

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Middle School - Cafeteria**  
**Wednesday, October 23, 2024**  
**7:00 p.m.**  
**Minutes**

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/30/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Anthony Askew	John Shaw, Jr.
	Lorraine Dredde	Joe Thomas, Vice President
	Rita Martin	Cheryl Pitts, President
	Rebecca Nieves	
	Julie Peterson	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2024-2025 DISTRICT GOALS**

(Mr. Askew)

1. **Student Achievement:** Continue to implement best practices for delivering instruction to students. This shall include:
  - Conduct weekly administrative walk-throughs to monitor teaching and learning.
  - Consistently review student assessment data to guide and redirect teaching.
  - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
  - Benchmark assessment for 9<sup>th</sup> grade (Math/Language Arts).
2. **Create a safe and positive learning environment for students and staff:**
  - Strictly enforce the district's Student Code of Conduct.
  - Focus on Upper Elementary School students to modify student behavior in the early grades.
  - Reinforce positive behavior in a specific and genuine way.
  - Approach discipline with care, respect, and the desire to see the good in all students.
3. **Increase Parent, Caregiver, and community engagement in education:**
  - Provide opportunities for two-way communication with district stakeholders.
  - Continue with communications consortium.
  - Focus on refining our communication methods and messages to better market our schools.
  - Continue with our public relations with the community.

**VI. AWARDS/PRESENTATIONS**

1. High School Presentation

Mr. Marella introduced the senior student director, Shiloh Garnett, who also played Clarence in this evening's performance. Ms. Garnett introduced a preview performance of "It's a Wonder Life." Mr. Marella thanked the students and teachers for coming out this evening and for all of their hard work. He invited everyone to attend their Fall play of the 1946 classic, "It's a Wonderful Life." The show begins at 6:00 p.m. on Thursday, November 21<sup>st</sup>. Tickets will be sold at the door for \$6.00. The play will also be performed on Friday and Saturday evening at 7:00 p.m., doors open at 6:00 p.m. Thursday night is also Student Night and those tickets will be sold for \$4.00. He hopes to see everyone there.

2. NJ DOE HIB School Self-Assessment (July 1, 2023-June 30, 2024) – Mr. Dion Davis

Mr. Davis gave a summary of the NJ DOE HIB School Self-Assessment from (July 1, 2023 – June 30, 2024). A Question and Answer session ensued.

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve the NJ DOE HIB School Self-Assessment from (July 1, 2023-June 30, 2024) as given by Mr. Dion Davis.**

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**VII. CORRESPONDENCE**

**None at this time.**

**VIII. MINUTES**

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve the minutes of the following meetings:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, October 9, 2024	Open Session
Regular Meeting	Wednesday, October 9, 2024	Closed Session

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Abstain
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Abstain		
Ms. Peterson	Yes		
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

1. **Athletic Committee: Joe Thomas, Chairperson** – Minutes to be obtained. The next meeting is scheduled for November 26<sup>th</sup> at 2:30 p.m.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Ms. Glaud read the committee minutes. The committee met on October 3, 2024. A discussion ensued regarding the Grandparent’s Program and the Culture Climate Survey. Minutes are attached.
3. **Education Committee: Julie Peterson, Chairperson** – Ms. Martin read the committee minutes. Minutes are attached. The next meeting is scheduled for Tuesday, November 19, 2024 at 4:00 p.m. via WebEx.
4. **Marketing Committee: Rebecca Nieves, Chairperson** – None at this time.
5. **Operations Committee: Lorraine Dredden, Chairperson** – None at this time.
6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – The Policy Committee will not meet tomorrow. We have covered all of the policies that have come in to date. The Policy Committee will resume meeting in November and that date will be sent via email.

**X. SUPERINTENDENT’S REPORT**

A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A. & B. as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations as listed below:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Regulation #5200	Attendance
Policy #5337	Service Animals
Regulation #5440	Honoring Student Achievement
Policy #8420	Emergency and Crisis Situation
Policy #8467	Firearms and Weapons
Regulation #8467	Firearms and Weapons

3. Professional Development/Workshops & Conferences **None at this time**

4. Field Trip(s) **Exhibit X A: 4**  
 Approve Field Trips for the 2024/2025 school year as listed in the attached exhibit.
5. Tuition Students **Exhibit X A: 5**  
 Approve placement of Tuition Students, for the 2024/2025 school year as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**  
 Approve to terminate out-of-district placements, for the 2024/2025 as listed in the attached exhibit.
7. Homeless Student(s) **Exhibit X A: 7**  
 Approve the placement of Homeless Student(s) as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**  
 Approve the placement of DCP&P students as listed in the attached exhibit.
9. Security/Fire Drills  
 Approve Security/Fire Drills, for the month of September 2024, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
Early Childhood Education Center	9/6/24	7 min.	Fire	9:29 AM
	9/11/24	2 min.	Secure Protocol Drill	11:48 AM
School #1	9/12/24	6 min. 35 sec.	Fire	10:04 AM
	9/13/24	17 min. 54 sec.	Secure Protocol-Person on Premises	1:05 PM
School #2	9/9/24	5 min. 55 sec.	Fire	2:42 PM
	9/13/24	3 min. 42 sec.	Lock Down Drill	2:22 PM
School #3	9/13/24	6 min.	Fire	10:47 AM
	9/16/24	5 min.	Secure Protocol	3:22 PM
School #4	9/9/24	4 min. 49 sec.	Fire	1:25 PM
	9/17/24	4 min. 47 sec.	Shelter in Place	9:32 AM
School #5	9/5/24	4 min.	Fire	10:10 AM
	9/12/24	12 min. 10 sec.	Lock Down Drill	9:44 AM
School #6	9/10/24	3 min. 58 sec.	Fire	9:02 AM
	9/17/24	5 min.	Shelter in Place	2:00 PM
Winslow Twp. M.S.	9/5/24	4 min.	Fire	9:52 AM
	9/12/24	7 min.	Bomb Threat	1:48 PM
Winslow Twp. H.S.	9/5/24	7 min.	Fire	12:30 PM
	9/13/24	11 min.	Lockout Drill	8:15 AM



10. Fundraiser(s)

**Exhibit X A: 10**

Approve Fundraisers as listed below:

School 1

- Joe Corbi Fundraiser, (3/17/25 – 3/31/25), H.S.A.
- Cherrydale Holiday Wrap and Gifts, (11/1/24 – 11/15/24), H.S.A.
- Scholastic Book Fair and Family Night, (2/3/25 – 2/7/25, Family Night 2/6/25), H.S.A.
- Holiday Shop, (12/2/24 – 12/6/24), H.S.A.
- Ice Cream Social, (5/5/25), H.S.A.

School 6

- 6<sup>th</sup> Grade Dance, (5/16/25), H.S.A.

Middle School

- Double Good Popcorn Sales, (2024 – 2025 School Year), H.S.A.
- TGI Friday's Dine Out Events, (12/6/24, 12/7/24), H.S.A.

High School

- Candy Bar Sales, (2024-2025 School Year), Field Hockey Team
- Art Boo Grams, (10/28/24 – 10/31/24), Art Club
- Annual Rose Sale, (2/10/25 – 2/13/25), Art Club
- Original Art Work Sale, (10/25/24 – 5/20/25), Art Club
- Powder Puff Game Ticket Sales, (10/21/25 – 10/25/24), Student Government Senate
- Girls Basketball Tournament, (12/27/25 – 12/28/24), Winslow Township High School Athletics

11. Early Childhood Education Center – Pumpkin Donation

Approve to accept a donation of pumpkins from Stella's Farm, Mr. Green Jeans, Inc., and Fiorentino's Farm for the "Pumpkin Picking Palooza" on November 4, 2024. Students will have an opportunity to pick a pumpkin and participate in a STEM lesson related to pumpkins.

12. Early Childhood Education Center – Presentation

Approve Kelly Connors, School Health Specialist from Atlanticare, to present to Pre-K families at the Early Childhood Education Center on November 20, 2024 at 6:30 PM on the topic of The Importance of Sleep. There is no cost to the district for this event.

13. School 1 – Concert Date

Approval requested for School One to hold their Winter Concert for second and third grade students on Monday, December 9, 2024 at 2:00 and 6:00 PM. Parents are welcome to attend the evening concert.

14. School 1 – Concert Rescission

Rescind the approval of the School 1 Spring Concert scheduled for April 29, 2025.

15. School 1 – Earth Science Program

Approval requested to have The Grand Falloons, an Earth Science Program, visit School 1 for an assembly titled The Earth Science Circus. The presentation will take place in the all-purpose room on Monday, November 18, 2024 at 2:00 PM. There is no cost to the district.

16. School 1 – Glow in the Dark Party Dance

Approval requested for School 1 and the Home and School Association to hold a Glow in the Dark Party Dance for all students on November 14, 2024 in the all-purpose room from 6:00 PM – 8:00 PM. The Home and School Association and the Winslow Township Education Association Families and Schools Together Committee will be providing snacks and refreshments. It is mandatory that a parent/guardian attend the dance with their child and no outside siblings or visitors will be permitted. There is no cost for this event.

17. School 2 – Perfecting Chords Program

Approval requested for 1<sup>st</sup> – 3<sup>rd</sup> grade students to participate in the Perfecting Chords Program, which will be held January 9, 2025 – April 10, 2025 from 3:30 PM – 5:00 PM one day per week at School 2. There is no cost to the district for this program.

18. School 5 – Vision and Dental Screenings

Approve School 5 to have vision and dental screenings for grades 4 – 6 by Virtua Pediatric Mobile during school hours on the following dates in 2025:

- January 2, 9, 16, 30
- February 6, 20, 27

There is no charge to the district for the screenings.

19. School 6 – Phillies Phanatic About Reading Program

Approval requested for School 6 to participate in the Phillies Phanatic About Reading Program, that encourages students to participate in a daily reading activity. Students will be recognized for their achievement. There is no cost to the district to participate in this program.

20. School 6 – Spring into Math Night

Approve School 6 to host a Spring into Math Night on March 13, 2025 from 6:00 PM – 8:00 PM.

21. Middle School – Eagles Nest Healthy Teen Dating Workshops

Approve Eagles Nest, School Based Program, to have the Center for Family Services-Services Empowering Rights of Victims (SERV) to promote Healthy Teen Dating workshops for all 8<sup>th</sup> grade Middle School students. SERV workshops will take place Monday, February 3<sup>rd</sup> through Thursday, February 6<sup>th</sup> during Health classes. The workshops will focus on Eagles Nest services, and teen dating violence prevention and resources. This event is free of charge.

22. High School – Donation Acceptance

Approve the Winslow Township High School Choral Department to accept a \$500.00 anonymous donation. This donation will be given in two installments:

- October 2024: \$350.00 to aid in the purchase of Concert Choir T-shirts for students.
- March 2025: \$150.00 to aid in the purchase of pins for graduating Choir students.

23. High School – Transitional Day Event

Approval requested for the Winslow Township High School Child Study Team to hold the Annual Transitional Day Event for the 2024-2025 school year, to share employment and career opportunities after graduation for our Special Education students. The event will be held on Thursday, February 13<sup>th</sup> from 8 AM – 11:00 AM in the High School Auxiliary Gym, with an inclement weather date of Thursday, February 20<sup>th</sup>. Participating vendors include:

- Camden County College
- Rowan College of Gloucester County
- Gloucester County Institute of Technology
- TD Bank
- Lincoln Technical Institute
- Division of Vocational Rehabilitation Services
- Ability Center
- Temple University
- Atlantic Cape Community College
- Rutgers University
- Kean University
- Center for Independent Living
- ROTC
- Winslow Township Police Department
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24. Out of District Student

Approval requested for the following Out of District student to be applied to the IDEA Grant for the 2024-2025 school year.  
Account No. 20-258-100-500-000-00

Student #	School	Tuition	ESY	Notes
5162	Durand	\$ 64,102.41	\$ -	New placement

25. Educational Instruction Services

Approval Requested for LearnWell, 100 Rockford Drive, Newark, DE, 19713, to provide educational instruction services for a Winslow student (M.H.) while admitted for Crisis Intervention Services at Rockford Center Behavioral Health-Inpatient program during the 2024-2025 school year.

Cost: \$58/hr. – 10 hours weekly  
Funding Account number: 11-000-217-320-000-10

26. Professional Development – Catapult Learning

Approval requested for Catapult Learning, LLC to provide a professional development workshop during the In-Service Day on November 5, 2024, to child study team members and related service providers on how educators can better address the needs of each student and their families when they have the skills to understand, communicate, and interact effectively with individuals from diverse cultures. Total cost of \$4,750.00 for up to 6 hours to be funded by account #:11-000-217-320-000-10.

27. Professional Development – School Safety Training

Ratify and approve Michelle Hairston to attend School Safety Training at Stockton University on the following dates:

- October 14, 2024
- October 22, 2024
- October 29, 2024
- November 5, 2024



**B. Principal's Update**

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|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (Oct. 1-11, 2024) | <b>Exhibit X B: 1</b> |
| 2. Suspension Report  | <b>Exhibit X B: 2</b> |
| 3. Ethnicity Report   | <b>Exhibit X B: 3</b> |
| 4. School Highlights  | <b>Exhibit X B: 4</b> |

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

**A. REPORTS**

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|---------------------------------|------------------------|
| 1. <u>Transportation Update</u> | <b>Exhibit XI A: 1</b> |
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**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |                               |                        |
|-------------------------------|------------------------|
| 1. <u>Line-Item Transfers</u> | <b>Exhibit XI B: 1</b> |
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Approve the Line Item Transfers, for the month of August 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

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| 2. <u>Board Secretary's Report</u> | <b>Exhibit XI B: 2</b> |
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Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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| 3. <u>Reconciliation Report</u> | <b>Exhibit XI B: 3</b> |
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Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of August 2024.

4. Board Secretary’s Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards’ Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary’s Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

- a. Approve the Vendor Bill List in the amount of \$ as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$ as per attached exhibit.

7. Payroll

**None at this time.**

8. Disposal of School Property and Textbooks

**Exhibit XI B: 8**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School 1	Principal	(28) Cots, 10+ years, torn and moldy (7) Long tables, 15+ years, broken, warped, graffiti (1) Bench, 15+ years, loose legs (2) Carpets, 12+ years, mold (2) Kidney tables, 15+ years, broken legs, warped (2) Round tables, 15+ years, broken legs, chipped wood (1) Grill, 15+ years, rusted (50) Gym equip. (hockey sticks, balls), 15+ years, mold, dry rot (11) Student desks, 15+ years, rusted (25) Student chairs, 10+ years, rusted legs (20) Pre-school chairs, 10+ years, loose, rusted legs (1) Carpet cleaning machine, 15+ years, does not work (3) Gymnastic bars, 15+ years, old, not used (1) Work/computer desk, 10+ years, chipped wood, broken (1) Shelving, 15+ years, separated wood, warped (1) Filing cabinet (5) Classroom workstations, 15+ years, broken, missing parts (1) Box of textbooks, 15+ years, water damage, mold
Middle School	Curriculum	(4) Chromebooks, 6 years, end of life, won't update
High School	Business	(27) Glencoe Sports & Entertainment Marketing Books, 20 years, old/outdated (2) Glencoe Sports & Entertainment Marketing Books – Teacher Edition, 20 years, old/outdated
High School	English	(100+) Novels, 20+ years, old, worn, outdated

9. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 60-910-610-600 and 60-910-310-730**

Pioneer Manufacturing Company – EDS Bid #12340

Athletic Paint	Care Upkeep Grounds-Supplies	\$7,812.18
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10. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “Green Purchasing” on November 19, 2024 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per person.

11. Bus Evacuation Drill Summaries – Fall 2024-2025

**Exhibit XI B:11**

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall 2024-2025 school year per the attached exhibit.

12. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 20-258-400-731**

Keyboard Consultants, Inc. – HCESC #34HUNCCP

Smartboards for SJCA	IDEA B – 24-25 Instr. Equip. NP	\$5,937.00
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13. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-000-270-615**

Wolfington Body Co. Inc. – ESCNJ #23/24-21

Hubs & Seals	Transportation Supplies	\$2,248.00
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Starter	Transportation Supplies	\$490.56
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Supplies/Fleet	Transportation Supplies	\$1,257.40
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Window Panels	Transportation Supplies	\$609.07
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Supplies	Transportation Supplies	\$2,187.89
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Retractors	Transportation Supplies	\$645.80
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Fan Clutch, Wiper Blades, Relay	Transportation Supplies	\$1,155.41
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Wolfington Body Co. Inc. – ESCNJ #23/24-21

Parts	Transportation Supplies	\$1,361.54
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14. Approve Repairs – Maintenance and Repairs to District Large School Buses

Approve Wolfington Body Company, Inc. to replace the engine camshaft in Bus 69 in the amount of \$11,415.80. Maintenance and Repairs to the District’s Large School Buses was Board approved June 26, 2024. Bid 2024-02. Cost of the repair is to be charged to account #11-000-270-420.

15. High School – CPR, First Aid and AED Training

Approve, authorize and ratify the Athletic Department’s request to have the Winslow Township High School become a licensed training provider through the American Red Cross. Selected staff will be trained as licensed First Aid, CPR and AED instructors. Instructors will provide training for district staff and students when needed. The cost of the service is \$394.00 per trainee and \$275.00 for materials, for a total cost of \$1,851.00. Services will be charged to account #11-402-100-390. (These services were initially approved on the February 28, 2024 Board meeting. However, due to a scheduling conflict, the services were not provided.)

16. American Rescue Plan (ARP) – ESSER Grant– Reallocations **Exhibit XI B: 16**

Approve to reallocate 2023-24 special education tuition and other related costs for Out of District students from the ARP-ESSER Grant to the General Fund in the amount of \$4,575,445.98 per the attached exhibit. Costs are to be charged to 11-000-100-566, 11-000-100-567, 11-000-270-350 and 11-000-270-518. Approve to reallocate 2023-2024 Custodial/Maintenance services from the general fund to the ARP-ESSER Grant in the amount of \$4,318,393.88. Costs are to be charged to 20-487-200-400. Approve to reallocate the purchase of textbooks from the general fund to the ARP- ESSER Grant in amount of \$159,314.10. Costs are to be charged to 20-487-100-600. Approve to reallocate Charter School Tuition to the ARP-ESSER Grant in the amount of \$97,738.00. Costs are to be charged to 20-487-100-500.

To/(From) ARP-ESSER	
Tuition and other related Costs:	(\$4,575,445.98)
Custodial/Maint.	4,318,393.88
Textbooks	159,314.10
Charter School Tuition	97,738.00

\* This resolution supersedes the previous resolution that was Board approved on October 9, 2024.

17. Low Quote Vendor

Approve NCS Pearson, Inc., the low quote vendor, to provide testing protocols, kits, and scoring for the Child Study Team (CST) at a cost of \$11,304.61. Services are to be charged to 11-000-219-600.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XII. PERSONNEL**

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A as Recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 New Hires

Approve the following New Hire for the 2024/2025 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Freeman, Sarah	School No. 2	Grade One Teacher	\$78,905.00 BA, Step 11	12/16/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4262	FMLA *Intermittent	11/14/2024	11/13/2025	Unpaid

3. 2024/2025 Before/After School Tutors

Approve the following employees as Before/After School Tutors for the 2024/2025 school year, at a rate of \$43.73/hour, on an as needed basis: (Title I 20-236-100-100-020, CTE 20-380-100-100-000-00, ESL 20-242-100-100-000-00)

	Name	Location
A	Ade, Phyllis	School No. 3
B	Buzby, Bridget	School No. 1
C	Campolongo, Thien	School No. 1
D	Castiello, Lauren	School No. 4
E	Cherry, Leslie	School No. 6
F	Conte, Robyn	High School
G	Cox, Steven	Middle School
H	Croxtton, Michelle	School No. 6
I	Dean, Jacquelyn	School No. 4
J	DeTullio, Andrea	Middle School
K	DiLullo, Annmarie	Middle School
L	Duca, Laura	School No. 4
M	Dunn, Lia	School No. 4
N	Edwards, Cloyette	School No. 1
O	Ferrari, Sarah	Middle School

P	Kudless, Wendy	School No. 4
Q	Logan, Leslie	School No. 3
R	Louie, Melissa	School No. 5
S	Maguire, Mary Janelle	School No. 2
T	Manoussakis, Lily	High School
U	Martin, Gregg	Middle School
V	Matino, Elena	School No. 5
W	Mullin, Erica	High School
X	Odell, Stephanie	School No. 5
Y	Pacheco, Blaire	School No. 4
Z	Patrizio, Bianca	Middle School
AA	Purnell, Adrienne	School No. 5
BB	Ratzlaff, Emily	School No. 4
CC	Reeber, Patricia	School No. 4
DD	Richter, Heidi	Middle School
EE	Ripp, Roberta	School No. 5
FF	Rossi, Ronald	Middle School
GG	Rushton, Kathryn	School No. 6
HH	Schmidt, Melissa	School No. 5
II	Sipple, Lauren	School No. 2
JJ	Sirag, Merna	School No. 4
KK	Stanfa, Tina	School No. 4
LL	Strickland, Amanda	School No. 6
MM	Stump, Kristina	School No. 5
NN	Voltaire, Sagine	School No. 3
OO	Young, Nancy	High School

4. 2024/2025 Winter Coaches

Approve the following Middle School Winter Coach for the 2024/2025 school year: (11-402-100-100-402-07)

	Winter Coach	Coach Position	Stipend	Step
A	Lawry, Shimiriah	Assistant Girls' Basketball Coach	\$1,759.00	1

5. 2024/2025 Volunteers

Approve the following 2024/2025 High School Volunteer:

	Name	Activity/Sport
A	Harrigan, Ryan	Track & Field Coach

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XIII. ADDENDUM**

**I. SUPERINTENDENT’S REPORT**

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. Professional Development**

Approve and ratify Nicole Polite and Chrissy Sansone to attend the Seminar in PIRS Practices offered by Montclair State University in Partnership with the New Jersey Department of Education from October 8, 2024 – February 11, 2025 at a rate of \$1,200.00 per person. Total cost of \$2,400.00 to be funded by account #: 20-218-200-329-000-00.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**II. BOARD SECRETARY’S REPORT**

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A as recommended by the Business Administrator/Board Secretary.**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. Bill List**

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$559,388.85 as per the attached exhibit.

2. Quote 2025-01 – Annual Fire Alarm Inspection and Testing

The following Quotes for Annual Fire Alarm Inspection and Testing were received and opened on October 18, 2024 as follows:

<u>Vendor</u>	<u>School 1</u>	<u>School 2</u>	<u>School 3</u>	<u>School 4</u>	<u>School 5</u>	<u>School 6</u>	<u>MS</u>	<u>HS</u>	<u>Admin. Bldg.</u>	<u>Maint. and Operations Bldg.</u>	<u>Annual Cost</u>
Fire and Security Technologies	\$1,850	\$1,850	\$1,525	\$1,300	\$1,200	\$1,200	\$2,600	\$3,750	\$675	\$625	\$16,575
Franklin Alarm Company, Inc.	\$1,400	\$1,400	\$1,400	\$1,200	\$1,200	\$1,200	\$1,400	\$2,000	\$500	\$400	\$12,100
Everon, LLC	\$1,848	\$1,848	\$1,848	\$2,156	\$2,156	\$2,156	\$3,696	\$8,060	\$924	\$308	\$25,000
Wayman Fire Protection, Inc.	\$1,760	\$1,760	\$1,760	\$1,760	\$1,760	\$1,760	\$3,520	\$8,800	\$880	\$440	\$24,200

Approve the award for Annual Fire Alarm Inspection and Testing (Q2025-01) to Franklin Alarm Company, Inc. in the amount of \$12,100 for a (1) one-year annual inspection service with the option of two (2) one-year renewals, subject to appropriations. Services are to be charged to account #11-000-261-420 and 11-000-262-420.

3. Approve Change Order # 1 – School #6 Main Office HVAC Replacement Project

Approve Change Order #1 in the credit amount of \$2,937.38 with Falasca Mechanical Inc. for the School 6 Main Office Replacement Project, reducing the original contract sum by \$2,937.38, for the unused balance of the allowance as follows:

Original Contract Amount:	\$167,960.00
Net change by previously authorized: Change Order No. 1	-0- (2,937.38)
New Contract Sum	<u>\$165,022.62</u>
Percent of Change:	(1.74%)
Total Payments to Date:	\$144,839.49

The charge will be applied to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the change listed.

\_\_\_\_\_  
 Tyra McCoy-Boyle



4. Individuals with Disabilities Education Act (IDEA) 2024-2025 – Approval to Accept

Approve to accept the IDEA award for the 2024-2025 school year in the following amounts:

Basic	\$ 1,368,877.00
Preschool	65,625.00
Basic - Chesilhurst	43,487.00
Preschool – Chesilhurst	2,269.00

5. National School Boards Association – 2025 Annual Conference

Approve Board members, Ms. Cheryl Pitts and Ms. Rita Martin, to attend the National School Boards Association 2025 Annual Conference, to be held on Friday, April 4, 2025 to Sunday, April 6, 2025 in Atlanta, Georgia. The cost of registration is \$650.00 per person plus reimbursement for travel, lodging, meals and incidentals at the General Services Administration (GSA) per diem rates. The estimated cost per person for travel, lodging and reimbursements \$1,676.00 per person, will be charged to 11-000-230-585, subject to County Superintendent’s approval.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes (Recuse #5)	Ms. Pitts	Yes (Recuse #5)
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

III. PERSONNEL REPORT

**A motion was made by Mr. Askew, seconded by Mr. Shaw, to approve A as Recommended by the Superintendent.**

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

6. 2024/2025 New Hires

Approve the following New Hire for the 2024/2025 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Sylvester, Stephanie	Middle School	School Nurse	\$74,005.00 Stipend \$593.00 BA+15, Step 10	12/1/2024

7. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4154	Medical *Extended Dates	10/21/2024	11/6/2024	Paid
B	4603	FMLA *Intermittent	9/26/2024	6/20/2025	Unpaid
C	4878	Medical	11/5/2024	12/31/2024	Paid

8. Resignations

Approve the following Resignation for the 2024/2025 school year:

	Name	Location	Position	Effective
A	Bowen, Tiffany	School No. 5	ISS Teacher	12/15/2024

9. Retirements

Approve the following Retirement for the 2024/2025 school year:

	Name	Location	Position	Effective
A	Rybka, Beth Anne	School No. 3	Grade Two Teacher	1/1/2025

10. 2024/2025 Before/After School Tutors

Approve the following employees as Before/After School Tutors for the 2024/2025 school year, at a rate of \$43.73/hour, on an as needed basis: (Title I 20-236-100-100-020, CTE 20-380-100-100-000-00, ESL 20-242-100-100-000-00)

	Name	Location
A	Esposito, Dorrine	School No. 5
B	Grochal, Timothy	High School
C	Guzman, Jeovanni	High School
D	Marella, Marisa	School No. 5
E	Paparo, Lisa	High School
F	Thomas, Candis	School No. 3
G	Williams, Tony	High School

11. 2024/2025 Winter Coaches

Approve the following High School Winter Coaches for the 2024/2025 school year: (11-402-100-100-402-08)

	Winter Coach	Coach Position	Stipend	Step
A	Benson, Fitzgerald	Assistant Boys' Basketball Coach	\$5,277.00	1
B	Hicks, Nina	Assistant Girls' Basketball Coach	\$5,277.00	1
C	Scott, Mycheal	Assistant Boys' Basketball Coach	\$5,277.00	1

12. 2024/2025 Club/Activity Advisors

Approve to the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Hoover, Sarah	Freshman Class Co-Advisor	\$843.00 (split)	1

13. 2024/2025 Volunteers

Approve the following 2024/2025 High School Volunteer:

	Name	Activity/Sport
A	Pino, John	Track & Field Coach

14. Practicum Placements

Approve the following 2024/2025 Practicum Placement:

	College/University	Student	Cooperating Teacher	School	Dates
A	Thomas Jefferson	Booth, Ashlee	Saintilus, Jessica	School No. 4	1/13/2025- 5/2/2025 (15 weeks)

Roll Call:

Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		

Motion Carried

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

The OPRA requests will be reported out on the next Agenda.

## **XV. INFORMATIONAL ITEMS**

Dr. Poteat presented the following informational items:

- Dr. Poteat followed up on part 2 of the Culture Climate Survey which will start the week of November 12<sup>th</sup>. Additional information will be given to staff, students, and the community.
- Dr. Poteat discussed the dissemination of flyers in reference to “Meet the Candidates Night” that was addressed at the last Board meeting. He reviewed the situation within the School District and found out what the misunderstanding/miscommunication was and it was able to be resolved. As of today, and as we have legally been advised, the Winslow Township School District cannot participate in the dissemination of flyers for “Meet the Candidate Night”, nor can we provide a place within the School District for that activity to be held. Dr. Poteat wanted to go on the record tonight to make sure that we continue to follow the law as it pertains to this activity. We will not participate under any circumstances moving forward.

## **XVI. OLD BUSINESS**

**None at this time.**

## **XVII. NEW BUSINESS**

Ms. Peterson moved for a motion to have Board members who wish to help underwrite the expense for our student’s field trip to “Explore Cinema Careers Visual Effects” on Thursday, March 27, 2025. The cost is \$5.00 per person and the money will be submitted to Ms. Boyle. A discussion ensued regarding student participation and how many school busses would be needed. Dr. Poteat recommended that this be moved to the Education Committee who will bring it back for approval, since the activity is not until March. He would like to be fair and make it known to the entire student body. Ms. Peterson stated that after seeing the performance yesterday, the offer to attend would be on a first come first serve basis. The Education Committee will try to move their meeting to an earlier date for approval. Mr. Long stated that there is no need for a motion since the Administration had been provided with guidance and direction. The motion will be brought back at a later date for formal approval.

## **XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

**A motion was made by Mr. Askew seconded by Mr. Shaw, to open the meeting for Public Comments at 7:54 p.m.**

Voice Vote: All in favor

**Tiffani Guy**

Ms. Guy is the mother of Navy Fisher who currently attends School 4. Her daughter has a peanut allergy and peanut butter is being served in her class every day. Ms. Guy has been called three times to pick her daughter up due to her breaking out in hives. She is afraid that her daughter will go into anaphylaxis shock with peanut butter being served in class every day. Her daughter has been out of school for over 30 days because she is in fear of sending her back. She was approved for the 504 Plan, however, it does not meet her health needs. Ms. Guy has taken all of the proper protocols and is coming to the Board to ask for a peanut free classroom since it was previously denied. Mr. Long stated that this matter has risen to Dr. Carcamo's level and she is in the process of going over it. He also stated that Ms. Guy does have the right to appeal, but it is not something we do on the floor until it exhausts the remedies through the Administration. She has the right to appeal to the Department of Education with the State of New Jersey if she believes that the 504 Plan is inconsistent with her child's needs.

**Franchella Simmons**

Ms. Simmons is the grandmother of Navy Fisher. She asked why the Winslow School District doesn't have a complete ban on peanut products within their buildings. Dr. Poteat responded that we abide by the law and respect the rights of all parents. If a parent chooses to send his or her child to school with a peanut item, then they have the right to do so. Ms. Simmons stated that she understands that Dr. Poteat cannot tell the parents what their children can bring to school, but he can change what's being served in the schools. A discussion ensued.

**Abena McClendon**

Ms. McClendon gave an update on the voter registration that she discussed a few months ago. The Ladies of Delta Sigma Theta Sorority Incorporated wanted to go into the school to have a Voter Registration Drive. We were able to get the Camden County Board of Elections on board, the School District, as well as our Mayor of Winslow Township, Mayor Marie Lawrence. On October 7<sup>th</sup>, we registered over 100 students for voting. We also had 100 students sign up as poll workers. She thanked the Board for partnering with The Ladies of Delta Theta Sorority Incorporated and Mr. Marella for getting the students signed up and out for training. Ms. McClendon stated that they are going to look into doing this project throughout other high schools in Gloucester, Salem, and Cumberland Counties.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Mr. Askew, seconded by Mr. Shaw to close the meeting for Public Comments at 8:05 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**None at this time.**

**XXI. ADJOURNMENT**

**A motion was made by Mr. Askew seconded by Mr. Shaw to adjourn the meeting at 8:06 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary

Winslow Twp. Economic Development Committee



11/4/2024

Agenda

7 pm Roll Call

Old business:

- The Misson statement "To gather information that will help develop our community and strengthen our residents "
- Brightmore update Pilot (Joe Gallagher)
- Wiltons Corners update Pilot (Joe Gallagher)
- Outreach to over 900 businesses
- Survey Results

New Business

- Tax abatement for new apartments
- Rt 73 Development
- New school opening / expansion
- Special Guest Nekeisha Cream Winslow Twp. Program Coordinator

Current Events

- Election Day

Open Discission

WINSLOW TOWNSHIP SCHOOL DISTRICT  
CITIZENS ADVISORY COMMITTEE  
MEETING MINUTES – OCTOBER 3, 2024

The October meeting of the CAC began at 7 pm on Thursday, October 3, 2024, in the District Administration Building. In attendance were Christy Renzulli, Marcy Tomasello and Board Liaison Rita Martin. Joining by phone was Wanda Glaud who later attended in person at 7:55 pm. Faye Crooks and Diane McKenzie joined the meeting at 7:50 pm and 7:55 pm respectively.

The group discussed recommending to the Board that they create a Grandparents' Program for the district. It will be discussed and formalized at the November meeting.

Rita presented the Action Plans provided to the Board for each school that were made following the Climate Survey conducted last year. The group asked if follow-up is being done this year to measure the effectiveness of these plans for each school. The CAC would like to have the Board and Dr. Poteat report to the public on the action plans from each school and what the accomplished results were from the plans outlined. Some schools appeared to have very detailed plans and others very light planning. It would be great for the community to see what outcomes came from these Action Plans.

Having CAC members attend school HSA meetings to introduce themselves and the CAC's role was once again discussed. Creating a Parent Advisory Group where parents could get answers on how to approach different situations that arise with their children and the schools could be a great resource for the district. Our first step is to approach the individual HSA organizations for their input.

The meeting was adjourned at 8:45 pm.

Submitted by,

Marcy Tomasello  
Substitute Recorder



Winslow Township School District  
Education Committee Meeting Minutes  
Tuesday | October 15, 2024, | District's Webex

- I. The Education Committee meeting was called to order at 4:00 p.m.
- II. Attendance:  
Board Members: Rita Martin and Julie Peterson (Committee Chair)  
Administrative: Dr. Dorothy Carcamo (Assistant Superintendent/Education, Committee Liaison members)
- III. Discussion Topics:
  - A. District Enrollment
    1. 2024: **5,079**
    2. 2023: **4,907**
    3. 2022: **4,823**
    4. 2021: **4,702**
  - B. District's Special Education: **Total Classified Students: 1,176 (1,041 in district; 135 Out of District Placement)**
  - C. Intervention and Referral Services (Purpose) and &RS similar and differences to the Child Study Team:  
**I&RS provides strategies to assist with general education students to prevent where possible, the need to refer students for special education services. The team is primarily comprised of general education teachers, but may include a special education teacher and a child study team member. Students who have severe learning needs that can not be met through the IR & S committee are then referred to the Child Study Team.**
  - D. Renaissance Program (Which schools have the program)  
**Schools 5,6, MS, and High School**
  - E. New Jersey Department of Education's Student Recognition Program (Has a Winslow Township student or group been recognized?) **No**
  - F. Teaching Staffing Needs: **23 Positions**
    - 3 Preschool
    - 1 Elementary - Grd. 2
    - 13 Special Education
    - 1 Social Studies
    - 1 School Psychologist
    - 1 Learning Disability Teacher Consultant
    - 1 Art
    - 1 Gifted and Talented
    - 1 In School Suspension

G. 2024-2025 Parent Workshops

**Topics will vary and are included on the board agenda once scheduled.  
Currently on this board agenda are: The Importance of Sleep and Effective  
Communication with Parents**

H. District's Before and After School Participation Numbers

**281 students currently enrolled in the program.**

School	Number of Students
Early Learning Center	24
School 1	20
School 2	39
School 3	69
School 4	55
School 5	35
School 6	39

I. Shirley B. Foster Early Childhood Education Center Update: **105 Students enrolled**

IV. Next committee meeting is scheduled for 4:00 pm, Tuesday, November 19, 2024, via Webex.

V. Meeting adjourned