

**WINSLOW TOWNSHIP BOARD OF EDUCATION**

Addendum – Wednesday, May 10, 2023

**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

1. Bill List

**Exhibit I A:1**

- a. Approve the Vendor Bill List in the amount of \$365,402.43 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$57,001.37 as per attached exhibit.

2. Approve Bus Engine Repair

Approve Wolfington Body Company, Inc. to repair the engine to Bus 1 in the amount of \$31,827.94. There are eight years left remaining on this bus. Maintenance and Repairs to the District’s Large School Buses was Board approved June 8, 2022. Costs of the repair are to be charged to account #11-000-270-420.

3. Approve Bus Rear Door Painting

Approve Wolfington Body Company, Inc. to paint a new rear door on Bus 63 and swap out all hardware in the amount of \$2,068.71. Maintenance and Repairs to the District’s Large School Buses was Board approved June 8, 2022. Services are to be charged to account #11-000-270-420.

4. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-000-270-615**

<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Heating Control Unit	Transportation Supplies	\$6,106.89
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Brake, Spring, Screw Kits	Transportation Supplies	\$2,023.10
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Hub Assembly; Cap	Transportation Supplies	\$2,254.36
<u>Wolfington Body Co. Inc. – ESCNJ 22/23-24</u>		
Pipe Exhaust	Transportation Supplies	\$1,780.79

**Items charged to 11-190-100-610**

<u>CDW Government Inc. – ESCNJ/AEPA-22G</u>		
Hovercams	General Supplies	\$4,167.90

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 10, 2023

5. Educational Services Commission of New Jersey (ESCNJ) Vendor

Approve Ben Shaffer Recreation Inc., an approved ESCNJ vendor to replace the fabric shade structure for Schools 1-4 in Brunswick Green in the amount of \$20,573.44. Pricing is through ESCNJ 20/21-22; Co-op #65MCESCCPS. Services are to be charged to the 2022-2023 Preschool Ed Aid Grant account # 20-218-400-732.

6. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	Camden/Gloucester Hybrid Meeting	May 23, 2023	NC

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 10, 2023

7. Renewal - Computer Solutions, Inc. (CSI)

Approve, authorize and ratify the renewal of Computer Solutions, Inc. (CSI) to provide budget/personnel/payroll software support with Offsite Data Backup and Remote Recovery Services in the amount of \$17,856.00. Services are to be charged to account #11-000-252-340.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**II. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. 2023/2024 New Hires**

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Daniels, Avery	School No. 3	Health & Physical Education Teacher	\$55,970.00 BA, Step 1	8/30/2023
B	O'Neill, Kellianne	High School	School Counselor	\$58,370.00 MA, Step 1	8/30/2023
C	Patterson, Alycia	School No. 1	First Grade Teacher	\$57,570.00 BA+30, Step 1	8/30/2023

\*Salary adjustment pending ratification of the WTEA contract

**2. Leave of Absence Requests**

Approve the following Leave of Absence requests pursuant to documents filed in the Office Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	N.B.	FMLA *Intermittent	5/1/2023	4/30/2024	Unpaid
B	C.R.	Medical *Revised Dates	4/21/2023 5/1/2023	4/30/2023 6/2/2023	Paid Unpaid

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 10, 2023

3. **Retirements**

Approve the following Retirement for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Harvey, Teresa	High School	French Teacher	7/1/2023

4. **Resignations**

Approve the following Resignations for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Greenstein, Jonathan	School No. 1	Computer Teacher	6/30/2023
B	Wallace, Brandon	School No. 5	ISS Teacher	6/30/2023

5. **2023/2024 Fall Coach**

Approve the following High School Fall Coach for the 2023/2024 school year: (11-402-100-100-402-08)

	<b>Fall Coach</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Lambert, Quanzell	Assistant Football Coach	\$5,277.00	1

\*Stipend adjustment pending ratification of the WTEA contract

6. **Educational Policy & School Law Seminar**

Approve Mr. Dion M. Davis, Human Resources Director, to attend the Educational Policy & School Law Seminar by Strauss Esmay Associates on Friday, June 2, 2023. No Cost to the District.

<p><b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">                 _____ Ms. Dredden                  _____ Ms. Esposito                  _____ Ms. Martin                  _____ Ms. Moore                  _____ Ms. Nieves             </td> <td style="width: 50%; border: none;">                 _____ Mr. Thomas                  _____ Ms. Thomas                  _____ Ms. Peterson                  _____ Ms. Pitts             </td> </tr> </table>		_____ Ms. Dredden _____ Ms. Esposito _____ Ms. Martin _____ Ms. Moore _____ Ms. Nieves	_____ Mr. Thomas _____ Ms. Thomas _____ Ms. Peterson _____ Ms. Pitts
_____ Ms. Dredden _____ Ms. Esposito _____ Ms. Martin _____ Ms. Moore _____ Ms. Nieves	_____ Mr. Thomas _____ Ms. Thomas _____ Ms. Peterson _____ Ms. Pitts		

III. **SUPERINTENDENT’S REPORT**

A. **THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **Field Trips**

**Exhibit III A:1**

Approve the Field Trips as listed in the attached exhibit.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, May 10, 2023

**2. School 5- Promotion Ceremony**

Approval requested for School 5 to have their 6<sup>th</sup> Grade Promotional Ceremony on June 14, 2023 at 9:30 AM.

**3. Middle School - 7<sup>th</sup> Grade Class Trip**

Approve the Winslow Middle School 7<sup>th</sup> Grade Class trip to the Philadelphia Constitution Center on May 25, 2023. No Cost to the District.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	