

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Administrative Building – Conference Room
Wednesday, September 13, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting

Wednesday, August 23, 2023

Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/ Regulation	Policy/Regulation Title
P2419	School Threat Assessment Teams

3. Security/Fire Drill
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshop as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**
- Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
- Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
- Approve Fundraisers as listed below and in the attached exhibit:
- School 1
- Trunk or Treat, (10/30/23), H.S.A.
 - Scholastic Book Fair Family Night, (9/20/23), H.S.A.
- School 4
- Spirit Wear, (2023-2024 School Year), H.S.A.
 - Joe Corbi Pizza and Desserts, (October 2023-November 2023), H.S.A.
 - Dine Out Nights, (2023-2024 School Year), H.S.A.
 - Double Good Pop-Up Popcorn, (2023-2023 School Year), H.S.A.
 - Flower Power, (January 2024-February 2024), H.S.A.
 - Gertrude Hawk, (February 2024-March 2024), H.S.A.
 - Scholastic Book Fair and Family Night, (10/2/23-10/6/23), H.S.A.
- School 6
- Scholastic Book Fair, (April 22, 2024-April 26,2024), H.S.A.
 - Scholastic Book Fair, (January 19, 2024-January 26, 2024), H.S.A.
 - Scholastic Book Fair, (September 29, 2023-October 6, 2023), H.S.A.
 - Urban Air Tickets, (November 13, 2023 – November 27, 2023), H.S.A.
 - Chipotle Dine Out, (October 10, 2023), H.S.A.
- High School
- See's Candies Lollypops, (2023-2024 School Year), F.B.L.A.
 - School Store, (2023-2024 School Year), F.B.L.A.
 - Chick Fil A Chicken Sandwich Lunch, (10/20/23, 11/17/23, 12/15/23), Class of 2025
 - My Town Royalties, (2023-2024 School Year), National Honor Society
 - Concession Stand Sales, (December 2023-March 2024), National Honor Society
 - Double Good Popcorn, (2023-2024 School Year), National Honor Society
 - Pom Pom Sales, (2023-2024 School Year), National Honor Society
 - National Honor Society Member Polo Shirts, (2023-2024 School Year), National Honor Society
 - Winslow Wear for Staff, (October 2023-December 2023), National Honor Society

11. School 1 – Concert Dates

Approval requested for School 1 to hold the following concerts for second and third grade students:

- Winter Concert: Monday, December 11, 2023 at 2:00 and 6:00
- Spring Concert: Wednesday, May 15, 2024 at 2:00 and 6:00

Concerts will take place in the APR room and parents are welcome to attend the evening concert.

12. School 1 – Check Acceptance

Approval requested for School 1 to accept a check for \$100 from The Alliance to Save Energy. The money will be used for supplies for the NJ Sustainable School projects.

13. School 4 – Story Time with Santa

Approval requested for School 4 to host Story Time with Santa on December 14, 2023 from 6:00 – 7:30 for Pre-Kindergarten and Kindergarten students. There is no cost to the district.

14. School 5 – Student Council Activities

Approve the following Student Council Activities during the 2023-2024 school year:

- **October 30, 2023 – November 8, 2023: Canned Food Drive**
Students and staff will collect canned food items to be donated to Sicklerville United Methodist Church to support outreach and community involvement skills.
- **December 4, 2023-December 13, 2023: Winter Warmth Tree**
Students and staff will collect hats, scarves, mittens, and gloves for children of all ages. Items collected will benefit local children in need. The Winter Warmth Tree helps develop the “spirit of giving” to others.
- **April 22, 2024-May 1, 2024: Mother’s Day Collection of “We Care Bags”**
Staff and students will collect personal hygiene items, such as socks, bodywash, toothbrushes, toothpaste, deodorant and blankets to be donated to a women’s shelter. This activity will support local women’s shelters and will provide small gift bags to Mom’s to celebrate Mother’s Day.

15. Middle School – Donation Acceptance

Approve the Middle School to accept a donation of 4 sections of 6 ft. wide and 33 ft. long wrestling mats, from the owner of Primal Kickboxing Carl Mascarenhas, located at 225 White Horse Pike, Berlin, NJ.

16. Middle School – Association of Black Women Lawyers Mentoring Program

Approval requested for Winslow Township Middle School to allow The Association of Black Woman Lawyers (ABWL) to sponsor an after school mentoring program from October 2023 through May 2024.

17. Middle School – Back to School Night Program

Approval requested for Winslow Middle School to present the program, “What to Look for; Interactive Teenage Bedroom Seminar” during Back-to-School Night on September 19, 2023. This presentation is a display of a teenager’s bedroom that families can walk through to observe signs of possible drug and/or alcohol abuse. Law enforcement officers from the Winslow Township Police Department will provide information on the latest substance abuse trends, signs and symptoms. The presentation is provided and paid for by The Winslow Township Drug Alliance.

18. Grammar Pilot Program

Approval requested for volunteer teachers who attended the Summer Teacher Training Academy session on Grammar with author, consultant, and presenter Patty McGee, or Patty McGee, LLC, to participate in a pilot program for the 2023-2024 school year, utilizing the materials, teaching strategies and methodology from her upcoming book on the same topic. Teachers will implement her research-based strategies and provide her with feedback in regard to their experiences in their classrooms. There is no cost to the district.

19. School Based Youth Services Program Application

Approve to submit the renewal of the Department of Children and Family Services contract with the Winslow Township School District for the 2023-2024 school year School Based Youth Services Programs for the Middle School and High School in the following amounts:

- Winslow Township High School: \$288,983.00
- Middle School: \$192,600

B. Principal’s Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted. Exceptions: _____	
Roll Call: ____ Ms. Dredden ____ Ms. Esposito ____ Ms. Martin ____ Ms. Moore ____ Ms. Nieves	____ Mr. Thomas ____ Ms. Thomas ____ Ms. Peterson ____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line-Item Transfers **None at this time.**
- 2. Board Secretary’s Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**
- 6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$2,326,188.65 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$30,904.99 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of August 2023, as listed below:

- o August 15, 2023 \$497,290.04
- o August 30, 2023 \$427,608.10

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Library	(1) Laminator, 20+ years, old/damaged cord
School 1	Second Grade	(23) My First Picture Dictionary, 30 years, fair (20) Children’s Britannica, 30 years, fair (4) My Second Picture Dictionary, 30 years, fair (3) Beginning Dictionary, 30 years, fair (2) Elementary Dictionary, 30 years, fair (2) Thorndike Beginning Dictionary, 40 years, fair (1) Picture Dictionary, 30 years, fair (1) College Dictionary, 50 years, fair
High School	School Store	(6) Shelves, 20+ years, broken/damaged (1) Counter top, 20+ years, broken/damaged
High School	I.S.S. Room	(1) Desk, 20+ years, damaged/old/broken drawers

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	College Board	10/7/2023, 11/4/2023 12/2/2023, 3/9/2024, 5/4/24, 6/1/2024	Saturday 6:30 a.m. – 2:00 p.m.	D Hall	-0-
High School	Winslow Township Fire District	9/18/2023 – 12/29/2023	Tuesdays and Thursdays 6:00 a.m. – 7:00 a.m.	Fields/Grounds	-0-
Middle School	Winslow Township Fire District	9/18/2023 – 12/29/2023	Monday through Friday 6:00 a.m. – 7:30 a.m.	Gymnasium, Bathroom/ Showers	-0-

10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary to attend the NJASBO workshop “Creating Safe Schools Through Comprehensive Security Strategies” on September 26, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

11. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “Policy Review and Updates” on October 31, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

12. Professional Development

Approve Ms. Tammy Wall, Transportation Director, and Ms. Janice Pfluger, Assistant Transportation Director to attend the Southern Region Meeting on Drug and Alcohol Training for Drug and Alcohol Testing Regulations on September 22, 2023 from 9:00 a.m. to 2:00 p.m. There is no cost to the district.

13. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve, authorize and ratify the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor.

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ #22/23-24

Hydraulic Control Unit	Transportation Supplies	\$4,726.78
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14. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor.

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ #22/23-24

Fleet Parts Supplies Transportation Supplies \$7,276.28

Items charged to 11-000-262-610

HD Supply Facilities Maintenance, LTD. ESCNJ #21/22-18

Soap for the District General Supplies \$12,892.00

Items charged to 11-190-100-610

CDW Government Inc. – ESCNJ/AEPA-22G

Dome Cameras General Supplies \$88,138.00

15. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 20-487-100-600

School Specialty, LLC – Ed Data #11789

Desks and Chairs – School 4 ARP-ESSER-Supplies \$7,017.60

School Specialty, LLC – Ed Data #11789

Chairs and Desks – School 6 ARP-ESSER-Supplies \$20,585.60

16. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve, authorize, and ratify the following purchases, in the following amounts from the following approved HCESC vendor:

Items charged to 11-000-261-420

McCloskey Mechanical Contractors, Inc. – HCESC-21A

HS RTU 5 Leak Check Clean, Repair, Maint. HS \$3,953.00

McCloskey Mechanical Contractors, Inc. – HCESC-21A

Charge for RTU 5 Clean, Repair, Maint. HS \$7,845.00

17. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 23-02

Custodial Supplies General Supplies \$14,328.00

General Chemical and Supply – HCESC-CAT 23-02

Custodial Supplies General Supplies \$15,602.00

18. Purchase – NJSBA – Tech Contract Vendor

Approve, authorize, and ratify the following purchase, in the following amount from the following approved NJSBA-Tech Contract vendor:

Items charged to 20-483-400-732

SHI International Corp. NJSBA-Tech Contract # E-8801-NJSBA ACES-CPS

Cameras at Schools 2,3,5,6

CRRSA-ESSER II

\$143,910.37

19. Follett – Content Solutions, LLC

Approve Follett Content Solutions, LLC for S/R Library Brooks for School 1 for the 2023-2024 school year at a cost of \$8,369.00. Items are to be charged to the ESSA Grant Title I account number 20-234-100-600.

20. State of New Jersey Tuition Contract

Exhibit XI B: 20

Authorize and approve the New Jersey State Department of Education “Mandated Tuition Contracts” for pupils placed by the Department of Children and Families Office of Education for the 2023-24 school year.

21. Educational Services Commission of Morris County – Joint Transportation Agreement 2022-2023

Exhibit XI B: 21

Approve, authorize, and ratify the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education and the Board of Directors of Educational Services Commission of Morris County to transport public, nonpublic and special education pupils on established routes as assigned in writing by the Board, for each day that school is in session during the 2022-2023 school year per the attached exhibit. (Per-diem rate - \$403.58)

22. Educational Services Commission of Morris County – Joint Transportation Agreement 2023-2024

Exhibit XI B: 22

Approve the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education and the Board of Directors of Educational Services Commission of Morris County to transport public, nonpublic and special education pupils on established routes as assigned in writing by the Board, for each day that school is in session during the 2023-2024 school year per the attached exhibit. (Approximate per-diem rate - \$505.00, includes the bus aide and 5% administration fee)

23. Anti-Bullying Coordinator/Specialists (2023-2024)

Approve the following Anti-Bullying Coordinator/Specialists for the 2023-2024 school year:

Name	Position	Location
Mr. Dion M. Davis	Anti-Bullying Coordinator	District
Ms. Irumu Breau	Anti-Bullying Specialist	School No. 1
Ms. Xenia Perez	Anti-Bullying Specialist	School No. 2
Ms. Erika Fegley	Anti-Bullying Specialist	School No. 3
Ms. Laura Duca	Anti-Bullying Specialist	School No. 4
Ms. Dana Bredell	Anti-Bullying Specialist	School No. 5
Ms. Mia Gould	Anti-Bullying Specialist	School No. 6
Ms. Rachelle Kimbrough Ms. Susi Reid	Anti-Bullying Specialist	Middle School
Ms. Carrie Norlin Ms. Mackenzie Collins	Anti-Bullying Specialist	High School

24. Affirmative Action Officers (2023-2024)

Approve the following Affirmative Action Officers for the 2023-2024 school year:

Name	Location
Mr. Dion M. Davis	District
Ms. Irumu Breau	School No. 1
Ms. Xenia Perez	School No. 2
Mr. Kevin Hoffman	School No. 3
Mr. Scott Ritter	School No. 4
Ms. Stefanie McCarthy	School No. 5
Ms. Mia Gould	School No. 6
Ms. Susie Reid	Middle School
Ms. Monika Weston	High School

25. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the purchase of 200 Dome Cameras at a cost of \$440.69 each, for a total cost of \$88,138.00, through CDW Government, Inc., an approved ESCNJ vendor. Contract ESCNJ/AEPA-22G. Costs will be charged as follows:

<u>Grant/Fund</u>	<u>Account Number</u>	<u>Amount</u>
General Fund	11-190-100-610	\$11,591.83
CRRSA – Learning	20-484-100-600	50,125.01
ARP ESSER	20-487-100-600	26,421.26

26. State Contract Vendors – 2023-2024 – Rescission

Approve the rescission of the following State Contract Vendors previously approved during July 1, 2023 to June 30, 2024. This State Contract bid has expired with the State.

Referenced State Contract Vendors

Commodity/Service	Vendor	State Contract #	Contract Expiration Date
LIBRARY & SCHOOL SUPPLIES	BMI EDUCATIONAL SERVICES INC	17-FOOD-00260	08/30/2023
LIBRARY & SCHOOL SUPPLIES	PAPER CLIPS INC	17-FOOD-00259	08/30/2023
LIBRARY & SCHOOL SUPPLIES	STEPS TO LITERACY LLC.	17-FOOD-00245	08/30/2023

27. State Contract Vendors – 2023-2024

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A.

18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	DEMCO INC	17-FOOD-00246
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	BLUMM USA, INC (Troxell Communications Inc)	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	UNITED SUPPLY CORP	17-FOOD-00262
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/24)	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248

28. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Dorothy Beck to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

29. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	NJ School Boards Association	October 23, 2023 –	\$2,200.00
Debbie Esposito	Workshop 2023	October 26, 2023	(25 members)
Rita Martin			
Cynthia Moore			
Rebecca Nieves			
Joe Thomas			
Kelly Thomas			
Julie A. Peterson			
Cheryl Pitts			
Dr. H. Poteat			
Dr. D. Carcamo			
Tyra McCoy-Boyle			
Regina Chico			
Dion Davis			
Jack Mills			

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____			
<i>Roll Call:</i>			
_____ Ms. Dredden	_____ Mr. Thomas		
_____ Ms. Esposito	_____ Ms. Thomas		
_____ Ms. Martin	_____ Ms. Peterson		
_____ Ms. Moore	_____ Ms. Pitts		
_____ Ms. Nieves			

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Bleattler, Tiffany	Transportation	Bus Driver	\$32,800.00 Step 3	9/16/2023
B	Bodine, Courtney	School No. 1	Grade One Teacher	\$58,580.00 BA, Step 4	11/13/2023
C	Coleman, Andre	Transportation	Bus Driver	\$32,800.00 Step 3	9/16/2023
D	Cross, Colin	School No. 1	Grade One Teacher *Long-term Substitute	\$60,080.00 MA, Step 1	9/16/2023- 12/31/2023
E	Davis, Denise	School No. 2	Grade One Teacher	\$72,105.00 BA, Step 10	10/16/2023

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5946	FMLA	11/1/2023	12/15/2023	Unpaid
B	6046	Maternity	10/11/2023 11/8/2023	11/7/2023 6/30/2024	Paid Unpaid

3. Resignations

Approve the following Resignation for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Forbes, Sherry	School No. 4	Special Education Teacher	10/24/2023

4. Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Cipriani, Mary Kate	School No. 1 & School No. 3	Gifted & Talented Teacher	11/1/2023

5. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

		From		To	
	Name	Position	Location	Position	Location
A	Collison, Kevin	Grade Three Teacher	School No. 2	Grade One Teacher	School No. 2
B	Maguire, Mary Janelle	Grade One Teacher	School No. 2	Grade Three Teacher	School No. 2

6. Harassment, Intimidation or Bullying (HIB) Workshop

Approve Mr. Dion M. Davis to attend the HIB Training Program offered by Strauss Esmay Associates, LLP on October 2, 2023 (9:30 AM- 12:30 PM). The cost to the district is \$145.00. Account # 11-000-251-580-000-13

7. NJ Family Leave and Federal Family and Medical Leave (FMLA) Workshop

Approve Mr. Dion M. Davis to attend the NJ Family Leave Act and Federal Family and Medical Leave Act Workshop offered by Strauss Esmay Associates, LLP on October 13, 2023 (9:30 AM- 1 2:30 PM). The cost to the district is \$145.00. Account #11-000-251-580-000-13

8. 2023/2024 Club/Activity Advisors

- a. Approve the following 2023/2024 Middle School Club/Activity Advisor: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	Garonzik, Andrew	Choir Advisor	\$4,934.00	1

- b. Approve the following 2023/2024 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Cottle, TaraRuth	Renaissance Club Co- Advisor	\$775.00 (split)	N/A
B	Manoussakis, Lily	Renaissance Club Co- Advisor	\$775.00 (split)	N/A

9. 2023/2024 Fall Coaches

- a. Approve to rescind the following Middle School Fall Coaches for the 2023/2024 school year: 11-402-100-100-402-07

	Fall Coach	Fall Coach Position	Stipend	Step
A	Miller, Kristine	Assistant Girls' Soccer Coach	\$1,903.00	3
B	Stallard, Nicole	Head Girls' Soccer Coach	\$2,972.00	3

- b. Approve the following Middle School Fall Coaches for the 2023/2024 school year: 11-402-100-100-402-07

	Fall Coach	Fall Coach Position	Stipend	Step
A	DeTullio, Andrea	Assistant Girls' Soccer Coach	\$1,759.00	1
B	Miller, Kristine	Head Girls' Soccer Coach	\$2,972.00	3

10. Sixth Period Teacher Assignments- Leave of Absence (Revised Dates)

Approve the following High School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective October 1, 2023 to February 23, 2024: (11-140-100-101-105-08)

	Name	Position	Stipend (pro-rated)
A	Adair, Andrew	English	\$8,489.00
B	Bates, Crystal	English	\$8,489.00
C	Hoover, Sarah	English	\$8,489.00
D	Manoussakis, Lily	English	\$8,489.00
E	Paparo, Lisa	English	\$8,489.00

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>	_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas									
_____ Ms. Esposito	_____ Ms. Thomas									
_____ Ms. Martin	_____ Ms. Peterson									
_____ Ms. Moore	_____ Ms. Pitts									
_____ Ms. Nieves										

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between August 18, 2023 and September 7, 2023:

Received	Requested by	Document Requested	Approved	Denied
1	Amber Norwich Industry Labor & Compliance Eastern Atlantic States Regional Council of Carpenters	The following documents related to all work provided by The Gillespie Group, dated 1/1/2023 – present: <ul style="list-style-type: none"> • Proposals • Contracts/ purchase orders • Copies of all bills and change orders with proof of payment • All certified payroll records submitted 	✓ ✓	✓ No documentation exists ✓ No documentation exists
2	Michael Gottesman Founder of the New Jersey Public Education Coalition	1) Please provide documents indicating the total number of students enrolled in all public schools and charter schools in your District for the 2022-2023 school year; 2) Please provide documents indicating the total number of students whose parents have availed themselves of the opt-out provisions of N.J.S.A.18A:35-4.7 and opted their child out of all or a portion of the 2020 NJSLS-CHPE mandate or curriculum promulgated in accordance thereto for the 2022-2023 school year. Please provide documents indicating the number of opt-outs by individual grade levels. 3) Please provide a copy of the document(s) used by the district by which parents can opt-out or opt-in their children from all or a portion of the curriculum mandated by the 2020 NJSLS-CHPE in your district. 4) Please provide documents showing how you implemented the “parent opt-out” for the 2020 NJSLS-CHPE and Health & Physical Education curriculum and a copy of the document by which parents can opt-out their children from all or a portion of the curriculum mandated by the 2020 NJSLS-CHPE in your district. Including but not limited to forms, flyers, emails to parents and/or a website.	✓ ✓	✓ No documentation exists ✓ N/A ✓

		<p>4) Please provide documents showing how the 2020 NJSLS-CHPE mandate was implemented in your district, for example: a) in the classroom; b) at home by parents; c) as a homework assignment; d) in an assembly; e) as a webinar; f) being taught on the last day of school; g) any methods but with elements removed; h) not at all.</p> <p>6) Copies of the BOE policies and regulations regarding the composition of your “Book Review Committee,” as well as policies controlling book reviews or book removal requests.</p> <p>7) Copies of any book removal or review requests made by residents of your school district since November 1, 2022 to present.</p> <p>8) If any books have been removed from curriculum or from public school libraries as a result of a demand for removal or by the Board action in accordance with your book removal policy, copies of all documents relating to the review or removal.</p> <p>9) Any documents, policies or regulations relating to the review of current textbooks or the review of new textbooks or textbooks being considered for purchase.</p> <p>10) Copies of all legal bills from the Board Attorney or from any outside council from January 1, 2023 to present"</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>N/A</p> <p>✓ None</p> <p>✓ None</p>
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XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>

XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 13, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____