

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, October 25, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

| | | |
|----------|------------------------------------|--------------------------------|
| Present: | Lorraine Dredde | Joe Thomas |
| | Debbie Esposito 7:03 p.m. (Remote) | Kelly Thomas |
| | Rita Martin | Julie Peterson, Vice President |
| | Cynthia Moore | Cheryl Pitts, President |
| | Rebecca Nieves | |

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

(Mr. Thomas)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

1. High School Presentation

Mr. Marella introduced the student director of the drama club and a play performed by the award-winning theater program. The students' performance of "The Outsiders" will run from November 16, 2023 through November 18, 2023. The show begins at 7:00 p.m. Tickets will be sold at the door for \$6.00 and he hopes to see everyone there.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, October 11, 2023 Open Session

| | | | |
|----------------|-----|--------------|-----|
| Roll Call: | | | |
| Ms. Dredden | Yes | Mr. Thomas | Yes |
| Ms. Esposito | --- | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes |
| Ms. Moore | Yes | Ms. Pitts | Yes |
| Ms. Nieves | Yes | | |
| Motion Carried | | | |

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Ms. Martin – None at this time. The next meeting is forthcoming. Mr. Thomas gave updates regarding athletics. The girl's Cross-Country Team did a wonderful job. Our football team exceeded to the South Jersey playoffs. We have a freshman soccer player who made player of the month. Our band was in the Regional District Championship this past weekend and did a phenomenal job. Mr. Thomas wanted to keep the Board updated on what the kids are doing.

Education Committee – Ms. Peterson – The committee met on October 17, 2023 via WebEx. Minutes are attached. The next meeting is scheduled for Tuesday, November 24, 2023 at 4:00 p.m.

Operations Committee – Ms. Dredden – None at this time.

Marketing Committee – Ms. Moore – None at this time. Ms. Nieves recommended that Chat with the Board Members have a virtual option either Monday, November 13, 2023 or Tuesday, November 14, 2023. She proposed to the Board that the meets should be recorded for playback since most parents were not able to attend.

Policy/HR Committee – Ms. Pitts – None at this time. The committee will meet tomorrow at 5:00 p.m. via WebEx. Ms. Pitts discussed strikeout copies of policies and asked if any other Board members would like copies. They have a month to review policies that are being revised. Ms. Moore commented that the Board has been through this before in regards to receiving strikeout copies. Ms. Esposito wanted to differentiate between policies. A discussion ensued. Ms. Pitts asked for a consensus from the Board in regards to receiving both original and strikeout copies.

Diversity, Equity and Inclusion Committee – Ms. Thomas – None at this time.

Student Representative, Ms. Tyasia Doyle made the following announcements:

- This week is College Career Week and today was “Wear Your College Shirt Day” for those students who plan on attending a university or for teachers who wanted to represent the university that they graduated from.
- College Readiness Night was last night. They had different resources for college essays, FASFA information, financial aid and other information that students need in order to get ready for college.
- Tomorrow, Eagles Landing will be hosting an event to help students with college essay writing.
- The HSA is having a clothing drive. For those who are interested in donating, the clothes must be donated in bags and not be loose items. All proceeds go toward Project Graduation.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Ms. Dredde, to approve A. & B. with a correction to item #21, as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading & Adoption of the following Board Policies and Regulations:

| Policy/Regulation | Policy/Regulation Title |
|--------------------------|--|
| P & R 1642.01 | Sick Leave |
| R2419 | School Threat Assessment Teams |
| P & R 3212 | Attendance – Teaching Staff |
| P & R 4212 | Attendance – Support Staff |
| P & R 5116 | Education of Homeless Children and Youth |

3. Security/Fire Drills

Approve Security/Fire Drills, for the month of September 2023, as listed below:

| <i>School</i> | <i>Date</i> | <i>Elapsed Time</i> | <i>Type of Drill</i> | <i>A.M./P.M.</i> |
|----------------------|-------------|---------------------|---------------------------|------------------|
| School #1 | 9/14/23 | 9 min. 49 sec. | Fire | 9:42 AM |
| | 9/29/23 | 10 min. 23 sec. | Shelter in Place | 2:08 PM |
| School #2 | 9/14/23 | 3 min. 15 sec. | Fire | 9:46 AM |
| | 9/28/23 | 7 min. 23 sec. | Lockdown Drill | 10:48 AM |
| School #3 | 9/22/23 | 7 min. | Fire | 3:00 PM |
| | 9/27/23 | 6 min. | Lockout Drill | 1:54 PM |
| School #4 | 9/14/23 | 6 min. 17 sec. | Fire | 9:33 AM |
| | 9/21/23 | 5 min. 18 sec. | Shelter in Place | 10:54 AM |
| School #5 | 9/8/23 | 4 min. 12 sec. | Fire | 9:43 AM |
| | 9/15/23 | 6 min. | Lockdown Drill | 10:09 PM |
| School #6 | 9/21/23 | 5 min. 52 sec | Fire | 10:35 AM |
| | 9/28/23 | 8 min. | Shelter in Place | 2:16 PM |
| Winslow Twp. M.S. | 9/13/23 | 3 min. | Fire | 8:40 AM |
| | 9/20/23 | 15 min. | Bomb Threat | 1:47 PM |
| Winslow Twp. H.S. | 9/11/23 | 6 min. | Non-Fire Evacuation Drill | 8:15 AM |
| | 9/18/23 | 5 min. | Fire | 12:31 PM |

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit X A: 8**

Approve the placement of Homeless Students as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve the placement of DCP&P students as listed in the attached exhibit.

10. Fundraiser(s)

Exhibit X A: 10

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- Holiday Shop, (12/11/23-12/15/23), H.S.A.

School 4

- Say Yay to Pajama Day, (12/1/23), H.S.A.
- Smencil Sales, (2023-2024 School Year), H.S.A.
- Gourmet Creations, (2023-2024 School Year), H.S.A.

School 5

- Donation Box, (2023-2024 School Year), H.S.A.
- Double Good Popcorn, (2023-2024 School Year), H.S.A.
- Dine Out Nights, (2023-2024 School Year), H.S.A.
- Winslow Wear Spirit Wear, (2023-2024 School Year), H.S.A.

Middle School

- Spark Car Wash, (2023-2024 School Year), H.S.A.
- Chick Fil-A Dine Out Nights, (2023-2024 School Year), H.S.A.

High School

- Winslow Apparel, (2023-2024 School Year), H.S.A.
- Concessions for Fall Show, (11/16/23-11/18/23), Drama Club
- Concessions for Spring Musical, (3/21/24-3/23/24), Drama Club
- T-shirts for Fall Show, (10/30/23-11/13/23), Drama Club
- T-shirts for Spring Musical, (3/4/24 – 3/15/24), Drama Club
- Theatre Wear & Stage Crew Wear, (12/4/23-12/15/23), Drama Club

11. School 2 – Food Drive

Approval requested for School 2 to participate in a food drive with Winslow Township Fire Department & Sicklerville Church in time for the Thanksgiving Holiday. Items will be collected 11/1/23 to 11/17/23.

12. School 3 – Holiday Dinner

Approval requested for School 3 to hold a Holiday Dinner on December 21, 2023, From 6:00 – 7:30 PM. Kindergarten families will come in for an evening of food, fun and festivities to foster family engagement.

13. School 5 – Math and Literacy Nights

Approval requested for School 5 to hold the following events:

Math Night for students and parents: November 14, 2023, 6:30 PM – 8:00 PM

Literacy Night for students and parents: January 9, 2023, 6:30 PM – 8:00 PM

14. Middle School – Donation Drive

Approval requested for The Winslow Spirit Club to hold a donation drive for Veterans Haven from November 1, 2023 to November 22, 2023. All items donated will be sent to Veterans Haven.

15. High School – Book Club Library Visits

Approval requested for Ms. Diana Fults, Library Associate from the Camden County Library System's South County Branch, to visit with our Book Club students on the following dates after school:

- Tuesday, November 28, 2023: Origami
- Tuesday, February 27, 2024: Zine Mini-Book Making
- Tuesday, April 23, 2024: Promote library services and benefits to public after High School graduation.

16. High School – Music Department Events

Approval requested to hold the following Music Department events during the 2023-2024 school year:

- District Wide Midwinter Choral Festival (Schools 5, 6, MS and HS): Tuesday, February 20, 2024 at 6:00 PM in the Sarah Gordy Auditorium
- Spring Concert: Tuesday, May 21, 2024 at 6:00 PM in the Sarah Gordy Auditorium.

17. High School – Eagles Landing Presentation

Approval requested to Eagles Landing, School Based Youth Program, to have Mr. Glenn Baker, NJ State Director of Collegiate Affairs for Phi Beta Sigma Fraternity and two of his fraternity members to present to the Man of the Hour Young Men's afterschool group on Wednesday, November 1, 2023 from 1:45 PM to 2:25 PM. Their presentation will include a breakdown of the organization and its National Pillars of Brotherhood, Scholarship and Service. The students will be given a chance to interact with these professional and accomplished men from the Camden County Graduate Chapter. There is no charge to the district.

18. High School – Powder Puff Game

Approval to change the date of the Winslow Township High School Powder Puff Game from October 26, 2023 to November 6, 2023. The game will take place immediately following the school day.

19. Professional Development – Big Ideas Mathematics

Approval requested for Nick Kosobucki, of Cengage Learning, Inc. to provide in-person professional development on the Big Ideas Mathematics textbook on November 7, 2023 and February 16, 2024 to District staff. There is no cost to the district.

20. Professional Development – Dyslexia

Approval requested for Carrie L. Owens and Cheryl Tartaglione to provide professional development sessions on Dyslexia for District staff on November 7, 2023 at a cost of \$650.00 each. Total cost of \$1,300.00 to be paid from account: Title II: 20-274-200-300-000-00.

21. Professional Development – Strategies to Support English Learners

Approval requested for Laurie Sibilia, of MindfuELL, to provide professional development sessions on Strategies to Support English Learners for District staff on November 7, 2023 and February 2, 2024, and an additional embedded training date to be determined, at a total cost of \$6,000.00. To be paid from account: Title II: 20-274-200-300-000-00.

22. Career and Technical Education Memberships

Approve the establishment of Career and Technical memberships as part of the Perkins Grant requirements for CTE certification and operation from September 2023 through June 2024.

- Marketing: Distributive Education Clubs of America (DECA) – cost of \$360.00
- Radio and TV Broadcasting: SkillsUSA – cost of \$316.00
- Design & Visual Communications: SkillsUSA – cost of \$346.00
- Child Development – Family, Career, Community Leaders of America (FCCLA) – cost of \$450.00

Total cost of memberships will be paid out of account: 11-190-100-500-000-08.

23. Preschool Operational Plan

Approve to submit the 2023-2024 Annual Preschool Operational Plan.

24. Donation Acceptance

Approve to accept a donation of twenty-four coats from The Seaside Drifters and The South Jersey Continentals to support students at school #3.

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (Oct. 1-15, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

| | | | |
|----------------|-------------------------|--------------|--------------------|
| Roll Call: | | | |
| Ms. Dredden | Yes | Mr. Thomas | Yes |
| Ms. Esposito | Yes | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes (Recuse A #24) |
| Ms. Moore | Yes (Abstain A #1 & #2) | Ms. Pitts | Yes |
| Ms. Nieves | Yes (Abstain A #2) | | |
| Motion Carried | | | |

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|------------------------|
| 1. <u>Line-Item Transfers</u> | Exhibit XI B: 1 |
| Approve the Line Item Transfers, for the month of August 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit. | |
| 2. <u>Board Secretary's Report</u> | Exhibit XI B: 2 |
| Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | |
| 3. <u>Reconciliation Report</u> | Exhibit XI B: 3 |
| Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of August 2023. | |

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,212,662.29 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,093,929.02 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

None at this time.

9. Use of Facilities

Approve the following Use of Facilities as listed below:

| School | Organization | Dates | Day/Time | Room | Fee |
|-------------|----------------------------------|------------------------|---|----------------|------|
| School 5 | Omega Track Club | 11/13/2023 – 3/29/2024 | Tuesdays & Thursdays 6:00 p.m. – 8:00 p.m. | Gymnasium | \$25 |
| High School | Winslow Youth Eagles (Wrestling) | 11/27/23 – 3/11/2024 | Mondays, Tuesdays, Thursdays 6:00 p.m. – 7:30 p.m. | Wrestling Room | \$25 |

10. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply - HCESC-CAT 23-02

Paper Products for the District General Supplies \$14,428.50

Items charged to 11-000-261-420

McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A-2 years

School 6 Bas Board Repair Clean, Repair, Maint. \$2,792.00

11. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

Items charged to 11-000-263-420

Herc Rentals, Inc– State Contract #19-GNSV2-00854
 Truck Rental UE, C&UG, RPR Maint/Serv. \$19,650.00

Items charged to 11-000-270-420

Chas S Winner, Inc.- NJ State Contract #40805
 T15 Maintenance Vehicle Cleaning, Repair, Miant. \$1,759.46
Chas S Winner, Inc. – NJ State Contract #40805
 Engine Repair-Replace EGR Cleaning, Repair, Miant. \$5,412.46

12. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ #22/23-24
 Parts Transportation Supplies \$2,265.12

13. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary to attend the NJASBO workshop “Food Service Update” on November 16, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

| | | | |
|----------------|-----|--------------|-----|
| Roll Call: | | | |
| Ms. Dredden | Yes | Mr. Thomas | Yes |
| Ms. Esposito | Yes | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes |
| Ms. Moore | Yes | Ms. Pitts | Yes |
| Ms. Nieves | Yes | | |
| Motion Carried | | | |

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

| | Name | Location | Position | Pro-rated Salary | Effective |
|---|------------------|-------------------------------|---------------------------|---------------------------|----------------------------|
| A | Buzby, Bridget | School No. 1 and School No. 3 | Gifted & Talented Teacher | \$57,680.00 BA, Step 1 | 11/1/2023 |
| B | Jones, Tonyierra | Special Services | Secretary | \$46,782.00 Step 10 | 11/16/2023 Revised Date |

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

| | Staff ID # | Type of Leave | From | To | Paid/Unpaid |
|---|------------|-----------------------|----------------------|-----------------------|----------------|
| A | 5019 | FMLA | 10/16/2023 | 12/1/2023 | Paid |
| B | 5310 | Maternity | 4/8/2024 6/8/2024 | 6/7/2024 11/1/2024 | Paid Unpaid |
| C | 5511 | FMLA *Intermittent | 10/31/2023 | 12/31/2023 | Unpaid |
| D | 5731 | FMLA *Intermittent | 10/23/2023 | 10/22/2024 | Unpaid |

3. Resignations

Approve the following Resignations for the 2023/2024 school year:

| | Name | Location | Position | Effective |
|---|------------------|--------------|-------------------------------------|------------|
| A | Brogan, Shannon | School No. 1 | Preschool Teacher | 12/18/2023 |
| B | Cross, Colin | School No. 1 | Grade One Teacher *LT Substitute | 10/13/2023 |
| C | Horner, Victoria | School No. 2 | Kindergarten Teacher | 12/8/2023 |

4. Terminations

Approve to terminate the following employee for the 2023/2024 school year:

| Staff # | Reason | Effective Date |
|---------|-----------------|-----------------|
| 6202 | Job Abandonment | 10/16/2023 (PM) |

5. Title I - ESSA Grant for Fiscal Year 2023/2024

Approve to amend the following employee to be charged to the Title I- ESSA Grant for fiscal year 2023/2024 school year:

| Name | Job Title | % of Salary | Total Salary | Amount to be Charged | Account Line |
|--------------------|--------------------------------------|-------------|--------------|----------------------|-----------------------|
| DeStefano, Michele | Reading Dev. Teacher School No. 2 | 59% | \$91,329 | \$53,488 | 20-233-100-100-000-02 |

6. 2023/2024 After School Teacher Trainers for Instructional Design

Approve the following teachers for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: ARP ESSER Sub Grant- Accelerated Learning, Coaching and Educator Support (20-488-200-100)

| Name | Location |
|-----------------------|--------------|
| Badillo, Amanda | School No. 6 |
| Bowie, Melanie | School No. 4 |
| Burd, Lauren | School No. 1 |
| Johnson, Michelle | School No. 1 |
| Kasper, Thien | School No. 1 |
| Kovacs, Kari | School No. 4 |
| O'Rourke, Naomi | School No. 3 |
| Odell, Stephanie | School No. 5 |
| Prendergast, Kimberly | School No. 6 |
| Yelle, Chloe | School No. 5 |

7. 2023/2024 Club Activity Advisors

Approve the following 2023/2024 Middle School Club/Activity Advisor: (11-401-100-100-401-07)

| | Name | Club/Activity | Stipend | Step |
|---|----------------|----------------------|------------|------|
| A | Griffin, Ayana | Science Club Advisor | \$1,549.00 | N/A |

8. 2023/2024 After School Tutors- High School

Approve the following High School teachers as After School Tutors for the 2023/2024 school year, at a rate of \$43.73/hour, on an as needed basis: Perkins Reserve (20-378-100-100-000-00).

| | Name | Subject |
|---|---------------------------|-------------------|
| A | DeShazior, Wanda | Special Education |
| B | Easterling, Lisa | English |
| C | Jenifer, Channel | Mathematics |
| D | Langhorne, Cryhten | Special Education |
| E | Marchesani, Lindsey | Mathematics |
| F | Mullin, Erica | Science |
| G | Paparo, Lisa | English |
| H | Robinson-Taylor, Kimberly | Special Education |
| I | Shaw, Shelby | English |

9. 2023/2024 Winter Coaches

Approve the following Middle School Winter Coaches for the 2023/2024 school year: (11-402-100-100-402-07)

| | Fall Coach | Fall Coach Position | Stipend | Step |
|---|-------------------|-----------------------------------|----------------|-------------|
| A | Cox, Steven | Head Wrestling Coach | \$2,972.00 | 3 |
| B | Forry, Mckenna | Head Girls' Basketball Coach | \$2,972.00 | 3 |
| C | Nicoletto, Tyler | Head Boys' Basketball Coach | \$2,748.00 | 1 |
| D | Sampson, Jaleesa | Assistant Girls' Basketball Coach | \$1,829.00 | 2 |
| E | Willhouse, Adam | Assistant Wrestling Coach | \$1,903.00 | 3 |

10. Practicum Placements

a. Approve the following 2023/2024 Practicum Placements:

| | College/University | Student | Cooperating Teacher | School | Dates |
|---|---------------------------|----------------|----------------------------|---------------|-----------------------------------|
| A | Camden County | Dukes, Terra | DeAngelis, Kathleen | School No. 2 | 10/26/2023-11/30/2023 15 hours |
| B | Rowan | Hodges, Darryl | Amato, Gina | School No. 4 | 1/16/2024-4/25/2024 14 weeks |

b. Approve the following 2024/2025 Practicum Placement:

| | College/University | Student | Cooperating Teacher | School | Dates |
|---|---------------------------|----------------|----------------------------|---------------|----------------------------------|
| A | Rowan | Hodges, Darryl | Amato, Gina | School No. 4 | 9/3/2024- 12/19/2024 16 weeks |

11. Substitute Bus Drivers

Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

| | Name |
|---|-----------------|
| A | Valentino, Ryan |

12. 2023/2024 Volunteers

Approve the following 2023/2024 Middle School Volunteer:

| | Name | Activity/Sport |
|---|-----------------|-----------------------|
| A | DeRosa, Raymond | Wrestling |

| | | | |
|----------------|-----|--------------|-----|
| Roll Call: | | | |
| Ms. Dredde | Yes | Mr. Thomas | Yes |
| Ms. Esposito | Yes | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes |
| Ms. Moore | Yes | Ms. Pitts | Yes |
| Ms. Nieves | Yes | | |
| Motion Carried | | | |

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Dredde, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Field Trip

Approve the WTHS Marching Band to participate in the Hammonton Fall Festival Parade, in Hammonton, NJ, on Wednesday, October 25, 2023.

| | | | |
|----------------|-----|--------------|-----|
| Roll Call: | | | |
| Ms. Dredde | Yes | Mr. Thomas | Yes |
| Ms. Esposito | Yes | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes |
| Ms. Moore | Yes | Ms. Pitts | Yes |
| Ms. Nieves | Yes | | |
| Motion Carried | | | |

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Dredden, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 23-02
Paper Supplies and Liners General Supplies \$9,870.68

2. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-262-610

Sherwin Williams Company – ESCNJ #19/20-14
Paint for the District General Supplies \$6,665.66

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – ESCNJ #22/23-24
Supplies, Parts Transportation Supplies \$6,044.08

Wolfington Body Co. Inc. – ESCNJ #22/23-24
Belts, Rear hubs, Oil seals Transportation Supplies \$2,684.56

Wolfington Body Co. Inc. – ESCNJ #22/23-24
Start-all Jump Boxes Transportation Supplies \$1,760.86

3. Approve Purchase of five (5) 54 Passengers Buses

Approve the purchase of five (5) 54 passenger buses from Wolfington Body Co. Inc. through the Educational Services Commission of New Jersey; Cooperative Bid #ESCNJ 22/23-24 Bid. The cost is \$148,353.70 per bus for a total cost of \$741,768.75. Vehicles are to be charged to 12-000-270-733 and further acknowledge the following statement:

I certify that there are sufficient funds available for the items listed.

Tyra McCoy-Boyle

4. Early Learning Network Improvement Community Project (ELNIC)

Approve, authorize and ratify to reapply for the ELNIC project to fund teachers' stipends to attend the after school professional development sessions in the amended amount of \$10,941.

5. E-Rate Compliance Services

Approve E-Rate Consulting, Inc., an approved New Jersey School Board Association (NJSBA) vendor, to perform E-Rate Compliance Services for Category 1 and Category 2 expenditures during the 2024 fiscal year. The costs of services, \$10,500, will be charged to 11-000-230-530. Services will be performed under the NJSBA Cooperative Pricing System Technology for Education and Career Program Procurement Number E8801-AACES-CPS.

| | | | |
|----------------|-----|--------------|-----|
| Roll Call: | | | |
| Ms. Dredden | Yes | Mr. Thomas | Yes |
| Ms. Esposito | Yes | Ms. Thomas | Yes |
| Ms. Martin | Yes | Ms. Peterson | Yes |
| Ms. Moore | Yes | Ms. Pitts | Yes |
| Ms. Nieves | Yes | | |
| Motion Carried | | | |

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between September 22, 2023 and October 19, 2023:

| Received | Requested by | Document Requested | Approved | Denied | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|---|---|----------|--------|--|-----------------------------|--------|---|-----------------------------|--------|---|-------------------|--------|---|-------------------|--------|---|-----------------------------------|--------|---|-------------------|--------|---|-------------------|--------|---|--|---|
| 1 | Amber Norwich Industry Labor & Compliance Eastern Atlantic States Regional Council of Carpenters | Forward the following documents related to the Purchase Orders listed below: <ul style="list-style-type: none"> • Original proposal and/or estimate supplied by the vendor • Original purchase order supplied to the vendor by the district • Copies of all bills and change orders submitted by the vendor to the district • Proof of payment to the vendor by the district • All certified payroll records submitted to the district related to the purchase orders, whether they be from the vendor or subcontractor. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 60%;">Vendor</th> <th style="text-align: left; width: 20%;">PO #</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Rosando Fence Company, Inc.</td> <td>201724</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Northeast Plumbing Services</td> <td>201766</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Alper Enterprises</td> <td>201770</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Alper Enterprises</td> <td>203384</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Commercial Interiors Direct, Inc.</td> <td>202539</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Alper Enterprises</td> <td>202919</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Alper Enterprises</td> <td>203441</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table> | Vendor | PO # | | Rosando Fence Company, Inc. | 201724 | ✓ | Northeast Plumbing Services | 201766 | ✓ | Alper Enterprises | 201770 | ✓ | Alper Enterprises | 203384 | ✓ | Commercial Interiors Direct, Inc. | 202539 | ✓ | Alper Enterprises | 202919 | ✓ | Alper Enterprises | 203441 | ✓ | | Certified payrolls could not be located Certified payrolls could not be located Certified payrolls could not be located |
| Vendor | PO # | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Rosando Fence Company, Inc. | 201724 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Northeast Plumbing Services | 201766 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alper Enterprises | 201770 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alper Enterprises | 203384 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Commercial Interiors Direct, Inc. | 202539 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alper Enterprises | 202919 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alper Enterprises | 203441 | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |

XV. INFORMATIONAL ITEMS

Dr. Poteat discussed the following informational items:

- Dr. Poteat gave an update on the Climate and Culture Survey. Our tech team met with the tech team from Five Star Technology Solutions to complete the development of the dashboard. Once the links to our survey is complete, we can send it to the parents, staff and students. Five Star will inform us of our status by the end of this week. We will make sure the community is aware when the survey comes out so we can get as much participation as possible.
- We have entered into an agreement with Lori Perlow, who represents our public information consortium. We have had a total of five (5) meetings, 4 in-person and 1 virtual. Ms. Perlow has met with the team on two separate occasions and has also met with the principals to talk about their school website. She also was a part of a meeting with our current vendor and discussed things that could be done immediately to upgrade our present website. We discussed plans for a total make-over of the district's website, which is forthcoming.
- Parent Visitation Day concluded this week and all visits went extremely well. Parents had the opportunity to engage and they also got an overview of what goes on in the classroom.
- We had our Health and Wellness Family Night on October 17, 2023 at School 5, and we had our first Special Education Parent Advisory Committee (SEPAC) meeting on October 23, 2023. Both activities were well attended. Dr. Poteat thanked the Winslow Township Education Association FAST Committee for hosting the Health and Wellness Family Night and for providing dinner and prizes. Monday night, we had our first SEPAC meeting where our supervisor of Special Education, with the support of our FAST team, met with many parents from Schools 1-4. The meeting had an excellent turnout and parents had the opportunity to ask questions. The School District is looking forward to partnering with the Winslow Township Education Association for the remaining FAST activities, as well as other parent engagement activities that are scheduled throughout the school year. Ms. Esposito congratulated Dr. Poteat for his efforts in engaging families and programs. She inquired if there will be something similar for Schools 5 and 6. Dr. Poteat responded yes.
- Our football team won their first Independent Olympic Conference Championship this past weekend. It's the first conference championship that this program has won since 2004. The playoffs begin this weekend. Dr. Poteat congratulated the head coach, Mr. Belton, his staff and all of our student athletes for representing the School District in a very positive way.
- The New Jersey School Board Association Workshop is ongoing this week and our Middle School Orchestra was invited to perform again this year. During the introduction, they indicated that we had one of the finest orchestras in South Jersey and in the State of New Jersey. The students did an excellent job and the vocalists performed very well with new songs added to their repertoire. Dr. Poteat would like everyone to come out and listen to the orchestra when they have the opportunity to perform here at the school. He congratulated the director of our orchestra, Ms. DiLeonardo, our musicians and our vocalists. They truly made us Winslow Proud.

- We are now in a position to start our Before and After School Program at Schools 5 and 6. The start date is November 1, 2023. Dr. Mills and his staff will reach out to parents who are on the waiting list. Additional information will be available for parents who may be still be interested in the program. Ms. Pitts made a comment about what we all do here at Winslow. She thanked the principals and gave them an applause.

XVI. OLD BUSINESS

None at this time.

XVII. NEW BUSINESS

Ms. Thomas made a recommendation to dissolve the Diversity, Equity and Inclusion Committee. She stated that the committee is an administrator's responsibility not the Board's responsibility, and that other districts don't have DEI Committees on the Board.

A motion was made by Ms. Thomas, seconded by Ms. Dredden, to dissolve the Diversity, Equity and Inclusion Committee.

Voice Vote: All in favor

Ms. Thomas also made a recommendation to plan and host a Teen Summit for Spring of 2024 and stated what the summit will entail.

A motion was made by Ms. Thomas, seconded by Ms. Peterson, for the Winslow Township School District to implement a Teen Summit for 2024.

Voice Vote: All in favor

Mr. Thomas commented on Winslow Township School District having over 30 clubs and how they are directly correlated to higher test scores because they create networking and social confidence. The clubs help increase test scores and enforce student learning capabilities. A discussion ensued.

Ms. Pitts reminded Board members to login into New Jersey School Board Association (NJSBA) and complete the Board Self-Evaluation. She would like them to be completed by the beginning of December.

Ms. Pitts also reminded Board members about the 17th Annual Fall Career/Trade Expo which is being held this Friday, October 27, 2023 at the High School in the Main Gym from 8:00 a.m. to 10:00 a.m. She hopes to see everyone there.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Martin, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:11 p.m.

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| Voice Vote: All in favor |
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Dr. Deo

Dr. Deo went over the Suspension Report in the Superintendent's section from tonight's Board meeting and asked what is being done to ensure the safety of staff and students. He also asked when the State testing results from last year would be available.

Abbie Murphy

Ms. Murphy commented on the Student Marching Band's performance this past Sunday. It's the first of three championships and it was definitely the best show of the season. Their next competition will be in Barnegat, NJ the first Sunday in November. They will also be performing at Hershey Stadium. Ms. Murphy also inquired about the State test results and the grading procedures.

Christy Renzulli

Ms. Renzulli invited the Board to attend the next CAC meeting which is taking place on the first Thursday of November. She also discussed the Teen Summit and the need for anonymity with the Culture Climate Survey. She asked if Five Star would maintain anonymity of the data.

Luisita Vega

Ms. Vega had questions regarding school fights, suspension, and if there will be curriculum for those suspended to do at home. She asked the Board to differentiate between suspension punishments. Ms. Vega also asked what the procedure is after suspension is over. She also requested to have the exhibits available during the Board meeting.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Martin, seconded by Ms. Dredden, to close the meeting for Public Comments at 8:26 p.m.

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| Voice Vote: All in favor |
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Dr. Poteat addressed the concerns and answered all questions from those who made Public Comments.

- Suspensions are being done to ensure the safety of staff and students. We also try to communicate with parents and ask them to work with us continuously so that we can modify that behavior in the best possible way. We provide counseling, social and emotional learning, and support services are available. We ask the parents to be a part of those services. We give our young people every opportunity to return and be successful.
- The test score presentation is ready. Dr. Poteat is waiting for the State to provide us with the QSAC scores. The presentation will be made at the November 8, 2023 Board meeting.
- We have made changes to the grading procedures in the district in the past and we don't have a problem revisiting that subject.
- As far as the Culture Climate Survey, data will remain anonymous and everyone who participates will remain anonymous. Participation is on a voluntary basis. We encourage all to participate.
- Education is important and we provide educational services to the students who have been suspended. We are trying to get the parents to engage and we want to do what we can to have a partnership with the parents.

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Dredden to adjourn the meeting at 8:43 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary