

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, May 24, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. Winslow Township Middle School Presentation
2. Teacher of the Year Presentation

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, May 10, 2023	Open Session
Regular Meeting	Wednesday, May 10, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.
 Exceptions: _____
 Roll Call:

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/ Regulation	Policy/Regulation Title
P 0144	Board Member Orientation and Training
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

3. Security/Fire Drill

Approve the Security/Fire Drill Report for the month of April 2023 as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	4/24/23	9 min. 12 sec.	Lockdown Drill	11:22 AM
	4/28/23	5 min. 56 sec.	Fire	9:26 AM
School #2	4/20/23	3 min. 58 sec.	Fire	3:02 PM
	4/27/23	4 min. 45 sec.	Lockout Drill	11:49 AM
School #3	4/17/23	13 min.	Fire	10:05 AM
	4/28/23	4 min.	Shelter in Place	3:05 PM
School #4	4/3/23	5 min. 27 sec.	Fire	2:12 PM
	4/20/23	7 min. 33 sec.	Bomb Threat	2:15 PM
School #5	4/25/23	4 min.	Fire	2:11 PM
	4/27/23	5 min. 12 sec.	Lockout Drill	10:21 AM
School #6	4/28/23	5 in.	Fire	9:56 AM
	4/17/23	6 min.	Non-Fire Evacuation	8:30 AM
Winslow Twp. M.S.	4/5/23	8 min.	Fire	1:45 PM
	4/19/23	6 min.	Shelter in Place	1:44 PM
Winslow Twp. H.S.	4/5/23	12 min.	Non-Fire Evacuation	8:18 AM
	4/18/23	6 min.	Fire	12:30 PM

4. Professional Development/Workshops & Conferences **None at this time.**

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to Terminate Out-of-District Placements listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s) **None at this time.**

11. School 1 – Third Grade Picnic

Approval requested for School 1 to have a picnic for third grade students on Wednesday, June 14, 2023 at 11:00 AM.

12. School 1 – Third Grade Promotion

Approval requested for School 1 to present the third graders with their promotion certificates on Thursday, June 8, 2023 at 2:00 PM in the All-Purpose room. Two adults per student are invited to attend.

13. School 4 – Check Acceptance

Approval requested for School 4 teacher Ginny Chillari to accept a \$300 gift certificate from the American Heart Association Kids Heart Challenge. Funds expire on October 5, 2024 and can be redeemed at USGAMES.COM for supplies/equipment for the Physical Education program.

14. High School – CTE Career Expo

Approval requested for Winslow Township High School to hold the 3rd annual “Director’s Cut” CTE Career Expo and Workshop for TV and Marketing students on May 26, 2023 from 8:30 AM – 12:00 PM in the Main Gym. Former Winslow Township High School TV production/marketing students as well as professionals in the field will serve as guest speakers. There is no cost to the district.

TV Production Presenters

Elizabeth Parchment: NJ State Film Commission

Kerry Richards: South Jersey Film Office Cooperative

Image 8 Nineteen Studios: Mat Hale, Founder/Creative Director, Catherine Minervini, Co-Owner/Studio Director

Vincent Thomas (Class of '13): Thunder Road Films/Filmmaker

William Segers (Class of '17): NJ State Lottery Accountant/Media Consultant

James “Lenny” Temple (Class of '19): Filmmaker/Entrepreneur

Christopher Campbell (Class of '20): Current Media Major at Howard University/Photographer for Howard University

Edward “EJ” Taylor, Jr. (Class of '20)

Marketing Presenters

Markez McCargo-Beverly: Class of 2018

Robert Williamson: Class of 2008

Rahmon Mejia: Class of 2017

Jeremy Appledorf: Class of 2008

Rayven Rouse: Class of 2019

Sandra Goodwater: Class of 2014

15. High School – NJSAC Leadership Training Conference

Approval requested for Winslow Township High School students Alexa Renzulli and Savannah Dutton to attend the NJSAC Leadership Training Conference at the College of New Jersey from July 7, 2023 – July 9, 2023. Cost of \$435 per student will be paid as follows: \$100 will be paid by the student, and \$335 will be funded through the student activities accounts: #96-471-151 and #96-471-123.

16. High School – Donation Acceptance

Approval requested for Winslow Township High School to accept a donation from Edgewood’s Class of 1991/Mr. Michael Fidler (President) in the amount of \$445.36. It will be deposited into the High School student activities scholarship account (96-471-103) for the purpose of student scholarships.

17. Professional Development

Approval requested for Christopher M. Anderson and Dr. James Gonzalez to provide a one day, in-person, professional development workshop on Best Practice for Teaching and Supervising CTE Programming on May 25, 2023 at Winslow Township High School. Total cost for one day professional development training, in the amount of \$2,500.00 to be paid out of the Carl D. Perkins Grant, Account #: 20-376-200-300-000-00.

18. Classroom Waiver

Approve the submission of a classroom waiver for the use of the Shirley B. Foster School for preschool classes.

B. Principal’s Update

- | | |
|--|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (May 1-15, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers None at this time.

2. Board Secretary’s Report None at this time.

3. Reconciliation Report None at this time.

4. Board Secretary’s Certification None at this time.

5. Boards’ Certification None at this time.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$838,410.68 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,136,517.53 as per attached exhibit.

7. Payroll None at this time.

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 6	Band	(1) Trombone Case, 15 years, broken

9. Use of Facilities None at this time.

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	HP COMPANY	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	CDW GOVERNMENT LLC (Authorized Dealer)	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	DELL MARKETING L.P.	19-TELE-00656

COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	CDW GOVERNMENT LLC (Authorized Dealer)	19-TELE-00656
COPIERS, MAINT., AND SUPPLIES (expiring 08/11/23)	RICOH USA, INC. (IKON OFFICE SOLUTIONS)	A40467
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BMI EDUCATIONAL SERVICES INC	17-FOOD-00260
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	DEMCO INC	17-FOOD-00246
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	PAPER CLIPS INC	17-FOOD-00259
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	STEPS TO LITERACY LLC.	17-FOOD-00245
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BLUMM USA, INC (Troxell COMMUNICATIONS INC)	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	UNITED SUPPLY CORP	17-FOOD-00262
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248
INSPECTION OF FIRE SUPPRESSION	SIMPLEX GRINNELL LP	A83717
HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE	CORE MECHANICAL INC	A88697
HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE	MULTI TEMP MECHANICAL INC	A88695
AUTOMOTIVE LUBRICANTS	DAVID WEBER OIL CO.	20-FLEET- 01343
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	CAMPBELL FREIGHTLINER LLC	A89264

MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	GENERAL SPRING AND ALIGNMENT SERVICE	A89283
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	ROBERT H. HOOVER & SONS	A89257
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	HOUPERT FLEET SERVICES	A89275
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	HAINESPORT ENTERISES INC	A89300
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	JOES AUTO SERVICE	A89294
PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT	LAWSON PRODUCTS INC	A85850
TREE TRIMMING, PRUNING AND REMOVAL SERVICES – STATEWIDE	RICH TREE SERVICE INC	18-DDP-00645
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	LAUREL LAWNMOWER SERVICE INC	A43029
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	CHERRY VALLEY TRACTOR SALES	A43022
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	CENTRAL JERSEY EQUIPMENT LLC	A43037
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	LAWSON PRODUCTS INC	A43023
NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES	KIMBALL MIDWEST	A86013
NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES	BRUNO'S INC.	A85991
OEM AND NON-OEM MAINTENANCE AND REPAIR SERVICES FOR LIGHT/MEDIUM DUTY (Vehicles, 15,000 lb. GVWR or Less)	CHAS S WINNER INC	A40805
COMMUNICATIONS WIRING SERVICES	NEW JERSEY BUSINESS SYSTEMS, INC	A88738
TIRES, TUBES AND SERVICES	BRIDGESTONE AMERICAS, INC.	19-FLEET-00708
TIRES, TUBES AND SERVICES	INTER CITY TIRE & AUTO CENTER (AUTHORIZED DEALER BRIDGESTONE AMERICAS, INC.)	19-FLEET-00708
TIRES, TUBES AND SERVICES	THE GOODYEAR TIRE & RUBBER COMPANY	20-FLEET-00948

TIRES, TUBES AND SERVICES	SERVICE TIRE TRUCK CENTER INC (AUTHORIZED DEALER - THE GOODYEAR TIRE & RUBBER COMPANY)	20-FLEET-00948
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	R. F. DESIGN & INTEGRATION	A83907
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	MOTOROLA SOLUTIONS INC.	A83909
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	NEW JERSEY BUSINESS SYSTEMS, INC	A83899
AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY	MUNICIBID	19-GNSV1-00696
WIRELESS VOICE, DATA, AND ACCESSORIES	VERIZON WIRELESS	22-TELE-05441
ELECTRICAL EQUIPMENT AND SUPPLIES - STATEWIDE	PEMBERTON ELECTRICAL SUPPLY COMPANY LLC	21-FOOD-01747

11. The Educational Services Commission of New Jersey

Approve the use of Educational Services Commission of New Jersey (formerly Middlesex Regional Education Services Commission) to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.

12. Ed Data Vendors

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2023-2024 school year. The licensing and maintenance fee will be \$15,495.00.

13. The Hunterdon County Educational Services Commission

Approve the use of Hunterdon County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.

14. Camden County Educational Services Commission 2023-2024

Approve the Camden County Educational Services Commission 2023-2024 contract to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2023-2024 school year.
3. Approve the use of Camden County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.
4. Approve the Camden County Educational Services Commission to provide general child study team services, nonpublic school services, and independent evaluations as needed for the 2023-2024 school year.

15. Capital Projects Fund Interest

Approve the recognition of interest earned in the Capital Project Funds as current year revenue in the General Fund for 2023-2024 fiscal year.

16. New Jersey School Boards Association (NJSBA) Cooperative Pricing System

Approve the use of NJSBA Technology for Education and Career (TEC) Cooperative Pricing System to purchase items from their approved vendor listing for the School District during the 2023-2024 school year.

17. Bid and Quote Threshold

Approve Tyra McCoy-Boyle, Qualified Purchasing Agent (QPA), Business Administrator/Board Secretary, to award contracts up to a bid threshold of \$44,000.00 and also establish a quote threshold of \$6,600.00 for 2023-2024.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

18. Approval of Transportation Rate

Approve the transportation of students in District at the rate of \$45.00 per hour per route for the 2023–2024 school year, to offset the costs of maintenance, fuel and wages.

19. Board of Education Policy & Regulations

Approve the re-adoption of Board of Education Policies & Regulations as currently written.

20. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

21. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

Account Description	Signers
Transition Account	Board President, Business Administrator
General Account	Board President, Business Administrator, Superintendent
Lunchroom Account	Business Administrator, Superintendent
Lunchroom Pay Online Account	Business Administrator, Superintendent
Net Payroll Account	Business Administrator, Superintendent
Payroll Agency Account	Business Administrator, Superintendent
Student Activity Account	Business Administrator, Superintendent
Athletic Account	Business Administrator, Superintendent
Before/After School Program	Business Administrator, Superintendent
Petty Cash – Transportation	Director of Transportation
Petty Cash – District	Business Administrator, Superintendent

Note: The Assistant Business Administrator is an alternate signer on all accounts.

22. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters	Disability Insurance
○ Ameriprise/River Source Life	○ Phifer/ AIG
○ Citi-Street	○ Prudential Disability
○ MetLife	○ AFLAC
○ Lincoln Investments	○ MGM/The Hartford
○ AXA Equitable	○ Colonial Life
○ Vanguard	Whole Life Insurance
○ Fidelity Investments	○ Colonial Life
○ Primerica	○ New York Life
○ Franklin Templeton	
○ Midland National	

Note: This resolution is consistent with Board of Education Policy #6520.

23. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

24. Payment Between Board Meetings

Per NJSA 18A: 19-4, approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education between Board Meetings, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

25. School District Officials

Approve the following School District Officials for the 2023-2024 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dion Davis
- Right to Know Officer – Jack Mills
- 504 Officer – Dr. Dorothy Carcamo
- PACO Officer (Public Agency Compliance Officer) – Tyra McCoy-Boyle
- Custodian of Records (OPRA) – Tyra McCoy-Boyle
- Purchasing Agent – Tyra McCoy-Boyle
- Substance Awareness Coordinator – Carrie Norlin
- Attendance Officials – Jack Mills, District
- Homeless Liaison – Dr. Robert Riccardi
- Issuing Officer for Working Papers – Dr. Dorothy Carcamo
- Asbestos Management – Jack Mills
- PEOSA Officer/Coordinator – Jack Mills
- Health Designee – Dr. Dorothy Carcamo
- Indoor Air Quality Designee – Jack Mills
- Integrated Pest Management Coordinator and IMP Plan – Jack Mills
- Chemical Hygiene Officer – Kurt Marella
- Accountability Officer NCLB Grant – John Innocenzo
- Accountability Officer IDEA, Basic and Preschool Grants – Dr. Robert Riccardi
- Accountability Officer Perkins Grant – John Innocenzo
- Title IX Coordinator – Dion Davis
- School Wellness Policy Coordinator – Jack Mills
- School Safety Specialist/Safety Designee – Dr. Dorothy Carcamo
- Menu Planning Coordinator – Jack Mills

26. Safety and Security Plan

Approve the District Safety and Security Plan.

27. Establishment of Petty Cash Funds

Approve the establishment of Petty Cash Fund Accounts, for the 2023-2024 school year, for each building/office as listed below:

- | | |
|-------------------|-----------|
| ○ Transportation | \$ 500.00 |
| ○ Athletic Office | 350.00 |
| ○ Business Office | 250.00 |

28. Official Newspapers

- a. Approve the Courier Post as the Official newspaper for the 2023-2024 school year.
- b. Approve the Atlantic City Press and Hammonton News as alternate newspapers for the 2023-2024 school year.

29. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center
- Edgewood Acres
- Elm Town

30. Appointment of Business Administrator/Board Secretary

Approve the appointment of Ms. Tyra McCoy-Boyle as the Business Administrator/Board Secretary of the Winslow Township Board of Education from July 1, 2023 – June 30, 2024.

31. Affirmative Action Officers (2023-2024)

Approve the following Affirmative Action Officers for the 2023-2024 school year:

Name	Location
Dion M. Davis	District
TBD	School No. 1
Xenia Perez	School No. 2
Kevin Hoffman	School No. 3
Scott Ritter	School No. 4
Stefanie McCarthy	School No. 5
Mia Gould	School No. 6
Irumu Breau	Middle School
Lynn DiMartino-Cowdin	High School

32. Anti-Bullying Coordinator/Specialists (2023-2024)

Approve the following Anti-Bullying Coordinator/Specialists for the 2023-2024 school year:

Name	Position	Location
Dion M. Davis	Anti-Bullying Coordinator	District
TBD	Anti-Bullying Specialist	School No. 1
Xenia Perez	Anti-Bullying Specialist	School No. 2
Bethia Thomas	Anti-Bullying Specialist	School No. 3
Laura Duca	Anti-Bullying Specialist	School No. 4
Dana Bredell	Anti-Bullying Specialist	School No. 5
Mia Gould	Anti-Bullying Specialist	School No. 6
Irumu Breau Rachelle Kimborough	Anti-Bullying Specialist	Middle School
Carrie Norlin Mackenzie Collins	Anti-Bullying Specialist	High School

33. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2024.

34. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2023-2024 school year:

- Wells Fargo
- TD Bank
- Bank of America
- PNC Bank
- NJ Cash Management Fund

35. School Transportation Supervisors (STS) Meeting

Requests for Proposals (RFP 2023-24) were due to be opened and read in the Board Office on Thursday, May 4, 2023 at 10:00 a.m. No responses were received.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:

1. Architect

Exhibit XI C: 1

- a. Requests for Proposals (RFP 2023-16) were received in the Business Office on Thursday, April 27, 2023 for Architect. The following firms submitted proposals and pricing:

Vendor Name	Principals	Senior Staff	Project Directors	Drafting, Design, Computer, Planner	Other
LAN Associates	\$200	\$170 - \$190	\$150	\$80 - \$115	Arch/Engineer \$135
El Associates	****Hourly rates not provided****				

- b. Approve to appoint and/or interview _____ for **Architect** of the Board of Education for the 2023-2024 school year.

The Board approves that the total cost of services not to exceed \$1,000,000.00 and that a "notice of award" be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

A motion made by _____, seconded by _____, to interview or approve to appoint _____ as Architect for the Board of Education for the 2023-2024 school year.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Ade, Phyllis	School No. 3	Special Education Teacher	\$61,470.00 MA+30, Step 6	8/30/2023
B	Conte, Robyn	Middle School/ High School	ESL Teacher	\$78,495.00 MA, Step 11	8/30/2023
C	Couture, Victoria	School No. 3	Grade One Teacher	\$83,995.00 MA, Step 12	8/30/2023

*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P.D.	Maternity	8/30/2023 10/1/2023	9/30/2023 12/31/2023	Paid Unpaid
B.	R.E.	Medical	5/16/2023	6/15/2023	Paid
C	M.G.	Medical	5/24/2023	6/2/2023	Paid
D	L.M.	Maternity	9/25/2023 11/25/2023	11/24/2023 2/23/2024	Paid Unpaid
E	S.P.	Medical *Extended dates	5/22/2023	5/31/2023	Paid

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Cuspilich, Brandi	School No. 5	Special Education Teacher	6/30/2023
B	Funches, Siobhan	School No. 1	School Counselor	6/30/2023
C	Risley, Kevin	High School	Social Studies Teacher	6/30/2023

4. 2022/2023 Home Instruction- Related Services Providers

Approve the following Home Instruction- Related Services Provider for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour:

	Name	Service Area
A	Maffia, Samantha	Speech Language Specialist

*Hourly rate adjustment pending ratification of the WTEA contract

5. Substitute Bus Drivers

Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Pfluger, Janice

6. 2023/2024 Fall Coaches

Approve the following High School Fall Coaches for the 2023/2024 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Nash, Myles	Assistant Football Coach	\$5,277.00	1
B	Waugh, Dante	Assistant Football Coach	\$5,277.00	1

*Stipend adjustment pending ratification of the WTEA contract

7. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteer:

	Name	Activity/Sport
A	Weston, Monika	Assistant Cheerleading Coach

8. Practicum Placements

Approve the following 2023/2024 Practicum Placements:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Kulikowski, Nicholas	Stowell, Bruce	High School	9/1/2023 -5/3/2024 (16 weeks)
B	Rowan	Kulikowski, Nicholas	Stowell, Allen	School No. 2	10/31/2023-3/11/2024 (16 weeks)
C	Rowan	Myers, Brody	Rifkin, Claudia	High School	9/1/2023- 5/3/2024 (32 weeks)

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.
 Exceptions: _____
 Roll Call:
 _____ Ms. Dredden
 _____ Ms. Esposito
 _____ Ms. Martin
 _____ Ms. Moore
 _____ Ms. Nieves
 _____ Mr. Thomas
 _____ Ms. Thomas
 _____ Ms. Peterson
 _____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
 Exceptions: _____
 Voice Vote:

XIX. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
 Exceptions: _____
 Voice Vote:

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 24, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or

matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____