

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, May 22, 2024**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Anthony C. Askew  
Lorraine Dredden  
Rita Martin  
Rebecca Nieves  
Julie A. Peterson  
John Shaw, Jr.  
Kelly Thomas

Joe Thomas, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2023-2024 DISTRICT GOALS**

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

**VI. AWARDS/PRESENTATIONS**

1. School #4 Performance
2. Teacher of the Year Award Presentation
3. 2022-2023 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act Presentation – Mr. Dion Davis

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Special Meeting (Budget Hearing)      Wednesday, May 1, 2024      Open Session

|   |   |
|---|---|
| <b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b><br><b>Exceptions:</b> _____        |   |
| <b>Roll Call:</b><br>_____ Mr. Askew<br>_____ Ms. Dredden<br>_____ Ms. Martin<br>_____ Ms. Nieves<br>_____ Ms. Peterson | _____ Mr. Shaw<br>_____ Ms. Thomas<br>_____ Mr. Thomas<br>_____ Ms. Pitts |

2. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting                      Wednesday, May 8, 2024                      Open Session  
 Regular Meeting                      Wednesday, May 8, 2024                      Closed Session

|   |   |
|---|---|
| <b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b><br><b>Exceptions:</b> _____        |   |
| <b>Roll Call:</b><br>_____ Mr. Askew<br>_____ Ms. Dredden<br>_____ Ms. Martin<br>_____ Ms. Nieves<br>_____ Ms. Peterson | _____ Mr. Shaw<br>_____ Ms. Thomas<br>_____ Mr. Thomas<br>_____ Ms. Pitts |

**IX. BOARD COMMITTEE REPORTS**

- 1. Athletic Committee: Joe Thomas, Chairperson
- 2. Citizens Advisory Committee: Rita Martin, Administrative Advisor
- 3. Education Committee: Julie Peterson, Chairperson
- 4. Marketing Committee: Rebecca Nieves, Chairperson
- 5. Negotiations Committee: Julie Peterson, Chairperson
- 6. Operations Committee: Lorraine Dredde, Chairperson
- 7. Policy/HR Committee: Cheryl Pitts, Chairperson

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations as listed below and in the attached exhibits:

| <b>Policy/Regulation</b> | <b>Policy/Regulation Title</b>   |
|--------------------------|--|
| Regulation #2200         | Curriculum Content   |
| Policy #2260             | Equity in School and Classroom Practices                                 |
| Regulation #2260         | Equity in School and Classroom Practices Complaint Procedure             |
| Policy #2411             | Guidance Counseling  |
| Policy #2423             | Bilingual Education  |
| Regulation #2423         | Bilingual Education  |
| Policy #2431.4           | Prevention and Treatment of Sports-Related Concussions and Head Injuries |
| Regulation #2431.4       | Prevention and Treatment of Sports-Related Concussions and Head Injuries |
| Policy #7610             | Vandalism  |
| Regulation #7610         | Vandalism  |
| Policy #9323             | Notification of Juvenile Offender Case Disposition                       |

3. Professional Development/Workshops & Conferences **Exhibit X A: 3**  
Approve Professional Development/Workshop as listed in the attached exhibit.
4. Field Trip(s) **Exhibit X A: 4**  
Approve Field Trip(s) as listed in the attached exhibit.
5. Tuition Students **Exhibit X A: 5**  
Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **None at this time**
7. Homeless Student(s) **Exhibit X A: 7**  
Approve the placement of Homeless Student as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**  
Approve the placement of DCP&P Students as listed in the attached exhibit.
9. Security/Fire Drills  
Approve Security/Fire Drills for the month of April 2024 as listed below:

| <i>School</i>     | <i>Date</i> | <i>Elapsed Time</i> | <i>Type of Drill</i>        | <i>A.M./P.M.</i> |
|-------------------|-------------|---------------------|-----------------------------|------------------|
| School #1         | 4/5/24      | 5 min. 48 sec.      | Room Clear Drill            | 10:30 AM         |
|                   | 4/29/24     | 6 min. 43 sec.      | Fire                        | 10:46 AM         |
| School #2         | 4/11/24     | 22 min. 17 sec.     | Lockdown – Shelter in Place | 1:22 PM          |
|                   | 4/25/24     | 3 min. 32 sec.      | Fire                        | 9:26 AM          |
| School #3         | 4/15/24     | 11 min.             | Fire                        | 10:45 AM         |
|                   | 4/29/24     | 6 min.              | Shelter in Place            | 3:20 PM          |
| School #4         | 4/9/24      | 6 min. 7 sec.       | Fire                        | 9:55 AM          |
|                   | 4/19/24     | 7 min. 33 sec.      | Lockout Drill               | 3:05 PM          |
| School #5         | 4/5/24      | 13 min.             | Lockout Drill               | 1:32 PM          |
|                   | 4/30/24     | 3 min. 20 sec.      | Fire                        | 1:32 PM          |
| School #6         | 4/12/24     | 13 min. 6 sec.      | Fire                        | 2:45 PM          |
|                   | 4/30/24     | 6 min. 7 sec.       | Non-Fire Evacuation         | 10:12 AM         |
| Winslow Twp. M.S. | 4/11/24     | 4 min.              | Lockout Drill               | 11:42 AM         |
|                   | 4/16/24     | 5 min.              | Fire                        | 9:25 AM          |
| Winslow Twp. H.S. | 4/5/24      | 8 min.              | Fire                        | 9:30 AM          |
|                   | 4/12/24     | 8 min.              | Lockout Drill               | 1:00 PM          |

10. Fundraiser(s)

**Exhibit X A: 10**

Approval is requested for the following fundraiser:

Middle School

- o Flower and Promotional Item Sale During 8<sup>th</sup> Grade Promotion, (6/12/24), 8<sup>th</sup> Grade Class of 2028

11. School 5 – Renaissance Outdoor Event

Approval requested for the School 5 Renaissance Committee to host an outdoor event on May 30, 2024 (rain date May 31, 2024) as a reward for students who have achieved Renaissance status. Activities will include blow ups, outdoor games, water, snacks and snow cones. The H.S.A. will be assisting and funding the event.

12. Professional Development

Request BOE approval for the Rider University Writing Project to provide professional development sessions on Writers Workshop for District staff K-6 during the Summer Teaching Academy on July 16<sup>th</sup> and 17<sup>th</sup>, 2024, as well as on various dates TBD during September 2024 at a cost of \$1500 per day for a total cost of \$6000.00.

Funded by Account #: 20-274-200-100-000-00

**B. Principal’s Update**

- |  |                       |
|--|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (May 1-15, 2024) | <b>Exhibit X B: 1</b> |
| 2. Suspension Report   | <b>Exhibit X B: 2</b> |
| 3. Ethnicity Report  | <b>Exhibit X B: 3</b> |
| 4. School Highlights   | <b>Exhibit X B: 4</b> |

|  |                  |
|--|------------------|
| <b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b> |                  |
| <b>Exceptions:</b> _____   |                  |
| <b>Roll Call:</b>  |                  |
| _____ Mr. Askew  | _____ Mr. Shaw   |
| _____ Ms. Dredden  | _____ Ms. Thomas |
| _____ Ms. Martin   | _____ Mr. Thomas |
| _____ Ms. Nieves   | _____ Ms. Pitts  |
| _____ Ms. Peterson   |                  |

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of March 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.
2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of March 2024.
4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Bill List **Exhibit XI B: 6**
  - a. Approve the Vendor Bill List in the amount of \$1,313,980.03 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$1,238,279.17 as per attached exhibit.

- 7. Payroll **None at this time.**
- 8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

| Location      | Department       | Description  |
|---------------|------------------|--|
| School 2      | Various          | (1) Choral risers, 10+ years, broken, rusted<br>(1) Pre-K sand/water activity table, 10+ years, damaged<br>(4) Red chairs, 10+ years, damaged<br>(2) File cabinets, 10+ years, damaged   |
| School 5      | Food Service     | (1) Reach in refrigerator, 20 years, does not keep temp<br>(1) Hot well, 20 years, leaks, does not keep temp<br>(1) Cold well, 20 years, cut off another unit, unsellable  |
| Middle School | Food Service     | (1) Fryer, 15 years, does not work   |
| Middle School | Media Center     | (563) Reference books  |
| High School   | Food Service     | (1) Reach in refrigerator, 15 years, does not work<br>(1) Reach in freezer, 5 years, does not work<br>(1) Reach in refrigerator, 15 years, does not work<br>(2) Sandwich shoots, 20 years, works<br>(1) Grill, 22 years, does not work<br>(1) Table w/small refrigerator unit, 15 years, does not work |
| High School   | Social Studies   | (19) Why Nations Go to War, 8 <sup>th</sup> Edition, outdated<br>(17) World War I Paperback, outdated  |
| High School   | Computer Science | (14) iMac Workstations, 8+ years, cannot support software updates, unable to upgrade hardware<br>(6) iMac Workstations, 8+ years, cannot support software updates, unable to upgrade hardware  |

- 9. Use of Facilities **None at this time.**

10. State Contract Vendors – 2023-2024

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

| <b>Commodity/Service</b>                                  | <b>Vendor Name</b> | <b>State Contract Number</b> |
|---|--------------------|------------------------------|
| COPIERS AND MANAGED PRINT SERVICES – STATEWIDE            | RICOH USA, INC.    | 24-FOOD-52426                |
| MAILROOM EQUIPMENT AND MAINTENANCE VARIOUS STATE AGENCIES | PITNEY BOWES INC   | A41258                       |



11. State Contract Vendors – 2024-2025

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

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**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

| <b>Commodity/Service</b>  | <b>Vendor Name</b>               | <b>State Contract Number</b> |
|---|----------------------------------|------------------------------|
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES (Expires 07/30/24)                            | R. F. DESIGN & INTEGRATION       | A83907                       |
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES (Expires 07/30/24)                            | MOTOROLA SOLUTIONS INC.          | A83909                       |
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES (Expires 07/30/24)                            | NEW JERSEY BUSINESS SYSTEMS, INC | A83899                       |
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES (Expires 07/30/24)                            | WIRELESS ELECTRONICS             | 20-TELE-00910                |
| COPIERS AND MANAGED PRINT SERVICES – STATEWIDE (Expires 07/30/24)                           | RICOH USA, INC.                  | 24-FOOD-52426                |
| COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES (Expires 08/11/24) | RICOH USA, INC.                  | A40467                       |

|  |   |                |
|--|---|----------------|
| WIRELESS VOICE, DATA, AND ACCESSORIES (Expires 08/11/24)                         | VERIZON WIRELESS                            | 22-TELE-05441  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | BECKERS SCHOOL SUPPLIES                     | 17-FOOD-00249  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | BLICK ART MATERIALS LLC                     | 17-FOOD-00254  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | CASCADE SCHOOL SUPPLIES, INC                | 17-FOOD-00243  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | DEMCO INC                                   | 17-FOOD-00246  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | KURTZ BROTHERS                              | 17-FOOD-00247  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | LAKESHORE LEARNING MATERIALS LLC            | 17-FOOD-00250  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | SCHOOL SPECIALTY LLC                        | 22-FOOD-06175  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | S&S WORLDWIDE                               | 17-FOOD-00253  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | THE LIBRARY STORE INC                       | 17-FOOD-00264  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | BLUMM USA, INC (TROXELL COMMUNICATIONS INC) | 17-FOOD-00244  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | UNITED SUPPLY CORP                          | 17-FOOD-00262  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | KEYBOARD CONSULTANTS                        | 17-FOOD-00266  |
| LIBRARY & SCHOOL SUPPLIES (Expires 08/11/24)                                     | KAPLAN EARLY LEARNING COMPANY               | 17-FOOD-00248  |
| ELECTRICAL EQUIPMENT AND SUPPLIES - STATEWIDE                                    | PEMBERTON ELECTRICAL SUPPLY COMPANY LLC     | 21-FOOD-01747  |
| HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE                               | CORE MECHANICAL INC                         | A88697         |
| HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE                               | MULTI TEMP MECHANICAL INC                   | A88695         |
| AUTOMOTIVE LUBRICANTS  | DAVID WEBER OIL CO.                         | 20-FLEET-01343 |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) | GENERAL SPRING AND ALIGNMENT SERVICE        | A89283         |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) | ROBERT H. HOOVER & SONS                     | A89257         |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) | HOUPERT FLEET SERVICES                      | A89275         |

|  |                                       |                |
|--|---------------------------------------|----------------|
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) | HAINESPORT ENTERISES INC              | A89300         |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) | JOES AUTO SERVICE                     | A89294         |
| PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT                                   | LAWSON PRODUCTS INC                   | A85850         |
| TREE TRIMMING, PRUNING AND REMOVAL SERVICES – STATEWIDE                          | RICH TREE SERVICE INC                 | 18-DDP-00645   |
| TELECOMMUNICATIONS EQUIPMENT & SERVICES  | NEC CORPORATION OF AMERICA            | 80801          |
| TELECOMMUNICATIONS EQUIPMENT & SERVICES  | RFP SOLUTIONS INC (Authorized Dealer) | 80801          |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT                                     | LAUREL LAWNMOWER SERVICE INC          | A43029         |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT                                     | CHERRY VALLEY TRACTOR SALES           | A43022         |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT                                     | CENTRAL JERSEY EQUIPMENT LLC          | A43037         |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT                                     | LAWSON PRODUCTS INC                   | A43023         |
| NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES                   | KIMBALL MIDWEST                       | A86013         |
| NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES                   | BRUNO'S INC.                          | A85991         |
| MAILROOM EQUIPMENT AND MAINTENANCE VARIOUS STATE AGENCIES                        | PITNEY BOWES INC                      | A41258         |
| AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY               | MUNICIBID                             | 19-GNSV1-00696 |
| STATEWIDE EQUIPMENT AND SPACE RENTAL   | HERC RENTALS INC                      | 19-GNSV2-00854 |

12. Tax Levy Payment Schedule for 2024-2025

**Exhibit XI B: 12**

Approve the Winslow Township Tax Levy Payment Schedule for the year ended June 30, 2025 as per the attached Exhibit.

13. Tuition Contracts Chesilhurst 2024-25 School Year

Approve the following 2024-2025 Chesilhurst Tuition Contracts for Regular Education, Special Education, and Out-of-District student placements:

|  | <b>Number of Students</b> | <b>2022-2023 Certified Tuition Rates</b> | <b>Total</b>          |
|--|---------------------------|--|-----------------------|
| <b>Regular Education Students</b>                          |                           |  |                       |
| K Students   | 5                         | \$12,099.00                              | \$60,495.00           |
| Grades 1-5 Students  | 53                        | 14,958.00                                | 792,774.00            |
| Grades 6-8 Students  | 27                        | 14,040.00                                | 379,080.00            |
| Grades 9-12 Students                                       | 32                        | 15,380.00                                | 492,160.00            |
| <b>Total Due Winslow – Regular Education for 2024-2025</b> |                           |  | <b>\$1,724,509.00</b> |
| <b>Special Education Students</b>                          |                           |  |                       |
| LLD-Mild/Moderate  | 7                         | \$16,167.00                              | \$131,169.00          |
| Multiple Disabilities                                      | 6                         | 19,635.00                                | 117,810.00            |
| Emotional Regulation Impairment                            | 1                         | 27,587.00                                | 27,587.00             |
| Elementary (Pre-K)   | 1                         | 12,099.00                                | 12,099.00             |
| Elementary (1-5)   | 7                         | 14,958.00                                | 104,706.00            |
| Middle   | 9                         | 14,040.00                                | 126,360.00            |
| High   | 4                         | 15,380.00                                | 61,520.00             |
| <b>Total Due Winslow – Special Education for 2024-2025</b> |                           |  | <b>\$563,251.00</b>   |
| <b>Out of District Students</b>                            |                           |  |                       |
| Archway (Including Extraordinary Services)                 | 2                         |  | \$213,794.53          |
| YCS – Sawtelle (Including Extraordinary Services)          | 1                         |  | 113,387.80            |
| Kingsway (Including Extraordinary Services)                | 1                         |  | 117,065.40            |
| <b>Total Due Winslow – Out of District for 2024-2025</b>   |                           |  | <b>\$444,247.76</b>   |
| <b>(Less) Prior Year Tuition Amount (2022-2023)</b>        |                           |  | <b>(\$884,826.69)</b> |
| <b>Total Tuition – 156 Students</b>                        |                           |  | <b>\$1,847,181.07</b> |
| Preschool Education Students – 2024-25 Tuition             | 7                         | \$15,231.00                              | \$106,617.00          |
| <b>Grand Total Tuition – 163 Students</b>                  |                           |  | <b>\$1,953,798.07</b> |

14. Approve 2024-2025 Tuition Rates

Approve the Annual Tuition Rates for the 2024-2025 school year, as listed below:

| <b>2024-2025 Annual Tuition Rates</b> |               |                |                 |
|---------------------------------------|---------------|----------------|-----------------|
|                                       | <b>Yearly</b> | <b>Monthly</b> | <b>Per Diem</b> |
| Preschool/K                           | \$16,715.00   | \$1,671.50     | \$92.86         |
| Grades 1-5                            | 21,485.00     | 2,148.50       | 119.36          |
| Grades 6-8                            | 20,388.00     | 2,038.80       | 113.27          |
| Grades 9-12                           | 20,785.00     | 2,078.50       | 115.47          |
| LLD-Mild/Moderate                     | 22,159.00     | 2,215.90       | 123.11          |
| Emotional Regulation Impairment       | 40,857.00     | 4,085.70       | 226.98          |
| Multiple Disabilities                 | 25,676.00     | 2,567.60       | 142.64          |
| Preschool Disabilities - Full Time    | 31,141.00     | 3,114.10       | 173.01          |

15. Educational Data Services, Inc.

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2024-2025 school year.

16. The Educational Services Commission of New Jersey

Approve the use of Educational Services Commission of New Jersey (formerly Middlesex Regional Education Services Commission) to purchase items from the vendors approved under Current Bid Awards for the School District during the 2024-2025 school year.

17. The Hunterdon County Educational Services Commission

Approve the use of Hunterdon County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2024-2025 school year.

18. Camden County Educational Services Commission 2024-2025

Approve the Camden County Educational Services Commission 2024-2025 contract to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2024-2025 school year.
3. Approve the use of Camden County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2024-2025 school year.
4. Approve the Camden County Educational Services Commission to provide general child study team services, nonpublic school services, and independent evaluations as needed for the 2024-2025 school year.

19. Capital Projects Fund Interest

Approve the recognition of interest earned in the Capital Project Funds as current year revenue in the General Fund for 2024-2025 fiscal year.

20. New Jersey School Boards Association (NJSBA) Cooperative Pricing System

Approve the use of NJSBA Technology for Education and Career (TEC) Cooperative Pricing System to purchase items from their approved vendor listing for the School District during the 2024-2025 school year.

21. Bid and Quote Threshold

Approve Tyra McCoy-Boyle, Qualified Purchasing Agent (QPA), Business Administrator/Board Secretary, and Regina Chico, Assistant Business Administrator, as an alternate, to award contracts up to a bid threshold of \$44,000.00 and also establish a quote threshold of \$6,600.00 for 2024-2025.

**Note:** Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

22. Approval of Transportation Rate

Approve the transportation of students in District at the rate of \$45.00 per hour per route for the 2024–2025 school year, to offset the costs of maintenance, fuel and wages.

23. Board of Education Policy & Regulations

Approve the re-adoption of Board of Education Policies & Regulations as currently written.

24. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

25. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

**Note:** Approved facsimile signatures will be permitted.

| <b>Account Description</b>   | <b>Signers</b>  |
|------------------------------|---|
| Transition Account           | Board President, Business Administrator                 |
| General Account              | Board President, Business Administrator, Superintendent |
| Lunchroom Account            | Business Administrator, Superintendent                  |
| Lunchroom Pay Online Account | Business Administrator, Superintendent                  |
| Net Payroll Account          | Business Administrator, Superintendent                  |
| Payroll Agency Account       | Business Administrator, Superintendent                  |
| Student Activity Account     | Business Administrator, Superintendent                  |
| Athletic Account             | Business Administrator, Superintendent                  |
| Before/After School Program  | Business Administrator, Superintendent                  |
| Petty Cash – Transportation  | Director of Transportation                              |
| Petty Cash – District        | Business Administrator, Superintendent                  |

**Note:** The Assistant Business Administrator is an alternate signer on all accounts.

26. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

| <b>Tax Shelters</b>            | <b>Disability Insurance</b> |
|--------------------------------|-----------------------------|
| ○ Ameriprise/River Source Life | ○ Phifer/ AIG               |
| ○ Citi-Street                  | ○ Prudential Disability     |
| ○ MetLife                      | ○ AFLAC                     |
| ○ Lincoln Investments          | ○ MGM/The Hartford          |
| ○ AXA Equitable                | ○ Colonial Life             |
| ○ Vanguard                     | <b>Whole Life Insurance</b> |
| ○ Fidelity Investments         | ○ Colonial Life             |
| ○ Primerica                    | ○ New York Life             |
| ○ Franklin Templeton           |                             |
| ○ Midland National             |                             |

**Note:** This resolution is consistent with Board of Education Policy #6520.

27. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

**Note:** This resolution is consistent with Board of Education Policy #6220.

28. Payment Between Board Meetings

Per NJSA 18A: 19-4, approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education between Board Meetings, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

29. School District Officials

Approve the following School District Officials for the 2024-2025 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dion Davis
- Right to Know Officer – Jack Mills
- 504 Officer – Dr. Dorothy Carcamo
- PACO Officer (Public Agency Compliance Officer) – Tyra McCoy-Boyle
- Custodian of Records (OPRA) – Tyra McCoy-Boyle
- Purchasing Agent – Tyra McCoy-Boyle/Regina Chico
- Substance Awareness Coordinator – Carrie Norlin
- Attendance Officials – Jack Mills, District
- Homeless Liaison – Dr. Robert Riccardi
- Issuing Officer for Working Papers – Dr. Dorothy Carcamo
- Asbestos Management – Jack Mills
- PEOSA Officer/Coordinator – Jack Mills
- Health Designee – Dr. Dorothy Carcamo
- Indoor Air Quality Designee – Jack Mills
- Integrated Pest Management Coordinator and IMP Plan – Jack Mills
- Chemical Hygiene Officer – Kurt Marella
- Accountability Officer NCLB Grant – John Innocenzo
- Accountability Officer IDEA, Basic and Preschool Grants – Dr. Robert Riccardi
- Accountability Officer Perkins Grant – John Innocenzo
- Title IX Coordinator – Dion Davis
- School Wellness Policy Coordinator – Jack Mills
- School Safety Specialist/Safety Designee – Dr. Dorothy Carcamo
- Menu Planning Coordinator – Jack Mills

30. Safety and Security Plan

Approve the District Safety and Security Plan.



31. Establishment of Petty Cash Funds

Approve the establishment of Petty Cash Fund Accounts, for the 2024-2025 school year, for each building/office as listed below:

- o Transportation \$ 500.00
- o Athletic Office 350.00
- o Business Office 250.00

32. Official Newspapers

- a. Approve the Courier Post as the Official newspaper for the 2024-2025 school year.
- b. Approve the Atlantic City Press and Hammonton News as alternate newspapers for the 2024-2025 school year.

33. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center
- Edgewood Acres
- Elm Town

34. Appointment of Business Administrator/Board Secretary

Approve the appointment of Ms. Tyra McCoy-Boyle as the Business Administrator/Board Secretary of the Winslow Township Board of Education from July 1, 2024 – June 30, 2025.

35. Affirmative Action Officers (2024-2025)

Approve the following Affirmative Action Officers for the 2024-2025 school year:

| <b>Name</b>       | <b>Location</b> |
|-------------------|-----------------|
| Dion M. Davis     | District        |
| Irumu Breau       | School No. 1    |
| Xenia Perez       | School No. 2    |
| Kevin Hoffman     | School No. 3    |
| Scott Ritter      | School No. 4    |
| Stefanie McCarthy | School No. 5    |
| Mia Gould         | School No. 6    |
| Susie Reid        | Middle School   |
| Monika Weston     | High School     |
| Crystal Dyou      |                 |

36. Anti-Bullying Coordinator/Specialists (2024-2025)

Approve the following Anti-Bullying Coordinator/Specialists for the 2024-2025 school year:

| <b>Name</b>                        | <b>Position</b>           | <b>Location</b> |
|------------------------------------|---------------------------|-----------------|
| Dion M. Davis                      | Anti-Bullying Coordinator | District        |
| Irumu Breau                        | Anti-Bullying Specialist  | School No. 1    |
| Xenia Perez                        | Anti-Bullying Specialist  | School No. 2    |
| Erika Fegley                       | Anti-Bullying Specialist  | School No. 3    |
| Laura Duca                         | Anti-Bullying Specialist  | School No. 4    |
| Dana Bredell                       | Anti-Bullying Specialist  | School No. 5    |
| Mia Gould                          | Anti-Bullying Specialist  | School No. 6    |
| Rachelle Kimborough<br>Susie Reid  | Anti-Bullying Specialist  | Middle School   |
| Carrie Norlin<br>Mackenzie Collins | Anti-Bullying Specialist  | High School     |

37. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2025.

38. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2024-2025 school year:

- o Wells Fargo
- o TD Bank
- o Bank of America
- o PNC Bank
- o NJ Cash Management Fund

39. School Transportation Supervisors (STS) Meeting

Approve Tammy Wall, Director of Transportation, to attend the STS General Membership meeting Wednesday, June 5, 2024 from 9:30 a.m. to 1:30 p.m. in Monroe Township, New Jersey. There is no cost to the District

40. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-190-100-610**

CDW Government Inc. – ESCNJ/AEPA-22G

|              |                  |            |
|--------------|------------------|------------|
| Office Order | General Supplies | \$3,951.05 |
|--------------|------------------|------------|

The Hon Company LLC – ESCNJ 22/23-08

|           |                  |            |
|-----------|------------------|------------|
| Furniture | General Supplies | \$9,364.50 |
|-----------|------------------|------------|

41. Purchase – Ed Data Vendor

Approve, authorize, and ratify the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 11-190-100-610**

School Specialty, LLC – Ed Data #11789

|                     |                  |            |
|---------------------|------------------|------------|
| School Supply Order | General Supplies | \$4,509.08 |
|---------------------|------------------|------------|

42. Purchases – Ed Data Vendor

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

**Items charged to 20-218-200-600**

Tanner North Jersey Inc. – Ed Data #12288

|                 |                              |             |
|-----------------|------------------------------|-------------|
| Preschool Items | Presch Ed. Aid – Gen. Suppl. | \$11,202.16 |
|-----------------|------------------------------|-------------|

**Items charged to 11-000-240-600**

Staples Contract & Commercial LLC – Ed Data #12330

|                    |                        |            |
|--------------------|------------------------|------------|
| Paper Order for HS | Supplies and Materials | \$9,730.00 |
|--------------------|------------------------|------------|

**Items charged to 11-190-100-610**

Tanner North Jersey Inc. – Ed Data #12288

|                         |                  |            |
|-------------------------|------------------|------------|
| Nesting Tables for M113 | General Supplies | \$5,062.62 |
|-------------------------|------------------|------------|

Tanner North Jersey Inc. – Ed Data #12288

|                           |                  |             |
|---------------------------|------------------|-------------|
| Stools – HS Science Dept. | General Supplies | \$11,245.50 |
|---------------------------|------------------|-------------|

Demco Inc. – Ed Data #12272

|                      |                  |            |
|----------------------|------------------|------------|
| Main Office School 3 | General Supplies | \$3,260.40 |
|----------------------|------------------|------------|

Demco Inc. – Ed Data #12272

|                      |                  |            |
|----------------------|------------------|------------|
| Main Office School 3 | General Supplies | \$3,260.40 |
|----------------------|------------------|------------|

43. Professional Development – Strauss Esmay's 36<sup>th</sup> Annual Educational Policy and School Law Seminar

Approve Ms. Rita Martin to attend Strauss Esmay's 36<sup>th</sup> Annual Educational Policy and School Law Seminar to be held on Friday, May 31, 2024 at Brookdale Community College in Lincroft, New Jersey. There is no cost to the District.

44. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u> | <u>Date</u>  | <u>Event Cost</u> |
|--------------------------|---------------------|--------------|-------------------|
| Rita Martin              | Delegate Assembly   | May 18, 2024 | NC                |

45. Bid 2024-10 – Summer Camp Aides

- a. Approve the record of Bid 2024-10 – Summer Camp Aides, received and opened in public at 2:00 p.m. on Thursday, May 9, 2024:

| <b>Name of Vendor</b>     | <b>Service Description</b> | <b>Service Rate Per Hour</b> | <b>Rate Per Hour</b> |
|---------------------------|----------------------------|------------------------------|----------------------|
| ESS Support Services, LLC | Camp Coordinator (8 hours) | \$22.00                      | \$28.82              |
|                           | Camp Supervisors (8 hours) | 20.00                        | 26.20                |
|                           | Camp Counselors (8 hours)  | 18.00                        | 23.58                |

- b. Approve the award for Summer Camp Aides to ESS Support Services, LLC. Services are to be charged to account #61-990-320-3XX and further acknowledge the following statement:

I certify that there are sufficient funds available to award this bid.

\_\_\_\_\_  
 Tyra McCoy-Boyle

46. Greater Egg Harbor Regional – Joint Transportation Agreement 2023-2024

**Exhibit XI B: 46**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township School District (host district) and Greater Egg Harbor Regional (joiner district) to transport one student to Winslow Township High School from January 9, 2024 to June 30, 2024 in the per diem amount of \$31.68.

47. Camden City School District – Joint Transportation Agreement 2023-2024

**Exhibit XI B: 47**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township School District (host district) and Camden City School District (joiner district) to transport one student to Winslow Township School #6 from September 5, 2023 to March 15, 2024 in the per diem amount of \$30.29.

48. Camden City School District – Joint Transportation Agreement 2023-2024

**Exhibit XI B: 48**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township School District (host district) and Camden City School District (joiner district) to transport one student to Winslow Township School #6 from April 12, 2024 to June 30, 2024 in the per diem amount of \$50.48.

49. Atlantic City School District – Joint Transportation Agreement 2023-2024

**Exhibit XI B: 49**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township School District (host district) and Atlantic City School District (joiner district) to transport one student to Winslow Township Middle School from April 10, 2024 to June 30, 2024 in the per diem amount of \$6.06.

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Salem County Special Services School District (host district) and Winslow Township School District (joiner district) to transport one student to Pineland Learning Center from February 26, 2024 to June 30, 2024 in the approximate per diem amount of \$265.00.

|   |                  |
|---|------------------|
| <b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____</b> |                  |
| <b>Roll Call:</b>   |                  |
| _____ Mr. Askew   | _____ Mr. Shaw   |
| _____ Ms. Dredden   | _____ Ms. Thomas |
| _____ Ms. Martin  | _____ Mr. Thomas |
| _____ Ms. Nieves  | _____ Ms. Pitts  |
| _____ Ms. Peterson  |                  |

**C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:**

1. Solicitor

**Exhibit XI C: 1**

- a. Requests for Proposals (RFP 2024-04) were received in the Business Office on Tuesday, April 30, 2024 for General Counsel, Special Education and Labor Relations Counsel. The following firms submitted proposals and pricing:

| Vendor Name                            | Categories/Hourly Rates |                   |              |              |            |       | Personnel  |            |
|--|-------------------------|-------------------|--------------|--------------|------------|-------|------------|------------|
|  | General Counsel         | Special Education | Negotiations | Construction | Court Time | Other | Paralegals | Associates |
| Wade, Long, Wood & Long, LLC           | \$170                   | \$170             | \$170        | \$170        | \$170      | \$170 | \$70       | \$140      |
| Marmero Law, LLC                       | \$150                   | \$150             | \$150        | \$150        | \$150      | \$150 | \$75       | \$75       |
| Adams Lattiboudere Croot & Herman, LLC | \$160                   | \$160             | \$160        | ---          | ---        | ---   | \$90       | \$160      |

- b. Approve to appoint and/or interview \_\_\_\_\_ as **Solicitor** of the Board of Education (General, Special Education and Labor Relations Counsel) for the 2024-2025 school year.

The Board approves that the total cost of services not exceed \$300,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

|   |                  |
|---|------------------|
| <b>On a motion made by _____, seconded by _____, to interview or approve to appoint _____ as Solicitor for the Board of Education (General, Special Education and Labor Relations Counsel) for the 2024-2025 school year.</b> |                  |
| <b>Exceptions: _____</b>  |                  |
| <b>Roll Call:</b>   |                  |
| _____ Mr. Askew   | _____ Mr. Shaw   |
| _____ Ms. Dredden   | _____ Ms. Thomas |
| _____ Ms. Martin  | _____ Mr. Thomas |
| _____ Ms. Nieves  | _____ Ms. Pitts  |
| _____ Ms. Peterson  |                  |

2. Auditor

**Exhibit XI C: 2**

- a. Requests for proposals (RFP 2024-05) were received by the Business Office on Tuesday, April 30, 2024 for School Auditor. The following firm submitted proposals and pricing:

| Vendor Name             | Partner | Senior Manager | Manager | Senior Associate | Associate | General Adm./Report Processing | Total Fee |
|-------------------------|---------|----------------|---------|------------------|-----------|--------------------------------|-----------|
| Bowman and Company, LLP | \$315   | \$215 - \$280  | \$200   | \$165            | \$125     | \$80                           | \$81,250  |

- b. Approve to appoint/interview \_\_\_\_\_ to serve as the School **Auditor** from July 1, 2024 through June 30, 2025, and further approves that the total cost of services not exceed \$110,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

The System Review Report has been reviewed and approved.

|  |  |   |  |
|--|--|---|--|
| <p>A motion made by _____, seconded by _____, to interview or approve to appoint _____ as Auditor for the Board of Education for the 2024-2025 school year.</p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p> </td> <td style="width: 50%; border: none;"> <p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p> </td> </tr> </table> |  | <p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p> | <p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p> |
| <p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p>  | <p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p> |   |  |

3. Architect

**Exhibit XI C: 3**

- a. Requests for Proposals (RFP 2024-06) were received in the Business Office on Thursday, May 2, 2024 for Architect. The following firm submitted proposals and pricing:

| Vendor Name    | Principals    | Senior Staff  | Project Directors | Drafting, Design, Computer, Planner | Other              |
|----------------|---------------|---------------|-------------------|-------------------------------------|--------------------|
| LAN Associates | \$190 - \$200 | \$150 - \$180 | \$125 - \$135     | \$80 - \$115                        | Technician<br>\$60 |

- b. Approve to appoint and/or interview \_\_\_\_\_ for **Architect** of the Board of Education for the 2024-2025 school year.

The Board approves that the total cost of services not to exceed \$1,000,000.00 and that a "notice of award" be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

|  |                  |                 |                |                   |                  |                  |                  |                  |                 |                    |  |
|--|------------------|-----------------|----------------|-------------------|------------------|------------------|------------------|------------------|-----------------|--------------------|--|
| <p><b>A motion made by _____, seconded by _____, to interview or approve to appoint _____ as Architect for the Board of Education for the 2024-2025 school year.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Askew</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td></td> </tr> </table> |                  | _____ Mr. Askew | _____ Mr. Shaw | _____ Ms. Dredden | _____ Ms. Thomas | _____ Ms. Martin | _____ Mr. Thomas | _____ Ms. Nieves | _____ Ms. Pitts | _____ Ms. Peterson |  |
| _____ Mr. Askew  | _____ Mr. Shaw   |                 |                |                   |                  |                  |                  |                  |                 |                    |  |
| _____ Ms. Dredden  | _____ Ms. Thomas |                 |                |                   |                  |                  |                  |                  |                 |                    |  |
| _____ Ms. Martin   | _____ Mr. Thomas |                 |                |                   |                  |                  |                  |                  |                 |                    |  |
| _____ Ms. Nieves   | _____ Ms. Pitts  |                 |                |                   |                  |                  |                  |                  |                 |                    |  |
| _____ Ms. Peterson   |                  |                 |                |                   |                  |                  |                  |                  |                 |                    |  |



**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 Salary Increment

Approve to reinstate the following Staff Salary Increment for the 2023/2024 school year:

|   | Staff ID # |
|---|------------|
| A | 4426       |

2. 2024/2025 Lateral Movement Requests

Approve the following Lateral Movement Requests for the 2024/2025 school year, effective August 28, 2024:

|   | Name             | School       | From  | Step | Salary      | To    | Step | Pro-rated Salary |
|---|------------------|--------------|-------|------|-------------|-------|------|------------------|
| A | Cottle, TaraRuth | High School  | MA+30 | 13   | \$96,329.00 | MA+45 | 13   | \$97,129.00      |
| B | Custis, Curtis   | High School  | BA    | 13   | \$92,329.00 | BA+15 | 13   | \$93,049.00      |
| C | Reeber, Patricia | School No. 4 | MA+15 | 13   | \$95,529.00 | MA+30 | 13   | \$96,329.00      |

3. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

|   | Name                   | Location                     | Position            | Salary                    | Effective |
|---|------------------------|------------------------------|---------------------|---------------------------|-----------|
| A | Carter, Joshua         | Transportation               | Bus Driver          | \$32,880.00<br>Step 1     | 9/1/2024  |
| B | Culbreath, Stacey      | Transportation               | Bus Driver          | \$32,980.00<br>Step 3     | 9/1/2024  |
| C | Gross, Morgan          | School No. 3                 | Special Ed. Teacher | \$62,680.00<br>MA, Step 6 | 8/28/2024 |
| D | Lopez Molina, Everardo | School No. 1                 | Grade Two Teacher   | \$58,780.00<br>BA, Step 1 | 8/28/2024 |
| E | McEnnis, Jamil         | School No. 4<br>School No. 6 | Assistant Principal | \$103,265.00              | 7/1/2024  |
| F | Pisani, Dominic        | Transportation               | Bus Driver          | \$32,980.00<br>Step 3     | 9/1/2024  |
| G | Rivera, Breanna        | Transportation               | Bus Driver          | \$32,880.00<br>Step 1     | 9/1/2024  |

4. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

|   | <b>Staff ID #</b> | <b>Type of Leave</b>  | <b>From</b>            | <b>To</b>               | <b>Paid/Unpaid</b> |
|---|-------------------|-----------------------|------------------------|-------------------------|--------------------|
| A | 4261              | FMLA                  | 5/21/2024              | 5/27/2024               | Unpaid             |
| B | 5205              | FMLA<br>*Intermittent | 5/13/2024              | 5/12/2025               | Unpaid             |
| C | 5374              | Maternity             | 8/28/2024<br>11/1/2024 | 10/31/2024<br>1/31/2025 | Paid<br>Unpaid     |

5. Resignations

Approve the following Resignations for the 2023/2024 school year:

|   | <b>Name</b>         | <b>Location</b> | <b>Position</b>     | <b>Effective</b> |
|---|---------------------|-----------------|---------------------|------------------|
| A | Beard, Madison      | High School     | Secretary           | 6/07/2024        |
| B | Dodd, Alison        | School No. 5    | Special Education   | 6/30/2024        |
| C | Howdysshell, Korrey | School No. 4    | Special Ed. Teacher | 6/30/2024        |
| D | Ritter, Scott       | School No. 4    | Grade Three Teacher | 6/30/2024        |
| E | Scheibein, Mercedes | School No. 4    | Grade One Teacher   | 6/30/2024        |

6. Retirements

Approve the following Retirement for the 2023/2024 school year:

|   | <b>Name</b>       | <b>Location</b> | <b>Position</b>   | <b>Effective</b> |
|---|-------------------|-----------------|-------------------|------------------|
| A | Giuliani, Melinda | School No. 6    | Grade Six Teacher | 7/1/2024         |

7. 2024 Summer Athletic Trainer

Approve Ms. Maryetta McKnight as the Summer 2024 Athletic Trainer, at a stipend rate of \$5,000.00, for the period of July 29, 2024- August 27, 2024. (11-402-100-100-402-08)

8. 2024/2025 Assistant Athletic Director

Approve the following Assistant Athletic Director for the 2024/2025 school year:  
(11-402-100-100-402-08)

|   | <b>Name</b>  | <b>Position</b>             | <b>Stipend</b> | <b>Step</b> |
|---|--------------|-----------------------------|----------------|-------------|
| A | Watson, Jeff | Assistant Athletic Director | \$5,232.00     | 3           |

9. 2024/2025 Fall Coaches

a. Approve to rescind the following Middle School Fall Coach for the 2024/2025 school year  
(11-402-100-100-402-07)

|   | <b>Fall Coach</b> | <b>Fall Coach Position</b>    | <b>Stipend</b> | <b>Step</b> |
|---|-------------------|-------------------------------|----------------|-------------|
| A | DeTullio, Andrea  | Girls' Assistant Soccer Coach | \$1,829.00     | 2           |

b. Approve the following Middle School Fall Coach for the 2024/2025 school year: (11-402-100-100-402-07)

|   | <b>Fall Coach</b> | <b>Fall Coach Position</b>    | <b>Stipend</b> | <b>Step</b> |
|---|-------------------|-------------------------------|----------------|-------------|
| A | Rabinowitz, Marni | Girls' Assistant Soccer Coach | \$1,759.00     | 1           |

c. Approve the following High School Fall Coach for the 2024/2025 school year: (11-402-100-100-402-08)

|   | <b>Fall Coach</b> | <b>Fall Coach Position</b> | <b>Stipend</b> | <b>Step</b> |
|---|-------------------|----------------------------|----------------|-------------|
| A | Robinson, Devon   | Assistant Football Coach   | \$5,277.00     | 1           |

10. Practicum Placements

Approve the following 2024/2025 Practicum Placements:

|   | College/University | Student             | Cooperating Teacher   | School       | Dates  |
|---|--------------------|---------------------|-----------------------|--------------|--|
| A | Rowan              | Dariano, Lorrie     | Prendergast, Kimberly | School No. 6 | 9/3/2024-12/11/2024<br>(14 weeks)<br>1/21/2025-5/9/2025<br>(15 weeks)  |
| B | Stockton           | DeRose, Celeste     | Middleton, Amy        | School No. 4 | 9/3/2024-12/6/2024<br>(14 weeks)                                       |
| C | Rowan              | Jennings, Jayshalie | Rifkin, Claudia       | High School  | 9/3/2024-5/3/2025<br>(32 weeks)  |
| D | Rowan              | Kurbansade, Justin  | Doheny, Michael       | High School  | 9/3/2024- 10/25/2024<br>(8 weeks)<br>3/17/2025-5/9/2025<br>(8 weeks)   |
| E | Rowan              | Kurbansade, Justin  | Stanfa, Tina          | School No. 4 | 10/28/2024-12/11/2024<br>(8 weeks)<br>1/21/2025-3/14/2025<br>(8 weeks) |
| F | Rutgers            | Leahey, Samantha    | Patricia Reeber       | School No. 4 | 9/3/2024-12/11/2024<br>(15 weeks)                                      |
| G | Rowan              | Sandin, Katelyn     | Stowell, Bruce        | High School  | 9/3/2024-10/25/2024<br>(8 weeks)<br>3/17/2025-5/9/2025<br>(8 weeks)    |
| H | Rowan              | Sandin, Katelyn     | Stowell, Allen        | School No. 2 | 10/28/2024-12/11/2024<br>(8 weeks)<br>1/21/2025-3/14/2025<br>(8 weeks) |

11. Central Office Administrators

Approve to submit the 2024/2025 Employment Contracts for the Assistant Superintendent and the Business Administrator/Board Secretary to the Executive County Superintendent for review and approval prior to Board approval pursuant to NJAC 6A:23A-3.1.

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**  
**Exceptions:** \_\_\_\_\_

**Roll Call:**

|                    |                  |
|--------------------|------------------|
| _____ Mr. Askew    | _____ Mr. Shaw   |
| _____ Ms. Dredden  | _____ Ms. Thomas |
| _____ Ms. Martin   | _____ Mr. Thomas |
| _____ Ms. Nieves   | _____ Ms. Pitts  |
| _____ Ms. Peterson |                  |

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Requests between May 3, 2024 and May 16, 2024:

| Received | Requested by         | Document Requested  | Approved | Denied |
|----------|----------------------|---|----------|--------|
| 1        | <b>Kayla Veltman</b> | <ul style="list-style-type: none"> <li>• Video footage including student #935141 interacting with security guard on April 29, 2024</li> <li>• Disciplinary action plan for student #935141 for 2023-2024</li> <li>• Winslow Township policy and procedure manual (High School Student Handbook)</li> <li>• Documentation of prior offenses for student #935141</li> </ul> | ✓        |        |

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

|  |
|--|
| <p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.<br/> <b>Exceptions:</b> _____<br/> <br/> <i>Voice Vote:</i> _____</p> |
|--|

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

|  |
|--|
| <p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.<br/> <b>Exceptions:</b> _____<br/> <br/> <i>Voice Vote:</i> _____</p> |
|--|

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 22, 2024 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

|   |                  |
|---|------------------|
| <b>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____</b> |                  |
| <b>Roll Call:</b>   | _____ Mr. Shaw   |
| _____ Mr. Askew   | _____ Ms. Thomas |
| _____ Ms. Dredden   | _____ Mr. Thomas |
| _____ Ms. Martin  | _____ Ms. Pitts  |
| _____ Ms. Nieves  |                  |
| _____ Ms. Peterson  |                  |

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

|  |
|--|
| <b>On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____</b> |
| <i>Voice Vote:</i> _____   |

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

|  |
|--|
| <b>On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____</b> |
| <i>Voice Vote:</i> _____   |