

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Administration Building – Conference Room**  
**Wednesday, August 28, 2024**  
**7:00 p.m.**  
**Minutes**

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Anthony Askew	John Shaw, Jr.
	Lorraine Dredden	Joe Thomas, Vice President
	Rita Martin	Cheryl Pitts, President
	Rebecca Nieves	
	Julie Peterson	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2023-2024 DISTRICT GOALS**

(Mr. Thomas)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

- VI. AWARDS/PRESENTATIONS None at this time.
- VII. CORRESPONDENCE None at this time.
- VIII. MINUTES

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve the minutes of the following meetings:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting                      Wednesday, August 14, 2024                      Open Session

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Abstain		
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

1. **Athletic Committee: Joe Thomas, Chairperson** – Minutes are attached. The next meeting is scheduled for September 24, 2024 at 2:00 p.m.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – None at this time. The next meeting is scheduled for September 4<sup>th</sup> at 7:00 p.m. at the Administration Building.
3. **Education Committee: Julie Peterson, Chairperson** – Ms. Martin read the committee meeting minutes. Minutes are attached. The next meeting is scheduled for Tuesday, September 17<sup>th</sup> at 4:00 p.m. via WebEx. Dr. Poteat commented on Summer School participation. 396 students were invited to participate in our Summer School Program. We received 102 acceptance letters, but only 53 students attended. 343 students did not participate to receive the additional services that were made available to those in need.
4. **Marketing Committee: Rebecca Nieves, Chairperson** – The marketing committee met today at 6:00 p.m. at the Administration Building. Topics of discussion were: The recap on National Night Out and Family Day, Back-To-School Night, Board members attending at least one HSA meeting at their respective home school, an update on the website, OnCourse rollout, the Board collaborating to put out a quarterly newsletter, a districtwide calendar with all events throughout the school year. Minutes to be obtained. A discussion ensued regarding the newsletter.

**A motion was made by Ms. Martin, seconded by Ms. Dredden to approve a quarter page ad to include a QR Code for the Winslow Township Newsletter in the amount of \$525.00 with a deadline date of February and the issue being posted in March.**

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**5. Operations Committee: Lorraine Dredden, Chairperson** – Ms. Boyle read the committee minutes. The committee met on Tuesday, August 27<sup>th</sup> at 5:30 p.m. via WebEx. Minutes are attached. The next meeting is scheduled for Tuesday, September 24, 2024.

**6. Policy/HR Committee: Cheryl Pitts, Chairperson** – The committee met on Tuesday, August 22, 2024 virtually. Minutes to be obtained. The next meeting is scheduled for September 26, 2024 virtual at 4:00 p.m.

**X. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of the following Board Policies & Regulations as listed below and in the attached exhibit:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Policy #0141	Board Member Number and Term
Policy #0141.2	Board Member Number and Term-Receiving District
Policy #2200	Curriculum Content
Policy #3160	Physical Examination – Teaching Staff Members
Regulation #3160	Physical Examination – Teaching Staff Members
Policy #4160	Physical Examination – Support Staff Members
Regulation #4160	Physical Examination – Support Staff Members
Policy #5350	Student Suicide Prevention
Policy #9181	Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants

***Abolish:***

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Policy #0164.6	Remote Public Board Meetings During a Declared Emergency
Policy #7321	Gifts from Vendors

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Professional Development/Workshops & Conferences **None at this time.**
4. Field Trip(s) **Exhibit X A: 4**  
 Approve Field Trip(s) as listed in the attached exhibit.
5. Tuition Students **Exhibit X A: 5**  
 Approve placement of Tuition Students, for the 2024/2025 school year as listed in the attached exhibit.
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**  
 Approve to terminate out-of-district placements, for the 2024/2025 as listed in the attached exhibit.
7. Homeless Student(s) **Exhibit X A: 7**  
 Approve the placement of Homeless Student(s) as listed in the attached exhibit.
8. Division of Child Protection & Permanency (DCP&P) **None at this time.**
9. Security/Fire Drills **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below:

School 1

- Double Good Popcorn, (9/9/24 – 9/13/24), H.S.A.

School 6

- Spirit Wear Sales, (2024-2025 School Year), H.S.A.
- School Store, (2024-2025 School Year), H.S.A.
- Double Good Popcorn, (2024-2025 School Year), H.S.A.
- Dine Out Nights, (2024-2025 School Year), H.S.A.
- Concession Sales During School Events, (2024-2025 School Year), H.S.A.
- Monetary Donations to Support Student Field Trips, (2024-2025 School Year), H.S.A.
- Holiday Shop, (12/9/24-12/13/24), H.S.A.

- Scholastic Book Fair, (9/30/24-10/4/24), H.S.A.
- Scholastic Book Fair Family Night, (10/3/24), H.S.A.
- Ice Cream Social & Basket Extravaganza, (5/23/25), H.S.A.

Middle School

- Snack Sales from Kastle Fundraising, (September-October 2024), 7<sup>th</sup> Grade Class of 2030
- Urban Air Adventure Park Night, (October 2024), 7<sup>th</sup> Grade Class of 2030
- Fun Pasta Fundraising, (October-December 2024), WTMS Student Government Association

High School

- School Store, (2024-2025 School Year), F.B.L.A.
- Chocolate Dipped Pretzel Rods, (2024-2025 School Year), F.B.L.A.
- Philly Soft Pretzel Grams, (2024-2025 School Year), F.B.L.A.
- Fill My Runner Card, (9/3/24 – 9/20/24), Girls Cross Country & Track & Field Teams
- Fill My Runner Card, (12/2/24 – 12/18/24), Girls Cross Country & Track & Field Teams
- Concession Sales During Practices, (2024-2025 School Year), Girls Cross Country & Track & Field Teams
- NHS Member Polos Sales, (2024-2025 School Year), National Honor Society

11. School 1- Dinosaurs Rock Assembly

Approval requested to have a Dinosaurs Rock Assembly on September 18, 2024 from 9:30 AM – 10:20 AM and 10:30 AM – 11:20 AM in the all-purpose room for Pre-K – 3<sup>rd</sup> Grade students. Each student will be given a fossil to take home. Total cost of \$1,995.00 will be funded by account #: 20-235-200-500-100-01.

12. School 2 – The Kind Kids Show Assembly

Approval requested to host The Kind Kids Show on September 20, 2024. Show times will be 1:30 PM (Pre-K – K students) and 2:30 PM (1<sup>st</sup> Grade – 3<sup>rd</sup> Grade). This is an anti-bullying school assembly that focuses on acceptance, kindness, empathy, and positive change. Total cost of \$1,095.00 will be funded by the Student Activity Account #96-471-002.

13. What to Look For: Interactive Teenage Bedroom Seminar

Approval requested to have the Winslow Township Drug and Alcohol Municipal Alliance to present "What to Look For: Interactive Teenage Bedroom Seminar" at the following locations, dates and times:

- School 6: September 24, 2024, 6:30 – 8:00 PM
- Winslow Township Middle School: September 19, 2024, 6:30 – 8:00 PM
- Winslow Township High School: September 10, 2024, 6:30 – 8:00 PM

This event demonstrates a mock teenage bedroom, where parents and students can walk through and observe different signs of drug use and abuse. Law Enforcement Officers from the Winslow Township Police Department will provide information on the latest substance abuse trends, signs, and symptoms. There is no cost for this event.

14. Recension

Rescind the approval of the After School Band and Orchestra Program for students in Schools 5 & 6 to run from October 16, 2024 – May 21, 2025 on Wednesdays from 3:00 – 4:30 PM when school is in session full day. This program will be held at School 6 by Mr. Garton and Ms. Jan.

15. Schools 5 & 6 – Instrumental Band and Orchestra After School Program

Approve the After School Instrumental Band and Orchestra After School Program at Schools 5 & 6 for the 2024-2025 school year.

16. Middle School – National Junior Honor Society Induction Ceremony

Approval requested for the Winslow Township Middle School National Junior Honor Society to hold the Spring 2025 National Junior Honor Society Induction Ceremony for new members on Thursday, May 1, 2025, from 6:30 PM – 8:00 PM, in the Winslow Township Middle School cafeteria.

17. High School – Fall Play

Approval requested to change the title of the Fall Play Theatre Production to *It's a Wonderful Life* by James W. Rodgers. Performance dates are:

- Wednesday, November 20, 2024 at 9:00 AM (Middle School Performance)
- Thursday, November 21, 2024 at 7:00 PM
- Friday, November 22, 2024 at 7:00 PM
- Saturday, November 23, 2024 at 7:00 PM

18. High School – SNAP-ED Program

Approval requested for the Athletic Department to partner with Rutgers University Cooperative Extension of Camden County (SNAP-Ed Program) to teach student athletes and parents how to make healthy, budget friendly food choices. There is no cost to the district.

19. Out of District Student

Approve the following Out of District student to be applied to the IDEA Basic Grant for the 2024/2025 School year.  
 Account No. 20-258-100-500-000-00- IDEA basic

Student #	School	Tuition	ESY
5107	Y.A.L.E.	\$ 67,789.80	\$ - NA

20. Pediatric Vendor

Approval requested for Voorhees Pediatric Rehabilitation Services, 1304 Laurel Oak Road, Voorhees, NJ 08043, to provide related services for a Winslow student on an as needed basis for the 24/25 school year.

Cost: Occupational Therapy, Physical Therapy and Speech Therapy- \$395.00/per evaluation  
 Feeding Assessments- \$450.00  
 Comprehensive Augmentative Communication Evaluations- \$1,250.00  
 Treatment/Consultation services- \$97.50/ per hr., \$92.50/hr less than 3hr.

Funding Account number: 11-000-216-320-000-10

21. Vaccine Clinic

Ratify and approve the following free event on August 27, 2024, from 2 pm to 5 pm, at Winslow Township Elementary School #3.

The Camden County Department of Health and Human Services will be providing the following vaccines:

- Kindergarten (Ages 4-6) DTap, Polio, and MMR
- 6<sup>th</sup> Grade (Ages 11-12) Tdap and Meningococcal
- 12<sup>th</sup> grade (Age 16) – Meningococcal

This is a free event. No appointment is necessary.

22. District - Donation Acceptance

Ratify and approve to accept a donation of book bags and school supplies from the Trinity United Methodist Church of Tansboro.

**B. Principal's Update**

- |   |                           |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | <b>None at this time.</b> |
| 2. Suspension Report                          | <b>None at this time.</b> |
| 3. Ethnicity Report                           | <b>None at this time.</b> |
| 4. School Highlights                          | <b>None at this time.</b> |

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers None at this time.
2. Board Secretary's Report None at this time.
3. Reconciliation Report None at this time.
4. Board Secretary's Certification None at this time.
5. Boards' Certification None at this time.
6. Bill List Exhibit XI B: 6
  - a. Approve the Vendor Bill List in the amount of \$1,011,510.92 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$1,111,564.85 as per attached exhibit.
7. Payroll None at this time.
8. Disposal of School Property and Textbooks Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 5	Library	(11) HMH Journeys ELA Books, 13 years, outdated (4) Explorer World SS Books, 14 years, outdated
Middle School	Media Center	(1) Glass display case, 20 years, old (3) Fabric lounge chairs, 20 years, old, dirty (1) Small wooden side table, 20 years, dirty
High School	Science	(10) Monocular microscopes, 30+ years, non-functional (2) Binocular microscopes, 30+ years, non-functional



9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Football Booster Club	10/26/2024	2:00 p.m. – 6:00 p.m.	Gym hallway	-0-

10. State Contract Vendors – 2024-2025

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2024 to June 30, 2025.

\_\_\_\_\_  
 Date Approved

\_\_\_\_\_  
 Business Administrator/Board Secretary

**Referenced State Contract Vendors**

Commodity/Service	Vendor Name	State Contract Number
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	R. F. DESIGN & INTEGRATION	A83907
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	MOTOROLA SOLUTIONS INC.	A83909
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	NEW JERSEY BUSINESS SYSTEMS, INC	A83899
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	WIRELESS ELECTRONICS	20-TELE-00910
COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES	RICOH USA, INC. (IKON OFFICE SOLUTIONS)	A40467
WIRELESS VOICE, DATA, AND ACCESSORIES	VERIZON WIRELESS	22-TELE-05441
COPIERS & MANAGED PRINT SERVICES - STATEWIDE	RICOH USA, INC.	24-FOOD-52426

11. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the NJASBO workshop “OPRA/Negotiations/Arbitration/Fact Finding & Records Retention” on September 24, 2024 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per person.

12. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following State Contract Vendor:

**Items charged to 20-218-200-600**

W. W. Grainger Inc. – State Contract Vendor #19-Fleet-00566

Preschool	Preschool Ed. Aid – Gen. Supp.	\$7,401.66
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13. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 11-000-261-420**

Hogan Security Group, LLC – HCESC 218

School 5 – New Fire Door	Clean, Repair, Maint. #5	\$6,252.55
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**Items charged to 20-218-200-420**

Hogan Security Group, LLC – HCESC 218

Preschool	Preschool Ed. Aid – Clean, Repair	\$4,150.00
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Hogan Security Group, LLC – HCESC 218

Preschool	Preschool Ed. Aid – Clean, Repair	\$17,292.00
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**Items charged to 11-000-262-610**

General Chemical and Supply HCESC – CAT 23-02

Supplies	General Supplies	\$21,493.30
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14. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved CCESC vendor:

**Items charged to 11-000-261-420**

<u>Epic Environmental Services, LLC # 66CCESC RFP #FY23-02</u>		
Air Quality Monitoring & Test	Clean, Repair, Maint. #1	\$1,471.00
<u>Epic Environmental Services, LLC # 66CCESC RFP #FY23-02</u>		
Air Quality Monitoring & Test	Clean, Repair, Maint. #4	\$2,192.00

15. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 20-380-400-731**

<u>School Specialty, LLC – Ed Data #11789</u>		
S/R – Perkins Supplies	Perkins Res. 24-25 – Equipment	\$6,635.77

16. Approve Lead Water Testing Services – Camden County Educational Services Commission Vendor (CCESC)

Approve Epic Environmental Services, Inc., an approved CCESC vendor, to perform lead in water testing services, including the collection and analysis of drinking water throughout the District at an estimated cost of \$16,479.00. The cost of this service is to be charged to #11-000-261-420 and 11-000-261-421.

17. Approve the Renewal of Facilities Contract Monitoring Services

Approve the renewal for Facilities Contract Monitoring Services (Bid 2023-16) with Edvocate, Inc. in the amount of \$32,076.00. Services are to be charged to account #11-000-262-300. (This is the 1<sup>st</sup> year of 2 options to renew).

18. Approve s One Time Fee – Frontline Direct

Approve, authorize and ratify a one-time fee of \$3,500.00 to Frontline Direct for a SIS (Student Information System) switch to allow Frontline’s IEP Direct to integrate data with OnCourse Systems for Education, the Districts’ new Student Information System. Cost of service is to be charged to 11-000-217-320.

19. Authorize the Execution of an Agreement with the Township of Winslow for the Provision of Police Officers **Exhibit XI B: 19**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TOWNSHIP OF WINSLOW FOR THE PROVISION OF POLICE OFFICERS AT THE MIDDLE SCHOOL AND HIGH SCHOOL**

**WHEREAS**, to best ensure the safety and well-being of the students and staff of the District, the Winslow Township Board of Education (“WTBOE”) has requested from the Township of Winslow (“Township”) that it provide the services of local law enforcement officers to be assigned to the Winslow Township Middle School and Winslow Township High School to provide police security services on a full-time basis; and

**WHEREAS**, the WTBOE and the Township have agreed to enter into an Agreement for the performance of the aforementioned services which has been attached hereto and incorporated by reference herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The WTBOE hereby approves the Agreement with the Township of Winslow to provide police officers to the Winslow Township Middle School and Winslow Township High School to provide police security services.
3. The WTBOE President, Superintendent, Business Administrator and/or their designees are hereby authorized and directed to take any and all steps necessary to effectuate the execution of the attached Agreement.

Roll Call:

Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		

Motion Carried

**XII. PERSONNEL**

A motion was made by Ms. Martin, seconded by Ms. Dredde, to approve A as Recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Newton, Brian	Transportation	Bus Driver	\$32,980.00 Step 3	9/1/2024
B	Ortiz, Tomas	Early Childhood Center	School Security Guard	\$40,000.00	9/1/2024

2. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5253	Maternity	1/1/2025 2/8/2025	2/7/2025 5/9/2025	Paid Unpaid

3. Resignations

Approve the following Resignation:

	Name	Location	Position	Effective
A	Smith, Mary	Transportation	Bus Driver	8/14/2024

4. Substitute Bus Drivers

Approve the following 2024/2025 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Smith, Mary

5. 2024/2025 Staff Reassignments

Approve the following Staff Reassignments for the 2024/2025 school year, effective August 28, 2024:

		<b>From</b>	<b>To</b>
	<b>Name</b>	<b>Position</b>	<b>Position</b>
A	Evangelist, Dana	Grade Two Teacher School No. 2	Kindergarten Teacher School No. 2
B	Green, Nicole	Special Ed. Teacher School No. 4	Preschool Special Ed. Teacher School No. 4

6. Sixth Period Teacher Assignments- Leave of Absence

- a. Approve to rescind the following Middle School Leave of Absence Sixth Period Teaching Assignment for the 2024/2025 school year, effective September 1, 2024- October 31, 2024: (11-130-100-101-115-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Hairston, Michelle	Social Studies	\$8,489.00

- b. Approve the following Middle School Leave of Absence Sixth Period Teaching Assignment for the 2024/2025 school year, effective September 1, 2024- October 31, 2024: (11-130-100-101-115-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Donohue, Carol	Social Studies	\$8,489.00

7. 2024/2025 Athletic Coaches

- a. Approve to rescind the following High School Fall Coach for the 2024/2025 school year: (11-402-100-100-402-08)

	<b>Name</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Hairston, Michelle	Assistant Field Hockey Coach	\$5,202.00	2

- b. Approve the following High School Fall Coach for the 2024/2025 school year: (11-402-100-100-402-08)

	<b>Name</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	O'Neill, Kellianne	Assistant Field Hockey Coach	\$5,001.00	1

8. 2023/2024 Career & Technical Education Advisors

Approve the following staff members as Career & Technical Education (CTE) Advisors for their respective CTE memberships, as part of the Perkins Grant requirements for CTE certification and operation from September 1, 2024- June 30, 2025. The meetings will be conducted on an as-needed basis. Advisors will be compensated from the Carl D. Perkins Grant: (20-379-100-100-000-00)

	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
A	Clark, Jena	Distributive Education Clubs of America (DECA)	\$43.73/hour
B	Del Buono, Gwen	Skills USA	\$43.73/hour
C	Gary, Cynthia	Family, Career, Community Leaders of America (FCCLA)	\$43.73/hour
D	Ingram, Norman	Skills USA	\$43.73/hour
E	Safko, Gregory	Technology Student Association (TSA)	\$43.73/hour

9. Professional Development

Ratify, authorize and approve the following employees for participation in professional development August 1, 2024- August 30, 2024, at a rate of \$43.73 per hour, on an as needed basis. To be paid from ARP ESSER 20-488-200-100-000-00.

	<b>Name</b>		<b>Name</b>
A	Amato, Gina	BB	Ko, Dionise
B	Bourneuf, Heather	CC	Kovacs, Kari
C	Bowie, Melanie	DD	Lake, Lacey
D	Brown, Sashalee	EE	Maguire Mary Janelle
E	Buzby, Bridget	FF	McElroy, Lindsey
F	Casey, Ashley	GG	McFerren, Summer
G	Chillari, Virginia	HH	McMullin, Christine
H	Clark, Kevin	II	Merritt, Angelina
I	Connelly, Amanda	JJ	Pacheco, Blaire
J	Davis, Denise	KK	Price, Briana
K	Dean, Jacquelyn	LL	Purcell, Ashley
L	Dennis, Nicole	MM	Robbins, Kathryn
M	DePalma, Alexa	NN	Saylor, Jolene
N	DiFlorio, Synthia	OO	Scelfo, Nancy
O	Dunn, Lia	PP	Schnyer, Ashley
P	Edgerly, Cynthia	QQ	Schultz-Ford, Theresa
Q	Elkin, Deanna	RR	Shannon, Lauren
R	Ferrara, Rebecca	SS	Sipple, Lauren
S	Froehlich, Crystal	TT	Sorg, Alison
T	Galatro, Jessica	UU	Stanfa, Tina
U	Gross, Morgan	VV	Tagliente, Nicolette

V	Gross, Nicole	WW	Thomas, Candis
W	Guerra, Karissa	XX	Thomason, Savannah
X	Hill, Quoshima	YY	Thompson, Alexis
Y	Houton, Melissa	ZZ	Vargas, Janine
Z	Hozey, Lauren	AAA	Voltaire, Sagine
AA	Ingram, Margarita	BBB	Zirin, Natalie

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

Dr. Poteat introduced Ms. Gibson, the new Assistant Principal at the High School.

**XIII. ADDENDUM**

**I. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. Rowan College at Burlington County 2023/2024 Agreement**

Ratify and approve the memorandum of understanding between Rowan College at Burlington County and the Winslow Township School District for the 2023-2024 school year.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			



**II. BOARD SECRETARY’S REPORT**

**A motion was made by Ms. Martin, seconded by Ms. Dredde, to approve A as recommended by the Business Administrator/Board Secretary.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$34,965.11 as per the attached exhibit.

2. Purchase – Ed-Data Vendor

Approve the purchase of 60 Texas Instrument calculators to be used at the Winslow Township Middle School, through School Specialty, an approved Ed-Data vendor. Ed-Data bid #11789 – General Classroom Supplies. The cost for the calculators, \$9,557.40, will be charged to the 2024-2025 Title I grant account #20-236-100-600.

3. Before and After School Workshop

Approve, authorize, and ratify Save-A-Life Inc. to provide Adult, Child & Infant CPR, AED & First Aid Training along with a Disease Prevention Seminar to the Winslow Township School District, Before & After School Childcare Program Staff. The workshop was held on Monday, August 26, 2024 at a total cost of \$1,895.00. Costs will be charged to 61-990-320-500.

4. Requests for Proposals 2025-02 - Behaviorist Consultation and Services

a. Requests for Proposals (RFP) were received and read in the Board Office on August 20, 2024 for Behaviorist Consultation and Services. The following vendors responded:

<b>Vendors</b>					
	Amergis Healthcare Staffing, Inc.	Attain Therapy	First Children Learning Services, LLC	Invo Healthcare, LLC	Jump Ahead Pediatrics, LLC
Board Certified Behavior Analysts (BCBA)	\$110.00/hr (40 hrs. per wk)	\$125.00/hr	\$100.00/hr (Up to 30 hrs. per wk)	\$100.00/hr (30 hrs. per week or FTE)	\$88.50/hr (60 hrs. per wk)
Board Certified Assistant Behavior Analysts (BCaBA)	\$85.00/hr (40 hrs. per wk)	\$110.00/hr	\$82.50/hr (Up to 30 hrs. per wk)	\$80.00/hr (30 hrs. per week or FTE)	\$78.50/hr (60 hrs. per wk)
Registered Behavioral Technicians (RBT)	\$50.00/hr (40 hrs. per wk)	\$68.00/hr	\$51.00/hr (Up to 30 hrs. per wk)	\$47.00/hr (30 hrs. per week or FTE)	\$49.50/hr (60 hrs. per wk)

Mental Health Providers (Social Worker)	\$85.00/hr (40 hrs. per wk)	\$100.00/hr	\$80.00/hr (Up to 30 hrs. per wk)	\$80.00/hr (30 hrs. per week or FTE)	\$70.50/hr (60 hrs. per wk)
Other (Specified)	Behavioral Technicians \$45.00/hr (40 hrs. per wk)	---	---	LSW \$80.00/hr LCSW \$80.00/hr (30 hrs. per week or FTE)	LSW \$65.50/hr LCSW \$68.50/hr (60 hrs. per wk)
<b>Extraordinary Services</b>					
Professional Development Services	N/A	\$135.00/hr	\$100.00/hr	Clinician hourly rate	Hourly rates above
Independent Functional Behavioral Assessments	N/A	---	\$100.00/hr	\$400.00/hr	\$150.00/hr
Other (Specified)	N/A	Consultation & Coaching, and In-Home/Parent Training \$135.00/hr	---	---	---

- b. Approve the award for RFP 2025-02 – Behaviorist Consultation and Services for the 2024-2025 school year to First Children Learning Services, LLC. Services are to be charged to 11-000-216-320 and 20-XXX-XXX-3XX, IDEA and other Federal Awards.

5. RFP 2025-03 – Blended Online Literacy Learning Program

- a. Requests for Proposals (RFP) were received and read in the Board Office on August 20, 2024 for Behaviorist Consultation and Services. The following vendors responded:

Name of Vendor
MindPlay Education, LLC
Reading Horizons
Houghton Mifflin Harcourt Publishing Company

- b. Approve to reject all responses for RFP 2025-03 – Blended Online Literacy Learning Program, to substantially revise the specifications in accordance with N.J.A.C. 18A:18A-22(d), and rebidding the Request for Proposal.

6. Bid 2025-01 – Web-Based Instructional Tools for English Language Arts and Mathematics

- a. Approve the record of Bid 2025-01 – Web-Based Instructional Tools for English Language Arts and Mathematics, received and opened in public on Tuesday, August 27, 2024:

Vendor Name	Total Annual Cost
McGraw Hill LLC	\$77,588.00
Bedford, Freeman & Worth LLC	\$308,000.00

- b. Approve the award of Bid 2025-01 – Web-Based Instructional Tools for English Language Arts and Mathematics, in the amount of \$77,588.00 to McGraw Hill LLC. for a one (1) year term with the option of two (2) one-year renewals, subject to appropriations. Services are to be charged to Title I SIA (2023-2024) account #20-235-100-600 in the amount of \$67,588.00, and Title II (2024-2025) account #20-275-200-300 in the amount of \$10,000.00 and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this bid.

\_\_\_\_\_  
 Tyra McCoy-Boyle

7. Interstate Tax Service (ITS)

Approve Interstate Tax Services (ITS) to manage and administrate the Winslow Township School District’s unemployment services for an annual fee of \$3,200.00. Services are to be charged to 11-000-251-330.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**III. PERSONNEL REPORT**

**A motion was made by Ms. Martin, seconded by Ms. Dredde, to approve A as Recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

10. 2024/2025 Staff Reassignments

Approve the following Staff Reassignment for the 2024/2025 school year, effective November 1, 2024:

		<b>From</b>	<b>To</b>
	<b>Name</b>	<b>Position</b>	<b>Position</b>
A	Gibson, Krystin	Health & PE Teacher High School \$94,729.00	Assistant Principal High School \$100,000.00 (pro-rated)

11. Resignations

Approve the following Resignation for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Garcia, Abbey	School No. 1	Kindergarten Teacher	10/22/2024

12. Retirements

Approve the following Retirement for the 2024/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Iannaco, Kenneth	Transportation	Bus Driver	1/1/2025

13. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Staff ID #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	4771	FMLA *Intermittent	8/28/2024	10/31/2024	Unpaid
B	5205	FMLA	9/1/2024	11/30/2024	Unpaid

14. Sixth Period Teacher Assignments

Approve the following Middle School Sixth Period Teaching Assignment for the 2024/2025 school year (11-130-100-101-105-07)

	Name	Position	Stipend
A	Irvin, Tracy	ELA Teacher	\$8,489.00

15. Seventh Period Teacher Assignments

Approve the following Middle School Seventh Period Teaching Assignment for the 2024/2025 school year: (11-130-100-101-105-07)

	Name	Position	Stipend
A	Ferrari, Sarah	ELA Teacher	\$8,489.00

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between August 9, 2024 and August 22, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	Geoffrey Stark Capehart & Scatchard	1. Provide copies of the school district's water bill for the October 2023 and February 2024 billing cycles (reflecting billings for water usage in the months of October 2023 and February 2024) for each of the buildings set forth below. Please provide any documents that reflect the total usage of water during the billing cycles identified above, and rate for such usage. <ul style="list-style-type: none"> <li>Winslow Township High School</li> <li>Winslow Township Middle School</li> <li>Winslow Township School 1</li> </ul>	✓ Provided information for School 2, since School 1 is served by well water.	

		2. Provide any documents demonstrating the total occupancy, inclusive of students, faculty, and staff, of the school identified above during the months of October 2023 and February 2024.		
2	<b>Patricia Manarin</b> Deltak	An electronic copy of the specifications or any other documents associated with this project:  Project Title: Lease for GPS Fleet Tracking and Management Services Bid Number: 2025-02 Posting Date: 8/16/24	✓	

**XV. INFORMATIONAL ITEMS**

Dr. Poteat presented the following informational items:

- We are excited about the opening of the new school year. He was reminded about the conversations he had with parents at the end of last school year into the summer months regarding safety. Dr. Poteat sent out Welcome Back-to-School letters and specifically pointed out Safety and Student Code of Conduct for this year. The Student Code of Conduct will be strictly enforced. Parents expect their children to be in a safe school environment. Dr. Poteat assured those parents that the fighting, assaults, bullies, and students who are constantly disruptive and cutting class will not be tolerated this year. Everyone starts anew on September 3<sup>rd</sup> and the Principals will be held accountable for the safety of their buildings. Schools must be safe schools for all students and staff
- Chronic absenteeism from any student who does not come to school for 20 consecutive days, will have to be removed from our roles, by law. If parents want to re-enroll them, they will have to go through the enrollment process and meet with the building Principal to address the issue. Those students who contribute to the chronic absenteeism by coming to school off-and-on will receive warning letters. Once those students reach 20 days of absences, they will be recommended to Division of Child Protection and Permanency (DCPP) if there is no communication from the parents. There is a strong correlation between attendance and achievement.
- Back-to-School Night at School 4 has been changed from September 12<sup>th</sup> to September 9<sup>th</sup>. Information will be sent to the parents.
- The Ribbon Cutting Ceremony took place yesterday. Dr. Poteat thanked Ms. Sandy Pinnock and the Buildings and Grounds crew for all of the maintenance work they did getting the Early Childhood Education building up and running. Dr. Poteat also thanked those individuals who came out from Chesilhurst and Winslow to help us celebrate the new program.

Ms. Nieves wanted clarification on the 20 absences. She also inquired about four latenesses being equivalent to one absence. Dr. Poteat confirmed that the 20 absences are for unexcused absences and that four latenesses at the High School is equivalent to one absence.

## **XVI. OLD BUSINESS**

Mr. Thomas presented the following old business:

- Mr. Thomas sits on other committees within the township, i.e., the Economic Development Committee, and pointed that the number one employer in the country are public schools. A lot of things are a spin-off from schools opening in the community.
- He asked if the Board would allow him to get a copy of a preliminary schedule of events for Studio 106 Digital Media Program. He likes to market and likes to let the community know what events will be televised and where they can be seen. Dr. Poteat stated that he will speak with Mr. Ingram, the teacher for our TV Production Program, and find out if he can provide us with a schedule of televised programs or activities during the course of the year.
- We are planning a Winslow Edgewood Hall of Fame Event and are looking for some type of collaboration to go with it. It is non-tax deductible and will go towards the Winslow Booster Club. There are 12 inductees that will be inducted and Mr. Thomas has some footage that he would like to be put on our website. The event will take place on Friday, October 25<sup>th</sup> at 6:30 p.m., and on Saturday, October 26, 2024 at 6:30 p.m. we have a Home game against Cherokee. He is trying to make this a Winslow Winning weekend for the community and wants to give everyone the opportunity to be a part of the successful event.

Ms. Pitts presented the following old business:

- Ms. Pitts stated that this past Family Day which was held on Saturday, was a great township event. The Board participated and raffled off 12 fully packed backpacks. She thanked the Board members who attended for their time. There were seven people who won the raffle but did not come forward. Ms. Pitts called the names of the following individuals who won the raffle:
  - Thiago Roda
  - Michael Jimenez
  - Brenda ?
  - Kim Maddox
  - Amaua ?
  - Daniesha B.
  - Mills

Ms. Pitts will call the raffle winners based on the telephone number/information that they left on their tickets.

- Ms. Pitts was contacted by Najah Haskins from New Jersey School Boards Association. Ms. Haskins asked if Winslow could host the Gloucester/Camden County School Boards Association Meeting on December 3<sup>rd</sup>.

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to host the Camden/Gloucester County School Boards Association Meeting to be held at Winslow Township School District on December 3<sup>rd</sup>.**

Voice Vote: All in favor

Ms. Peterson wanted to know the status on Coach Shawnnika Brown's Banner. Ms. Pitts stated that the Board had indicated she would design the banner and provide it for us, unless she would rather have Administration do it. Ms. Peterson agreed that she will design the banner. Once the banner is complete, the Board will let Coach Brown and her family know that we will be honoring her with it.

#### **XVII. NEW BUSINESS**

Ms. Peterson inquired if someone was videotaping at yesterday's Ribbon Cutting Ceremony. Dr. Poteat responded that there was a professional organization that videotaped the ceremony. Within 10 to 11 days, the gentleman would provide us with the video to be posted on our website.

#### **XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

**A motion was made by Ms. Martin seconded by Ms. Dredden, to open the meeting for Public Comments at 8:05 p.m.**

Voice Vote: All in favor



**Abena McClendon**

Ms. McClendon thanked the School Board, on behalf of the Winslow Township Special Events Committee, for participating in Winslow’s Family Day.

In January of this year, Governor Murphy and Lieutenant Governor Way signed Bipartisan Legislation Promoting Civic Engagement Among Students. The S2304/A1271 Legislation allows public school students from grades 6 through 12 to have one State-excused absence per school year to be used for a civic event. It can only be applied to an event sponsored by a government entity, a community-based organization, or a nonprofit. She would like to work with Dr. Poteat regarding getting the 17 and 18-year-old students to work at the polls and become engaged. Ms. McClendon is hoping to work in conjunction with Camden County Board of Elections and partner with the district. Those young students who participate will also be paid for their services.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Martin, seconded by Ms. Dredden to close the meeting for Public Comments at 8:13 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:15 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 28, 2024 at 8:15 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are matters involving conflict resolution and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is in the context of Board goal settings ;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 60 minutes after which the public meeting shall reconvene and immediately adjourn.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Ms. Peterson	Yes		
Motion Carried			

**XXI. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Martin, seconded by Ms. Dredden, to close the meeting of the Executive Session at 9:52 p.m.**

Voice Vote: All in favor
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**XXII. ADJOURNMENT**

**A motion was made by Ms. Martin, seconded by Ms. Dredden to adjourn the meeting at 9:52 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary

## Overview

A productive conversation was held with Mr. John Shaw and Mr. Askew, where we discussed various achievements and upcoming events for the 2024 season. The focus of the discussion was on our significant accomplishments in the Atlantic region and the anticipation of the upcoming athletic events.

## Key Points Discussed

### 1. 2024 Atlantic Accomplishments:

- We highlighted our major achievements in the Atlantic region for 2024. This includes our leadership in various sporting events and our strategic growth in the athletic community.

### 2. Girls' Track Feature:

- A special announcement was made regarding the success of our girls' track team. Notably, we have a standout 14-year-old athlete who is currently ranked as one of the top performers in the country.

### 3. Winslow Football Team:

- A question was raised during the discussion: "Are you ready for some Winslow football?" This is in reference to the highly anticipated return of our Winslow football team, which has secured the sectional championship twice in the last three years. The team will take the field on Friday at 5 PM against Mt. Clair, and there is great excitement surrounding this event.

### 4. September 7th Athletic Community Day:

- We outlined the schedule for our upcoming Athletic Community Day on September 7th, which will feature a variety of sports events including:
  - Boys' and Girls' Soccer
  - Girls' Volleyball
  - Field Hockey
  - Tennis
- The day will culminate with the football team facing off against Highland. We are expecting an enthusiastic turnout and a vibrant community atmosphere.

### 5. As a cavoite

- Jason Handay and Lisa Stell were
- **Conclusion**

The conversation was insightful and set the stage for an exciting and successful season. Our achievements in 2024 have positioned us strongly in the Atlantic region, and with the support of key figures committee members like Mr. Shaw and Mr. Askew, we are well-prepared for the upcoming

events. The excitement around our athletic community, particularly the return of the Winslow football team, is palpable, and we look forward to continued success.

Please feel free to reach out if any further details are required.

Meeting adjourn

Next meeting September 24 , 2024

Winslow Township School District  
Education Committee Meeting Minutes  
Tuesday | August 20, 2024, | District's Webex

- I. The Education Committee meeting was called to order at 4:00 p.m.
- II. Attendance:  
Board Members: Rita Martin and Julie Peterson (Committee Chair)  
  
Administrative: Dr. Dorothy Carcamo (Assistant Superintendent/Education, Committee Liaison members)
- III. Discussion Topics:
  - a. **Summer School**
    1. Number Student Invited: 396
    2. Number Accepting: 102
    3. Number Students Actually Attending: 53
  - b. **Anticipated Student Enrollment Data: 4,900 +**
  - c. **Staff Development**
    1. **Teacher Training Academy – number attending: 152**
  - d. **New Early Childhood Education Center, at the Shirley B. Foster Elementary School in Chesilhurst**
    1. Anticipated Student Enrollment: 105
    2. Special Learning Environment Features
      - Indoor Play center
      - Indoor Reading Garden
      - Lego, Gear and Letter walls
      - Sensory Paths
      - Water and Sand Centers
      - Fenced Outdoor recreational area
    3. Ribbon Cutting – 10:00 am, Tuesday, August 27, 2024
  - e. **Accessibility of the Gifted and Talented Program Information for Parents**
    1. Gifted and Talented Pupils - Policy 2464, adopted on March 3, 2010, revised/adopted no April 11, 2017, and revised/adopted on November 24, 2020, was discussed at the March 2024, Education Committee Meeting and reported in the School Board Meeting Minutes of March 2024.
    2. The Policy includes the following process:  
**Middle School**
      - Step 1: Administrators review data points from multiple measures, including test scores, grades, and teacher recommendations from the upper elementary schools.
      - Step 2: Students are placed in various courses based on multiple measures.  
**High School Identification Process**

The process by which students are evaluated and admitted to the high school Gifted and Talented program is as follows:

Step 1: Administrators review data points from multiple measures including test scores, grades, and teacher recommendations from the upper elementary schools.

Step 2: Students are placed in various courses based on multiple measures.

The Education Committee will review the accessibility of the policy on District's website this summer.

IV. Next committee meeting is scheduled for 4:00 pm, Tuesday, September 17, 2024, via Webex.

V. Meeting adjourned at 5:10 pm.

Marketing Committee Notes

August 28, 2024

6pm-6:35pm Administration Building

Present: Nieves, Shaw, Askew, Dion Davis-Admin

- Debrief regarding National Night Out Participation
- Debrief regarding Winslow Family Day Participation- bookbag raffle successful
- Discussion regarding progress of website update
- Encourage board members to attend the Back to School Nights of their respective schools and HSA Meetings
- Discussion regarding the rollout of Oncourse
- Discussion regarding the Board putting out a quarterly newsletter on their own
- Discussion regarding participation in Township Newsletter- too late for the Fall issue, what content to put on, suggestion of a QR code with District logo that way we can update any info the QR code leads to, pricing is \$725 for a quad ad which measures 7.5 x 3.75 and costs \$725, would need approval by 2/4 with a mail date of 3/25
- Discussion regarding the direction of the Marketing Committee moving forward, to be tabled until District Goals have been finalized



# OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Tuesday, August 27, 2024

Virtual – WebEx

The Operations Committee met on Tuesday, August 27, 2024 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, and Mr. Shaw. Also in attendance were Ms. Boyle and Ms. Chico. The following items were discussed:

1. 2021-22 Project Status:

School 6 Main Office HVAC Replacement (Falasca Mechanical)

The project remains open. (Confirmation that the Certificate of Completion from the Township.)

2. Capital Projects

The **Circulation pumps** at schools 1, 2, 3, 4 and the Middle School: We had a job meeting today. The vendor is on track to complete the project on time. One issue has surfaced – the age of the starters. They function, but may require replacement. We are requesting the cost to replace.

The **Middle School façade repairs and painting:** The job meeting was rescheduled until Thursday. However, the vendor is requesting a substantial completion punch list walk through, which should take place after the meeting on Thursday.

3. Summer Projects:

**School 5 –**

1. Repaired, repainted and recoated the Gym Floor which had been damaged by water. Have ordered three new exterior doors at the Gym which allowed the water to enter. They are scheduled to be delivered and install in October.
2. Replaced the flooring in the Main Office Suite with VCT. (Vinyl Composition Tile)
3. Repainted all three stairwells

**School 4 –**

Abated and replaced VCT in two classrooms.

**Middle School –**

Replaced the Carpet in the Library.

**School 1 –**

Abated and replaced VCT in the Main Office.

**Recoated Gym Floors** - at Schools 4, 6, Middle and High Schools.

**High School –**

Replacement of lockers in the visitor locker-room. Materials have been ordered.

**Ribbon Cutting at Winslow Child Development Center** – Shirley B. Foster School

4. **High School HVAC Upgrade** – This project will be completed by LAN. The Bid spec will be amended and resubmitted to the Office of the State Comptroller (OSC).

**School 6 HVAC Upgrade** – The SDA grant agreement has been executed. Project needs to be designed and posted for bid.

**School 5 HVAC Upgrade** – Have had discussions with EI – Have request their cost proposal.

5. **The Closeout of the 2023-2024 Fiscal Year Budget**

We have received the TPAF percentage which will be applied to salaries charged to Federal Programs. (46.70%). This is the last item needed to close the budget.

6. **ARP ESSER Funds** –

We are nearing the end of the funding period. We are on track to commit and liquidate all of the Federal funding prior to the deadline.

7. **2024-25 Budgeted Projects** – Were reviewed

HVAC System at School 5 – Discussed under #4

Grease Trap Replacements – Schools 1 through 4

Roof Replacement – J-Hall at the High School

Pole Barn – High School Athletics

Roof Replacement – Adm Bldg.

The meeting adjourned at: 5:53 p.m.

The next meeting is scheduled: September 24, 2024.

WINSLOW TOWNSHIP  
BOARD OF EDUCATION

COMMITTEE REPORT

NAME OF COMMITTEE: POLICY

NAME OF CHAIRPERSON: CHERYL PITTS

DATE/HOUR OF MEETING: : The meeting took place virtually on August 22, 2024  
@4:00 p.m.– Length: 40 minutes

BOARD MEMBERS IN ATTENDANCE: CHERYL PITTS, RITA MARTIN, JOHN SHAW,  
ANTHONY ASKEW.

ADMINISTRATORS IN ATTENDANCE: MR. DION DAVIS, Director, Human  
Resources.

The following policies were discussed and are being recommended for first reading by the board:

- Policy # 0141 – Board Member Number & Term (Revised)
- Policy # 0141.2 – Board Member Number & Term-Receiving District
- Regulation #2200 – Curriculum Content (Mandated)
- Policy & Regulation -#3160 – Physical Examination (Teaching Staff/Revised)
- Policy & Regulation #4160 – Physical Examination (Support Staff/Revised)
- Policy #5350 – Student Suicide Prevention
- Policy #9181 – Volunteer Athletic Coaches & Co-Curricular Activity & Advisors/Assistants
- Policy #0164.6 – Remote Public Board Meetings During a Declared **Emergency (Abolished)**
- Policy #7321 – Gifts from Vendors (Abolished)**

**DATE & TIME OF NEXT COMMITTEE MEETING:** Sept. 26, 2024 virtually @ 4:00 p.m.

Submitted by: Cheryl Pitts, Date: August 28, 2024