

WINSLOW TOWNSHIP BOARD OF EDUCATION MEETING AGENDA

Addendum – Wednesday, July 17, 2024

I. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Textbook Adoption

Approve the adoption of the following textbook:

- Myers' Psychology for the AP Course, Bedford, Freeman & Worth, copywrite 2024, cost not to exceed \$3,000.00.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted. Exceptions: _____

Roll Call:

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

II. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A:1

- Approve the Vendor Bill List in the amount of \$888,992.79 as per the attached exhibit.
- Ratify the Manual Bill List in the amount of \$1,128,005.70 as per attached exhibit.

2. The New Jersey School Buildings and Grounds Association Training

Approve Ms. Regina Chico, Assistant Business Administrator and Ms. Sandy Pinnock, Director of Facilities, to attend The New Jersey School Buildings and Grounds Association Presents North/South Facilities Training. The training will be held on July 23, 2024 at Gateway Regional High School in Woodbury Heights, New Jersey. There is no cost to the District.

3. MealTime Annual Subscription Renewal

Approve the annual renewal of the subscription for MealTime, the point-of-sale software used by the Food Service Fund, to Harris Systems, USA in the amount of \$5,427.00 for the 2024-2025 school year. Services are to be charged to the Food Service Fund account #60-910-310-500.

4. Environmental Services – Portable Water

Approve McGowan Well Water Compliance Management, LLC as the Potable Water Licensed Operator for the well at School 1 at a monthly cost of \$225.00 for the 2024-2025 school year. The vendor will prepare Consumer Confidence Report/Water Quality Report at a cost of \$200.00. Total costs of annual services are \$2,900.00. Services are to be charged to 11-000-261-420.

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5. IDEA Consortium – Approve to Apply 2024-25

Approve to apply and enter into a consortium agreement with the Borough of Chesilhurst School District for the fiscal year 2025 IDEA Grant application in the following amounts:

Basic	\$43,487.00
Preschool	2,269.00

6. Approve Maintenance Agreement

Approve the 2024-2025 maintenance agreement with Earthtrek Environmental Inc., to supply chemical and technical services for all hot water closed loop systems for all schools for the 2024-2025 school year in the amount of \$4,998.00, payable in four (4) quarterly payments of \$1,249.50. Services are to be charged to 11-000-261-420.

7. State Contract Vendors – 2024-2025

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
TIRES, TUBES AND SERVICES - STATEWIDE	THE GOODYEAR TIRE & RUBBER COMPANY	25-FLEET-82627
TIRES, TUBES AND SERVICES - STATEWIDE	SERVICE TIRE TRUCK CENTER INC (AUTHORIZED DEALER)	25-FLEET-82627

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8. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts from the following approved State Contract Vendor:

Items charged to 11-000-270-615

Service Tire Truck Center Inc. NJ State Contract #25-Fleet-82627

Goodyear Endurance Tires	Transportation Supplies	\$29,821.76
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Items charged to 11-000-261-420

W.W. Grainger Inc.– State Contract #19-FLEET-00566

HS Commercial Gas Water Heater	Clean, Repair, Maint.	\$10,872.86
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Items charged to 11-000-262-610

W.W. Grainger Inc.– State Contract #19-FLEET-00566

District Maintenance Supplies	General Supplies	\$26,522.95
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9. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ 23/24-21

Batteries	Transportation Supplies	\$2,280.24
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Wolfington Body Co. Inc. – ESCNJ 23/24-21

Oil	Transportation Supplies	\$11,761.92
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Wolfington Body Co. Inc. – ESCNJ 23/24-21

Shoe Discs	Transportation Supplies	\$11,524.80
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Wolfington Body Co. Inc. – ESCNJ 23/24-21

Supplies	Transportation Supplies	\$11,278.33
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Seon System Sales, Inc. – ESCNJ 20/21-12 Co-op #65MCECCPS

Camera Systems	Transportation Supplies	\$9,325.00
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Wolfington Body Co. Inc. – ESCNJ 23/24-21

Bus #10 Hydraulic Brake Unit	Transportation Supplies	\$5,007.75
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Items charged to 11-000-263-420

Buckeye International, Inc. – ESCNJ 21/22-18

Cleaning	UE C&UG CLN, RPR, MNT SV	\$20,174.20
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10. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 11-000-261-420

Mack Industries, Inc. – Ed Data #12191

Boiler Cleaning	Clean, Repair, Maint. 1-6, MS, HS	\$24,942.00
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Capital Floors LLC – Ed Data #12213

Annual Gym/Stage Floor Recoating	Clean, Repair, Maint. 4 – HS	\$21,115.64
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11. Purchases – Camden County Educational Services Commission (CCESC)

Approve the following purchases, in the following amounts from the following approved CCESC vendors:

Items charged to 11-000-261-420

Epic Environmental Services LLC. CCESC Co-op FY23-02

RTK Survey Preparation 2024	Clean, Repair, Maint. 1-6, MS, HS, BOE Maint/Oper.	\$4,950.00
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Epic Environmental Services LLC. CCESC Co-op FY23-02

Ahera Asbestos Proposal	Clean, Repair, Maint. 1-6, MS, HS, BOE Maint/Oper	\$2,240.00
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Items charged to 11-000-262-420

South Jersey Turf Consultants LLC. 66CCEPS/RFP FY21-03

Turf Application & Maintenance	Clean, Repair, Maint.	\$70,578.70
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12. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendors:

Items charged to 11-000-261-420

Commercial Interiors Direct, Inc. – HCESC Co-op Bid #215

Carpet – Media Center MS	Clean, Repair, Maint.	\$30,948.06
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Items charged to 20-218-200-420

McCloskey Mechanical Contractors, Inc. – HCESC-SER-20C

Preschool	Presch. Ed. Aid – Clean Repair	\$15,397.50
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McCloskey Mechanical Contractors, Inc. – HCESC-SER-20C

Preschool	Presch. Ed. Aid – Clean Repair	\$3,076.00
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13. Low Quote Vendor

Approve RTS Solutionz, Inc., the low quote vendor, to provide, deliver and assemble vocal sound booths for the High School at a cost of \$11,340.00. Services are to be charged to 12-140-100-731.

14. Renewal – Refrigerated Containers

Approve the 2024-2025 renewal of Sea Box, Inc., (Q2023-04), to provide (2) Refrigerated Container at a monthly cost of \$425.00 each (\$10,200.00 annually). Items are to be charged to account #11-000-262-490.

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15. Appointment of Architect

An Interview Committee met on July 10, 2024 and conducted interviews with LAN Associates and EI Associates. It is the recommendation of the committee that EI Associates be appointed as Architect for the 2024-2025 school year. The Board approves that the total cost of services not to exceed \$1,000,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted. Exceptions: _____

Roll Call:

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

III. PERSONNEL REPORT

B. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Senatore, Diana	School No. 1	Computer Teacher	\$62,080.00 MA, Step 4	8/28/2024
B	Simmons, Ericka	High School	Secretary	\$42,317.00 (pro-rated) Step 5	8/16/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4468	Medical	6/24/2024	8/9/2024	Paid
B	4756	Medical	7/16/2024	8/9/2024	Paid

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3. Resignations

Approve the following Resignation for the 2024/2025 school year:

	Name	Location	Position	Effective
A	Upsey, Dominique	Middle School	Assistant Principal	9/15/2024

4. 2024/2025 Staff Reassignments

Approve the following Staff Reassignment for the 2024/2025 school year, effective August 1, 2024:

	Name	From Position	To Position
A	Adair, Andrew	English Teacher High School \$94,729.00	Supervisor of ELA Curriculum Office \$100,000.00 (pro-rated)

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted. Exceptions: _____</p> <p>Roll Call:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p> </td> <td style="width: 50%; border: none;"> <p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p> </td> </tr> </table>		<p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p>	<p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p>
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