

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

NEW JERSEY SCHOOL BASED YOUTH SERVICES PROGRAM- YOUTH DEVELOPMENT SPECIALIST

QUALIFICATIONS:

- Bachelor's Degree in Psychology, Education or related field preferred
- Minimum, Associates Degree with three years full time experience as a Youth Service Worker
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: New Jersey School Based Youth Services Program Director

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Provides individual, group and family support services.
2. Designs and facilitates preventive health education workshops, adolescent enhancement activities, and awareness programs.
3. Serves as committee representative on one internal school committee and attends various community meetings, as assigned.
4. Participates in professional development, including a minimum of two workshops a year on adolescent development.
5. Coordinates special events to support the program.
6. Maintains data for reporting purposes.

TERMS OF EMPLOYMENT: This is a twelve month position. Salary, vacation, holidays and benefits are to be negotiated annually with the Board of Education and followed by the New Jersey Department of Education Grant procedures.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of support staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

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Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/4/2009

Revised: 2/11/2015

11/9/2022