

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administrative Building – Conference Room
Wednesday, September 13, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Debbie Esposito (Remote)	Joe Thomas
	Rita Martin	Kelly Thomas (Remote)
	Cynthia Moore	Julie Peterson, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent Lorraine Dredden

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

(Mr. Thomas)

1. **Student Achievement** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. **Increase Parent/Caregiver engagement in education:**
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. **Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:**
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan

- c. Continue to work with the various advisory committees in the district
- d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS **None at this time.**

VII. CORRESPONDENCE **None at this time.**

VIII. MINUTES

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, August 23, 2023 Open Session

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Abstain	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Ms. Martin – Ms. Martin reported on athletic information. Physicals were held yesterday and registration was to be done through the Genesis app. www.olympicconference.org/public/genie/349/school/19/ is a new website which allows you to view the sports schedule. She also stated to check out the YouTube channel, @wthsstudio 1068.

Education Committee – Ms. Martin – The Education Committee met on August 15, 2023. Topics of discussion included Summer School Summary, Opening of School Preparations, and New Jersey School Climate Improvement Platform. Minutes are attached. The next meeting is scheduled for Tuesday, September 19, 2023 at 4:00 p.m.

Operations Committee – Ms. Pitts – The Committee Chair is not present. None at this time.

Marketing Committee – Ms. Moore – None at this time. Ms. Martin wanted to add that September 15, 2023 through October 15, 2023 is National Hispanic Heritage Month. If there are any activities being held at the schools, we would like to know so they can be posted. Mr. Thomas added that girl's cross country is doing phenomenal as well as the track team. The football team has had three games and ranks #17 in the State. Their fourth game will be this Saturday against St. Joseph. Studio 106 will be broadcasting all home games. GPA's will continue to be monitored on a quarterly basis and they will make sure that the Wall of Fame gets implemented this year.

Diversity, Equity and Inclusion Committee – Ms. Thomas – None at this time.

Policy/HR Committee – Ms. Pitts – None at this time. The next meeting is scheduled for September 28, 2023 at 5:00 p.m. and will be virtual. Board members will receive a link.

Citizens Advisory Committee – Ms. Martin – The Citizens Advisory Committee met on September 7, 2023. Ms. Renzulli read the CAC Minutes which included Climate Survey, Back-to-School night volunteer list, Retention Policy and Discussion, Bathroom Sensors, Young Entrepreneur Expo, Student Symposium, Sling Bags, and District Communication. Minutes are attached. Dr. Poteat asked for clarification regarding sensors and security. A discussion ensued.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time**

2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

3. Security/Fire Drill

Policy/ Regulation	Policy/Regulation Title
P2419	School Threat Assessment Teams

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

- | | | |
|-----|--|---------------------------|
| 8. | <u>Homeless Student(s)</u> | None at this time. |
| 9. | <u>Division of Child Protection & Permanency (DCP&P)</u> | None at this time. |
| 10. | <u>Fundraiser(s)</u> | Exhibit X A: 10 |

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- Trunk or Treat, (10/30/23), H.S.A.
- Scholastic Book Fair Family Night, (9/20/23), H.S.A.

School 4

- Spirit Wear, (2023-2024 School Year), H.S.A.
- Joe Corbi Pizza and Desserts, (October 2023-November 2023), H.S.A.
- Dine Out Nights, (2023-2024 School Year), H.S.A.
- Double Good Pop-Up Popcorn, (2023-2023 School Year), H.S.A.
- Flower Power, (January 2024-February 2024), H.S.A.
- Gertrude Hawk, (February 2024-March 2024), H.S.A.
- Scholastic Book Fair and Family Night, (10/2/23-10/6/23), H.S.A.

School 6

- Scholastic Book Fair, (April 22, 2024-April 26,2024), H.S.A.
- Scholastic Book Fair, (January 19, 2024-January 26, 2024), H.S.A.
- Scholastic Book Fair, (September 29, 2023-October 6, 2023), H.S.A.
- Urban Air Tickets, (November 13, 2023 – November 27, 2023), H.S.A.
- Chipotle Dine Out, (October 10, 2023), H.S.A.

High School

- See's Candies Lollipops, (2023-2024 School Year), F.B.L.A.
- School Store, (2023-2024 School Year), F.B.L.A.
- Chick Fil A Chicken Sandwich Lunch, (10/20/23, 11/17/23, 12/15/23), Class of 2025
- My Town Royalties, (2023-2024 School Year), National Honor Society
- Concession Stand Sales, (December 2023-March 2024), National Honor Society
- Double Good Popcorn, (2023-2024 School Year), National Honor Society
- Pom Pom Sales, (2023-2024 School Year), National Honor Society
- National Honor Society Member Polo Shirts, (2023-2024 School Year), National Honor Society
- Winslow Wear for Staff, (October 2023-December 2023), National Honor Society

11. School 1 – Concert Dates

Approval requested for School 1 to hold the following concerts for second and third grade students:

- Winter Concert: Monday, December 11, 2023 at 2:00 and 6:00
- Spring Concert: Wednesday, May 15, 2024 at 2:00 and 6:00

Concerts will take place in the APR room and parents are welcome to attend the evening concert.

12. School 1 – Check Acceptance

Approval requested for School 1 to accept a check for \$100 from The Alliance to Save Energy. The money will be used for supplies for the NJ Sustainable School projects.

13. School 4 – Story Time with Santa

Approval requested for School 4 to host Story Time with Santa on December 14, 2023 from 6:00 – 7:30 for Pre-Kindergarten and Kindergarten students. There is no cost to the district.

14. School 5 – Student Council Activities

Approve the following Student Council Activities during the 2023-2024 school year:

- **October 30, 2023 – November 8, 2023: Canned Food Drive**
Students and staff will collect canned food items to be donated to Sicklerville United Methodist Church to support outreach and community involvement skills.
- **December 4, 2023-December 13, 2023: Winter Warmth Tree**
Students and staff will collect hats, scarves, mittens, and gloves for children of all ages. Items collected will benefit local children in need. The Winter Warmth Tree helps develop the “spirit of giving” to others.
- **April 22, 2024-May 1, 2024: Mother’s Day Collection of “We Care Bags”**
Staff and students will collect personal hygiene items, such as socks, bodywash, toothbrushes, toothpaste, deodorant and blankets to be donated to a women’s shelter. This activity will support local women’s shelters and will provide small gift bags to Mom’s to celebrate Mother’s Day.

15. Middle School – Donation Acceptance

Approve the Middle School to accept a donation of 4 sections of 6 ft. wide and 33 ft. long wrestling mats, from the owner of Primal Kickboxing Carl Mascarenhas, located at 225 White Horse Pike, Berlin, NJ.

16. Middle School – Association of Black Women Lawyers Mentoring Program

Approval requested for Winslow Township Middle School to allow The Association of Black Woman Lawyers (ABWL) to sponsor an after school mentoring program from October 2023 through May 2024.

17. Middle School – Back to School Night Program

Approval requested for Winslow Middle School to present the program, “What to Look for; Interactive Teenage Bedroom Seminar” during Back-to-School Night on September 19, 2023. This presentation is a display of a teenager’s bedroom that families can walk through to observe signs of possible drug and/or alcohol abuse. Law enforcement officers from the Winslow Township Police Department will provide information on the latest substance abuse trends, signs and symptoms. The presentation is provided and paid for by The Winslow Township Drug Alliance.

18. Grammar Pilot Program

Approval requested for volunteer teachers who attended the Summer Teacher Training Academy session on Grammar with author, consultant, and presenter Patty McGee, or Patty McGee, LLC, to participate in a pilot program for the 2023-2024 school year, utilizing the materials, teaching strategies and methodology from her upcoming book on the same topic. Teachers will implement her research-based strategies and provide her with feedback in regard to their experiences in their classrooms. There is no cost to the district.

19. School Based Youth Services Program Application

Approve to submit the renewal of the Department of Children and Family Services contract with the Winslow Township School District for the 2023-2024 school year School Based Youth Services Programs for the Middle School and High School in the following amounts:

- Winslow Township High School: \$288,983.00
- Middle School: \$192,600

B. Principal’s Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line-Item Transfers **None at this time.**
- 2. Board Secretary's Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$2,326,188.65 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$30,904.99 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of August 2023, as listed below:

- o August 15, 2023 \$497,290.04
- o August 30, 2023 \$427,608.10

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Library	(1) Laminator, 20+ years, old/damaged cord
School 1	Second Grade	(23) My First Picture Dictionary, 30 years, fair (20) Children's Britannica, 30 years, fair (4) My Second Picture Dictionary, 30 years, fair (3) Beginning Dictionary, 30 years, fair (2) Elementary Dictionary, 30 years, fair (2) Thorndike Beginning Dictionary, 40 years, fair (1) Picture Dictionary, 30 years, fair (1) College Dictionary, 50 years, fair
High School	School Store	(6) Shelves, 20+ years, broken/damaged (1) Counter top, 20+ years, broken/damaged
High School	I.S.S. Room	(1) Desk, 20+ years, damaged/old/broken drawers

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	College Board	10/7/2023, 11/4/2023 12/2/2023, 3/9/2024, 5/4/24, 6/1/2024	Saturday 6:30 a.m. – 2:00 p.m.	D Hall	-0-
High School	Winslow Township Fire District	9/18/2023 – 12/29/2023	Tuesdays and Thursdays 6:00 a.m. – 7:00 a.m.	Fields/Grounds	-0-
Middle School	Winslow Township Fire District	9/18/2023 – 12/29/2023	Monday through Friday 6:00 a.m. – 7:30 a.m.	Gymnasium, Bathroom/ Showers	-0-

10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary to attend the NJASBO workshop “Creating Safe Schools Through Comprehensive Security Strategies” on September 26, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

11. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “Policy Review and Updates” on October 31, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

12. Professional Development

Approve Ms. Tammy Wall, Transportation Director, and Ms. Janice Pfluger, Assistant Transportation Director to attend the Southern Region Meeting on Drug and Alcohol Training for Drug and Alcohol Testing Regulations on September 22, 2023 from 9:00 a.m. to 2:00 p.m. There is no cost to the district.

13. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve, authorize and ratify the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor.

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ #22/23-24

Hydraulic Control Unit	Transportation Supplies	\$4,726.78
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14. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor.

Items charged to 11-000-270-615

Wolflington Body Co. Inc. – ESCNJ #22/23-24

Fleet Parts Supplies	Transportation Supplies	\$7,276.28
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Items charged to 11-000-262-610

HD Supply Facilities Maintenance, LTD. ESCNJ #21/22-18

Soap for the District	General Supplies	\$12,892.00
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15. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 20-487-100-600

School Specialty, LLC – Ed Data #11789

Desks and Chairs – School 4	ARP-ESSER-Supplies	\$7,017.60
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School Specialty, LLC – Ed Data #11789

Chairs and Desks – School 6	ARP-ESSER-Supplies	\$20,585.60
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16. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved HCESC vendor:

Items charged to 11-000-261-420

McCloskey Mechanical Contractors, Inc. – HCESC-21A

HS RTU 5 Leak Check	Clean, Repair, Maint. HS	\$3,953.00
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McCloskey Mechanical Contractors, Inc. – HCESC-21A

Charge for RTU 5	Clean, Repair, Maint. HS	\$7,845.00
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17. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 23-02

Custodial Supplies	General Supplies	\$14,328.00
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General Chemical and Supply – HCESC-CAT 23-02

Custodial Supplies	General Supplies	\$15,602.00
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18. Purchase – NJSBA – Tech Contract Vendor

Approve, authorize, and ratify the following purchase, in the following amount from the following approved NJSBA-Tech Contract vendor:

Items charged to 20-483-400-732

SHI International Corp. NJSBA-Tech Contract # E-8801-NJSBA ACES-CPS
Cameras at Schools 2,3,5,6 CRRSA-ESSER II \$143,910.37

19. Follett – Content Solutions, LLC

Approve Follett Content Solutions, LLC for S/R Library Brooks for School 1 for the 2023-2024 school year at a cost of \$8,369.00. Items are to be charged to the ESSA Grant Title I account number 20-234-100-600.

20. State of New Jersey Tuition Contract

Exhibit XI B: 20

Authorize and approve the New Jersey State Department of Education “Mandated Tuition Contracts” for pupils placed by the Department of Children and Families Office of Education for the 2023-24 school year.

21. Educational Services Commission of Morris County – Joint Transportation Agreement 2022-2023

Exhibit XI B: 21

Approve, authorize, and ratify the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education and the Board of Directors of Educational Services Commission of Morris County to transport public, nonpublic and special education pupils on established routes as assigned in writing by the Board, for each day that school is in session during the 2022-2023 school year per the attached exhibit. (Per-diem rate - \$403.58)

22. Educational Services Commission of Morris County – Joint Transportation Agreement 2023-2024

Exhibit XI B: 22

Approve the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education and the Board of Directors of Educational Services Commission of Morris County to transport public, nonpublic and special education pupils on established routes as assigned in writing by the Board, for each day that school is in session during the 2023-2024 school year per the attached exhibit. (Approximate per-diem rate - \$505.00, includes the bus aide and 5% administration fee)

23. Anti-Bullying Coordinator/Specialists (2023-2024)

Approve the following Anti-Bullying Coordinator/Specialists for the 2023-2024 school year:

Name	Position	Location
Mr. Dion M. Davis	Anti-Bullying Coordinator	District
Ms. Irumu Breau	Anti-Bullying Specialist	School No. 1
Ms. Xenia Perez	Anti-Bullying Specialist	School No. 2
Ms. Erika Fegley	Anti-Bullying Specialist	School No. 3
Ms. Laura Duca	Anti-Bullying Specialist	School No. 4
Ms. Dana Bredell	Anti-Bullying Specialist	School No. 5
Ms. Mia Gould	Anti-Bullying Specialist	School No. 6
Ms. Rachelle Kimbrough Ms. Susi Reid	Anti-Bullying Specialist	Middle School
Ms. Carrie Norlin Ms. Mackenzie Collins	Anti-Bullying Specialist	High School

24. Affirmative Action Officers (2023-2024)

Approve the following Affirmative Action Officers for the 2023-2024 school year:

Name	Location
Mr. Dion M. Davis	District
Ms. Irumu Breau	School No. 1
Ms. Xenia Perez	School No. 2
Mr. Kevin Hoffman	School No. 3
Mr. Scott Ritter	School No. 4
Ms. Stefanie McCarthy	School No. 5
Ms. Mia Gould	School No. 6
Ms. Susie Reid	Middle School
Ms. Monika Weston	High School

25. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the purchase of 200 Dome Cameras at a cost of \$440.69 each, for a total cost of \$88,138.00, through CDW Government, Inc., an approved ESCNJ vendor. Contract ESCNJ/AEPA-22G. Costs will be charged as follows:

<u>Grant/Fund</u>	<u>Account Number</u>	<u>Amount</u>
General Fund	11-190-100-610	\$11,591.83
CRRSA – Learning	20-484-100-600	50,125.01
ARP ESSER	20-487-100-600	26,421.16

26. State Contract Vendors – 2023-2024 – Rescission

Approve the rescission of the following State Contract Vendors previously approved during July 1, 2023 to June 30, 2024. This State Contract bid has expired with the State.

Referenced State Contract Vendors

Commodity/Service	Vendor	State Contract #	Contract Expiration Date
LIBRARY & SCHOOL SUPPLIES	BMI EDUCATIONAL SERVICES INC	17-FOOD-00260	08/30/2023
LIBRARY & SCHOOL SUPPLIES	PAPER CLIPS INC	17-FOOD-00259	08/30/2023
LIBRARY & SCHOOL SUPPLIES	STEPS TO LITERACY LLC.	17-FOOD-00245	08/30/2023

27. State Contract Vendors – 2023-2024

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	DEMCO INC	17-FOOD-00246
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BLUMM USA, INC (Troxell Communications Inc)	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	UNITED SUPPLY CORP	17-FOOD-00262
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248

28. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Dorothy Beck to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

29. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	NJ School Boards Association	October 23, 2023 –	\$2,200.00
Debbie Esposito	Workshop 2023	October 26, 2023	(25 members)
Rita Martin			
Cynthia Moore			
Rebecca Nieves			
Joe Thomas			
Kelly Thomas			
Julie A. Peterson			
Cheryl Pitts			
Dr. H. Poteat			
Dr. D. Carcamo			
Tyra McCoy-Boyle			
Regina Chico			
Dion Davis			
Jack Mills			

Roll Call:

Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes (recuse #6, ck 144117)		

Motion Carried

XII. PERSONNEL

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Bleattler, Tiffany	Transportation	Bus Driver	\$32,800.00 Step 3	9/16/2023
B	Bodine, Courtney	School No. 1	Grade One Teacher	\$58,580.00 BA, Step 4	11/13/2023
C	Coleman, Andre	Transportation	Bus Driver	\$32,800.00 Step 3	9/16/2023
D	Cross, Colin	School No. 1	Grade One Teacher *Long-term Substitute	\$60,080.00 MA, Step 1	9/16/2023- 12/31/2023
E	Davis, Denise	School No. 2	Grade One Teacher	\$72,105.00 BA, Step 10	10/16/2023

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5946	FMLA	11/1/2023	12/15/2023	Unpaid
B	6046	Maternity	10/11/2023 11/8/2023	11/7/2023 6/30/2024	Paid Unpaid

3. Resignations

Approve the following Resignation for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Forbes, Sherry	School No. 4	Special Education Teacher	10/24/2023

4. Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Cipriani, Mary Kate	School No. 1 & School No. 3	Gifted & Talented Teacher	11/1/2023

5. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

		From		To	
	Name	Position	Location	Position	Location
A	Collison, Kevin	Grade Three Teacher	School No. 2	Grade One Teacher	School No. 2
B	Maguire, Mary Janelle	Grade One Teacher	School No. 2	Grade Three Teacher	School No. 2

6. Harassment, Intimidation or Bullying (HIB) Workshop

Approve Mr. Dion M. Davis to attend the HIB Training Program offered by Strauss Esmay Associates, LLP on October 2, 2023 (9:30 AM- 12:30 PM). The cost to the district is \$145.00. Account # 11-000-251-580-000-13

7. NJ Family Leave and Federal Family and Medical Leave (FMLA) Workshop

Approve Mr. Dion M. Davis to attend the NJ Family Leave Act and Federal Family and Medical Leave Act Workshop offered by Strauss Esmay Associates, LLP on October 13, 2023 (9:30 AM- 1 2:30 PM). The cost to the district is \$145.00. Account #11-000-251-580-000-13

8. 2023/2024 Club/Activity Advisors

- a. Approve the following 2023/2024 Middle School Club/Activity Advisor: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	Garonzik, Andrew	Choir Advisor	\$4,934.00	1

- b. Approve the following 2023/2024 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Cottle, TaraRuth	Renaissance Club Co- Advisor	\$775.00 (split)	N/A
B	Manoussakis, Lily	Renaissance Club Co- Advisor	\$775.00 (split)	N/A

9. 2023/2024 Fall Coaches

- a. Approve to rescind the following Middle School Fall Coaches for the 2023/2024 school year: 11-402-100-100-402-07

	Fall Coach	Fall Coach Position	Stipend	Step
A	Miller, Kristine	Assistant Girls' Soccer Coach	\$1,903.00	3
B	Stallard, Nicole	Head Girls' Soccer Coach	\$2,972.00	3

- b. Approve the following Middle School Fall Coaches for the 2023/2024 school year: 11-402-100-100-402-07

	Fall Coach	Fall Coach Position	Stipend	Step
A	DeTullio, Andrea	Assistant Girls' Soccer Coach	\$1,759.00	1
B	Miller, Kristine	Head Girls' Soccer Coach	\$2,972.00	3

10. Sixth Period Teacher Assignments- Leave of Absence (Revised Dates)

Approve the following High School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective October 1, 2023 to February 23, 2024: (11-140-100-101-105-08)

	Name	Position	Stipend (pro-rated)
A	Adair, Andrew	English	\$8,489.00
B	Bates, Crystal	English	\$8,489.00
C	Hoover, Sarah	English	\$8,489.00
D	Manoussakis, Lily	English	\$8,489.00
E	Paparo, Lisa	English	\$8,489.00

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Professional Development/Workshops

- a. Ratify the approval of professional development workshops presented by First Children's Services on Safety Care Training as approved in the posted RFP on June 21, 2023, at a cost of \$2,100, to be paid from account number: 11-000-219-500-000-10. The trainings will be held on September 12, 2023 and September 19, 2023.

- b. Approve Dr. H. Major Poteat, Superintendent, to attend the 6th Annual Black Men in Education Convening 2023, from November 16 through November 18, 2023, at the Lowes Hotel in Philadelphia, PA at a cost of \$400.00 (plus tolls/parking). Account # 11-000-230-580-000-14

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

- a. Approve the Vendor Bill List in the amount of \$206,850.38 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$2,500.00 as per attached exhibit.

2. Follett – Content Solutions, LLC

Approve Follett Content Solutions, LLC to provide school library books for the following schools, in the following amounts for the 2023-2024 school year. Items are to be charged to account number 11-190-100-610.

- School 2 \$9,020.41
- School 3 \$9,028.77
- School 4 \$9,405.42

3. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 4	(Recreation Division) Winslow Youth Travel Basketball & Cheer Leading	November 1, 2023 to March 14, 2024	Monday through Thursday 6:30 p.m. – 9:00 p.m.	Gymnasium, Bleachers, Lavatories	-0-
School 6	(Recreation Division) Winslow Youth Travel Basketball & Cheer Leading	November 1, 2023 to June 14, 2024	Monday through Thursday 6:30 p.m. – 9:00 p.m.	Gymnasium, Bleachers, Lavatories	-0-
High School	Winslow Youth Travel Basketball & Cheer Leading	September 18, 2023 to June 14, 2024	Monday, Wednesday, Friday 6:30 p.m. – 9:30 p.m.	Gymnasium, Bleachers, Lavatories	-0-

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between August 18, 2023 and September 7, 2023:

Received	Requested by	Document Requested	Approved	Denied
1	Amber Norwich Industry Labor & Compliance Eastern Atlantic States Regional Council of Carpenters	The following documents related to all work provided by The Gillespie Group, dated 1/1/2023 – present: <ul style="list-style-type: none"> Proposals Contracts/ purchase orders Copies of all bills and change orders with proof of payment All certified payroll records submitted 	✓ ✓	✓ No documentation exists ✓ No documentation exists

<p>2</p>	<p>Michael Gottesman Founder of the New Jersey Public Education Coalition</p>	<p>1) Please provide documents indicating the total number of students enrolled in all public schools and charter schools in your District for the 2022-2023 school year;</p> <p>2) Please provide documents indicating the total number of students whose parents have availed themselves of the opt-out provisions of N.J.S.A.18A:35-4.7 and opted their child out of all or a portion of the 2020 NJSLS-CHPE mandate or curriculum promulgated in accordance thereto for the 2022-2023 school year. Please provide documents indicating the number of opt-outs by individual grade levels.</p> <p>3) Please provide a copy of the document(s) used by the district by which parents can opt-out or opt-in their children from all or a portion of the curriculum mandated by the 2020 NJSLS-CHPE in your district.</p> <p>4) Please provide documents showing how you implemented the "parent opt-out" for the 2020 NJSLS-CHPE and Health & Physical Education curriculum and a copy of the document by which parents can opt-out their children from all or a portion of the curriculum mandated by the 2020 NJSLS-CHPE in your district. Including but not limited to forms, flyers, emails to parents and/or a website.</p> <p>4) Please provide documents showing how the 2020 NJSLS-CHPE mandate was implemented in your district, for example: a) in the classroom; b) at home by parents; c) as a homework assignment; d) in an assembly; e) as a webinar; f) being taught on the last day of school; g) any methods but with elements removed; h) not at all.</p> <p>6) Copies of the BOE policies and regulations regarding the composition of your "Book Review Committee," as well as policies controlling book reviews or book removal requests.</p> <p>7) Copies of any book removal or review requests made by residents of your school district since November 1, 2022 to present.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓ No documentation exists</p> <p>✓ N/A</p> <p>✓ N/A</p> <p>✓ None</p>
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		<p>8) If any books have been removed from curriculum or from public school libraries as a result of a demand for removal or by the Board action in accordance with your book removal policy, copies of all documents relating to the review or removal.</p> <p>9) Any documents, policies or regulations relating to the review of current textbooks or the review of new textbooks or textbooks being considered for purchase.</p> <p>10) Copies of all legal bills from the Board Attorney or from any outside council from January 1, 2023 to present"</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓ None</p>
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XV. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- We had a good school opening with normal bus stop issues.
- There is still a shortage of aides throughout the entire school district, particularly at the elementary level. As a result, we cannot not provide before and after care at schools 5 and 6. We will revisit this issue once there is enough coverage.
- We still have a few teacher vacancies but with present staff and substitutes, we are able to accommodate those classes.
- The Leadership Team met with the Public Information Officer, Ms. Lori Perlow to discuss communication efforts, different strategies and developmental focus groups. The next steps will be deciding how to move forward. The next meeting is scheduled for September 28, 2023 to go over feedback and recommendations on our present communication process.
- Dr. Poteat met with Bob Nevit, President of WTEA and Tina Stump, the WTEA (FAST) Coordinator. They discussed how the school district can partner with (FAST) this year and provide them with all of the support we can give them to enhance more parent participation and parent involvement. (FAST) is the acronym for Family and Schools Together. Also discussed at the meeting were the upcoming parent visitation days. Teachers asked what should they expect with people coming in and out of the classrooms. Dr. Poteat assured Mr. Nevit's that protocols will be put in place as far as processes and procedures. Those protocols will be submitted to all parents and teachers prior to the event. Dr. Poteat gave a few examples of safety protocols that are already in place within the school district.

- Climate and Culture Survey. It is a lot more work than what was anticipated. The survey starts with the leadership team, where teams are developed at the building level and district level and there is a process that must be followed. One of the challenges is getting a time for the Principals to meet with teachers. The survey cannot be accessed until all of the steps are done. He asked Ms. Peterson and the Education Committee to meet with him and Dr. Carcamo to take a close look at the survey process. We are looking at an October timeline. Ms. Peterson agreed with Dr. Poteat and stated that the Education Committee will be meeting next Tuesday, September 19, 2023 at 4:00 p.m.

XVI. OLD BUSINESS

- Ms. Peterson read the following Proclamation in remembrance of Ms. Joan C. Holmes, a former Winslow Township School employee:

***Winslow Township Board of Education
School Board
Joan C. Holmes
Proclamation***

We, the Winslow Township School Board members, Camden County, New Jersey, hearts are with the family, friends, community, and colleagues of forty-one years, 1970-2011, Mrs. Joan C. Holmes initially served one year as a substitute teacher, one year as teacher's aide in the Title III Learning Center, thirty-six years as a passionate certified teacher; and

Whereas, our esteemed Mrs. Holmes exhibited a dedicated, unwavering passion for teaching and helping students come to love learning and transforming how they viewed their educational journey. Upon retirement from Winslow Township Public Schools, she utilized her gifts and talents as a "teacher's teacher" and returned to a substitute teacher for three years; and

Whereas, Mrs. Holmes kept children first, believed in the public school's mission, and always exhibited the qualities of an outstanding and effective educator with an engaging classroom presence who unselfishly exchanged best practices with colleagues. She embodied selfless collaboration, adaptability, empathy, and a lifelong love of learning; and

Whereas, Mrs. Holmes championed the cause of maintaining effective schools for all individuals, teacher quality, high academic achievement, extra-curricular engagement, and parental trust as a mandate for productive citizenship, she expressed her unconditional love for family, friends, community members, and colleagues daily. Evidenced through her service as the Extra-Curricular Advisor; curriculum writing; 21st Century Community Learning Grant Program (teacher); Spanish Club at School #6; Middle School 8th Grade Blue Team Leader; District's Recruitment Team Member; and Middle School Teacher of the Year; and

Whereas, the fruits of Mrs. Holmes's passionate labor as a "teacher's teacher" were highlighted in her ability to work harmoniously with her fellow educators as a seasoned and respected mentor to novice teachers; and

Now, therefore, be it resolved that the Winslow Township School Board hereby express their profound feeling of loss and also their deep appreciation for all that Mrs. Holmes meant to our District and community; and

Moreover, be it resolved that the Winslow Township School Board acknowledges the exemplary work and steadfast commitment of Mrs. Joan C. Holmes, a public education advocate and District employee whose life well-lived is a legacy of service and commitment to others, leaving the world better than she found it, and lasting memory our grateful hearts will treasure; and

And, be it finally resolved that the Winslow Township School Board, Camden County, New Jersey, extends sincere condolences to her family with the complete recognition that Mrs. Joan C. Holmes truly lived a life of benevolence. A copy of the Proclamation shall be incorporated into the minutes of this Board, along with a copy, given to the family.

Humbly submitted this 2nd day of September, Two Thousand Twenty-Three, by the Winslow Township School Board, Camden County, New Jersey.

Respectively submitted,

Cheryl Pitts
Cheryl Pitts
President, Winslow Township School Board
Camden County, New Jersey

Dr. H. Major Poteat
Dr. H. Major Poteat
Superintendent, Winslow Township School District
Camden County, New Jersey

- Ms. Pitts reminded Board members and the community that we will continue with “Chat with a Board Member.” We will set up a schedule with dates and times for the community to have face to face dialogue with Board members. She asked Ms. Nieves if this can be done at the end of each quarter.
- Ms. Pitts announced that a student representative will be sitting on the School Board next month.

XVII. NEW BUSINESS

Ms. Martin reminded parents that the 2023-2024 Free and Reduced lunch application information is on the district’s website and a QR code has been provided. The applications are in both English and Spanish. She also reminded parents to sign up for the Genesis Platform.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Nieves, seconded by Ms. Martin, to open the meeting for Public Comments at 8:01 p.m.

Voice Vote: All in favor

Steven Deo

Dr. Deo thanked the Board for putting the curriculum on the District's website. He reminded the Board about using digital platforms for the curriculum such as Rubicon Atlas. He also stated that his daughter completed her Benchmark Assessment to track her progress in her new district and she was very much behind in the curriculum and unprepared. He is holding all district staff accountable and pleaded that the teaching and learning goals be met for the 2023-2024 school year.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Nieves, seconded by Ms. Martin, to close the meeting for Public Comments at 8:05 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:07 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 13, 2023 at 8:07 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: student matters and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is student matters that are to be private in accordance with state statutes, with regards to disciplinary proceedings;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are pending a litigation and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is Winslow vs Two Brothers;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 20 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Martin, to close the meeting of the Executive Session at 8:43 p.m.

Voice Vote: All in favor

A motion was made by Ms. Nieves, seconded by Ms. Martin, to approve the resolution as read by the Board Solicitor.

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
AUTHORIZING SETTLEMENT IN THE MATTER OF WINSLOW TOWNSHIP BOARD OF EDUCATION V.
TWO BROTHERS CONTRACTING, ET AL.,
DOCKET NO. CAM-L-3376-19**

WHEREAS, on or about June 28, 2017, the Winslow Township Board of Education (“WTBOE”) and Two Brothers Contracting, et als., (“Two Brothers”) entered into AIA Document A10101-2007, Standard Form Agreement Between Owner and Contractor, under which Two Brothers agreed to serve as general contractor on a project to remove vinyl asbestos tile and install new vinyl composition floor tile at the Winslow Township High School and the Winslow Township Middle School; and

WHEREAS, the Solicitor of the WTBOE has been litigating this dispute in the Superior Court of New Jersey, Law Division since August 23, 2019; and

WHEREAS, the WTBOE and Contractor, through respective legal counsel, have reached an amicably resolution and settlement of the dispute, subject to approval by the WTBOE.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.

2. The WTBOE hereby authorizes its Solicitor and Business Administrator to settle the litigation for the terms set forth in the tentative agreement in a draft form, attached hereto and made a part hereof, subject to final review and approval of the Board Solicitor and Board Secretary/Business Administrator.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Nieves, seconded by Ms. Martin to adjourn the meeting at 8:45 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Confidential Settlement Agreement and Release

This Confidential Settlement Agreement and Release (the “Agreement”) is made as of September ---, 2023 (the “Effective Date”), between Plaintiff Winslow Township Board of Education and Defendant Two Brothers Contracting, Inc. (“TBC”). Plaintiff and TBC are each a “Party” and may collectively be referred to as the “Parties.”

Recitals

A. On June 28, 2017, Plaintiff and TBC entered into AIA Document A10101-2007, Standard Form Agreement Between Owner and Contractor (the “Contract”), under which TBC agreed to serve as general contractor on a project to remove vinyl asbestos tile and install new vinyl composition floor tile at the Winslow Township High School and the Winslow Township Middle School (the “Project”).

B. TBC performed the removal work under the Contract but subcontracted the installation portion of the project to Third-Party Defendant Direct Flooring Inc. Unbeknownst to TBC at the time, and in violation of its subcontract with TBC, Direct Flooring further subcontracted the installation work to Third-Party Defendants Heritage Flooring, Inc. and Dave’s Cleaning, Inc.

C. Upon completion of the project, TBC posted Maintenance Surety Bond #115053-00349MB, issued by Philadelphia Indemnity Insurance Company, in the amount of \$187,000.

D. Several months after the new tile was installed, a dispute arose between Plaintiff and TBC over TBC’s performance under the Contract. Specifically, Plaintiff

alleged that TBC was negligent in its removal and/or installation of the tile, which caused staining on the newly installed tiles. TBC denied these allegations.

E. On August 23, 2019, Plaintiff sued TBC, among others, in the Superior Court of New Jersey, Camden County, Law Division, in a matter captioned, Winslow Township Board of Education v. Two Brothers Contracting, et al., Docket No. CAM-L-3376-19 (the “Complaint”).

F. TBC brought third-party claims against Direct Flooring, which then brought fourth-party claims against Heritage Flooring and Dave’s Cleaning Service. All third- and fourth-party claims were dismissed on summary judgment.

G. Plaintiff and TBC now desire to avoid the costs and uncertainties of further litigation, dispute key facts between them, and therefore agree to resolve all disputes between them pursuant to the settlement set forth below.

Agreed Terms

1. **No admission of liability.** This Agreement in no way constitutes an admission of liability by any Party and does not constitute the admission of any fact from which liability to any Party could be attributed now or at any time in the future. This Agreement is not admissible in any proceeding, except for proceedings directly related to its enforceability or alleged breach.

2. **Repair/Replacement Work.**

2.1 Upon execution of this Agreement, TBC will countersign the contract with Star Brothers Inc. attached as Exhibit A to this Agreement (the “Repair/Replacement Contract”). Plaintiff’s execution of this Agreement constitutes

authorization for TBC to enter into the Repair/Replacement Contract with Star Brothers.

2.2 TBC shall be responsible for making all payments to Star Brothers for the work described in the Repair/Replacement Contract (the "Contract Price").

2.3 Plaintiff acknowledges that it has reviewed the Repair/Replacement Contract and agrees that the execution and delivery of the Repair/Replacement Contract and the payment of the Contract Price by TBC shall be the consideration for, and a full satisfaction of, any claims Plaintiff raised or could have raised against TBC, whether known or unknown.

2.4 Before Star Brothers begins its work under the Repair/Replacement Contract, Plaintiff will remove all furniture and equipment from any areas where such work will be performed and Plaintiff will ensure that all such areas are in broom clean condition. After Star Brothers completes its work under the Repair/Replacement Contract, the Plaintiff agrees to wax the floors (where Star Brothers performed work pursuant to the Repair/Replacement Contract) and after waxing, return all furniture and equipment.

2.5 Plaintiff represents that it has extra tiles from the Project stored on its premises and will make these tiles available to Star Brothers to use for the work to be performed under the Repair/Replacement Contract. Plaintiff acknowledges, however, that the tile installed as part of the Project is no longer commercially available. Plaintiff understands that any new tile that Star Brothers purchases for its work will not be an exact match to the original tile. At least ten days before Star

Brothers begins its work under the Repair/Replacement Contract, it will conduct a walk-through of the premises with Plaintiff to determine where the new tile will be installed and where the original tile will be installed.

2.6 TBC makes no express or implied representations, guaranties, or warranties in connection with the Repair/Replacement Contract, and acknowledges that Star Brothers is providing Plaintiff with a one-year warranty under the Repair/Replacement Contract. Section ____ of the Repair/Replacement Contract sets forth the terms of the one-year warranty which runs directly to Plaintiff, as owner. In addition, Plaintiff is made an intended third-party beneficiary of the Repair/Replacement Contract, with full rights to enforce the warranty.

2.7 Plaintiff acknowledges that its sole recourse for any alleged breach of the Repair/Replacement Contract shall be against Star Brothers. Plaintiff covenants not to bring any claim, action, or proceeding of any kind against TBC, their sureties, or their insurance carriers based upon any alleged claim, demand, cause of action, obligation, damage, or liability arising out of or related to the Repair/Replacement Contract.

3. **Prevailing Wage Rates.**

3.1 Plaintiff represents that the work to be performed under the Repair/Replacement Contract as a result of this Agreement is not subject to the requirements of the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25, et seq. (the "Act"), because (a) the work being performed is not being paid for, in whole or in part, out of the funds of a public body; and (b) no portion of the property or premises

on which the work is being performed is leased by a public body or subject to an agreement to be subsequently leased by a public body.

3.2 Plaintiff acknowledges that TBC is relying on Plaintiff's representation that the work to be performed under the Repair/Replacement Contract as a result of this Agreement is not subject to the Act as a material inducement to enter into the Agreement.

4. **Dismissal of Litigation.** Upon receipt of a fully executed copy of this Agreement, Plaintiff's counsel and TBC's counsel will sign a Stipulation of Dismissal with Prejudice in the form attached as Exhibit B. Plaintiff's counsel agrees to serve and file the Stipulation of Dismissal within three days of receipt of a fully executed copy.

5. **Mutual, General Releases.**

5.1 Except for the enforcement of this Agreement, Plaintiff, individually and on behalf of its elected and appointed council/board members, council boards, committees, commissions, commissioners, owners, members, shareholders, affiliates, subsidiaries, divisions, directors, officers, employees, agents, independent contractors, representatives, related entities, assigns, successors, accountants, heirs, executors, administrators, insurers, and attorneys, releases and forever discharges TBC and its owners, members, shareholders, affiliates, subsidiaries, divisions, directors, officers, employees, agents, independent contractors, representatives, related entities, assigns, successors, accountants, heirs, executors, administrators, insurers, sureties, and attorneys, of and from any and all claims (including, without

limitation, for attorneys' fees and costs), rights, discovery, demands, costs, expenses, damages, losses, liabilities, actions, and causes of action, whether known or unknown, suspected or unsuspected, foreseen or unforeseen, actual or potential, and whether arising at law or in equity from the beginning of time to the Effective Date of this Agreement. This release shall vest immediately upon execution and delivery of this Agreement.

5.2 Except for the enforcement of this Agreement, TBC and its owners, members, shareholders, affiliates, subsidiaries, divisions, directors, officers, employees, agents, independent contractors, representatives, related entities, assigns, successors, heirs, executors, administrators, accountants, insurers, sureties, and attorneys, releases and forever discharges Plaintiff and its elected and appointed council/board members, council boards, committees, commissions, commissioners, owners, members, shareholders, affiliates, subsidiaries, divisions, directors, officers, employees, agents, independent contractors, representatives, related entities, assigns, successors, accountants, heirs, executors, and administrators, insurers, and attorneys, of and from any and all claims (including, without limitation, for attorneys' fees and costs), rights, discovery, demands, costs, expenses, damages, losses, liabilities, actions, and causes of action, whether known or unknown, suspected or unsuspected, foreseen or unforeseen, actual or potential, and whether arising at law or in equity from the beginning of time to the Effective Date of this Agreement. This release shall vest immediately upon execution and delivery of this Agreement.

6. **Confidentiality.** The terms of this Agreement are and shall be treated

as confidential by each Party and may not be disclosed by any Party publicly and/or to any third-parties (other than to such Party's banking and/or financial institutions, legal counsel, financial, tax, and accounting professionals, and necessary employees, officers, and directors) without the prior written consent of the other Parties, unless such disclosure (i) is required by law, (ii) is necessary in any proceeding to enforce this Agreement, (iii) is otherwise necessary in the ordinary course of their business, or (iv) is required to be released in accordance with the New Jersey Open Public Records Act.

7. **No Construction Against Any Party.** The language of this Agreement shall not be construed against any of the Parties, as each Party has had the opportunity to be represented by counsel throughout these negotiations.

8. **Entire Agreement.** This Agreement constitutes the entire and only understanding and agreement between the Parties with respect to the subject matter of the Agreement.

9. **Governing Law and Dispute Resolution.** This Agreement shall be construed and interpreted in accordance with the laws of the State of New Jersey. Any claim to enforce this Agreement shall be brought in the Superior Court of New Jersey, Camden County.

10. **Amendments.** No amendments or variations to the terms of this Agreement shall be valid unless made in writing and signed by the Parties.

11. **Signatures.** This Agreement may be executed in any number of counterparts, each of which, when executed and delivered, shall be deemed an

original, but all of which together shall constitute one and the same instrument. Any signatory may indicate acceptance of this Agreement with a facsimile signature.

12. **Severability.** The Parties agree that if any Court declares any portion of this agreement unenforceable, the remaining portions shall be fully enforceable.

13. **Waiver.** The failure of any Party to enforce, at any time or for any period of time, any of the provisions of this Agreement shall not constitute a waiver of any such provisions.

14. **Warranties, Representations and Acknowledgments.** The Parties each warrant, represent, acknowledge, and agree as follows: (a) such Party (i) has read this Agreement, (ii) understands all the terms and conditions hereof, (iii) has been given sufficient time to consider the meaning and implication of its terms, (iv) has had the opportunity to be represented by legal counsel of such Party's own choosing, (v) has entered into this Agreement of such Party's own free will and volition, (vi) has executed this Agreement on such Party's best judgment and solely for the considerations described herein, and (vii) has duly executed and delivered this Agreement; (b) this Agreement is valid, binding and enforceable against such Party in accordance with its terms; (c) the individual executing this Agreement on behalf of such Party has full authority and has been duly authorized to bind the Party or Parties for whom such person acts, and his/her signature hereon and agreement hereto constitutes, evidences, and creates a binding obligation of the Party on whose behalf such signatory has executed this Agreement; and (d) the claims, suits, rights, and/or interests which are the subject matter of this Agreement are owned or

controlled by the Party asserting same, and have not been assigned, transferred, or sold, and are free of encumbrances.

15. **Notices.** All notices, requests and demands, or other communications to be sent by or to a Party shall be in writing with a copy to be provided by e-mail, may be given by the attorneys, if any, for the respective Party, and shall be deemed to have been duly given: (a) upon the date of service if served personally upon the Party for whom intended, (b) upon the date of confirmed delivery if mailed by certified mail or by overnight delivery with a reputable national carrier to such Party at its address as shown below, or such other address as designated by such Party in writing, or via email at the email listed below:

<p>If to Plaintiff:</p> <p>Tyra McCoy Boyle Business Administrator/Board Secretary Winslow Township School District 40 Cooper Folly Road Atco, New Jersey 08004 Email: mccoyty@winslow-schools.com</p>	<p>If to TBC:</p> <p>Sal Mladenovic Two Brothers Contracting, Inc. 11 Vreeland Avenue Totowa, New Jersey 07512 Email: sal@tbcdemo.com</p>
<p>With a copy to:</p> <p>Howard Long, Esq. Wade, Long, Wood & Long, LLC 1250 Chews Landing Road, Suite 1 Laurel Springs, New Jersey 08021 Email: hlong@wlwklaw.net</p>	<p>With a copy to:</p> <p>Peter J. Gallagher, Esq. Ferro Labella & Weiss L.L.C. 27 Warren Street, Suite 201 Hackensack, New Jersey 07601 Email: pgallagher@ferrolabella.com</p>

16. **Prevailing Party Attorneys' Fees.** If legal action is required to redress a violation or threatened violation of any provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorneys' fees and costs.

BY SIGNING BELOW, EACH PARTY ACKNOWLEDGES THAT IT HAS CAREFULLY READ AND FULLY UNDERSTANDS THIS AGREEMENT, AND EACH AGREES TO BE BOUND BY THE TERMS OF THIS AGREEMENT. THIS AGREEMENT WILL BECOME EFFECTIVE ON THE EFFECTIVE DATE.

Winslow Township Board of Education

Two Brothers Contracting, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

**Contract between Two Brothers Corp.
and Star Brothers, Inc.**

Exhibit B

Stipulation of Dismissal

WINSLOW TOWNSHIP BOARD OF
EDUCATION,

Plaintiff,

v.

TWO BROTHER CONTRACTING
INC., et al.,

Defendants.

Superior Court of New Jersey
Law Division: Camden County

Docket No. CAM-L-003376-19

Stipulation of Dismissal

Plaintiff Winslow Township Board of Education and Defendants Two Brothers Contracting Inc. and Philadelphia Indemnity Insurance Company stipulate and agree that all claims asserted in this matter are dismissed with prejudice and without attorneys' fees or costs to either party.

Wade, Long, Wood & Long, LLC
Attorneys for Plaintiff
Winslow Township Board of Education

By: _____
Hoard Long

Dated: August __, 2023

Ferro Labella & Weiss L.L.C.
Attorneys for Defendants
Two Brothers Contracting, Inc. and
Philadelphia Indemnity Insurance
Company

By: _____
Peter J. Gallagher

Dated: August __, 2023

Winslow Township School District Education Committee
Committee Meeting Minutes
Immediately Following Emergency [Tuesday] August 15, 2023

- I. The Education Committee meeting was called to order at 4:07 pm, August 15, 2023
- II. In Attendance:
 - A. Board Members: Julie Peterson, Rita Martin, Kelly Thomas, and Rebecca Nieves
 - B. Administrative Dr. Dorothy Carcamo (Assistant Superintendent/Education, Committee Liaison members)
- III. Discussion Topics:
 - A. Summer School Summary
 1. Student Attendance and Staffing Numbers
145 students were registered to attend the summer program, and daily attendance averaged only 55 students.
 2. Summer School Programs and Challenges
The focus of the summer program was learning with a creative twist! Students learned to make paper, volcanoes, fossils, selfie sticks, headphones, and other interesting artifacts. All projects required higher thinking skills and the use of mathematics concepts. The greatest challenge encountered with the summer program was student lack of attendance. Transportation and snacks were provided daily.

129 teachers attended the Summer Teacher Academy (53 were paid for their attendance).
 - B. Opening of School Preparations
 1. Anticipated Area for Staffing Shortage
There remains a need for more special education teachers in elementary, middle, and high school.
 2. Curriculum Updates
The district will implement a new benchmark assessment, I-Ready, for grades 1-6. New textbooks were adopted for science and social studies at the elementary and high school.
 3. The New Jersey Partnership for Student Success (NJPSS)
 4. Before and After School Programs
The Before and After School Program is experiencing a shortage of staff and will have to decide if service can be provided to all schools.
 5. Opening Events for Each School
 - a. School #1 – Back to School Night - September 20, 2023
 - b. School #2 – Back to School Night - September 18, 2023
 - c. School #3 – Back to School Night - September 20, 2023
 - d. School #4 – Back to School Night – September 7, 2023
 - e. School #5 – Back to School Night - September 14, 2023
 - f. School #6 – Back to School Night - September 14, 2023
 - g. Middle School – Back to School Night - September 19, 2023
 - h. High School – Back to School Night - September 12, 2023

C. New Jersey School Climate Improvement Platform (NJSCI)

1. Platform Review

The New Jersey School Climate Improvement (NJ SCI) Survey was developed by the School Climate Transformation Project (SCTP) at Rutgers University in collaboration with the New Jersey Department of Education (NJDOE). The NJ SCI Survey is designed to help schools identify school climate strengths and needs and use data to create strategic plans to improve conditions for teaching and learning. Click the button below for a list of domains, or major topic areas, covered on the NJ SCI Survey for students, staff, and parents and caregivers. The NJ SCI Survey is administered through the NJ SCI Platform, a web-based application designed to support district- and school-level school climate improvement efforts. The survey and associated communication resources are translated in the following languages for students and parents and caregivers: Spanish, Portuguese, Haitian Creole, Arabic, Afrikaans, Albanian, Amharic Armenian, Bengali, Dari, Estonian, Georgian, German, Greek, Gujarati, Hebrew, Hindi, Japanese, K'iche, Korean, Malayalam, Polish, Russian, Simplified Chinese, Tagalog, Tamil, Telegu, Traditional Chinese, Turkish, Ukrainian, Urdu, Vietnamese

2. Implementation – October 2023

The New Jersey School Climate Improvement (NJ SCI) Platform is a free, web-based application designed to increase district and school access to tools and resources for data-driven school climate improvement planning and implementation. NJ SCI reporting features allow users to disaggregate data by various groups (i.e., grade, gender, race/ethnicity), easily compare similar domains and items across respondent groups, view automated insights and recommendations about the data, and bookmark indicators for discussion and intervention.

Additional features to support strategic planning and implementation efforts, including goal development, school climate strategy selection, and progress monitoring, will be launched as they become available. The platform will be able to generate automated graphs to help schools track progress toward school climate goals and provide tools for staying on track throughout the change process.

Based on the above platform, the Survey, may be viewed as a three-to-five-year strategic plan for building a positive school climate and culture that is inclusive of all students.

5. Marketing – How can we promote the survey

- a. Back to School Nights
- b. Board Meetings
- c. Send announcement flyers home
- d. Robo Calls

IV. Next committee meeting is scheduled from 4:00 pm, Tuesday, September 12 & 19, 2023 (NJSCI)

V. Meeting adjourned at 5:06 pm

CITIZENS ADVISORY COUNCIL MINUTES

September 7, 2023

The meeting began at 7:36 pm because of members' presence at Back To School Night at #4.

BOE members present: Rita Wilson

CAC members present: Christie Renzulli, Marcy Tomacello, Tish Pomnitz, Gregory Wake, Rosie Hoffman, Wanda Glaud, Anthony Mitchell

Beginning discussion centered around ways to reach and motivate parents and students who are unreachable. Some ideas included parent to parent mentorship, pen pal letters among the different schools, one grade level grouped in one building.

Climate Survey

October is the tentative start date for the Rutgers Climate Survey for Parents, Students and Staff of Winslow Township. It was discussed that formal notice of the survey is needed to be sent to the public. The notice should include the purpose of the survey which is to tell us how we are doing and if we are doing what is needed. This survey will be instrumental in helping to determine areas where improvement is needed.

Ms. Martin stated that she would set up a meeting with Dr. Poteat so that the CAC could understand how the survey was being communicated, and get the official language around that area as well as get more educated about the process. That way they can help make sure the community, teachers, and others participate.

Back to School Night Volunteer List

The following CAC members have volunteered to attend Back to School Night at the district schools:

September 7- School 4 : Rita, Christy, Marcy, Rosie

September 12- H.S. : Wanda, Anthony, Marcy, Rosie

September 14- 5 and 6: Wanda, Christy #6, Greg, Rosie #5

September 18-2: Rosie, Greg

September 19-M.S.: Marcy, Rosie, Christy

September 20-1 and 3: Wanda, Christy, Rosie #1

Retention Policy and Discussion

The BOE & state policies on student retention and admittance to next grade levels was raised and discussed. No Child Left Behind was discussed. Ms. Martin will bring back more information and full clarification of the policy at the next meeting.

This question led to much brainstorming about what the system can do to help children get ready for the next grade. An example was given of a transfer student, grade one, who came from a district with lower standards, whose transfer was delayed by paperwork, had an unengaged parent, and was promoted to grade 2 unable to do first grade work successfully. Discussion centered around the need to find ways to engage and involve parents, An atmosphere of trust must be established and connections must be made without insulting cultural or faulty issues. There are community resources and outside agencies that can support this idea that the CAC would like to look into before further making any recommendations.

In addition, perhaps a reorganization of school resources could provide student support such as overloading the lowest grade with more help such as skill sets, community resources. Start with all pre-schoolers in one building and work on providing each grade with its own building. Interdistrict pen pals for grades 2 and 3 could be organized. Building Administrators requested to attend more BOE meetings. Mental health resources in schools with teachers being given "safe schools" training centered around de-escalating violence and fighting situations.

Bathroom Sensors

There is a need for transparency here. Questions were asked about the topic of the HS. Parents have heard that in order to keep restrooms open in the high school, sensors for vaping, smoking, and loud noises were installed in the student restrooms that then notify security. How is that being communicated to the parents, staff, or students. Is the BOE aware of these sensors? What new policies have been put in place around this? What budget lines did this come from?

Young Entrepreneur Expo

Postcards were distributed advertising an upcoming community event hosted by The Village of Camden County and Winslow Township on September 23. There will be vendors, young entrepreneurs displaying their talents, and guest speakers. This was discussed as an opportunity for students to get to know each other in an environment different from school.

Student Symposium

Information on this presentation from the September meeting will be sent to all members unable to attend the previous meeting. Discussion will pick up at the next CAC meeting.

Sling Bags

It was reported that parents need to be made aware of the need for sling bags at the Middle School and that there should have been more communication on this issue before the opening of the school year. The policy should have been communicated in a more direct and transparent manner.

District Communication

The above items developed into a discussion of the need for a district communication director instead of leaving communication to the individual buildings. This would eliminate individual interpretation on the part of parents, students, staff and the administrative team. Previously there had been a communications director for each school, usually a teacher who handled positive PR for the building.

CAC Term of Membership

When asked about the term of CAC membership and renewal possibilities, it was explained by Ms. Martin that members may remain on the committee until they resign.

Agenda Items for October Meeting

- Review of block scheduling
- Student symposium presentation
- Sensors in the bathrooms follow up
- Restorative Practice (look up info)
- Ongoing and Unresolved trauma and mental health training
- Retention issue
- Food pantry at the high school

The meeting was brought to a close at 9:25.

Respectfully submitted,