

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, September 27, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

- 1. Mr. Dion Davis: 2022-2023 HIB & SSDS Report Period II Report Presentation

VII. CORRESPONDENCE

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, September 13, 2023	Open Session
Regular Meeting	Wednesday, September 13, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.
 Exceptions: _____
 Roll Call:

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
- 3. Security/Fire Drill **None at this time.**
- 4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
 Approve Professional Development/Workshop as listed in the attached exhibit.
- 5. Field Trip(s) **Exhibit X A: 5**
 Approve Field Trip(s) as listed in the attached exhibit.
- 6. Tuition Students **Exhibit X A: 6**
 Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- o Outdoor Movie Night, (11/17/23), H.S.A.
- o Texas Road House Gift Certificates and Bread Sale, (11/1/23-11/15/23), H.S.A.

School 4

- o H.S.A. Donation Box, (2023-2024 School Year), H.S.A.

School 6

- o TGI Fridays Dine Out, (11/17/23-11/19/23), H.S.A.

Middle School

- o Spirit Halloween Bracelet Grams, (10/16/23-10/20/23), Winslow Spirit Club
- o Little Ceasars Dine Out, (9/18/23-10/25/23), 8th Grade Class
- o Dine and Donate, (10/19/23), 8th Grade Class
- o Poppin Popcorn Fundraiser, (10/25/23-12/4/23), 8th Grade Class
- o Spirit Tags, (2023-2024 School Year), Winslow Spirit Club

High School

- o Leo Club Shirts, (2023-2024 School Year), Leo Club
- o Freshman Class T-Shirts, (2023-2024 School Year), Class of 2027
- o Class of 2026 T-Shirts, (2023-2024 School Year), Class of 2026
- o Online Team Store, (9/18/23-9/22/23), Boys Soccer
- o Halloween BOO Grams, (10/16/23-10/31/23), Art Club
- o Valentine's Day Rose Sale, (2/12/24-2/14/24), Art Club
- o Candy Cane Card and Treat Sale, (12/1/23-12/22/23), Art Club
- o Face Painting for Pep Rallies, (10/1/23-5/1/24), Art Club
- o Powder Puff Football Game Concession Sales, (10/26/23), Class of 2024
- o Homecoming Dance Concessions, (10/12/23), Class of 2024
- o Powder Puff Game Ticket Sales, (10/16/23-10/26/23), S.G.A. Senate
- o Senate S.G.A. T-Shirt Sale, (2023-2024 School Year), S.G.A. Senate
- o Homecoming Dance Ticket Sales, (9/26/23-10/12/23), S.G.A. Senate

11. School 3 – Family Game Night

Approval requested for School 3 to host a Family Game Night on January 26, 2024 from 6:30 PM-8:00 PM in the School 3 all purpose room. Families will participate in activities and games.

12. School 6 – Physical Education Department Activities

Approval requested for the School 6 Physical Education Department to hold the following activities:

- Fourth Grade Family Fun Night: February 21, 2024, 6:30 PM – 8:00 PM
- Field Day: May 24, 2024 (Rain Date: May 31, 2024), 9:00 AM – 2:00 PM

13. School 6 – Community Service Projects

Approval requested for School 6 to hold the following Community Service Projects:

- **Cookies for Charity:** Students and families will donate packages of store-bought cookies. They will be packaged for the Unforgotten Haven's Homeless Outreach Initiative Program.
- **Snack Packs for Chemo:** Students and families will donate designated items to put into bags for adults going through chemotherapy infusion. Uplifting cards will be made and added to the Snack Pack. Completed packs will be delivered to the Unforgotten Haven to be dispersed to cancer patients.
- **PB&J Project:** Students and families will donate supplies to make peanut butter and jelly sandwiches for the Unforgotten Haven to distribute to the homeless.
- **Fur Baby Project:** Students and families will donate various items for pets of families in need and deliver them to the Unforgotten Haven to be distributed to help the animals in need.
- **Giving Tree:** Students and families will donate brand new hats, gloves, scarves, blankets, hand warmers, and feet warmers to hang on our Giving Tree during the month of December, and will deliver the items to the Unforgotten Haven.

14. School 6 – Harlem Wizards Basketball Assembly

Approval requested for the School 6 Home and School Association to host two Harlem Wizards Basketball Assemblies on October 5, 2023 at 12:30 PM and 1:30 PM. They will be held in the School 6 gymnasium.

15. Middle School – Guest Speaker

Approval requested for Mario Partee from The Food and Clothing Pantry of Winslow Township to speak to the Winslow Township Student Government Association (S.G.A.) and the National Junior Honor Society (N.J.H.S.) on October 11, 2023. Mr. Partee will be speaking about volunteer opportunities available for the school year.

16. Middle School – Red Ribbon Week

Approval requested for Winslow Township Middle School and the S.A.D.D. Club to host Red Ribbon Week from October 23, 2023 – October 27, 2023. Students will participate in theme days, watch videos and partake in activities related to the theme “Be Kind to Your Mind. Live Drug Free”.

17. High School – Criminal Minds Club

Approval requested to approve the Criminal Minds Club. The club would meet once a month to discuss and demonstrate procedures that Winslow detectives utilize to solve cases. The club would be advised by Mr. Art Shaw on a volunteer basis. Winslow detectives will be available to discuss a different topic each meeting along with a hands-on aspect for students.

18. High School – Activity

Approval requested for Winslow High School Homecoming Dance DJ, Bishop Entertainment as the DJ for the Homecoming Dance.

19. High School - Student Government Events

Approval requested for Winslow High School Student Government Association Senate to hold the following events:

- **Homecoming Dance:** Thursday, October 12, 2023, 6:00 PM – 9:00 PM in the High School gymnasium.
- **Spirit Week:** Tuesday, October 10, 2023 – Friday, October 13, 2023.
- **Spirit Week Pep Rally:** Friday, October 13, 2023 in the gymnasium/football field
- **Powder Puff Game:** Thursday, October 26, 2023, 2:00 PM
- **Thanksgiving Food Drive:** Student Government Senate would like to collect donations for their annual Thanksgiving Food Drive from October through November, 2023.

20. High School – Southern New Jersey Cappies

Approval requested for the Winslow Township High School Drama Club and Stage Crew to participate in the Southern New Jersey Cappies for the 2023-2024 school year.

21. High School – Spanish Honor Society Induction Ceremony

Approval requested for Winslow Township High School to hold the Spanish Honor Society Induction Ceremony and Dinner on Thursday, November 30th, 2023. The Ceremony will be held in the auditorium from 6:30 to 7:30 PM, followed by a dinner in the cafeteria from 7:30 PM to 8:30 PM.

22. Camden County Vocational/Technical School Tuition Rate

Approve the tuition rate of \$3,605 per student, for attendance at the Camden County Vocational/Technical School for the 2023-2024 school year, to be funded through account #: 11-000-100-563-000-10.

23. Early Learning Network Improvement Community

Approval requested to apply for a mini grant in the amount of \$18,218.16 from the Early Learning Network Improvement Community (ELNIC) to fund teacher stipends to attend the after school professional development sessions at a rate of \$43.73 per hour.

24. Textbook Adoption

Approve the adoption of the following textbooks:

- Entrepreneurship Fundamentals, McGraw Hill, Copyright 2024
- Kapoor Focus Personal Financial Literacy, McGraw Hill, Copyright 2024

Total cost not to exceed \$11,000, to be paid from account number: 11-190-100-640-000-20.

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	_____ Mr. Thomas
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Esposito	_____ Ms. Peterson
_____ Ms. Martin	_____ Ms. Pitts
_____ Ms. Moore	
_____ Ms. Nieves	

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers – (June Final)

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of June 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report – (June Final)

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report – (June Final)

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of June 2023.

4. Board Secretary's Certification – (June Final)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification - (June Final)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Line-Item Transfers (July 2023)

Exhibit XI B: 6

Approve the Line Item Transfers, for the month of July 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

7. Board Secretary’s Report (July 2023)

Exhibit XI B: 7

Approve the Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

8. Reconciliation Report (July 2023)

Exhibit XI B: 8

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2023. The Reconciliation Reports and Board Secretary’s Reports are in agreement for the month of July 2023.

9. Board Secretary’s Certification (July 2023)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

10. Boards’ Certification (July 2023)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary’s Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

11. Bill List

Exhibit XI B: 11

- a. Approve the Vendor Bill List in the amount of \$1,841,107.37 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,075,900.34 as per attached exhibit.

12. Payroll

None at this time.

13. Disposal of School Property and Textbooks

Exhibit XI B: 13

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
Middle School	M102	(9) Racks for rolling smartboards, 10 years, out of date
High School	Business Ed.	(1) Laminator – Perkins 2019-2020, 3 years, damaged (14) Marketing Essentials text books, 12 years, water damage (15) Marketing Essentials text books, 2 years, water damage
High School	Library	(1) Glass cabinet, broken, very old

14. Use of Facilities **None at this time.**

15. Bid 2024-02 – Maintenance and Repairs to District’s Large School Buses

a. Approve the record of Bid 2024-02 – Maintenance and Repairs to District’s Large School Buses, received and opened in public on Tuesday, September 12, 2023:

Name of Vendors	Hourly Repair Rate
Wolfington Body Company, Inc.	\$175.00 (18% parts discount)
First Consulting, a part of First Student, Inc.	\$200.00 (will provide the same discounted rate as First Student customers)

b. Approve the award of Bid 2024-02 – Maintenance and Repairs to District’s Large School Buses, to Wolfington Body Company, Inc. for a one-year term, July 1, 2023 through June 30, 2024 with the option to exercise two (2) one-year renewals, subject to appropriations. Services are to be charged to the account #11-000-270-615 and 11-000-270-420, and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this award.

Tyra McCoy-Boyle

16. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the NJASBO workshop “Policy Review and Updates” on October 31, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

17. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ #22/23-24

Hydraulic Control Unit Transportation Supplies \$4,726.78

Wolfington Body Co. Inc. – ESCNJ #22/23-24

Injectors, Seal, Sensors Transportation Supplies \$4,532.58

18. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following approved State Contract Vendors:

Items charged to 20-511-100-600

RFP Solutions Inc– State Contract #80801

NP-SJCA-Phone System Upgrade NP Security Aid \$20,642.97

19. Purchase – Camden County Educational Services Commission Vendor (CCESC)

Approve the following purchase, in the following amount from the following approved CCESC vendors:

Items charged to 20-511-100-600

RFP Solutions Inc. CCESC Co-Op Bid #FY20-06

NP-SJCA-Phone System Upgrade NP Security Aid \$6,171.77

20. Parental Transportation Contract

Approve, authorize, and ratify the Parental Transportation Contract for Juan and Michelle Cuello to transport their child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

21. Chesilhurst Board of Education – Joint Transportation Agreement 2023-2024

Exhibit XI B: 21

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Chesilhurst Board of Education (joiner district) to transport two students to Winslow Township High School from September 1, 2023 to June 30, 2024 in the per diem amount of \$100.00.

22. Brick Township – Joint Transportation Agreement 2023-2024

Exhibit XI B: 22

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Brick Township (joiner district) to transport one student to Winslow Township Middle School from September 1, 2023 to June 30, 2024 in the per diem amount of \$3.29.

23. Trenton – Joint Transportation Agreement 2023-2024

Exhibit XI B: 23

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Trenton (joiner district) to transport one student to Winslow Township School #5 from September 1, 2023 to June 30, 2024 in the per diem amount of \$2.97.

24. Pleasantville – Joint Transportation Agreement 2023-2024

Exhibit XI B: 24

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pleasantville (joiner district) to transport one student to Winslow Township School #5 from September 1, 2023 to June 30, 2024 in the per diem amount of \$10.10.

25. Evesham – Joint Transportation Agreement 2023-2024 **Exhibit XI B: 25**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Evesham (joiner district) to transport one student to Winslow Township Middle School from September 1, 2023 to June 30, 2024 in the per diem amount of \$3.29.

26. Pleasantville – Joint Transportation Agreement 2023-2024 **Exhibit XI B: 26**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pleasantville (joiner district) to transport one student to Winslow Township School #6 from September 11, 2023 to June 30, 2024 in the per diem amount of \$3.03.

27. Clementon – Joint Transportation Agreement 2023-2024 **Exhibit XI B: 27**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Clementon Board of Education (joiner district) to transport one student to Winslow Township High School from September 5, 2023 to June 30, 2024 in the per diem amount of \$3.52.

28. Middle Township – Joint Transportation Agreement 2023-2024 **Exhibit XI B: 28**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Middle Township (joiner district) to transport one student to Winslow Township High School from September 1, 2023 to June 30, 2024 in the per diem amount of \$2.91.

29. Pine Hill – Joint Transportation Agreement 2023-2024 **Exhibit XI B: 29**

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pine Hill (joiner district) to transport one student to Winslow Township School #4 from September 1, 2023 to June 30, 2024 in the per diem amount of \$15.84.

30. RFP 2024-01 – Blended Online Literacy Learning Program

- a. Approve the record of RFP 2024-01 – Blended Online Literacy Learning Program, received and opened in public on Wednesday, September 20, 2023.

Name of Vendor	Total Bid
Houghton Mifflin Harcourt Publishing Company	\$27,992.00
HEC Software Inc. d/b/a Reading Horizons	\$36,360.00

- b. Approve the award of RFP 2024-01 – Blended Online Literacy Learning Program, based on the evaluative criteria, to Houghton Mifflin Harcourt Publishing Company in the amount of \$27,992.00. Services are to be charged to account #11-000-217-320 and further acknowledge the following statement:

I certify that there are sufficient funds available for the services awarded.

Tyra McCoy-Boyle

31. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	NJSBA’S Leadership Conference: Everyone Moving Forward Together!	November 7, 2023	\$99

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted. Exceptions: _____

Roll Call:

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

a. Approve to rescind the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Bodine, Courtney	School No. 1	Grade One Teacher	\$58,580.00 BA, Step 4	9/19/2023

b. Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Maderia, Brittany	School No. 3	Music Teacher	\$57,680.00 BA, Step 1	10/1/2023
B	McElderry, Floraniez	Transportation	Bus Driver	\$32,800.00 Step 3	10/1/2023

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4837	FMLA *Intermittent	8/28/2023	8/27/2024	Unpaid
B	5076	FMLA *Intermittent	9/11/2023	6/30/2024	Unpaid
C	5331	Medical	10/11/2023	10/25/2023	Paid
D	5907	Maternity	10/23/2023 11/11/2023	11/10/2023 2/9/2024	Paid Unpaid
E	5988	Medical	9/21/2023	10/6/2023	Paid

3. Resignations

Approve the following Resignation for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Sheehy, Alyssa	School No. 4	Preschool Teacher	11/14/2023

4. 2023/2024 Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Fisher, Denice	School No. 3	Special Education Teacher	10/1/2023

5. 2023/2024 ARP- ESSER Before School Tutors

Approve the following teachers as Before School Tutors for the 2023/2024 school year, at a rate of \$43.73/hour, on an as needed basis: ARP ESSER (20-490-100-100)

	Name	Location
A	Giessuebel, Christine	School No. 1
B	Maguire, Mary Janelle	School No. 2
C	Grainger, Donna	School No. 3
D	Thomas, Candis	School No. 3
E	Amato, Gina	School No. 4
F	Castiello, Lauren	School No. 4
G	DePalma, Alexa	School No. 4
H	Familiare, Amanda	School No. 4
I	Zorzi, Lauren	School No. 4
J	Guittar, Patricia	School No. 5
K	Louie, Melissa	School No. 5
L	Ripp, Roberta	School No. 5
M	Schmidt, Melissa	School No. 5
N	Stump, Kristina	School No. 5
O	Taylor, Cynthia	School No. 5
P	Bridgeford, Jessica	School No. 6
Q	Prendergast, Kimberly	School No. 6
R	Rushton, Kathryn	School No. 6
S	Shipley, Michelle	School No. 6

6. Spring Musical Rehearsal Accompanist- High School

Approve Mr. Joseph Krupa as the rehearsal accompanist for the Spring Musical “Beauty and the Beast” from January- March 2024. Payment of \$1,200.00 will be made from: (11-401-100-440-401-08)

7. 2023/2024 Assistant Athletic Director- Revised

Approve to amend the following Assistant Athletic Director for the 2023/2024 school year: (11-402-100-100-402-08)

	Name	Position	Stipend	Step
A	Watson, Jeff	Assistant Athletic Director	\$5,030.00	2

8. 2023/2024 Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
A	Arsenault, Heather	Psychology
B	Coleman, Amber	Elementary
C	DeShazor, Wanda	Special Education
D	Easterling, Lisa	Special Education
E	Ferrara, Franklin	Science
F	Fiala, James	Special Education
G	Gallagher, Alice	English
H	Gibson, Krystin	Health & Physical Education
I	Goldschmitz, Ronny	Mathematics
J	Grossman, Michael	Science
K	Hairston, Michelle	Elementary, Social Studies 5-8, English 5-8
L	Knox, Ryan	Science
M	Masella, Matthew	Mathematics
N	Mathis, Richman	Social Studies
O	Maxwell, Dorothy	Elementary, Social Studies 5-8, English 5-8
P	Olson, Courtney	Special Education
Q	Rushton, Kathryn	Elementary, English 5-8, Special Education
R	Shaw, Shelby	English
S	Shifren, Stacy	Special Education
T	Snyder, William	Spanish
U	Stowell, Bruce	Health & Physical Education
V	Williams, Tony	Mathematics

9. 2023/2024 Volunteers

Approve the following 2023/2024 Middle School Volunteers:

	Name	Activity/Sport
A	McCoy, Vera	Mentoring Program- Association of Black Women Lawyers
B	Perry-Thompson, Michelle	Mentoring Program- Association of Black Women Lawyers
C	Sheppard, Allison	Mentoring Program- Association of Black Women Lawyers

10. Practicum Placements

Approve the following 2023/2024 Practicum Placements:

	College	Student	Cooperating Teacher	School	Dates
A	Camden County	Hoffman, Mackenzie	Nichols, Nicole	School No. 1	10/1/2023- 10/31/2023 (1 hour)
B	Camden County	Mitchell, Marinez	Nichols, Nicole	School No. 1	10/1/2023- 10/31/2023 (1 hour)
C	Camden County	Banchs, Yashira	O'Rourke, Naomi	School No. 3	10/1/2023- 11/15/2023 (15 hours)
D	Camden County	Velez Gonzalez, Nachali	Alegret, Annette	High School	10/1/2023- 11/15/2023 (15 hours)

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>	_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas									
_____ Ms. Esposito	_____ Ms. Thomas									
_____ Ms. Martin	_____ Ms. Peterson									
_____ Ms. Moore	_____ Ms. Pitts									
_____ Ms. Nieves										

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between September 8, 2023 and September 21, 2023:

Received	Requested by	Document Requested	Approved	Denied
1	Amber Norwich Industry Labor & Compliance Eastern Atlantic States Regional Council of Carpenters	Please provide copies of construction or maintenance-work purchase orders within the district between the dates of September 30, 2021 and August 21, 2023. If your purchasing system is able to produce a summarized report of purchase orders that includes the PO Date, PO #, Vendor name and PO amount, this may be substituted for the actual purchase orders.	✓	

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 27, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____ . Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____