

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School - Cafeteria**  
**Tuesday, November 21, 2023**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Lorraine Dredde  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
Joe Thomas  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2023-2024 DISTRICT GOALS**

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

**VI. AWARDS/PRESENTATIONS**

1. Middle School Orchestra Presentation

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, November 8, 2023	Open Session
Regular Meeting	Wednesday, November 8, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
P 2270	Religion in the Schools
P 3161	Examination for Cause
P 3324	Right of Privacy
P 4161	Examination for Cause
P & R 5111	Eligibility of Resident/Nonresident Students
P 8500	Food Services

3. Security/Fire Drills

Approve Security/Fire Drills for the month of October 2023 as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	10/4/23	26 min. 43 sec.	Fire	3:15 PM
	10/3/23	4 min. 56 sec.	Lockdown Drill	3:11 PM
School #2	10/12/23	5 min. 44 sec.	Fire	2:40 PM
	10/30/23	3 min. 11 sec.	Lockdown Drill	2:06 PM
School #3	10/25/23	10 min.	Fire	2:45 PM
	10/27/23	6 min.	Lockdown Drill	10:24 AM
School #4	10/4/23	5 min. 46 sec.	Fire	1:25 PM
	10/18/23	8 min. 46 sec.	Bomb Threat	2:15 PM
School #5	10/13/23	4 min. 10 sec.	Fire	1:18 PM
	10/27/23	4 min.	Non-Fire Evacuation	9:35 AM
School #6	10/26/23	6 min.	Fire	1:42 PM
	10/31/23	5 min.	Lock-Out Drill	10:21 AM
Winslow Twp. M.S.	10/4/23	6 min.	Fire	1:35 PM
	10/11/23	7 min.	Evacuation Drill	9:32 AM
Winslow Twp. H.S.	10/6/23	13 min.	Bomb Threat Drill	9:15 AM
	10/16/23	15 min.	Fire	12:00 PM

4. Professional Development/Workshops & Conferences

**Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s)

**Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students

**Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s)

**Exhibit X A: 7**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

8. Homeless Student(s)

**None at this time**

9. Division of Child Protection & Permanency (DCP&P)

**None at this time**

10. Fundraiser(s)

Approve Fundraisers as listed below and in the attached exhibit:

School 2

- Fun Pasta Product Fundraiser Online, (December 2023), H.S.A.
- Texas Roadhouse Gift Card Purchasing, (December 2023), H.S.A.

Middle School

- Concession Sales/Winter Concert, (12/12/23), Winslow Spirit Club
- Mother-Son Dance, (5/10/24), H.S.A.

High School

- Soul food Platters Staff Event, (12/6/23), African-American Culture Club

11. School 2 – Volunteer

Approval requested for Anita DeAngelis, retired librarian, to volunteer to support the School 2 library expansion by ensuring that all new books are labeled and shelved adequately by genre.

12. School 2 – Family Fun Night

Approval requested for School 2 students, families, and staff to participate in Family Fun Night, on May 23, 2024 (rain date May 24, 2024) from 6:00 – 7:00 PM. The event consists of games, fitness challenges, dancing and other fun activities to help promote a healthy lifestyle.

13. School 2 – Field Day

Approval requested for School 2 students, families and staff to participate in Field Day on May 31, 2024 (rain date June 7, 2024) from 9:30 AM – 2:30 PM. Field Day is an all-day event filled with games and physical activities for all grade levels.

14. School 2 – Concerts

Approval requested for School 2 to hold the following performances during the 2023-2024 school year:

- 3<sup>rd</sup> Grade Winter Concert: December 21, 2023, 6:30-7:30 PM
- 2<sup>nd</sup> Grade Spring Concert: April 25, 2024, 6:30-7:30 PM

15. School 6 – People’s Choice Awards

Approval requested for School 6 to hold the 2024 People’s Choice Awards on May 7, 2024 at 7:00 PM.

16. Middle School – Community Service

Approval requested for Eagles Nest, School Based Youth Program, to have the Youth Thrive Group complete community service at Allegria at The Fountains Senior Living Facility on December 15, 2023 from 10:00 AM – 12:30 PM. Students will engage in “Adopt a Senior” by building rapport with the residents. Students will be “Santa Helpers” and help decorate Christmas cookies, trees, and the senior residents’ front doors. Students will be given lunch on site. Account/Program number to be charged: 20-294-200-800-000-07.

17. Middle School – United Nations Club

Approval requested for Winslow Township Middle School to establish an after-school club, the United Nations Club. The United Nations is a pre-cursor to the official Model United Nations Club at the High School. We strive to introduce students to the United Nations, its goals, principles, achievements, and history. There is no cost to the district.

18. High School - Green Team Club & Advisor

Approval requested for Winslow Township High School to create an after school Green Team Club for students. The Green Team Advisor will be paid from account #11-401-100-100-401-08 on an as needed basis.

19. High School – Book Club

Approval requested for Winslow Township High School to create an after-school Book Club for students. The Book Club Advisor will be paid from account #11-401-100-100-401-08 on an as needed basis.

20. High School – 2025 Prom

Approval requested for Winslow Township High School to have the 2025 Prom at Lucien’s, located in Berlin, New Jersey, on Friday, May 2, 2025 from 7:00 PM – 11:00 PM.

21. High School – Speaker

Approval requested to have Dr. Walter Dorfner of Rowan University, speak to the High School students about STEM careers on December 1, 2023.

22. High School – Future Business Leaders of America

Approval requested for Winslow Township High School students to attend the Future Business Leaders of America NJ FBLA Regional Summits (Southern Region Summit) at Stockton University on Wednesday, January 10, 2024 from 7:45 AM – 2:15 PM.

23. Parent Events

Approval requested to hold the following parent events:

- Request BOE approval to host an Early Childhood Advisory Council Parent/Community Partner Meeting on November 27, 2023, at 8am at Winslow Township Elementary School #4.
- Request BOE approval to host a Bilingual Parent Advisory Committee Meeting on November 28, 2023, at 5pm at the Winslow Township Middle School Library.
- Request BOE approval to host an Early Childhood Advisory Council Parent Event on January 18, 2024, at 6pm – 7:30pm at Winslow Township Elementary School #4.

23. Preschool Operational Plan

Approve to submit the 2024-2025 Annual Preschool Operational Plan.

24. Preschool Projected Enrollment

Approve to submit the 2024-2025 Preschool Projected Enrollment.

25. Augmentative Alternative Communication Services

Approval requested for Empower AAC, LLC to provide Augmentative Alternative Communication services for Winslow students, including the use of assistive technology for communication, AAC consultations and/or AAC evaluations, as needed during the 2023-2024 school year at the following rates:

Cost: AAC Consultations: \$120.00 per hour  
AAC Evaluations: \$1100 per unit

Funding account number: #11-000-216-320-000-10

**B. Principal's Update**

- |   |                       |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (November 1-15, 2023) | <b>Exhibit X B: 1</b> |
| 2. Suspension Report  | <b>Exhibit X B: 2</b> |
| 3. Ethnicity Report   | <b>Exhibit X B: 3</b> |
| 4. School Highlights  | <b>Exhibit X B: 4</b> |

<b>On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.</b>	
<b>Exceptions:</b> _____	

<b>Roll Call:</b>	_____ Mr. Thomas
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Sodexo Update

**Exhibit XI A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers

**Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of September 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of September 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$1,760,967.89 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,078,182.98 as per attached exhibit.

7. Payroll **None at this time.**

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
High School	Business Ed.	(18) Entrepreneurship Ideas in Action, 17 years, old, outdated (7) Introduction to Business, 15 years, old, outdated

9. Use of Facilities **None at this time.**

10. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

**Items charged to 11-000-262-610**

<u>W.W. Grainger Inc.– State Contract #19-FLEET-00566</u>		
Maintenance Supplies	General Supplies	\$1,322.80
<u>W.W. Grainger Inc.– State Contract #19-FLEET-00566</u>		
Maintenance Supplies	General Supplies	\$5,426.73
<u>Pemberton Supply Company, LLC. – State Contract #21-FOOD-01747</u>		
Lights	General Supplies	\$3,814.95
<u>Pemberton Supply Company, LLC. – State Contract #21-FOOD-01747</u>		
Electrical Supplies	General Supplies	\$3,428.96

11. Purchase – State Contract Vendor

Approve, authorize, and ratify the following purchase, in the following amount from the following approved State Contract Vendors:

**Items charged to 11-000-262-610**

<u>W.W. Grainger Inc.– State Contract #19-FLEET-00566</u>		
Ceiling Tiles	General Supplies	\$3,970.00

12. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-000-270-615**

<u>Wolffington Body Co. Inc. – ESCNJ #22/23-24</u>		
Brake Control Unit	Transportation Supplies	\$4,726.76



13. Purchases – Ed Data Vendor

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

**Items charged to 20-233-100-600**

Lakeshore Learning Materials, LLC – EDS Bid #11713

S/R-Title I Supplies School 1      ESSA Grant Title I 23-24 Supplies      \$8,823.35

**Items charged to 20-233-200-600**

School Specialty, LLC – EDS Bid #11789

S/R – Title I PI for School 5      ESSA Grant Title I 23-24 Supplies      \$1,296.36

14. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 20-233-100-600**

CDW Government Inc. – ESCNJ/AEPA-22G

S/R Title I Chromebook Chargers-School 5      ESSA Grant Title I 23-24 Supplies      \$5,171.00

CDW Government Inc. – ESCNJ/AEPA-22G

S/R Title I Chromebooks-HS      ESSA Grant Title I 23-24 Supplies      \$44,059.14

15. Purchases – New Jersey School Board Association (NJSBA)

Approve the following purchases, in the following amounts from the following approved NJSBA vendor:

**Items charged to 20-233-100-600**

SHI International Corp. NJSBA-K-12 Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-School 3      ESSA Grant Title I 23-24 Supplies      \$35,817.60

SHI International Corp. NJSBA-K-12Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-School 4      ESSA Grant Title I 23-24 Supplies      \$64,291.95

SHI International Corp. NJSBA-K-12Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-School 5      ESSA Grant Title I 23-24 Supplies      \$10,234.80

SHI International Corp. NJSBA-K-12-Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-School 6      ESSA Grant Title I 23-24 Supplies      \$732.80

**Items charged to 20-235-100-600**

SHI International Corp. NJSBA-K-12 Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-School 6      ESSA Grant Title I SIA 23-24 Supplies      \$7,010.04

**Items charged to 11-000-221-390**

SHI International Corp. NJSBA-K-12 Tech Contract # E-8801-NJSBA ACES-CPS

District Firewall Protection      Other Purchase Prof.      \$8,930.67

16. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve the following purchases, in the following amounts from the following approved CCESC vendors:

**Items charged to 11-000-261-420**

<u>Epic Environmental Services, LLC # 66CCESC RFP #FY23-02</u>		
Electronic MSDS	Clean, Repair, Maint. 1-6, MS, HS	\$3,200.00
<u>Epic Environmental Services, LLC # 66CCESC RFP #FY23-02</u>		
2023 RTK Survey Prep and Delivery	Clean, Repair, Maint. 1-6, MS, HS Bus Garage, Admin. Building	\$4,950.00

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Kelly Thomas	Warren County SBA Hybrid Meeting - Current Topics Roundtable (Virtual)	November 29, 2023	NC
	Somerset County SBA Hybrid Meeting - The Board's Role in Leadership & Personnel (Virtual)	November 30, 2023	NC
	Ocean County SBA Hybrid Meeting (Virtual)	December 4, 2023	NC
	Union County SBA Hybrid Meeting – “Back to Basics” – Board’s Roles, Responsibilities & Governance (Virtual)	December 5, 2023	NC
	Hunterdon County SBA Hybrid Meeting – Academic Achievement (Virtual)	December 6, 2023	NC
	Morris County SBA Hybrid Meeting – Defining Boardsmanship in Controversy (Virtual)	December 7, 2023	NC
Cheryl Pitts Rita Martin	Delegate Assembly-Voting Delegate	December 2, 2023	NC
Cheryl Pitts Rita Martin	Camden/Gloucester County SBA Hybrid Meeting – E-sports (In-person)	December 14, 2023	NC

18. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The Big Three: Connecting Assessments, Curriculum and Professional Learning for Student Impact	November 9, 2023	NC

19. Professional Development

Approve Ms. Tammy Wall, Director of Transportation, to attend the School Transportation Supervisors of New Jersey General Membership Meeting on December 6, 2023 from 9:00 a.m. to 1:30 p.m. The meeting will be held in person in Monroe Twp., NJ. There is no cost to the district.

20. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the NJASBO workshop "Pension Update" on December 19, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

21. Professional Development – Amended

Approve to amend the approvals for Ms. Tyra McCoy-Boyle, Business Administrator/ Board Secretary (10-25-23) and Ms. Regina Chico (11-8-23) to attend the New Jersey Association of School Business Officials (NJASBO) workshop "Food Service Update" on Nov, 16, 2023 from 9:00 a.m. to 12:00 p.m., held in person in Mt. Laurel, NJ. The topic was changed to "Facilities, SDA/NJQSAC" at a cost of \$175 per person. The Food Service update has been re-scheduled to February, 2024.

<b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.</b> Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	McFerren, Summer	School No. 2	Kindergarten Teacher	\$58,280.00 BA, Step 3	1/16/2024
B	Petrosh, Amanda	Transportation	Bus Driver	\$32,800.00 Step 3	12/1/2023

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5635	Medical *Extended Dates	11/16/2023	11/28/2023	Paid
B	5849	Medical	11/17/2023	1/31/2024	Paid
C	5891	Medical	11/13/2023	11/28/2023	Paid

3. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Grubb, Margaret	School No. 1	Grade One Teacher	12/31/2023
B	Perez, Christina	School No. 6	Secretary	11/30/2023

4. Retirements

Approve the following Retirements for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Dinger, Cathy	School No. 5	Grade 5 Teacher	7/1/2024
B	Gambardella, Susan	Transportation	Bus Driver	7/1/2024
C	Henderson-Jackson, Karla	School No. 5	Grade 5 Teacher	7/1/2024
D	Shaw, Bruce	School No. 5	Health & PE Teacher	7/1/2024

5. 2023/2024 Home Instruction Tutors

Approve to ratify the following Home Instruction Tutor for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98)

	<b>Name</b>	<b>Subject Area</b>
A	DeTullio, Andrea	Social Studies, Science, and Mathematics

6. Sixth Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to December 4, 2023: (11-130-100-101-105-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Ferguson, Nina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

7. Seventh Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Seventh Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to December 4, 2023: (11-130-100-101-105-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend (pro-rated)</b>
A	Collier-Laster, Cartrina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

8. 2023/2024 Volunteers

Approve the following 2023/2024 High School Volunteer:

	<b>Name</b>	<b>Activity/Sport</b>
A	Pino, John	Boys' Winter Track Coach

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between November 3, 2023 and November 16, 2023:

Received	Requested by	Document Requested	Approved	Denied
1	<b>Rhea Mae Lumanog</b> Deltex, Inc.	Information relating to the solicitation below. If available, please include any awarded contract documents and bid tabulation/results.  Project Name: ARCHITECT Bid Number: 2023-16 Due Date: 4/27/2023 Contract Number: Awarded Vendor Name: Awarded Vendor Address: Awarded Vendor Phone: Award Amount: Award Date: Start Date: End Date: Contract Terms: Contract Document:	✓	

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.                  Exceptions: _____                  Voice Vote: _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.                  Exceptions: _____                  Voice Vote: _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 21, 2023 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;



“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

\_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
Voice Vote: _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
Voice Vote: _____