

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Administrative Building – Conference Room**  
**Wednesday, June 5, 2024**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Anthony C. Askew  
Lorraine Dredden  
Rita Martin  
Rebecca Nieves  
Julie A. Peterson  
John Shaw, Jr.  
Kelly Thomas

Joe Thomas, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2023-2024 DISTRICT GOALS**

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

**VI. AWARDS/PRESENTATIONS**

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting  
Regular Meeting

Wednesday, May 22, 2024  
Wednesday, May 22, 2024

Open Session  
Closed Session

<b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b>	
<b>Exceptions:</b> _____	
<b>Roll Call:</b>	
_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

**IX. BOARD COMMITTEE REPORTS**

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| 1. Athletic Committee:          | Joe Thomas, Chairperson             |
| 2. Citizens Advisory Committee: | Rita Martin, Administrative Advisor |
| 3. Education Committee:         | Julie Peterson, Chairperson         |
| 4. Marketing Committee:         | Rebecca Nieves, Chairperson         |
| 5. Negotiations Committee:      | Julie Peterson, Chairperson         |
| 6. Operations Committee:        | Lorraine Dredden, Chairperson       |
| 7. Policy/HR Committee:         | Cheryl Pitts, Chairperson           |

**X. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time**
3. Professional Development/Workshops & Conferences **Exhibit X A: 3**  
Approve Professional Development/Workshop as listed in the attached exhibit.
4. Field Trip(s) **None at this time.**
5. Tuition Students **Exhibit X A: 5**  
Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**  
Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.
7. Homeless Student(s) **Exhibit X A: 7**  
Approve the placement of Homeless Student as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **None at this time.**
9. Security/Fire Drills **None at this time.**
10. Fundraiser(s) **None at this time.**
11. School 1 – Kite Day  
Approval requested for School 1 Preschool classes to have a Kite flying activity on Tuesday, June 11, 2024 from 10:00 – 11:00 AM outside on the big field. Parent volunteers from each classroom will assist with the activity.
12. School 3 – Donation Acceptance  
Approve a donation of coupons from McDonald's and Dunkin Donuts of Sicklerville, NJ to support the Positive Behavior Incentive Program for the 2024-2025 school year.

13. School 6 – Donation Acceptance

Approve a donation of t-shirts for the sixth-grade students from the NJ State Police.

14. Middle School – Kona Ice Truck

Approval requested to have Kona Ice Truck provide 350 kiddie cups for the 8<sup>th</sup> grade students on Thursday, June 13, 2024, which will be donated by the Winslow Township Middle School H.S.A.

15. High School – Staff Presentation

Approval requested for Eagles Landing School Based Youth Services Program to have Integrated Oaks to present to counseling staff their Safe Return Program and crisis intake protocols and outpatient counseling services. The Safe Return Program is an alternative to emergency room crisis referrals. The presentation will be held on June 10, 2024 from 11:30 AM – 12:30 PM in the High School Media Center. The presentation is free of charge.

16. Perkins Grant

Approve to apply for the 2024-2025 Carl D. Perkins Grant in the amount of \$96,308.00.

- Federal Secondary Award: \$46,381.00
- Federal Reserve Award: \$49,927.00

17. Wall Mural Design

Approve Laura Duca to provide a wall mural design for the Winslow Early Childhood Education Center at Chesilhurst for a cost of \$250.00.

**B. Principal’s Update**

- |   |                           |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | <b>None at this time.</b> |
| 2. Suspension Report                          | <b>None at this time.</b> |
| 3. Ethnicity Report                           | <b>None at this time.</b> |
| 4. School Highlights                          | <b>None at this time.</b> |

<b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b>	
<b>Exceptions:</b> _____	
<b>Roll Call:</b>	_____ Mr. Shaw
_____ Mr. Askew	_____ Ms. Thomas
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Pitts
_____ Ms. Nieves	
_____ Ms. Peterson	

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers

**Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of April 2024, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XI B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2024. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of April 2024.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$789,736.06 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$10,235.86 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of May 2024, as listed below:

- o May 15, 2024           \$2,595,010.20
- o May 30, 2024           \$2,593,542.25

8. Disposal of School Property and Textbooks **None at this time.**

9. Use of Facilities **None at this time.**

10. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Legislative Committee Meeting	June 1, 2024	NC

11. Paul's Commodity Hauling, Inc.

Approve Paul's Commodity Hauling, Inc. to move State Commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ to Winslow Township Schools for Sodexo Food Services from July 1, 2024 – June 30, 2025.

Note: To be paid by the Food Service Management Company.

12. Parental Transportation Contract

Approve the Parental Transportation Contract for Mr. Robert Pinto and Ms. Tracy Visciano to transport their child at a rate of \$90.00/day in accordance with the term as follows:

July 1, 2024 – June 30, 2025

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

13. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

**Items charged to 20-233-100-600**

School Specialty, LLC – Ed Data #11789

S/R – Title I Supplies #5                      Title I 23-24 – Supplies                      \$10,453.53

**Items charged to 20-233-100-600 and 20-235-100-600**

School Specialty, LLC – Ed Data #11789

S/R – Title I Supplies #6                      Title I 23-24 – Supplies                      \$11,427.00

School Specialty, LLC – Ed Data #11789

S/R – Title I Supplies #6                      Title I SIA 23-24 Supplies                      \$612.46

**Items charged to 11-190-100-610**

School Specialty, LLC – Ed Data #11789

Classroom Supplies #6                      General Supplies                      \$19,776.40

Hertz Furniture Systems, LLC – Ed Data #12288

Principal's Office                      General Supplies                      \$3,866.98

Hertz Furniture Systems, LLC – Ed Data #12288

Secretary Furniture                      General Supplies                      \$7,004.68

Hertz Furniture Systems, LLC – Ed Data #12288

Teaching Room Furniture                      General Supplies                      \$11,430.93

Staples Contract & Commercial, LLC – Ed Data #12330

School Supplies #6                      General Supplies                      \$3,371.64

Staples Contract & Commercial, LLC – Ed Data #12330

Office Supplies – Athletics                      Supplies and Materials                      \$3,028.35

**Items charged to 20-218-200-600**

Hertz Furniture Systems, LLC – Ed Data #12288

Conference Room Furniture                      Presch Ed. Aid – Gen. Supply                      \$1,072.57

14. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC vendor:

**Items charged to 11-000-261-420**

Grafas Painting Contractors, Inc. – HCESC – SER-20E

Painting Stairwells #5                      Clean, Repair, Maintenance                      \$7,380.75

15. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-270-615**

Wolfington Body Co. Inc. – ESCNJ 23/24-21

Compressor/Tensioner/Caliper Transportation Supplies \$3,780.46

Wolfington Body Co. Inc. – ESCNJ 23/24-21

Parts Transportation Supplies \$1,287.52

Wolfington Body Co. Inc. – ESCNJ 23/24-21

Cylinder/Cable Park/Core Transportation Supplies \$1,258.66

**Items charged to 20-492-200-400**

The Gillespie Group, Inc. – 65MCESSCCPS-ESCNJ 23/24-14

School 5 Gym Floor Repair FY24 SDA Emerg. & Cap Purch. \$38,823.25

**Items charged to 61-990-320-730**

Paramus Ford, Inc. – ESCNJ 23/24-11

Before & After – Vehicle Truck WCD B&A Equipment \$68,486.20

**Items charged to 12-000-262-730**

Paramus Ford, Inc. – ESCNJ 23/24-11

Maintenance – Vehicles/Trucks Equip - Custodial \$136,137.80

16. Renewal of Contract- ESS

**Exhibit XI B: 16**

Approve the renewal of ESS to provide Teacher Classroom Assistants, Educational Student Aides One-on-One, Educational Bus Aides and Before and After School Program Aides for the district from July 1, 2024 through June 30, 2025 at the rates per the attached exhibit.

Services are to be charged to: 11-XXX-XXX-3XX (Various accounts)  
20-XXX-XXX-3XX  
60-XXX-XXX-3XX

and further acknowledge the following statement:

I certify that there are sufficient funds available for the services in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

\_\_\_\_\_ Mr. Askew \_\_\_\_\_ Mr. Shaw  
\_\_\_\_\_ Ms. Dredde \_\_\_\_\_ Ms. Thomas  
\_\_\_\_\_ Ms. Martin \_\_\_\_\_ Mr. Thomas  
\_\_\_\_\_ Ms. Nieves \_\_\_\_\_ Ms. Pitts  
\_\_\_\_\_ Ms. Peterson



**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 New Hires

Approve to Rescind the following New Hire for the 2024/2025 school year;

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Jones, Brittney	Middle School	Medical Assistant	\$61,400.00 Step 1	5/28/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Staff ID #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	5736	Medical	6/6/2024	6/30/2024	Paid
B	5831	Maternity	8/28/2024 11/1/2024	10/31/2024 11/30/2024	Paid Unpaid
C	5908	Maternity	9/23/2024 10/12/2024	10/11/2024 1/10/2025	Paid Unpaid

3. Resignations

Approve the following Resignations for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Bayley, Tyler	High School	Health & PE Teacher	6/30/2024
B	Haines, Jaime	School No. 4	School Psychologist	6/30/2024
C	Nop, Alexis	School No. 1	Computer Teacher	6/30/2024
D	Stokes, Takeya	Transportation	Bus Driver	6/13/2024

4. Terminations

Approve to terminate the following employee for the 2023/2024 school year:

<b>Staff ID</b>	<b>Effective</b>
6230	5/23/2024

5. 2024 Super Summer Camp

Approve Mackenzie Sklarew to serve as the Medical Assistant for the 2024 Super Summer Camp, at a rate of \$43.73/hour, not to exceed 6 hours per day. The Super Summer Camp will run June 17, 2024- August 9, 2024. (61-990-320-100-922-00)

6. 2023/2024 Videographers for Extra- Curricular Events

Approve the following Staff Members as the 2023/2024 Videographers for the Middle School Promotional Ceremony on June 12, 2024 from 5:30 PM to 7:30 PM. (11-401-100-100-401-07)

	<b>Name</b>	<b>Rate</b>
A	Ingram, Norman	\$43.73/hour
B	Irvin, Tracy	\$43.73/hour

7. 2024/2025 Substitute School Nurse

Approve Chrisone Anderson as a Substitute School Nurse for the 2024/2025 school year, at a rate of \$50.00/hour, on an as needed basis. (11-000-213-300-000-13)

8. Retirements

Approve the following Retirement for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Mills, John	District	Coordinator of Special Projects	09/01/2024

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**  
**Exceptions:** \_\_\_\_\_

**Roll Call:**

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Requests between May 17, 2024 and May 30, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	<b>Brien Jones</b> Quadiant	A copy of the postage equipment lease for the mailing equipment used at your facility listed below:  Winslow Township Schools 40 Cooper Folly Road Atco, NJ 08004 All Locations	✓	
2	<b>Blagoj Peovski</b>	<ul style="list-style-type: none"> <li>Contracts with Winslow Township School District, all Change order submitted for year 2023 and 2022</li> <li>Invoices provider from Niram Inc to Winslow Township School District School District for Year 2023 and 2022</li> <li>Certified Payroll for the past 2 years that Niram INC submitted as proof prevailing wage paid</li> </ul>		✓ Records could not be located for a vendor by that name.
3	<b>Caroline Swan</b> Records Management TRM Group	The following information for each educator within the district for the 2023-2024 school year:  1. Name 2. Years of service in the district 3. Salary 4. Position 5. Email 6. Phone number	✓ With the exception of the phone number (unlisted), which is an exemption under N.J.S.A. 47:1A-1.1, Personal identifying information.	✓
4	<b>Carlos Lopez Rodriguez</b> CCS Global Tech	2023-02 Data Management and Assessment System. You requested the following.  1. The Bid Tabulation/Scoring Sheet is used for evaluating vendors and selecting the winning proposal. 2. The Winning vendor's proposal(s). 3. Any relevant Purchase Order(s) issued in association with this solicitation. 4. The awarded Contract(s).	✓ With the exception of the Bid Tabulation/ Scoring Sheet	✓

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote:</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote:</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 5, 2024 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

<b>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____</b>	
<b>Roll Call:</b>	_____ Mr. Shaw
_____ Mr. Askew	_____ Ms. Thomas
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Pitts
_____ Ms. Nieves	
_____ Ms. Peterson	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____