

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Minutes
Winslow Township Administration Building – Conference Room
Wednesday, September 11, 2024
7:00 p.m.

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/30/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Anthony Askew	John Shaw, Jr.
	Lorraine Dredden	Joe Thomas, Vice President
	Rita Martin	Cheryl Pitts, President
	Rebecca Nieves	
	Julie Peterson	

Also Present: H. Major Poteat, Ed.D., Superintendent
Regina Chico, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

A moment of silence was given in remembrance for those individuals who lost their lives on September 11, 2001.

V. **2023-2024 DISTRICT GOALS**

(Ms. Pitts)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

1. Mr. Dion Davis: 2023-2024 HIB & SSDS Report Period II Report Presentation

Mr. Davis gave detailed summary reports for Harassment, Intimidation and Bullying (HIB) as well as Student Safety Data System (SSDS) for Report Period II (January 1, 2024 – June 30, 2024).

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve the Summary of School Safety Data Report for the period of January 1, 2024 through June 30, 2024.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve the minutes of the following meetings:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, August 28, 2024	Open Session
Regular Meeting	Wednesday, August 28, 2024	Closed Session

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	No
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

1. **Athletic Committee: Joe Thomas, Chairperson** – Minutes are attached. The next meeting is scheduled for September 24, 2024 at 2:00 p.m.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Ms. Glaud read the committee minutes. The committee met on September 5, 2024. Minutes are attached. Ms. Martin referenced some issues with OnCourse.
3. **Education Committee: Julie Peterson, Chairperson** – None at this time. The next meeting is scheduled for September 17th at 4:00 p.m. via WebEx.
4. **Marketing Committee: Rebecca Nieves, Chairperson** – None at this time. The next meeting is scheduled for next Wednesday at 6:00 p.m. via Zoom.
5. **Operations Committee: Lorraine Dredden, Chairperson** – None at this time.
6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – None at this time. The next meeting is scheduled for September 26th at 4:00 p.m. remote.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies & Regulations as listed below and in the attached exhibit:

Policy/Regulation	Policy/Regulation Title
Policy #0141	Board Member Number and Term
Policy #0141.2	Board Member Number and Term-Receiving District
Policy #2200	Curriculum Content
Policy #3160	Physical Examination – Teaching Staff Members
Regulation #3160	Physical Examination – Teaching Staff Members
Policy #4160	Physical Examination – Support Staff Members
Regulation #4160	Physical Examination – Support Staff Members
Policy #5350	Student Suicide Prevention
Policy #9181	Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants

3. Professional Development/Workshops & Conferences **Exhibit X A: 3**
Approve Professional Development/Workshops as listed in the attached exhibit.
4. Field Trip(s) **None at this time.**
5. Tuition Students **Exhibit X A: 5**
Approve placement of Tuition Students, for the 2024/2025 school year as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**
Approve to terminate out-of-district placements, for the 2024/2025 as listed in the attached exhibit.
7. Homeless Student(s) **Exhibit X A: 7**
Approve the placement of Homeless Student(s) as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**
Approve the placement of DCP&P students as listed in the attached exhibit.
9. Security/Fire Drills **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
Approve Fundraisers as listed below:
 - School 6
 - Gingerbread Building Event, (12/6/24), H.S.A.
 - Candy Bar Bingo, (3/10/25), H.S.A.
 - Pie Candle Fundraiser, (9/23/24 – 10/7/24), H.S.A.
 - Middle School
 - Renaissance Night at Urban Air, (11/6/24), WTMS Renaissance
 - High School
 - My Town Winslow Gear Sales, (2024-2025 School Year), National Honor Society
 - Breast Cancer Awareness Bracelets/Bow Sales, (9/15/24 – 10/31/24), WTHS Field Hockey Team
 - Paper Volleyball Sale, (9/1/24 – 10/1/24), WTHS Girls Volleyball Team
 - Jibbitz Sales, (2024-2025 School Year), WTHS Field Hockey Team
 - Snap! Field Hockey Team Clothing Sales, (10/1/24 – 10/31/24), WTHS field Hockey Team

11. School 2 – Red Ribbon Week

Approval requested for School 2 students and staff to participate in Red Ribbon Week-Week of Respect from 10/21/24 – 10/25/24. There will be themed activities each day.

12. School 6 – Physical Education Department Activities

Approve the following School 6 Physical Education Department Activities:

- Fourth Grade Family Fun Night: March 6, 2025, 6:30 – 8:00 PM
- Kid's Heart Challenge: April 17th, 2025, during school hours
- Field Day: May 29, 2025, (rain date: May 30, 2025), during school hours

13. Middle School – Clinical Supervision Vendor

Approve a contract with Family Therapy and Consultation Services to provide clinical supervision by a licensed clinical social worker for the Mental Health Provider for the WTMS School Based Youth Services Program from October 2024 to May 2025 with an hourly rate of \$125.00 per hour for a total of 8 hours (\$1,000.00). Funded from account #20-296-200-300-000-07.

14. Middle School - Association of Black Women Lawyers

Approval requested for Winslow Township Middle School to allow the Association of Black Women Lawyers (ABWL) to sponsor an afterschool mentoring program. The ABWL has developed a middle school program for girls in grades 6-8 called A Legacy Realized. The goal of the program is to encourage students to continue their education beyond high school. This program will run from October 2024 – May 2025.

15. High School – Clinical Supervision Vendor

Approve a contract with Family Therapy and Consultation Services to provide clinical supervision by a licensed clinical social worker for the Mental Health Provider for the WTHS School Based Youth Services Program from October 2024 to May 2025 with an hourly rate of \$125.00 per hour for a total of 8 hours (\$1,000.00). Funds for supervision will be taken from account #20-295-200-300-000-00.

16. High School – Hispanic Heritage Girls Volleyball Game

Approve a Hispanic Heritage Girls Volleyball game to take place against Eastside High School on September 20, 2024, from 4 PM – 6 PM.

17. High School – Athletics Department Community Outreach Program

Approve to partner with All American T-Shirts to work on a community outreach program that will support the High School's athletic department. All American T-Shirts will produce 100 free t-shirts for the school, through local school appropriate businesses as advertisers on the promotional products, that will be provided free of charge. All American T-Shirts will publish 100 t-shirts for three different seasons Winter 2024 through Fall 2026. There is no cost to the district.

18. High School – Eagles Landing Presentation – Career Conversations with the Trades

Eagles Landing is requesting approval for the presentation “Career Conversations with the Trades”, which will feature various trade professionals presenting information about their career, their work in the industry, and how interested students can pursue a career in their trade. The presentations would occur quarterly from November 2024 – May 2025 with various trade professionals. The first session would take place on November 1, 2024 from 8:00 AM – 9:30 AM in the High School meeting room with registered students. There is no cost to the district.

19. High School – Eagles Landing Presentation – Breast Cancer Awareness Month

Eagles Landing is requesting approval for Dr. Donee Patterson, Family Practice Physician with Virtua Hospital, to do a 30-minute presentation and discussion for Breast Cancer Awareness Month, on October 21, 2024 for the afterschool girls’ group. The discussion will center around the importance of self-examination, good nutrition and other preventative healthcare checks. There is no cost to the district.

20. School Psychologist

Approval requested for Burlington County Special Services, Educational Service Unit, to provide a School Psychologist for Winslow Township School District students from August 28, 2024 – January 31, 2025 at a rate of \$698.00 per day for up to 5 days per week. To be funded by account #: 11-000-219-320-000-10.

21. 2024-2025 District Goals

Approve the 2024-2025 District Goals for the Winslow Township School District as listed below:

1. ***Student Achievement:*** Continue to implement best practices for delivering instruction to students. This shall include:
 - Conduct weekly administrative walk-throughs to monitor teaching and learning.
 - Consistently review student assessment data to guide and redirect teaching.
 - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
 - Benchmark assessment for 9th grade (Math/Language Arts).
2. **Create a safe and positive learning environment for students and staff:**
 - Strictly enforce the district’s Student Code of Conduct.
 - Focus on Upper Elementary School students to modify student behavior in the early grades.
 - Reinforce positive behavior in a specific and genuine way.
 - Approach discipline with care, respect, and the desire to see the good in all students.

3. Increase Parent, Caregiver, and community engagement in education:

- Provide opportunities for two-way communication with district stakeholders.
- Continue with communications consortium.
- Focus on refining our communication methods and messages to better market our schools.
- Continue with our public relations with the community.

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line-Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |

Approve the Vendor Bill List in the amount of \$1,326,099.79 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of August 2024, as listed below:

- August 15, 2024 \$454,891.97
- August 30, 2024 \$459,829.70

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 2	Main Office	(3) Wooden shelves, 10+ years, old, broken, moldy (1) Pre-K wooden cubby/coat rack, 10+ years, old, moldy (2) Computer desks, 10+ years, old, rusted (25) Student chairs-tan/red/blue/green, 10+ years, old, rusted (2) Round tables, 10+ years, old, rusted (2) Writing center's desks, 10+ years, old, broken (3) Wooden shelves, 10+ years, old, broken (1) Listening center, 10+ years, outdated (20) Pre-K cots, 10+ years, old, broken (4) Rectangular tables, 10+ years, old, broken, rusted
High School	English	(4) Filing cabinets, 40 years, in excess-requesting to move 4 (1) Desk, 20 years, inappropriate writing, mismatched
High School	Art	(1) Printer, 10+ years, not usable (2) 3 drawer metal filing cabinets, 10+ years, broken, rusted
High School	Mathematics	(1) Teacher desk, 20+ years, rusted through, hazardous condition (1) Cubicle bookcase, 20+ years, hazardous condition

9. Use of Facilities

None at this time.

10. State Contract Vendors – 2024-2025

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
LIBRARY & SCHOOL SUPPLIES	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES	BLUMM USA, INC	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248
LIBRARY & SCHOOL SUPPLIES	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES	UNITED SUPPLY CORP	17-FOOD-00262

11. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator and Mr. Dion Davis, Director of Human Resources (non-member) to attend the NJASBO workshop “OPRA/Negotiations/Arbitration/Fact Finding & Records Retention” on September 24, 2024 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per member and \$195 per non-member.

12. Purchases – Ed Data Vendor

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved Ed Data vendor:

Items charged to 60-910-610-600 and 60-910-310-730

W.W. Grainger Inc. – EDS Bid #12225

Equipment & Supplies FS	Supplies and Materials	\$1,421.51
Equipment & Supplies FS	Cafeteria Equipment	\$6,184.56

13. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following State Contract Vendor:

Items charged to 11-000-270-615

Service Tire Truck Center Inc. – NJ State Contract #25-Fleet-82627

Fleet/Maintenance Tires	Transportation Supplies	\$34,144.00
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14. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC CAT 23-02

Liners/Supplies	General Supplies	\$8,485.44
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15. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve, authorize, and ratify the following purchase, in the following amount from the following approved (ESCNJ) vendor:

Items charged to 11-190-100-610

CDW Government Inc. – ESCNJ 21/22-18

Charge Cart for Chromebooks	General Supplies	\$7,578.70
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16. Approve the Repairs of School Bus Seats

Approve School Bus Seat Repairs through Lee M. Fox, LLC. on multiple school Busses in the amount of \$10,693.00. (Bid #2022-18) Services are to be charged to account #11-000-270-420.

17. Approve the Renewal of Commonlit, Inc. for 2024-2025

Approve the 2024-2025 renewal of Commonlit, Inc. for the Middle School in the amount of \$3,850.00. Services are to be charged to the 2024-2025 Title I Grant account #20-236-100-600.

18. Somerset County Educational Services Commission 2023-2024 **Exhibit XI B: 18**

Approve, authorize, and ratify the Somerset County Educational Services Commission contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2023-2024 school year per the attached exhibit.

19. Somerset County Educational Services Commission 2024-2025 **Exhibit XI B: 19**

Approve the Somerset County Educational Services Commission contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2024-2025 school year per the attached exhibit.

20. Parental Transportation Contract

Approve, authorize, and ratify the Parental Transportation Contract for Jessica Nees to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2024 – June 30, 2025

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

21. National School Boards Association – How to Intentionally Engage Your School Community

Approve, authorize, and ratify Ms. Rebecca Nieves to attend the interactive workshop "How to Intentionally Engage Your School Community", to be held on Tuesday, September 10, 2024 from 1:00 p.m. – 2:00 p.m. There is no cost to the District.

22. National School Boards Association – 2025 Annual Conference

Approve Board member, Ms. Julie Peterson, to attend the National School Boards Association 2025 Annual Conference, to be held on Friday, April 4, 2025 to Sunday, April 6, 2025 in Atlanta, Georgia. The cost of registration is \$550.00 plus reimbursement for travel, lodging, meals and incidentals at the General Services Administration (GSA) per diem rates. The estimated costs for travel, lodging and reimbursements (\$1,797.50), will be charged to 11-000-230-585.

Roll Call:

Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes (Recuse #22)		

Motion Carried

XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Quarles, Kayla	Middle School	Youth Dev. Specialist-NJSBG	\$40,000.00	9/16/2024

2. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4456	Medical	9/1/2024	9/24/2024	Paid

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Professional Development

Approve Christine Sansone and Nicole Polite to attend the seminar on Preschool Intervention and Referral Specialist (PIRS) Practice during the 2024-2025 school year, at a cost of \$1,200.00 per person. Funding account #20-218-200-329-000-00.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

II. BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

- a. Approve the Vendor Bill List in the amount of \$676,301.00 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$894.20 as per attached exhibit.

2. American Association of School Personnel Administration's 86th Annual Conference

Approve Mr. Dion Davis, Director of Human Resources, to attend the American Association of School Personnel Administration's (AASPA) 86th Annual Conference, to be held on Tuesday, October 15, 2024 to Friday, October 18, 2024 in Seattle, Washington. The cost of registration is \$1,300.00 plus reimbursement for travel, lodging, meals and incidentals at the General Services Administration (GSA) per diem rates. The estimated costs for travel, lodging and reimbursements (\$3,662.02), will be charged to 11-000-230-585.

3. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

Items charged to 20-233-100-600

School Specialty, LLC – Ed Data #11789

S/R – Title I Supplies HS	Title I 23-24 - Supplies	\$26,020.68
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4. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following State Contract Vendor:

Items charged to 11-000-262-610

W. W. Grainger Inc. – State Contract Vendor #19-Fleet-00566

Supplies – BOE/Maint/Oper General Supplies \$11,475.65

5. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved (ESCNJ) vendor:

Items charged to 11-000-262-610

Buckeye International, Inc. – ESCNJ 21/22-18

Cleaning Supplies General Supplies \$14,033.30

6. Follett – Content Solutions, LLC

Approve Follett Content Solutions, LLC to provide school library books for School 6, in the amount of \$7,993.36 for the 2024-2025 school year. Items are to be charged to account number 20-233-100-600.

7. Bid 2025-02 – Lease for GPS Tracking and Management Services

- a. Approve the record of Bid 2025-02 – Lease for GPS Fleet Tracking and Management Services, received and opened in public on Wednesday, August 28, 2024:

Vendor Name	Per Vehicle Cost	Total Monthly Cost	Total Annual Cost
Zonar Systems, Inc.	\$28.00	\$3,080.00	\$36,960.00
T-Mobile USA, Inc.	\$19.75	\$2,172.50	\$26,070.00
GoFleet Corporation	---	\$2,225.00 (for 110 vehicles)	\$27,060.00 (for 110 vehicles)
Samsara Inc.	\$18.23	\$2,004.84	\$24,058.10

- b. Approve the award of Bid 2025-02 – Lease for GPS Fleet Tracking and Management Services, in the amount of \$24,058.10 to Samsara, Inc. for a three (3) year operating lease agreement, subject to appropriations. Services are to be charged to account #11-000-270-593 and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this bid.

 Tyra McCoy-Boyle

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

III. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve A as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5325	Maternity	1/15/2025 3/7/2025	3/6/2025 6/30/2025	Paid Unpaid

2. 2024/2025 Club/Activity Advisors

Approve to rescind the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Hahn, Kendra	Freshman Class Co-Advisor	\$843.00 (split)	1

3. 2024/2025 Volunteers

Approve the following 2024/2025 Middle School Volunteers:

	Name	Activity/Sport
A	McCoy, Vera	Mentoring Program- Association of Black Women Lawyers
B	Perry-Thompson, Michelle	Mentoring Program- Association of Black Women Lawyers
C	Sheppard, Allison	Mentoring Program- Association of Black Women Lawyers

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between August 23, 2024 and September 5, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	Anna Pacheco Jump Ahead Pediatrics, LLC School-Based Staffing Services	All available information on the evaluation scoring and comments for all bidder's proposals in regards to the recently awarded bids for RFP 2024-11 and RFP 2024-12. We would also like to request a copy of each proposal submitted for each of the bids from the competing companies.	✓	

XV. INFORMATIONAL ITEMS

Dr. Poteat presented the following informational items:

- The opening of schools were very well received. Students and staff appeared to be very excited to be back in school and we are looking for an excellent year. Back-to-School nights have already begun and we are encouraging parents to please come out and attend.
- At the September 25th Board Meeting, we will be honoring Ms. Shawnnika Brown, the Track and Field Coach, for her most recent award. We look forward to honoring her for not only her most recent award, but for her work over the years.
- Mr. Ingram, an additional staff member who has received numerous awards, continues to resurface. At the end of Mrs. Perlow's presentation last school year, she indicated that she was impressed with some things in the district and was going to submit a piece from Mr. Ingram to the New Jersey School Public Relations Association for Statewide recognition. We were informed a couple of days ago that the documentary that was submitted did win an award. We will not know what the award is until October 10th when they have their ceremony in Monroe Township. Mr. Ingram informed Dr. Poteat that there have been several other opportunities made available to him as a result of the documentary.

- Dr. Poteat handed Board members a flyer announcing that the Winslow Township TV Production Program was invited to an Evening of the World's Best Short Films. The event will take place on October 17th at 7:00 p.m. at the Scottish Rite Auditorium in Collingswood N.J. \$15 tickets will be available for purchase for the event. One of the renowned directors said that it was one of the best short film shows he had ever seen.
- In conclusion with the awards from the TV Production Program, we were also informed that the New Jersey Statewide Student Film Showcase will be presenting "My Joy Has Arrived" at this year's New Jersey School Boards Association Convention and Workshop in Atlantic City on Tuesday, October 22nd. Potentially, over 6,000 school Board members, school Principals, school Superintendents, Business Administrators, as well as Educators will be present. Dr. Poteat stated that he extended the invitation to Mr. Ingram and that we should continue to acknowledge individuals in our District for their successes. He congratulated Mr. Ingram and the TV Production Program for a job well done and representing Winslow Township School District.
- Students who are attending Home football games are not being picked up after those games end. The games usually end between 8:30-8:45 p.m. Ms. Lane shared with him that after this weekend's football game, there were 20-30 unsupervised young people waiting outside of the High School until 10-10:30 p.m. Ms. Lane, along with one of the Police Officers, stayed until everyone was picked up. This cannot continue. He stated that if a parent drops their child off, it is their responsibility to make sure they have a ride home. Dr. Poteat asked Chief Smith to meet with him to discuss what can be done. Some of the young people appeared to be Middle School age. Ms. Pitts suggested that a letter be sent to the parents. Dr. Poteat stated that a robocall would be more effective and we will do what we can because it is a safety issue.
- Student enrollment is up in the school district. To date, we have 5,204 students enrolled in the school district and who come to school on a regular basis. Our official enrollment date is October 15th.
- The New Jersey Student Learning Assessment results are in and we just received the student profiles today. We will be sending those profiles to the building Principals and will be mailed by the end of next week. We will make sure everyone is notified that the district test scores will be presented at our October 9th meeting. A discussion ensued regarding enrollment, the growing district, and what the Administration has done.

XVI. OLD BUSINESS

Ms. Pitts reminded Board members about Back-to-School night. Board members have been assigned to various school buildings and she hopes they all will be able to attend some of the Back-to-School nights. She asked that they let the principals know if they will be in attendance.

Ms. Pitts also reminded Board members to see if they can register with 100% participation for the New Jersey School Board Convention, which takes place yearly in October. Board members were also reminded about the Board vacancy that ends on September 18th and that they are mandated by the State to contact all interested parties to be interviewed and appointed. She asked for a consensus that interviews take place at our first meeting in October. Mr. Long added that the individual may be appointed, but he/she may not be able to be seated until they pass the appropriate background checks.

XVII. NEW BUSINESS

Mr. Shaw announced that the Township will be having another career fair on October 5th. The career fair will take place at the Bud Duble Center at 10:00 a.m. and there will be at least 40 public and private employers at the fair.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to *four minutes*.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Peterson seconded by Mr. Thomas, to open the meeting for Public Comments at 8:09 p.m.

Voice Vote: All in favor

Wanda Glaud

Ms. Glaud made a comment regarding a School 1 Kindergarten teacher. She commended her for the "Handle with Care" memo that was included in her granddaughter's packet. The "Handle with Care" memo is used to inform the teacher what a child may need so they can have a successful day at school. Ms. Glaud stated that the teacher needs to be applauded, and she will call Mr. Davis and the Principal of the school to let them know who the teacher is.

Debi Murphy

Ms. Murphy noticed that girls' soccer was accidentally missed in the Athletic Report. They are currently 2 and 2, and their next game is Tuesday, September 17th against Burlington City. The Marching Band starts their season this Saturday, September 14th. They perform in Manchester at 7:40 p.m.

Ms. Murphy also made a comment regarding football games. She stated that last year, the announcer would make announcements after the third quarter to "call your ride" since there was only one quarter left. She thinks it would be a good idea to do it again since it wasn't done at the first game. Mr. Shaw stated that he forgot to mention the Marching Band, and if anybody wants to see them, they will be in Williamstown next weekend and Timber Creek the week after.

Cedric Smith

Mr. Smith is a life-long resident of Winslow, a proud parent of Winslow, and shared that his son is on the Wall of Fame. He commended the Board on things that he has seen over the last 30 years. Mr. Smith also officiates three sports. He stated that officials do not want to come here to ref games because it is flawed and they aren't getting paid in a timely manner. Last year, he refereed a couple of basketball games and it took over two months before he got paid. He hopes that the Board will be able to remedy the issue as all of the officials are already in the system. Dr. Poteat stated that it has been brought to his attention, he is aware of the stigma that is attached to us when it comes to paying our officials in a timely manner and it is being addressed. Ms. Pitts stated that the Board is a policymaking body and if we have to develop a policy that addresses that, then that is something in our purview to do so we can change that stigma.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Mr. Thomas to close the meeting for Public Comments at 8:20 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:20 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 11, 2024 at 8:20 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: matters that by State Statute of Court Rules are confidential as a matter of law and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is related to student disciplinary matters;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 20-30 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Mr. Thomas, to close the meeting of the Executive Session at 8:49 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Mr. Thomas to adjourn the meeting at 8:49 p.m. All Ayes.

Respectfully Submitted,

Regina Chico
Assistant Business Administrator



Athletic Report 9/11/2024 Highlight:

- **Shawnika Brown Self–Coach of the Year** and recognized as a **Future Wall of Famer**.
-

Football (2-0 Record)

- **Recent Victory:** Defeated Highland, 53-14.
 - **Viewership:** Over 1,200 viewers on YouTube.
 - **Next Opponent:** Williamstown, 7:00 PM, Friday.
 - Coached by **Future Wall of Famer Bill Belton**.
-

Boys Soccer (1-2 Record)

- **Community Day Result:** Lost 1-0.
 - **Next Opponent:** Paul VI, today at 6:00 PM.
-

Girls Field Hockey (1-2 Record)

- **Community Day Result:** Lost 7-0.
 - **Next Opponent:** Gloucester Catholic on 9/16.
-

Girls Volleyball (1-3 Record)

- **Community Day Result:** Lost 2-1.
 - **Next Opponent:** Camden Academy Charter on 9/13 at 5:15 PM.
-

Girls Tennis (1-1 Record)

- **Next Opponent:** Cherry Hill West, 3:45 PM on 9/13.
-

This report highlights the recent performances and upcoming matches for various teams, showcasing achievements.

NBC contact was made with Kathy Zachary of NBC to create press releases for Winslow

Permission to pursue

Attendance:

- Present via telephonic means: **John Shaw** and **Mr. Askew**.

Next Meeting: 9/24/2024
