

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township School District Administrative Building – Conference Room
Wednesday, May 10, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Lorraine Dredden	Joe Thomas
	Debbie Esposito	Julie Peterson, Vice President
	Rita Martin	Cheryl Pitts, President
	Cynthia Moore	
	Rebecca Nieves	

Absent: Kelly Thomas

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Ms. Nieves)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

- 1. 2021-2022 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act (Official Release) Presentation – Mr. Davis

Mr. Davis introduced the new Assistant Principal at the High School, Mr. Matthew Minder, before presenting the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve the 2021-2022 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Right Act (Official Release) Presentation.

Voice Vote: All in favor

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve the minutes of the following meeting:

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, April 26, 2023	Open Session
Regular Meeting	Wednesday, April 26, 2023	Closed Session

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Student Representative – None at this time.

Education Committee – Ms. Peterson – None at this time.

Operations Committee – Ms. Dredden – None at this time.

Marketing Committee – Ms. Moore – The Marketing Committee met on April 26, 2023 at 3:00 p.m. via Zoom. Minutes are attached. The next meeting is scheduled for May 24, 2023 at 3:00 p.m. via Zoom.

Athletic Committee – Ms. Martin – None at this time. The next meeting is scheduled for May 18, 2023 at 5:00 p.m.

Policy Committee – Ms. Pitts – The Policy Committee met on May 4, 2023 at 5:15 p.m. via webex to review changes and recommendations to the policies and regulations to present for tonight's First Reading. Minutes are attached. A questions and answer session ensued regarding Policy 3217 - Use of Corporal Punishment.

Citizens Advisory Report – Ms. Martin – Ms. Martin called Ms. Wanda Glaud to read the CAC Meeting Minutes which was held on May 4, 2023. On the Agenda were the results of the school climate presentation of the Board of Education Proposal and the Student Synopsis Proposal. Minutes to be obtained. The next meeting is scheduled for June 1, 2023 at 7:00 p.m.

X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/ Regulation	Policy/Regulation Title
P 0144	Board Member Orientation and Training
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

Abolished

Policy/ Regulation	Policy/Regulation Title
P 9100	Public Relations
R 9140	Citizens Advisory Committee

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to Terminate Out-of-District Placements listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School No. 1

 - Kona Ice Truck for Field Day (06/02/23) – H.S.A.

High School

 - Winslow Gaiters (clogs) from Prideslidestore.com, (5/18/23-5/26/23), Athletics
11. School 1 – Kona Ice Cream Truck

Approval requested to allow the Kona Ice Truck to visit School 1 for field day on Friday, June 2, 2023. They will be providing all students and staff with a snow cone. Funded by the School 1 H.S.A.
12. School 2 – Orientation

Approval requested for School 2 third grade students to visit Schools 5 and 6 for orientation on June 5, 2023 at 9:30 AM.

13. School 3 – Kindergarten Carnival Day

Approve a Kindergarten Carnival Day on June 6, 2023 from 12:30 PM – 2:00 PM. Activities will include games such as bean bag toss, duck pond, chance wheels, plinko, hula hoops, chalk, ring toss, and a craft and picture spot. These activities will support learning, team work, taking turns, communication skills, and being supportive and kind to each other. The event will be held outside and will be funded by the Home and School Association.

14. School 3 – Outdoor Learning Activity

Approval requested for School 3 to conduct an on-site, hands-on learning experience about the effect wind Friday, May 26, 2023 from 12:30 PM – 2:00 PM. Activities will include a virtual weather video, flying kites, throwing frisbees, and observing bubbles flying in the air. Students will be able to learn about the effects of wind with each activity. The event will conclude with students enjoying a popsicle. There will also be a follow up reflection paper for students to share about their learning. The event will be funded by the Home and School Association.

15. School 3 – Third Grade Picnic

Approval requested for School 3 to hold a Third Grade Picnic on Wednesday, June 7, 2023 at 12:45 PM. Students will have lunch outside while enjoying time outdoors.

16. School 3 - Third Grade Awards Ceremony

Approval requested for School 3 to hold their Third Grade Awards Ceremony on Thursday, June 8, 2023 at 9:45 AM. Two guests will be permitted per student.

17. School 3 – Third Grade Spring Concert

Approval requested for School 3 to hold the Third Grade Spring Concert on Tuesday, June 12, 2023 from 6:30 PM – 7:30 PM in the All-Purpose Room. There will be a variety of performances from percussion ensembles, ukuleles, xylophones, and choral singing. Family and friends are welcome to attend.

18. School 6 – Promotion Ceremony

Approval requested for School 6 to have their 6th Grade Promotional Ceremony on June 14, 2023 at 9:30 AM.

19. Professional Development

Approval requested for the following Professional Development events:

- Laurel Parris, of LERI Consulting, LLC to provide 4.5 days of professional development sessions on Writers Workshop for District staff during the Summer Teacher Academy (7/10/23 – 7/28/23), at a cost of \$1475 per session for a total of \$6,502.50. To be funded by account number 20-273-200-300-000-00.
- Patty McGee, of Patty McGee, LLC, to provide 3 days of professional development sessions on the topic of Effectively Addressing Language Arts Literacy Skills and Content for District staff during the Summer Teacher Academy (7/10/23-7/28/23), at a cost of \$6,500.00. To be funded by account number 20-273-200-300-000-00.
- Cheryl Tartaglione, a certified dyslexia therapist/reading specialist, to provide 1 day of professional development on the topic of Decodable Texts for District staff during the Summer Teacher Academy (7/10/23 – 7/28/23), at a cost of \$700.00. To be funded by account number 20-273-200-300-000-00.

B. Principal's Update

1. Harassment, Intimidation & Bullying Report (April 16-30)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1
None at this time.
None at this time.
None at this time.**

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A. B. & C. with a correction to item #14 as recommended by the Business Administrator/Board Secretary.

A. REPORTS

1. Aramark Update

Exhibit XI A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of March 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of March 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$3,198,899.42 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$52,732.65 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of April 2023, as listed below:

- o April 6, 2023 \$2,437,573.53
- o April 28, 2023 \$2,462,603.77

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
Middle School	Main Office	(1) Teacher chair, new, broken/defective (replaced by vendor)

9. Use of Facilities

None at this time.

10. Tax Levy Payment Schedule for 2023-2024

Exhibit XI B: 10

Approve the Winslow Township Tax Levy Payment Schedule for the year ended June 30, 2024 as per the attached Exhibit.

11. Pennsauken – Joint Transportation Agreement 2022-2023

Exhibit XI B: 11

Approve the 2022-2023 Joint Transportation Agreement between the Pennsauken Board of Education (host district) and Winslow Township Board of Education (joiner district) to transport one student from Maple Shade to Pennsauken Middle School from March 1, 2023 to June 15, 2023 for the amount of \$5,635.30.

12. Hammonton – Joint Transportation Agreement 2022-2023

Exhibit XI B: 12

Approve the 2022-2023 Joint Transportation Agreement between the Hammonton School District (host district) and Winslow Township Board of Education (joiner district) to transport one student to Atlantic County Special Services School District from March 8, 2023 to June 16, 2023 for the amount of \$7,375.96.

13. Approve to Accept Additional or Compensatory Special Education and Related Services (ACSERS)

Approve to accept the Additional or Compensatory Special Education and Related Services (ACSERS) for Students with Disabilities who are 21 as of July 1, 2022 in the estimated amount of \$622,488.00 and to move the corresponding expenses against the grant. The grant amount is based on 100% of all costs incurred for the education of children who met the application requirements during the 2022-2023 school year.

14. Tuition Contracts Chesilhurst 2023-24 School Year

Approve the following 2023-2024 Chesilhurst Tuition Contracts for Regular Education, Special Education, and Out-of-District student placements:

	Number of Students	2023-2024 Tuition Rates	Total
Regular Education Students			
PreK - K Students	3	\$ 15,821.00	\$ 47,463.00
Grades 1-5 Students	34	19,015.00	646,510.00

Grades 6-8 Students	27	18,364.00	495,828.00
Grades 9-12 Students	25	19,088.00	477,200.00
TOTAL DUE Winslow - Regular Education for 2023-2024			\$ 1,667,001.00
Special Education Students			
LLD Special Ed Students	6	\$ 19,703.00	\$ 118,218.00
Multiple Disabilities	4	24,425.00	97,700.00
Elementary (Pre-K)	2	15,821.00	31,642.00
Elementary (1-5)	6	19,015.00	114,090.00
Middle	6	18,364.00	110,184.00
High	5	19,088.00	95,440.00
TOTAL DUE Winslow - Special Education for 2023-2024			\$ 567,274.00
Out of District Students			
Archway (Including Extraordinary Services)	1		\$ 101,470.24
Gloucester City	2		28,136.00
Pineland Learning	1		68,577.60
Vineland Board of Education	1		33,361.00
TOTAL DUE Winslow - Out of District Students for 2023-2024			\$ 231,544.84
(Less) Prior Year Tuition Amount (2021-2022)			\$ (406,838.10)
Grand Total – 123 students			\$ 2,058,981.74

15. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 22/23-24 #14

Sensors, Gaskets, Pipe
Assembly

Transportation Supplies

\$9,527.12

16. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredde	Ocean County Hybrid Meeting	May 8, 2023	NC

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	Delegate Assembly	May 13, 2023	NC
Joe Thomas	Delegate Assembly	May 13, 2023	NC
Lorraine Dredde	Salem/Cumberland County Hybrid Meeting	May 16, 2023	NC
Lorrain Dredde	Burlington County Hybrid Meeting	May 18, 2023	NC

18. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts, from the following approved State Contract Vendor:

Items charged to 11-000-270-615

Service Tire Truck Center Inc. – State Contract #20-FLEET-00948

Fleet Tire Order	Transportation Supplies	\$18,912.00
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Items charged to 11-000-262-610 and 20-020-200-600

W. W. Grainger Inc. – State Contract #19-FLEET-00566

Barricade Safety Grant	General Supplies	\$7,314.45
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19. Purchase – Hunterdon County Educational Services Commission (HCESC) Vendor

Approve the following purchase, in the following amount, from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT-23-02

Custodial Supplies	General Supplies	\$24,239.12
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20. Purchase – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

Items charged to 11-190-100-610

Lakeshore Learning Materials, LLC – Ed Data #11713

Chairs for School 4	General Supplies	\$5,222.55
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21. Professional Development

Approve Ms. Debora Esposito to attend the National Community Schools and Family Engagement Conference, Sponsored by the Institute for Educational Leadership, on June 7th through June 9th in Philadelphia. The cost of registration, \$625.00 plus mileage and tolls, will be charged to 11-000-230-895.

22. Resolution Authorizing the Approval of Safety Grant Application and Receipt of a Safety Grant Award **Exhibit XI B: 22**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Winslow Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2023-2024 fiscal year in the amount of \$16,018.00 for the purposes set forth in their safety grant application, which is attached hereto; and,

2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes (Recuse #21)	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:

1. Auditor

Exhibit XI C: 1

A motion made by Ms. Peterson, seconded by Ms. Martin, to appoint Bowman and Company, LLC as Auditor for the Board of Education for the 2023-2024 school year.

- a. Requests for proposals (RFP 2023-14) were received by the Business Office on Wednesday, April 26, 2023 for School Auditor. The following firms submitted proposals and pricing:

Vendor Name	Partner	Senior Manager	Manager	Senior Associate	Associate	General Adm./Report Processing	Total Fee
Bowman and Company, LLP	\$300	\$215 / \$240 / \$270	\$190	\$155	\$120	\$75	\$79,700

- b. Approve to appoint **Bowman and Company, LLP** to serve as the School **Auditor** from July 1, 2023 through June 30, 2024, and further approves that the total cost of services not exceed \$95,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

The System Review Report has been reviewed and approved.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

2. Solicitor

Exhibit XI C: 2

A motion was made by Ms. Peterson, seconded by Ms. Martin, to appoint Wade, Long, Wood & Long, LLC as Solicitor for the 2023-2024 school year.

- a. Requests for Proposals (RFP 2023-15) were received in the Business Office on Wednesday, April 26, 2023 for General Counsel, Special Education and Labor Relations Counsel. The following firms submitted proposals and pricing:

Vendor Name	Categories/Hourly Rates					Personnel		
	General Counsel	Special Education	Negotiations	Construction	Court Time	Other	Paralegals	Associates
Adams Gutierrez & Lattiboudere, LLC	\$170	\$170	\$170	---	\$170	---	\$95	\$170
Wade, Long, Wood & Long, LLC	\$170	\$170	\$170	\$170	\$170	\$170	\$70	\$140
Marmero Law, LLC	\$150	\$150	\$150	\$150	\$150	---	\$75	\$150
Parker McCay P.A.	\$185	---	---	---	---	---	\$95	\$185

- b. Approve to appoint **Wade, Long, Wood & Long, LLC** as **Solicitor** of the Board of Education (General, Special Education and Labor Relations Counsel) for the 2023-2024 school year.

The Board approves that the total cost of services not exceed \$300,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

- 3. Engineer **Exhibit XI C: 3**
A motion made by Ms. Peterson, seconded by Ms. Martin, to appoint Consulting and Municipal Engineers (CME) as Engineer for the Board of Education for the 2023-2024 school year.

- a. Requests for proposals (RFP 2023-17) were received by the Business Office on Thursday, April 27, 2023 for Engineering Services. The following firms submitted proposals and pricing:

Vendor Name	Partners/ Principals	Project Managers/ Leaders/Planners	Engineers	Planning	Construction	Survey/ CADD
LAN Associates, Engineering, Planning, Architecture, Surveying, Inc.	\$200	\$170 - \$190	\$150	\$115 - \$100	\$80 - \$60	N/A
Remington & Vernick Engineers	\$215	\$200	\$165	\$200	\$160	\$190
Concord Engineering Group, Inc.	\$315	\$185	\$115	\$105	\$203	\$80
Consulting and Municipal Engineers (CME)	\$191 - \$201	\$185 - \$187	\$122 - \$184	\$133 - \$188	\$88 - \$154	\$106 - \$181
El Associates	****No hourly rates provided****					

- b. Approve to appoint Consulting and Municipal Engineers (CME) to provide **General Engineering Services** from July 1, 2023 through June 30, 2024.

The Board approves that the total cost of services not exceed \$350,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

4. School Physician All Grade Levels

Exhibit XI C: 4

A motion made by Ms. Peterson, seconded by Ms. Martin, to appoint Cape Regional Physicians Associates, PA as School Physician All Grade Levels for the 2023-2024 school year.

- a. Requests for Proposals (RFP 2023-18) were received and read in the Board Office on Wednesday, April 27, 2023 for School Physician All Grade Levels. The following vendors responded:

Vendor Name	Pre-K to Grade 12
Cape Regional Physicians Associates	\$43,500.00

- b. Approve to appoint **Cape Regional Physicians Associates, PA** as the School Physician All Grade Levels in the amount of \$43,500 for the 2023-2024 school year.

The Board approves that the total cost of services not exceed \$50,000 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 Reappointment of Staff

Exhibit XII A: 1

Approve the Reappointment of Staff, as listed in the 2023/2024 Personnel Book:

- a. Unit Members of the WTEA, pursuant to the terms and conditions of the agreement between the WTEA and the Board of Education of the Winslow Township School District.
- b. Unit Members of the WTAA, pursuant to the terms and conditions of the agreement between the WTAA and the Board of Education of the Winslow Township School District.
- c. Non-Affiliated Central Office Administration and Non-Represented Staff of the Winslow Township School District.

2. 2023/2024 Salary Increments

Approve to withhold the following Staff Salary Increments for the 2023/2024 school year:

	Staff ID #	Reason
A	5371	Attendance
B	5307	Conduct
C	5519	Attendance
D	5720	Conduct
E	4426	Attendance
F	4603	Attendance
G	5219	Conduct

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Caruso, Katharine	School No. 4	Third Grade Teacher	6/30/2023
B	Leitzke, Laurie	School No. 3	Third Grade Teacher	6/30/2023

4. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Anderson, Skyler	Middle School	Social Studies Teacher	\$55,970.00* BA, Step 1	8/30/2023
B	Azuma, Christina	High School	Business Teacher	\$58,970.00* MA, Step 3	8/30/2023
C	Dunn, Patrick	High School	Security Guard (10 Months)	\$40,000.00	8/30/2023
D	Goldschmitz, Ronny	High School	Mathematics Teacher	\$55,970.00* BA, Step 1	8/30/2023
E	Grossman, Michael	High School	Science Teacher	\$87,195.00* Doctorate, Step 12	8/30/2023
F	Liebrand, Alyssa	School No. 4	Grade Three Teacher	\$55,970.00* BA, Step 1	8/30/2023
G	Slotoroff, Raya	High School	Social Studies Teacher	\$58,370.00* MA, Step 1	8/30/2023
H	Wilson, Garrett	High School	Social Studies Teacher	\$56,270.00* BA, Step 2	8/30/2023

*Salary adjustment pending ratification of the WTEA contract

5. 2022/2023 CRRSA- ESSER II Federal Grant

- a. Approve to rescind the following employee to be charged to the CRSSA-ESSER II Federal Grant for the 2022/2023 school year: (20-483-100-100-000-00)

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal
Harvey, Nicolette	Grade One Teacher	\$56,770.00	100%	\$56,770.00

*Salary adjustment pending ratification of the WTEA contract

- b. Approve to ratify the following employee to be charged to the CRSSA-ESSER II Federal Grant for the 2022/2023 school year: (20-483-100-100-000-00)

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal
Heller, Kirstyn	ELA Teacher	\$58,770.00	100%	\$58,770.00

*Salary adjustment pending ratification of the WTEA contract

6. Substitute Bus Drivers

- a. Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run, effective May 11, 2023:

	Name
A	Rivera, Breanna

- b. Approve the following 2023/2024 Substitute Bus Drivers, on an as needed basis, at a rate of \$25.00 per run:

	Name		Name
A	Barnes, Askal	H	Johnson, Marcia
B	Bruge, Laurence	I	Lawson, Andre
C	Coleman, Andre	J	Polisano, Deborah
D	Corbett, Kathleen	K	Rivera, Breanna
E	D'Ambrosio, Kimberly	L	Rose, Rachel
F	Henning, Patricia	M	Smith, Daniel
G	Iannaco, Kristine	N	Thurston, Theresa

7. 2023 Summer Music Program Instructor

Approve the following 2023 Summer Music Program Instructor at the High School, effective July and August (11-401-100-100-401-08)

	Name	Position	Stipend	Step
A	Jarvela, Adam	Summer Band Instructor	\$5,129.00	1

*Stipend adjustment pending ratification of the WTEA contract

8. 2023 Special Education Summer Extended School Year Program

Approve the following 2023 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held at School No. 3 from July 5, 2023- August 4, 2023: (11-000-213-104-154-10)

	Name	Position
A	Allen, Cordelia	Nurse

*Hourly rate adjustment pending ratification of the WTEA contract

9. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

	Name	From Position	From Location	To Position	To Location
A	DeFrancisco, Paige	Grade Three Teacher	School No. 1	Grade One Teacher	School No. 1
B	Earlin, Chelsi	Reading Dev. Teacher	School No. 1	Kindergarten Teacher	School No. 1
C	Lemons, Lena	Grade Two Teacher	School No. 1	Grade Three Teacher	School No. 1
D	Nichols, Nicole	Grade One Teacher	School No. 1	Grade Two Teacher	School No. 1
E	Rouse, Tangika	Preschool Instructional Coach	School No. 1	Preschool Instructional Coach	Curriculum Office
F	Tsao, Kirstie	Grade One Teacher	School No. 1	Special Ed. Teacher	School No. 1
G	Harvey, Nicolette	Reading Dev. Teacher	School No. 2	Grade One Teacher	School No. 2
H	Leve, Jennifer	Preschool Teacher	School No. 2	Preschool Teacher	School No. 1
I	Mailley, Lisa	Reading Dev. Teacher	School No. 3	Grade One Teacher	School No. 3
J	Price, Madison	Grade Three Teacher	School No. 3	Kindergarten Teacher	School No. 3
K	Thomas, Candis	Grade One Teacher	School No. 3	Grade Three Teacher	School No. 3
L	Murphy, Erika	Grade Three Teacher	School No. 4	Grade Three Teacher	School No. 3
M	Zorzi, Lauren	Reading Dev. Teacher	School No. 4	Special Ed. Teacher	School No. 4
N	Strickland, Amanda	ESL Teacher	School No. 5	ESL Teacher	School No. 6
O	Feller, Alexis	Grade Five Teacher	School No. 6	Grade Six Teacher	School No. 6

10. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.S.	Medical	5/1/2023	5/12/2023	Paid

11. 2023/2024 Educational Support Services Stipends

- a. Approve the following Nurse stipends for the 2023/2024 school year:

	Name	Stipend
A	Anderson, Chrisone	\$593.00
B	Auguste, Adeline	\$593.00
C	Jones, Frances	\$593.00
D	Reese-Reeber, Patricia	\$593.00
E	Smith, Kathleen	\$593.00
F	Trail, Jennifer	\$593.00

- b. Approve the following Social Worker stipends for the 2023/2024 school year:

	Name	Stipend
A	DiMartino-Cowdin, Lynn	\$1,186.00
B	Ellis, Rashada	\$1,186.00
C	Hawkins, Diane	\$1,186.00
D	King, Jenene	\$1,186.00
E	McCarthy, Stefanie	\$1,186.00
F	Pino, Tracey	\$1,186.00
G	Rabinowitz, Marni	\$1,186.00
H	Sirag, Merna	\$593.00

- c. Approve the following LDTC stipends for the 2023/2024 school year:

	Name	Stipend
A	Brown, Adrienne	\$593.00
B	Cathie, Linda	\$1,186.00
C	Cooper, Pamela	\$1,186.00
D	DeGerolamo, Jennifer	\$1,186.00
E	Gerrard, Andrea	\$1,186.00
F	Hinson-Harvey, Tia	\$593.00
G	James, Jeannine	\$593.00

- d. Approve the following Speech Specialist stipends for the 2023/2024 school year:

	Name	Stipend
A	Barone, Christina	\$593.00
B	Campbell, Tanesha	\$1,186.00
C	Gulino, Alicia	\$1,186.00
D	Hertzberg, Amy	\$1,186.00
E	Maffia, Samantha	\$593.00
F	Maiden, Yolanda	\$1,186.00
G	Mann-Burgess, Beverly	\$1,186.00
H	Marshall, Jessica	\$1,186.00
I	McCormick, Juliet	\$1,186.00
J	O'Neill, Julianne	\$1,186.00

K	Roesch, Lauren	\$593.00
L	Saintilus, Jessica	\$1,186.00
M	Simons, Melissa	\$1,186.00
N	Simuro, Annelie	\$1,186.00
O	Taylor, Latoya	\$1,186.00

e. Approve the following Reading Specialist stipends for the 2023/2024 school year:

	Name	Stipend
A	Collier-Laster, Catrina	\$1,186.00
B	Edgerly, Cynthia	\$1,186.00
C	Hebbons, Crystal	\$1,186.00
D	Maguire, Joan	\$1,186.00
E	Ripp, Roberta	\$1,186.00
F	Schultz-Ford, Theresa	\$1,186.00

f. Approve the following School Psychologist stipends for the 2023/2024 school year:

	Name	Stipend
A	Baskerville, Shannara	\$1,186.00
B	Dunphy, Kevin	\$1,186.00
C	Esposito, Kristina	\$1,186.00
D	Haines, Jaime	\$1,186.00
E	Laster, Melissa	\$1,186.00
F	Panagos, Rena	\$1,186.00
G	Panarello, Santina	\$1,186.00
H	Riley, Coswaylo	\$1,186.00

*Stipend adjustment pending ratification of the WTEA contract

12. 2023/2024 Fall Coaches

Approve the following High School Fall Coaches for the 2023/2024 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Belton, William	Head Football Coach	\$9,033.00	2
B	Handy, Jason	Assistant Football Coach	\$5,709.00	3
C	Jones, Vince	Assistant Football Coach	\$5,709.00	3

*Stipend adjustment pending ratification of the WTEA contract

13. 2023/2024 Club/Activity Advisors

Approve the following 2023/2024 High School Club/Activity Advisors: (11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Dixon, Jessica	Majorettes/Drill Instructor	\$5,232.00	3
B	Merce, Karshena	Assistant Marching Band Director	\$4,365.00	3

*Stipend adjustment pending ratification of the WTEA contract

14. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteers:

	Name	Activity/Sport
A	Bey, Prince-Dru	Assistant Football Coach/Weight Training
B	Brown, Karl	Assistant Football Coach
C	Hackenberg, Christian	Assistant Football Coach
D	Nash, Jordan	Assistant Football Coach

Ms. Esposito inquired about Educational Support Services Stipends. Mr. Davis went to the podium and a question and answer session ensued.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List **Exhibit I A:1**
 - a. Approve the Vendor Bill List in the amount of \$365,402.43 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$57,001.37 as per attached exhibit.

2. Approve Bus Engine Repair

Approve Wolfington Body Company, Inc. to repair the engine to Bus 1 in the amount of \$31,827.94. There are eight years left remaining on this bus. Maintenance and Repairs to the District’s Large School Buses was Board approved June 8, 2022. Costs of the repair are to be charged to account #11-000-270-420.

3. Approve Bus Rear Door Painting

Approve Wolfington Body Company, Inc. to paint a new rear door on Bus 63 and swap out all hardware in the amount of \$2,068.71. Maintenance and Repairs to the District's Large School Buses was Board approved June 8, 2022. Services are to be charged to account #11-000-270-420.

4. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Heating Control Unit	Transportation Supplies	\$6,106.89
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Brake, Spring, Screw Kits	Transportation Supplies	\$2,023.10
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Hub Assembly; Cap	Transportation Supplies	\$2,254.36
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Pipe Exhaust	Transportation Supplies	\$1,780.79

Items charged to 11-190-100-610

<u>CDW Government Inc. – ESCNJ/AEPA-22G</u>		
Hovercams	General Supplies	\$4,167.90

5. Educational Services Commission of New Jersey (ESCNJ) Vendor

Approve Ben Shaffer Recreation Inc., an approved ESCNJ vendor to replace the fabric shade structure for Schools 1-4 in Brunswick Green in the amount of \$20,573.44. Pricing is through ESCNJ 20/21-22; Co-op #65MCESCCPS. Services are to be charged to the 2022-2023 Preschool Ed Aid Grant account # 20-218-400-732.

6. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	Camden/Gloucester Hybrid Meeting	May 23, 2023	NC

7. Renewal - Computer Solutions, Inc. (CSI)

Approve, authorize and ratify the renewal of Computer Solutions, Inc. (CSI) to provide budget/personnel/payroll software support with Offsite Data Backup and Remote Recovery Services in the amount of \$17,856.00. Services are to be charged to account #11-000-252-340.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Daniels, Avery	School No. 3	Health & Physical Education Teacher	\$55,970.00 BA, Step 1	8/30/2023
B	O'Neill, Kellianne	High School	School Counselor	\$58,370.00 MA, Step 1	8/30/2023
C	Patterson, Alycia	School No. 1	First Grade Teacher	\$57,570.00 BA+30, Step 1	8/30/2023

*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	N.B.	FMLA *Intermittent	5/1/2023	4/30/2024	Unpaid
B	C.R.	Medical *Revised Dates	4/21/2023 5/1/2023	4/30/2023 6/2/2023	Paid Unpaid

3. Retirements

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Harvey, Teresa	High School	French Teacher	7/1/2023

4. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Greenstein, Jonathan	School No. 1	Computer Teacher	6/30/2023
B	Wallace, Brandon	School No. 5	ISS Teacher	6/30/2023

5. 2023/2024 Fall Coach

Approve the following High School Fall Coach for the 2023/2024 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Lambert, Quanzell	Assistant Football Coach	\$5,277.00	1

*Stipend adjustment pending ratification of the WTEA contract

6. **Educational Policy & School Law Seminar**

Approve Mr. Dion M. Davis, Human Resources Director, to attend the Educational Policy & School Law Seminar by Strauss Esmay Associates on Friday, June 2, 2023. No Cost to the District.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

III. **SUPERINTENDENT'S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as recommended by the Superintendent.

A. **THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **Field Trips**

Exhibit III A:1

Approve the Field Trips as listed in the attached exhibit.

2. **School 5- Promotion Ceremony**

Approval requested for School 5 to have their 6th Grade Promotional Ceremony on June 14, 2023 at 9:30 AM.

3. **Middle School - 7th Grade Class Trip**

Approve the Winslow Middle School 7th Grade Class trip to the Philadelphia Constitution Center on May 25, 2023. No Cost to the District.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. **OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

None at this time.

XV. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- The Winslow Township's High School TV Production students, along with their teacher, Mr. Norm Ingram, will be competing in the National Football League's High School Film Festival today which started at 7:00 p.m. The link is on the WTHS website. Ms. Moore informed Dr. Poteat that WTHS won first place and the prize is \$10,000.00. Student Terry Harris also won the Rising Start Award. Dr. Poteat would like for this excellent production to be put on the website tomorrow for the Community to see.
- At the next School Board Meeting, we will have our Teacher of the Year Celebration. This is Teacher Appreciation Week and it's a great opportunity to share our appreciation with the teachers for doing a fantastic job and stepping up.
- Dr. Poteat hopes that the seating capacity for our Town Hall Meeting won't be a problem. Dr. Ieva will be returning and he thinks the room will give an excellent presentation.
- June 7, 2023, we have our traditional Superintendent's Awards where we honor our best and brightest students from Upper-Elementary through High School. We are looking forward to the Superintendent's Awards Presentation.

XVI. OLD BUSINESS

Ms. Nieves wanted to remind Board Members to fill out the duty poll so they can get the Meet and Greet scheduled and let Dr. Poteat know the dates that they will need the school buildings.

Ms. Pitts stated that the Board Self-Evaluation is getting old and needs to be completed before the end of the year. It has been put off for about three Board meetings. She asked Board Members for suggestions as far as setting a date. Board Members decided to work on the Board Self-Evaluation tonight and Ms. Peterson took over and began with the assessments. The Board Self-Evaluation will continue after Executive Session

XVII. NEW BUSINESS

None at this time.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.
6. contacted. Your questions will be answered within a reasonable time.

7. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Peterson, seconded by Ms. Martin, to open the meeting for Public Comments at 8:21 p.m.

Voice Vote: All in favor

Shakeema Brathwaite

Ms. Brathwaite is a teacher with over 14 years of experience and has attended a few job fairs but no one was present for this district. There are people who are certified or who are looking for work but the district needs to make sure that they are present at some of these events. Ms. Brathwaite explained what she experienced when she submitted her resume online to the Superintendent's Facebook Office. So many surrounding districts are present at these job fairs and she feels that this district is limiting the chances of having people who are willing and excited to work and make a difference. Mr. Thomas commented and asked the Board what can be done to increase our capacity to recruit. A question and answer session ensued.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Ms. Martin, to close the meeting for Public Comments at 8:30 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:31 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 10, 2023 at 8:31 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

X (1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: matters by State Statute that are required to be kept confidential and the legal citation at issue is 18a:37-2 and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is predicated upon student disciplinary matters;

(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 60-90 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Martin, to close the meeting of the Executive Session at 10:34 p.m.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Dredden to, impose an expulsion for A.E. until the end of the 2022-2023 school year and returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden to, impose an expulsion for J.D. until the end of the 2022-2023 school year and returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden to, impose an expulsion for N.P. until the end of the 2022-2023 school year and returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	No	Ms. Pitts	Yes
Ms. Nieves	No		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden to, impose an expulsion for S.B. until the end of the 2022-2023 school year and returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden to, impose an expulsion for M.T., X.F., G.Q., M.T., K.I., until the end of the 2022-2023 school year and possibly returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Martin, to continue the discussion on Board Self-Evaluation and continue with 2022-2023 District Goals update on Wednesday, May 17, 2023, prior to the Town Hall Meeting.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Martin to adjourn the meeting at 10:44 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township Board of Education

Marketing Committee

Meeting Minutes

Date of Meeting: 4/26/23 at 3:00 p.m. via Zoom

Attendance: Present: Rebecca Nieves, Joe Thomas, Dion Davis, Cynthia Moore

Next meeting: 5/24/23 at 3:00 p.m. via Zoom

1. Town Hall Meeting

The next Town Hall meeting will be held on 5/17/23. The topic will be Mental Health and Student Behaviors. We are happy to have Dr. Ieva return. The presentation will be held at the Administration Building, in order to provide a better live stream and encourage online participants to use the chat box for questions that will be read by us.

This event is being advertised on the local electronic billboards, district website, facebook pages, and Next Door. We have a concern about a possible overflow situation and how to deal with it.

2. Strategic Marketing Plan

Further discussion tabled until we hear Ms. Boyle's plan.

3. Juneteenth/Winslow Family Day

We are waiting for more information from the Township and Dr. Poteat.

4. Electronic Billboards

Thanks to Dr. Poteat and Mr. Thomas for spearheading this initiative and getting us free use of the billboards (space permitting). Thanks also to Mr. Wesley Aducat for his generous support of our district.

5. Prepping for Testing

Thanks to Ms. Nieves for providing posts for the district website and facebook pages.

6. Board Member Meet & Greets

- Ms. Nieves will do a Doodle Pool to ascertain the availability of Board members.
- Suggest having them at Schools 1 to 4 as they represent the four wards of Winslow Township.
- Schedule before our Board Retreat in August, possibly in July.
- Provide snacks.
- Ask for action at tonight's meeting.

7. Education Foundation

Ms. Moore reached out to Mr. Bobby Harris to arrange a meeting to discuss the previous education foundation and the possibility of establishing a new one.

Winslow Township BOE Marketing Committee

Date of Meeting: 4/26/23 at 3:00 p.m. via Zoom

Page 2

8. Google Analytics

Website Data – what are we going to do with it? Parents and community members are not going to it for information.

9. Miscellaneous

- a. Do we have a press release person? This comes out of the Superintendent's office.
- b. Athletics – Mr. Thomas noted that the football team will be playing some of the top teams this fall. We should find ways to highlight them.

The meeting ended at 3:31 p.m.

Submitted by: Cynthia Moore, Committee Chair

Winslow Township School District

Policy Committee Meeting

May 4, 2023

Minutes

Members present:

Ms. Cheryl Pitts, Board President; Ms. Debbie Esposito, Rebecca Nieves, Mr. Joe Thomas, Dr. H. Major Poteat, Superintendent and Dr. Dorothy Carcamo

The Policy Committee held a virtual meeting on May 4, 2023 at 5:15 pm to review changes and recommendations to policies and regulations to present for a first reading at the May 10, 2023 Board of Education meeting. The policies and regulations reviewed were:

Policies:

- # 0144 Board member Orientation and Training
- # 2520 Instructional Supplies
- # 3217 Use of Corporal Punishment (Revision)
- # 4217 Use of Corporal Punishment (**New**)
- # 5305 Health Services Personnel
- # 5308 Student Health Records
- # 5310 Health Services
- # 6112 Reimbursement of Federal and Other Grants Expenditures
- # 6115.04 Federal Funds- Duplication of Benefits (**New**)
- # 6311 Contract for Goods or Services Funded by Federal Grants
- # 7440 School District Security
- # 9140 Citizen Advisory Committee (Revision) – There is no legal requirement for this policy however, the committee recommended keeping it. The original policy addressed establishing a citizen advisory committee required for some Federal and State funded programs. The policy has been revised to allow the district to determine the responsibility of the committee.

Regulations:

- # 2520 Instructional Supplies
- # 5308 Student Health Records
- # 5310 Health Services
- # 6115.01 Federal Award/Funds Internal Controls - Allowability of Costs (**New**)

Policies abolished:

- #9100 Public Relations

Regulation Abolished:

- #9140 Citizen Advisory Committee – This regulation was once mandated but, is being abolished because similar language is contained in Policy # 9140.

All policies and regulations were approved to be moved forward for 1st reading at the May 10, 2023 Board of Education meeting.

The meeting was adjourned at approximately 6:45pm.

Minutes of Winslow Township Citizens Advisory Committee

May 4, 2023

The meeting began at 7:07 Pm with the Pledge of Allegiance.

Board members present were Rita Martin and Debbie Esposito.

Community members included John Shaw, Carolynne Carter, Tish Pomnitz, Marcy Tomasello, Christie Renzulli, Greg Wake and Rosemary Hoffman.

Agenda: 1. Results of school climate presentation to the Board of Education

2. Student symposium proposal

Topics Discussed

Rita Martin presented information about the recommendation for a school climate survey which was presented at the April 26 BOE meeting by CAC co-chairs Christie Renzulli and Wanda Glaud. This survey, compiled and administered

by Rutgers University, is offered free to NJ school districts through the Department of Education. It allows for students, staff, administrators, and parents opportunities to comment on various aspects of the school climate. A lead

Administrator must request the information. Ms. Martin notified the CAC that the recommendation for the surveys been sent to the Education Committee of the BOE. This committee meets once a month and Dr. Carcamo is the

Chairperson. Other members include Rita Martin, Julie Peterson and Kelly Thomas. This committee issues a report once a month. Ms. Martin recalled that there had been a similar climate survey recommended to the BOE in 2018 but the

recommendation was rejected. The general contention of the CAC was that answering survey questions would lead the district in a positive direction.

Rita Martin reported that she is working with the technology department to get a general e-mail for the CAC so that members' personal emails will not be included on the BOE website or on the brochure explaining the CAC.

Marcy Tomasello reported that she updated the CAC brochure to get it ready for the Middle School Community Night on May 11. The committee members present reviewed the brochure and approved the contents.

The CAC is trying to locate the banner which covers the CAC table at community events. It was thought that the former chairperson, April Hughes,

may have it. Marcy will contact.

The Citizens Advisory Council will have a table at the Middle School Community. Night on May 11. Set up time is 5:30 for those attending.

The meeting was then turned over to the agenda that had been prepared by the community members. It was decided to table the discussion about the student symposium since those members who had a proposed format for the

symposium were not in attendance. Christie Renzulli reiterated that the Rutgers School Climate Survey would be a positive force in improving the image of the district since the areas it measured included many of the concerns and

Issues brought by community members to the CAC members.

Concerns were expressed by members about being unable to see and hear the comments of many of the BOE members during the meeting because of audio and visual problems. Only Dr. Poteat's and Mrs. Pitts' comments are

clearly heard; they are also the only members who are clearly visible. The camera angle provides a view of the back of the heads of the other BOE members and they cannot be heard clearly. Some suggestions were

presented : Could a camera be set up to zoom in on the speaker? Could the recording camera and the mikes be set up differently? It was felt that if there was improvement in how meetings are live-streamed with better audio and visual,

at home participation might also improve. Rita Martin will speak to the tech department about this situation. An upgrade in equipment was previously investigated but the cost of new equipment was prohibitive.

Greg Wake opened a discussion on changing the high school scheduling to a form of block scheduling which is being used in several of the districts surrounding Winslow. The scheduling would center around a lunch period of about an

hour in which every student in the high school would have lunch. Something similar is done at breakfast where kiosks are set up and all the students go to breakfast. During this time, except for the gym teachers who would be on lunch

duty, every teacher would be available to the students. Students could go to club meetings, try out different sports, seek tutoring or mentoring, or just hang out with a favorite teacher. Academics would follow an A,B,C,D type of scheduling

with longer class periods. This change could appeal to student maturity and responsibility. Mr. Wake said he would take responsibility for scheduling

along with another teacher. It was decided to discuss this again at the June meeting.

The meeting ended at 8:10 pm.

Next meeting is June 1 @ 7:00pm.

Respectfully submitted,
Rosemary Hoffman