

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School - Cafeteria**  
**Wednesday, November 8, 2023**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023 and 10/31/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Lorraine Dredde  
Debbie Esposito  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
Joe Thomas  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2023-2024 DISTRICT GOALS**

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

**VI. AWARDS/PRESENTATIONS**

- 1. NJSLA Presentation – Dr. Poteat

**VII. CORRESPONDENCE**

**VIII. MINUTES**

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting                      Wednesday, October 25, 2023                      Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Board Policies & Regulations                      **Exhibit X A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
P 2270	Religion in the Schools
P 3161	Examination for Cause
P 3324	Right of Privacy
P 4161	Examination for Cause
P & R 5111	Eligibility of Resident/Nonresident Students
P 8500	Food Services

- 2. Second Reading & Adoption of Board Policies & Regulations                      **None at this time.**
- 3. Security/Fire Drills                      **None at this time.**
- 4. Professional Development/Workshops & Conferences                      **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trip(s) as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A: 8**  
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **None at this time**
10. Fundraiser(s) **Exhibit X A: 10**  
Approve Fundraisers as listed below and in the attached exhibit:  
  
School 1
  - Clothing and Shoe Donations, (2023-2024 School Year), H.S.A.  
School 2
  - Jump Rope for Heart, (2/5/24-2/9/24), American Heart Association  
School 5
  - Scholastic Spring Bookfair & Family Night, (3/4/24-3/8/24), H.S.A.
  - Family Holiday Shop and Craft Fair, (12/14/23), H.S.A.  
School 6
  - McDonald's Dine Out Night, (12/5/23), H.S.A.  
Middle School
  - 8<sup>th</sup> Grade Dance, (1/12/24), H.S.A.
  - Sparks Car Wash, (11/25/23), H.S.A.
  - Scholastic Book Fair, (10/23/23 – 10/27/23), WTMS
  - Spirit Bands, (2023-2024 School Year), Winslow Spirit Club  
High School
  - Concession Sales, (2023-2024 School Year), Girls Track Team
  - Chocolate Bars and Assorted Candy Sales, (2023-2024 School Year), Class of 2024
  - Homecoming Photos Sale, (2023-2024 School Year), Class of 2024
  - Wawa Shortie Coupon Fundraiser, (2023-2024 School Year), Class of 2024

11. School 2 – Art Night

Approval requested for School 2 to hold and Art Night on June 6, 2024 from 6:30 – 8:00 PM. All students, parents and families are invited to view the artwork of grades K-3 students. The H.S.A. will provide refreshments to the guests.

12. Middle School – Community Night

Approval requested for Winslow Middle School to hold a Parent/Community Night on May 9, 2024 from 6:00 PM to 8:00 PM. Throughout the evening there will be performances by the band, orchestra, and chorus. There will also be several community groups, various activities and light refreshments will be served.

13. Middle School – Newspaper Club

Approval requested for Winslow Township Middle School to establish an after-school Winslow Newspaper Club. The Newspaper Club will be open to all 7<sup>th</sup> and 8<sup>th</sup> graders who show an interest in journalism, writing, editing and photo journalism. Students will write and publish articles for the “Soaring Eagle” newspaper. There is no cost to the district.

14. Middle School – Donation Acceptance

The Winslow Township Spirit Club is seeking approval to accept a donation of \$190.00 from The Winslow Middle School H.S.A. The check will be deposited into the Winslow Middle School Spirit Club account number: 96-471-050.

15. High School – Stockton University Partnership Program Agreement

Approve Winslow Township High School to participate in the 2023-2024 High School Partnership Program Agreement with Stockton University. This partnership allows students to take college-level courses and, upon graduation, become eligible for admission to the university and receive credit toward their degree for the approved courses taken while in high school.

16. PSEG Donation

Approve to accept a donation of water saving showerheads from PSEG to be distributed to Winslow Township families.

17. ARP Homeless II Application

**Exhibit X A: 17**

Approve to amend and submit the 2022 ARP Homeless II application in the amount of \$51,190.00.

Description - ARP Homeless II	Original Budget	Transfer Amount		Revised Budget
		To	From	
20-496-100-100-000-00	\$ 1,968.00		\$ 1,968.00	\$ -
20-496-100-600-000-00	4,500.00		961.00	3,539.00
20-496-200-200-000-00	886.00		886.00	-
20-496-200-300-000-00	6,000.00		6,000.00	-
20-496-200-500-000-00	30,000.00	\$ 15,951.00		45,951.00
20-496-200-600-000-00	7,836.00		6,136.00	1,700.00

<b>Totals</b>	\$ 51,190.00	\$ 15,951.00	\$ 15,951.00	\$ 51,190.00
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18. Acceptance of Donation

Approve the acceptance of donation of a school banner, from Mr. Joe Thomas (Board Member), to the WTHS TV Production Program.

**B. Principal's Update**

1. Harassment, Intimidation & Bullying Report (Oct. 16-31, 2023)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1  
None at this time.  
None at this time.  
None at this time.**

<p><b>On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.</b>  <b>Exceptions:</b> _____</p>	
<p><b>Roll Call:</b>                  _____ Ms. Dredden                  _____ Ms. Esposito                  _____ Ms. Martin                  _____ Ms. Moore                  _____ Ms. Nieves</p>	<p>_____ Mr. Thomas                  _____ Ms. Thomas                  _____ Ms. Peterson                  _____ Ms. Pitts</p>

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers None at this time.

2. Board Secretary’s Report None at this time.

3. Reconciliation Report None at this time.

4. Board Secretary’s Certification None at this time.

5. Boards’ Certification None at this time.

6. Bill List Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$2,480,388.80 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$20,346.00 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of October 2023, as listed below:

- October 13, 2023 - \$2,556,924.38
- October 30, 2023 - \$2,570,857.58

8. Disposal of School Property Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
High School	Special Ed.	(2) Fire proof file cabinets, 10+ years, locks broken (10) Vertical file cabinets, 10+ years, broken (1) Horizontal file cabinet, 10+ years, broken (6) Teacher chairs, 10+ years, broken (30) Student chairs, 10+ years, broken (1) Mobile computer stand, 10+ years, broken (1) Teacher desk, 10+ years, broken (3) Small tables, 10+ years, broken (3) Small lab tables, 10+ years, broken (2) Small student desk tables, 10+ years, broken (6) Office chairs, 10+ years, broken (1) 6 Foot folding table, 10+ years, broken (1) 2 Door metal cabinet, 10+ years, broken

9. Comprehensive Maintenance Plan, M-1

**Exhibit XI B: 9**

Approve the submission of the M-1 and the Comprehensive Maintenance Plan for each building as per the attached exhibits.

10. 2024-2025 Budget Preparation Calendar

Approve the 2024-2025 Budget Preparation Calendar

September 21, 2023	Meeting with Superintendent, Assistant Superintendent, Business Administrator and Director of Human Resources to discuss funding issues.
November 2, 2023	Meeting with the Leadership Team to discuss financial outlook/strategies, Comprehensive Maintenance Plan and Capital Projects for the 2024-2025 budget.
November 14, 2023	Operations Committee meeting – Discuss Budget development with Committee members.
Week of November 20, 2023	Budget Handbook and Preparation Packages distributed to Principals and Directors based on ASSA counts.
December 18, 2023	Due date for budgets and justification to be entered in Budget Software.
January 16 - 19, 2024	Business Administrator, Assistant Superintendent will meet with Principals, Directors and staff to review Budgets and recommend revisions if necessary.
January 23, 2024	Operations Committee Meeting – Discuss/update budget development.
January 25, 2024	Superintendent, Assistant Superintendent, Business Administrator and Director of Human Resources will meet to review Budget status.
February 27 2024	Operations Committee Meeting – Present/review draft Budget.
March 11– 15, 2024	Adoption and filing of the Tentative Budget to be submitted to the County Office. (May require a Special Meeting.)
April 24, 2024 – May 7, 2024	Public Hearing (May require a Special Meeting.)

11. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor.

**Items charged to 11-000-270-615**

<u>Wolfington Body Co. Inc. – ESCNJ #22/23-24</u>		
Fittings, Tubes, Valve Kits	Transportation Supplies	\$1,271.00
<u>Wolfington Body Co. Inc. – ESCNJ #22/23-24</u>		
Battery GRPS	Transportation Supplies	\$2,385.36
<u>Wolfington Body Co. Inc. – ESCNJ #22/23-24</u>		
Parts	Transportation Supplies	\$4,535.14

**Items charged to 20-378-100-600**

<u>CDW Government Inc. – ESCNJ/AEPA-22G</u>		
S/R Perkins Supplies	Perkins Res 23-24 Supplies	\$8,930.95

12. **Purchases – Ed Data Vendors**

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

**Items charged to 11-212-100-610**

School Specialty, LLC – Ed Data #11789

New Special Ed. Room –

School 3    General Supplies         \$1,325.49

**Items charged to 11-190-100-610**

Staples Contract & Commercial, LLC – Ed Data #PHL70112171

HS Supplies-Guidance                          General Supplies         \$2,340.59

13. **Professional Development**

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “Food Service Update” on November 16, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

14. **Bus Evacuation Drill Summaries – Fall 2023-2024**     **Exhibit XI B: 14**

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall of the 2023-2024 school year, per the attached exhibits.

15. **New Jersey School Boards Association – Professional Development/Board Members**

**WHEREAS,** The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS,** The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS,** The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS,** The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS,** The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS,** The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,



**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Kelly Thomas	Mercer County SBA Hybrid Meeting (Virtual)	November 16, 2023	NC
	NJSBA Leadership Conference: Everyone Moving Forward Together! (Virtual)	November 17, 2023	\$99
	Delegate Assembly-Non-Voting (Virtual)	December 2, 2023	NC
	Camden/Gloucester County SBA Hybrid Meeting (Virtual)	December 14, 2023	NC

16. Authorize the Execution of an Agreement with the Township of Winslow for the Provision of Police Officers **Exhibit XI B: 16**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TOWNSHIP OF WINSLOW FOR THE PROVISION OF POLICE OFFICERS AT THE MIDDLE SCHOOL AND HIGH SCHOOL**

**WHEREAS**, to best ensure the safety and well-being of the students and staff of the District, the Winslow Township Board of Education (“WTBOE”) has requested from the Township of Winslow (“Township”) that it provide the services of local law enforcement officers to be assigned to the Winslow Township Middle School and Winslow Township High School to provide police security services on a full-time basis; and

**WHEREAS**, the WTBOE and the Township have agreed to enter into an Agreement for the performance of the aforementioned services which has been attached hereto and incorporated by reference herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The WTBOE hereby approves the Agreement with the Township of Winslow to provide police officers to the Winslow Township Middle School and Winslow Township High School to provide police security services.
3. The WTBOE President, Superintendent, Business Administrator and/or their designees are hereby authorized and directed to take any and all steps necessary to effectuate the execution of the attached Agreement.

17. State Contract Vendors – 2023-2024 – Rescission

Approve the rescission of the following State Contract Vendor previously approved during July 1, 2023 to June 30, 2024. This State Contract bid has expired with the State.

Referenced State Contract Vendors

<b>Commodity/Service</b>	<b>Vendor</b>	<b>State Contract #</b>	<b>Contract Expiration Date</b>
INSPECTION OF FIRE SUPPRESSION	SIMPLEX GRINNELL LP	A83717	10/23/2023

18. State Contract Vendors – 2023-2024

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

Commodity/Service	Vendor Name	State Contract Number
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 01/31/24)	HP COMPANY	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 01/31/24)	CDW GOVERNMENT LLC (Authorized Dealer)	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 01/31/24)	DELL MARKETING L.P.	19-TELE-00656
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 01/31/24)	CDW GOVERNMENT LLC (Authorized Dealer)	19-TELE-00656

19. Approve the Proposal for Long-Range Facilities Plan Major (LRFP) Amendment for the Winslow Township School District **Exhibit XI B: 19**

Approve LAN Associates, the District’s Appointed Architect, to update the Winslow Township School District’s Long-Range Facilities Plan (LRFP), for the amount of \$14,674.00 per the attached exhibit. Services will include site visits/surveys, preparation of floorplans and complete the LRFP submission. Services will be charged to 11-000-230-334.

20. Gloucester County Special Services School District 2023-2024 **Exhibit XI B: 20**

Approve the Gloucester County Special Services School District contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2023-2024 school year per the attached exhibit.

21. Approve to Solicit Request for Proposal (RFP) for Professional Services

Approve to solicit RFPs for the following Professional Services:

- Engineering Services
- Construction Management Services

<p><b>On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted. Exceptions: _____</b></p> <p><i>Roll Call:</i></p>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Pro-rated Salary</b>	<b>Effective</b>
A	Elly, Shabana	School No. 3	Special Ed. Teacher	\$93,729.00 MA, Step 13	1/1/2024
B	Patrizio, Bianca	Middle School	Special Ed. Teacher	\$72,105.00 BA, Step 10	1/1/2024
C	Small, Stephanie	Transportation	Bus Driver	\$32,760.00 Step 1	11/16/2023

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Staff ID #</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	4268	Medical	11/30/2023	12/14/2023	Paid
B	4671	Medical	11/28/2023	4/28/2024	Paid
C	5331	Medical *Extended Dates	10/26/2023	11/22/2023	Paid
D	5635	Medical	11/1/2023	11/15/2023	Paid
E	5711	Medical	11/13/2023	12/8/2023	Paid
F	5892	Maternity *Extended Dates	1/1/2024	1/26/2024	Unpaid
G	6048	FMLA *Intermittent	11/1/2023	10/31/2024	Unpaid

3. Resignations

Approve the following Resignation for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Molitor, Emily	School No. 3	Preschool Teacher	12/22/2023

4. Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Moore, Wayne	Transportation	Bus Driver	2/1/2024

5. Terminations

Approve to terminate the following employee, effective October 30, 2023:

Staff #	Reason
5543	Conduct Unbecoming a Professional

6. 2023/2024 Athletic Coaches

Approve to rescind the following High School Winter Coach for the 2023/2024 school year: (11-402-100-100-402-08)

	Winter Coach	Coach Position	Stipend	Step
A	Handy, Jason	Head Girls' Basketball Coach	\$9,395.00	3

7. Substitute Bus Drivers

- a. Approve to rescind the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Valentino, Ryan

- b. Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Carter, Joshua

8. 2023/2024 Non- Public Tutor

Approve Tonya Riggins as a Non-Public Tutor to service Winslow students attending St. Mary's School during the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour. To be paid through ESSA- Title I (20-233-100-300-000-75)

9. 2023/2024 After School Tutors

Approve the following teacher as an After School Tutor for the 2023/2024 school year, at a rate of \$43.73/hour, on an as needed basis: (20-241-100-100-000-02)

	<b>Name</b>	<b>Location</b>
A	Purcell, Ashley	School No. 2

10. Sixth Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to November 15, 2023: (11-130-100-101-105-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Ferguson, Nina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

11. Seventh Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Seventh Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to November 15, 2023: (11-130-100-101-105-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Collier-Laster, Cartrina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

12. Practicum Placements

a. Approve the following 2023/2024 Practicum Placements:

	<b>College/University</b>	<b>Student</b>	<b>Cooperating Teacher</b>	<b>School</b>	<b>Dates</b>
A	Jefferson	Barrett, Brooke	Saintilus, Jessica	School No. 4	1/10/2024- 4/26/2024 15 weeks
B	Rowan	Kopf, Heidi	Nichols, Nicole	School No. 1	1/16/2024- 4/25/2024 14 weeks
C	Stockton	Pagan, Naomi	Lemons, Lena	School No. 1	1/2/2024-4/19/2024 15 weeks

b. Approve the following 2024/2025 Practicum Placement:

	College/University	Student	Cooperating Teacher	School	Dates
A	Rowan	Kopf, Heidi	Nichols, Nicole	School No. 1	9/3/2024-12/19/2024 16 weeks

13. 2023/2024 Volunteers

Approve the following 2023/2024 High School Volunteers:

	Name	Activity/Sport
A	Alwan, Lauren	Girls' Assistant Basketball Coach
B	Pressley, Krissy	Cheerleading Assistant Coach

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>	_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas									
_____ Ms. Esposito	_____ Ms. Thomas									
_____ Ms. Martin	_____ Ms. Peterson									
_____ Ms. Moore	_____ Ms. Pitts									
_____ Ms. Nieves										

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between October 20, 2023 and November 2, 2023:

Received	Requested by	Document Requested	Approved	Denied
1	<b>Christopher Cattoni</b> American Transparency	An electronic copy of all payment transactions for fiscal year 2022-2023	✓	
2	<b>Andrew Carlton</b> Notionize	Access to and a copy of a listing of all Winslow Township School District full time employees' first, middle and last names, including their title/position, email address, date of hire and building/office location.	✓	

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 8, 2023 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;



“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____ . Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____