

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township School District Administrative Building – Conference Room**  
**Wednesday, May 10, 2023**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Lorraine Dredde  
Debbie Esposito  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
Joe Thomas  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2022-2023 DISTRICT GOALS**

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
    1. Promote communication and feedback opportunities
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Focus on refining our communication methods to better market our school district

**VI. AWARDS/PRESENTATIONS**

1. 2021-2022 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act (Official Release) Presentation – Mr. Davis

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, April 26, 2023	Open Session
Regular Meeting	Wednesday, April 26, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0144	Board Member Orientation and Training
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

Abolished

Policy/Regulation	Policy/Regulation Title
P 9100	Public Relations
R 9140	Citizens Advisory Committee

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**  
 Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
 Approve the placement of Tuition Students, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
 Approve to Terminate Out-of-District Placements listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**  
 Approve Fundraisers as listed below and in the attached exhibit:  
School No. 1  
 o Kona Ice Truck for Field Day (06/02/23) – H.S.A.  
High School  
 o Winslow Gaiters (clogs) from Prideslidestore.com, (5/18/23-5/26/23), Athletics
11. School 1 – Kona Ice Cream Truck  
 Approval requested to allow the Kona Ice Truck to visit School 1 for field day on Friday, June 2, 2023. They will be providing all students and staff with a snow cone. Funded by the School 1 H.S.A.
12. School 2 – Orientation  
 Approval requested for School 2 third grade students to visit Schools 5 and 6 for orientation on June 5, 2023 at 9:30 AM.

13. School 3 – Kindergarten Carnival Day

Approve a Kindergarten Carnival Day on June 6, 2023 from 12:30 PM – 2:00 PM. Activities will include games such as bean bag toss, duck pond, chance wheels, plinko, hula hoops, chalk, ring toss, and a craft and picture spot. These activities will support learning, team work, taking turns, communication skills, and being supportive and kind to each other. The event will be held outside and will be funded by the Home and School Association.

14. School 3 – Outdoor Learning Activity

Approval requested for School 3 to conduct an on-site, hands-on learning experience about the effect wind Friday, May 26, 2023 from 12:30 PM – 2:00 PM. Activities will include a virtual weather video, flying kites, throwing frisbees, and observing bubbles flying in the air. Students will be able to learn about the effects of wind with each activity. The event will conclude with students enjoying a popsicle. There will also be a follow up reflection paper for students to share about their learning. The event will be funded by the Home and School Association.

15. School 3 – Third Grade Picnic

Approval requested for School 3 to hold a Third Grade Picnic on Wednesday, June 7, 2023 at 12:45 PM. Students will have lunch outside while enjoying time outdoors.

16. School 3 - Third Grade Awards Ceremony

Approval requested for School 3 to hold their Third Grade Awards Ceremony on Thursday, June 8, 2023 at 9:45 AM. Two guests will be permitted per student.

17. School 3 – Third Grade Spring Concert

Approval requested for School 3 to hold the Third Grade Spring Concert on Tuesday, June 12, 2023 from 6:30 PM – 7:30 PM in the All-Purpose Room. There will be a variety of performances from percussion ensembles, ukuleles, xylophones, and choral singing. Family and friends are welcome to attend.

18. School 6 – Promotion Ceremony

Approval requested for School 6 to have their 6<sup>th</sup> Grade Promotional Ceremony on June 14, 2023 at 9:30 AM.

19. Professional Development

Approval requested for the following Professional Development events:

- Laurel Parris, of LERI Consulting, LLC to provide 4.5 days of professional development sessions on Writers Workshop for District staff during the Summer Teacher Academy (7/10/23 – 7/28/23), at a cost of \$1475 per session for a total of \$6,502.50. To be funded by account number 20-273-200-300-000-00.
- Patty McGee, of Patty McGee, LLC, to provide 3 days of professional development sessions on the topic of Effectively Addressing Language Arts Literacy Skills and Content for District staff during the Summer Teacher Academy (7/10/23-7/28/23), at a cost of \$6,500.00. To be funded by account number 20-273-200-300-000-00.
- Cheryl Tartaglione, a certified dyslexia therapist/reading specialist, to provide 1 day of professional development on the topic of Decodable Texts for District staff during the Summer Teacher Academy (7/10/23 – 7/28/23), at a cost of \$700.00. To be funded by account number 20-273-200-300-000-00.

**B. Principal's Update**

1. Harassment, Intimidation & Bullying Report (April 16-30)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1**  
**None at this time.**  
**None at this time.**  
**None at this time.**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

\_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Ms. Esposito  
 \_\_\_\_\_ Ms. Martin  
 \_\_\_\_\_ Ms. Moore  
 \_\_\_\_\_ Ms. Nieves

\_\_\_\_\_ Mr. Thomas  
 \_\_\_\_\_ Ms. Thomas  
 \_\_\_\_\_ Ms. Peterson  
 \_\_\_\_\_ Ms. Pitts

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Aramark Update **Exhibit XI A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of March 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of March 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$3,198,899.42 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$52,732.65 as per attached exhibit.



14. Tuition Contracts Chesilhurst 2023-24 School Year  
 Approve the following 2023-2024 Chesilhurst Tuition Contracts for Regular Education, Special Education, and Out-of-District student placements:

	<b>Number of Students</b>	<b>2023-2024 Tuition Rates</b>	<b>Total</b>
<b>Regular Education Students</b>			
PreK - K Students	3	\$ 15,821.00	\$ 47,463.00
Grades 1-5 Students	34	19,015.00	646,510.00
Grades 6-8 Students	27	18,364.00	495,828.00
Grades 9-12 Students	9 to 12	19,088.00	477,200.00
<b>TOTAL DUE Winslow - Regular Education for 2023-2024</b>			<b>\$ 1,667,001.00</b>
<b>Special Education Students</b>			
LLD Special Ed Students	6	\$ 19,703.00	\$ 118,218.00
Multiple Disabilities	4	24,425.00	97,700.00
Elementary (Pre-K)	2	15,821.00	31,642.00
Elementary (1-5)	6	19,015.00	114,090.00
Middle	6	18,364.00	110,184.00
High	5	19,088.00	95,440.00
<b>TOTAL DUE Winslow - Special Education for 2023-2024</b>			<b>\$ 567,274.00</b>
<b>Out of District Students</b>			
Archway (Including Extraordinary Services)	1		\$ 101,470.24
Gloucester City	2		28,136.00
Pineland Learning	1		68,577.60
Vineland Board of Education	1		33,361.00
<b>TOTAL DUE Winslow - Out of District Students for 2023-2024</b>			<b>\$ 231,544.84</b>
<b>(Less) Prior Year Tuition Amount (2021-2022)</b>			<b>\$ (406,838.10)</b>
<b>Grand Total – 123 students</b>			<b>\$ 2,058,981.74</b>

15. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-000-270-615**

Wolffington Body Co. Inc. – ESCNJ 22/23-24 #14

Sensors, Gaskets, Pipe  
 Assembly

Transportation Supplies

\$9,527.12

16. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	Ocean County Hybrid Meeting	May 8, 2023	NC

17. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	Delegate Assembly	May 13, 2023	NC
Joe Thomas	Delegate Assembly	May 13, 2023	NC
Lorraine Dredden	Salem/Cumberland County Hybrid Meeting	May 16, 2023	NC
Lorrain Dredden	Burlington County Hybrid Meeting	May 18, 2023	NC

18. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts, from the following approved State Contract Vendor:

**Items charged to 11-000-270-615**

Service Tire Truck Center Inc. – State Contract #20-FLEET-00948

Fleet Tire Order	Transportation Supplies	\$18,912.00
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**Items charged to 11-000-262-610 and 20-020-200-600**

W. W. Grainger Inc. – State Contract #19-FLEET-00566

Barricade Safety Grant	General Supplies	\$7,314.45
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19. Purchase – Hunterdon County Educational Services Commission (HCESC) Vendor

Approve the following purchase, in the following amount, from the following approved HCESC Contract vendor:

**Items charged to 11-000-262-610**

General Chemical and Supply – HCESC-CAT-23-02

Custodial Supplies	General Supplies	\$24,239.12
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20. Purchase – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 11-190-100-610**

Lakeshore Learning Materials, LLC – Ed Data #11713

Chairs for School 4	General Supplies	\$5,222.55
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21. Professional Development

Approve Ms. Debora Esposito to attend the National Community Schools and Family Engagement Conference, Sponsored by the Institute for Educational Leadership, on June 7<sup>th</sup> through June 9<sup>th</sup> in Philadelphia. The cost of registration, \$625.00 plus mileage and tolls, will be charged to 11-000-230-895.

22. Resolution Authorizing the Approval of Safety Grant Application and Receipt of a Safety Grant Award **Exhibit XI B: 22**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Winslow Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2023-2024 fiscal year in the amount of \$16,018.00 for the purposes set forth in their safety grant application, which is attached hereto; and,

2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

<b>On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted.</b>	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:**

1. Auditor

**Exhibit XI C: 1**

- a. Requests for proposals (RFP 2023-14) were received by the Business Office on Wednesday, April 26, 2023 for School Auditor. The following firms submitted proposals and pricing:

Vendor Name	Partner	Senior Manager	Manager	Senior Associate	Associate	General Adm./Report Processing	Total Fee
Bowman and Company, LLP	\$300	\$215 / \$240 / \$270	\$190	\$155	\$120	\$75	\$79,700

- b. Approve to appoint/interview \_\_\_\_\_ to serve as the School **Auditor** from July 1, 2023 through June 30, 2024, and further approves that the total cost of services not exceed \$95,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

The System Review Report has been reviewed and approved.

<p>A motion made by _____, seconded by _____, to interview or approve to appoint _____ as Auditor for the Board of Education for the 2023-2024 school year.</p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>		_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas										
_____ Ms. Esposito	_____ Ms. Thomas										
_____ Ms. Martin	_____ Ms. Peterson										
_____ Ms. Moore	_____ Ms. Pitts										
_____ Ms. Nieves											

2. Solicitor

**Exhibit XI C: 2**

- a. Requests for Proposals (RFP 2023-15) were received in the Business Office on Wednesday, April 26, 2023 for General Counsel, Special Education and Labor Relations Counsel. The following firms submitted proposals and pricing:

Vendor Name	Categories/Hourly Rates						Personnel	
	General Counsel	Special Education	Negotiations	Construction	Court Time	Other	Paralegals	Associates
Adams Gutierrez & Lattiboudere, LLC	\$170	\$170	\$170	---	\$170	---	\$95	\$170
Wade, Long, Wood & Long, LLC	\$170	\$170	\$170	\$170	\$170	\$170	\$70	\$140
Marmero Law, LLC	\$150	\$150	\$150	\$150	\$150	---	\$75	\$150
Parker McCay P.A.	\$185	---	---	---	---	---	\$95	\$185

- b. Approve to appoint and/or interview \_\_\_\_\_ as **Solicitor** of the Board of Education (General, Special Education and Labor Relations Counsel) for the 2023-2024 school year.

The Board approves that the total cost of services not exceed \$300,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to interview or approve to appoint \_\_\_\_\_ as **Solicitor for the Board of Education (General, Special Education and Labor Relations Counsel)** for the 2023-2024 school year.

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

3. Engineer **Exhibit XI C: 3**

- a. Requests for proposals (RFP 2023-17) were received by the Business Office on Thursday, April 27, 2023 for Engineering Services. The following firms submitted proposals and pricing:

Vendor Name	Partners/ Principals	Project Managers/ Leaders/Planners	Engineers	Planning	Construction	Survey/ CADD
LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.	\$200	\$170 - \$190	\$150	\$115 - \$100	\$80 - \$60	N/A
Remington & Vernick Engineers	\$215	\$200	\$165	\$200	\$160	\$190
Concord Engineering Group, Inc.	\$315	\$185	\$115	\$105	\$203	\$80
Consulting and Municipal Engineers (CME)	\$191 - \$201	\$185 - \$187	\$122 - \$184	\$133 - \$188	\$88 - \$154	\$106 - \$181
El Associates	****Hourly rates not provided****					

- b. Approve to appoint/interview \_\_\_\_\_ to provide **General Engineering Services** from July 1, 2023 through June 30, 2024.

The Board approves that the total cost of services not exceed \$350,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

A motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to interview or approve to appoint \_\_\_\_\_ as **Engineer for the Board of Education for the 2023-2024 school year.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

4. School Physician All Grade Levels

**Exhibit XI C: 4**

- a. Requests for Proposals (RFP 2023-18) were received and read in the Board Office on Wednesday, April 27, 2023 for School Physician All Grade Levels. The following vendors responded:

<b>Vendor Name</b>	<b>Pre-K to Grade 12</b>
Cape Regional Physicians Associates	\$43,500.00

- b. Approve to appoint/interview \_\_\_\_\_ as the School Physician All Grade Levels of the Board of Education in the amount of \_\_\_\_\_ for the 2023-2024 school year.

The Board approves that the total cost of services not exceed \$50,000 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

<p>A motion made by _____, seconded by _____, to interview or approve to appoint _____ as School Physician of the Board of Education for the 2023-2024 school year.</p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%;"> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>		_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas										
_____ Ms. Esposito	_____ Ms. Thomas										
_____ Ms. Martin	_____ Ms. Peterson										
_____ Ms. Moore	_____ Ms. Pitts										
_____ Ms. Nieves											

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 Reappointment of Staff

**Exhibit XII A: 1**

Approve the Reappointment of Staff, as listed in the 2023/2024 Personnel Book:

- a. Unit Members of the WTEA, pursuant to the terms and conditions of the agreement between the WTEA and the Board of Education of the Winslow Township School District.
- b. Unit Members of the WTAA, pursuant to the terms and conditions of the agreement between the WTAA and the Board of Education of the Winslow Township School District.
- c. Non-Affiliated Central Office Administration and Non-Represented Staff of the Winslow Township School District.

2. 2023/2024 Salary Increments

Approve to withhold the following Staff Salary Increments for the 2023/2024 school year:

	<b>Staff ID #</b>	<b>Reason</b>
A	5371	Attendance
B	5307	Conduct
C	5519	Attendance
D	5720	Conduct
E	4426	Attendance
F	4603	Attendance
G	5219	Conduct

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Caruso, Katharine	School No. 4	Third Grade Teacher	6/30/2023
B	Leitzke, Laurie	School No. 3	Third Grade Teacher	6/30/2023

4. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Anderson, Skyler	Middle School	Social Studies Teacher	\$55,970.00* BA, Step 1	8/30/2023
B	Azuma, Christina	High School	Business Teacher	\$58,970.00* MA, Step 3	8/30/2023
C	Dunn, Patrick	High School	Security Guard (10 Months)	\$40,000.00	8/30/2023
D	Goldschmitz, Ronny	High School	Mathematics Teacher	\$55,970.00* BA, Step 1	8/30/2023
E	Grossman, Michael	High School	Science Teacher	\$87,195.00* Doctorate, Step 12	8/30/2023
F	Liebrand, Alyssa	School No. 4	Grade Three Teacher	\$55,970.00* BA, Step 1	8/30/2023
G	Slotoroff, Raya	High School	Social Studies Teacher	\$58,370.00* MA, Step 1	8/30/2023
H	Wilson, Garrett	High School	Social Studies Teacher	\$56,270.00* BA, Step 2	8/30/2023

\*Salary adjustment pending ratification of the WTEA contract

5. 2022/2023 CRRSA- ESSER II Federal Grant

- a. Approve to rescind the following employee to be charged to the CRSSA-ESSER II Federal Grant for the 2022/2023 school year: (20-483-100-100-000-00)

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal
Harvey, Nicolette	Grade One Teacher	\$56,770.00	100%	\$56,770.00

\*Salary adjustment pending ratification of the WTEA contract

- b. Approve to ratify the following employee to be charged to the CRSSA-ESSER II Federal Grant for the 2022/2023 school year: (20-483-100-100-000-00)

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal
Heller, Kirstyn	ELA Teacher	\$58,770.00	100%	\$58,770.00

\*Salary adjustment pending ratification of the WTEA contract

6. Substitute Bus Drivers

- a. Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run, effective May 11, 2023:

	Name
A	Rivera, Breanna

- b. Approve the following 2023/2024 Substitute Bus Drivers, on an as needed basis, at a rate of \$25.00 per run:

	Name		Name
A	Barnes, Askal	H	Johnson, Marcia
B	Bruge, Laurence	I	Lawson, Andre
C	Coleman, Andre	J	Polisano, Deborah
D	Corbett, Kathleen	K	Rivera, Breanna
E	D'Ambrosio, Kimberly	L	Rose, Rachel
F	Henning, Patricia	M	Smith, Daniel
G	Iannaco, Kristine	N	Thurston, Theresa

7. 2023 Summer Music Program Instructor

Approve the following 2023 Summer Music Program Instructor at the High School, effective July and August (11-401-100-100-401-08)

	Name	Position	Stipend	Step
A	Jarvela, Adam	Summer Band Instructor	\$5,129.00	1

\*Stipend adjustment pending ratification of the WTEA contract

8. 2023 Special Education Summer Extended School Year Program

Approve the following 2023 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held at School No. 3 from July 5, 2023- August 4, 2023: (11-000-213-104-154-10)

	Name	Position
A	Allen, Cordelia	Nurse

\*Hourly rate adjustment pending ratification of the WTEA contract

9. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

		From		To	
	Name	Position	Location	Position	Location
A	DeFrancisco, Paige	Grade Three Teacher	School No. 1	Grade One Teacher	School No. 1
B	Earlin, Chelsi	Reading Dev. Teacher	School No. 1	Kindergarten Teacher	School No. 1
C	Lemons, Lena	Grade Two Teacher	School No. 1	Grade Three Teacher	School No. 1
D	Nichols, Nicole	Grade One Teacher	School No. 1	Grade Two Teacher	School No. 1
E	Rouse, Tangika	Preschool Instructional Coach	School No. 1	Preschool Instructional Coach	Curriculum Office
F	Tsao, Kirstie	Grade One Teacher	School No. 1	Special Ed. Teacher	School No. 1
G	Harvey, Nicolette	Reading Dev. Teacher	School No. 2	Grade One Teacher	School No. 2
H	Leve, Jennifer	Preschool Teacher	School No. 2	Preschool Teacher	School No. 1
I	Mailley, Lisa	Reading Dev. Teacher	School No. 3	Grade One Teacher	School No. 3
J	Price, Madison	Grade Three Teacher	School No. 3	Kindergarten Teacher	School No. 3
K	Thomas, Candis	Grade One Teacher	School No. 3	Grade Three Teacher	School No. 3
L	Murphy, Erika	Grade Three Teacher	School No. 4	Grade Three Teacher	School No. 3
M	Zorzi, Lauren	Reading Dev. Teacher	School No. 4	Special Ed. Teacher	School No. 4
N	Strickland, Amanda	ESL Teacher	School No. 5	ESL Teacher	School No. 6
O	Feller, Alexis	Grade Five Teacher	School No. 6	Grade Six Teacher	School No. 6

10. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.S.	Medical	5/1/2023	5/12/2023	Paid

11. 2023/2024 Educational Support Services Stipends

- a. Approve the following Nurse stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	Anderson, Chrisone	\$593.00
B	Auguste, Adeline	\$593.00
C	Jones, Frances	\$593.00
D	Reese-Reeber, Patricia	\$593.00
E	Smith, Kathleen	\$593.00
F	Trail, Jennifer	\$593.00

- b. Approve the following Social Worker stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	DiMartino-Cowdin, Lynn	\$1,186.00
B	Ellis, Rashada	\$1,186.00
C	Hawkins, Diane	\$1,186.00
D	King, Jenene	\$1,186.00
E	McCarthy, Stefanie	\$1,186.00
F	Pino, Tracey	\$1,186.00
G	Rabinowitz, Marni	\$1,186.00
H	Sirag, Merna	\$593.00

- c. Approve the following LDTC stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	Brown, Adrienne	\$593.00
B	Cathie, Linda	\$1,186.00
C	Cooper, Pamela	\$1,186.00
D	DeGerolamo, Jennifer	\$1,186.00
E	Gerrard, Andrea	\$1,186.00
F	Hinson-Harvey, Tia	\$593.00
G	James, Jeannine	\$593.00

- d. Approve the following Speech Specialist stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	Barone, Christina	\$593.00
B	Campbell, Tanesha	\$1,186.00
C	Gulino, Alicia	\$1,186.00
D	Hertzberg, Amy	\$1,186.00
E	Maffia, Samantha	\$593.00
F	Maiden, Yolanda	\$1,186.00
G	Mann-Burgess, Beverly	\$1,186.00
H	Marshall, Jessica	\$1,186.00
I	McCormick, Juliet	\$1,186.00
J	O'Neill, Julianne	\$1,186.00
K	Roesch, Lauren	\$593.00
L	Saintilus, Jessica	\$1,186.00
M	Simons, Melissa	\$1,186.00
N	Simuro, Annelie	\$1,186.00
O	Taylor, Latoya	\$1,186.00

- e. Approve the following Reading Specialist stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	Collier-Laster, Catrina	\$1,186.00
B	Edgerly, Cynthia	\$1,186.00
C	Hebbons, Crystal	\$1,186.00
D	Maguire, Joan	\$1,186.00
E	Ripp, Roberta	\$1,186.00
F	Schultz-Ford, Theresa	\$1,186.00

- f. Approve the following School Psychologist stipends for the 2023/2024 school year:

	<b>Name</b>	<b>Stipend</b>
A	Baskerville, Shannara	\$1,186.00
B	Dunphy, Kevin	\$1,186.00
C	Esposito, Kristina	\$1,186.00
D	Haines, Jaime	\$1,186.00
E	Laster, Melissa	\$1,186.00
F	Panagos, Rena	\$1,186.00
G	Panarello, Santina	\$1,186.00
H	Riley, Coswaylo	\$1,186.00

\*Stipend adjustment pending ratification of the WTEA contract

12. 2023/2024 Fall Coaches

Approve the following High School Fall Coaches for the 2023/2024 school year: (11-402-100-100-402-08)

	<b>Fall Coach</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Belton, William	Head Football Coach	\$9,033.00	2
B	Handy, Jason	Assistant Football Coach	\$5,709.00	3
C	Jones, Vince	Assistant Football Coach	\$5,709.00	3

\*Stipend adjustment pending ratification of the WTEA contract

13. 2023/2024 Club/Activity Advisors

Approve the following 2023/2024 High School Club/Activity Advisors: (11-401-100-330-401-08)

	<b>Advisor</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
A	Dixon, Jessica	Majorettes/Drill Instructor	\$5,232.00	3
B	Merce, Karshena	Assistant Marching Band Director	\$4,365.00	3

\*Stipend adjustment pending ratification of the WTEA contract

14. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteers:

	<b>Name</b>	<b>Activity/Sport</b>
A	Bey, Prince-Dru	Assistant Football Coach/Weight Training
B	Brown, Karl	Assistant Football Coach
C	Hackenberg, Christian	Assistant Football Coach
D	Nash, Jordan	Assistant Football Coach

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

- |                    |                    |
|--------------------|--------------------|
| _____ Ms. Dredden  | _____ Mr. Thomas   |
| _____ Ms. Esposito | _____ Ms. Thomas   |
| _____ Ms. Martin   | _____ Ms. Peterson |
| _____ Ms. Moore    | _____ Ms. Pitts    |
| _____ Ms. Nieves   |                    |

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p><b>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Voice Vote:</i> _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p><b>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Voice Vote:</i> _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 10, 2023 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____