

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administrative Building – Conference Room
Wednesday, May 8, 2024
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Anthony Askew	John Shaw, Jr.
	Lorraine Dredden	Kelly Thomas (Remote)
	Rita Martin	Joe Thomas, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent: Julie Peterson

Also Present: H. Major Poteat, Ed.D., Superintendent
Regina Chico, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

(Ms. Nieves)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

- VI. **AWARDS/PRESENTATIONS** **None at this time.**
- VII. **CORRESPONDENCE** **None at this time.**
- VIII. **MINUTES**

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the minutes of the following meetings:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, April 24, 2024	Open Session
Regular Meeting	Wednesday, April 24, 2024	Closed Session

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

1. **Athletic Committee: Joe Thomas, Chairperson** – None at this time. Mr. Thomas gave an update on the Penn Relays from this past weekend. He announced that there were five nominations for the Winslow/Edgewood (WE) Hall of Fame and congratulated the band on their performance this past weekend as well. Mr. Thomas also requested an update on the acceptance of students who are going to college.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Ms. Wanda Glaud read the minutes from the CAC meeting that was held on May 2, 2024. She went over recommendations and asked when she would receive a response from the Board. Minutes are attached.
3. **Education Committee: Julie Peterson, Chairperson** – Absent.
4. **Marketing Committee: Rebecca Nieves, Chairperson** – None at this time. The next meeting is scheduled for next Wednesday at 6:00 p.m. via Zoom.
5. **Operations Committee: Lorraine Dredden, Chairperson** – None at this time. The next meeting is scheduled for May 21, 2024 at 5:30 p.m. Ms. Dredden went over the Winslow Township Economic Development Committee meeting topics. She announced that Mayor Lawrence appointed Mr. Thomas as the new Chairman of the Economic Development Committee. The next meeting is scheduled for August 4th.

6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – The committee met on April 25, 2024. Topics of discussion were Board Policies that were reviewed for revisions and recommendations. Minutes are attached. The next meeting will be the 4th Thursday of this month.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of the following Board Policies & Regulations as listed below and in the attached exhibit:

Policy/Regulation	Policy/Regulation Title
Regulation #2200	Curriculum Content
Policy #2260	Equity in School and Classroom Practices
Regulation #2260	Equity in School and Classroom Practices Complaint Procedure
Policy #2411	Guidance Counseling
Policy #2423	Bilingual Education
Regulation #2423	Bilingual Education
Policy #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy #7610	Vandalism
Regulation #7610	Vandalism
Policy #9323	Notification of Juvenile Offender Case Disposition

2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
Policy #1140	Educational Equity Policies/Affirmative Action
Policy #1523	Comprehensive Equity Plan
Policy #1530	Equal Employment Opportunity
Regulation #1530	Equal Employment Opportunity Complaint Procedure
Policy #1550	Equal Employment/Anti-Discrimination Practices
Policy #3211	Code of Ethics
Policy #5516	Use of Electronic Devices
Policy #5570	Sportsmanship
Policy #5750	Equitable Educational Opportunity
Policy #5841	Secret Societies
Policy #5842	Equal Access of Student Organizations

3. Professional Development/Workshops & Conferences **Exhibit X A: 3**

Approve Professional Development/Workshop as listed in the attached exhibit.

4. Field Trip(s) **Exhibit X A: 4**

Approve Field Trip(s) as listed in the attached exhibit.

5. Tuition Students **Exhibit X A: 5**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

7. Homeless Student(s) **Exhibit X A: 7**

Approve the placement of Homeless Student as listed in the attached exhibit.

8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**

Approve the placement of DCP&P Students as listed in the attached exhibit.

9. Security/Fire Drills **None at this time.**

10. Fundraiser(s) **None at this time.**

11. School 1 – Farm Friends Visit

Approval requested for Farm Friends, LLC to visit School 1 on Thursday, June 6, 2024 from 12:30 – 2:30 PM. The cost for each student will be \$11.00, for a total cost of \$715.00. Mr. Softee will visit during the same time at no cost to the district. To be paid from the Student Activity Account #96-471-001.

12. School 3 – Third Grade Dance

Approval requested for School 3 to have a Hawaiian Themed Dance for Third Grade students on June 5, 2024 during school hours.

13. School 3 – 3rd Grade Moving Up Ceremony

Approval requested for School 3 to have their Third Grade Moving Up Ceremony on June 7, 2024 at 9:30 AM.

14. School 3 – Farm Friends Visit

Approval requested for Farm Friends, LLC to do a presentation using live animals for Preschool students at School 3 on June 12, 2024 at 10:00 AM. This will be funded by the H.S.A.

15. School 4 – Guest Speaker

Approval requested for School 4 to have Mr. Thomas Packer as a guest speaker for School 4 students on Friday, May 24, 2024 during school hours. Mr. Packer will be presenting artifacts from mid-Atlantic marine life and local ship wrecks. He will also speak about scuba diving as a hobby and profession.

16. School 6 – Donation Acceptance

Approve to accept a \$3,000.00 donation from Subaru for the 2024-2025 school year. Six teachers will receive \$500.00 for classroom supplies.

17. Middle School – Chess Club

Approval requested for Winslow Township Middle School to initiate a new Chess Club for the 2024-2025 school year. Mr. Stephen Bishop, Physical Education teacher, and Mr. Adam Willhouse, Language Arts teacher, will run the Chess Club on a volunteer basis.

18. Middle School – Assembly

Approval requested for Eagle's Nest, School Based Youth Program, to have Youth Speaker Educator Erin Pompa to provide a mental health awareness assembly to all 8th grade Middle School students on May 13, 2024 from 8:30 AM – 9:13 AM. Total cost of \$2,000 to be charged to account #20-294-200-300-000-07.

19. High School – Senior Activities

Approval requested for Winslow Township High School to hold the following Senior Activities for the 2023-2024 school year:

- Graduation Practice and Kona Ice Truck: Tuesday, June 11, 2024 at 9:00 AM. Sponsored by the H.S.A.
- Senior Brunch: Wednesday, June 12, 2024 at 9:00 AM. Funded by the Senior Activity Account #96-471-082

20. High School – Future Business Leaders of America Conference

Approval requested for the following Future Business Leaders of America (FBLA) students to attend the NJSAC Leadership Training Conference at The College of New Jersey from July 9, 2024 – July 11, 2024. The cost of \$450.00 per student will be paid as follows: \$100.00 to be paid by the student, \$350.00 to be funded through the Student Activities account #96-471-1230 (FBLA).

- Elizabeth Motluck
- Jahyra Jackson
- Emily Ensign

21. High School – Student Government Conference

Approval requested for the following Student Government students to attend the NJSAC Leadership Training Conference at The College of New Jersey from July 9, 2024 – July 11, 2024 (First Session) and July 13, 2024 – July 15, 2024 (Second Session). The cost of \$450.00 per student will be paid as follows: \$100.00 to be paid by the student, \$350.00 to be funded through the Student Activities account #96-471-151.

- Sarah Fountain
- Olivia Okaro
- Azariah Still
- Nyla Williams
- Nahmir Tucker

22. High School – CTE College and Career Readiness Workshop

Approval requested for Winslow Township High School to host the 4th annual “Director’s Cut” CTE College and Career Readiness Workshop, on Friday, May 24, 2024 from 8:00 AM – 12:00 PM in the High School gymnasium. The purpose of the workshop is to bring awareness to students in the fields of TV Production and Marketing. The guest speakers will consist of former WTHS TV Production and Marketing students. The presenters are:

- Jeremy Appledorf - EMG Sports
- Adrienne Pritchett - FOX29
- William Segers - NJ Lottery
- Sheldon Chevannes - Bloomfield College Graduate
- Brianna Reagan - Rowan University Graduate
- Courtland Bragg - NFL Films
- Wyatt Siatkowski - Independent Film Maker
- Christopher Campbell - Howard University Graduate
- Jamil Adams - LA Dodgers Marketing
- Edward Taylor - ETV Videos
- Robert Williamson - Intercontinental Hotel Group
- Jason Richardson - BY CHARLES JAY
- Cheyenne Rodney - Vision Fever
- Joey Nicolo - NY/NJ Gotham
- Dylan Hickerson - Philadelphia Union
- David Schoner, Jr. - NJ Motion Picture and TV Commission
- Elizabeth Parchment - NJ Motion Picture and TV Commission
- Kerry Richardson - South Jersey Film Office Cooperative
- Catherine Minivini - Image819 Studios
- Matt Hale - Image819 Studios
- Joshua Shull - MTV FILMS
- Aliyah Jones - PEDSnet Childrens Hospital of Philadelphia
- Enrique Josephs - Voice Over Actor
- Nicolete Norton - A24 Films
- John Sacher - Morningstar Films
- Anthony Bezich - Five Story Media
- Henry Grant - Disney+/Hulu
- Devon Dooley - DTLR

23. Dual Credit Completion

Approve the payment of \$2,550.00 for 17 Winslow High School Career and Technical Education (CTE) students for Dual Credit Completion of 3 credits with Rowan College of South Jersey.

Approve the payment of \$1,000.00 for 5 Winslow High School Career and Technical Education (CTE) students for Dual Credit Completion of 4 credits with Rowan College of South Jersey.

Total cost of \$3,550.00 to be paid out of the 2023-2024 Carl D. Perkins Grant – Account #20-378-200-500-000-00.

24. Professional Development

Approve Dr. H. Major Poteat, Superintendent, to attend the NJASA Spring Leadership Conference at Caesars Atlantic City on Thursday, May 16, 2024 at no cost to the district.

25. 2024-2025 Preschool Program Budget Award

Approve to accept the 2024-2025 Preschool Program Budget Award in the amount of \$6,064,800.00.

The budget includes:

- 2024-2025 allocation: \$3,807,750.00
- 2023-2024 carryover: \$2,074,278.10
- District contribution: \$76,155.00
- Tuition from other LEA: \$106,617.00

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (April 16-30, 2024) | Exhibit X B: 1 |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XI B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,318,345.80 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$66,656.31 as per attached exhibit.
7. Payroll

Approve Payroll, for the month of April 2024, as listed below:

 - o April 15, 2024 \$ 2,558,328.70
 - o April 30, 2024 \$ 2,587,038.97

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
BOE	Curriculum Office	(1) Metal storage cabinet, damaged door (1) Metal bookshelf, old, not used (6) Red stacking chairs, old, not used
School 3	Main Office	(20) Student Chairs, 10 years, broken/damaged (2) Computer desks, 10 years, broken/damaged (4) Lobby chairs, 15 years, broken/damaged (1) Teacher's desk, 20 years, broken/damaged (2) Long tables, 15 years, broken/damaged (2) Triangle shape tables, 15 years, broken/damaged (7) Student desks, 7 years, broken/damaged (5) Shelves, 10 years, broken/damaged (1) Rug, 8 years, broken/damaged
School 5	Teacher's Lounge	(1) Microwave, 10 years, broken
High School	Business Education	(1) Computer desk, 8 years, broken
High School	Library	(1) Shelves, 23 years, not utilized, mildly damaged

9. Use of Facilities

None at this time.

10. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 20-218-200-600

Ackerson Drapery & Decorator Serv. Inc. – ESCNJ 22/23-08

Preschool Supplies	Preschool Ed. Aid-Gen Suppl	\$9,028.64
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Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ 23/24-21

Hydraulic Brake	Transportation Supplies	\$5,224.47
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Items charged to 20-218-200-420

The Gillespie Group, Inc – ESCNJ 23/24-14

PS Flooring	Preschool Ed. Aid-Clean Repair	\$8,651.35
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11. Purchases – Ed Data Vendor

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

Items charged to 11-190-100-610

School Specialty, LLC – Ed Data #11789

Dry Erase Boards and Markers	General Supplies	\$3,512.48
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Items charged to 20-235-100-600

Lakeshore Learning Materials, LLC – Ed Data #12280

S/R-Title I-SIA-ELA for School 1	Title I SIA 23-24 Supplies	\$4,343.44
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Lakeshore Learning Materials, LLC – Ed Data #12280

S/R-Title I-SIA-Math for School 1	Title I SIA 23-24 Supplies	\$5,139.39
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Items charged to 20-218-100-600

Lakeshore Learning Materials, LLC – Ed Data #12280

Preschool Supplies	Preschool Ed. Aid-Gen Suppl.	\$60,176.47
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School Specialty, LLC – Ed Data #11789

Preschool Supplies	Preschool Ed. Aid-Gen Suppl.	\$5,928.72
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Items charged to 20-233-100-600

School Specialty, LLC – Ed Data #11789

S/R-Title I Supplies School 1	Title I 23-24 - Supplies	\$3,615.39
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Items charged to 20-218-200-600

Tanner North Jersey Inc. – Ed Data #12288

Supplies	Preschool Ed. Aid-Gen Suppl.	\$10,036.98
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12. Section 125 Cafeteria Plan 2024-2025

Approve Bowman & Company, LLP to provide Section 125 Cafeteria Plan services for the 2024-2025 plan year in regards to the Flexible Spending Accounts (FSA) designed for employees to make pretax contributions for medical costs. Yearly renewal fee is \$325.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$315.00
Senior Manager	\$215.00 /\$240.00/\$280.00
Manager	\$200.00
Senior Associate	\$165.00
Associate	\$125.00
Intern/Co-op	\$ 90.00
General Administration/Report Processing	\$ 80.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

 Tyra McCoy-Boyle

13. Section 132 Qualified Transportation Plan 2024-2025

Approve Bowman & Company, LLP to provide Qualified Transportation Services for the 2024-2025 fiscal plan year. Yearly renewal fee is \$325.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$315.00
Senior Manager	\$215.00 /\$240.00/\$280.00
Manager	\$200.00
Senior Associate	\$165.00
Associate	\$125.00
Intern/Co-op	\$ 90.00
General Administration/Report Processing	\$ 80.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

 Tyra McCoy-Boyle

14. Low Quote Vendor

Approve Greenwood Publishing Group, the low quote vendor, to provide books for S/R-Supplies for Schools 1, 3, and 4. Items are to be charged as follows:

Account	Description	Amount
11-190-100-610	General Supplies	\$ 1,306.83
20-233-100-600	Title I 23-24 #1	\$ 7,381.42
20-233-100-600	Title I 23-24 #3	\$10,368.00
20-233-100-600	Title I 23-24 #4	\$ 485.97
20-235-100-600	Title I SIA 23-24	\$11,704.88

15. Education Data Services, Inc. 2024-2025

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2024-2025 school year. The licensing and maintenance fee will be \$15,785.00. Additional Enrolled Services to also be approved are Time and Materials at a cost of \$2,100.00 annually and PO services at a cost of \$50.00 annually. Services are to be charged to 11-000-251-340.

16. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Burlington County School Board’s Association (SBA) Hybrid Meeting (In-person)	May 2, 2024	NC

17. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredde	Camden/Gloucester County SBA Hybrid Meeting (In-person)	May 9, 2024	NC
John Shaw	Delegate Assembly	May 18, 2024	NC

18. Resolution Authorizing the Approval of Safety Grant Application and Receipt of a Safety Grant Award **Exhibit XI B: 18**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Winslow Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2024-2025 fiscal year in the amount of \$12,149.00 for the purposes set forth in their safety grant application, which is attached hereto; and,

2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

19. Request for Proposal (RFP) – Food Service Management Company

a. Record the RFP responses for a Food Service Management Company which were received and opened on April 12, 2024 as follows:

Company	Breakfast Meal Rate	Lunch/Converted Meal Rate	ASSP Meal Rate	Guarantee Amount
Sodexo	\$2.000	\$ 3.984	\$1.000	\$391,872.09

b. WHEREAS, the Board has concluded that the proposal submitted by Sodexo Management Inc, is the most advantageous to the School District, price and other factors considered; NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and award a contract for School Food Service Management for the 2024-2025 school year, with an option for four (4) one (1) year extensions thereafter at the Board’s discretion, to Sodexo Management Inc located at 126 Belemount Ave, North Plainfield, NJ 07060. It is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management Inc (hereinafter referred to as the “FSMC”), subject to the following contractual provisions:

The FSMC shall receive a meal rate of \$1.00 for snack, \$2.000 for breakfast and \$3.984 for lunch per reimbursable meal and meal equivalent to compensate the FSMC for the cost of operations, administrative, and management costs. This meal rate shall be billed monthly less the value of commodities received. The district guarantees the payment of such costs to the FSMC. The 2024-2025 Total Cost of the Contract is projected to be \$2,898,496.73, as found on the Response and Projected Operating Statement (Form 23).

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, Summer Food Service Program, meals served to children shall be determined by actual count. A “Meal Equivalent” provided by the FSMC is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the FSMC shall be the amount of \$4.70.

Sodexo Management Inc guarantees that the return to the District from the Food Service Program for the school year will be \$391,872.09. If the annual operating statement shows a return of less than \$391,872.09, the FSMC will pay the difference between the actual and the guaranteed amount. Financial terms of the Contract are based upon the assumptions as stated in Section II A, Paragraph 8, and Section BBB (Guarantee Conditions and Assumptions) in the Contract. If there is a change in conditions, including, without limitation, changes to the preceding assumptions, the parties agree to enter negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service awarded in this contract.

Tyra McCoy-Boyle

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024/2025 Reappointment of Staff

Exhibit XII A: 1

Approve the Reappointment of Staff, as listed in the 2024/2025 Personnel Book:

- a. Unit Members of the WTEA, pursuant to the terms and conditions of the agreement between the WTEA and the Board of Education of the Winslow Township School District.
- b. Unit Members of the WTAA, pursuant to the terms and conditions of the agreement between the WTAA and the Board of Education of the Winslow Township School District.
- c. Non-Affiliated Central Office Administration and Non-Represented Staff of the Winslow Township School District.

2. 2024/2025 Salary Increments

Approve to withhold the following Staff Salary Increments for the 2024/2025 school year:

	Staff ID #	Reason
A	4603	Attendance
B	4867	Attendance/Conduct
C	4522	Attendance/Professional Responsibilities

3. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Albert, Ashley	School No. 3	School Psychologist	\$63,680.00 Stipend \$593.00 MA+30, Step 4	8/28/2024
B	Allen, Matthew	Middle School	ELA Teacher	\$74,005.00 BA+15, Step 10	8/28/2024
C	Dorsey, Jason	High School	Special Ed. Teacher	\$74,005.00 BA+15, Step 10	8/28/2024
D	Kotusky, Maggie	Middle School	ELA Teacher	\$58,780.00 BA, Step 1	8/28/2024
E	Luche, Ruth Mae	High School	Special Ed. Teacher	\$74,805.00 BA+30, Step 10	8/28/2024
F	Miranda, Jasmine	High School	Mathematics Teacher	\$60,280.00 BA, Step 6	8/28/2024
G	Oattes, Leah	Middle School	Speech Specialist	\$66,555.00 Stipend \$593.00 MA+30, Step 8	8/28/2024

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H	Schaffer Jr., Matthew	School No. 5	Health & PE Teacher	\$58,780.00 BA, Step 1	8/28/2024
I	Shaw, Brianna	High School	Health & PE Teacher	\$58,780.00 BA, Step 1	8/28/2024

4. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4211	Medical	5/29/2024	6/11/2024	Paid
B	4261	Medical	4/5/2024 5/11/2024	5/10/2024 5/20/2024	Paid Unpaid
C	4952	Medical	4/19/2024	6/10/2024	Paid
D	5331	Medical	5/1/2024	6/30/2024	Unpaid

5. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Choyce, Taylor	Middle School	Art Teacher	6/30/2024
B	Daviso, Victoria	Transportation	Bus Driver	4/15/2024
C	Gilbert, Allison	Middle School	Math Teacher	6/30/2024
D	Salisbury, Brittany	School No. 6	Special Ed. Teacher	6/30/2024

6. Retirements

Approve the following Retirement for the 2024/2025 school year:

	Name	Location	Position	Effective
A	Jackson, Glen	School No. 6	Principal	11/1/2024

7. 2024/2025 Staff Reassignments

Approve the following Staff Reassignments for the 2024/2025 school year, effective August 28, 2024:

	Name	From Position	To Position
A	Aupperle, Melissa	Special Ed. Teacher Middle School	Special Ed. Teacher School No. 5
B	Baskerville, Shannara	School Psychologist School No. 3	School Psychologist OOD
C	Castagna, Jennifer	Special Ed. Teacher High School	Special Ed. Teacher Middle School
D	DiLullo, Annmarie	Special Ed. Teacher School No. 5	Special Ed. Teacher Middle School
E	Evangelist, Dana	Kindergarten Teacher School No. 2	2 nd Grade Teacher School No. 2
F	Jones, Thomas	Social Studies Teacher High School	Special Ed. Teacher High School
G	Kahl-Winter, Molly	6 th Grade Teacher School No. 6	4 th Grade Teacher School No. 6
H	Kengeter, Keith	ISS Teacher School No. 5	5 th Grade Teacher School No. 5
I	King, Jenene	Social Worker School No. 3	Social Worker School No. 4
J	Koss, Richard	6 th Grade Teacher School No. 6	ISS Teacher School No. 6
K	McElroy, Lindsey	Special Ed. Teacher School No. 3	PSD Teacher School No. 3
L	Poksay, Jennifer	6 th Grade Teacher School No. 5	4 th Grade Teacher School No. 5
M	Righter, Dawn	ISS Teacher School No. 6	5 th Grade Teacher School No. 6
N	Shuster, Raymond	4 th Grade Teacher School No. 6	6 th Grade Teacher School No. 6
O	Sirag, Merna	Social Worker School No. 4	Social Worker School No. 3
P	Vargas, Janine	Reading Dev. Teacher School No. 4	Kindergarten Teacher School No. 4
Q	Willhouse, Adam	English Teacher Middle School	Special Ed. Teacher Middle School
R	Zirin, Natalie	Kindergarten Teacher School No. 4	2 nd Grade Teacher School No. 4

8. Substitute Bus Drivers

- a. Approve to ratify the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name	Effective
A	Daviso, Victoria	4/16/2024

- b. Approve the following 2024 Substitute Summer Bus Drivers, on an as needed basis, from June 17, 2024- August 31, 2024, at a rate of \$25.00 per run:
 (11-000-270-160-000-16)

	Name
A	Carter, Joshua
B	Daviso, Victoria
C	Lewis, Anthony
D	Rivera, Breanna

- c. Approve the following 2024/2025 Substitute Bus Drivers, on an as needed basis, at a rate of \$25.00 per run:

	Name		Name
A	Attanasi, Thomas	I	Lawson, Andre
B	Barnes, Askal	J	Lewis, Anthony
C	Daviso, Victoria	K	Pflugger, Janice
D	Dilolle, Alyssa	L	Polisano, Deborah
E	Henning, Patricia	M	Rose, Rachel
F	Holmes, Meseret	N	Small, Stephanie
G	Iannaco, Kristine	O	Smith, Daniel
H	Johnson, Marcia	P	Thurston, Theresa

9. 2024 Special Education Summer Extended School Year Program

Approve the following 2024 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, on an as needed basis, not to exceed six (6) hours per day. The program will be held at School No. 3 from July 8, 2024- August 2, 2024: (11-000-219-104-998-10, 11-000-216-100-999-10, 11-000-213-104-154-10)

	Name	Position
A	Cappuccio, Anna	Teacher
B	Green, Nicole	Teacher
C	Rankin, Kecia	Teacher

10. 2024/2025 Preschool Community Parent Involvement Specialists

Approve the following employees to serve as Preschool Community Parent Involvement Specialists for the 2024/2025 school year: 20-218-200-173-000-00

Name	Stipend
Familiare, Amanda	\$10,000.00
Zorzi, Lauren	\$10,000.00

11. 2024/2025 Preschool Social Worker

Approve the following employee to serve as a Preschool Social Worker for the 2024/2025 school year: 20-218-200-173-000-00

Name	Stipend
Duca, Laura	\$10,000.00

12. 2024/2025 Club/Activity Advisors

a. Approve to rescind the following 2024/2025 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Bates, Crystal	Sophomore Class Co-Advisor	\$1,147.00 (split)	2
B	Mullin, Erica	High School Yearbook (Business) Co- Advisor	\$1,158.50 (split)	3

b. Approve to amend the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Shaw, Arthur	High School Yearbook (Business) Advisor	\$2,317.00	3

c. Approve the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Chase, Natasha	Sophomore Class Co-Advisor	\$1,073.50 (split)	1

13. 2024/2025 Fall Coaches

- a. Approve the following Middle School Fall Coaches for the 2024/2025 school year: (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Cox, Steven	Boys' Assistant Soccer Coach	\$1,903.00	3
B	DeTullio, Andrea	Girls' Assistant Soccer Coach	\$1,829.00	2
C	Dickinson, Carleen	Assistant Cross Country Coach	\$1,903.00	3
D	Hill, Sarah	Assistant Field Hockey Coach	\$1,903.00	3
E	Miller, Kristine	Girls' Head Soccer Coach	\$2,972.00	3
F	Rossi, Ronald	Head Field Hockey Coach	\$2,972.00	3
G	Watson, Jeff	Boys' Head Soccer Coach	\$2,972.00	3
H	Weppler, Michael	Head Cross Country Coach	\$2,972.00	3

- b. Approve the following High School Fall Coaches for the 2024/2025 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Arnett, Gregory	Girls' Assistant Cross Country Coach	\$3,805.00	3
B	Bates, Crystal	Assistant Volleyball Coach	\$3,805.00	3
C	Belton, William	Head Football Coach	\$9,395.00	3
D	Bishop, Stephen	Boys' Assistant Soccer Coach	\$5,410.00	3
E	Brown-Self, Shawnnika	Girls' Head Cross Country Coach	\$5,709.00	3
F	Collins, Aaron	Boys' Head Soccer Coach	\$7,372.00	3
G	Custis, Curtis	Head Volleyball Coach	\$5,709.00	3
H	Donohue, Carol	Assistant Cheerleading Coach	\$3,805.00	3
I	Forry, McKenna	Girls' Assistant Soccer Coach	\$5,410.00	3
J	Hairston, Michelle	Assistant Field Hockey Coach	\$5,202.00	2
K	Hawn, Andrea	Girls' Head Tennis Coach	\$5,709.00	3
L	King, Ritchie	Girls' Head Soccer Coach	\$7,372.00	3
M	Nash, Myles	Assistant Football Coach	\$5,487.00	2
N	Paulhill, Philip	Assistant Football Coach	\$5,487.00	2
O	Pierce, Alexa	Head Field Hockey Coach	\$7,372.00	3
P	Pino, John	Boys' Head Cross Country Coach	\$5,709.00	3
Q	Piraino, Anthony	Strength Training- Fall	\$2,308.00	1
R	Rankin, Kecia	Head Cheerleading Coach	\$5,487.00	2
A	Sanders, Robert	Girls' Assistant Tennis Coach	\$3,805.00	3
T	Sawyer, Stephanie	Girls' Assistant Soccer Coach	\$5,202.00	2
U	Snyder, William	Boys' Assistant Cross Country Coach	\$3,805.00	3
V	Trefz, Christopher	Boys' Assistant Soccer Coach	\$5,202.00	2

14. 2024/2025 Educational Support Services Stipends

- a. Approve the following Nurse stipends for the 2024/2025 school year:

	Name	Stipend
A	Anderson, Chrisone	\$593.00
B	Auguste, Adeline	\$593.00
C	Jones, Frances	\$593.00
D	Reeber, Patricia	\$593.00
E	Smith, Kathleen	\$593.00
F	Trail, Jennifer	\$593.00

- b. Approve the following Social Worker stipends for the 2024/2025 school year:

	Name	Stipend
A	Dyous, Crystol	\$593.00
B	Ellis, Rashada	\$1,186.00
C	Hawkins, Diane	\$1,186.00
D	King, Jenene	\$1,186.00
E	McCarthy, Stefanie	\$1,186.00
F	Pino, Tracey	\$1,186.00
G	Rabinowitz, Marni	\$1,186.00
H	Sirag, Merna	\$593.00

- c. Approve the following LDTC stipends for the 2024/2025 school year:

	Name	Stipend
A	Brown, Adrienne	\$593.00
B	Cathie, Linda	\$1,186.00
C	Cooper, Pamela	\$1,186.00
D	DeGerolamo, Jennifer	\$1,186.00
E	Gerrard, Andrea	\$1,186.00
F	Hinson-Harvey, Tia	\$1,186.00
G	James, Jeannine	\$593.00

- d. Approve the following Speech Specialist stipends for the 2024/2025 school year:

	Name	Stipend
A	Barone, Christina	\$593.00
B	Campbell, Tanesha	\$1,186.00
C	Gulino, Alicia	\$1,186.00
D	Maiden, Yolanda	\$1,186.00
E	Mann-Burgess, Beverly	\$1,186.00
F	Marshall, Jessica	\$1,186.00
G	McCormick, Juliet	\$1,186.00
H	Middleton, Amy	\$1,186.00
I	O'Neill, Julianne	\$1,186.00
J	Oattes, Leah	\$593.00
K	Roesch, Lauren	\$593.00
L	Saintilus, Jessica	\$1,186.00
M	Simons, Melissa	\$1,186.00
N	Simuro, Annelie	\$1,186.00
O	Taylor, Latoya	\$1,186.00

e. Approve the following Reading Specialist stipends for the 2024/2025 school year:

	Name	Stipend
A	Collier-Laster, Catrina	\$1,186.00
B	Edgerly, Cynthia	\$1,186.00
C	Hebbons, Crystal	\$1,186.00
D	Maguire, Joan	\$1,186.00
E	Ripp, Roberta	\$1,186.00
F	Schultz-Ford, Theresa	\$1,186.00

f. Approve the following School Psychologist stipends for the 2024/2025 school year:

	Name	Stipend
A	Albert, Ashley	\$593.00
B	Baskerville, Shannara	\$1,186.00
C	Haines, Jaime	\$1,186.00
D	Laster, Melissa	\$1,186.00
E	Lillia, Krista	\$593.00
F	Panagos, Rena	\$1,186.00
G	Panarello, Santina	\$1,186.00
H	Riley, Coswaylo	\$1,186.00

15. 2024/2025 High School Volunteers

Approve the following 2024/2025 High School Volunteers:

	Name	Activity/Sport
A	Duca, Ileana	World Language Honor Society Advisor
B	Weston, Monika	Cheerleading Assistant Coach

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Nieves seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List **Exhibit I A:1**
 Approve the Vendor Bill List in the amount of \$327,718.01 as per the attached exhibit.

2. American Rescue Plan – ESSER (ARP-ESSER) – Out of District Students **Exhibit I A: 2**
 Approve the special education tuition and related services costs for Out of District students to be applied against the ARP-ESSER Grant for the 2023-2024 school year per the attached exhibit. Costs are to be charged to 20-487-100-500.

3. Approve to Amend - American Rescue Plan – ESSER (ARP-ESSER) **Exhibit I A: 3**
 Approve to amend the American Rescue Plan - ESSER (ARP-ESSER) per the attached exhibit.

4. Purchase – Hunterdon County Educational Services Commission (HCESC)
 Approve the following purchase, in the following amount from General Chemical and Supply, an approved HCESC vendor:

<u>Items charged to 11-000-262-610</u>		
<u>General Chemical and Supply – HCESC CAT 23-02</u>		
Custodial Supplies	General Supplies	\$8,058.36

5. Purchase – Ed Data Vendor
 Approve the following purchase, in the following amount from the following approved Ed Data vendor:

<u>Items charged to 20-233-100-600</u>		
<u>Lakeshore Learning Materials, LLC – Ed Data #12280</u>		
S/R – Title I-School 1	Title I 23-24 – Supplies	\$5,504.75

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Connelly, Amanda	Early Childhood Center	Preschool Teacher	\$58,780.00 BA, Step 1	8/28/2024
B	Conway, Meghan	School No. 3	Preschool Teacher	\$58,780.00 BA, Step 1	8/28/2024
C	DiLeo, Denise	School No. 3	Special Ed. Teacher	\$75,605.00 MA, Step 10	8/28/2024
D	Elkin, Deanna	School No. 4	Reading Dev. Teacher	\$58,780.00 BA, Step 1	8/28/2024
E	Highley, Sierra	Early Childhood Center	Preschool Teacher	\$60,380.00 BA+30, Step 1	8/28/2024
F	McMullin, Christine	School No. 4	Grade One Teacher	\$61,180.00 MA, Step 1	8/28/2024
G	Robbins, Kathryn	School No. 4	Special Ed. Teacher	\$58,780.00 BA, Step 1	8/28/2024
H	Starace, Frances	Middle School	Art Teacher	\$58,780.00 BA, Step 1	8/28/2024
I	Thomason, Savannah	School No. 3	Special Ed. Teacher	\$58,780.00 BA, Step 1	8/28/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5842	FMLA *Revised Dates	5/7/2024	5/24/2024	Unpaid
B	6194	Medical	5/2/2024 5/14/2024	5/13/2024 5/17/2024	Paid Unpaid

3. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Andriella, Fabriana	School No. 5	Grade 4 Teacher	6/30/2024
B	D'Angelo, Marissa	School No. 4	Special Ed. Teacher	6/30/2024
C	Ferrara, Franklin	High School	Science Teacher	6/30/2024
D	Maffia, Samantha	Middle School	Speech Specialist	6/30/2024
E	Ochinegro, Olivia	School No. 4	Grade 2 Teacher	6/30/2024
F	Velas, Tori	School No. 1	Special Ed. Teacher	6/30/2024

4. 2024/2025 Staff Reassignments

Approve the following Staff Reassignment for the 2024/2025 school year, effective August 28, 2024:

	Name	From Position	To Position
A	Ford, Kimberly	Preschool Teacher School No. 3	Preschool Teacher Early Childhood Center

5. 2024/2025 Club/Activity Advisors (non-district advisors)

Approve the following 2024/2025 High School Club/Activity Advisor: (11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Chafin, Seth	Set Designer- Drama Club	\$2,250.00- Spring	N/A

6. Professional Development

Approve Mr. Dion M. Davis to attend the Strauss Esmay Educational Policy & School Law Seminar on Friday, May 31, 2024, 9:00 AM- 2:00 PM. There is no cost to the district.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between April 19, 2024 and May 2, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	Matthew J McDevitt	A copy of the Superintendent's contract.	✓	
2	Christy Renzulli	The full data results from the Fall 2023 Culture and Climate Survey. Full district data results. And Data to include results broken out by school.	✓	

XV. INFORMATIONAL ITEMS

Dr. Poteat presented the following informational items:

- The District has been having some connectivity problems during our state testing. As a result, the Department of Education has halted all testing due to technology issues. We are in contact with our internet providers to resolve these issues. We conducted a district wide infrastructure test today to try to identify the problem and we are awaiting the results of that test. The connectivity issues have nothing to do with the district’s hardware or software. The Department of Education will continue to work with us until the issue is resolved. Dr. Poteat will send out a robocall tomorrow evening to inform all parents and the community about this issue.
- Winslow Township High School had their prom Friday night, May 3rd at Lucien’s Manor. Everything went well and the students had a great time. Dr. Poteat thanked the parents for their cooperation and giving the young people a memorable occasion.
- Camden County posted on their website “The 2024 Best of the Class” which highlights students all over the county. Dr. Poteat mentioned the names of the Winslow Township High School students and commended them for their most recent accomplishments, and for representing the Winslow Township School District in the best possible way.
- Dr. Poteat congratulated five students from the High School who were accepted into the 2024-2025 New Jersey All State Choruses. Two students will be in the Mixed Chorus, while the other three students will be in the Treble Chorus. Each group has two rehearsals followed by a two-night stay in Atlantic City. The Mixed Chorus will perform in November 2024 and the Treble Chorus will perform in February 2025. Dr. Poteat extended a special thank you to Mr. Doheny and commended him for all of his hard work over the years.

- Dr. Poteat brought up an event that Ms. Pitts wanted to discuss with the Board. The event is the CAMcare Health Corporation and other entities on their National Health Center Week Event which will be held on Wednesday, August 7, 2024 from 10:00 a.m. to 2:00 p.m. at the Wells Fargo Center. Dr. Poteat mentioned that this is the first time we've been invited. Our school District along with Lindenwold School District will have the opportunity to send 50 students between the ages of 7 and 12. He mentioned the other sponsors and that there will be a lot of fun activities and giveaways. A discussion ensued about sending the students and teachers to this event since the event is during the summer. He stated there is usually one staff member per 10 students for chaperones, so we are looking for five staff members to attend. A discussion ensued regarding staff participation and the need for Board approval to send the students and teachers to the event. Dr. Poteat mentioned that due to the timing of the notice and the need to RSVP by May 21st, the following resolution was done:

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the following resolution as recommended by Mr. Long.

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
AUTHORIZING THE A FIELD TRIP SPONSORED BY CAMCARE HEALTH CORPORATION IN
PARTNERSHIP WITH THE FREE BOOKS PROJECT**

WHEREAS, CAMcare Health Corporation in partnership with the Free Books Project and the Philadelphia Flyers is hosting its annual National Health Center Week Event on Wednesday, August 7, 2024 from 10:00 a.m. through 2:00 p.m. at the Wells Fargo Center in Philadelphia, Pennsylvania; and

WHEREAS, this program includes school children from the ages of seven (7) to twelve (12) with invitations extended to both the Lindenwold School District and the Winslow Township School Districts; and

WHEREAS, the event theme for 2024 is "Powering Communities Through Caring Connections"; and

WHEREAS, the Winslow Township Board of Education desires to authorize this field trip subject to the coordination by the District's Superintendent.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Winslow Township Board of Education, upon the recommendation of the Winslow School Board's Superintendent, hereby authorizes the field trip as set forth herein.

Voice Vote: All in favor

Dr. Poteat clarified that we have never sent young people out of district under any circumstances without Board approval.

- Teacher of the Year Ceremony will be held at our next Board meeting, Wednesday, May 22nd.

XVI. OLD BUSINESS

- Ms. Pitts reminded Board members to complete their Board Self-Evaluation and the Superintendent’s Evaluation by June 30th.
- Ms. Nieves addressed Ms. Renzulli’s OPRA request about the survey results and asked if they were posted on the District’s website. Dr. Poteat stated that it is on the website.
- Ms. Nieves addressed the next Chat with a Board Member dates. She asked the Board if Wednesday, May 29, 2024 or Thursday, May 30, 2024 would work. She also asked if they would rather it be virtual or in-person. A discussion ensued. Ms. Nieves would like to know by Friday, May 10th, which three Board members would be in attendance, and which date they’d wish to attend. Ms. Nieves also addressed topics that were discussed at the previous Chat with a Board Member. It may also be the last Chat with a Board Member before the Board Retreat.

XVII. NEW BUSINESS

None at this time.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Nieves, seconded by Ms. Martin, to open the meeting for Public Comments at 8:13 p.m.

Voice Vote: All in favor

Wanda Glaud

- Ms. Glaud handed Dr. Poteat a letter that was written by a parent. She thanked the Board and the Winslow Township School District on behalf of The Village of Camden County for allowing them to use their facilities at School 6 on April 27th for The Young Entrepreneur Expo. Both Mr. Thomas and Mr. Shaw were in attendance. Ms. Glaud stated that the children of Winslow Township are amazing and based on the positive feedback, more things will be given by The Village of Camden County.

- Ms. Glaud is on the Winslow Township Events Committee, and they will be having a Juneteenth Celebration on June 22nd from 2:00 p.m. to 8:00 p.m. at the Peter Volpa Park. She hopes the Board and the community can participate this year. Ms. Pitts asked that she connect with Ms. Nieves to help market the event. Ms. Glaud stated that the youth will be hosting the event to give them empowerment.
- There will be a Country Music in the Park event that will take place on July 17th from 2:00 p.m. to 8:00 p.m. It's a new event and she hopes everyone will come out for country line dancing.
- Family Day will be held on August 24th and registration for the event is available online now.

Mr. Shaw gave examples of what he witnessed at The Young Entrepreneurs Expo.

Steven Deo

- Dr. Deo addressed the comments that were made, specifically about the children and out of school suspension for cell phones. He also said to read the Superintendent's Report that shows the monthly out of school suspension. Dr. Deo's initial reason for coming tonight was to address the Board members regarding an email he sent to them about the violence in Winslow Township Public Schools and that his Therapeutic Learning Model can help. He would like collaboration.

Abbie Murphy

- Ms. Murphy addressed the weekend that the kids spent in Wildwood for the Atlantic Coast Championship. She discussed not only the Marching Band, but the Indoor Guard. The Guard consists of approximately 10 students from our Middle School and High School. She gave everyone a shout out who performed in the musical and who were nominated in the South Jersey Cappies. The award ceremony will be held at Easterns Theater on the evening of May 18th. Ticket information will be available. Mr. Thomas suggested that the winners be announced during the morning announcements.
- Ms. Murphy inquired about Principal's not being listed in the personnel report for Schools 4 and 6. Dr. Poteat stated that he will be meeting with the finalists next week.

Dr. Poteat responded to Dr. Deo's comments regarding out of school suspension for cell phones, monthly out of school suspensions in the Superintendent's Report, the email that was sent to Board members regarding the violence in Winslow Township Public Schools, and his Therapeutic Learning Model. Dr. Poteat made it clear that the discussion to introduce any new curriculum comes from his office and then it is presented to the Board.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Nieves, seconded by Ms. Martin to close the meeting for Public Comments at 8:35 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:36 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 8, 2024 at 8:36 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

X

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: matters relating to personnel and part of the Superintendent’s evaluation process of the third-quarter district goal update from the Superintendent;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 30-45 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Martin, to close the meeting of the Executive Session at 9:55 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Nieves, seconded by Ms. Martin to adjourn the meeting at 9:55 p.m. All Ayes.

Respectfully Submitted,

Regina Chico
Assistant Business Administrator