

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School - Cafeteria**  
**Wednesday, September 25, 2024**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/30/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Anthony C. Askew  
Lorraine Dredden  
Rita Martin  
Rebecca Nieves  
Julie A. Peterson  
John Shaw, Jr.

Joe Thomas, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2024-2025 DISTRICT GOALS**

1. **Student Achievement.** Continue to implement best practices for delivering instruction to students. This shall include:
  - Conduct weekly administrative walk-throughs to monitor teaching and learning.
  - Consistently review student assessment data to guide and redirect teaching.
  - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
  - Benchmark assessment for 9<sup>th</sup> grade (Math/Language Arts).
2. **Create a safe and positive learning environment for students and staff:**
  - Strictly enforce the district's Student Code of Conduct.
  - Focus on Upper Elementary School students to modify student behavior in the early grades.
  - Reinforce positive behavior in a specific and genuine way.
  - Approach discipline with care, respect, and the desire to see the good in all students.
3. **Increase Parent, Caregiver, and community engagement in education:**
  - Provide opportunities for two-way communication with district stakeholders.
  - Continue with communications consortium.
  - Focus on refining our communication methods and messages to better market our schools.
  - Continue with our public relations with the community.

**VI. AWARDS/PRESENTATIONS**

1. NJSIAA Coach of the Year Presentation (Spring 2024) to Coach Shawnnika Brown

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting  
Regular Meeting

Wednesday, September 11, 2024  
Wednesday, September 11, 2024

Open Session  
Closed Session

<b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b>	
<b>Exceptions:</b> _____	
<b>Roll Call:</b>	_____ Mr. Shaw
_____ Mr. Askew	_____ Mr. Thomas
_____ Ms. Dredden	_____ Ms. Pitts
_____ Ms. Martin	
_____ Ms. Nieves	
_____ Ms. Peterson	

**IX. BOARD COMMITTEE REPORTS**

1. Athletic Committee: Joe Thomas, Chairperson
2. Citizens Advisory Committee: Rita Martin, Administrative Advisor
3. Education Committee: Julie Peterson, Chairperson
4. Marketing Committee: Rebecca Nieves, Chairperson
5. Negotiations Committee: Julie Peterson, Chairperson
6. Operations Committee: Lorraine Dredden, Chairperson
7. Policy/HR Committee: Cheryl Pitts, Chairperson

**X. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Professional Development/Workshops & Conferences **Exhibit X A: 3**  
Approve Professional Development/Workshops as listed in the attached exhibit.
4. Field Trip(s) **Exhibit X A: 4**  
Approve Field Trips for the 2024/2025 school year as listed in the attached exhibit.
5. Tuition Students **Exhibit X A: 5**  
Approve placement of Tuition Students, for the 2024/2025 school year as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**  
Approve to terminate out-of-district placements, for the 2024/2025 as listed in the attached exhibit.
7. Homeless Student(s) **Exhibit X A: 7**  
Approve the placement of Homeless Student(s) as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**  
Approve the placement of DCP&P students as listed in the attached exhibit.
9. Security/Fire Drills **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**  
Approve Fundraisers as listed below:  
School 1
  - Truck or Treat, (10/24/24), H.S.A.
  - Smencil Sale, (2024-2025 School Year), H.S.A.
  - Dine In and Dine Out Events, (2024-2025 School Year), H.S.A.  
School 5
  - Scholastic Book Fair, (5/19/25 – 5/23/25), H.S.A.
  - Scholastic Book Fair, (3/3/25 – 3/7/25), H.S.A.
  - Scholastic Book Fair and Family Night, (10/7/24 – 10/11/24), H.S.A.
  - Motivational Grams for Students, (12/10/24 – 12/12/24), Student Council
  - Lucky Grams, (3/10/25 – 3/14/25), Student Council
  - Penny Wars, (10/7/24 – 10/11/24), Student Council

School 6

- Urban Air Spirit Night, (11/6/24), H.S.A.
- Pie Candle Fundraiser, (9/16/24 – 9/27/24), H.S.A.
- Box Tops for Education, (2024-2025 School Year), H.S.A.
- Planet Green Recycle, (2024-2025 School Year), H.S.A.

Middle School

- Scholastic Book Fair, (10/21/24 – 10/25/24), WTMS

High School

- Homecoming Dance Ticket Sales, (September 2024 – October 2024), Student Government
- Concession Sales at Homecoming Dance, (10/3/24), Student Government
- Student Government Member Polos/Shirts Sale, (2024-2025 School Year), Student Government
- P&B Fundraising-Broadway Café Pie Sale, (10/7/24 -10/18/24), High School Choir
- Concessions for Fall Play, (11/21/24 – 11/23/24), Drama Club
- Concessions for Spring Musical, (3/27/25 – 3/29/25), Drama Club
- Spirit Week Penny Wars, (9/29/24 – 10/3/24), Leo Club
- Bow Fundraiser Drive, (October 2024 – February 2024), Fall and Winter Cheerleading
- Leo Club Shirts Sale, (2024-2025 School Year), Leo Club
- Dine Out Nights, (2024-2025 School Year), Leo Club

11. Early Childhood Education Center – Winslow Township Fire Department Visit

Approval requested to have the Winslow Township Fire Department visit the Early Childhood Education Center for Fire Prevention Week on October 8, 2024 from 10:00 AM – 1:30 PM, to discuss fire safety.

12. School 1 – Concerts

Approve the following concert dates and times for School 1:

- Winter Concert: Monday, December 9, 2024
- Spring Concert: Tuesday, April 29, 2025

Both will take place in the All-Purpose Room at 2:00 and 6:00 PM. Parents are invited to attend the 6:00 PM performances.

13. School 1 – Physical Education/Fun Day

Approval requested for School 1 to hold its annual Physical Education/Fun Day for all students on Thursday, May 22, 2025 from 9:25 AM – 2:30 PM. The H.S.A. will be providing a bounce house, blow up obstacle course, water and snacks for the students. Parents are invited to watch their children participate; no siblings will be permitted.

14. School 2 – Giving Tree

Approval requested for School 2 to participate in the Giving Tree during the month of December 2024. The Giving Tree is a gifting tree with names and gift requests that will be donated by staff members to School 2 families and the community. Parents and guardians will be able to pick up the items prior to winter break.

15. School 2 – Food Drive

Approval requested for School 2 to participate in a food drive from November 1, 2024 – November 16, 2024. Collected items will be donated to the Sicklerville United Methodist Church in time for the Thanksgiving Holiday.

16. School 2 – Virtua Pediatric Mobile Services Program

Approval requested to utilize the Virtua Pediatric Mobile Services Program at School 2 in March 2025 for vision and hearing screenings, and April 2025 for dental screenings. Consent forms are sent home to parents prior to the visit.

17. School 3 – A Night of Fine and Performing Arts

Approve for School 3 to hold “A Night of Fine and Performing Arts” on Monday, October 28, 2024. Kindergarten and first grade students and their parents/guardians are invited to come and meet the special area teachers and to explore the unique learning opportunities offered in Library, Art, Computers, Music, and Physical Education. There will be engaging hands-on activities in each area, light refreshments, and the chance to participate in a raffle with prizes.

18. School 5 – Concerts

Approve the following concert dates and times for School 5:

- Winter Chorus Concert: January 14, 2025, 6:30 PM – 7:30 PM
- Spring Chorus Concert and Art Show: April 16, 2025, 6:00 PM – 7:30 PM

19. School 5 – Student Council Requests

Approve the following Student Council Events at School 5:

- Canned Food Drive: October 28<sup>th</sup> – November 6<sup>th</sup>  
Students and staff will collect canned food items to be donated to Sicklerville United Methodist Church.
- Winter Warmth Tree: December 9<sup>th</sup> – December 18<sup>th</sup>  
Students and staff will collect hats, scarves, mittens and gloves for children of all ages to benefit local children in need.
- Read Across America visits to School 1 & 2: March 2025, Dates TBD  
Student council members will visit Schools 1 & 2 to read to younger students.
- Mother’s Day Collection for “We Care Bags”: April 29<sup>th</sup> – May 7<sup>th</sup>  
Staff and students will collect personal hygiene items, such as socks, bodywash, toothbrushes, deodorant and blankets to be donated to a woman’s shelter.

20. School 5 – Adopt-a-Cop

Approve School 5 to implement the Adopt-a-Cop program for 4<sup>th</sup> grade students in the 2024-2025 school year. This program will consist of officers speaking on various issues such as the daily activities of the police department, bullying, “stranger danger”, Halloween safety and more. Program officers will meet with their assigned class during the day, 5 times per year, for approximately 30 minutes.

21. School 6 – Earth Science Assembly

Approval requested for School 6 to host an assembly presented by The Grand Falloons, called Earth Science Circus, a fun program about Earth Science, on November 12, 2024. There is no cost to the district.

22. School 6 – Concerts

Approve the following concert dates and times for School 6:

- Winter Choral Concert: January 23, 2025, 6:30 PM
- Spring Choral Concert and Art Show: April 10, 2025, Art Show at 6:00 PM, Choral Concert at 7:00 PM

23. School 6 – Fall into Reading Program

Approve School 6 to host a “Fall into Reading” program for parents and students on October 22, 2024 from 6:00 PM – 8:00 PM.

24. School 6 – People’s Choice Awards

Approve School 6 to host the 2025 People’s Choice Awards on May 15, 2025 at 7:00 PM.

25. School 6 – Motivational Speakers

Approve Mr. Obatala Sonnebeyatta of Prime America Financial Institution and Youth Development Specialist to speak with students on financial literacy on October 7, 2024 during grade level meetings.

26. Middle School – Red Ribbon Week

Approval requested for Winslow Township Middle School and the Students Against Drunk Driving Club to host Red Ribbon Week from October 23, 2024 – October 31, 2024.

27. Middle School – Parent/Community Night

Approval requested for Winslow Middle School to hold a Parent/Community Night on Thursday, May 8, 2025 from 6:00 PM – 8:00 PM. There will be performances by the Band, Orchestra, and Chorus.

28. Middle School – Giving Tree

Approve the Winslow Middle School Spirit Club to have a Winslow Giving Tree to assist families in need this holiday season. The Giving Tree will be set up in the cafeteria and students will be able to pick tags off during lunch periods to purchase items costing \$5.00 or less to supplement family gifts.

29. Middle School – Suicide Prevention Program

Approval requested for Eagles Nest, School Based Program, to have the Hispanic Family Center of Southern New Jersey provide lessons on Suicide Prevention for all Middle School students during the month of January 2025. There is no cost to the district.

30. Middle School – DJ Services

Approval requested for Winslow Township Middle School to have Tauhid Chapel of Entertainment Unlimited to provide music for the Semi Formal Dance on May 30, 2025 from 7:00 PM – 10:30 PM. Total cost of \$400.00 to be paid from the 8<sup>th</sup> grade Class of 2029 Student Activities Account, #96-471-087.

31. Middle School – Giving Back Night

Approval requested for Winslow Middle School to host a “Giving Back Night” on November 15, 2024 from 6:00 PM – 8:00 PM in the cafeteria. Students and community members will prepare sandwiches for Unforgotten Haven, conduct a Food Drive for the Food Bank of South Jersey, and prepare veteran’s donation boxes for Veterans Haven. Winslow School District staff and students will be invited to help promote community engagement, encourage volunteering, and support local causes.

32. High School – College Readiness Night Speaker

Approval requested to have Dr. Drain, a member of Zeta Phi Beta Sorority, Inc. of the Archonette Group, to attend the College Readiness Night on October 29, 2024 at 6:00 PM. Dr. Drain will be speaking about scholarship opportunities.

33. High School – Homecoming Dance Time Change

Approve to change the time of the Homecoming Dance on October 3, 2024 from 6:00 PM – 9:00 PM to the new time of 7:00 PM – 10:00 PM. The dance will be held in the High School cafeteria.

34. High School -Cappies Awards

Approval requested for the Winslow Township High School drama club and stage crew to participate in the Southern New Jersey Cappies for the 2024-2025 school year.

35. High School – Guest Speaker

Approve guest speaker David Klemic to speak with student athletes. Mr. Klemic is a 1996 graduate of Mainland Regional High School and a 2001 graduate of Northeastern University, a former NFL wide receiver for the Kansas City Chiefs, and Founder and CEO of Performance Method Athletic Testing, Egg Harbor Township, NJ. He will provide information on college readiness, athletic testing, and drills. There is no cost to the district.

36. Eagles Landing Presentation – Girls Group Presentation

Approve Eagles Landing School Based Youth Services Program to have Chellee Pernell, a local Double Dutch Group Facilitator, to do a presentation on October 28, 2024 after school on the sport of Double Dutch and how it fosters a sense of sisterhood and community and how to develop a group in their community of peers. There is no cost for the presentation.

37. Eagles Landing Presentation – Boys Group Presentation

Approve guest speaker Michael Dixon, Coach and Liaison for A Few Good Men from Perfecting Church, to speak with the Man of the Hour afterschool group on “Defining Manhood” on October 30, 2024 and December 4, 2024 after school. There is no cost for the presentations.

38. High School – Poll Workers

Approval requested for Winslow Township High School to partner with the Camden County Board Elections to host sign-ups for poll workers and poll worker training during the month of October. Poll training will require 2 to 3 days and will take place after school in the Winslow Township High School cafeteria.

39. Professional Development

Approve Laurie Sibilia, of MindfuELL, to provide professional development sessions on Strategies to Support English Learners for district staff on November 5, 2024 and February 14, 2025, and an additional embedded training date to be determined. Total cost: Not to exceed \$6,000 through ESSA Title II Account #20-275-200-300-000-00.

40. Textbook Purchases

Approve to amend the purchases of math textbooks through Houghton Mifflin Harcourt Publishing Company previously approved at the July 17<sup>th</sup> and August 14<sup>th</sup> board meetings and add an additional account line. Items will now be charged to account #11-190-100-640 and ARP – Summer (Evidenced Based Summer Learning and Enrichment) #20-489-100-600.



**B. Principal's Update**

- |   |                           |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | <b>None at this time.</b> |
| 2. Suspension Report                          | <b>None at this time.</b> |
| 3. Ethnicity Report                           | <b>None at this time.</b> |
| 4. School Highlights                          | <b>None at this time.</b> |

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.  
 Exceptions: \_\_\_\_\_

**Roll Call:**

- \_\_\_\_\_ Mr. Askew
- \_\_\_\_\_ Ms. Dredden
- \_\_\_\_\_ Ms. Martin
- \_\_\_\_\_ Ms. Nieves
- \_\_\_\_\_ Ms. Peterson

- \_\_\_\_\_ Mr. Shaw
- \_\_\_\_\_ Mr. Thomas
- \_\_\_\_\_ Ms. Pitts

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Sodexo Update **Exhibit XI A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers – (June 2024 Final) **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of June 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report – (June 2024 Final) **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report – (June 2024 Final) **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of June 2024.

4. Board Secretary's Certification – (June 2024 Final)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification - (June 2024 Final)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Line-Item Transfers (July 2024)

**Exhibit XI B: 6**

Approve the Line Item Transfers, for the month of July 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

7. Board Secretary's Report (July 2024)

**Exhibit XI B: 7**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Reconciliation Report (July 2024)

**Exhibit XI B: 8**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of July 2024.

9. Board Secretary's Certification (July 2024)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

10. Boards' Certification (July 2024)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11. Bill List

**Exhibit XI B: 11**

- a. Approve the Vendor Bill List in the amount of \$2,834,586.60 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,106,085.81 as per attached exhibit.

12. Payroll

**None at this time.**

13. Disposal of School Property and Textbooks

**Exhibit XI B: 13**

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Health Office	(1) Compact Refrigerator/Freezer, 20 years, old and damaged
Middle School	Unified Arts	(3) Wooden Computer tables, 20 years, outdated (1) Green fabric chair, 15 years, broken
High School	Art/CTE	(4) Standard chairs, 10 years, not being used (1) Distribution Box (J106A), 24 years, not being used, outdated (2) Theatre curtains, 24 years, damaged
High School	Social Studies	(51) Economics: Concepts and Choices-Student Ed., 13 years outdated (21) AGS World History, 22 years, not used
High School	Math	(212) Big Ideas Algebra 2-Student Ed., 9 years, outdated/replaced (1) Bid Ideas Algebra-Teacher Ed., 9 years, outdated/replaced

14. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School 3	Winslow Youth Travel Basketball & Cheerleading	September 26, 2024 – *December 19, 2024	M, T, W, Th 6:30 p.m. – 9:30 p.m.	Gymnasium Lavatories	-0-
School 4	Winslow Youth Travel Basketball & Cheerleading	November 4, 2024 – *December 19, 2024	M, T, W, Th 6:30 p.m. – 9:30 p.m.	Gymnasium Bleachers Lavatories	-0-
School 6	Winslow Youth Travel Basketball & Cheerleading	September 26, 2024 – *December 19, 2024	M, T, W, Th 6:30 p.m. – 9:30 p.m.	Gymnasium Bleachers Lavatories	-0-
Middle School	Winslow Youth Travel Basketball & Cheerleading	September 26, 2024 – *December 19, 2024	M, T, Th, F 6:30 p.m. – 9:30 p.m.	Gymnasiums Bleachers Lavatories	\$25
Middle School	Winslow Twp. Education Assoc. (WTEA)	October 17, 2024	Thursday 5:00 p.m. – 8:00 p.m.	Cafeteria Auditorium	-0-

\*All School related activities shall supersede all approved dates.

15. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the NJASBO workshop “Department of Labor (DOL) and Department of Transportation (DOT) Refresher and Updates” on October 10, 2024 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per person.

16. State Contract Vendors – 2024-2025

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

<b>Commodity/Service</b>	<b>Vendor Name</b>	<b>State Contract Number</b>
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	HP INC.	24-TELE-72087
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	CDW GOVERNMENT LLC (AUTHORIZED DEALER)	24-TELE-72087

17. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 20-237-100-600**

Bluum USA, Inc. – HCESC-CAT-22-01

S/R-Title I SIA Supplies – HS	Title I SIA 24-25 Supplies	\$12,414.78
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18. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following State Contract Vendor:

**Items charged to 11-000-270-615**

Service Tire Truck Center Inc. – NJ State Contract #25-Fleet-82627

Fleet/Maintenance Tires	Transportation Supplies	\$8,166.88
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19. Approve Repairs – Maintenance and Repairs to District Large School Buses

Approve Wolfington Body Company, Inc. to repair the engine in Bus 70 for the amount of \$53,170.67. Maintenance and Repairs to the District's Large School Buses was Board approved June 26, 2024. Bid 2024-02. Cost of the repair is to be charged to account #11-000-270-420.

20. Camden County Health Department

Approve the Camden County Health Department to provide Narcan Training for bus drivers during their monthly safety meeting on October 16, 2024 at 9:30 a.m. in the Middle School Cafeteria. There is no cost to the District.

21. Winslow Township Board of Education – Joint Transportation Agreement 2024-2025

**Exhibit XI B: 21**

Approve, authorize, and ratify the 2024-2025 Joint Transportation Agreement between Winslow Township Board of Education (host district) and West Deptford School District (joiner district) to transport one student to Winslow Township High School from September 3, 2024 to June 30, 2025 in the per diem amount of \$4.59, and one student to Winslow Township School #5 from September 3, 2024 to June 30, 2025 in the per diem amount of \$84.48.

22. Winslow Township Board of Education – Joint Transportation Agreement 2024-2025

**Exhibit XI B: 22**

Approve, authorize, and ratify the 2024-2025 Joint Transportation Agreement between Winslow Township Board of Education (host district) and Trenton School District (joiner district) to transport one student to Winslow Township School #5 from September 3, 2024 to June 30, 2025 in the per diem amount of \$3.16.

23. Winslow Township Board of Education – Joint Transportation Agreement 2024-2025

**Exhibit XI B: 23**

Approve, authorize, and ratify the 2024-2025 Joint Transportation Agreement between Winslow Township Board of Education (host district) and Paterson School District (joiner district) to transport one student to Winslow Township School #5 from September 3, 2024 to June 30, 2025 in the per diem amount of \$3.99.

24. Winslow Township Board of Education – Joint Transportation Agreement 2024-2025

**Exhibit XI B: 24**

Approve, authorize, and ratify the 2024-2025 Joint Transportation Agreement between Winslow Township Board of Education (host district) and Paterson School District (joiner district) to transport one student to Winslow Township School #5 from September 3, 2024 to June 30, 2025 in the per diem amount of \$5.27.

25. Approval of New Vendors

Approve the following new vendor requests with an effective date of September 25, 2024.

Furniture Concepts, LLC d/b/a Fortunoff Backyard Store  
H & H Interiors, Inc.  
Education 2000

26. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Anthony Askew	NJ School Boards Association	October 21, 2024 –	\$2,200.00
Lorraine Dredden	Workshop 2024	October 24, 2024	(25 members)
Rita Martin			
Rebecca Nieves			
Julie A. Peterson			
John Shaw			
Joe Thomas			
Cheryl Pitts			
Dr. H. Poteat			
Dr. D. Carcamo			
Tyra McCoy-Boyle			
Regina Chico			
Dion Davis			
Sheresa Clement			
Michelle Hairston			

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Pitts
_____ Ms. Nieves	
_____ Ms. Peterson	

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Job Descriptions

**Exhibit XII A: 1**

Approve the following Job Description as listed below and in the attached exhibit:

<b>Job Descriptions</b>
Student Attendance Advocate

2. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Pro-rated Salary</b>	<b>Effective</b>
A	Dasgupta, Pradip	School No. 5	School Security Guard	\$41,000.00	10/16/2024
B	Leonard, Joseph	Middle School	Social Studies Teacher	\$61,180.00 MA, Step 1	10/01/2024
C	Walden, Vanya	Middle School	Assistant Principal	\$97,000.00	12/01/2024

3. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Staff ID #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	4456	Medical *Revised Dates	9/1/2024	11/6/2024	Paid
B	4532	Medical	9/16/2024	11/15/2024	Paid
C	5659	FMLA *Intermittent	9/10/2024	9/9/2025	Unpaid

4. Resignations

Approve the following Resignations for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Robbins, Kathryn	School No. 4	Special Ed. Teacher	11/15/2024
B	Taglienti, Nicolette	School No. 2	Grade One Teacher	11/13/2024



5. 2024/2025 Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2024/2025 school year, on an as needed basis, at a rate of \$43.73 per hour. (11-219-100-101-000-98 and 11-150-100-101-000-98)

	<b>Name</b>	<b>Subject Area</b>
A	Fiala, James	Special Education (TOH)
B	Griffin, Ayana	Elementary/Science 5-8
C	Maxwell, Dorothy	Elementary/Special Education (TOH)
D	Robinson-Taylor, Kimberly	Special Education (TOH)

6. 2024/2025 Announcers, Ticket Sellers, Clock Operators, Bookkeepers and Game Monitors

Approve the following employees to work at the High School and Middle School as Announcers, Ticket Sellers, Clock Operators, Bookkeepers and Game Monitors for the 2024/2025 Fall/Winter Athletic season, on an as needed basis, at the listed per game rate: (11-402-100-100-402-07 & 11-402-100-100-402-08)

<b>Fall/ Winter Seasons</b>	
<b>Position</b>	<b>Per Game</b>
Announcer	\$55.00
Ticket Seller	\$55.00
Clock Operator	\$50.00
Bookkeeper	\$50.00
Game Monitor	\$50.00

	<b>Name</b>
A	Alfieri, Amanda
B	Collins, Aaron
C	Maguire, Mary Janelle
D	McGuirl, Jamie
E	Simmons, Ericka

7. 2024/2025 Announcers, Ticket Sellers, Clock Operators, Bookkeepers and Game Monitors for Football

Approve the following employees to work as Announcers, Ticket Sellers, Clock Operators, Bookkeepers and Game Monitors for the 2024/2025 Football season, on an as needed basis, at the listed per game rate: (11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$100.00
Ticket Seller	\$100.00
Clock Operator	\$100.00
Bookkeeper	\$100.00
Game Monitor	\$100.00

	Name
A	Alfieri, Amanda
B	Bara, Andrea
C	McGuirl, Jamie
D	Simmons, Ericka

8. Sixth Period Teacher Assignments

Approve the following Middle School Sixth Period Teaching Assignments for the 2024/2025 school year: (11-130-100-101-109-07)

	Name	Position	Pro-Rated Stipend	Effective
A	Martin, Gregg	STEM	\$8,489.00	10/1/2024
B	Waldman, Maria	STEM	\$8,489.00	10/1/2024

9. Seventh Period Teacher Assignments

Approve the following Middle School Seventh Period Teaching Assignments for the 2024/2025 school year: (11-130-100-101-109-07)

	Name	Position	Pro-Rated Stipend	Effective
A	Lawry, Shimiriah	STEM	\$8,489.00	10/1/2024
B	Sauter, Alfred	STEM	\$8,489.00	10/1/2024

10. 2024/2025 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officers for 2024/2025 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$22.00/hour: (11-401-100-100-401-07, 11-401-100-330-401-08, 11-402-100-100-402-08)

	<b>Name</b>
A	Adkins, Sade
B	Dasgupta, Pradip
C	Wallace, Jordan

11. 2024/2025 Winter Coaches

- a. Approve the following Middle School Winter Coaches for the 2024/2025 school year: (11-402-100-100-402-07)

	<b>Winter Coach</b>	<b>Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Cox, Steven	Head Wrestling Coach	\$2,972.00	3
B	Frazier, Michael	Head Boys' Basketball Coach	\$2,748.00	1
C	Nicoletto, Tyler	Assistant Boys' Basketball Coach	\$1,829.00	2
D	Quiles, Carrie	Head Girls' Basketball Coach	\$2,748.00	1
E	Willhouse, Adam	Assistant Wrestling Coach	\$1,903.00	3

- b. Approve the following High School Winter Coaches for the 2024/2025 school year: (11-402-100-100-402-08)

	<b>Winter Coach</b>	<b>Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Arnett, Gregory	Assistant Girls' Track Coach	\$3,805.00	3
B	Belton, William	Strength Training Coach	\$2,496.00	3
C	Brown-Self, Shawnnika	Head Girls' Track Coach	\$5,709.00	3
D	Collins, Aaron	Assistant Boys' Track Coach	\$3,805.00	3
E	Custis, Curtis	Head Boys' Track Coach	\$5,709.00	3
F	Guzman, Jeovanni	Assistant Wrestling Coach	\$5,709.00	3
G	Hill, Sarah	Assistant Cheerleading Coach	\$5,410.00	3
H	Jones, Vince	Head Wrestling Coach	\$9,395.00	3
I	Rankin, Kecia	Head Cheerleading Coach	\$7,372.00	3
J	Watson, Jeff	Assistant Wrestling Coach	\$5,709.00	3
K	Weston, Monika	Assistant Cheerleading Coach	\$5,410.00	3

12. Professional Development

Ratify, authorize and approve the following employee for participation in professional development August 1, 2024- August 30, 2024, at a rate of \$43.73 per hour, on an as needed basis. To be paid from ARP ESSER 20-488-200-100-000-00.

	<b>Name</b>
A	Green, Nicole

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**

**Exceptions:** \_\_\_\_\_

***Roll Call:***

\_\_\_\_\_ Mr. Askew

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Ms. Martin

\_\_\_\_\_ Ms. Nieves

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Mr. Shaw

\_\_\_\_\_ Mr. Thomas

\_\_\_\_\_ Ms. Pitts

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between September 6, 2024 and September 19, 2024:

Received	Requested by	Document Requested	Approved	Denied									
1	<b>Brien Jones</b> Quadiant	A copy of the postage equipment lease for the mailing equipment used at your facility listed below:  Winslow Township Schools 40 Cooper Folly Road Atco, NJ 08004 All locations.  If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment.	✓										
2	<b>Yee Xiong</b> A division of e.Republic	The Award Documents (bid tabulation, award letter) and the proposal response by the winning vendor for the following bid(s).  <table border="0" data-bbox="625 1108 1177 1327"> <thead> <tr> <th data-bbox="625 1108 852 1140">Name</th> <th data-bbox="852 1108 1031 1140">Bid Number</th> <th data-bbox="1031 1108 1177 1140">Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="625 1140 852 1203">Interactive Flat Panel Displays</td> <td data-bbox="852 1140 1031 1203">2024-08</td> <td data-bbox="1031 1140 1177 1203">3/14/24</td> </tr> <tr> <td data-bbox="625 1203 852 1327">Fire and Burglar Alarm Monitoring Services</td> <td data-bbox="852 1203 1031 1327">Q2024-04</td> <td data-bbox="1031 1203 1177 1327">3/1/24</td> </tr> </tbody> </table>	Name	Bid Number	Due Date	Interactive Flat Panel Displays	2024-08	3/14/24	Fire and Burglar Alarm Monitoring Services	Q2024-04	3/1/24	✓	
Name	Bid Number	Due Date											
Interactive Flat Panel Displays	2024-08	3/14/24											
Fire and Burglar Alarm Monitoring Services	Q2024-04	3/1/24											

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 25, 2024 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

\_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<b>Roll Call:</b>	
_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Pitts
_____ Ms. Nieves	
_____ Ms. Peterson	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____ Voice Vote: _____
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**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ Voice Vote: _____
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