

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
Addendum – Wednesday, May 24, 2023

**I. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Textbook Adoptions

Approve the following textbook adoptions:

- My World Interactive Social Studies, SAVVAS Learning Company, Copyright 2022; cost not to exceed \$165,000.00
- Cunningham Principals of Environmental Science, McGraw Hill, Copyright 2023; cost not to exceed \$10,500.00
- Environmental Science for the AP Course, Bedford, Freeman & Worth Publishers, Copyright 2023; cost not to exceed \$9,500.00

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Mr. Thomas

\_\_\_\_\_ Ms. Esposito

\_\_\_\_\_ Ms. Thomas

\_\_\_\_\_ Ms. Martin

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Ms. Moore

\_\_\_\_\_ Ms. Pitts

\_\_\_\_\_ Ms. Nieves

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$102,596.25 as per the attached exhibit.

2. Professional Development – Strauss Esmay's 35<sup>th</sup> Annual Educational Policy and School Law Seminar

Approve Ms. Cheryl Pitts and Ms. Rita Martin to attend Strauss Esmay's 35<sup>th</sup> Annual Educational Policy and School Law Seminar to be held on Friday, June 2, 2023 at Brookdale Community College in Lincroft, New Jersey. There is no cost to the District.

3. Low Quote Vendor

Approve Greenwood Publishing Group, the low quote vendor, to provide books for teacher academy to be charged to the Accelerated Learning Coaching and Educator Support (ALCES) Grant in the amount of \$12,241.19. Items are to be charged to account #20-488-100-600.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 24, 2023

4. New Jersey School Boards Association –Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Camden/Gloucester County Hybrid Mtg.	May 23, 2023	NC

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 24, 2023

5. Renewal of Food Service Management Company Contract – FY 2023-2024

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2023-2024 school year, with an option for one (1) one (1) year extension thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.9380 for breakfast, \$3.8384 for lunch and \$.6923 for snack per reimbursable meals and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2023-2024 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2023-2024 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

The total cost of the contract for the 2023-2024 school year is estimated to be Two Million Six Hundred Fifty-One Thousand Five Hundred Ninety Dollars and sixteen cents (\$2,651,590.16).

**Guarantee Conditions and Assumptions:** FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.
- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the number stated in the RFP on Form #372.
- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.

Winslow Township Board of Education Meeting Agenda

Addendum – Wednesday, May 24, 2023

- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC’s food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC’s obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

	Minimum Breakfast Price	Estimated Minimum # Serving Days	Minimum Lunch Price	Estimated Minimum # Serving Days	Minimum After School Snack Price	Estimated Minimum # Serving Days
Elementary	\$1.40	180	\$2.95	180	\$0.80	180
Middle/Jr. High	\$1.40	180	\$3.00	180	\$0.80	180
High	\$1.40	180	\$3.00	180	\$0.80	180

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC’s proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC’s proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

6. Meal Prices 2023-2024 School Year

Approve the meal prices for the 2023-2024 school year as follows:

**Elementary Schools #1 through #6**

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.95	\$0.40
School Breakfast	\$1.40	\$0.30

**Middle School**

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

**High School**

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

No increase for meal prices from 2022-2023 rates.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 24, 2023

7. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-000-270-615**

<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
5W30 Oil	Transportation Supplies	\$4,492.44
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Windshield	Transportation Supplies	\$309.04
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Supplies-Blades; Decals; Arm	Transportation Supplies	\$4,217.65
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Tail Pipe; Bracket	Transportation Supplies	\$219.94
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Valve Kit	Transportation Supplies	\$700.22

**Items charged to 20-487-100-600**

Fomcore, LLC – ESCNJ 22/23-08 - ARP ESSER Grant - Co-op #65MCESCCPS		
Furniture	ARP-ESSER-Supplies	\$27,395.30
Krueger International, Inc. – ESCNJ 22/23-08 – ARP ESSER Grant		
Furniture	ARP-ESSER-Supplies	\$16,045.85
Media Technologies, LLC – ESCNJ 22/23-08 – ARP ESSER Grant		
Furniture	ARP-ESSER-Supplies	\$40,591.90

8. Dental Insurance Provider 2023-2024 **Exhibit II A: 8**

Approve Delta Dental to provide Dental Insurance – Flagship Plan coverage at an estimated annual premium of \$4,265.00 effective July 1, 2023 through June 30, 2024. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide Flagship coverage.

9. Camden County Educational Services Commission (CCESC) Vendor – W.J. Gross

Approve W.J. Gross, an approved CCESC vendor, to prepare and paint classrooms at the Susan B. Foster School in Chesilhurst for the Preschool program at a cost of \$28,700.00 plus 1.5% for Performance, Payment and Maintenance Bonds. (CCESC #66CCEPS). The vendor will provide all necessary prevailing wage labor, materials, equipment, and insurance. The total cost, \$29,130.50, will be charged to 20-218-200-420, Preschool Aid.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of **Board Secretary's Report** is granted. Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 24, 2023

**III. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hire for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Kuppler, Joseph	High School	Science Teacher	\$83,995.00 MA, Step 12	8/30/2023

\*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Hill, Jennifer	School No. 4	Special Ed. Teacher	6/30/2023
B	Perez-Hernandez, Jessica	High School	Mental Health Provider	6/30/2023

3. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteer:

	<b>Name</b>	<b>Activity/Sport</b>
A	Marshall, Deborah	Yoga Club Advisor

