

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

SCHOOL SOCIAL WORKER

QUALIFICATIONS:

- Valid New Jersey Social Worker Certification, MSW preferred
- Knowledge of and experience in school social work and counseling
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal and Director of Student Support Services

SUPERVISES: N/A

JOB GOAL: The basic goal of the School Social Worker in the Winslow Township Public Schools is to improve the educational process by providing information about the student's home environment and family history that may significantly affect the student's educational, social and emotional development. The school social worker will function both as a social worker and educator and will, therefore, be able to contribute to the understanding and development of the child in school through his contribution to the prevention, early identification and correction of the problems of children.

PERFORMANCE RESPONSIBILITIES:

1. Participation as a basic child study team member in interpreting family background information and planning educational programs for exceptional children.
2. Maintenance of ongoing relationships with families for the purpose of:
 - a. Providing information regarding educational planning and programming for their child.
 - b. Assisting families in utilizing available community resources
 - c. Providing counseling and support to the child and family, in group and individual settings
3. Assessment of student's home environment and family history through home visitation with parents and/or teacher conferences.
4. Consultation with teachers and administrators regarding:
 - a. Home environment as a factor in school adjustment
 - b. Behavior management strategies to address unique needs of children
5. Participation in the development of in-service programs for parents, teachers and administrators.
6. Proofreading and checking documents for accuracy.

TERMS OF EMPLOYMENT:

This is a ten month position. Salary, holidays and benefits are to be negotiated per the WTEA collective bargaining agreement.

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 5/9/1994

Revised: 12/10/2008

2/22/2023