

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

PRESCHOOL INSTRUCTIONAL COACH

QUALIFICATIONS:

- Valid New Jersey P-3 teaching certificate
- Minimum of five years of successful teaching experience with a demonstrated strong background in preschool education
- Strong organizational, interpersonal, group leadership
- Strong communication skills
- Knowledge of current research and practices in preschool education
- Skill in evaluating and developing curriculum
- Possess strong technology skills
- Willingness to work in a collaborative environment
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Director of Curriculum and Instruction

SUPERVISES: N/A

JOB GOALS:

1. To provide an approved early childhood education program and establish a class environment that fosters learning and personal growth.
2. To help students develop skills, attitudes and knowledge needed to provide a good foundation for continued education and to maintain good relationships with parents and other staff.

PERFORMANCE RESPONSIBILITIES:

1. Visit preschool classrooms regularly to model, coach, informally observe using structured observation instruments, such as ECERS-3 and TPOT, and provide feedback to teaching staff based on the reflective cycle to assist with the implementation of *The Creative Curriculum for Preschool and Teaching Strategies GOLD*.
2. Conduct regular classroom visits to observe, model, and provide feedback to make recommendations about appropriate strategies, classroom modifications, and the selection of adaptive material to address the needs of children with challenging behaviors or potential learning disabilities.
3. Provide staff development based on systematic classroom observations consistent with a classroom-quality assessment instrument.
4. Make recommendations to the Director of Curriculum and Instruction to provide additional professional development as needed.
5. Ensure systematic early childhood program assessment occurs in the preschool program.
6. Ensure implementation of *Teaching Strategies GOLD* performance-based assessment tool is connected to the preschool curriculum.
7. Participate in family involvement programs.
8. Support transition activities, programs and services between and among preschool through grade three programs.
9. Consult with preschool classroom teachers to adapt and modify teaching practices to help preschool children meet the Preschool Teaching and Learning Standards.
10. Coordinate with school district Child Study Team members, when appropriate, to ensure seamless preschool programming.
11. Refer children, when all other efforts have failed, to the Child Study Team, as set forth in NJAC 6A:14, Special Education.

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12. Provide support to general education teachers to address the needs of children with challenging behaviors.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays, and benefits to be negotiated per the WTEA collective bargaining agreement.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/9/2022