

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Administrative Building – Conference Room**  
**Wednesday, May 8, 2024**  
**7:00 p.m.**  
**Minutes**

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Anthony Askew	John Shaw, Jr.
	Lorraine Dredden	Kelly Thomas (Remote)
	Rita Martin	Joe Thomas, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent: Julie Peterson

Also Present: H. Major Poteat, Ed.D., Superintendent  
Regina Chico, Assistant Business Administrator  
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2023-2024 DISTRICT GOALS**

(Ms. Nieves)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

- VI. AWARDS/PRESENTATIONS None at this time.
- VII. CORRESPONDENCE None at this time.
- VIII. MINUTES

**A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the minutes of the following meetings:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, April 24, 2024	Open Session
Regular Meeting	Wednesday, April 24, 2024	Closed Session

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

1. **Athletic Committee: Joe Thomas, Chairperson** – None at this time. Mr. Thomas gave an update on the Penn Relays from this past weekend. He announced that there were five nominations for the Winslow/Edgewood (WE) Hall of Fame and congratulated the band on their performance this past weekend as well. Mr. Thomas also requested an update on the acceptance of students who are going to college.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Ms. Wanda Glaud read the minutes from the CAC meeting that was held on May 2, 2024. She went over recommendations and asked when she would receive a response from the Board. Minutes are attached.
3. **Education Committee: Julie Peterson, Chairperson** – Absent.
4. **Marketing Committee: Rebecca Nieves, Chairperson** – None at this time. The next meeting is scheduled for next Wednesday at 6:00 p.m. via Zoom.
5. **Operations Committee: Lorraine Dredde, Chairperson** – None at this time. The next meeting is scheduled for May 21, 2024 at 5:30 p.m. Ms. Dredde went over the Winslow Township Economic Development Committee meeting topics. She announced that Mayor Lawrence appointed Mr. Thomas as the new Chairman of the Economic Development Committee. The next meeting is scheduled for August 4<sup>th</sup>.



**6. Policy/HR Committee: Cheryl Pitts, Chairperson** – The committee met on April 25, 2024. Topics of discussion were Board Policies that were reviewed for revisions and recommendations. Minutes are attached. The next meeting will be the 4<sup>th</sup> Thursday of this month.

**X. SUPERINTENDENT’S REPORT**

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of the following Board Policies & Regulations as listed below and in the attached exhibit:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Regulation #2200	Curriculum Content
Policy #2260	Equity in School and Classroom Practices
Regulation #2260	Equity in School and Classroom Practices Complaint Procedure
Policy #2411	Guidance Counseling
Policy #2423	Bilingual Education
Regulation #2423	Bilingual Education
Policy #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy #7610	Vandalism
Regulation #7610	Vandalism
Policy #9323	Notification of Juvenile Offender Case Disposition

2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations as listed below and in the attached exhibits:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Policy #1140	Educational Equity Policies/Affirmative Action
Policy #1523	Comprehensive Equity Plan
Policy #1530	Equal Employment Opportunity
Regulation #1530	Equal Employment Opportunity Complaint Procedure
Policy #1550	Equal Employment/Anti-Discrimination Practices
Policy #3211	Code of Ethics
Policy #5516	Use of Electronic Devices
Policy #5570	Sportsmanship
Policy #5750	Equitable Educational Opportunity
Policy #5841	Secret Societies
Policy #5842	Equal Access of Student Organizations

3. Professional Development/Workshops & Conferences **Exhibit X A: 3**

Approve Professional Development/Workshop as listed in the attached exhibit.

4. Field Trip(s) **Exhibit X A: 4**

Approve Field Trip(s) as listed in the attached exhibit.

5. Tuition Students **Exhibit X A: 5**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

7. Homeless Student(s) **Exhibit X A: 7**

Approve the placement of Homeless Student as listed in the attached exhibit.

8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**

Approve the placement of DCP&P Students as listed in the attached exhibit.

9. Security/Fire Drills **None at this time.**

10. Fundraiser(s) **None at this time.**



11. School 1 – Farm Friends Visit

Approval requested for Farm Friends, LLC to visit School 1 on Thursday, June 6, 2024 from 12:30 – 2:30 PM. The cost for each student will be \$11.00, for a total cost of \$715.00. Mr. Softee will visit during the same time at no cost to the district. To be paid from the Student Activity Account #96-471-001.

12. School 3 – Third Grade Dance

Approval requested for School 3 to have a Hawaiian Themed Dance for Third Grade students on June 5, 2024 during school hours.

13. School 3 – 3<sup>rd</sup> Grade Moving Up Ceremony

Approval requested for School 3 to have their Third Grade Moving Up Ceremony on June 7, 2024 at 9:30 AM.

14. School 3 – Farm Friends Visit

Approval requested for Farm Friends, LLC to do a presentation using live animals for Preschool students at School 3 on June 12, 2024 at 10:00 AM. This will be funded by the H.S.A.

15. School 4 – Guest Speaker

Approval requested for School 4 to have Mr. Thomas Packer as a guest speaker for School 4 students on Friday, May 24, 2024 during school hours. Mr. Packer will be presenting artifacts from mid-Atlantic marine life and local ship wrecks. He will also speak about scuba diving as a hobby and profession.

16. School 6 – Donation Acceptance

Approve to accept a \$3,000.00 donation from Subaru for the 2024-2025 school year. Six teachers will receive \$500.00 for classroom supplies.

17. Middle School – Chess Club

Approval requested for Winslow Township Middle School to initiate a new Chess Club for the 2024-2025 school year. Mr. Stephen Bishop, Physical Education teacher, and Mr. Adam Willhouse, Language Arts teacher, will run the Chess Club on a volunteer basis.

18. Middle School – Assembly

Approval requested for Eagle's Nest, School Based Youth Program, to have Youth Speaker Educator Erin Pompa to provide a mental health awareness assembly to all 8<sup>th</sup> grade Middle School students on May 13, 2024 from 8:30 AM – 9:13 AM. Total cost of \$2,000 to be charged to account #20-294-200-300-000-07.

19. High School – Senior Activities

Approval requested for Winslow Township High School to hold the following Senior Activities for the 2023-2024 school year:

- Graduation Practice and Kona Ice Truck: Tuesday, June 11, 2024 at 9:00 AM. Sponsored by the H.S.A.
- Senior Brunch: Wednesday, June 12, 2024 at 9:00 AM. Funded by the Senior Activity Account #96-471-082

20. High School – Future Business Leaders of America Conference

Approval requested for the following Future Business Leaders of America (FBLA) students to attend the NJSAC Leadership Training Conference at The College of New Jersey from July 9, 2024 – July 11, 2024. The cost of \$450.00 per student will be paid as follows: \$100.00 to be paid by the student, \$350.00 to be funded through the Student Activities account #96-471-1230 (FBLA).

- Elizabeth Motluck
- Jahyra Jackson
- Emily Ensign

21. High School – Student Government Conference

Approval requested for the following Student Government students to attend the NJSAC Leadership Training Conference at The College of New Jersey from July 9, 2024 – July 11, 2024 (First Session) and July 13, 2024 – July 15, 2024 (Second Session). The cost of \$450.00 per student will be paid as follows: \$100.00 to be paid by the student, \$350.00 to be funded through the Student Activities account #96-471-151.

- Sarah Fountain
- Olivia Okaro
- Azariah Still
- Nyla Williams
- Nahmir Tucker



22. High School – CTE College and Career Readiness Workshop

Approval requested for Winslow Township High School to host the 4<sup>th</sup> annual “Director’s Cut” CTE College and Career Readiness Workshop, on Friday, May 24, 2024 from 8:00 AM – 12:00 PM in the High School gymnasium. The purpose of the workshop is to bring awareness to students in the fields of TV Production and Marketing. The guest speakers will consist of former WTHS TV Production and Marketing students. The presenters are:

- Jeremy Appledorf - EMG Sports
- Adrienne Pritchett - FOX29
- William Segers - NJ Lottery
- Sheldon Chevannes - Bloomfield College Graduate
- Brianna Reagan - Rowan University Graduate
- Courtland Bragg - NFL Films
- Wyatt Siatkowski - Independent Film Maker
- Christopher Campbell - Howard University Graduate
- Jamil Adams - LA Dodgers Marketing
- Edward Taylor - ETV Videos
- Robert Williamson - Intercontinental Hotel Group
- Jason Richardson - BY CHARLES JAY
- Cheyenne Rodney - Vision Fever
- Joey Nicolo - NY/NJ Gotham
- Dylan Hickerson - Philadelphia Union
- David Schoner, Jr. - NJ Motion Picture and TV Commission
- Elizabeth Parchment - NJ Motion Picture and TV Commission
- Kerry Richardson - South Jersey Film Office Cooperative
- Catherine Minivini - Image819 Studios
- Matt Hale - Image819 Studios
- Joshua Shull - MTV FILMS
- Aliyah Jones - PEDSnet Childrens Hospital of Philadelphia
- Enrique Josephs - Voice Over Actor
- Nicolete Norton - A24 Films
- John Sacher - Morningstar Films
- Anthony Bezich - Five Story Media
- Henry Grant - Disney+/Hulu
- Devon Dooley - DTLR

23. Dual Credit Completion

Approve the payment of \$2,550.00 for 17 Winslow High School Career and Technical Education (CTE) students for Dual Credit Completion of 3 credits with Rowan College of South Jersey.

Approve the payment of \$1,000.00 for 5 Winslow High School Career and Technical Education (CTE) students for Dual Credit Completion of 4 credits with Rowan College of South Jersey.

Total cost of \$3,550.00 to be paid out of the 2023-2024 Carl D. Perkins Grant – Account #20-378-200-500-000-00.

24. Professional Development

Approve Dr. H. Major Poteat, Superintendent, to attend the NJASA Spring Leadership Conference at Caesars Atlantic City on Thursday, May 16, 2024 at no cost to the district.

25. 2024-2025 Preschool Program Budget Award

Approve to accept the 2024-2025 Preschool Program Budget Award in the amount of \$6,064,800.00.

The budget includes:

- 2024-2025 allocation: \$3,807,750.00
- 2023-2024 carryover: \$2,074,278.10
- District contribution: \$76,155.00
- Tuition from other LEA: \$106,617.00

**B. Principal's Update**

- |   |                           |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (April 16-30, 2024) | <b>Exhibit X B: 1</b>     |
| 2. Suspension Report  | <b>None at this time.</b> |
| 3. Ethnicity Report   | <b>None at this time.</b> |
| 4. School Highlights  | <b>None at this time.</b> |

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			



**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |    |  |                    |
|----|--|--------------------|
| 1. | <u>Line-Item Transfers</u>   | None at this time. |
| 2. | <u>Board Secretary's Report</u>  | None at this time. |
| 3. | <u>Reconciliation Report</u>   | None at this time. |
| 4. | <u>Board Secretary's Certification</u>   | None at this time. |
| 5. | <u>Boards' Certification</u>   | None at this time. |
| 6. | <u>Bill List</u>   | Exhibit XI B: 6    |
|    | a. Approve the Vendor Bill List in the amount of \$1,318,345.80 as per the attached exhibit. |                    |
|    | b. Ratify the Manual Bill List in the amount of \$66,656.31 as per attached exhibit.         |                    |
| 7. | <u>Payroll</u>   |                    |
- Approve Payroll, for the month of April 2024, as listed below:
- |                  |                 |
|------------------|-----------------|
| ○ April 15, 2024 | \$ 2,558,328.70 |
| ○ April 30, 2024 | \$ 2,587,038.97 |

8. Disposal of School Property and Textbooks

**Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
BOE	Curriculum Office	(1) Metal storage cabinet, damaged door (1) Metal bookshelf, old, not used (6) Red stacking chairs, old, not used
School 3	Main Office	(20) Student Chairs, 10 years, broken/damaged (2) Computer desks, 10 years, broken/damaged (4) Lobby chairs, 15 years, broken/damaged (1) Teacher's desk, 20 years, broken/damaged (2) Long tables, 15 years, broken/damaged (2) Triangle shape tables, 15 years, broken/damaged (7) Student desks, 7 years, broken/damaged (5) Shelves, 10 years, broken/damaged (1) Rug, 8 years, broken/damaged
School 5	Teacher's Lounge	(1) Microwave, 10 years, broken
High School	Business Education	(1) Computer desk, 8 years, broken
High School	Library	(1) Shelves, 23 years, not utilized, mildly damaged

9. Use of Facilities

**None at this time.**

10. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 20-218-200-600**

Ackerson Drapery & Decorator Serv. Inc. – ESCNJ 22/23-08

Preschool Supplies	Preschool Ed. Aid-Gen Suppl	\$9,028.64
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**Items charged to 11-000-270-615**

Wolflington Body Co. Inc. – ESCNJ 23/24-21

Hydraulic Brake	Transportation Supplies	\$5,224.47
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**Items charged to 20-218-200-420**

The Gillespie Group, Inc – ESCNJ 23/24-14

PS Flooring	Preschool Ed. Aid-Clean Repair	\$8,651.35
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11. Purchases – Ed Data Vendor

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

Items charged to 11-190-100-610

School Specialty, LLC – Ed Data #11789

Dry Erase Boards and Markers	General Supplies	\$3,512.48
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Items charged to 20-235-100-600

Lakeshore Learning Materials, LLC – Ed Data #12280

S/R-Title I-SIA-ELA for School 1	Title I SIA 23-24 Supplies	\$4,343.44
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Lakeshore Learning Materials, LLC – Ed Data #12280

S/R-Title I-SIA-Math for School 1	Title I SIA 23-24 Supplies	\$5,139.39
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Items charged to 20-218-100-600

Lakeshore Learning Materials, LLC – Ed Data #12280

Preschool Supplies	Preschool Ed. Aid-Gen Suppl.	\$60,176.47
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School Specialty, LLC – Ed Data #11789

Preschool Supplies	Preschool Ed. Aid-Gen Suppl.	\$5,928.72
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Items charged to 20-233-100-600

School Specialty, LLC – Ed Data #11789

S/R-Title I Supplies School 1	Title I 23-24 - Supplies	\$3,615.39
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Items charged to 20-218-200-600

Tanner North Jersey Inc. – Ed Data #12288

Supplies	Preschool Ed. Aid-Gen Suppl.	\$10,036.98
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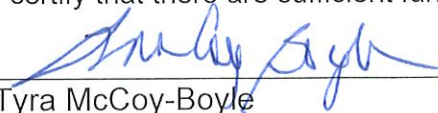
12. Section 125 Cafeteria Plan 2024-2025

Approve Bowman & Company, LLP to provide Section 125 Cafeteria Plan services for the 2024-2025 plan year in regards to the Flexible Spending Accounts (FSA) designed for employees to make pretax contributions for medical costs. Yearly renewal fee is \$325.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$315.00
Senior Manager	\$215.00 /\$240.00/\$280.00
Manager	\$200.00
Senior Associate	\$165.00
Associate	\$125.00
Intern/Co-op	\$ 90.00
General Administration/Report Processing	\$ 80.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

  
 \_\_\_\_\_  
 Tyra McCoy-Boyle

13. Section 132 Qualified Transportation Plan 2024-2025

Approve Bowman & Company, LLP to provide Qualified Transportation Services for the 2024-2025 fiscal plan year. Yearly renewal fee is \$325.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$315.00
Senior Manager	\$215.00 /\$240.00/\$280.00
Manager	\$200.00
Senior Associate	\$165.00
Associate	\$125.00
Intern/Co-op	\$ 90.00
General Administration/Report Processing	\$ 80.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

  
 Tyra McCoy-Boyle

14. Low Quote Vendor

Approve Greenwood Publishing Group, the low quote vendor, to provide books for S/R-Supplies for Schools 1, 3, and 4. Items are to be charged as follows:

<b>Account</b>	<b>Description</b>	<b>Amount</b>
11-190-100-610	General Supplies	\$ 1,306.83
20-233-100-600	Title I 23-24 #1	\$ 7,381.42
20-233-100-600	Title I 23-24 #3	\$10,368.00
20-233-100-600	Title I 23-24 #4	\$ 485.97
20-235-100-600	Title I SIA 23-24	\$11,704.88

15. Education Data Services, Inc. 2024-2025

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2024-2025 school year. The licensing and maintenance fee will be \$15,785.00. Additional Enrolled Services to also be approved are Time and Materials at a cost of \$3,946.25 annually and PO services at a cost of \$50.00 annually. Services are to be charged to 11-000-251-340.



16. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Burlington County School Board’s Association (SBA) Hybrid Meeting (In-person)	May 2, 2024	NC



17. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	Camden/Gloucester County SBA Hybrid Meeting (In-person)	May 9, 2024	NC
John Shaw	Delegate Assembly	May 18, 2024	NC

18. Resolution Authorizing the Approval of Safety Grant Application and Receipt of a Safety Grant Award **Exhibit XI B: 18**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Winslow Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2024-2025 fiscal year in the amount of \$12,149.00 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

19. Request for Proposal (RFP) – Food Service Management Company

- a. Record the RFP responses for a Food Service Management Company which were received and opened on April 12, 2024 as follows:

Company	Breakfast Meal Rate	Lunch/Converted Meal Rate	ASSP Meal Rate	Guarantee Amount
Sodexo	\$2.000	\$ 3.984	\$1.000	\$391,872.09

- b. WHEREAS, the Board has concluded that the proposal submitted by Sodexo Management Inc, is the most advantageous to the School District, price and other factors considered; NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and award a contract for School Food Service Management for the 2024-2025 school year, with an option for four (4) one (1) year extensions thereafter at the Board’s discretion, to Sodexo Management Inc located at 126 Belemount Ave, North Plainfield, NJ 07060. It is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management Inc (hereinafter referred to as the “FSMC”), subject to the following contractual provisions:

The FSMC shall receive a meal rate of \$1.00 for snack, \$2.000 for breakfast and \$3.984 for lunch per reimbursable meal and meal equivalent to compensate the FSMC for the cost of operations, administrative, and management costs. This meal rate shall be billed monthly less the value of commodities received. The district guarantees the payment of such costs to the FSMC. The 2024-2025 Total Cost of the Contract is projected to be \$2,898,496.73, as found on the Response and Projected Operating Statement (Form 23).



The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, Summer Food Service Program, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by the FSMC is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the FSMC shall be the amount of \$4.70.

Sodexo Management Inc guarantees that the return to the District from the Food Service Program for the school year will be \$391,872.09. If the annual operating statement shows a return of less than \$391,872.09, the FSMC will pay the difference between the actual and the guaranteed amount. Financial terms of the Contract are based upon the assumptions as stated in Section II A, Paragraph 8, and Section BBB (Guarantee Conditions and Assumptions) in the Contract. If there is a change in conditions, including, without limitation, changes to the preceding assumptions, the parties agree to enter negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service awarded in this contract.

  
\_\_\_\_\_  
Tyra McCoy-Boyle

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			



**XII. PERSONNEL**

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 Reappointment of Staff

**Exhibit XII A: 1**

Approve the Reappointment of Staff, as listed in the 2024/2025 Personnel Book:

- a. Unit Members of the WTEA, pursuant to the terms and conditions of the agreement between the WTEA and the Board of Education of the Winslow Township School District.
- b. Unit Members of the WTAA, pursuant to the terms and conditions of the agreement between the WTAA and the Board of Education of the Winslow Township School District.
- c. Non-Affiliated Central Office Administration and Non-Represented Staff of the Winslow Township School District.

2. 2024/2025 Salary Increments

Approve to withhold the following Staff Salary Increments for the 2024/2025 school year:

	<b>Staff ID #</b>	<b>Reason</b>
A	4603	Attendance
B	4867	Attendance/Conduct
C	4522	Attendance/Professional Responsibilities

3. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Albert, Ashley	School No. 3	School Psychologist	\$63,680.00 Stipend \$593.00 MA+30, Step 4	8/28/2024
B	Allen, Matthew	Middle School	ELA Teacher	\$74,005.00 BA+15, Step 10	8/28/2024
C	Dorsey, Jason	High School	Special Ed. Teacher	\$74,005.00 BA+15, Step 10	8/28/2024
D	Kotusky, Maggie	Middle School	ELA Teacher	\$58,780.00 BA, Step 1	8/28/2024
E	Luche, Ruth Mae	High School	Special Ed. Teacher	\$74,805.00 BA+30, Step 10	8/28/2024
F	Miranda, Jasmine	High School	Mathematics Teacher	\$60,280.00 BA, Step 6	8/28/2024
G	Oattes, Leah	Middle School	Speech Specialist	\$66,555.00 Stipend \$593.00 MA+30, Step 8	8/28/2024

H	Schaffer Jr., Matthew	School No. 5	Health & PE Teacher	\$58,780.00 BA, Step 1	8/28/2024
I	Shaw, Brianna	High School	Health & PE Teacher	\$58,780.00 BA, Step 1	8/28/2024

4. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Staff ID #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	4211	Medical	5/29/2024	6/11/2024	Paid
B	4261	Medical	4/5/2024 5/11/2024	5/10/2024 5/20/2024	Paid Unpaid
C	4952	Medical	4/19/2024	6/10/2024	Paid
D	5331	Medical	5/1/2024	6/30/2024	Unpaid

5. Resignations

Approve the following Resignations for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Choyce, Taylor	Middle School	Art Teacher	6/30/2024
B	Daviso, Victoria	Transportation	Bus Driver	4/15/2024
C	Gilbert, Allison	Middle School	Math Teacher	6/30/2024
D	Salisbury, Brittany	School No. 6	Special Ed. Teacher	6/30/2024

6. Retirements

Approve the following Retirement for the 2024/2025 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Jackson, Glen	School No. 6	Principal	11/1/2024



7. 2024/2025 Staff Reassignments

Approve the following Staff Reassignments for the 2024/2025 school year, effective August 28, 2024:

	<b>Name</b>	<b>From Position</b>	<b>To Position</b>
A	Aupperle, Melissa	Special Ed. Teacher Middle School	Special Ed. Teacher School No. 5
B	Baskerville, Shannara	School Psychologist School No. 3	School Psychologist OOD
C	Castagna, Jennifer	Special Ed. Teacher High School	Special Ed. Teacher Middle School
D	DiLullo, Annmarie	Special Ed. Teacher School No. 5	Special Ed. Teacher Middle School
E	Evangelist, Dana	Kindergarten Teacher School No. 2	2 <sup>nd</sup> Grade Teacher School No. 2
F	Jones, Thomas	Social Studies Teacher High School	Special Ed. Teacher High School
G	Kahl-Winter, Molly	6 <sup>th</sup> Grade Teacher School No. 6	4 <sup>th</sup> Grade Teacher School No. 6
H	Kengeter, Keith	ISS Teacher School No. 5	5 <sup>th</sup> Grade Teacher School No. 5
I	King, Jenene	Social Worker School No. 3	Social Worker School No. 4
J	Koss, Richard	6 <sup>th</sup> Grade Teacher School No. 6	ISS Teacher School No. 6
K	McElroy, Lindsey	Special Ed. Teacher School No. 3	PSD Teacher School No. 3
L	Poksay, Jennifer	6 <sup>th</sup> Grade Teacher School No. 5	4 <sup>th</sup> Grade Teacher School No. 5
M	Righter, Dawn	ISS Teacher School No. 6	5 <sup>th</sup> Grade Teacher School No. 6
N	Shuster, Raymond	4 <sup>th</sup> Grade Teacher School No. 6	6 <sup>th</sup> Grade Teacher School No. 6
O	Sirag, Merna	Social Worker School No. 4	Social Worker School No. 3
P	Vargas, Janine	Reading Dev. Teacher School No. 4	Kindergarten Teacher School No. 4
Q	Willhouse, Adam	English Teacher Middle School	Special Ed. Teacher Middle School
R	Zirin, Natalie	Kindergarten Teacher School No. 4	2 <sup>nd</sup> Grade Teacher School No. 4



8. Substitute Bus Drivers

- a. Approve to ratify the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	<b>Name</b>	<b>Effective</b>
A	Daviso, Victoria	4/16/2024

- b. Approve the following 2024 Substitute Summer Bus Drivers, on an as needed basis, from June 17, 2024- August 31, 2024, at a rate of \$25.00 per run:  
 (11-000-270-160-000-16)

	<b>Name</b>
A	Carter, Joshua
B	Daviso, Victoria
C	Lewis, Anthony
D	Rivera, Breanna

- c. Approve the following 2024/2025 Substitute Bus Drivers, on an as needed basis, at a rate of \$25.00 per run:

	<b>Name</b>		<b>Name</b>
A	Attanasi, Thomas	I	Lawson, Andre
B	Barnes, Askal	J	Lewis, Anthony
C	Daviso, Victoria	K	Pflugger, Janice
D	Dilolle, Alyssa	L	Polisano, Deborah
E	Henning, Patricia	M	Rose, Rachel
F	Holmes, Meseret	N	Small, Stephanie
G	Iannaco, Kristine	O	Smith, Daniel
H	Johnson, Marcia	P	Thurston, Theresa

9. 2024 Special Education Summer Extended School Year Program

Approve the following 2024 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, on an as needed basis, not to exceed six (6) hours per day. The program will be held at School No. 3 from July 8, 2024- August 2, 2024: (11-000-219-104-998-10, 11-000-216-100-999-10, 11-000-213-104-154-10)

	<b>Name</b>	<b>Position</b>
A	Cappuccio, Anna	Teacher
B	Green, Nicole	Teacher
C	Rankin, Kecia	Teacher

10. 2024/2025 Preschool Community Parent Involvement Specialists

Approve the following employees to serve as Preschool Community Parent Involvement Specialists for the 2024/2025 school year: 20-218-200-173-000-00

Name	Stipend
Familiare, Amanda	\$10,000.00
Zorzi, Lauren	\$10,000.00

11. 2024/2025 Preschool Social Worker

Approve the following employee to serve as a Preschool Social Worker for the 2024/2025 school year: 20-218-200-173-000-00

Name	Stipend
Duca, Laura	\$10,000.00

12. 2024/2025 Club/Activity Advisors

a. Approve to rescind the following 2024/2025 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Bates, Crystal	Sophomore Class Co-Advisor	\$1,147.00 (split)	2
B	Mullin, Erica	High School Yearbook (Business) Co- Advisor	\$1,158.50 (split)	3

b. Approve to amend the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Shaw, Arthur	High School Yearbook (Business) Advisor	\$2,317.00	3

c. Approve the following 2024/2025 High School Club/Activity Advisor: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Chase, Natasha	Sophomore Class Co-Advisor	\$1,073.50 (split)	1



13. 2024/2025 Fall Coaches

- a. Approve the following Middle School Fall Coaches for the 2024/2025 school year: (11-402-100-100-402-07)

	<b>Fall Coach</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Cox, Steven	Boys' Assistant Soccer Coach	\$1,903.00	3
B	DeTullio, Andrea	Girls' Assistant Soccer Coach	\$1,829.00	2
C	Dickinson, Carleen	Assistant Cross Country Coach	\$1,903.00	3
D	Hill, Sarah	Assistant Field Hockey Coach	\$1,903.00	3
E	Miller, Kristine	Girls' Head Soccer Coach	\$2,972.00	3
F	Rossi, Ronald	Head Field Hockey Coach	\$2,972.00	3
G	Watson, Jeff	Boys' Head Soccer Coach	\$2,972.00	3
H	Weppler, Michael	Head Cross Country Coach	\$2,972.00	3

- b. Approve the following High School Fall Coaches for the 2024/2025 school year: (11-402-100-100-402-08)

	<b>Fall Coach</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Arnett, Gregory	Girls' Assistant Cross Country Coach	\$3,805.00	3
B	Bates, Crystal	Assistant Volleyball Coach	\$3,805.00	3
C	Belton, William	Head Football Coach	\$9,395.00	3
D	Bishop, Stephen	Boys' Assistant Soccer Coach	\$5,410.00	3
E	Brown-Self, Shawnnika	Girls' Head Cross Country Coach	\$5,709.00	3
F	Collins, Aaron	Boys' Head Soccer Coach	\$7,372.00	3
G	Custis, Curtis	Head Volleyball Coach	\$5,709.00	3
H	Donohue, Carol	Assistant Cheerleading Coach	\$3,805.00	3
I	Forry, McKenna	Girls' Assistant Soccer Coach	\$5,410.00	3
J	Hairston, Michelle	Assistant Field Hockey Coach	\$5,202.00	2
K	Hawn, Andrea	Girls' Head Tennis Coach	\$5,709.00	3
L	King, Ritchie	Girls' Head Soccer Coach	\$7,372.00	3
M	Nash, Myles	Assistant Football Coach	\$5,487.00	2
N	Paulhill, Philip	Assistant Football Coach	\$5,487.00	2
O	Pierce, Alexa	Head Field Hockey Coach	\$7,372.00	3
P	Pino, John	Boys' Head Cross Country Coach	\$5,709.00	3
Q	Piraino, Anthony	Strength Training- Fall	\$2,308.00	1
R	Rankin, Kecia	Head Cheerleading Coach	\$5,487.00	2
A	Sanders, Robert	Girls' Assistant Tennis Coach	\$3,805.00	3
T	Sawyer, Stephanie	Girls' Assistant Soccer Coach	\$5,202.00	2
U	Snyder, William	Boys' Assistant Cross Country Coach	\$3,805.00	3
V	Trefz, Christopher	Boys' Assistant Soccer Coach	\$5,202.00	2



14. 2024/2025 Educational Support Services Stipends

a. Approve the following Nurse stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Anderson, Chrisone	\$593.00
B	Auguste, Adeline	\$593.00
C	Jones, Frances	\$593.00
D	Reeber, Patricia	\$593.00
E	Smith, Kathleen	\$593.00
F	Trail, Jennifer	\$593.00

b. Approve the following Social Worker stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Dyous, Crystol	\$593.00
B	Ellis, Rashada	\$1,186.00
C	Hawkins, Diane	\$1,186.00
D	King, Jenene	\$1,186.00
E	McCarthy, Stefanie	\$1,186.00
F	Pino, Tracey	\$1,186.00
G	Rabinowitz, Marni	\$1,186.00
H	Sirag, Merna	\$593.00

c. Approve the following LDTC stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Brown, Adrienne	\$593.00
B	Cathie, Linda	\$1,186.00
C	Cooper, Pamela	\$1,186.00
D	DeGerolamo, Jennifer	\$1,186.00
E	Gerrard, Andrea	\$1,186.00
F	Hinson-Harvey, Tia	\$1,186.00
G	James, Jeannine	\$593.00

d. Approve the following Speech Specialist stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Barone, Christina	\$593.00
B	Campbell, Tanesha	\$1,186.00
C	Gulino, Alicia	\$1,186.00
D	Maiden, Yolanda	\$1,186.00
E	Mann-Burgess, Beverly	\$1,186.00
F	Marshall, Jessica	\$1,186.00
G	McCormick, Juliet	\$1,186.00
H	Middleton, Amy	\$1,186.00
I	O'Neill, Julianne	\$1,186.00
J	Oattes, Leah	\$593.00
K	Roesch, Lauren	\$593.00
L	Saintilus, Jessica	\$1,186.00
M	Simons, Melissa	\$1,186.00
N	Simuro, Annelie	\$1,186.00
O	Taylor, Latoya	\$1,186.00

e. Approve the following Reading Specialist stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Collier-Laster, Catrina	\$1,186.00
B	Edgerly, Cynthia	\$1,186.00
C	Hebbons, Crystal	\$1,186.00
D	Maguire, Joan	\$1,186.00
E	Ripp, Roberta	\$1,186.00
F	Schultz-Ford, Theresa	\$1,186.00

f. Approve the following School Psychologist stipends for the 2024/2025 school year:

	<b>Name</b>	<b>Stipend</b>
A	Albert, Ashley	\$593.00
B	Baskerville, Shannara	\$1,186.00
C	Haines, Jaime	\$1,186.00
D	Laster, Melissa	\$1,186.00
E	Lillia, Krista	\$593.00
F	Panagos, Rena	\$1,186.00
G	Panarello, Santina	\$1,186.00
H	Riley, Coswaylo	\$1,186.00

15. 2024/2025 High School Volunteers

Approve the following 2024/2025 High School Volunteers:

	<b>Name</b>	<b>Activity/Sport</b>
A	Duca, Ileana	World Language Honor Society Advisor
B	Weston, Monika	Cheerleading Assistant Coach

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			



**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

A motion was made by Ms. Nieves seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List **Exhibit I A:1**  
Approve the Vendor Bill List in the amount of \$327,718.01 as per the attached exhibit.
  
2. American Rescue Plan – ESSER (ARP-ESSER) – Out of District Students **Exhibit I A: 2**  
Approve the special education tuition and related services costs for Out of District students to be applied against the ARP-ESSER Grant for the 2023-2024 school year per the attached exhibit. Costs are to be charged to 20-487-100-500.
  
3. Approve to Amend - American Rescue Plan – ESSER (ARP-ESSER) **Exhibit I A: 3**  
Approve to amend the American Rescue Plan - ESSER (ARP-ESSER) per the attached exhibit.
  
4. Purchase – Hunterdon County Educational Services Commission (HCESC)  
Approve the following purchase, in the following amount from General Chemical and Supply, an approved HCESC vendor:  
  

Items charged to 11-000-262-610  
General Chemical and Supply – HCESC CAT 23-02

Custodial Supplies	General Supplies	\$8,058.36
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5. Purchase – Ed Data Vendor  
Approve the following purchase, in the following amount from the following approved Ed Data vendor:  
  

Items charged to 20-233-100-600  
Lakeshore Learning Materials, LLC – Ed Data #12280

S/R – Title I-School 1	Title I 23-24 – Supplies	\$5,504.75
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Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

**II. PERSONNEL REPORT**

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2024/2025 New Hires

Approve the following New Hires for the 2024/2025 school year:

	Name	Location	Position	Salary	Effective
A	Connelly, Amanda	Early Childhood Center	Preschool Teacher	\$58,780.00 BA, Step 1	8/28/2024
B	Conway, Meghan	School No. 3	Preschool Teacher	\$58,780.00 BA, Step 1	8/28/2024
C	DiLeo, Denise	School No. 3	Special Ed. Teacher	\$75,605.00 MA, Step 10	8/28/2024
D	Elkin, Deanna	School No. 4	Reading Dev. Teacher	\$58,780.00 BA, Step 1	8/28/2024
E	Highley, Sierra	Early Childhood Center	Preschool Teacher	\$60,380.00 BA+30, Step 1	8/28/2024
F	McMullin, Christine	School No. 4	Grade One Teacher	\$61,180.00 MA, Step 1	8/28/2024
G	Robbins, Kathryn	School No. 4	Special Ed. Teacher	\$58,780.00 BA, Step 1	8/28/2024
H	Starace, Frances	Middle School	Art Teacher	\$58,780.00 BA, Step 1	8/28/2024
I	Thomason, Savannah	School No. 3	Special Ed. Teacher	\$58,780.00 BA, Step 1	8/28/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5842	FMLA *Revised Dates	5/7/2024	5/24/2024	Unpaid
B	6194	Medical	5/2/2024 5/14/2024	5/13/2024 5/17/2024	Paid Unpaid



3. Resignations

Approve the following Resignations for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Andriella, Fabriana	School No. 5	Grade 4 Teacher	6/30/2024
B	D'Angelo, Marissa	School No. 4	Special Ed. Teacher	6/30/2024
C	Ferrara, Franklin	High School	Science Teacher	6/30/2024
D	Maffia, Samantha	Middle School	Speech Specialist	6/30/2024
E	Ochinegro, Olivia	School No. 4	Grade 2 Teacher	6/30/2024
F	Velas, Tori	School No. 1	Special Ed. Teacher	6/30/2024

4. 2024/2025 Staff Reassignments

Approve the following Staff Reassignment for the 2024/2025 school year, effective August 28, 2024:

	<b>Name</b>	<b>From Position</b>	<b>To Position</b>
A	Ford, Kimberly	Preschool Teacher School No. 3	Preschool Teacher Early Childhood Center

5. 2024/2025 Club/Activity Advisors (non-district advisors)

Approve the following 2024/2025 High School Club/Activity Advisor: (11-401-100-330-401-08)

	<b>Advisor</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
A	Chafin, Seth	Set Designer- Drama Club	\$2,250.00- Spring	N/A

6. Professional Development

Approve Mr. Dion M. Davis to attend the Strauss Esmay Educational Policy & School Law Seminar on Friday, May 31, 2024, 9:00 AM- 2:00 PM. There is no cost to the district.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Requests between April 19, 2024 and May 2, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	<b>Matthew J McDevitt</b>	A copy of the Superintendent's contract.	✓	
2	<b>Christy Renzulli</b>	The full data results from the Fall 2023 Culture and Climate Survey. Full district data results. And Data to include results broken out by school.	✓	

**XV. INFORMATIONAL ITEMS**

Dr. Poteat presented the following informational items:

- The District has been having some connectivity problems during our state testing. As a result, the Department of Education has halted all testing due to technology issues. We are in contact with our internet providers to resolve these issues. We conducted a district wide infrastructure test today to try to identify the problem and we are awaiting the results of that test. The connectivity issues have nothing to do with the district's hardware or software. The Department of Education will continue to work with us until the issue is resolved. Dr. Poteat will send out a robocall tomorrow evening to inform all parents and the community about this issue.
- Winslow Township High School had their prom Friday night, May 3<sup>rd</sup> at Lucien's Manor. Everything went well and the students had a great time. Dr. Poteat thanked the parents for their cooperation and giving the young people a memorable occasion.
- Camden County posted on their website "The 2024 Best of the Class" which highlights students all over the county. Dr. Poteat mentioned the names of the Winslow Township High School students and commended them for their most recent accomplishments, and for representing the Winslow Township School District in the best possible way.
- Dr. Poteat congratulated five students from the High School who were accepted into the 2024-2025 New Jersey All State Choruses. Two students will be in the Mixed Chorus, while the other three students will be in the Treble Chorus. Each group has two rehearsals followed by a two-night stay in Atlantic City. The Mixed Chorus will perform in November 2024 and the Treble Chorus will perform in February 2025. Dr. Poteat extended a special thank you to Mr. Doheny and commended him for all of his hard work over the years.



- Dr. Poteat brought up an event that Ms. Pitts wanted to discuss with the Board. The event is the CAMcare Health Corporation and other entities on their National Health Center Week Event which will be held on Wednesday, August 7, 2024 from 10:00 a.m. to 2:00 p.m. at the Wells Fargo Center. Dr. Poteat mentioned that this is the first time we've been invited. Our school District along with Lindenwold School District will have the opportunity to send 50 students between the ages of 7 and 12. He mentioned the other sponsors and that there will be a lot of fun activities and giveaways. A discussion ensued about sending the students and teachers to this event since the event is during the summer. He stated there is usually one staff member per 10 students for chaperones, so we are looking for five staff members to attend. A discussion ensued regarding staff participation and the need for Board approval to send the students and teachers to the event. Dr. Poteat mentioned that due to the timing of the notice and the need to RSVP by May 21<sup>st</sup>, the following resolution was done:

**A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the following resolution as recommended by Mr. Long.**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING THE A FIELD TRIP SPONSORED BY CAMCARE HEALTH CORPORATION IN  
PARTNERSHIP WITH THE FREE BOOKS PROJECT**

**WHEREAS**, CAMcare Health Corporation in partnership with the Free Books Project and the Philadelphia Flyers is hosting its annual National Health Center Week Event on Wednesday, August 7, 2024 from 10:00 a.m. through 2:00 p.m. at the Wells Fargo Center in Philadelphia, Pennsylvania; and

**WHEREAS**, this program includes school children from the ages of seven (7) to twelve (12) with invitations extended to both the Lindenwold School District and the Winslow Township School Districts; and

**WHEREAS**, the event theme for 2024 is "Powering Communities Through Caring Connections"; and

**WHEREAS**, the Winslow Township Board of Education desires to authorize this field trip subject to the coordination by the District's Superintendent.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Winslow Township Board of Education, upon the recommendation of the Winslow School Board's Superintendent, hereby authorizes the field trip as set forth herein.

Voice Vote: All in favor

Dr. Poteat clarified that we have never sent young people out of district under any circumstances without Board approval.

- Teacher of the Year Ceremony will be held at our next Board meeting, Wednesday, May 22<sup>nd</sup>.

**XVI. OLD BUSINESS**

- Ms. Pitts reminded Board members to complete their Board Self-Evaluation and the Superintendent's Evaluation by June 30<sup>th</sup>.
- Ms. Nieves addressed Ms. Renzulli's OPRA request about the survey results and asked if they were posted on the District's website. Dr. Poteat stated that it is on the website.
- Ms. Nieves addressed the next Chat with a Board Member dates. She asked the Board if Wednesday, May 29, 2024 or Thursday, May 30, 2024 would work. She also asked if they would rather it be virtual or in-person. A discussion ensued. Ms. Nieves would like to know by Friday, May 10<sup>th</sup>, which three Board members would be in attendance, and which date they'd wish to attend. Ms. Nieves also addressed topics that were discussed at the previous Chat with a Board Member. It may also be the last Chat with a Board Member before the Board Retreat.

**XVII. NEW BUSINESS**

**None at this time.**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

*Notation of Public Comments on Agenda Items* – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

*Please respect the following procedures:*

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to *four minutes*.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

**A motion was made by Ms. Nieves, seconded by Ms. Martin, to open the meeting for Public Comments at 8:13 p.m.**

Voice Vote: All in favor
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**Wanda Glaud**

- Ms. Glaud handed Dr. Poteat a letter that was written by a parent. She thanked the Board and the Winslow Township School District on behalf of The Village of Camden County for allowing them to use their facilities at School 6 on April 27<sup>th</sup> for The Young Entrepreneur Expo. Both Mr. Thomas and Mr. Shaw were in attendance. Ms. Glaud stated that the children of Winslow Township are amazing and based on the positive feedback, more things will be given by The Village of Camden County.



- Ms. Glaud is on the Winslow Township Events Committee, and they will be having a Juneteenth Celebration on June 22<sup>nd</sup> from 2:00 p.m. to 8:00 p.m. at the Peter Volpa Park. She hopes the Board and the community can participate this year. Ms. Pitts asked that she connect with Ms. Nieves to help market the event. Ms. Glaud stated that the youth will be hosting the event to give them empowerment.
- There will be a Country Music in the Park event that will take place on July 17<sup>th</sup> from 2:00 p.m. to 8:00 p.m. It's a new event and she hopes everyone will come out for country line dancing.
- Family Day will be held on August 24<sup>th</sup> and registration for the event is available online now.

Mr. Shaw gave examples of what he witnessed at The Young Entrepreneurs Expo.

### **Steven Deo**

- Dr. Deo addressed the comments that were made, specifically about the children and out of school suspension for cell phones. He also said to read the Superintendent's Report that shows the monthly out of school suspension. Dr. Deo's initial reason for coming tonight was to address the Board members regarding an email he sent to them about the violence in Winslow Township Public Schools and that his Therapeutic Learning Model can help. He would like collaboration.

### **Abbie Murphy**

- Ms. Murphy addressed the weekend that the kids spent in Wildwood for the Atlantic Coast Championship. She discussed not only the Marching Band, but the Indoor Guard. The Guard consists of approximately 10 students from our Middle School and High School. She gave everyone a shout out who performed in the musical and who were nominated in the South Jersey Cappies. The award ceremony will be held at Easterns Theater on the evening of May 18<sup>th</sup>. Ticket information will be available. Mr. Thomas suggested that the winners be announced during the morning announcements.
- Ms. Murphy inquired about Principal's not being listed in the personnel report for Schools 4 and 6. Dr. Poteat stated that he will be meeting with the finalists next week.

Dr. Poteat responded to Dr. Deo's comments regarding out of school suspension for cell phones, monthly out of school suspensions in the Superintendent's Report, the email that was sent to Board members regarding the violence in Winslow Township Public Schools, and his Therapeutic Learning Model. Dr. Poteat made it clear that the discussion to introduce any new curriculum comes from his office and then it is presented to the Board.

## **XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Nieves, seconded by Ms. Martin to close the meeting for Public Comments at 8:35 p.m.**

Voice Vote: All in favor
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**XX. EXECUTIVE SESSION**

**A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:36 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 8, 2024 at 8:36 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;



X

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: matters relating to personnel and part of the Superintendent's evaluation process of the third-quarter district goal update from the Superintendent;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

**WHEREAS**, the length of the Executive Session is estimated to be 30-45 minutes after which the public meeting shall reconvene and immediately adjourn.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Yes	Ms. Pitts	Yes
Ms. Peterson	Absent		
Motion Carried			

**XXI. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Nieves, seconded by Ms. Martin, to close the meeting of the Executive Session at 9:55 p.m.**

Voice Vote: All in favor

**XXII. ADJOURNMENT**

**A motion was made by Ms. Nieves, seconded by Ms. Martin to adjourn the meeting at 9:55 p.m. All Ayes.**

Respectfully Submitted,



Regina Chico  
Assistant Business Administrator

## CITIZENS ADVISORY COMMITTEE

### MEETING MINUTES – MAY 2, 2024

The group met on May 2, 2024, at the Administration Building beginning at 7:15 pm. In attendance were Wanda Glaud, Marcy Tomasello, Greg Wake. Christy Renzulli was remote. Rita Martin, board member liaison. Absent were Faye Crooks, Rosemary Hoffman, Meg Hogan, Jennifer Maas, and Diane McKenzie.

#### **OLD BUSINESS**

Cell Phone Policy Discussion – Policy 2<sup>nd</sup> reading to happen at next BOE meeting.

Concerns of the group include:

1. Suspensions made in error due to a previous revision being enforced before it was approved have not been removed for those students impacted by this error. We were told by way of our liaison that they were not going to be removed. Why not?
2. The old policy is still on the books since 2011. There is no provision in the policy for suspension, only giving up the phone for 30 days, 60 days, or the rest of the year. This is the policy currently listed on the district website. If the policy has changed since the year 2011, why isn't it included on the website? Students have been suspended regularly over the years when the 2011 revised policy does not state suspensions.
3. Serious inconsistencies have occurred in this year's Student Handbooks. The Middle School refers to the 30-day, 60-day, rest of the school year ruling. The word suspension is not listed. School #6 refers to the 30-day, 60-day, rest of the school year ruling but has an addition of automatic 4-day suspension if a student fails to give up phone to an administrator. School #6 also includes that the phones cannot be visible. The High School Handbook is the same as School #6 with the added automatic 4-day suspension factor plus the High School Handbook also adds that the phone will be returned to the parent only after a conference has been held with an administrator. The high school also includes wording stipulating that the camera function must be turned off too. The group only looked at 3 schools and their policies were very inconsistent. Why is that?
4. The new policy, if approved at its second reading, will go into effect on a certain date. Will the students' records of suspensions prior to that date be removed and will parents receive a letter to that fact? Suspensions impact significantly on a student's records which prohibits the student from participating in National Honor Society and other organizations, athletics,



- prom, and even graduation. Scholarship applications include discipline record information also.
5. Before bringing this newest proposed policy for approval, were successful policies in effect in neighboring schools looked at when revising this policy?
  6. Under the proposed policy, teachers and students will not be able to use their phones for instruction of any kind. Also, a computer is an electronic device which would not be permitted. We know that this is not the intent to eliminate computers, but the policy does not allow for their use.

### Testing in the Cafeteria

In response to our inquiry about student testing taking place in the cafeteria as well as questioning the atmosphere of the cafeteria for testing, Rita told the group that she was told that the testing done in the cafeteria was not a state test. She also said that she would check to see what testing did occur there.

### Our Recommendation on Revising Usage of Buses

No news on that recommendation.

## **NEW BUSINESS**

### Improve Test Scores and Overall Student Achievement

Discussion was held on several ways to improve test scores and overall student performance and behavior.

1. Keep students in school as much as possible. Out of school suspensions keep students out of the classroom learning environment so they are not getting the instruction they need to do well on tests.
  - a. Statistics were offered to support this suggestion to consider.
    - i. From March 1 – 25 this year, 142 students were given out of school suspensions. If you figure the suspensions averaged 3 days each, that adds up to 426 days of school missed by suspended students. That further breaks down to 2,130 class periods loss of instruction for a 5-class period day. That further adds up to 21,300 class periods missed in a 10-month school year. These statistics do not count normal daily absences, which would increase these numbers substantially.
  - b. Suggestions to improve:
    - i. Assign more In-school suspension where classwork can be accomplished. Administrative detention in lieu of suspension. Out of school suspension seen as an excused absence to some students, does not affect 16 days allowed before being retained.

- ii. Some students are repeat rule breakers of school rules. Provide in-school time alternatives for these students so they are removed from the classroom and hallways yet will still get the instruction they need. Look into Alternative School which has proven to be a very viable and successful program in the past. Assistant Principals spend a lot of their day on discipline matters in their office. Arrange for regular monitoring of hallways during passing time between classes and in known trouble spots throughout the building.
- iii. Have students issued a Chromebook that they bring with them to school each day. This would allow students to continue with their education while they have been given suspensions, in-school suspensions, detentions. It would also allow parents to monitor their children's progress and contact staff easily.
- iv. Reward students who do what they are supposed to be doing in school. Increase expenditures into programs such as Renaissance where students opt in each marking period with their attendance, good discipline record, passing grades, and activity involvement. Have in-school rallies for these students each marking period where they can enjoy a safe time with their fellow students who have chosen to follow the rules and achieve. Athletes rarely are suspended because they will lose their privilege to play. Having positive rewards for others doing what they should be doing will decrease the poor discipline record and improve class performance.

#### Budget Discussed

1. HVAC money in capital funding – now it is more money?
2. Roof – when will J Hall be repaired? News on leak in Costume Closet?
3. General Contractor Construction
4. Nurses in our schools, how many?
5. Chromebooks, you sign a waiver/contract to get it. You get parental data.
6. Screentime is not a new issue (television, other techs) Other schools have restrictions.

HSA/PTO Significance – increase knowledge of the role our HSA/PTO organizations play in the district, what they fund, etc.

#### Other Topics Discussed:

1. What are the district's measurable goals? How are they being tracked and are we seeing improvement this year?



2. Suggest greater consistency between schools. Currently different things being offered at different schools within the district. What can be done to equal the playing field for our students so that they all come to the Middle School with the same opportunities?
3. Have more inter-school activities so that students can get to know their future classmates. Pen pals across grade levels; spelling bees at each grade level in each school and then evening inter-school competition, Math competitions and Science competitions like spelling bees. Suggested that all first graders take the same trip on the same day so that they have a sense of community.
4. Our lower schools get very different experiences by just being at different schools. Each grade level should have more teacher collaboration so that students get the same opportunities. Have the teachers meet across schools for better grade level consistency. Build a teacher support system for each subject matter at each grade level.
5. What is the district doing to combat the teacher shortage?

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Christy Renzulli, Substitute Recorder

## Policy Committee Meeting Minutes

4/25/2024

Start Time: 4:30 PM

Members in attendance: Ms. Cheryl Pitts, H. Major Poteat, Ed.D., Ms. Rebecca Nieves, Mr. John Shaw, Mr. Anthony Askew and Mr. Dion M. Davis

### Items Discussed:

#### *Board Policy #2464- Gifted & Talented Pupils*

Ms. Nieves questioned stand alone Gifted & Talented programs at the middle and high school level and the selection process at the secondary level. Dr. Poteat explained the selection process (teacher recommendation, parent selection/request) and the course offerings for gifted students at the secondary level. A recommendation was made to refer the concerns to the Education Committee to clarify the criteria and selection process/procedures and post them on the website for each school.

#### *Board Policy- #8651- Community Use of Transportation*

The committee reviewed the current policy based upon the request from the Citizen's Advisory Committee. Dr. Poteat shared with the committee that the restrictions were put in place as a result of the district's insurance carrier informing us that we would not be covered if we allowed outside use of district buses. After speaking with Strauss Esmay, they informed me that our policy was current and they recommended inquiring with our insurance carrier if they would provide an insurance rider (payable by the outside group) for coverage. If not, they recommended abolishing the policy and not allowing Community Use of Transportation.

The following Board Policies/Regulations were reviewed for revisions and recommended for First Reading at the 5/8/24 board meeting:

Regulation #2200- Curriculum Content

Policy/Regulation #2260- Equity in School and Classroom Practices

Policy #2411- Guidance Counseling

Policy/Regulation #2423- Bilingual Education

Policy/Regulation #2431.4- Prevention and Treatment of Sports-Related Concussions and Head Injuries

Policy/Regulation #7610- Vandalism

Policy #9323- Notification of Juvenile Offender Case Disposition

Meeting adjourned: 5:20 PM



Winslow Twp. Economic Development Committee  
Meeting



5/6/2024

7 pm

Attendance of esteemed members: BA Joe Gallagher, Sharita Rivera, Ken Iannaco, Joe Thomas, Brandon Glikus, Joe Pino, Michael Kretschmer, Lyle Hanes, Vincent Borrelli

Topic of Discussion

- Keller Engineers presented his firm's experience and bio  
33 Kings Highway  
Haddonfield NJ 08033

Gothrie Short resignation

- Thankful for his many years of service
- Mayor Lawrence appointed Joe Thomas to be the New Chairperson

Community Collaboration

- Engaging the community on revitalization projects within Winslow Twp.
- Community participation Township-wide clean up
- Hot Topic Liquor License Pros/Cons
- Education school district

Sicklerville, is it our downtown district?

- Start by asking people you know what their desire is for the growth of Winslow Twp.
- Keep up to date on community events and be able to share with stakeholders

Next Meeting August 5

- Be prepared to share feedback
- Goals that can be achieved for the committee

Adjourn 8:05 pm

**2023-2024 PROFESSIONAL DEVELOPMENT WORKSHOPS/CONFERENCES**  
**May 8, 2024**

EXHIBIT NO. XA-3

SCHOOL	STAFF	POSITION	DATE OF ACTIVITY	WORKSHOP	COST	ACCT # CHARGED
4	Amanda Familiare	Community Parent Involvement Specialist	4/25/24	Elements of High-Quality Preschool Program	n/c	n/a
4	Lori Zorzi	Community Parent Involvement Specialist	4/25/24	Elements of High-Quality Preschool Program	n/c	n/a
HS	Greg Safko	Teacher	4/26/24	RST South 2425 Annual School Plan Kick-off: Data Analysis Work Session	n/c	n/a
BOE	Marchelle Coleman	Supervisor of Special Education	5/6/24	IDEA Grant Writing Training	n/c	n/a
HS	Faith Ritter	Mental Health Provider	5/21/24 – 5/23/24	Girls Circle Facilitator Training	\$449.00	20-293-200-800-000-00
BOE	Cheryl Schwartz	District Supervisor of Language Arts	5/21/24	High-Impact and Engaging Routines for Phonics, Word Study, Vocabulary and Fluency (K-6)	n/c	n/a
BOE	Sheresa Clement	Director of Curriculum and Instruction	5/21/24	High-Impact and Engaging Routines for Phonics, Word Study, Vocabulary and Fluency (K-6)	n/c	n/a
HS	Marcell Jenkins	Youth Development Specialist	6/4/24 – 6/6/24	One Circle Foundation Facilitator Training	\$449.00	20-293-200-800-200-000
MS	William Belton	Youth Development Specialist	6/4/24 – 6/6/24	The Council for Boys and Young Men Facilitator Training	\$449.00	20-294-200-800-000-07
MS	Renee Moorer-Whye	Mental Health Provider	6/25/24 – 6/27/24	Girls Circle Facilitator Training	\$449.00	20-294-200-800-000-07



**WINSLOW TOWNSHIP SCHOOL DISTRICT - REQUEST FOR SCHOOL FIELD TRIPS  
BOARD APPROVAL DATE: Wednesday, May 8, 2024**

EXHIBIT NO. XA:4

Sch	Date of Trip	Destination (Trip Information)	Teacher/Coach	Bus(es)	# of Pupils	Departure/Return Time
1	06/03/2024	Franklin Institute Philadelphia, PA (Students to be inspired by science and technology through hands on exploratory experiences)	Ms. Hagan 39 Staff/ Chaperones	3	98	Depart: 9:30 a.m. Return: 1:30 p.m.
2	05/24/2024	Tall Pines Day Camp Williamstown, NJ (6 <sup>th</sup> Grade End of Year Trip)	Dr. Carter School 5 HSA	6	205	Depart: 9:00 a.m. Return: 2:15 p.m.
3	05/21/2024	Tall Pines Day Camp Williamstown, NJ (6 <sup>th</sup> Grade End of Year Trip)	Mr. Jackson School 6 HSA	5	160	Depart: 9:00 a.m. Return: 2:00 p.m.
4	05/15/2024	Temple University – Annenberg Hall Philadelphia, PA (TV & Broadcast students to explore educational opportunities and cinema careers)	Mr. Ingram	1	10	Depart: 8:00 a.m. Return: 1:00 p.m.
5	05/18/2024	Cherry Hill East High School Cherry Hill, NJ (Model UN students to act as delegates to the United Nations and debate issues; increase knowledge of global affairs)	Ms. Feighery	1	20 approx.	Depart: 8:00 a.m. Return: 4:00 p.m.
6	05/29/2024	Camp Dark Waters Medford, NJ (Eagles Landing students to develop team building and decision-making skills through problem-solving activities)	Ms. Brooks 1 Staff	1	25	Depart: 8:00 a.m. Return: 2:00 p.m.





2023-2024 Termination of OOD Students  
May 8, 2024

	<b>Student #</b>	<b>Placement</b>	<b>Effective</b>	<b>Cost</b>	<b>Reason for Termination of Placement</b>
A	4146	Garfield Park	4/19/24	\$59,831.07	Change in Placement

EXHIBIT: X A:7

## 2023-2024 HOMELESS STUDENTS

May 8, 2024

	SENDING DISTRICT	STUDENT ID	GRADE
A	Atlantic City Schools	2868	7
B	Winslow Township	2869	K
C	Winslow Township	2870	8
D	Winslow Township	2871	3
E	Winslow Township	2872	5
F	Winslow Township	2873	12



## 2023-2024 DCP&P Students

Division of Children Protection & Permanency

May 8, 2024

	<b>RESIDENT DISTRICT</b>	<b>STUDENT ID</b>	<b>GRADE</b>
A	Winslow Township	2791	3
B	Winslow Township	2792	3
C	Winslow Township	2793	9
D	Winslow Township	2794	7
E	Winslow Township	2795	KF
F	Winslow Township	2796	KF

Winslow Township School District  
Harassment, Intimidation & Bullying -- Board of Education Summary

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## HIB Incident Count by School

04/16/2024 through 04/30/2024

School	Not Investigated	Confirmed HIB	Non-HIB	Total
District Office	0	0	0	0
School #1	0	0	0	0
School #2	0	0	0	0
School #3	0	0	0	0
School #4	0	0	0	0
School #5	0	1	0	1
School #6	0	1	0	1
Winslow Township Middle School	0	2	1	3
Winslow Township High School	0	1	0	1

*NOTE - Schools with no incidents will be excluded from the school based summary below.*



Batch Count = 1

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>0028</b>		<b>360 TRANSLATIONS INTERNATIONAL, INC.</b>	<b>\$490.00</b>	<b>Vend Total</b>
	P.O. #	404600 Interpreter services for CST	\$150.00	PO Total
	P.O. #	404763 Interpreter services for CST	\$340.00	PO Total
<b>7205</b>		<b>ACKLES; GREGORY</b>	<b>\$100.00</b>	<b>Vend Total</b>
	P.O. #	403841 Boys BBall Official -V	\$100.00	PO Total
<b>T360</b>		<b>ALICE FRIEDA ENTERPRISES, LLC</b>	<b>\$2,185.00</b>	<b>Vend Total</b>
	P.O. #	404412 Family Engagement Night	\$2,185.00	PO Total
<b>4530</b>		<b>ALL AMERICAN SPORTS CORP.</b>	<b>\$10,768.18</b>	<b>Vend Total</b>
	P.O. #	403750 Riddell Football Supplies	\$10,534.93	PO Total
	P.O. #	404019 LAX Boys Helmet Decal	\$233.25 P	PO Total
<b>O550</b>		<b>ALLEGIANCE TRUCKS, LLC</b>	<b>\$1,192.41</b>	<b>Vend Total</b>
	P.O. #	403935 COOLANT	\$1,192.41	PO Total
<b>1199</b>		<b>ARAMARK</b>	<b>\$403,021.06</b>	<b>Vend Total</b>
	P.O. #	400546 SERVICES JULY-JUNE 2023-2024	\$403,021.06 P	PO Total
<b>1205</b>		<b>ARCHBISHOP DAMIANO SCHOOL</b>	<b>\$55,422.04</b>	<b>Vend Total</b>
	P.O. #	400275 OOD#4356086441	\$4,813.38 P	PO Total
	P.O. #	400276 OOD#6693951524	\$4,813.38 P	PO Total
	P.O. #	400278 OOD#5782570959	\$4,813.38 P	PO Total
	P.O. #	400280 OOD#4742835621	\$8,196.38 P	PO Total
	P.O. #	400301 OOD#3435371829	\$8,196.38 P	PO Total
	P.O. #	400302 OOD#9587507514	\$8,196.38 P	PO Total
	P.O. #	400304 OOD#8905427722	\$4,813.38 P	PO Total
	P.O. #	401261 OOD#2871221045	\$8,196.38 P	PO Total
	P.O. #	401330 OOD#4356086441	\$3,383.00 P	PO Total
<b>1206</b>		<b>ARCHWAY PROGRAMS INC.</b>	<b>\$40,198.54</b>	<b>Vend Total</b>
	P.O. #	400320 OOD#3329154358	\$4,431.22 P	PO Total
	P.O. #	400322 OOD#4916103187	\$4,431.22 P	PO Total
	P.O. #	400323 OOD#2114838946	\$7,491.22 P	PO Total
	P.O. #	400326 OOD#1243024664	\$7,491.22 P	PO Total
	P.O. #	400363 OOD#5282014836	\$4,431.22 P	PO Total
	P.O. #	400576 OOD#7103054314	\$4,431.22 P	PO Total
	P.O. #	400855 OOD#7103054314	\$3,060.00 P	PO Total
	P.O. #	400884 OOD#1633461009	\$4,431.22 P	PO Total
<b>1250</b>		<b>ATLANTIC CITY ELECTRIC</b>	<b>\$30,892.38</b>	<b>Vend Total</b>
	P.O. #	404522 MARCH 2024 ELECTRIC	\$21,605.40	PO Total
	P.O. #	404523 MARCH 2024 ELECTRIC	\$9,286.98 P	PO Total

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>1257</b>	<b>ATLANTIC COUNTY SPECIAL SERVICES</b>		<b>\$19,857.00</b>	<b>Vend Total</b>
P.O. #	401122	No SID# listed	\$1,609.50 P	PO Total
P.O. #	402135	OOD#1846539966	\$6,709.50 P	PO Total
P.O. #	402138	OOD#2181210737	\$1,609.50 P	PO Total
P.O. #	402139	OOD#9325700369	\$1,609.50 P	PO Total
P.O. #	402332	OOD#8630755327	\$1,609.50 P	PO Total
P.O. #	403020	OOD#5724911332	\$1,609.50 P	PO Total
P.O. #	403713	OOD#8630755327	\$5,100.00 P	PO Total
<b>1352</b>	<b>BAYADA HOME HEALTH CARE, INC.</b>		<b>\$58,773.75</b>	<b>Vend Total</b>
P.O. #	404439	Nursing Services-AB	\$2,378.75 P	PO Total
P.O. #	404440	Nursing Services-GR	\$1,278.75 P	PO Total
P.O. #	404441	Nursing Services-TR	\$2,190.00 P	PO Total
P.O. #	404442	Nursing Services-CR	\$1,812.50 P	PO Total
P.O. #	404443	Nursing Services-KN	\$1,925.00 P	PO Total
P.O. #	404444	Nursing Services-BM	\$1,540.00 P	PO Total
P.O. #	404446	Nursing Services-MK	\$2,158.75 P	PO Total
P.O. #	404447	Nursing Services-KD	\$2,103.75 P	PO Total
P.O. #	404533	Nursing Services-SJCA	\$245.00 P	PO Total
P.O. #	404534	Nursing Services-RS	\$1,718.75 P	PO Total
P.O. #	404535	Nursing Services-KS	\$2,310.00 P	PO Total
P.O. #	404536	Nursing Services-TR	\$2,715.00	PO Total
P.O. #	404537	Nursing Services-KN	\$1,925.00 P	PO Total
P.O. #	404540	Nursing Services-KD	\$2,103.75 P	PO Total
P.O. #	404542	Nursing Services-AB	\$1,017.50 P	PO Total
P.O. #	404543	Nursing Services-CM	\$2,253.75 P	PO Total
P.O. #	404545	Nursing Services-BM	\$728.75 P	PO Total
P.O. #	404546	Nursing Services-MK	\$2,200.00 P	PO Total
P.O. #	404548	Nursing Services-GR	\$1,705.00 P	PO Total
P.O. #	404549	Nursing Services-CR	\$1,966.25 P	PO Total
P.O. #	404601	Nursing Services-AB	\$1,416.25 P	PO Total
P.O. #	404603	Nursing Services-TR	\$2,122.50 P	PO Total
P.O. #	404605	Nursing Services-KN	\$1,457.50 P	PO Total
P.O. #	404606	Nursing Services-KS	\$1,732.50 P	PO Total
P.O. #	404608	Nursing Services-RS	\$1,897.50 P	PO Total
P.O. #	404609	Nursing Services-KD	\$1,553.75 P	PO Total
P.O. #	404610	Nursing Services-GR	\$1,278.75 P	PO Total
P.O. #	404611	Nursing Services-CR	\$1,868.75 P	PO Total



Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>1352</b>	<b>BAYADA HOME HEALTH CARE, INC.</b>		<b>\$58,773.75</b>	<b>Vend Total</b>
P.O. #	404613	Nursing Services-BM	\$935.00 P	PO Total
P.O. #	404614	Nursing Services-CM	\$591.25 P	PO Total
P.O. #	404615	Nursing Services-MK	\$1,650.00 P	PO Total
P.O. #	404807	Nursing Services-EA	\$811.25 P	PO Total
P.O. #	404808	Nursing Services-KN	\$385.00 P	PO Total
P.O. #	404838	Nursing Services-RS	\$2,035.00 P	PO Total
P.O. #	404839	Nursing Services-CM	\$2,762.50	PO Total
<b>1363</b>	<b>BECK; DOROTHY</b>		<b>\$3,240.00</b>	<b>Vend Total</b>
P.O. #	405028	FEBRUARY/APRIL TRANSPORTATION	\$3,240.00	PO Total
<b>1376</b>	<b>BELMONT AND CRYSTAL SPRINGS</b>		<b>\$71.22</b>	<b>Vend Total</b>
P.O. #	404428	WATER	\$71.22	PO Total
<b>R024</b>	<b>BIVANS; MAURITA</b>		<b>\$78.00</b>	<b>Vend Total</b>
P.O. #	404893	track card official 4/22/24	\$78.00	PO Total
<b>1421</b>	<b>BLACK HORSE PIKE REGIONAL SCHOOL DIST.</b>		<b>\$10,152.40</b>	<b>Vend Total</b>
P.O. #	400214	OOD#1435703880	\$3,555.60 P	PO Total
P.O. #	400481	OOD#5348396755	\$6,596.80 P	PO Total
<b>A371</b>	<b>BRAUNGART INVESTORS, LLC</b>		<b>\$252.00</b>	<b>Vend Total</b>
P.O. #	405039	PLANTS AND CONTAINERS AT BOE	\$252.00	PO Total
<b>1508</b>	<b>BROOKFIELD ACADEMY</b>		<b>\$12,313.09</b>	<b>Vend Total</b>
P.O. #	400364	OOD#1031714902	\$7,677.71 P	PO Total
P.O. #	404552	Professional Services-YE	\$1,136.98 P	PO Total
P.O. #	404810	Professional Services-JL	\$699.68 P	PO Total
P.O. #	404948	Professional Services-AR	\$174.92 P	PO Total
P.O. #	404994	Professional Services-KH	\$262.38 P	PO Total
P.O. #	404996	Professional Services-AR	\$612.22 P	PO Total
P.O. #	404997	Professional Services-NF	\$1,749.20 P	PO Total
<b>1510</b>	<b>BROOKFIELD ELEMENTARY</b>		<b>\$9,893.83</b>	<b>Vend Total</b>
P.O. #	400267	OOD#1897780132	\$9,893.83 P	PO Total
<b>F282</b>	<b>BROPHY; MICHAEL</b>		<b>\$118.00</b>	<b>Vend Total</b>
P.O. #	404851	B/G Track Card Official V/JV	\$118.00	PO Total
<b>1632</b>	<b>CAMDEN COUNTY EDUCATIONAL SRVCS. COMM.</b>		<b>\$173.84</b>	<b>Vend Total</b>
P.O. #	401509	SJCA- OT/PT	\$173.84 P	PO Total
<b>1637</b>	<b>CAMDEN COUNTY TECHNICAL SCHOOL</b>		<b>\$102,889.20</b>	<b>Vend Total</b>
P.O. #	401496	VOCATIONAL HIGH SCHOOL	\$102,889.20 P	PO Total

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>1642</b>		<b>CAMDENS PROMISE CHARTER SCHOOL</b>	<b>\$6,164.00</b>	<b>Vend Total</b>
		P.O. # 400663 2023-2024 CHARTER SCHOO;	\$6,164.00 P	PO Total
<b>6978</b>		<b>CAPE PHYSICIANS ASSOCIATES, PA</b>	<b>\$4,350.00</b>	<b>Vend Total</b>
		P.O. # 400665 SCH PHYSICIAN CONTRACT 23/24	\$4,350.00 P	PO Total
<b>M583</b>		<b>CARRIE A. KOURI</b>	<b>\$2,100.00</b>	<b>Vend Total</b>
		P.O. # 400836 InstrucSuppliesMDroom	\$2,100.00	PO Total
<b>1732</b>		<b>CDW GOVERNMENT INC.</b>	<b>\$986.36</b>	<b>Vend Total</b>
		P.O. # 404215 SWIPE CARDS	\$986.36	PO Total
<b>Q787</b>		<b>CHICANO PESCATORE GROUP LLC DBA AMERICAN</b>	<b>\$800.00</b>	<b>Vend Total</b>
		P.O. # 404273 IRRIGATION START UP	\$800.00	PO Total
<b>1881</b>		<b>COMCAST CABLE</b>	<b>\$207.37</b>	<b>Vend Total</b>
		P.O. # 404955 GARAGE SERVICE	\$207.37	PO Total
<b>1901</b>		<b>CONNER STRONG &amp; BUCKELEW CO. LLC</b>	<b>\$4,166.66</b>	<b>Vend Total</b>
		P.O. # 401108 PROFESSIONAL SERVICES	\$4,166.66 P	PO Total
<b>1941</b>		<b>COURIER-POST - LEGAL</b>	<b>\$118.05</b>	<b>Vend Total</b>
		P.O. # 404626 PN-BID 2024-10 SUM CAMP AIDES	\$79.02	PO Total
		P.O. # 404753 PN-2024-25 BUDGET HEARING	\$39.03 P	PO Total
<b>8885</b>		<b>DAVIS; DION</b>	<b>\$159.90</b>	<b>Vend Total</b>
		P.O. # 404817 REIMBURSEMENT FOR MATERIALS	\$159.90	PO Total
<b>2092</b>		<b>DELSEA REGIONAL HIGH SCHOOL</b>	<b>\$4,273.23</b>	<b>Vend Total</b>
		P.O. # 403703 OOD#6874139914	\$4,273.23 P	PO Total
<b>2094</b>		<b>DELTA DENTAL PLAN OF NJ</b>	<b>\$694.56</b>	<b>Vend Total</b>
		P.O. # 404762 COBRA MARCH 2024	\$694.56	PO Total
<b>2101</b>		<b>DEMCO INC.</b>	<b>\$3,568.24</b>	<b>Vend Total</b>
		P.O. # 404315 preschool supplies	\$3,568.24	PO Total
<b>2139</b>		<b>DIDONATO; BONNIE</b>	<b>\$100.00</b>	<b>Vend Total</b>
		P.O. # 405011 softball official 4/23/24	\$100.00	PO Total
<b>2234</b>		<b>DURAND ACADEMY INC</b>	<b>\$4,200.00</b>	<b>Vend Total</b>
		P.O. # 404165 OOD#7061263792	\$4,200.00 P	PO Total
<b>2244</b>		<b>EAI EDUCATION</b>	<b>\$891.75</b>	<b>Vend Total</b>
		P.O. # 404277 S/R-Math Supplies for Sch. 3	\$724.95	PO Total
		P.O. # 404293 S/R-SEL Supplies for Sch. 3	\$166.80 P	PO Total
<b>2288</b>		<b>EDUCATIONAL DATA SERVICES INC.</b>	<b>\$50.00</b>	<b>Vend Total</b>
		P.O. # 405048 PURCHASE ORDER FILE	\$50.00	PO Total



Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>2303</b>		<b>EDVOCATE INC.</b>	\$2,621.00	Vend Total
		P.O. # 400568 MONITORING SERVICES	\$2,621.00 P	PO Total
<b>Q896</b>		<b>ELECTRO-MECH SCOREBOARD COMPANY</b>	\$52.00	Vend Total
		P.O. # 403422 Antenna Scoreboard Part	\$52.00	PO Total
<b>D747</b>		<b>EMPOWER AAC LLC</b>	\$1,100.00	Vend Total
		P.O. # 404598 Indepen AAC evaluation for OOD	\$1,100.00	PO Total
<b>0573</b>		<b>ENGLISH SEPTIC</b>	\$650.00	Vend Total
		P.O. # 400068 SCHOOL 1 ANNUAL SEPTIC PUMPING	\$650.00	PO Total
<b>F026</b>		<b>EVANS; ANTHONY</b>	\$78.00	Vend Total
		P.O. # 404873 track card official 4/22/24	\$78.00	PO Total
<b>U703</b>		<b>F.W. WEBB COMPANY</b>	\$2,443.02	Vend Total
		P.O. # 403391 PNUMATIC VALVES FOR MS UNIVENT	\$2,443.02	PO Total
<b>A197</b>		<b>FIRST CHILDREN LEARNING SERVICES, LLC</b>	\$3,655.00	Vend Total
		P.O. # 401609 OOD#4737047949	\$3,655.00 P	PO Total
<b>2462</b>		<b>FLAGSHIP DENTAL PLANS</b>	\$299.50	Vend Total
		P.O. # 400091 FLAGSHIP DENTAL PLAN 23-24	\$299.50 P	PO Total
<b>G507</b>		<b>FOLLETT CONTENT SOLUTIONS, LLC</b>	\$8,324.58	Vend Total
		P.O. # 401031 School 4 books	\$8,324.58	PO Total
<b>0322</b>		<b>FOLLETT SCHOOL SOLUTIONS INC.</b>	\$218.43	Vend Total
		P.O. # 403774 Books for the Library	\$218.43	PO Total
<b>2509</b>		<b>FRANKLIN ALARM CO. INC.</b>	\$958.00	Vend Total
		P.O. # 404464 ALARM MONITORING APRIL 24	\$958.00	PO Total
<b>B360</b>		<b>GANGI GRAPHICS, INC</b>	\$1,402.50	Vend Total
		P.O. # 305783 Updated NJ PRISE bkl	\$1,402.50	PO Total
<b>2587</b>		<b>GARFIELD PARK ACADEMY</b>	\$10,032.57	Vend Total
		P.O. # 403507 OOD#7674124613	\$10,032.57 P	PO Total
<b>W384</b>		<b>GATEWAY SCHOOL LLC</b>	\$2,970.00	Vend Total
		P.O. # 402061 OOD#1065454552	\$2,970.00 P	PO Total
<b>J151</b>		<b>GENDRACHI; MARIO</b>	\$118.00	Vend Total
		P.O. # 404856 B/G Track Card Official V/JV	\$118.00	PO Total
<b>U172</b>		<b>GENERAL HEALTHCARE RESOURCES INC.</b>	\$2,808.00	Vend Total
		P.O. # 404784 OT services rendered	\$2,808.00	PO Total
<b>0354</b>		<b>GERIGITAN; JOHN</b>	\$100.00	Vend Total
		P.O. # 404849 Softball Official – V	\$100.00	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>P857</b>	<b>GL GROUP, INC</b>		<b>\$2,684.64</b>	<b>Vend Total</b>
	P.O. # 404657	S/R-Title I SIA - Sup. #1	\$2,684.64	PO Total
<b>2667</b>	<b>GLOUCESTER COUNTY SPECIAL SRVCS.</b>		<b>\$33,499.50</b>	<b>Vend Total</b>
	P.O. # 401177	Professional Services-BD	\$2,653.50	P PO Total
	P.O. # 401179	Professional Services-CR	\$294.00	P PO Total
	P.O. # 401410	OOD#4996751957	\$351.50	P PO Total
	P.O. # 401411	OOD#369301713	\$351.50	P PO Total
	P.O. # 401412	OOD#6908957297	\$4,740.50	P PO Total
	P.O. # 401413	OOD#4810635287	\$351.50	P PO Total
	P.O. # 401414	OOD#3453070610	\$351.50	P PO Total
	P.O. # 401415	OOD#8439880772	\$351.50	P PO Total
	P.O. # 401417	OOD#6264819586	\$351.50	P PO Total
	P.O. # 401420	OOD#4090696781	\$4,740.50	P PO Total
	P.O. # 401421	OOD#9065472826	\$4,740.50	P PO Total
	P.O. # 401422	OOD#5315995523	\$4,740.50	P PO Total
	P.O. # 401423	OOD#1359832532	\$4,740.50	P PO Total
	P.O. # 401424	OOD#9471843349	\$4,740.50	P PO Total
<b>2781</b>	<b>HAMMONTON BOARD OF EDUCATION</b>		<b>\$1,163.14</b>	<b>Vend Total</b>
	P.O. # 401607	OOD#-No SID listed	\$1,163.14	P PO Total
<b>2785</b>	<b>HAMPTON ACADEMY</b>		<b>\$18,595.60</b>	<b>Vend Total</b>
	P.O. # 403602	OOD#6283304872	\$14,295.60	P PO Total
	P.O. # 404166	OOD#6283504872	\$4,300.00	P PO Total
<b>E658</b>	<b>HART-JACKSON; PHILLIP</b>		<b>\$70.00</b>	<b>Vend Total</b>
	P.O. # 403033	BOYS BASKETBALL OFFICIAL	\$70.00	PO Total
<b>3966</b>	<b>HEALTHCARE CONSULTANTS, INC.</b>		<b>\$3,240.00</b>	<b>Vend Total</b>
	P.O. # 404505	Nursing Services-AJ	\$540.00	PO Total
	P.O. # 404550	Nursing Services-AJ	\$540.00	PO Total
	P.O. # 404700	Nursing Services-AJ	\$1,080.00	PO Total
	P.O. # 404999	Nursing Services-AJ	\$1,080.00	PO Total
<b>1545</b>	<b>HEFFNER; SAVANNA</b>		<b>\$92.20</b>	<b>Vend Total</b>
	P.O. # 305197	HS STAFF REIMBURSEMENT	\$92.20	PO Total
<b>2911</b>	<b>HOLLYDELL SCHOOL</b>		<b>\$49,743.90</b>	<b>Vend Total</b>
	P.O. # 400215	OOD#6019065987	\$14,251.50	P PO Total
	P.O. # 400216	OOD#2436716235	\$8,873.10	P PO Total
	P.O. # 400226	OOD#1386752386	\$8,873.10	P PO Total
	P.O. # 400266	OOD#8006275479	\$8,873.10	P PO Total
	P.O. # 400332	OOD#8193049204	\$8,873.10	P PO Total



Batch Count = 1

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>7991</b>	<b>JACKSON; CAROLYN</b>		<b>\$78.00</b>	<b>Vend Total</b>
	P.O. #	404880 track card official 4/22/24	\$78.00	PO Total
<b>3168</b>	<b>KAPLAN EARLY LEARNING CO</b>		<b>\$339.96</b>	<b>Vend Total</b>
	P.O. #	404314 preschool supplies	\$339.96	PO Total
<b>3269</b>	<b>KURTZ BROS. INC</b>		<b>\$343.60</b>	<b>Vend Total</b>
	P.O. #	404287 S/R-Math Supplies for Sch. 3	\$343.60	PO Total
<b>T301</b>	<b>LAKESHORE LEARNING MATERIALS, LLC</b>		<b>\$25,792.51</b>	<b>Vend Total</b>
	P.O. #	403974 preschool supplies	\$24,735.38	P PO Total
	P.O. #	404242 S/R-Supplies for #2	\$472.35	P PO Total
	P.O. #	404403 preschool supplies	\$521.80	P PO Total
	P.O. #	404645 S/R-Title I Supplies #1	\$62.98	P PO Total
<b>3330</b>	<b>LEAP ACADEMY UNIV. HIGH CHARTER SCHOOL</b>		<b>\$34,587.00</b>	<b>Vend Total</b>
	P.O. #	400664 2023-2024 CHARTER SCHOOL	\$34,587.00	P PO Total
<b>H073</b>	<b>LEITZ; CHRISTOPHER</b>		<b>\$120.00</b>	<b>Vend Total</b>
	P.O. #	404710 Baseball Official	\$120.00	PO Total
<b>P143</b>	<b>MATHES; ELIZABETH R.</b>		<b>\$1,440.00</b>	<b>Vend Total</b>
	P.O. #	405074 APRIL TRANSPORTATION	\$1,440.00	PO Total
<b>X649</b>	<b>McHUGH; ROBERT</b>		<b>\$88.00</b>	<b>Vend Total</b>
	P.O. #	404895 track starter official 4/22/24	\$88.00	PO Total
<b>T741</b>	<b>MICHAELS STORES INC &amp; SUB</b>		<b>\$479.60</b>	<b>Vend Total</b>
	P.O. #	404482 Preschool supplies	\$479.60	PO Total
<b>3758</b>	<b>MONROE TWP PUBLIC SCHOOLS</b>		<b>\$5,617.00</b>	<b>Vend Total</b>
	P.O. #	402616 OOD#NO SID listed	\$1,895.20	P PO Total
	P.O. #	402617 OOD#3194150350	\$1,895.20	P PO Total
	P.O. #	402618 OOD#9447236833	\$1,826.60	P PO Total
<b>3780</b>	<b>MOORESTOWN TOWNSHIP PUBLIC SCHOOLS</b>		<b>\$7,280.86</b>	<b>Vend Total</b>
	P.O. #	401746 OOD#5821447055	\$7,280.86	P PO Total
<b>3837</b>	<b>MUSIC &amp; ARTS CENTER INC.</b>		<b>\$400.00</b>	<b>Vend Total</b>
	P.O. #	404024 Jan - Folding Music Stands	\$400.00	PO Total
<b>3864</b>	<b>NASCO EDUCATION LLC</b>		<b>\$296.50</b>	<b>Vend Total</b>
	P.O. #	404297 S/R-Writing Supp. for Sch. 3	\$296.50	PO Total
<b>A343</b>	<b>NEW JERSEY MOTOR VEHICLE COMMISSION</b>		<b>\$600.00</b>	<b>Vend Total</b>
	P.O. #	404656 REGISTRATIONS	\$150.00	PO Total
	P.O. #	404777 REGISTRATIONS	\$450.00	PO Total
<b>3958</b>	<b>NEW JERSEY SCHOOL BOARDS ASSOCIATION</b>		<b>\$396.00</b>	<b>Vend Total</b>
	P.O. #	403546 NJSBA LEADERSHIP CONFERENCE	\$99.00	PO Total

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>3958</b>		<b>NEW JERSEY SCHOOL BOARDS ASSOCIATION</b>	<b>\$396.00</b>	<b>Vend Total</b>
	P.O. # 403727	NJSBA WOMEN'S LEADERSHIP CONF	\$99.00	PO Total
	P.O. # 403780	NJSBA LEADERSHIP CONFERENCE	\$99.00	PO Total
	P.O. # 403782	NJSBA LEADERSHIP CONFERENCE	\$99.00	PO Total
<b>3991</b>		<b>NJ ASSOC. OF SCHOOL BUSINESS OFFICIALS</b>	<b>\$125.00</b>	<b>Vend Total</b>
	P.O. # 403641	PD - NJASBO - FOOD SERVICE	\$125.00	PO Total
<b>X137</b>		<b>NJ E-ZPASS</b>	<b>\$50.75</b>	<b>Vend Total</b>
	P.O. # 404960	CROSS KEYS TOLL	\$50.75	PO Total
<b>4114</b>		<b>PARA-PLUS TRANSLATIONS, INC.</b>	<b>\$158.74</b>	<b>Vend Total</b>
	P.O. # 404599	Translation services for CST	\$158.74	PO Total
<b>4139</b>		<b>PASSON'S SPORTS</b>	<b>\$354.70</b>	<b>Vend Total</b>
	P.O. # 303173	BOYS BASKETBALL BOOK BAGS	\$354.70	PO Total
<b>4146</b>		<b>PAUL'S CUSTOM AWARDS &amp; TROPHIES, INC.</b>	<b>\$600.00</b>	<b>Vend Total</b>
	P.O. # 404332	End of Season Medals	\$600.00	PO Total
<b>4180</b>		<b>PENNSYLVANIA TURNPIKE COMMISSION</b>	<b>\$232.20</b>	<b>Vend Total</b>
	P.O. # 404781	TOLL VIOLATIONS	\$232.20	PO Total
<b>4272</b>		<b>PITNEY BOWES</b>	<b>\$434.97</b>	<b>Vend Total</b>
	P.O. # 404498	POSTAGE MACHINE SUPPLIES	\$434.97	PO Total
<b>4283</b>		<b>PLAQUES &amp; SUCH LLC</b>	<b>\$224.82</b>	<b>Vend Total</b>
	P.O. # 303905	ACHIEVEMENT PLAQUES	\$224.82	PO Total
<b>H138</b>		<b>POWERSCHOOL HOLDINGS, LLC</b>	<b>\$6,010.87</b>	<b>Vend Total</b>
	P.O. # 403754	RENEWAL OF NAVIANCE	\$6,010.87	PO Total
<b>N656</b>		<b>PRINCIPLE ACADEMY CHARTER SCHOOL</b>	<b>\$414.00</b>	<b>Vend Total</b>
	P.O. # 403237	2023-2024 CHARTER SCHOOL	\$414.00 P	PO Total
<b>G918</b>		<b>PROFESSIONAL HEALTHCARE STAFFING, INC.</b>	<b>\$5,722.45</b>	<b>Vend Total</b>
	P.O. # 404811	Nursing Services-AR	\$600.60	PO Total
	P.O. # 404812	Nursing Services-AR	\$4,189.35	PO Total
	P.O. # 405000	Nursing Services-AR	\$932.50	PO Total
<b>4456</b>		<b>REALLY GOOD STUFF, LLC</b>	<b>\$5,856.17</b>	<b>Vend Total</b>
	P.O. # 404402	preschool supplies	\$5,856.17	PO Total
<b>2992</b>		<b>RICOH USA, INC.</b>	<b>\$1.60</b>	<b>Vend Total</b>
	P.O. # 404816	COPIER OVERAGES ASST SUP & ABA	\$1.60	PO Total
<b>C412</b>		<b>RIGGINS, INC</b>	<b>\$493.18</b>	<b>Vend Total</b>
	P.O. # 404910	FUEL OIL BUS GARAGE	\$493.18	PO Total



Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>4696</b>		<b>SAFETY-KLEEN SYSTEMS, INC.</b>	<b>\$273.40</b>	<b>Vend Total</b>
	P.O. #	404961 SOLVENT	\$273.40	PO Total
<b>4810</b>		<b>SCHOOL SPECIALTY, LLC</b>	<b>\$5,772.07</b>	<b>Vend Total</b>
	P.O. #	404155 SUPPLIES FOR HS MATH DEPT.	\$4,171.39 P	PO Total
	P.O. #	404244 S/R-Supplies for #2	\$61.20 P	PO Total
	P.O. #	404290 S/R--Math Supplies for Sch. 3	\$57.10 P	PO Total
	P.O. #	404408 preschool supplies	\$119.85 P	PO Total
	P.O. #	404469 Office Supplies	\$259.23 P	PO Total
	P.O. #	404628 American Flag	\$98.08 P	PO Total
	P.O. #	404638 Book Shelf/Matino	\$370.76 P	PO Total
	P.O. #	404685 preschool supplies	\$634.46 P	PO Total
<b>9092</b>		<b>SHEEHAN; THOMAS</b>	<b>\$78.00</b>	<b>Vend Total</b>
	P.O. #	404888 track card official 4/22/24	\$78.00	PO Total
<b>A060</b>		<b>SHEEHAN; VICTORIA</b>	<b>\$78.00</b>	<b>Vend Total</b>
	P.O. #	404882 track card official 4/22/24	\$78.00	PO Total
<b>4906</b>		<b>SHI INTERNATIONAL CORP.</b>	<b>\$7,608.09</b>	<b>Vend Total</b>
	P.O. #	402209 S/R-Title I Supplies for #6	\$7,608.09	PO Total
<b>5084</b>		<b>SOUTH JERSEY TRACK COACHES ASSOCIATION</b>	<b>\$1,100.00</b>	<b>Vend Total</b>
	P.O. #	403038 REG FEE SJTCA WINTER MEET	\$325.00	PO Total
	P.O. #	403040 REG FEE SJTCA WINTER MEET #13	\$325.00	PO Total
	P.O. #	403042 REG FEE SJTCA WINTER MEET #15	\$450.00	PO Total
<b>Y768</b>		<b>SPORTABLE SCOREBOARDS INC</b>	<b>\$2,050.00</b>	<b>Vend Total</b>
	P.O. #	404190 Controller's Maintenance	\$465.00	PO Total
	P.O. #	404193 Softball Scoreboard/Controller	\$1,585.00	PO Total
<b>5158</b>		<b>STAPLES CONTRACT &amp; COMMERCIAL LLC</b>	<b>\$634.40</b>	<b>Vend Total</b>
	P.O. #	404163 Cartons of Paper	\$338.70 P	PO Total
	P.O. #	404648 testing materials - third grad	\$295.70 P	PO Total
<b>5279</b>		<b>TANNER NORTH JERSEY INC.</b>	<b>\$672.23</b>	<b>Vend Total</b>
	P.O. #	403335 filing unit for Supv office	\$672.23	PO Total
<b>T261</b>		<b>THE LAMP SAFE, LLC</b>	<b>\$1,001.50</b>	<b>Vend Total</b>
	P.O. #	404658 DISTRICT BULB PICK UP	\$1,001.50	PO Total
<b>5424</b>		<b>THE LIBRARY STORE INC.</b>	<b>\$3,519.42</b>	<b>Vend Total</b>
	P.O. #	404401 preschool supplies	\$3,519.42	PO Total
<b>5462</b>		<b>THE PRESS OF ATLANTIC CITY</b>	<b>\$447.64</b>	<b>Vend Total</b>
	P.O. #	404756 PN-2024-25 BUDGET HEARING	\$37.88	PO Total
	P.O. #	404789 PN BUDGET HEARING AD	\$409.76	PO Total

Batch Count = 1

Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>5721</b>	<b>UNION COUNTY EDUCATIONAL SERVICES COMM.</b>		<b>\$6,090.50</b>	<b>Vend Total</b>
	P.O. #	403610 OOD#5384801877	\$6,090.50 P	PO Total
<b>5845</b>	<b>VISION SERVICE PLAN - (EA)</b>		<b>\$8,567.37</b>	<b>Vend Total</b>
	P.O. #	400102 VISION BENEFITS 23-24	\$8,401.16 P	PO Total
	P.O. #	404765 COBRA MARCH 2024	\$166.21 P	PO Total
<b>5864</b>	<b>W. W. GRAINGER INC.</b>		<b>\$924.72</b>	<b>Vend Total</b>
	P.O. #	404688 preschool supplies	\$298.80 P	PO Total
	P.O. #	404713 MOTOR FOR SCH 6 BAND ROOM	\$625.92 P	PO Total
<b>5866</b>	<b>W.B. MASON CO, INC</b>		<b>\$11.98</b>	<b>Vend Total</b>
	P.O. #	404466 Green Printing Paper	\$11.98	PO Total
<b>5886</b>	<b>WALL; TAMMY</b>		<b>\$328.35</b>	<b>Vend Total</b>
	P.O. #	404958 PETTY CASH	\$328.35	PO Total
<b>0217</b>	<b>WEX INC.</b>		<b>\$88,907.97</b>	<b>Vend Total</b>
	P.O. #	404985 FUEL BILL THROUGH 04/23/2024	\$88,907.97	PO Total
<b>U891</b>	<b>WHITCRAFT; JACK</b>		<b>\$120.00</b>	<b>Vend Total</b>
	P.O. #	405021 baseball official 4/23/24	\$120.00	PO Total
<b>6630</b>	<b>WINSLOW BOARD OF EDUCATION TRANSPORTATIO</b>		<b>\$315.00</b>	<b>Vend Total</b>
	P.O. #	404833 field trip transportation	\$315.00	PO Total
<b>6068</b>	<b>WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT</b>		<b>\$138.30</b>	<b>Vend Total</b>
	P.O. #	303146 Tutoring	\$118.50	PO Total
	P.O. #	303945 Tutoring	\$19.80 P	PO Total
<b>6110</b>	<b>WOLFINGTON BODY CO INC</b>		<b>\$146,861.39</b>	<b>Vend Total</b>
	P.O. #	404235 BUS #75	\$45,482.16 P	PO Total
	P.O. #	404300 MINI 28	\$47,172.66	PO Total
	P.O. #	404338 BUS #55	\$8,400.72 P	PO Total
	P.O. #	404455 BUS #74	\$2,054.71 P	PO Total
	P.O. #	404524 PEDAL	\$1,601.75 P	PO Total
	P.O. #	404557 5W30	\$3,009.60 P	PO Total
	P.O. #	404578 15W40; PEAK FLUID	\$6,105.36 P	PO Total
	P.O. #	404579 SHOE DISCS	\$5,931.94 P	PO Total
	P.O. #	404580 ALTERNATOR;BELT	\$4,813.66 P	PO Total
	P.O. #	404582 HUB; OIL SEAL	\$3,520.02 P	PO Total
	P.O. #	404585 BATTERIES	\$2,663.76 P	PO Total
	P.O. #	404587 GREASE	\$1,107.60 P	PO Total
	P.O. #	404619 BUS #9	\$6,763.62 P	PO Total
	P.O. #	404633 MINI 28	\$8,100.05 P	PO Total



Batch Count = 1

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Batch Number	1	Current Payments	\$1,316,620.45	Batch Total
<b>6110</b>		<b>WOLFINGTON BODY CO INC</b>	\$146,861.39	Vend Total
		P.O. # 404805 ICP SENSOR	\$133.78	P PO Total
<b>8305</b>		<b>WOODBURY CITY PUBLIC SCHOOLS</b>	\$750.00	Vend Total
		P.O. # 403813 50th Woodbury Relays B/G	\$750.00	PO Total

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**Total for Report = \$1,316,620.45**

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*pe* 5/3/24

Batch Number	3	Before/After School	\$1,725.35	Batch Total
5158		STAPLES CONTRACT & COMMERCIAL LLC	\$182.55	Vend Total
	P.O. # 404280	BASP STAPLES QUOTE1425	\$182.55	PO Total
6068		WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT	\$1,542.80	Vend Total
	P.O. # 404570	MARCH BASP BREAKFAST	\$1,542.80	PO Total
<b>Total for Report =</b>			<b>\$1,725.35</b>	

*pu* 5/3/24



13 of 14

Check Journal  
Rec and Unrec checks

Winslow Twp School District  
Hand and Machine checks

05/03/24 09:27

Starting date 7/1/2023

Ending date 6/30/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
957318	04/19/24		L773	BELL; RAJONNA		21.00
957319	04/19/24		K984	HADDEN HEIGHTS BOE		981.00
957320	04/19/24		8916	TRILLS & THRILLS MUSIC FESTIVALS		859.50
957321	04/19/24		6630	WINSLOW BOARD OF EDUCATION TRANSPORTA'		337.50
957322	04/22/24		3121	JONES SCHOOL SUPPLY CO. INC.		15.97
957323	04/22/24		4977	SIX FLAGS GREAT ADVENTURE LLC		19,664.14
957324	04/22/24		5203	STORYBOOK LAND		1,901.69
957325	04/22/24		6630	WINSLOW BOARD OF EDUCATION TRANSPORTA'		1,642.50
957326	04/22/24		4977	SIX FLAGS GREAT ADVENTURE LLC		6,935.94
957327	04/29/24		P645	BROMLEY PRODUCTIONS, LLC		440.00
957328	04/29/24		N547	MONACO E KARTING, LLC		731.50
957329	04/29/24		6462	NJASC / SOUTHERN OFFICE		1,186.00
957330	04/29/24		E438	THE E GROUP, INC.		447.00
957331	04/29/24		2513	THE FRANKLIN INSTITUTE		3,099.00
957332	04/29/24		6630	WINSLOW BOARD OF EDUCATION TRANSPORTA'		753.75
957333	04/29/24		Y015	WORLDS FINEST CHOCOLATE, INC.		1,920.00
957334	04/30/24		E185	CASTAGNA; SAMANTHA		250.00
957335	04/30/24		K984	HADDEN HEIGHTS BOE		1,075.00
957336	04/30/24		5203	STORYBOOK LAND		241.38
957337	04/30/24		6630	WINSLOW BOARD OF EDUCATION TRANSPORTA'		427.50
957338	05/02/24		6414	LUCIEN'S MANOR		23,725.94

Starting date 7/1/2023

Ending date 6/30/2024

Fund Totals

96	STUDENT ACTIVITY	\$66,656.31
	Total for all checks listed	\$66,656.31

*[Handwritten Signature]* 5/3/24

Prepared and submitted by: *[Handwritten Signature]* Board Secretary 5/8/24 Date





**Board Approved**  
5-8-24

**RECEIVED**  
APR 26 2024  
BUSINESS ADMINISTRATOR

WINSLOW TOWNSHIP SCHOOL DISTRICT  
DISPOSAL OF SCHOOL PROPERTY REQUEST


School: school 3 Department: main office Date: 4/23/2024

Quantity	Description	Tag or Serial #	Est. Age	Condition/Reason
20	Student chairs	N/A	10	Broken and/or damaged
2	Computer desk	N/A	10	Broken and/or damaged
4	Lobby chairs	N/A	15	Broken and/or damaged
1	Teachers desk	N/A	20	Broken and/or damaged
2	Long tables	N/A	15	Broken and/or damaged
2	Triangle shape tables	N/A	15	Broken and/or damaged
7	Student desks	N/A	7	Broken and/or damaged
5	Shelves	N/A	10	Broken and/or damaged
1	Rug	N/A	8	Heavily soiled

Location of Items for disposal: school 3 garage

Action to be taken to be determined by the Board Secretary:

- Deliver Items to Building Supervisor to be destroyed.
- HOLD! Item will be sold at public sale.
- Hold for administrative review.

  
Board Secretary

Signatures:

Supervisor/Department Chair  
  
Principal  
  
Superintendent/Designee

A work request (with a copy of the approved form attached) will be required for the maintenance department to transfer materials and/or equipment.

Submit requests to dispose of books to the office of the Assistant Superintendent's on the appropriate form.









## **Project Exhibit**

### **New Jersey Schools Insurance Group**

**April 2024; Available Budget: \$12,149.00**

### **Other Service Code: 200-500**

#### **Annual District-Wide Tree Trimming Removal**

Removal of dead/down trees and large branches that act as major tripping and/or safety hazards at School #3 and additional schools as needed. (Preventive maintenance per brush, fire lanes, vision/line of sight around school, etc.)

#### **Annual District-Wide AED Inspection**

Annual yearly inspection of AEDs, including maintenance of all the AEDs in the District. Also, determine if new (per lifespan on older units) AEDs and/or portable AEDs are needed for the District. (Pads/supplies for AEDs; health and safety protocol.)

#### **Safety Grant Program**

NJSIG has awarded Safety Grants back to members as part of our commitment to help member schools keep dollars in the schools. NJSIG's Safety Grant program provides funding to members to invest in proactive risk management and safety-related project improvements. The goal is to develop a strong safety culture in New Jersey school communities and help reduce costs.

Batch Number	2	Additional Payments	\$22,601.14	Batch Total
<b>1881</b>		COMCAST CABLE	\$60.12	Vend Total
P.O. #	400182	DIGITAL ADAPTERS SCH# 3	\$30.06	P PO Total
P.O. #	400183	DIGITAL ADAPTERS ADMIN	\$30.06	P PO Total
<b>2992</b>		RICOH USA, INC.	\$13,626.52	Vend Total
P.O. #	400185	COPIER LEASE 23/24 CONTRACT	\$13,626.52	P PO Total
<b>G203</b>		SEIDENBERG; NICHOLAS	\$874.00	Vend Total
P.O. #	405102	Tuition Reimbursement	\$874.00	PO Total
<b>5873</b>		WADE, LONG & WOOD, LLC	\$7,590.50	Vend Total
P.O. #	405212	APRIL 2024	\$7,590.50	PO Total
<b>6068</b>		WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT	\$450.00	Vend Total
P.O. #	404866	Paint w a Twist Catering MS	\$450.00	PO Total
<b>Total for Report =</b>			<b>\$22,601.14</b>	

*for 5/8/24*



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Batch Number	4	Food Service	\$305,116.87	Batch Total
<hr/>				
6560	SODEXO INC. & AFFILIATES		\$305,058.72	Vend Total
P.O. #	404729	MARCH 2024 SERVICES	\$305,058.72	PO Total
<hr/>				
W964	WOODS; MEAGAN		\$58.15	Vend Total
P.O. #	405205	CAFETERIA PARENT REFUND	\$58.15	PO Total
<hr/>				
Total for Report =			\$305,116.87	
<hr/>				

*[Signature]* 5/8/24

Out of District Placement	State ID	Total	% Charged to Grant
ARCHBISHOP DAMIANO SCHOOL	4356086441	\$ 59,459.40	100%
ARCHBISHOP DAMIANO SCHOOL	6693951524	59,459.40	100%
ARCHBISHOP DAMIANO SCHOOL	3435371829	101,249.40	100%
ARCHBISHOP DAMIANO SCHOOL	2871221045	86,785.20	100%
ARCHWAY PROGRAMS INC.	9816012781	87,544.58	100%
ARCHWAY PROGRAMS INC.	9454668249	93,860.58	100%
ARCHWAY PROGRAMS INC.	8745234539	93,860.58	100%
ARCHWAY PROGRAMS INC.	5282014836	79,318.80	100%
ARCHWAY PROGRAMS INC.	5614304701	36,492.40	100%
ARCHWAY PROGRAMS INC.	2853231500	55,520.58	100%
ARCHWAY PROGRAMS INC.	1633461009	46,918.80	100%
ARCHWAY PROGRAMS INC.	8230252823	46,918.80	100%
ARCHWAY PROGRAMS INC.	8943396329	79,318.80	100%
ARCHWAY PROGRAMS INC.	3329154358	55,520.58	100%
ARCHWAY PROGRAMS INC.	7669225280	55,520.58	100%
ARCHWAY PROGRAMS INC.	4916103187	55,520.58	100%
ARCHWAY PROGRAMS INC.	1076229436	55,520.58	100%
ARCHWAY PROGRAMS INC.	1243024664	93,860.58	100%
ARCHWAY PROGRAMS INC.	4089129848	55,520.58	100%
ARCHWAY PROGRAMS INC.	9797292636	55,520.58	100%
ARCHWAY PROGRAMS INC.	7103054314	93,860.58	100%
BANCROFT NEURO HEALTH	9517603085	133,316.40	100%
BANCROFT NEURO HEALTH	6882787563	133,316.40	100%
BANCROFT NEURO HEALTH	6431366215	57,950.10	100%
BANCROFT NEURO HEALTH	1001340340	57,950.10	100%
BANCROFT NEURO HEALTH	4898612788	128,450.70	100%
BANCROFT NEURO HEALTH	5416566950	82,250.70	100%
BROOKFIELD ACADEMY	1031714902	81,293.40	100%
BROOKFIELD ELEMENTARY	1897780132	115,258.00	100%
CREATIVE ACHIEVEMENT ACADEMY	7674124613	30,100.00	100%
DURAND ACADEMY INC	2146915620	120,820.00	100%
DURAND ACADEMY INC	9948083473	103,239.00	100%
DURAND ACADEMY INC	7061263792	20,370.00	100%
DURAND ACADEMY INC	9957325735	15,540.00	100%
DURAND ACADEMY INC	7358410089	68,670.00	100%
DURAND ACADEMY INC	1867304847	45,780.00	100%
DURAND ACADEMY INC	5162073261	45,780.00	100%
DURAND ACADEMY INC	5070385502	36,120.00	100%
DURAND ACADEMY INC	6730706073	79,253.90	100%
DURAND ACADEMY INC	1401547646	79,253.90	100%



2023-2024 Tuition Contracts - ARP - ESSER

Out of District Placement	State ID	Total	% Charged to Grant
FIRST CHILDREN LEARNING SERVICES, LLC	4737047949	39,130.00	100%
GARFIELD PARK ACADEMY	4481662331	95,045.40	100%
GARFIELD PARK ACADEMY	3911769370	60,185.10	100%
GARFIELD PARK ACADEMY	3232980921	59,831.07	100%
GARFIELD PARK ACADEMY	7674124613	44,882.55	100%
GARFIELD PARK ACADEMY	9182270030	87,186.12	100%
GARFIELD PARK ACADEMY	2373527367	72,222.12	100%
GATEWAY SCHOOL LLC	1065454552	54,054.00	100%
HAMPTON ACADEMY	6283304872	32,522.49	100%
HOLLYDELL SCHOOL	6019065987	63,644.40	100%
HOLLYDELL SCHOOL	1386752386	104,998.35	100%
HOLLYDELL SCHOOL	8006275479	104,998.35	100%
HOLLYDELL SCHOOL	8193049204	104,998.35	100%
KATZENBACH SCHOOL FOR THE DEAF	6894203956	7,400.00	100%
KINGSWAY LEARNING CENTER	8024144245	72,541.04	100%
KINGSWAY LEARNING CENTER	9920043411	68,728.80	100%
KINGSWAY LEARNING CENTER	1357789617	106,528.80	100%
KINGSWAY LEARNING CENTER	8015506421	106,528.80	100%
KINGSWAY LEARNING CENTER	1878798523	68,728.80	100%
KINGSWAY LEARNING CENTER	7442043899	106,528.80	100%
KINGSWAY LEARNING CENTER	6046569060	106,528.80	100%
KINGSWAY LEARNING CENTER	7090059749	106,528.80	100%
KINGSWAY LEARNING CENTER	4644975825	68,728.80	100%
KINGSWAY LEARNING CENTER	4526117206	68,728.80	100%
KINGSWAY LEARNING CENTER	9459685894	106,528.80	100%
KINGSWAY LEARNING CENTER	3051056748	106,528.80	100%
KINGSWAY LEARNING CENTER	9113498395	68,728.80	100%
KINGSWAY LEARNING CENTER	6878474384	68,728.80	100%
KINGSWAY LEARNING CENTER	8593492091	56,308.08	100%
KINGSWAY LEARNING CENTER	4603548134	106,528.80	100%
KINGSWAY LEARNING CENTER	3736940744	106,528.80	100%
KINGSWAY LEARNING CENTER	3467389636	58,910.40	100%
KINGSWAY LEARNING CENTER	5359059487	91,310.40	100%
KINGSWAY LEARNING CENTER	9331610218	91,310.40	100%
LARC SCHOOL	9681428815	61,765.20	100%
LARC SCHOOL	1264343381	101,665.20	100%
LARC SCHOOL	3918541565	101,665.20	100%
LARC SCHOOL	3102710757	82,095.20	100%
ORCHARD FRIENDS SCHOOL	4286992618	9,800.00	100%
PINELAND LEARNING CENTER	1703062003	94,780.80	100%



2023-2024 Tuition Contracts - ARP - ESSER

Out of District Placement	State ID	Total	% Charged to Grant
PINELAND LEARNING CENTER	8260860688	58,127.68	100%
Y.A.L.E. SCHOOL , ATLANTIC	1875745172	68,161.80	100%
Y.A.L.E. SCHOOL ATLANTIC, INC	1833120186	68,161.80	100%
Y.A.L.E. SCHOOL INC.	4356798312	73,966.20	100%
Y.A.L.E. SCHOOL INC.	2352069365	34,517.56	100%
Y.A.L.E. SCHOOL INC.	6477430857	63,399.60	100%
Y.A.L.E. SCHOOL NORTH INC.	3505915940	61,987.20	100%
Y.A.L.E. SCHOOL SOUTHEAST INC	7527212616	143,457.30	100%
Y.A.L.E. SCHOOL WEST II, INC	6685189379	63,624.60	100%
WOODS SERVICES, INC.	1753388662	142,454.39	100%

Exhibit I A: 3

ARP - ESSER

Account Number	Description	Original Budget	Transfer	Revised Budget
20-487-100-5XX	Other Purchase Services	\$ 7,118,522	\$ (334,000)	\$ 6,784,522
20-487-100-6XX	Instructional Supplies	1,091,371		1,091,371
20-487-200-1XX	Salaries	174,632	2,278	176,910
20-487-200-2XX	Benefits	74,237	11,254	85,491
20-487-200-3XX	Prof and Tech Services	195,965		195,965
20-487-200-5XX	Other Purchase Services	-	354,568	354,568
20-487-400-73X	Instructional Equipment	243,425	(34,100)	209,325
		\$ 8,898,152	\$ -	\$ 8,898,152

**Policy List**

**First Reading: May 8, 2024**

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Regulation #2200	Curriculum Content
Policy #2260	Equity in School and Classroom Practices
Regulation #2260	Equity in School and Classroom Practices Complaint Procedure
Policy #2411	Guidance Counseling
Policy #2423	Bilingual Education
Regulation #2423	Bilingual Education
Policy #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation #2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy #7610	Vandalism
Regulation #7610	Vandalism
Policy #9323	Notification of Juvenile Offender Case Disposition



## R 2200 CURRICULUM CONTENT

Courses of study and instructional materials and programs shall be designed to eliminate discrimination on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) and promote understanding and mutual respect between children.

The Superintendent or designee shall develop a procedure to address and eliminate any possible bias in the curriculum.

Issued:



### 2260 EQUITY IN SCHOOL AND CLASSROOM PRACTICES

The Board of Education shall provide all students with equitable and bias-free access to all school facilities, courses, programs, activities, and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:

1. Ensuring barrier-free access to all school and classroom facilities;
2. Attaining, within each school, minority representation, that approximates the district's overall minority representation. Exact apportionment is not required, the ultimate goal is a reasonable plan achieving the greatest degree of a representative balance that is feasible and consistent with sound educational values and procedures;
3. Utilizing, on an annual basis, a State-approved English language proficiency assessment that evaluates a student's English language proficiency on the four domains of listening, speaking, writing, and reading for determining the eligibility and placement of students who may be identified as multilingual learners pursuant to N.J.A.C. 6A:15-1.3(a)3.;
4. Utilizing bias-free multiple measures for determining the special needs of students with disabilities, pursuant to N.J.A.C. 6A:14-3.4;
5. Ensuring support services, including intervention and referral services and school health services pursuant to N.J.A.C. 6A:16, are available to all students; and
6. Ensuring a student is not discriminated against because of a medical condition. A student shall not be excluded from any education program or activity because of a long-term medical condition unless a physician certifies such exclusion is necessary.
  - a. If excluded, the student shall be provided with equivalent and timely instruction that may include home instruction, without prejudice or penalty.

Pursuant to N.J.A.C. 6A:7-1.7(b), the Board shall ensure the district's curriculum and instruction are aligned to the New Jersey Student Learning Standards (NJSLS). The Board also shall ensure its curriculum and instruction address the elimination of discrimination by narrowing the achievement and opportunity gaps, by providing equity in educational activities and programs, and by providing opportunities for students to interact positively with others regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:



1. Ensuring there are no differential requirements for completion of course offerings or programs of study solely on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a);
2. Ensuring courses shall not be offered separately on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a);
  - a. Portions of classes that deal exclusively with human sexuality may be conducted in separate developmentally appropriate sessions based on gender identity, provided that the course content for such separately conducted sessions is the same.
3. Increasing and promoting equitable representation of all students in all classes and programs;
4. Ensuring schools demonstrate the inclusion of a multicultural curriculum in its instructional content, materials and methods, and ensuring students understand the basic tenet of multiculturalism;
5. Ensuring the Amistad Commission Curriculum is infused into the curriculum and is taught;
6. Ensuring the Commission on Holocaust Education curriculum is included in the curriculum of all elementary and secondary schools, as developmentally appropriate, pursuant to N.J.S.A. 18A:35-28; and
7. Ensuring all curricular requirements pursuant to N.J.A.C. 6A:8 and the NJSLS are taught, including any curriculum developed concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or curriculum developed by any commissions constituted for the development of curriculum concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

The Board shall ensure the district's physical education is in a co-educational setting that is developmentally appropriate and does not discriminate on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a) as follows:

1. The district shall provide separate restroom, locker room, and shower facilities on the basis of gender, but such facilities provided for students of each gender shall be comparable;





# POLICY

## NEW DISTRICT BOARD OF EDUCATION

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Equity in School and Classroom Practices

2. The district may choose to operate separate teams based on sex in one or more sports or single teams open competitively to members of all sexes, as long as the athletic program as a whole provides equal opportunities for students of all sexes to participate in sports at comparable levels of difficulty and competency; and
3. The activities comprising such athletic programs shall receive equitable treatment, including, but not limited to, staff salaries, purchase and maintenance of equipment, quality and availability of facilities, scheduling of practice and game time, length of season, and all other related areas or matters.

N.J.S.A. 18A:36-20

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7

Adopted:



R 2260 EQUITY IN SCHOOL AND CLASSROOM PRACTICES  
COMPLAINT PROCEDURE

A. Purpose and Application

1. The purpose of this procedure is to give any student or the parent(s) of a student the opportunity to appeal an alleged violation of the district's Affirmative Action Plan for school and classroom practices, as set forth in Policy 2260.
2. This procedure is intended to facilitate an equitable and just resolution of a dispute at the most immediate level and will be implemented in an informal manner.
3. Every reasonable effort will be made to expedite the process in the interest of a prompt resolution. Time limits may, however, be extended with the consent of all parties.
4. All participants in the procedure will respect the confidentiality that this district accords to information about individual students.

B. Definitions

1. "Affirmative Action Officer" means the district official responsible for the coordination of activities relating to compliance with the Affirmative Action Plan.
2. "Affirmative Action Plan" means the Affirmative Action Plan for school and classroom practices adopted by the Board of Education.
3. "Board of Education" means the Board of Education of this school district.
4. "Complainant" means a student or parent(s) who believes that they have been harmed or adversely affected by a failure to enforce the district's Affirmative Action Plan.
5. "Complaint" means an unresolved problem concerning the interpretation or application by an officer or employee of this school district of law and regulations regarding the Affirmative Action Plan.



6. "Day" means a working or calendar day as identified.
  7. "Student" means an individual enrolled in any formal educational program provided by the school district.
  8. "School district" means this school district.
  9. "Violation" means the failure of a district official or employee to take the positive steps outlined in Policy 2260 and/or included in the Affirmative Action Plan.
- C. Procedure
1. A complainant shall discuss their complaint with the staff member most closely involved in an attempt to resolve the matter informally.
  2. If the matter is not resolved to the satisfaction of the complainant within thirty working days of the discussion with the staff member most closely involved, the complainant may submit a complaint to the Affirmative Action Officer. The complaint may be reported: in person; in writing; verbally by telephone; by mail to the office address; or by electronic mail. The complaint may be reported during business or non-business hours.
  3. The complaint shall include:
    - a. The student's name and, in the complaint of a person acting on behalf of the student, the name and address of the complainant;
    - b. The specific failure to act of which the complainant complains;
    - c. The school employee, if any, responsible for the alleged violation of the Affirmative Action Plan;
    - d. The results of discussions conducted in accordance with C.1. above; and
    - e. The reasons why the results of the discussions were not satisfactory to the complainant.





4. The Affirmative Action Officer will investigate the matter informally and will respond to the complaint in writing no later than seven working days after receipt of the complaint filed in accordance with C.2. above. A copy of the complaint and the response will be forwarded to the Superintendent.
5. The Affirmative Action Officer's written response may be appealed to the Superintendent in writing within three working days after it has been received by the complainant. The appeal will include the original complaint, the response to the complaint, and the complainant's reason for rejecting the response. A copy of the appeal must be given to the staff member alleged to have violated the Affirmative Action Plan.
6. On their timely request (that is, submitted before the expiration of the time within which the Superintendent must render a decision), the complainant will be given an informal hearing before the Superintendent, at a time and place convenient to the parties, but no later than seven working days after the request for a hearing has been submitted. The Superintendent may also require the presence at the hearing of the staff member charged with violation of the Affirmative Action Plan and any other person with knowledge of the violation.
7. The Superintendent will render a written decision in the matter no later than seven working days after the appeal was filed or the hearing was held, whichever occurred later. Copies of the decision will be given to all parties and to the Board.
8. The complainant may appeal the Superintendent's decision to the Board by filing a written appeal with the Board Secretary no later than three working days after receipt of the Superintendent's decision. The appeal shall include:
  - a. The original complaint;
  - b. The response to the complaint;
  - c. The Superintendent's decision;
  - d. A transcript of the hearing, if one has been made, or a summary of the hearing to which all parties have consented; and
  - e. The complainant's reason for believing the Superintendent's decision should be changed.



# REGULATION

## NEW DISTRICT BOARD OF EDUCATION

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Equity in School and Classroom Practices  
Complaint Procedure

9. A copy of the appeal to the Board must be given to the staff member, if any, charged with a violation of the Affirmative Action Plan.
10. The Board will review all papers submitted and may render a decision on the basis of the proceedings below. If the complainant so requests, the Board may convene a hearing, at which all parties may be represented by counsel and may present and examine witnesses, who will testify under oath.
11. The Board will render a written decision no later than forty-five calendar days after the appeal was filed or the hearing held, whichever occurred later. Copies of the decision will be given to all parties.
12. The complainant will be informed of their right to appeal the Board's decision to the Commissioner of Education or to the New Jersey Division on Civil Rights.

### D. Record

1. The records of any complaint processed in accordance with this procedure shall be maintained in a file separate from the student's cumulative file. A notation shall be made in the student's file of the presence of the record in the separate file.
2. A copy of the decision rendered at the highest level finding a violation of the Affirmative Action Plan has occurred shall be kept in the personnel file of the employee found to have committed a violation of the Affirmative Action Plan.

Issued:



### 2411 GUIDANCE COUNSELING

The Board of Education requires that a planned program of guidance and counseling be an integral part of the educational program of the schools to assist students in making and implementing informed educational and occupational choices including academic, career, and personal/social development.

A program of guidance and counseling, including developmental career guidance and exploration, shall be offered to all students in this school district and shall involve the coordinated efforts of all teaching staff members under the leadership of certified guidance and counseling personnel.

The Superintendent is directed to implement a guidance program that carries out the purposes of this Policy and:

1. Involves teaching staff members at all appropriate levels;
2. Honors the individuality of each student;
3. Is integrated with the total educational program;
4. Is coordinated with available resources of the community;
5. Provides for cooperation of school staff with parents and shares parents' concern for the development of their children;
6. Provides for the means of sharing information among appropriate staff members in the student's interest;
7. Ensures all students have access to adequate and appropriate counseling services, pursuant to N.J.A.C. 6A:7-1.7(c).
  - a. When informing students about possible careers or professional or vocational opportunities, the Board shall not restrict or limit the options presented to students on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).





# POLICY

## NEW DISTRICT BOARD OF EDUCATION

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Guidance Counseling

- b. The Board shall not use tests or guidance or counseling materials that are biased or stereotyped on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a); and
8. Establishes a referral system that utilizes all the aid the schools and community offer, guards the privacy of the student, and monitors the efficacy of such referrals.

N.J.A.C. 6A:19-1.2; 6A:8-2.2

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-3.2

Adopted:

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Bilingual Education  
M

2423 BILINGUAL EDUCATION



### 2423 BILINGUAL EDUCATION

The Board of Education will provide programs of bilingual education, English as a second language (ESL), and culturally and linguistically responsive, researched-based, and effective language instruction educational programs (LIEP) to all multilingual learners (ML) as required by law and rules of the New Jersey State Board of Education. MLs are those students whose primary language is not English and who have varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English-speaking ability pursuant to N.J.S.A. 18A:35-15 through 18A:35-26.1 and N.J.A.C. 6A:15-1.1 et seq.

The school district shall use, at the time of enrollment, the multi-step process to identify MLs enrolled in the district in accordance with N.J.A.C. 6A:15-1.3. The district shall administer to each student enrolled in the district the Statewide home-language survey (HLS) to determine which students in preschool to twelfth-grade have a primary language(s) other than English and, therefore, may be a ML.

The district shall then determine the English language proficiency of all Kindergarten to twelfth-grade students who are found eligible through N.J.A.C. 6A:15-1.3(a)1 or (a)2 and whose primary language is other than English by administering an English language proficiency (ELP) assessment. Students who do not meet the New Jersey Department of Education (Department)-established cut score standard on the ELP assessment shall be considered MLs and shall be offered entry into the district's LIEP. Preschool students who are identified as having a primary language other than English shall be identified as MLs. Prior to the start of their Kindergarten year, the district shall administer an ELP assessment to preschool MLs as part of the screener process to determine the ML's English language proficiency level. The district shall also use age-appropriate methodologies to identify preschool MLs to determine their individual language development needs.

The district shall provide to all preschool to twelfth-grade MLs enrolled in the district pursuant to N.J.S.A. 18A:7F-46 and N.J.S.A. 18A:7F-54 with equal educational opportunities and all educational activities and programs in accordance with the provisions of N.J.A.C. 6A:15-1.4.

The school district providing a LIEP shall submit a plan every three years to the Department in accordance with the provisions of N.J.A.C. 6A:15-1.5.

Students enrolled in a LIEP shall have equal educational opportunities, including full access to educational opportunities and services available to other students in the school district pursuant to N.J.A.C. 6A:15-1.6.



As part of the district- and school-level plans for professional development requirements pursuant to N.J.A.C. 6A:9C-4.2, the Board shall describe professional learning for bilingual, ESL, and academic content teaching staff members whose classroom instruction is in English; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teaching staff members of MLs in accordance with the provisions of N.J.A.C. 6A:15-1.7.

All teachers of bilingual programs shall hold a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or academic content area and a standard certificate with a bilingual/bicultural education endorsement, pursuant to N.J.S.A. 18A:6-38 et seq., N.J.S.A. 18A:35-15 to 26, and N.J.A.C. 6A:9B-11.5 in accordance with the provisions of N.J.A.C. 6A:15-1.8.

Students identified as MLs shall be assessed annually using English Language Placement (ELP) assessments to measure the progress toward English language proficiency and to determine readiness for exiting the LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.9. Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2., shall be assessed annually using an alternate ELP assessment. Every student participating in a bilingual, ESL, or English language services program established pursuant to N.J.S.A. 18A:35-15 et seq. shall be entitled to continue such participation for a period of three years pursuant to N.J.S.A. 18A:35-19.

MLs enrolled in the LIEP shall be placed in a classroom(s) where the primary language of instruction is English when the ML has demonstrated readiness to exit a LIEP first by achieving the Department-established cut score on an ELP or alternate ELP assessment. The student's readiness shall be further assessed by the use of a Department-established English language observation form that considers, at a minimum: classroom performance; the student's reading level in English; the observations of the teaching staff members responsible for the educational program of the student; and performance on achievement tests in English.

In accordance with the provisions of N.J.S.A. 18A:35-22.1, a parent may remove a student who is enrolled in a bilingual education program at any time; except that during the first three years of a student's participation in a bilingual education program, a parent may only remove the student at the end of each school year.

If a parent wishes to remove the student prior to the end of each school year, the removal shall be approved by the Executive County Superintendent. If the Executive County Superintendent determines the student should remain in the bilingual education program until the end of the school year, the parent may appeal the Executive County Superintendent's decision to the Commissioner of Education or designee pursuant to the provisions of N.J.S.A. 18A:35-19.2.





Newly exited students who are not academically progressing in classes where English is the primary language of instruction may be considered for reentry to a LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.9(g)1 through (g)5.

All MLs shall satisfy requirements for high school graduation pursuant to N.J.A.C. 6A:8-5.1(a) and Policy 5460 in accordance with the provisions of N.J.A.C. 6A:15-1.10.

All Kindergarten through twelfth-grade LIEPs shall be conducted within classrooms within the school district pursuant to N.J.S.A. 18A:35-20 in accordance with the provisions of N.J.A.C. 6A:15-1.11.

The parent of a ML shall be notified in accordance with the provisions of N.J.A.C. 6A:15-1.12 that their child has been identified as eligible for placement in a LIEP. Notice shall be in writing and in the language in which the parent possesses a primary speaking ability, and in English. The notice must also include the provisions detailed at N.J.A.C. 6A:15-1.12(b). Progress reports shall be written in English and in the primary language spoken by the parent of students enrolled in the LIEP.

Pursuant to N.J.A.C. 6A:15-1.13, with approval of the Executive County Superintendent on a case-by-case basis, the Board may join with another district Board to provide a LIEP and an individualized learning opportunity, pursuant to N.J.A.C. 6A:8-5.1(a)2, to a ML who chooses to utilize it to meet the 120-credit graduation requirement, in whole or in part.

The Superintendent or designee shall provide for the maximum practicable engagement of the parent of MLs in the development and review of program objectives and dissemination of information to and from the Boards and communities served by the LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.14. With the exception of a Board implementing an English language services or ESL program, each Board implementing a LIEP shall establish a parent advisory committee on bilingual education of which the majority membership shall be the parents of MLs.

N.J.S.A. 18A:35-15 through 18A:35-26.1  
N.J.A.C. 6A:14-4.10; 6A:15-1.1 et seq.

Adopted:



## R 2423 BILINGUAL EDUCATION

### A. Definitions – N.J.A.C. 6A:15-1.2

1. “Alternate English language proficiency assessment” (alternate ELP assessment) means a New Jersey Department of Education (Department)-approved assessment for students with the most significant cognitive disabilities that assesses a student’s English language proficiency (ELP) on the four domains of listening, speaking, reading, and writing, and that is aligned with the English Language Development (ELD) standards and the Individuals with Disabilities Education Act (IDEA).
2. “Bilingual education program” means a full-time language instruction educational program (LIEP) in all courses or subjects provided in accordance with N.J.S.A. 18A:35-18. Students in a bilingual education program receive instruction in the primary language of multilingual learners (ML) enrolled in the program and in English, while also receiving English as a second language (ESL) instruction. Educators use the primary language of instruction to enhance literacy in the primary language and as a support in the development of listening, speaking, reading, and writing skills in English. Students also receive instruction in the history and culture of the country, territory, or geographic area that is the native land of the parents and families of MLs enrolled in the program, and in the history and culture of the United States.
3. “Bilingual part-time program” means an instructional program alternative in which students receive their academic content area classes in English language arts (ELA) and mathematics instruction with a certified bilingual teacher who provides instruction in the primary language of the MLs in the program, as well as ESL instruction.
4. “Bilingual resource program” means an instructional program alternative in which students receive instruction and resources that are individualized for each student, daily instruction from a certified bilingual teacher in academic content areas as identified by the school district, as well as ESL instruction.
5. “Bilingual tutorial program” means an instructional program alternative in which students receive one period of instruction from a certified bilingual teacher in an academic content area required for graduation, a second period of tutoring in another required content area, as well as ESL instruction.



6. “Class period” means the time allocated for instruction in academic content areas as part of the regular school schedule for each day in session as set forth at N.J.A.C. 6A:32-8.3. In a block schedule, weekly instruction is equivalent to one class period for each day of school in a given week.
7. “Cut score” means the same as that term is defined pursuant to N.J.A.C. 6A:8-1.3.
8. “Dual language immersion program” means, for the purpose of meeting the LIEP requirements at N.J.S.A. 18A:35-18 and N.J.A.C. 6A:15, a full-time LIEP that provides students structured English language instruction and instruction in a second language in all academic content areas. MLs in the program receive instruction in their primary language, as well as ESL instruction. A dual language immersion program provides daily instruction in English and a minimum of fifty percent of instruction in the primary language of enrolled MLs. A dual language immersion program that is designed to support MLs is sometimes referred to as a two-way bilingual education program.
9. “Early Language Development Standards” means the preschool English language development standards for preschool students developed by WIDA. The standards correspond to five domains of children’s development and learning: approaches to learning, language and communication development, cognition and general knowledge, physical well-being and motor development, and social and emotional development. The standards incorporated herein by reference, are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium and are available at <https://wida.wisc.edu/teach/early>.
10. “Educational activities and programs” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.
11. “Educational equity” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.
12. “Educational needs” means the particular educational requirements of MLs; the fulfillment of which will provide them with equal educational opportunities.
13. “English as a second language (ESL) program” means a daily class period of second-language acquisition instruction within a LIEP and based on a student’s English language proficiency that teaches the English language development standards and incorporates the cultural aspects of the students’ experiences in their ESL instruction.





14. “English language development standards” or “ELD standards” means the 2020 Amplification of the English Language Development Standards, Kindergarten – Grade 12 incorporated herein by reference, as amended and supplemented, developed by WIDA. They are the standards and language competencies in listening, speaking, reading, and writing that MLs in preschool programs, and elementary and secondary schools, need to become fully proficient in English and to have unrestricted access to grade-appropriate instruction in challenging academic content areas. The standards are a version of ELA that have been crafted to address the specific developmental stages of students learning English. The standards are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium ([www.wida.us](http://www.wida.us)) and are available for review at <https://wida.wisc.edu/sites/default/files/resource/WIDA-ELD-Standards-Framework-2020.pdf>.
15. “English language proficiency assessment” or “ELP assessment” means a Department-approved assessment that evaluates a student’s English language proficiency on the four domains of listening, speaking, reading, and writing, and that is aligned with the ELD standards.
16. “English language services” means services designed to improve the English language skills of MLs. The services, provided in school districts with less than ten MLs in Kindergarten through twelfth-grade, are part of the regular school program and are designed to develop proficiency in the ELD standards.
17. “Equal educational opportunity” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.
18. “Exit criteria” means the criteria that must be applied before a student may be exited from a LIEP.
19. “High-intensity ESL program” means an instructional program alternative in which students receive two or more class periods each day in session of ESL instruction. One period is the standard ESL class, and the other period is a tutorial or ESL reading class.
20. “Instructional program alternative” means a LIEP, other than bilingual education and/or dual language immersion, that may be established by the Board of Education in consultation with, and approval of, the New Jersey Department of Education through a waiver request pursuant to N.J.S.A. 18A:35-18. All students in an instructional program alternative receive an ESL class period each day in session.



21. “Language instruction educational program” or “LIEP” means the program of services in which a ML receives instruction and support to develop and attain English language proficiency while meeting or exceeding the New Jersey Student Learning Standards (NJSLS) in academic content areas. MLs in a LIEP develop proficiency in the English language while they develop skills and knowledge within the academic content areas. A LIEP includes the services that all MLs are entitled to receive, pursuant to N.J.S.A. 18A:35-16 and N.J.A.C. 6A:15. LIEP includes “programs of bilingual education,” pursuant to N.J.S.A. 18A:35-16, and “instructional alternative programs,” pursuant to N.J.S.A. 18A:35-18.
22. “Multicultural curriculum” means the same as that term is defined pursuant to N.J.A.C. 6A:7.
23. “Multilingual learner” or “ML” means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15, and who is developing proficiency in multiple languages (e.g., English and a primary language). The term is synonymous with “English learner” or “English language learner.”
24. “Newcomer” means any student born outside of the United States who has recently arrived in the United States. Newcomer is an umbrella term that includes a heterogenous group of immigrants; some newcomers may also be MLs or students with interrupted formal education (SIFE).
25. “NJSLS” means the New Jersey Student Learning Standards as defined at N.J.A.C. 6A:8-1.3.
26. “Parent(s)” means the natural or adoptive parent, legal guardian, surrogate parent appointed pursuant to N.J.A.C. 6A:14-2.2, or a person acting in the place of a parent (such as a grandparent or stepparent with whom the student lives or a person legally responsible for the student’s welfare). Unless parental rights have been terminated by a court of appropriate jurisdiction, the parent retains all rights pursuant to N.J.A.C. 6A:32. In addition, a resource family parent may act as a parent pursuant to N.J.A.C. 6A:32 if the parent’s authority to make education decisions on the student’s behalf has been terminated by a court of appropriate jurisdiction.
27. “Primary language” means the language or mode of communication in which a ML is most fluent or speaks more regularly than any other language. In the case of a student, the primary language is the language normally used by the student’s parent.



28. “Sheltered English instruction” means an instructional program alternative to make academic instruction in English understandable to MLs. Sheltered English classes are taught by classroom teachers who deliver instruction in English, may not hold a bilingual/ESL endorsement, but have received training on strategies for instructional adaptation, pursuant to N.J.A.C. 6A:8-1.3, to make academic content areas comprehensible for MLs.
  29. “State Seal of Biliteracy” means a recognition awarded pursuant to N.J.A.C. 6A:8-5.3.
  30. “Statewide home-language survey” or “Statewide HLS” means a standardized questionnaire developed by the Department for school districts to use to help identify which students are potential MLs and which students will require a record review and an ELP assessment to determine whether they are eligible for placement in a LIEP.
  31. “Student with interrupted formal education” or “SIFE” means a ML in grades four to twelve who has experienced disruptions in their formal education that took place outside of the United States.
- B. Identification of Eligible Multilingual Learners – N.J.A.C. 6A:15-1.3
1. The school district shall use, at the time of enrollment, the multi-step process set forth at N.J.A.C. 6A:15-1.3(a)1 through (a)3 and B.1.a. through B.1.c. below to identify MLs enrolled in the school district.
    - a. The district shall administer to each student enrolled in the school district the Statewide HLS. The district shall use the Statewide HLS to determine which students in preschool to twelfth-grade have a primary language(s) other than English and, therefore, may be a ML. The Statewide HLS shall be completed, in writing, or by verbal interview by an individual with knowledge of the student, such as a parent(s), trained school district personnel, or a bilingual or ESL teacher;
    - b. Following the administration of the Statewide HLS, the district shall conduct a records review process to determine whether the student is a ML.







- a. Instructional opportunities may also include individualized and targeted supports, as needed by MLs.
  - b. The district shall ensure that all educational services, activities, and programs incorporate a linguistically and culturally responsive, multicultural curriculum in accordance with N.J.S.A. 18A:35-4.35, 18A:35-4.36, and 18A:35-4.36a. to ensure educational equity aligned to the Board of Education's Comprehensive Equity Plan, pursuant to N.J.A.C. 6A:7.
2. The Board shall provide all MLs with a LIEP.
- a. The Board shall provide appropriate instructional programs to preschool MLs pursuant to N.J.A.C. 6A:15-1.4(c) and C.3. below.
  - b. Whenever there are twenty or more MLs in Kindergarten through twelfth-grade in any one language classification enrolled in the school district, a LIEP shall include bilingual education or dual language immersion programs pursuant to N.J.A.C. 6A:15-1.4(e) and C.5. below, unless waived pursuant to N.J.A.C. 6A:15-1.15 and N. below.
  - c. Whenever there are ten or more MLs in Kindergarten through twelfth-grade enrolled in the school district, an ESL program shall be provided.
  - d. Whenever there are at least one, but fewer than ten MLs in Kindergarten through twelfth-grade enrolled in the school district, the Board shall provide the MLs with English language services. English language services shall be provided as part of the regular school program.
  - e. Instructional program alternatives may be implemented pursuant to N.J.A.C. 6A:15-1.15 and N. below.
3. The Board shall provide appropriate instructional programs to eligible preschool MLs based on the New Jersey Preschool Program Implementation Guidelines and the New Jersey Preschool Teaching and Learning Standards of Quality, pursuant to N.J.A.C. 6A:13A – Elements of High-Quality Preschool Programs.
- a. A program that meets the New Jersey Preschool Teaching and Learning Standards of Quality and is approved, pursuant to N.J.A.C. 6A:13A, will be considered a preschool LIEP.



4. The Board shall establish bilingual education or dual language immersion programs whenever there are twenty or more MLs in any one language classification enrolled in the school district in Kindergarten through twelfth-grade, pursuant to N.J.S.A. 18A:35-18. Bilingual education or dual language immersion programs shall:
  - a. Be designed to prepare MLs to acquire sufficient English knowledge and skills to meet the NJSLS. All MLs participating in bilingual and dual language immersion programs shall also receive a class period of ESL instruction each day in session;
  - b. Include a curriculum that is aligned to the NJSLS and the ELD standards and includes primary language instruction delivered to further master literacy in the primary language and as a support in the development of English proficiency;
  - c. Include the full range of required courses and activities offered on the same basis and under the same rules that apply to all students within the school district; and
  - d. Utilize a curriculum for bilingual education programs that is adopted by the Board.
5. The Board shall provide at least one class period of ESL instruction each day in session based on a student's English language level to all MLs placed in a LIEP.
  - a. The Board shall develop and adopt an ESL curriculum that addresses the ELD standards to address the instructional needs of MLs.
  - b. The ESL curriculum shall be cross-referenced to the school district's bilingual education and academic content area curricula to ensure that ESL instruction is correlated to all academic content areas taught.
6. The Board may establish dual language immersion programs to meet the requirement at N.J.A.C. 6A:15-1.4(b)2. and C.2.b. above and N.J.S.A. 18A:35-15 through 18A:35-26.
  - a. Dual language immersion programs shall be designed to help students achieve proficiency in English and in a second language while mastering academic content area skills.





- b. Instruction shall be in all courses or subjects of study that allow students to meet all grade promotion and graduation standards.
  - c. Classes in dual language immersion programs shall be comprised of at least fifty percent MLs.
  - d. The program may be coordinated with the school district's world languages program.
  - e. Dual language immersion programs that are not established to provide the LIEP services required pursuant to N.J.S.A. 18A:35-15 through 18A:35-26 do not have to comply with the requirements of N.J.A.C. 6A:15, Policy 2423, and this Regulation.
7. The Board may establish a newcomer program for a limited duration in time to address the needs of recent immigrant students, particularly SIFEs, before the students transition to a general education classroom. A high-quality newcomer program shall:
  - a. Be age-appropriate;
  - b. Include content that relates to the NJSLs;
  - c. Include social-emotional learning; and
  - d. Include courses that are credit-bearing and count toward graduation pursuant to N.J.A.C. 6A:8, or promotion requirements to allow students to meet grade-level standards within a reasonable period of time.
8. The Board shall offer sufficient courses and other relevant supplemental instructional opportunities in grades nine through twelve to enable MLs to meet or exceed the NJSLs for graduation. When sufficient numbers of students are not available to form a bilingual class in an academic content area, the Board shall develop, in consultation with and approved by the Department, plans to meet the needs of the students.
9. In addition to N.J.A.C. 6A:15-1.4(a) through (h) and C.1. through C.8. above, the Board shall design additional programs and services to meet the special needs of eligible MLs. The additional programs and services shall include, but not be limited to, individualized and targeted supports through Title I programs; special education; career and technical education programs; gifted and talented education services; supports to help MLs earn a State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3; and individualized learning opportunities pursuant to N.J.A.C. 6A:8-5.1.



10. The Board may establish a program in bilingual education or dual language immersion for any language classification with fewer than twenty students.
  11. The Board shall establish a process for how MLs in high school may meet the world language or ELA course graduation requirements, pursuant to N.J.A.C. 6A:8-5.1, by applying credits earned in an ESL course. The Board shall verify on a student's record that the applicable ESL credits meet or exceed the NJSLS at the high school level.
- D. Approval Procedures – N.J.A.C. 6A:15-1.5
1. The school district providing a LIEP shall submit a plan every three years to the Department for approval.
  2. The Board of Education's LIEP plan shall demonstrate that:
    - a. For Kindergarten through twelfth-grade, LIEP curricula include or are aligned with:
      - (1) The NJSLS;
      - (2) The ELD standards; and
      - (3) A multicultural curriculum, pursuant to N.J.S.A. 18A:35-4.36a and N.J.A.C. 6A:7.
    - b. For preschool, the ML instruction and support meets the language instruction requirements in the New Jersey Preschool Program Implementation Guidelines and the New Jersey Preschool Teaching and Learning Standards of Quality, pursuant to N.J.A.C. 6A:13A and the curricula include or are aligned with:
      - (1) The NJSLS;
      - (2) The ELD standards for preschool; and
      - (3) A multicultural curriculum, pursuant to N.J.S.A. 18A:35-4.36a and N.J.A.C. 6A:7.



- c. MLs have equitable access to educational activities and programs in a manner aligned to the Board's Comprehensive Equity Plan, pursuant to N.J.A.C. 6A:7.
  - d. School district staff engage in ongoing and continuous program evaluations that shall include regular reviews of student performance data (for example, graduation rates and assessment results) and other measures (for example, absenteeism, disciplinary records, and course enrollment) to evaluate whether MLs in the district have equitable access to educational opportunities, including, but not limited to, gifted and talented programs; advanced coursework and dual enrollment; work-based learning opportunities; extra-curricular activities; and career counseling.
  - e. Preschool students participate in instructional activities pursuant to N.J.A.C. 6A:13A.
  - f. Bilingual and dual language immersion programs promote bilingualism, biliteracy, cross-cultural competency, high levels of academic achievement in both languages, and a path, if available, toward attaining the State Seal of Biliteracy.
3. The Board's LIEP plan submitted to the Department for approval shall include information on the following:
    - a. Identification of MLs in preschool through twelfth-grade;
    - b. LIEP description;
    - c. The number of staff hired for the LIEP by certificate type;
    - d. Bilingual and ESL curriculum;
    - e. Evaluation design;
    - f. Review process for a student's exit from ML status; and
    - g. A budget for all components of the LIEP.
  4. The Department will review the plan to ensure the Board has a system of support for all MLs that is aligned to N.J.A.C. 6A:15, Policy 2423, and this Regulation. The Department may request modifications of the plan, as appropriate, and shall determine whether to approve the Board's plan.





E. Supportive Services – N.J.A.C. 6A:15-1.6

1. Students enrolled in a LIEP shall have equal educational opportunities, including full access to educational opportunities and services available to other students in the district.
2. The school district shall provide MLs with linguistically and culturally responsive supportive services, such as academic counseling; tutoring; career guidance; and mental health counseling. Bilingual personnel who are trained in social-emotional learning and are familiar with and knowledgeable about the unique assets and needs of the MLs, including newcomers and SIFEs, and their parents, shall provide the services.

F. Professional Development – N.J.A.C. 6A:15-1.7

1. As part of the district- and school-level plans for professional development requirements at N.J.A.C. 6A:9C-4.2, the Board of Education shall describe professional learning for bilingual, ESL, and academic content teachers whose classroom instruction is in English; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of MLs.
2. The district- and school-level professional development plan shall:
  - a. Include instructional adaptational strategies, pursuant to N.J.A.C. 6A:8-3.1, and training on appropriate assessments to help MLs meet the NJSLS and the ELD standards;
  - b. Address the needs of bilingual and ESL teachers, who shall receive training in the use of the ESL curriculum and the ELD standards; and
  - c. Ensure all teachers receive training on the ELD standards and how to provide linguistically and culturally accessible instruction and appropriate modifications and accommodations for MLs.

G. Certification – N.J.A.C. 6A:15-1.8

1. All teachers of bilingual programs shall hold a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or academic content area and a standard certificate with a bilingual/bicultural education endorsement, pursuant to N.J.S.A. 18A:6-38 et seq., N.J.S.A. 18A:35-15 to 26, and N.J.A.C. 6A:9B-11.5.



2. Dual language immersion programs, for the purpose of meeting the LIEP requirements at N.J.S.A. 18A:35-18; N.J.A.C. 6A:15; Policy 2423; and this Regulation may be taught by one or more teaching staff members. In these dual language immersion programs, the following endorsements to an instructional certificate shall be fulfilled by one or more teaching staff members:
    - a. An endorsement for the appropriate grade level and/or academic content area being taught; and
    - b. An endorsement in bilingual/bicultural education or world languages.
      - (1) A teaching staff member of a language other than English has demonstrated linguistic competence in the language of their instruction, pursuant to N.J.A.C. 6A:9B-10.5 or 11.5(a)2.
  3. All teaching staff members of ESL classes shall hold a valid New Jersey instructional certificate with an ESL endorsement, pursuant to N.J.S.A. 18A:6-38 et seq. and N.J.A.C. 6A:9B-11.6.
  4. All teaching staff members providing English language services shall hold a valid New Jersey instructional certificate.
- H. Language Instruction Educational Program Placement, Assessment, Exit, and Reentry – N.J.A.C. 6A:15-1.9
1. All MLs from Kindergarten through twelfth-grade shall be enrolled in a LIEP established by the Board of Education in accordance with N.J.A.C. 6A:15-1.4(b) through (f) and C.2. through C.6. above, N.J.A.C. 6A:15-1.15(a) and N.1. below, and N.J.S.A. 18A:35-18 and N.J.S.A. 18A:35-22.
  2. Students identified as MLs shall be assessed annually using ELP assessments to measure the progress toward English language proficiency and to determine readiness for exiting the LIEP. Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2, shall be assessed annually using an alternate ELP assessment.



3. A ML enrolled in the LIEP shall be placed in a classroom(s) where the primary language of instruction is English when the ML has demonstrated readiness to exit a LIEP first by achieving the Department-established cut score on an ELP or alternate ELP assessment. The student's readiness shall be further assessed by the use of a Department-established English language observation form that considers, at a minimum: classroom performance; the student's reading level in English; the observations of the teaching staff members responsible for the educational program of the student; and performance on achievement tests in English.
  - a. Pursuant to 34 CFR §200.6(h)(4)(ii), a ML with a disability whose disability makes it impossible for the student to be assessed in a particular domain because there are no appropriate accommodations for assessing the student in that domain may be exited from ML status based on the student meeting the Department-determined cut score on the remaining domains in which the student was assessed.
4. When the review process for exiting a student from a LIEP has been completed, the district shall notify, by written communication, the student's parent of the placement determination. If the parent or a teaching staff member disagrees with the student's placement, the parent or teaching staff member may appeal the placement to the Commissioner of Education, pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3, after exhausting the school district's appeal process.
5. A parent may remove a student who is enrolled in a LIEP pursuant to N.J.S.A. 18A:35-22.1.
  - a. A student who is identified as a ML and whose parent refuses placement in a LIEP shall still access and meet the academic expectations of the NJSLs. Pursuant to N.J.A.C. 6A:8, N.J.A.C. 6A:15-1.6, and E. above, the district shall ensure that students whose parents refuse placement are provided the appropriate instructional adaptations and appropriate assessment modifications and accommodations for Statewide assessments.
6. The district shall monitor, for a minimum of two years, the academic progress of students who are exited from a LIEP to ensure that the students are continually meeting or exceeding the NJSLs when the curriculum and instruction are delivered in English.





7. Newly exited students who are not academically progressing in classes where English is the primary language of instruction may be considered for reentry to a LIEP as follows:
  - a. After a minimum of one-half an academic year and within two years of exit, the teaching staff member delivering instruction in English may recommend retesting with the approval of the Principal.
  - b. A waiver of the minimum time limitation may be approved by the Executive County Superintendent upon request of the Superintendent if the student is experiencing extreme difficulty in adjusting to classes where English is the primary language of instruction.
  - c. The recommendation for retesting shall be based on the teaching staff member's documented observation of a student's academic performance and data-based determination that the student is experiencing difficulties due to problems in using the English language to communicate effectively with peers and adults; understand directions given by the teaching staff member; and/or comprehend basic verbal and written materials.
  - d. The student shall be tested using a different form of the English language proficiency assessment than the one used to exit the student from the LIEP.
  - e. If the student scores below the Department-determined cut score on the English language proficiency assessment, the student shall be reenrolled into a LIEP.
  
- I. Graduation Requirements for Multilingual Learners – N.J.A.C. 6A:15-1.10

All MLs shall satisfy requirements for high school graduation pursuant to N.J.A.C. 6A:8-5.1(a).
  
- J. Location – N.J.A.C. 6A:15-1.11
  1. All Kindergarten through twelfth-grade LIEPs shall be conducted within classrooms within the school district pursuant to N.J.S.A. 18A:35-20, except under the following circumstances:
    - a. A LIEP is conducted in another school district as part of a joint program, pursuant to N.J.A.C. 6A:15-1.13 and L. below; or









2. With the exception of a Board implementing an English language services or ESL program, each Board implementing a LIEP shall establish a parent advisory committee on bilingual education of which the majority membership shall be the parents of MLs.
- N. Waiver Process Provided by Statute – N.J.A.C. 6A:15-1.15
1. A school district that has twenty or more students eligible for the bilingual education program in Kindergarten through twelfth-grade may request annual approval from the Department to waive the requirement at N.J.A.C. 6A:15-1.4(d) and C.4. above and, instead, to establish an instructional program alternative if the school district is able to demonstrate that it would be impractical to provide a full-time bilingual program due to the age range, grade span, and/or geographic location of eligible students.
    - a. Instructional program alternatives that shall be established include, but are not limited to: the bilingual part-time program; the bilingual resource program; the bilingual tutorial program; the sheltered English instruction program; and the high-intensity ESL program.
    - b. All instructional program alternatives shall be designed to assist MLs to develop English language proficiency while learning the knowledge and skills for academic content areas to meet or exceed the NJSLS.
    - c. Instructional program alternatives shall be developed in consultation with the Department based on student enrollment and achievement data.
    - d. A Board of Education implementing instructional program alternatives annually shall submit to the Department student enrollment and achievement data that demonstrate the continued need for the programs.
    - e. Instructional program alternatives shall be approved annually by the Department based on the Department's review of student enrollment and achievement data.

Issued:



### 2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury caused by a blow or motion to the head or body that disrupts the normal functioning of the brain and can cause significant and sustained neuropsychological impairments including, but not limited to, problem solving, planning, memory, and behavioral problems. In order to ensure safety, it is imperative that student-athletes participating in a program of athletic competition, coaches, and parents are educated about the nature and treatment of sports-related concussions and other head injuries. Allowing a student-athlete to return to a program of athletic competition before recovering from a concussion increases the chance of a more serious brain injury.

This Policy and Regulation 2431.4 are consistent with the requirements of N.J.S.A. 18A:40-41.1 et seq., the New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions, and the recommendations developed by the Center for Disease Control and Prevention (CDC).

For the purpose this Policy and Regulation 2431.4, “program of athletic competition” shall include any competition or practice in high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

For the purpose of this Policy and Regulation 2431.4, “student-athlete” shall mean any student enrolled in a public or nonpublic school in New Jersey who is a participant in a program of athletic competition organized by the school district.

The staff member supervising the program of athletic competition shall take steps to prevent concussions and head injuries; ensure student-athletes have appropriate supervision and safety equipment; and ensure student-athletes avoid unsafe conditions.

School staff members supervising programs of athletic competition; licensed athletic trainers; nurses; and school/team physicians shall be trained on the possible signs or symptoms of a concussion. Any possible signs or symptoms of a concussion shall be reported by the student-athlete or an observer to the staff member supervising the program of athletic competition; athletic trainer; school/team physician; school nurse; and/or parent.





The district will adopt an Interscholastic Head Injury Training Program to be completed by the school/team physician, licensed athletic trainer, coaches, and other appropriate district personnel pursuant to N.J.S.A. 18A:40-41.2.

Pursuant to N.J.S.A. 18A:40-41.4, a student-athlete who participates in a program of athletic competition and who sustains or is suspected of having sustained a concussion or other head injury while engaged in a program of athletic competition shall be immediately removed from the program of athletic competition by the staff member supervising the program or athletic competition. A student-athlete who was removed from a program of athletic competition shall not participate in further programs of athletic competition until the student-athlete: is examined by a physician or other licensed healthcare provider trained in the evaluation and management of concussions; receives written medical clearance from a physician trained in the evaluation and management of concussions to return to a program of athletic competition; and progresses through the steps outlined in the CDC's Six-Step Return to Play Progression. The student-athlete's written medical clearance shall be reviewed and approved by the school physician.

School personnel shall contact the parent of a student-athlete to inform them of a suspected sports-related concussion or head injury as soon as possible after the incident. School personnel shall provide the parent with a checklist or copy of the return to play protocols outlined in this Policy and Regulation 2431.4.

The student-athlete may not begin the CDC's Six-Step Return to Play Progression until the student-athlete receives a medical examination, provides the required written medical clearance, and the medical clearance is approved by the school physician.

Some symptoms may require immediate medical treatment. Emergency medical responders (911) shall be called if the student-athlete is experiencing a deterioration of symptoms; loss of consciousness; direct neck pain associated with the injury; or any other symptom that may require immediate medical treatment.

The district will provide temporary supports to a student-athlete that has sustained a concussion or other head injury.

The Commissioner of Education and Commissioner of Health educational fact sheet that provides information concerning the use and misuse of opioid drugs in the event a student-athlete is prescribed an opioid for a sports-related injury shall be provided to the parents of student-athletes. The district shall obtain a signed acknowledgement of receipt by the student-athlete and their parent in accordance with the provisions of N.J.S.A. 18A:40-41.10.





# POLICY

## NEW DISTRICT BOARD OF EDUCATION

PROGRAM

2431.4/page 3 of 3

Prevention and Treatment of Sports-Related  
Concussions and Head Injuries

The Board shall review this Policy and Regulation 2431.4 annually and update as necessary to ensure it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and head injuries pursuant to N.J.S.A. 18A:40-41.3.

The district shall provide a copy of this Policy and Regulation 2431.4 to all youth sports team organizations that operate on school grounds. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that operates on school grounds, if the youth sports team organization provides the school district proof of an insurance policy of an amount of not less than \$50,000 per person, per occurrence insuring the youth sports team organization against liability for any bodily injury suffered by a person and a statement of compliance with this Policy and Regulation 2431.4.

Pursuant to N.J.S.A. 18A:40-41.5 and for the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions – August 2023

N.J.S.A. 18A:40-41.1; 18A:40-41.2; 18A:40-41.2a;  
18A:40-41.3; 18A:40-41.3a; 18A:40-41.4;  
18A:40-41.5

Adopted:



## R 2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES

The following procedures shall be followed to implement N.J.S.A. 18A:40-41.1 et seq., the New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions, and Policy 2431.4.

### A. Prevention

1. The following steps may be taken to prevent concussions and head injuries and ensure the safety of student-athletes:
  - a. Limit the number of stunts during cheerleading practice.
    - (1) When stunting is performed, spotters shall be used and the surface shall be soft and in good condition; and
    - (2) Safe stunting techniques shall be taught and student-athletes shall not be permitted to attempt new or difficult stunts without proper instruction and a coach on hand.
  - b. Ensure student-athletes have appropriate supervision during practices and a designated safe practice facility in good condition for the activity.
  - c. Ensure the use of appropriate fitted and maintained safety equipment.
  - d. Ensure student-athletes avoid unsafe actions such as:
    - (1) Hitting another student-athlete in the head;
    - (2) Using their head to contact another student-athlete;
    - (3) Making illegal contacts; and
    - (4) Trying to injure or put another student-athlete at risk for injury.



- e. Limit the amount of contact during practices. This may include:
  - (1) Limiting the amount of practice time that includes scrimmages or full-speed drills.
- f. Teach student-athletes proper techniques and ways to avoid hits to the head.
- g. Keep a close eye on student-athletes in positions that are at increased risk for concussion to help spot a potential concussion.

## B. Possible Signs or Symptoms of Concussion

- 1. Some mild traumatic brain injuries and concussion symptoms may appear right away, while others may not appear for hours or days after the injury. These symptoms may be observed by coaches, licensed athletic trainers, school/team physicians, school nurses, teachers, parents, or a teammate. Below are a few examples of possible signs and symptoms of a concussion:
  - a. The student-athlete grabs or holds head after a play or hit - “Hands to Head”;
  - b. The student-athlete appears to be “shaking it off”;
  - c. The student-athlete appears dazed or “foggy”;
  - d. The student-athlete forgets plays or demonstrates short term memory difficulty;
  - e. The student-athlete cannot recall injury or events just before or just after the injury;
  - f. The student-athlete answers questions slowly or inaccurately;
  - g. The student-athlete has a headache;
  - h. The student-athlete is nauseous or is vomiting;
  - i. The student-athlete is experiencing balance problems or dizziness;





- j. The student-athlete is experiencing double vision or changes in vision;
  - k. The student-athlete is experiencing sensitivity to light or sound/noise;
  - l. The student-athlete is feeling sluggish or foggy;
  - m. The student-athlete is having difficulty with concentration and short-term memory;
  - n. The student-athlete is experiencing sleep disturbance; and
  - o. The student-athlete is experiencing irritability and/or mood changes.
2. Any possible signs or symptoms of a concussion shall be reported by the student-athlete participating in a program of athletic competition to the coach(es), athletic trainer, school or team physician, school nurse, and/or parent.
- C. Treatment
1. Pursuant to N.J.S.A. 18A:40-41.4, a student-athlete who participates in a program of athletic competition and who sustains or is suspected of having sustained a concussion or other head injury while engaged in a program of athletic competition shall be immediately removed from the program of athletic competition by the staff member supervising the program of athletic competition.
  2. The staff member supervising the student-athlete during the program of athletic competition shall immediately contact the school physician, athletic trainer, or school nurse to examine the student-athlete.
  3. Emergency medical responders (911) shall be called if the student-athlete is experiencing a deterioration of symptoms, loss of consciousness, or direct neck pain associated with the injury pursuant to D. below.
  4. A student-athlete who is removed from a program of athletic competition shall not participate in further programs of athletic competition until:
    - a. The student-athlete is evaluated by a physician or other licensed healthcare provider trained in the evaluation and management of concussions and receives written clearance from a physician trained in the evaluation and management of concussions to return to the program of athletic competition; and



- (1) The student-athlete's written medical clearance from a physician must indicate a medical examination has determined:
    - (a) The student-athlete's injury was not a concussion or other head injury, the student-athlete is asymptomatic at rest, and the student-athlete may return to regular school activities and is no longer experiencing symptoms of the injury while conducting those activities; or
    - (b) The student-athlete's injury was a concussion or other head injury and the student-athlete's physician will monitor the student-athlete to determine when the student-athlete is asymptomatic at rest and when the student-athlete may return to regular school activities and is no longer experiencing symptoms of the injury while conducting those activities.
  - (2) The student-athlete's written medical clearance shall be reviewed and approved by the school physician.
  - (3) A student-athlete who has suffered a concussion or other head injury may not begin the CDC's Six-Step Return to Play Progression as outlined in E. below until the student-athlete receives a medical examination and provides the required written medical clearance to the Principal or designee.
  - (4) A written medical clearance not in compliance with the provisions of C.4.a. above will not be accepted.
- b. A student-athlete who has suffered a concussion or other head injury returns to regular school activities without the need for additional support and is no longer experiencing symptoms of the injury when conducting those activities.
- (1) If school is in session, a student-athlete who has suffered a concussion or other head injury must return to regular school activities without symptoms or need for additional support before returning to a program of athletic competition as part of the CDC's Six-Step Return to Play Progression.



- (2) If school is not in session, a student-athlete who has suffered a concussion or other head injury must return to their normal daily activities without symptoms as part of the CDC's Six-Step Return to Play Progression.

D. Symptoms Requiring Immediate Medical Assessment (911/Emergency Evaluation)

1. The following symptoms requiring immediate medical assessment include, but are not limited to:
  - a. The student-athlete loses consciousness;
  - b. The student-athlete has a headache that gets worse and does not go away;
  - c. The student-athlete is experiencing weakness, numbness, decreased coordination, convulsions, or seizure;
  - d. The student-athlete is experiencing repeated vomiting and/or intractable retching;
  - e. The student-athlete is slurring speech or exhibiting unusual behavior (disoriented);
  - f. The student-athlete has one pupil (the black part in the middle of the eye) larger than the other; and
  - g. The student-athlete cannot recognize people or places and/or gets confused, restless, or agitated.

E. CDC's Six-Step Return to Play Progression for Students Who Have Suffered a Concussion or Other Head Injury

1. The return of a student-athlete to a program of athletic competition shall be in accordance with the CDC's Six-Step Return to Play Progression recommendations and any subsequent changes or other updates to those recommendations as developed by the CDC. Recovery is individual.
  - a. As applicable, the student-athlete's treating healthcare provider may guide the student-athlete through the return to play protocol while experiencing mild symptoms as part of the treatment.





- b. In addition, the student-athlete's treating healthcare provider may adjust the treatment plan prior to Step Six, full return to competition.
- c. Clearance from a student-athlete's physician trained in the evaluation and management of concussions is required before returning to full competition.

2. Six-Step Return to Play Progression

a. Step 1: Back to Regular Activities

The student-athlete is back to their regular activities (such as school).

b. Step 2: Light Aerobic Activity

The student-athlete shall begin with light aerobic exercise only to increase a student-athlete's heart rate. This means about five to ten minutes on an exercise bike, walking, or light jogging. No weightlifting at this point.

c. Step 3: Moderate Activity

The student-athlete shall continue with activities to increase a student-athlete's heart rate with body or head movement. This includes moderate jogging, brief running, moderate-intensity stationary biking, or moderate-intensity weightlifting (less time and/or less weight from their typical routine).

d. Step 4: Heavy, Non-Contact Activity

The student-athlete shall add heavy, non-contact physical activity, such as sprinting/running, high-intensity stationary biking, regular weightlifting routine, or non-contact sport-specific drills (in three planes of movement).

e. Step 5: Practice & Full Contact

The student-athlete may return to practice and full contact (if appropriate for the sport) in controlled practice.



f. Step 6: Competition

The student-athlete may return to competition.

3. It is important for a student-athlete's parent(s), coach(es), and teachers to watch for concussion symptoms after each day's Six-Step Return to Play Progression activity.
  4. A student-athlete should only move to the next step if they do not exhibit any new symptoms at the current step.
  5. If a student-athlete's symptoms return or if they develop new symptoms, this could be a sign the student-athlete is overexerting. The student-athlete shall stop these activities and the student-athlete's medical provider shall be contacted. After more rest and no concussion symptoms, the student-athlete can start at the previous step.
- F. Temporary Supports for Student-Athletes with Sports-Related Head Injuries or Concussions
1. Initial rest followed by a gradual return to activity during healing is recommended. Accordingly, consideration of the cognitive effects in returning to the classroom is also an important part of the treatment of sports-related concussions and head injuries.
  2. Mental exertion increases the symptoms from concussions and affects recovery. To recover, cognitive rest is just as important as physical rest. Reading, studying, computer usage, texting, even watching movies if a student-athlete is sensitive to light/sound, can slow a student-athlete's recovery. Managing the symptoms through a balance of rest and activity is the key to recovery.
    - a. The district will provide support for student-athletes diagnosed with a concussion.
    - b. The student-athlete's health care provider will handle short-term medical accommodations.
  3. Collaboration between the student-athlete's health care provider and the school may be necessary. If accommodations are needed for an extended time, the district may want to consider implementing accommodations via a formalized 504 plan.



4. The Principal or designee may address the student-athlete's cognitive needs in the following ways:
  - a. Limit the student-athlete's screen time;
  - b. Have the student-athlete take rest breaks as needed;
  - c. Have the student-athlete spend fewer hours at school;
  - d. Provide the student-athlete more time to take tests or complete assignments. (All courses should be considered);
  - e. Provide the student-athlete help with schoolwork;
  - f. Reduce the student-athlete's time spent on the computer, reading, and writing;
  - g. Provide or grant the student-athlete early passing time to avoid crowded hallways; and/or
  - h. Allow the student-athlete extra time to complete tests or coursework.
5. These supports and/or short-term medical accommodations may be addressed in an individualized healthcare plan for a student-athlete who has suffered a concussion or other head injury.
6. Concussions affect several aspects of brain function, including cognition, balance and coordination, visual tracking and processing, behavior, and others. The symptoms experienced, difficulties faced, and timeline for recovery will vary for each individual.
7. A brief period of relative rest followed by a gradual return to lighter activities is generally considered the best "medicine" for healing concussions or other head injuries. This may include relative rest from both physical and cognitive activities. Each injury, and therefore each treatment plan, is different. School personnel, in collaboration with the student-athlete, parents, and the student-athlete's health care provider, are in the best position to create flexible, temporary supports to meet the needs of each student-athlete.





## G. Education

1. The CDC offers tips for health professionals and educators on their website. Interscholastic Head Injury Training Programs are available via the CDC website or the National Federation of State High School Associations.
2. This training shall be completed by the school/team physician, licensed athletic trainer, school nurses, coaches, and other relevant school personnel.

## H. Other Considerations

1. Educational information for student-athletes on the prevention of concussions shall be reviewed.
2. The importance of early identification and treatment of concussions to improve recovery shall be reinforced.
3. School personnel shall contact the student-athlete's parent and inform them of the suspected sports-related concussion or head injury before allowing the student-athlete to go home after a program of athletic competition.
4. School personnel shall provide the parent of the student-athlete with a checklist or copy of the return to play protocols including the requirement of written clearance from a physician trained in the evaluation and management of concussions before the student-athlete is able to return to a program of athletic competition.

## I. Interscholastic Head Injury Training Program

1. The district will adopt an Interscholastic Head Injury Training Program to be completed by the school/team physician, licensed athletic trainer, coaches, and other appropriate district personnel pursuant to N.J.S.A. 18A:40-41.2. The training program shall include:
  - a. The recognition of the signs of head and neck injuries, concussions, and second impact syndrome; and
    - (1) Pursuant to N.J.S.A. 18A:40-41.1.d., if a student-athlete sustains a second concussion while still having symptoms of a previous concussion, it can lead to the severe impairment and even the death of the student-athlete, and is referred to as second-impact syndrome.





# REGULATION

## NEW DISTRICT BOARD OF EDUCATION

PROGRAM

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Prevention and Treatment of Sports-Related  
Concussions and Head Injuries

2. The district may provide regular education and training for staff including administrators, teachers, paraprofessionals, and school counselors regarding concussions and other head injuries as head injuries can happen at any time during the school day or outside of school.
3. The district is in a unique position to promote healthy behaviors. The district can embed education related to the prevention and treatment of concussions and head injuries through the New Jersey Student Learning Standards Comprehensive Health and Physical Education Standard 2.3 – Safety. In addition, N.J.S.A. 18A:6-2 requires education in accident and fire prevention and N.J.S.A. 18A:35-5 requires education in injury or illness emergencies.

Adopted:





## 7610 VANDALISM

The Board of Education believes all school district property should be respected and all persons who use or have access to school district property should respect such property and take pride in the institutions of this community and the schools of this district.

Any person who purposely or knowingly damages school district property or damages school district property recklessly or negligently in the employment of fire, explosives, or another dangerous means listed in accordance with N.J.S.A. 2C:17-2 or purposely or recklessly tampers with the tangible property of the school district so as to endanger school district property shall be reported to the appropriate law enforcement agency. Pursuant to N.J.S.A. 18A:37-3, the parent(s) of any minor who shall injure any public or nonpublic school property shall be liable for damages for the amount of injury to be collected by the Board or the owner of the premises in any Court of competent jurisdiction, together with costs of suit.

A person convicted of an offense of criminal mischief that involves an act of graffiti may, in addition to any other penalty imposed by the Court, be required to pay the school district monetary restitution in the amount of the pecuniary damage caused by the act of graffiti and to perform community service, which may include removing the graffiti from the property, in accordance with N.J.S.A. 2C:17-3.c. If community service is ordered by the Court, it shall be for either not less than twenty days or not less than the number of days necessary to remove the graffiti from the property.

A person who purposely defaces or damages district property with any symbol that exposes persons to violence, contempt, or hatred on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) may have committed a crime and shall be reported to the appropriate law enforcement agency in accordance with Policy and Regulation 8465, N.J.A.C. 6A:16-6.3, and the Memorandum of Agreement with Local Law Enforcement.

The Board may also report to the appropriate law enforcement agencies any person whose vandalism of school property is serious or chronic.

N.J.S.A. 2C:33-10  
N.J.S.A. 18A:34-2; 18A:37-3  
N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:16-6.3

Adopted:



## R 7610 VANDALISM

### A. Definitions

1. "Vandalism" means the willful and malicious acts of any person that result in the destruction, defacement, or damage of any property, real or personal, belonging to or entrusted to the Board of Education. Vandalism includes arson and acts of graffiti.
2. "Arson" means the willful and malicious burning or setting on fire of any building or part of any building owned or operated by the Board, by any person.
3. "Act of graffiti" means the drawing, painting, or making of any mark or inscription on school district real or personal property without the permission of the school district.

### B. Reporting Vandalism

1. Any school employee who has reason to believe an act of vandalism has occurred shall immediately report that belief or suspicion to the Principal of the affected building or, if the vandalism occurs at a facility other than a school, the supervisor in charge of the facility.
2. The Principal or supervisor shall promptly institute an investigation of the report by taking these steps as appropriate to the extent and seriousness of the vandalism:
  - a. Requesting the reporting employee to file a report of the evidence giving rise to their belief or suspicion that vandalism has occurred;
  - b. Visiting the site of the vandalism and examining its extent, taking photographs as necessary;
  - c. Determining and recording the names of witnesses, if any;
  - d. Interviewing witnesses and requesting their written reports of events;
  - e. Assessing the costs of repair and replacement of any parts of the building, furnishings, and/or equipment; and
  - f. Questioning the person(s), if any, identified as having caused the vandalism.



3. The Principal will complete and file with the Superintendent a detailed vandalism and property damage report.
4. The Principal will notify law enforcement when appropriate and in accordance with applicable laws.

## C. Penalties and Restitution

1. A student who vandalizes school property is subject to discipline, which may include suspension or expulsion, in accordance with Board Policy, Board Regulation, and law.
2. A student who vandalizes school property will be held liable for any damages caused by the act of vandalism.
3. The parent(s) of any minor who shall injure any public or nonpublic school property shall be liable for damages for the amount of the injury to be collected by the Board or the owner of the premises in any Court of competent jurisdiction, together with costs of suit in accordance with N.J.S.A. 18A:37-3.
  - a. The Principal or designee shall obtain a professional estimate of the cost of repairs and/or replacements necessitated by the vandalism.
  - b. The Principal or designee shall present the student's parent(s) with an itemized bill based on the estimated costs.
  - c. If, within thirty calendar days, the student's parent(s) has not paid the bill or made arrangements with the Principal or designee for the payment of the bill in periodic installments, the Superintendent shall inform the Board and may recommend the Board Attorney commence civil action for the amount due together with costs.
  - d. No diploma, transcript, transfer card, or report card will be issued to the student until all obligations to the Board have been met.
4. Any person who purposely defaces or damages school property with any symbol that exposes persons to violence, contempt, or hatred on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) may have committed a crime and shall be reported to the appropriate law enforcement agency in accordance with Policy and Regulation 8465; N.J.A.C. 6A:16-6.3; and the Memorandum of Agreement with Local Law Enforcement.





5. Any person who purposely or knowingly damages school district property recklessly or negligently in the employment of fire, explosives, or another dangerous means listed in accordance with N.J.S.A. 2C:17-2, or purposely or recklessly tampers with the tangible property of the school district so as to endanger school district property, will be reported to the appropriate law enforcement agency.
6. A person convicted of an offense of criminal mischief that involves an act of graffiti may, in addition to any other penalty imposed by the Court, be required to pay the school district monetary restitution in the amount of the pecuniary damage caused by the act of graffiti and to perform community service, which may include removing the graffiti from the property, in accordance with N.J.S.A. 2C:17-3.c. If community service is ordered by the Court, it shall be for either not less than twenty days or not less than the number of days necessary to remove the graffiti from the property.

Issued:



### 9323 NOTIFICATION OF JUVENILE OFFENDER CASE DISPOSITION

Principals have a need to receive and have access to juvenile justice proceedings involving juveniles who are registered students in the school building. The Principal or designee shall have access to information relating to juvenile justice proceedings in accordance with N.J.S.A. 2A:4A-60.

The Principal or designee, on a confidential basis, may request from law enforcement agencies at the time of charge, adjudication, or disposition, information as to the identity of a juvenile student charged, the offense charged, the adjudication, and the disposition. The Principal or designee may inform school staff members of this information if the Principal or designee deems it appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to the juvenile's educational and social development. This information will not become part of the juvenile student's permanent school record and shall not be maintained except as authorized by regulation of the New Jersey Department of Education (NJDOE).

A law enforcement or prosecuting agency shall, at the time of a charge, adjudication, or disposition, send written notice to the Principal or designee of the school where the juvenile is enrolled, of the identity of the juvenile charged, the offense charged, the adjudication, and the disposition if:

1. The offense occurred on school property or a school bus, occurred at a school-sponsored function, or was committed against an employee or official of the school;
2. The juvenile was taken into custody as a result of information or evidence provided by school officials; or
3. The offense, if committed by an adult, would constitute a crime, and the offense:
  - a. Resulted in death or serious bodily injury or involved an attempt or conspiracy to cause death or serious bodily injury;
  - b. Involved the unlawful use or possession of a firearm or other weapon;
  - c. Involved the unlawful manufacture, distribution, or possession with intent to distribute a controlled dangerous substance or controlled substance analog;



- d. Was committed by a juvenile who acted with a purpose to intimidate an individual or group of individuals because of race, color, religion, sexual orientation, or ethnicity; or
- e. Would be a crime of the first, second, or third degree.

Information provided to the Principal or designee pursuant to N.J.S.A. 2A:4A-60.d. shall be treated as confidential but may be made available to such members of the staff and faculty of the school as the Principal or designee deems appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to a juvenile's educational and social development. This information will not become part of the juvenile student's permanent school record and shall not be maintained except as authorized by regulation of the NJDOE.

Law enforcement or the prosecuting agency may provide the Principal or designee with information identifying one or more juvenile students who are under investigation or have been taken into custody for the commission of any act that would constitute an offense if committed by an adult when the law enforcement or prosecuting agency determines that the information may be useful to the Principal or designee in maintaining order, safety, or discipline in the school or in planning programs relevant to the juvenile's educational and social development. Information provided in accordance with N.J.S.A. 2A:4A-60.e. shall be treated as confidential, but the Principal or designee may inform school staff members of this information if the Principal or designee deems it appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to the juvenile's educational and social development. No information provided pursuant to N.J.S.A. 2A:4A-60 shall be maintained.

The Principal or designee who requests and/or receives information as specified in this Policy shall notify the Superintendent or designee within twenty-four hours of the request being made. In accordance with N.J.S.A. 53:1-20.6, the Principal or designee shall notify the Superintendent or designee of any applicable fees associated with the request.

The school district shall comply with the NJDOE rules and regulations concerning the creation, maintenance, and disclosure of student records regarding Principal or designee notification of juvenile offender case disposition and this Policy.

N.J.S.A. 2A:4A-60

N.J.S.A. 53:1-15; 53:1-20.6

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:





**Policy List****Second Reading: May 8, 2024**

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
Policy #1140	Educational Equity Policies/Affirmative Action
Policy #1523	Comprehensive Equity Plan
Policy #1530	Equal Employment Opportunity
Regulation #1530	Equal Employment Opportunity Complaint Procedure
Policy #1550	Equal Employment/Anti-Discrimination Practices
Policy #3211	Code of Ethics
Policy #5516	Use of Electronic Devices
Policy #5570	Sportsmanship
Policy #5750	Equitable Educational Opportunity
Policy #5841	Secret Societies
Policy #5842	Equal Access of Student Organizations

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Affirmative Action

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## 1140 EDUCATIONAL EQUITY POLICIES/ AFFIRMATIVE ACTION

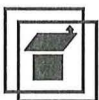
The Board of Education shall adopt and implement written educational equity policies in accordance with the provisions of N.J.A.C. 6A:7 – Managing for Equity in Education.

The Board's educational equity policies shall recognize and value the diversity of persons and groups within the community and promote the acceptance of persons of diverse backgrounds regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a) and pursuant to N.J.A.C. 6A:7-1.4(a)1. The educational equity policies will promote equitable educational opportunity and foster a learning environment that is free from all forms of prejudice, discrimination, and harassment based upon the protected categories listed at N.J.A.C. 6A:7-1.1(a) and pursuant to N.J.A.C. 6A:7-1.4(a)2.

The Board shall inform the school community of these policies in a manner including, but not limited to, the district's customary methods of information dissemination pursuant to N.J.A.C. 6A:7-1.4(b).

Pursuant to N.J.A.C. 6A:7-1.5, the Board annually shall designate a member of its staff as the Affirmative Action Officer and form an Affirmative Action Team to coordinate and implement the requirements of N.J.A.C. 6A:7 – Managing for Equity in Education. The Board shall ensure that all stakeholders know who the Affirmative Action Officer is and how to contact the Affirmative Action Officer.

The Affirmative Action Officer shall have a New Jersey standard certificate with an administrative, instructional, or educational services endorsement, pursuant to N.J.A.C. 6A:9B – State Board of Examiners and Certification. The Affirmative Action Officer shall: coordinate the required professional development training for all personnel pursuant to N.J.A.C. 6A:7-1.6; notify all students and employees of the district's grievance procedures for handling discrimination complaints; ensure the district's grievance procedures, including investigative responsibilities and reporting information, are followed; and serve as a member of the Affirmative Action Team. The Affirmative Action Officer may also serve as the school district's Title IX Coordinator.



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Educational Equity Policies/

Affirmative Action

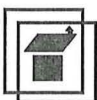
In accordance with N.J.A.C. 6A:7-1.5(a)4., the Affirmative Action Team shall: include, to the extent possible, members who represent the diversity of the school district's student population; develop the Comprehensive Equity Plan (CEP) pursuant to N.J.A.C. 6A:7-1.4(c); oversee the implementation of the school district's CEP pursuant to N.J.A.C. 6A:7-1.4(c); collaborate on coordination of the required professional development training for all personnel pursuant to N.J.A.C. 6A:7-1.6; monitor the implementation of the CEP; and conduct the annual district internal monitoring to ensure continuing compliance with State and Federal statutes governing educational equity, pursuant to N.J.A.C. 6A:7-1.4(d).

In accordance with N.J.A.C. 6A:7-1.6, the Board shall provide, on a continuing basis, professional development training for all school personnel to identify and resolve problems associated with the student achievement and opportunity gaps and other inequities on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a). The professional development training shall be differentiated based on staff position type and shall be based on the analysis of data conducted pursuant to N.J.A.C. 6A:7-1.4(c)1. The district shall ensure that parents and other community members are aware of professional development training provided to school district personnel regarding topics around equity. The district shall ensure all new personnel are provided within the first ninety days of employment with professional development training on educational equity issues.

The Commissioner or designee shall provide technical assistance to local school districts for the development of policy guidelines, procedures, and in-service training for Affirmative Action Officers so as to aid in the elimination of prejudice on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.4; 6A:7-1.5; 6A:7-1.6

Adopted:





### 1523 COMPREHENSIVE EQUITY PLAN

The Board of Education shall complete a Comprehensive Equity Plan (CEP) that includes a cohesive set of policies, programs, and practices that ensure high expectations and positive achievement patterns and equitable access to educational opportunities for all learners, including students and teachers, in accordance with the provisions of N.J.A.C. 6A:7-1.8.

The Board's obligation to be accountable for the requirements in N.J.A.C. 6A:7 is not precluded or alleviated by any rule or regulation of any recreational organization, club, athletic association, or other league or organizing group.

Pursuant to N.J.A.C. 6A:7-1.4(c), the district shall develop, once every three years, a CEP that shall identify and correct all discriminatory and inequitable educational policies, patterns, programs, and practices affecting its facilities, programs, students, and staff.

1. Prior to developing the CEP, the district shall assess its needs for achieving equity in educational activities and programs pursuant to N.J.A.C. 6A:7-1.4(c)1. The needs assessment shall identify discriminatory practices and other barriers to achieving equity in educational activities and programs, if applicable.
2. The CEP shall address:
  - a. Professional development, pursuant to N.J.A.C. 6A:7-1.6; and
  - b. Equity in school and classroom practices, educational activities, and programs pursuant to N.J.A.C. 6A:7-1.7.
3. The CEP shall include measurable and actionable goals, objectives, timelines, and benchmarks for measuring progress.
4. The Board shall submit the CEP to the Executive County Superintendent for confirmation of completion.
  - a. If the Executive County Superintendent determines that the CEP is not complete, the Board shall revise the plan in accordance with the Executive County Superintendent's instructions and shall submit to the Executive County Superintendent the revised plan within thirty days of the notification of incompleteness.



Pursuant to N.J.A.C. 6A:7-1.8(c), the CEP shall include the following:

1. An assessment of the school district's needs for achieving equity in educational activities and programs. The assessment shall include staffing practices; quality-of-program data; stakeholder-satisfaction data; and student assessment data disaggregated by gender; race; ethnicity; multilingual learner status; homeless status; special education; migrant; date of enrollment; student suspension; expulsion; Child Study Team referrals; preschool through grade twelve promotion/retention data; preschool through grade twelve completion rates; attendance data; and re-examination and re-evaluation of classification and placement process of students in special education programs if there is disproportionality within certain groups;
2. A description of how other Federal, State, and district policies, programs, and practices are aligned to the CEP;
3. Progress targets for closing the achievement and opportunity gaps;
4. Professional development targets regarding the knowledge and skills needed to provide a thorough and efficient education as defined by the New Jersey Student Learning Standards (NJSLS), differentiated instruction and formative assessments aligned to the NJSLS, and professional standards for teachers and school leaders; and
5. Annual targets that address district needs in equity in school and classroom practices and are aligned to professional development targets.

The Board shall implement the CEP within sixty days of the Executive County Superintendent's certification of completion.

If the Board does not implement the CEP within sixty days of the Executive County Superintendent's certification of completion date, or fails to report its progress annually, sanctions deemed to be appropriate by the Commissioner of Education or designee shall be imposed, and may include action to suspend, terminate, or refuse to award continued Federal or State financial assistance, pursuant to N.J.S.A. 18A:55-2.

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.4; 6A:7-1.7; 6A:7-1.8

Adopted:



## 1530 EQUAL EMPLOYMENT OPPORTUNITIES

The Board of Education shall, in accordance with law, guarantee equal employment opportunity throughout the district.

The Board shall ensure all persons shall have equal and bias-free access to all categories of employment and equal pay for equal work in this district without discriminating on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

The school district's employment applications and pre-employment inquiries will conform to the guidelines of the New Jersey Division of Civil Rights.

The Board will use equitable hiring practices that correct imbalance and isolation based on any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) among the district's staff and within every category of employment, including administration. Promotions and transfers will be monitored to ensure non-discrimination.

The Board shall not assign, transfer, promote, or retain staff, or fail to assign, transfer, promote, or retain staff, on the sole basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

The Board will target underutilized groups in every category of employment. The Board will provide among the faculty of each school role models of diverse backgrounds.

The Board shall not enter into or maintain contracts with persons, agencies, or organizations that discriminate in employment or in the provision of benefits or services, on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a), either in employment practices or in the provision of benefits or services to students or employees.

The Superintendent shall promulgate a complaint procedure for the adjudication of disputes alleging violation of the law prohibiting discrimination in employment or this Policy.

The Board shall not discriminate against any person for that person's exercise of rights under the laws prohibiting discrimination in employment or this Policy.

N.J.S.A. 10:5-4; 10:5-12;

N.J.S.A. 18A:6-5; 18A:6-6; 18A:28-10; 18A:29-2

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:





## R 1530 EQUAL EMPLOYMENT OPPORTUNITY COMPLAINT PROCEDURE

### A. Purpose and Application

1. The purpose of this procedure is to give any district employee or candidate for employment the opportunity to appeal an alleged denial of equal employment opportunity in violation of State statutes and administrative codes, and Federal laws and Policy 1530, guaranteeing “equal access to all categories of employment without discriminating on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).”
2. This procedure is intended to facilitate an equitable and just resolution of a dispute at the most immediate level and should be implemented in an informal manner.
3. Every reasonable effort will be made to expedite the process in the interest of a prompt resolution. Time limits may, however, be extended with the consent of all parties.
4. All participants in the procedure will respect the confidentiality that this district accords to information about individual employees.

### B. Definitions

1. “Board of Education” means the Board of Education of this school district.
2. “Complaint” means an alleged discriminatory act or practice.
3. “Complainant” means a staff member who alleges a discriminatory act or practice.
4. “Day” means a working or calendar day as identified.
5. “Discriminatory act or practice” means denial of equal employment opportunity in violation of State statutes and administrative codes and Federal laws and Policy 1530.
6. “School district” means this school district.

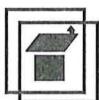


## C. Procedure

1. A complainant who believes that they have been harmed or adversely affected by a discriminatory practice or act prohibited by law and/or policy shall discuss the matter with their immediate supervisor in an attempt to resolve the matter informally.
2. If the matter is not resolved to the satisfaction of the complainant within thirty working days of the discussion with their supervisor, the complainant may submit a complaint to the Affirmative Action Officer. The complaint may be reported: in person; in writing; verbally by telephone; by mail to the office address; or by electronic mail. The complaint may be reported during business or non-business hours.
3. The complaint shall include:
  - a. The complainant's name and address;
  - b. The specific act or practice of which the complainant complains;
  - c. The school employee, if any, responsible for the allegedly discriminatory act;
  - d. The results of discussions conducted in accordance with C.1. above; and
  - e. The reasons why the results of the discussions were not satisfactory to the complainant.
4. The Affirmative Action Officer will investigate the matter informally and will respond to the complaint in writing no later than seven working days after receipt of the complaint filed in accordance with C.2. above. A copy of the complaint and the response will be forwarded to the Superintendent.
5. The Affirmative Action Officer's written response may be appealed to the Superintendent in writing within three working days after it has been received by the complainant. The appeal will include the original complaint, the response to the complaint, and the complainant's reason for rejecting the response. A copy of the appeal must be given to the staff member alleged to have acted discriminatorily.



6. On their timely request (that is, submitted before the expiration of the time within which the Superintendent must render a decision), the complainant will be given an informal hearing before the Superintendent, at a time and place convenient to the parties, but no later than seven working days after the request for a hearing has been submitted. The Superintendent may also require the presence at the hearing of the staff member charged with a discriminatory act and any other person with knowledge of the act.
7. The Superintendent will render a written decision in the matter no later than seven working days after the appeal was filed or the hearing was held, whichever occurred later. Copies of the decision will be given to all parties.
8. The complainant may appeal the Superintendent's decision to the Board by filing a written appeal with the Board Secretary no later than three working days after receipt of the Superintendent's decision. The appeal shall include:
  - a. The original complaint;
  - b. The response to the complaint;
  - c. The Superintendent's decision;
  - d. A transcript of the hearing, if one has been made, or a summary of the hearing to which all parties have consented; and
  - e. The complainant's reason for believing the Superintendent's decision should be changed.
9. A copy of the appeal to the Board must be given to the staff member, if any, charged with a discriminatory act.
10. The Board will review all papers submitted and may render a decision on the basis of the proceedings below. If the complainant so requests, the Board may convene a hearing, at which all parties may be represented by counsel and may present and examine witnesses, who will testify under oath.
11. The Board will render a written decision no later than forty-five calendar days after the appeal was filed or the hearing held, whichever occurred later. Copies of the decision will be given to all parties.





# REGULATION

## NEW DISTRICT BOARD OF EDUCATION

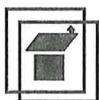
ADMINISTRATION

R 1530/page 4 of 4

Equal Employment Opportunity  
Complaint Procedure

12. The complainant will be informed of their right to appeal the Board's decision to the:
    - a. Commissioner of Education  
New Jersey State Department of Education  
P.O. Box 500  
Trenton, New Jersey 08625-0500 or the
    - b. New Jersey Division on Civil Rights  
Central Regional Office  
Office of the Attorney General  
140 East Front Street – 6<sup>th</sup> Floor  
Trenton, New Jersey 08625-0090
- D. Record
1. The records of any complaint processed in accordance with this procedure shall be maintained in a file kept by the Affirmative Action Officer.
  2. A copy of the decision rendered at the highest level of appeal finding a discriminatory act has occurred shall be kept in the personnel file of the employee found to have committed a discriminatory act.

Issued:



### 1550 EQUAL EMPLOYMENT/ANTI-DISCRIMINATION PRACTICES

The Board of Education shall, in accordance with State statutes and administrative code and Federal law and regulations, strive to overcome the effects of any previous patterns of discrimination in school district employment practices and shall systematically monitor school district procedures to ensure continuing compliance with current Federal and State anti-discrimination laws and regulations.

The Board will ensure all persons regardless of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) shall have equal and bias-free access to all categories of employment in the public educational system of New Jersey.

The Board will not enter into any contract with a person, agency, or organization that discriminates on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a), either in employment practices or in the provision of benefits or services to students or employees. In addition, the Board will encourage minority businesses, women's business enterprises, and labor surplus area firms to submit bids to be considered for the awarding of contracts.

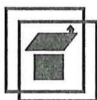
The Board shall not assign, transfer, promote, or retain staff, or fail to assign, transfer, promote, or retain staff, on the sole basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

The Board shall ensure equal pay for equal work among members of the school district's staff, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

N.J.S.A. 10:5-4; 10:5-12

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:



### 3211 CODE OF ETHICS

The Board of Education endorses the code of ethics for professional educators published by the National Education Association (NEA).

#### Preamble

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nature of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues; of students; of parent(s) or legal guardian (s); and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

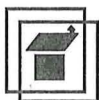
The remedies specified by the NEA and/or its affiliates for the violation of any provision of this Code shall be exclusive and no such provision shall be enforceable in any form other than one specifically designated by the NEA or its affiliates.

#### Principle I – Commitment to the Student

The educator strives to help each student realize their potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning.
2. Shall not unreasonably deny the student access to varying points of view.
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress.





4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.
5. Shall not intentionally expose the student to embarrassment or disparagement.
6. Shall not, on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a), unfairly:
  - a. Exclude any student from participation in any program;
  - b. Deny benefits to any student; or
  - c. Grant any advantage to any student.
7. Shall not use professional relationships with students for private advantage.
8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose or is required by law.

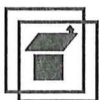
### Principle II – Commitment to the Profession

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards to promote a climate that encourages the exercise of professional judgment, to achieve conditions which attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not in an application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.
2. Shall not misrepresent their professional qualifications.



# POLICY

## NEW DISTRICT BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3211/page 3 of 3

Code of Ethics

3. Shall not assist entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute.
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.
5. Shall not assist a non-educator in the unauthorized practice of teaching.
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
7. Shall not knowingly make false or malicious statements about a colleague.
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or actions.

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:



# POLICY

## WINSLOW TOWNSHIP BOARD OF EDUCATION

Students

5516/Page 1 of 2

USE OF ELECTRONIC DEVICES (M)

### 5516 USE OF ELECTRONIC DEVICES (M)

#### M

Students are not permitted to use electronic devices and/or cellular telephones while school is in session. Electronic Devices/Cellular telephones must be turned off while the student is in the school building and may only be turned on after school has concluded for the day and outside the school building.

Cellular telephones and/or any electronic devices that are used in violation of this policy will be subject to the following disciplinary action(s):

**1<sup>st</sup> and 2<sup>nd</sup> offense: The electronic device(s) must be given to the Principal or Assistant Principal and the parent will be notified to pick up the device(s). Refusal to give the device(s) to the administrator for parent pick-up will result in an automatic 1 day out of school suspension.**

**3<sup>rd</sup> offense: The electronic device(s) must be given to the Principal or Assistant Principal and the parent will be notified to pick up the device(s). Refusal to give the device(s) to the administrator for parent pick up will result in an automatic 1 day out of school suspension.**

**A third offense will also result in a one day out of school suspension, the loss of privilege to use their cell phone on school premises for the remainder of the school year, and the student will lose the privilege of participating in extra-curricular activities, such as prom, athletics, and graduation.**

The Superintendent may grant permission for a student to bring or possess a remotely activating communication device on any school property only if the student provides a written request to the Superintendent.

The student must establish, to the satisfaction of the Superintendent, a reasonable basis for the possession of the device. The written request must include the purpose for the student possessing and/or bringing the device on school property and the date or dates in which the student requests to possess and/or bring the device on school property. The written request must also include the date in which the student will no longer need to bring and/or possess the device on school property.

The Superintendent, upon reviewing the request from the student, will make a determination. The determination will be in writing and if approved, written permission for the student to bring and/or possess a remotely activating paging device will be provided to the student. Permission will only be provided for the period during which need persists.





# POLICY

## WINSLOW TOWNSHIP BOARD OF EDUCATION

Students

5516/Page 2 of 2

### USE OF ELECTRONIC DEVICES (M)

The student must submit a new request if the time in which permission is given to bring and/or possess a device expires. The student that is granted permission to possess and/or bring the device must be in the possession of the device at all times.

A student who is an active member in good standing of a volunteer fire company, first aid, ambulance or rescue squad may bring or possess a remotely activated paging device on school property only if the student is required to respond to an emergency and the student provides a statement to the Superintendent from the chief executive officer of the volunteer fire company, first aid, ambulance or rescue squad authorizing the possession of the device by the student at all times and that the student is required to respond to an emergency.

N.J.S.A. 2C:33-19

N.J.A.C. 6A:16-5.8

Adopted: 17 March 2010

Revised: 24 August 2011

Revised:

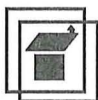
### 5570 SPORTSMANSHIP

The Board of Education requires that all individuals involved in or attending the athletic and intramural programs sponsored by the Board exhibit sportsmanship when representing the school at any athletic event. Sportsmanship is defined as abiding by the rules of the contest as defined or accepted by the participating teams. In exhibiting sportsmanship all participants shall:

1. Respect and follow the rules of the contest;
2. Recognize skilled performance of others regardless of affiliation;
3. Display respect for all individuals participating in the athletic event;
4. Treat opponents in an empathetic manner; and
5. Congratulate opponents in victory or defeat.

Unsportsmanlike conduct shall include, but not be limited to, the following:

1. Any person (athletic department, staff member, student athlete, or a fan or spectator associated with the school district) who strikes or physically abuses an official, coach, player, or spectator;
2. Any person (athletic department, staff member, student athlete, or a fan or spectator associated with the school district) who intentionally incites participants or spectators to violent or abusive action;
3. Any person (athletic department, staff member, student athlete, or a fan or spectator associated with the school district) who uses obscene gestures or profane or unduly provocative language or action towards officials, coaches, opponents, or spectators;
4. Any person (athletic department, staff member, student athlete, or a fan or spectator associated with the school district) who engages in harassing verbal or physical conduct which exhibits bias based on any of the protected categories listed at N.J.A.C. 6A:7-1.1(a);
5. Any school or athletic staff member who is publicly critical of a game official, opponents, and/or opposing coaches/players;



6. Other conduct judged by the Principal or designee to be unsportsmanlike in character; and
7. Any violation of the rules of the New Jersey State Interscholastic Athletic Association.

Schools are not permitted to conduct pre-meet/game activities of an intimidating nature, e.g., the use of fog machines, the blaring of sirens or loud music/unusual sound effects, strobe/unusual lighting effects, or similar type activities.

Failure to exhibit good sportsmanship may subject the individual to disciplinary action as deemed appropriate by the Board.

NJSIAA General Information Constitution By-laws Rules and Regulations 2023-2024  
N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:





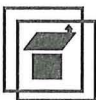
## 5750 EQUITABLE EDUCATIONAL OPPORTUNITY

The Board of Education will ensure all students enrolled in the schools of this district shall be afforded an equitable educational opportunity in strict accordance with law. No student shall be denied access to or benefit from any educational program or activity or from a co-curricular or athletic activity on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a). The Board shall assure that all students are free from harassment, sexual or otherwise.

The Board directs the Superintendent to allocate faculty, administrators, support staff members, curriculum materials, and instructional equipment supplies among and between the schools and classes of this district in a manner that ensures equivalency of educational opportunity throughout this district. The school district's curricula in the following areas will promote mutual acceptance and respect among students and enable students to interact effectively with others, regardless of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a):

1. School climate/learning environment;
2. Courses of study, including physical education;
3. Instructional materials and strategies;
4. Library materials;
5. Software and audio-visual materials;
6. Guidance and counseling;
7. Extra-curricular programs and activities; and
8. Testing and other assessments.

Affirmative action shall be taken to ensure that students are protected from the effects of discrimination, in accordance with Policy 2260. Students who experience less than equal educational opportunities or experience discrimination shall use the procedure established by Regulation 5750 to report and/or appeal any harassment or discriminatory practice.



# POLICY

## NEW DISTRICT BOARD OF EDUCATION

STUDENTS

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Equitable Educational Opportunity

The conduct of teaching staff members shall exemplify the highest principles of equality and democracy. Conduct and attitudes that display discrimination are contrary to the policies of this Board and, further, are destructive to the self esteem that this Board wishes to encourage in all students. A teaching staff member's act of derision or enmity, in any form, against a person or persons on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) shall be considered to be conduct unbecoming to a professional staff member of this district and shall be subject to appropriate discipline.

The Superintendent shall develop and promulgate a procedure by which a student or parent may appeal Board policy, district practice, or the act or omission of any district employee that allegedly violates this Policy.

42 U.S.C.A. 12101

N.J.S.A. 10:5-1 et seq.

N.J.S.A. 18A:4A-1 et seq.; 18A:6-5 et seq.; 18A:36-20

N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:14-1.2

Adopted:



### 5841 SECRET SOCIETIES

The Board of Education prohibits certain student organizations declared harmful as defined in N.J.S.A. 18A:42-5 and 18A:42-6.

No student organization will be granted the use of school facilities or permitted the use of the name of the school or this school district unless that organization has first been approved by the Principal or designee. The application for such approval will set forth the purposes, constitution, and bylaws of the organization; its membership qualifications; and the process by which a person becomes a member.

No student organization will be approved if its purposes conflict with the authority and goals of this Board or the best interests of the students of this district; if membership is drawn from outside the currently enrolled student body; if membership qualifications are based on considerations of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or any other consideration not appropriate to the purpose of the organization; or if any qualifying student who applies may be denied membership.

Nothing in this Policy shall prevent or otherwise deny participation in constitutionally protected prayer consistent with protections of the First Amendment of the United States Constitution.

A student who seeks to form or is a member of a fraternity, sorority, or other secret organization formed in whole or in part of students enrolled in this district may be disciplined by this Board. The Board reserves the right to require that any student attest as to their membership in a secret organization.

N.J.S.A. 18A:42-5; 18A:42-6  
N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:





### 5842 EQUAL ACCESS OF STUDENT ORGANIZATIONS

The Board of Education will permit the use of school facilities by student-initiated organizations for non-curricular student activities. A student-initiated organization, regardless of the size of the group, will not be denied an opportunity to meet and use school facilities on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or the political, philosophical, or other content of the speech at their meeting.

An application for permission to meet on school premises shall be made to the Principal or designee, who shall grant permission provided it is determined that:

1. The activity has been initiated by students;
2. Attendance at the meeting is voluntary;
3. The meeting is for a lawful purpose;
4. The meeting does not materially and substantially interfere with the orderly conduct of instructional activities in the school;
5. Non-school persons do not direct, conduct, control, or regularly attend the activity; and
6. The activity is adequately supervised by appropriately certified school district staff.

A student-initiated group granted permission to meet on school premises shall be subject to the same rules and regulations that govern the meetings of student organizations sponsored by this Board, except as provided by this Policy.

Participation in a student-initiated meeting must be available to all students who wish to attend and cannot be denied on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a). The Board will not permit the organization of a fraternity, sorority, or secret society in accordance with N.J.S.A. 18A:42-5 and 18A:42-6.

Access to school facilities by student organizations will be provided within the governing principles of the First Amendment of the Constitution of the United States.



School district staff involvement in student organizations shall be in accordance with the governing principles of the First Amendment of the Constitution of the United States.

An appropriately certified staff member shall be assigned to attend a student-initiated meeting in a custodial capacity and shall not participate in the activity while serving in this custodial capacity. No teaching staff member shall be required to attend a student-initiated meeting if the content of the speech at the meeting is contrary to their beliefs.

The Principal or designee may take such actions as may be necessary to maintain order and discipline on school premises and to protect the safety and well-being of students and staff members.

20 U.S.C.A. 1701 et seq.

United State Department of Education – Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted:

