ERES C within twenty-four (24) hours of occurrence. The ERES C will investigate all reported incidents thoroughly. Transportation Vendor penalties and disciplinary action will be imposed by ERES C, if infractions are substantiated. The District cannot impose penalties separate and apart from the penalties imposed by ERES C.
- e. Insurance. The District must notify the ERES C in writing if it requires vendors to carry liability insurance in excess of three million (\$3,000,000.00) dollars. ERES C at all times shall maintain liability insurance, and the transportation vendor shall at all times maintain liability insurance covering the operation of every vehicle transporting students and drivers thereof in an amount not less than one million (\$1,000,000.00) dollars combined single limit coverage per occurrence. The aforesaid transportation contractor insurance shall cover ERES C.
- f. Surety Bond. Transportation Vendors shall provide to ERES C a suitable surety bond, which shall be made available for viewing at the District's request.

17. **Disputes and Choice of Law.** The Parties will make good faith efforts to resolve any disputes concerning this Agreement prior to commencing litigation. The laws of the State of New Jersey will govern all rights, duties, and obligations arising from or relating in any manner to this Agreement, without regard to conflict of laws principles. Any and all claims arising from or relating to this Agreement will be heard in the Essex County Superior Court.

18. **Student Absences/Attendance.** The Parties mutually agree that student absences 10 school days or less shall have no bearing on the fees charged to the District. Accordingly, in those instances, the District shall be billed as if the services were provided.

19. **Termination of Agreement.** This Agreement may be terminated upon 45 days' written notice by either party. The District agrees and understands that ERES C will bill the District for the final 45 days in which services are provided, and District will render payment for said services pursuant to Paragraph 10.

20. **Entire Agreement.** This Agreement contains the entire agreement between the parties with respect to the transaction contemplated by this Agreement and supersedes all prior agreements and understandings between the parties with respect to such transaction. It may be executed in any number of counterparts, each of which shall be deemed an original, but such counterparts together shall constitute only one and the same instrument.

21. **Documentation and Recordkeeping.** Both Parties shall maintain documentation as necessary to establish they are meeting their obligations pursuant to this Agreement and such other standards that may apply.

22. **Criminal Background Check.** To the extent required by the laws of the State of New Jersey, it is the responsibility of the ERESC to ensure that its employees, agents, volunteers, and contractors and any instructors who have contact with students be fingerprinted and undergo a background check.

23. **Confidentiality of Student Records.** Access to student education records is subject to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g, et seq., the Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, et seq., the Children's Online Privacy Protection Act (COPPA), 15 U.S.C. §§ 6501-6506, and the regulations promulgated there under. Such information is considered confidential and is therefore protected. To the extent that ERESC has access to "education records" under this Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Further, ERESC agrees that it shall not use education records except as necessary for performance under this Agreement. ERESC shall not disclose education records to any third party unless required by law or judicial/administrative order.

24. **Mutual Indemnification.** The Parties shall mutually defend, indemnify and hold harmless the other and their agents, officers, independent contractors and employees thereof from and against any and all claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising from our out of the actions of the transportation contractor occasioned wholly or in part by any act or omission to act of the transportation contractor, its agent, its subcontractor, or its employees in the performance of the services in this Agreement.

25. **Affirmative Action/Equal Employment.** During the performance of this Agreement, both Parties agree to comply with the Mandatory Equal Employment Opportunity Language for Goods, Professional Services and General Service Contracts and Equal Opportunity for Individuals with Disabilities language promulgated by the Division of Local Government Services of the Department of Community Affairs.

26. **Severability.** Each provision of this Agreement shall be deemed a separate, severable, and independently enforceable provision. The invalidity or breach of any provision shall not cause the invalidity or breach of the remaining provisions or of this Agreement, which shall remain in full force and effect.

27. **Modifications and Amendments.** Any and all modifications to the terms of this Agreement must be memorialized in writing, approved and executed by each party's governing body.

28. **Contract Monitor.** Communications for the purposes of billing, payment and submission of documentation required by this Agreement shall be between the following individuals:

For the ERESC:

Craig Smith

Name

Interim School Business Administrator

Title

333 Fairfield Road

Address

Fairfield, New Jersey 07004

City, State, Zip Code

973-405-6262

Phone Number

C.Smith@eresc.com

E-mail Address

For the District:

Name

Title

Address

City, State, Zip Code

Phone Number

E-mail Address

29. **Counterparts.** This Agreement may be executed in one or more counterparts and, if executed in more than one counterpart, the executed counterparts shall each be deemed to be an original but all such counterparts shall together constitute one and the same instrument.

☐ By checking the box, District agrees to an automatic 1-year renewal of this Agreement, subject to any updated fees for transportation routes that are placed out to public bid or out for quotes. Any and all addendums to an automatically renewed agreement shall be made in writing, approved the governing body of both Parties and executed.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this ____ day of ____, 2025.

BOARD OF DIRECTORS OF THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION

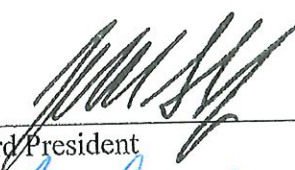
Approved: _____

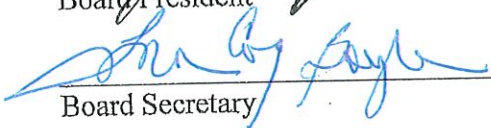
Board President (Date)

Board Secretary (Date)

Winslow Township BOARD OF EDUCATION

Approved: _____


Board President 10-8-25 (Date)


Board Secretary (Date)

Any alteration of this Agreement/Contract is expressly prohibited without the written consent of the Essex Regional Educational Services Commission.

The Essex Regional Educational Services Commission is an Equal Opportunity Employer (EOE) and as such, is governed by the employment goals promulgated by federal and state regulations.

Rev. by SJM 02/27/2024