WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION

PRESCHOOL INTERVENTION & REFERRAL SPECIALIST

QUALIFICATIONS:
- Valid New Jersey P-3 teaching certificate
- Minimum of five years of successful teaching experience with a demonstrated strong background in preschool education
- Strong organizational, interpersonal, group leadership
- Strong communication skills
- Knowledge of current research and practices in preschool education
- Skill in evaluating and developing curriculum
- Possess strong technology skills
- Willingness to work in a collaborative environment
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Director of Curriculum and Instruction

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:
1. Provide strategies and possible interventions for the teachers to implement in the classroom to promote the success of all young children.
2. Support classroom teachers by providing strategies to support children who are exhibiting difficulty in the classroom as indicated through the screening process or the observation of the classroom teacher and master teacher.
3. Provide support including written strategies for classroom staff, modeling strategies in the classroom when appropriate, providing professional development and providing consultation to classroom staff, parents, administrators, and master teachers.
4. Provide ongoing professional development on the use of the Pyramid Model for administrators, teacher assistants, master teachers, and teachers.
5. Support teachers in documenting children's social/emotional development using their performance-based assessment system.
6. Coordinate data from the developmental screenings and follow-up with children who score a re-screen and refer.
7. Facilitate the transition of all student referrals to other programs as necessary (i.e. Kindergarten).
8. Establish a PIRS assistance protocol including a Request for Assistance (RFA) form.
9. Consult with necessary professionals as applicable.
10. Create and implement a PIRS intervention plan for each child with an RFA.
11. Conduct classroom visits as necessary to implement the PIRS intervention plan. These visits may include observations, providing feedback regarding the child or support plan, providing recommendations and modeling strategies when appropriate.
12. Modify and adapt the PIRS intervention plan as necessary throughout the year.
13. Evaluate the progress of the student and, if necessary, facilitate a written referral to the school district Child Study Team as set forth in N.J.A.C. 6A:14.
14. For children with persistent challenging behavior, develop and implement the PIRS behavior support plan.
15. Conduct classroom observations using the Teaching Pyramid Observation Tool (TPOT) at least once per classroom year.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays and benefits are to be negotiated per the WTEA collective bargaining agreement.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

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Signature   Date

Approved: 1/24/2024