

WINSLOW TOWNSHIP BOARD OF EDUCATION MEETING AGENDA

Addendum – Wednesday, June 26, 2024

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit I A:1

- a. Approve the Vendor Bill List in the amount of \$1,465,449.53 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$5,079.95 as per attached exhibit.

2. Purchases – Hunterdon County Educational Services Commission (HCESC) Vendor

Approve the following purchases, in the following amounts, from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610 and 12-000-262-730

General Chemical and Supply – HCESC-CAT-23-02

Custodial Supplies	General Supplies	\$15,652.90
Custodial Supplies	Equip. – Custodial	\$40,813.20

3. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 20-218-200-600

The Hon Company LLC – ESCNJ 22/23

Preschool Supplies	Preschool Ed. Aid – Gen. Supp.	\$9,822.94
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Items charged to 60-910-310-730

Paramus Ford, Inc. – ESCNJ 23/24-11

2023 Ford transit Van	Cafeteria Equip.	\$60,568.50
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4. Approve the Renewal – School Bus Seat Repairs

Approve the 2024-2025 renewal of School Bus Seat Repairs (Bid #2022-18) with Lee M. Fox, LLC. Services are to be charged to account #11-000-270-420.

Name of Vendor	Description of Repair	Cost Per Each
Lee M. Fox, LLC	Back Cover Replacement	\$120.00
	Bottom Cover Replacement	62.00
	Seat Back Foam Replacement	162.00
	Seat Bottom Foam Replacement	58.00
	Vinyl Repair Seat Covers	28.00
	Metal Back Repair	59.00

Vans with pull-down seats excluded

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5. Approve the Renewal – Retail Fuel Provider

Approve the 2024-2025 renewal of Retail Fuel Provider (Bid #2023-17) with Premdharam Corporation, Inc. at the same rates as in the previous year. Services are to be charged to 11-000-270-615.

6. Approve the Renewal – Maintenance and Repairs to District’s Large School Busses

Approve the 2024-2025 renewal of Maintenance and Repairs to District’s Large School Busses (Bid #2024-02) with Wolfington Body Company, Inc. at the same hourly rate of \$175.00 (18% parts discount). Services are to be charged to 11-000-270-615 and 11-000-270-420.

7. Parental Transportation Contract

Approve the Parental Transportation Contract for Dorothy Beck to transport her child at a rate of \$90.00/day in accordance with the term as follows:

July 1, 2024 – June 30, 2025

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

8. Bid 2024-12 – Professional Development and Coaching for English Language Arts and Mathematics

a. Approve the record of Bid 2024-12 – Professional Development and Coaching for English Language Arts and Mathematics, received and opened in public on Wednesday, June 12, 2024:

Description	Sunshine Education Amount	Inspired Instruction, LLC Amount
Cost for Professional Development Workshops – July 9, 10,11,16, 17, and 18, 2024	-	\$36,450.00
Cost for Professional Development Workshops – November 5, 2024	-	\$15,300.00
Cost for Professional Development Workshops – February 14, 2025	-	\$15,300.00
Total Cost	No costs provided	\$67,050.00

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- b. Approve the award of Bid 2024-12 – Professional Development and Coaching for English Language Arts and Mathematics, in the total amount of \$67,050.00 to Inspired Instruction, LLC. Services are to be charged Title II account #20-274-200-300 in the amount of \$36,450.00 and Title II account #20-275-200-300 in the amount of \$30,600.00 and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this bid.

Tyra McCoy-Boyle

9. Bid 2024-15 – Blended Online/In-Person Professional Learning Coursework for Early Childhood and Elementary Educators

- a. Approve the record of Bid 2024-15 – Blended Online/In-Person Learning Coursework for Early Childhood and Elementary Educators, received and opened in public on Tuesday, June 18, 2024:

Vendor Name	Early Childhood (Preschool) Educators: One-Year Contract (2024-25) School Year Total Cost	Elementary (K-6) Educators: Two-Year Contract (2024-25 and 2025-2026)		Two-Year Contract Cost
Lexia Voyager Sopris, Inc. dba Lexia Learning Systems LLC	\$13,500.00	\$43,960.00	\$43,960.00	\$87,920.00

- b. Approve the award for Blended Online/In-Person Learning Coursework for Early Childhood and Elementary Educators to Lexia Voyager Sopris, Inc. dba Lexia Learning Systems LLC. Services are to be charged to Title II grant #20-275-200-300 in the amount of \$43,960.00 and the Preschool grant #20-218-200-329 in the amount of \$13,500.00, and further acknowledge the following statement:

I certify that there are sufficient funds available to award the items listed in this request for proposal.

Tyra McCoy-Boyle

10. Dental Insurance Provider – Flagship Plan – EUS

Exhibit I A:10

Approve Delta Dental to provide Dental Insurance – Flagship Plan coverage at an estimated annual premium of \$3,649.00 effective July 1, 2024 through June 30, 2026, subject to appropriations. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide Flagship coverage. Services are to be charged to 11-000-291-270.

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11. Dental Insurance Provider – Premier & PPO – EUS **Exhibit I A:11**

Approve Delta Dental to provide Dental Insurance, Premier and PPO, coverage at an estimated annual premium of \$561,960.00 effective July 1, 2024 through June 30, 2026, subject to appropriations. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide Premier and PPO coverage. Services are to be charged to 11-000-291-270.

12. Vision Insurance Provider – EUS **Exhibit I A:12**

Approve VSP Vision Care to provide Vision Insurance coverage at an estimated annual premium of \$132,980.00 effective July 1, 2024 through June 30, 2026, subject to appropriations. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with VSP Vision Care to provide coverage. Services are to be charged to 11-000-291-270.

13. Award Property, Crime, General Liability, Computer, Commercial Automobile, Worker's Compensation and School Leader's Errors and Omissions Insurance – EUS **Exhibit I A:13**

Approve New Jersey School Insurance Group (NJSIG) to provide insurance coverage for property, crime, general liability, computer, commercial automobile, worker's compensation and school leader's errors and omissions at a premium of \$1,774,615.00 effective July 1, 2024 through June 30, 2025. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with NJSIG to provide coverage.

14. Award Workers' Compensation Supplemental Indemnity – EUS **Exhibit I A:14**

Approve Federal Insurance Company to provide insurance coverage for Workers' Compensation Supplemental Indemnity at an annual premium of \$22,038.00 effective July 1, 2024 through June 30, 2025. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Federal Insurance Company to provide coverage

15. Award Student Accident, Catastrophic – EUS **Exhibit I A:15**

Approve United States Fire Insurance Company to provide insurance coverage for Student Accident, Catastrophic at an annual premium of \$4,778.00 effective July 1, 2024 through June 30, 2025. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with United States Fire Insurance Company to provide coverage.

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16. Award Student Accident, Basic – EUS

Exhibit I A:16

Approve Berkley Life & Health Insurance Company to provide insurance coverage for Student Accident (Basic) at an annual premium of \$21,996.00 effective July 1, 2024 through June 30, 2025. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Federal Insurance Company to provide coverage.

17. Award Surety Bond Coverage – EUS

Exhibit I A:17

Approve Ohio Casualty Insurance Company to provide insurance coverage for Surety Bond Coverage at a premium of \$1,663.00 (projected estimation) effective July 1, 2024 through June 30, 2025. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Ohio Casualty Insurance Company to provide coverage.

18. Submission of the Certificate of Implementation

Exhibit I A:18

Approve the submission of the Certificate of Implementation of the Corrective Plan for the 2022-2023 Annual Comprehensive Financial Report per the attached exhibit.

19. Approve Teen Summit Donation

Approve to accept a donation for the Teen Summit in the amount of \$500.00 from Republic Bank.

20. Gloucester County Special Services School District 2024-2025

Exhibit I A:20

Approve the Gloucester County Special Services School District contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2024-2025 school year per the attached exhibit.

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21. Meal Prices 2024-2025 School Year

Approve the meal prices for the 2024-2025 school year as follows:

Elementary Schools #1 through #6

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.95	\$0.40
School Breakfast	\$1.40	\$0.30

Middle School

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

High School

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

No increase for meal prices from 2023-2024 rates.

22. Transfer to Capital Projects Fund

Having received the approved Final Eligible Cost letter dated November 17, 2023, for the Winslow Township School 6 -Complete replacement of HVAC system, upgrade of electrical service, and installation of building management system and direct digital controls project, State Project #5820-080-23-R501, approve the transfer of the funds to the Capital Project Fund. The funding was initially anticipated and approved to be withdrawn from the Capital Reserve Account to fund this project in the 2023-2024 budget. Local share \$3,585,093.38 and the anticipated state share of \$2,821,446.62.

23. NJ DOE’s Office of Special Education Summer Learning Institute

Approve Ms. Rebecca Nieves to attend the workshop “The District’s Role in Creating an Effective SEPAG: Collaboration, Communication, and Coordination” presented y the NJ DOE’s Office of Special Education Summer Learning Institute, to be held on July 18, 2024, 10:30 a.m. – 12:00 p.m. There is no cost to the District.

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24. National School Boards Association – 2024 CUBE Annual Conference

Approve Board member, Mr. Joe Thomas, to attend the National School Boards 2024 CUBE Annual Conference, to be held on Monday, October 28, 2024 to Wednesday, October 30, 2024 in Las Vegas, Nevada. The cost of registration is \$550.00 plus reimbursement for travel, lodging, meals and incidentals at the General Services Administration (GSA) per diem rates. The estimated costs for travel, lodging and reimbursements (\$1,797.50), will be charged to 11-000-230-585.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____	
Roll Call:	
_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

II. PERSONNEL REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024/2025 New Hires

a. Approve to rescind the following New Hire for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Klee, Beth	School No. 4	Special Ed. Teacher	\$93,049.00 BA+15, Step 13	6/26/2024

b. Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Galatro, Jessica	School No. 3	Special Ed. Teacher	\$59,680.00 BA, Step 4	8/28/2024
B	McCauley, Lenka	High School	French Teacher	\$73,205.00 BA, Step 10	8/28/2024
C	Rice, Howard	Middle School	Math Teacher	\$92,329.00 BA, Step 13	8/28/2024

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2. Resignations

Approve the following Resignation for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Snyder, William	High School	Spanish Teacher	6/30/2024

3. Retirements

Approve the following Retirements for the 2024/2025 school year:

	Name	Location	Position	Effective
A	DiGerolamo, Barbara	Middle School	Secretary	9/1/2024
B	Fletcher, Cynthia	School No. 3	Secretary	1/1/2025

4. 2024 Summer Enrichment Learning Program

Approve the following 2024 Summer Enrichment Learning Program Staff, at a rate of \$43.73 per hour, on an as needed basis. The program will be held at School No. 4 from July 8, 2024-July 26, 2024: (Evidence-based Summer Learning & Enrichment Activities Grant 20-489-100-100-000-00; Accelerated Learning, Coaching and Support Grant 20-488-200-100-000-00 and Title II 20-236-100-100-000-00)

	Name		Name
A	Ade, Phyllis	O	Hairston, Michelle
B	Amato, Gina	P	Hebbons, Crystal
C	Bridgefords, Jessica	Q	Maguire, Mary
D	Buzby, Bridget	R	Martin, Gregg
E	Buzby, Lisa	S	Pacheco, Blaire
F	Campolongo, Thien	T	Saylor, Jolene
G	Casey, Ashley	U	Shiple, Michelle
H	Castiello, Lauren	V	Sinatra, Allyson
I	DeBlase, Kara	W	Sipple, Lauren
J	DiFlorio, Sindy	X	Thomas, Candis
K	Edgerly, Cynthia	Y	Thompson, Alexis
L	Evangelist, Dana	Z	Voltaire, Sagine
M	Giessuebel, Christine	AA	Weppeler, Michael
N	Gross, Angela		

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5. 2024 Teacher Training Academy

Approve the following 2024 Teacher Training Academy Staff, at a rate of \$43.73 per hour, on an as needed basis, not to exceed six (6) hours per day. The program will be held at School No. 4 from July 8, 2024- July 19, 2024 (Tuesday, Wednesday, and Thursday): (ESSER II- 20-488-200-100-000-00 and ARP- ESSER II 20-274-200-300-000-00)

	Name		Name
A	Conte, Robyn	F	Roesch, Lauren
B	Hertzberg, Amy	G	Rouse, Tangika
C	Packer, Jennifer	H	Sinatra, Allyson
D	Rankin, Kecia	I	Weppler, Michael
E	Reim, Kristin		

6. 2024/2025 Fall Coaches

Approve to rescind the following High School Fall Coach for the 2024/2025 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Snyder, William	Boys' Assistant Cross Country Coach	\$3,805.00	3

7. Substitute Bus Drivers

Approve the following 2024 Substitute Summer Bus Driver, on an as needed basis, from June 17, 2024- August 31, 2024, at a rate of \$25.00 per run: (11-000-270-160-000-16)

	Name
A	Culbreath, Stacy

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted. Exceptions: _____</p> <p>Roll Call:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> _____ Mr. Askew _____ Ms. Dredden _____ Ms. Martin _____ Ms. Nieves _____ Ms. Peterson </td> <td style="width: 50%; border: none;"> _____ Mr. Shaw _____ Ms. Thomas _____ Mr. Thomas _____ Ms. Pitts </td> </tr> </table>		_____ Mr. Askew _____ Ms. Dredden _____ Ms. Martin _____ Ms. Nieves _____ Ms. Peterson	_____ Mr. Shaw _____ Ms. Thomas _____ Mr. Thomas _____ Ms. Pitts
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