

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School - Cafeteria
Wednesday, March 22, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

- 1. Future Chef's Challenge
- 2. School No. 5 Presentation

VII. CORRESPONDENCE

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, March 8, 2023	Open Session
Regular Meeting	Wednesday, March 8, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.
 Exceptions: _____
 Roll Call:
 _____ Ms. Dredden
 _____ Ms. Esposito
 _____ Ms. Martin
 _____ Ms. Moore
 _____ Ms. Nieves
 _____ Mr. Thomas
 _____ Ms. Thomas
 _____ Ms. Peterson
 _____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill

Approve the Security/Fire Drill, for the month of February 2023, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	2/7/23	19 min. 9 sec.	Fire	1:12 PM
	2/28/23	6 min. 38 sec.	Lockout Drill	11:55 AM
School #2	2/16/23	4 min. 55 sec.	Fire	9:33 AM
	2/24/23	3 min. 54 sec.	Shelter in Place	9:30 AM
School #3	2/24/23	12 min.	Fire	10:10 AM
	2/27/23	4 min.	Lockout Drill	10:26 AM
School #4	2/23/23	5 min. 39 sec.	Fire	10:19 AM
	2/28/23	5 min. 38 sec.	Lockout Drill	12:22 PM
School #5	2/23/23	6 min.	Fire	10:04 AM
	2/27/23	10 min.	Lockdown Drill	2:04 PM
School #6	2/23/23	20 min. 12 sec.	Fire	11:49 AM
	2/27/23	11 min. 44 sec.	Lockdown Drill	2:25 PM
Winslow Twp. M.S.	2/10/23	7 min.	Fire	1:37 PM
	2/15/23	10 min.	Lockdown Drill	11:09 AM
Winslow Twp. H.S.	2/3/23	9 min.	Lockdown Drill	9:50 AM
	2/10/23	5 min.	Fire	12:28 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **None at this time.**

8. Homeless Student(s) **None at this time.**

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s)

Approve Fundraisers as listed below and in the attached exhibit:

School 4

- Read-a-Thon, (3/27/23-4/28/23), H.S.A.

School 5

- Refreshment sales at evening events, (2022-2023 school year), H.S.A.

School 6

- PDQ Dine Out, (4/6/23), H.S.A.

Middle School

- Double Good Pop-Up Stores, (3/28/23-4/1/23), H.S.A.
- Virtual Gift Cards to Texas Roadhouse, (4/24/23-4/28/23), H.S.A.
- Texas Roadhouse Dine-In, (5/15/23), H.S.A.

High School

- Gift Baskets for Mom, (4/17/23-5/4/23), Class of 2025
- Black Girl/Boy Magic Stickers, (4/1/23-6/1/23), African-American Culture Club

11. School 1 – College & Career Week

Approval requested for School 1 to hold a College & Career Week from April 24, 2023 to April 28, 2023 and a Career on Wheels Day on Thursday, April 27, 2023 from 9:30 AM to 1:00 PM (rain date 4/28/23). The Careers on Wheels will park at the side lot, displaying their work vehicle and speaking about their careers/jobs and how their vehicle is needed. Participants are:

- Winslow Township Fire District #1
- Esposito Farms
- Winslow EMS Foundation
- Monti Bugs Termite and Pest Control
- Winslow Township Emergency Management
- South Jersey Legal Services
- James Sassano Associate, Inc.
- Atlantic City Electric
- Winslow Township Police Department

12. School 1 – Spring Concert

Approval requested for School 1 to hold their Spring Concert on Tuesday, May 30, 2023 at 2:00 and 6:00 PM in the All-Purpose Room.

13. School 2 – Preschool Assembly

Approval requested for Farm Friends, LLC to conduct an assembly program for Preschool students on April 26, 2023 from 9:30 AM to 11:30 AM (rain date 4/28/23) on the preschool playground. Fee of \$450.00 to be paid by the School 2 H.S.A.

14. School 2 – Third Grade Assembly

Approval requested for the YoJo Show to conduct an assembly for third grade students. This is a 45-minute instructional kids comedy assembly program on New Jersey Student Learning Assessment (NJSLA) test-taking strategies. The assembly will be held on April 26, 2023 from 2:00 PM - 2:45 PM in the All-Purpose Room. Fee of \$765 will be paid by the School 2 H.S.A.

15. School 3 – Third Grade Assembly

Approval requested for the YoJo Show to conduct an assembly for third grade students. This is a 45-minute instructional kids comedy assembly program on New Jersey Student Learning Assessment (NJSLA) test-taking strategies. The assembly will be held on April 26, 2023 from 9:45 AM – 10:30 AM in the All-Purpose Room. Fee of \$765 will be paid by the School 3 H.S.A.

16. School 4 – Donation Acceptance

Approval requested to accept Donors Choose cards in the amount of \$300.00, donated by Heisman Trophy Winner and School 4 parent Mr. Michael Rozier.

17. School 6 – Summer Elementary Instrumental Orchestra and Instrumental Band

Approval requested for students from School 5 and School 6 to participate in a Summer Elementary Instrumental Orchestra and Instrumental Band program, from July 11, 2023 to August 3, 2023. The program will be held on Tuesday, Wednesday, and Thursday of each week from 8:30 AM – 1:30 PM. The program will be held at School 6.

18. Middle School – Cinderella Boutique and What Suits “U”

Approval requested for the 8th grade class advisors (Ms. Stallard and Mr. Watson), along with Dr. Cooper to host a Cinderella Boutique and a What Suits “U” event for the students at the Middle School, to obtain items needed for the 8th grade semi-formal dance in May 2023. Also seeking approval to collect donated items needed for this event, such as dresses, suits, shoes and accessories.

19. Middle School – Law Enforcement Careers Presentation

Winslow Township Middle School is requesting approval for Detective Shawn McDonald, of the New Jersey Prosecutors Office of Insurance Fraud to do a presentation on career opportunities in law enforcement after school on June 7, 2023 in the Media Center.

20. Middle School – Percussion Visit

Approve the date change of Dr. Forst’s visit to WTMS band classes from March 22, 2023 to March 29, 2023.

21. High School – Project Graduation Busing

Approval requested to use district busing to transport the graduated senior students from the class of 2023 to Dave & Busters for Project Graduation on June 15, 2023. The cost for the event and busing will be paid out of the H.S.A. account.

22. High School – Mock Crash Presentation

Approval requested for the Winslow Township Police Department, Winslow Township Fire Department, EMS and Cooper One to conduct a mock motor vehicle crash on May 5, 2023. The presentation is to educate students about the hazards of driving under the influence of alcohol and/or drugs. This presentation will be conducted to prepare our students for safe driving practices during prom season.

23. Educational Services

Approve Children’s Hospital of Philadelphia School Program, located at 3401 Civic Center Blvd, Philadelphia, PA 19104, to provide educational services for Winslow Township students when placed in the hospital treatment program for the 2022-2023 school year. Cost of \$60.93/hour (1 hour of instruction per day, maximum up to 5 hours per week) to be funded by account #: 11-000-216-320-000-10.

24. Bedside Instruction Services

Approval requested for LearnWell, located at 351 New Albany Rd, Moorestown, NJ 08057, to provide bedside instruction services to a Winslow student while admitted for Crisis Intervention Services at Penn Medicine Princeton House Behavioral Health-Moorestown. Services during the 2022-2023 school year to be provided at a cost of \$48.75 per hour, to be funded by account #:11-000-217-320-000-10.

B. Principal’s Update

- | | |
|--|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (March 1-15, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. Sodexo Update **Exhibit XI A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of January 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of January 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$2,143,755.49 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,113,753.27 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 2	Nursing	(1) Titmus Vision Tester, 25+ years, outdated, not working
School 2	Curriculum	(1) US Giant Discovery Atlas book, 10+ years, outdated (1) Children of the Sun Book, 10+ years, outdated (6) Giant animal posters, 10+ years, outdated (1) 3-ringed animal poster display pack, 10+ years, outdated (1) How Your Body Works Giant Book, 10+ years, outdated (1) Big Book of Science, songs & Rhymes, 10+ years, outdated (8) Grade 1 DVD's Science, 10+ years, outdated (5) Grade 2 DVD's Science, 10+ years, outdated (12) Grade 3 DVD's Science, 10+ years, outdated (3) Multi-grade Science DVD's, 10+ years, outdated (11) Vocabulary cards, grades1-3, 10+ years, outdated (1) Binder of CD's, 10+ years, outdated (2) Miscellaneous Balance Scales, 10+ years, outdated (114) MH "Our Communities" textbooks, 10+ years, outdated (90) MH "We Live Together" textbooks, 10+ years, outdated (22) MH "People & Places" textbooks, 10+ years, outdated (4) MH "People & Places" Unit 1 Teachers Ed. 10+ years, outdated (4) MH "People & Places" Unit 2 Teachers Ed. 10+ years, outdated (4) MH "People & Places" Unit 3 Teachers Ed. 10+ years, outdated (4) MH "People & Places" Unit 4 Teachers Ed. 10+ years, outdated (5) MH "People & Places" Unit 5 Teachers Ed. 10+ years, outdated (4) MH "People & Places" Resources, 10+ years, outdated (4) MH Geo Big Book, 10+ years, outdated (1) MH People & Neighborhoods Activity Kit, 10+ years, outdated (1) MH Inspire Science Kit, 10+ years, outdated (5) MH "Our Communities" Teachers Ed. 10+ years, outdated (44) MH "Our Communities" Workbooks, 10+ years, outdated (4) MH "We Live Together" Teacher Ed. 10+ years, outdated (35) MH "We Live Together" Workbooks, 10+ years, outdated (4) MH "We Live Together" Physical Science Teacher Ed., 10+ years, outdated (4) MH "We Live Together" Earth Science Teacher Ed. 10+ years, outdated (4) MH "We Live Together" Life Science Teacher Ed. 10+ years, outdated (5) MH "People & Places" Teacher Ed., 10+ years, outdated (41) MH "People & Places" Workbooks, 10+ years, outdated (1) MH "Our Communities" Answer Book, 10+ years, outdated (2) MH "Our Communities" CD's, 10+ years, outdated (1) MH "We Live Together" Answer Book, 10+ years, outdated (1) MH "We Live Together" CD's, 10+ years, outdated (3) MH "People & Places" Answer Book, 10+ years, outdated (2) MH "People & Places" CD's, 10+ years, outdated (1) MH Building Skills Math Book, 10+ years, outdated (1) MH Social Studies Foldables, 10+ years, outdated (100) HSP Science Vol. I, 10+ years, outdated

		<p>(98) HSP Science Vol. II, 10+ years, outdated (110) HSP Science Vol. III, 10+ years, outdated (9) HSP Science Vol. I, Big Book, 10+ years, outdated (7) HSP Science Vol. II, Big Book, 10+ years, outdated (42) HSP Science Vol. II, Reading Sup/HW, 10+ years, outdated (3) HSP Science Vol. II, Teaching Transp., 10+ years, outdated (2) HSP Science Vol. II, Teaching Resources, 10+ years, outdated (26) HSP Science Vol. II, Lab Manuals, 10+ years, outdated (1) HSP Science Vol. II, ESL Support, 10+ years, outdated (3) HSP Science Vol. II, Assessment Guide, 10+ years, outdated (5) HSP Science Vol. I, Teaching Resources, 10+ years, outdated (4) HSP Science Vol. I, Assessment Guide, 10+ years, outdated (70) HSP Science Vol. I, Lab Manuals, 10+ years, outdated (1) HSP Science Vol. I, ESL Support, 10+ years, outdated (62) HSP Science Vol. I, Reading Sup/HW, 10+ years, outdated (23) HMH High Stakes Assessment, 10+ years, outdated (4) HSP Science Vol. I, Teacher Ed. Earth Science, 10+ years, outdated (4) HSP Science Vol. I, Teacher Ed. Life Science, 10+ years, outdated (4) HSP Science Vol. I, Teacher Ed. Physical Science, 10+ years, outdated (3) HSP Science Kindergarten Workbook Activ., 10+ years, outdated (1) HSP Science Kindergarten Teaching Transp., 10+ years, outdated (1) HMH Go Math Activity Guide, 10+ years, outdated (2) National Geographic Atlas of the World Books, 10+ years, outdated (42) HSP Science Vol. III, Reading Sup/HW, 10+ years, outdated (2) HSP Science Vol. III, Teaching Transp., 10+ years, outdated (19) HSP Science Vol. III, Lab Manuals, 10+ years, outdated (3) HSP Science Vol. III, Teaching Resources, 10+ years, outdated (9) HSP Science Vol. III, NJ Ask Prep, 10+ years, outdated (1) HSP Science Vol. III, ESL Support, 10+ years, outdated (3) HSP Science Vol. III, Assessment Guide, 10+ years, outdated (4) HSP Science Vol. III, Teacher Ed. Life Science, 10+ years, outdated (5) HSP Science Vol. III, Teacher Ed. Physical Science, 10+ years, outdated (4) HSP Science Vol. III, Teacher Ed. Earth Science, 10+ years, outdated (1) HSP Science Materials Mat, 10+ years, outdated (5) HSP Science Vol. I, Teaching Transp., 10+ years, outdated (1) HSP Science Vol. I, NJ Ask Prep. 10+ years, outdated</p>
School 5	Psychologist	(4) Office chairs, 15 years, old
School 5	Cafeteria Stage	<p>(19) Independent reading bookshelves, 12 years, outdated (2 sets) Teacher Instructional Materials, 12 years, outdated (26) Student R Books, 12 years, outdated (41) Independent reading books, 12 years, outdated (38) Audio CD books, 12 years, outdated (7) Headphones, 12 years, broken (1 Kit) MH Eng overhead transparencies, 13 years, outdated (1) Our Nations SS Teacher Edition, 13 years, outdated (2) HMH Math Teacher Edition V1&2, 13 years, outdated (1) HMH Math Solving/Intervention, 13 years, outdated (1) Mega Skills Book, 13 years, outdated</p>
School 6	Music B137	(1) Old microphone cable, no longer working
Middle School	Special Services	(5) 3M Scotch Thermal Laminators, 6 months, manufacturer recall
Middle School	Nurse	(1) Wheelchair, 7+ years, legs are broken
Middle School	Office	(1) Blue chair in copy room, 8 years, springs showing
High School	Family Living	(1) Classroom chair, old, gum stuck to the chair
High School	Library	(2058) Library books, obsolete

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	WTHS HSA	April 29, 2023 (Rain Date) April 30, 2023	Saturday 7:00 a.m. – 2:00 p.m. OR Sunday (Rain Date) 7:00 a.m. – 2:00 p.m.	Front Parking Lot	No Fee

10. Professional Development – Ohio Statewide Family Engagement Center

Approve Ms. Cheryl Pitts and Ms. Debbie Esposito to attend the workshop The Science of Writing For Busy Families and Staff sponsored by the Ohio Statewide Family Engagement Center. The workshop is scheduled to be held on March 29, 2023 from 3:00 p.m. – 4:00 p.m. Both Board members will be attending virtually. There is no cost to the district.

11. Integrated Pest Management (IPM) Refresher Course/Training

Approve Dr. Jack Mills, Director of Special Projects, to attend an Integrated Pest Management (IPM) refresher course/training to facilitate implementation of the requirements of New Jersey’s School IPM Law. Training will be held on Friday, May 5, 2023, at Eastside High School, 150 Park Avenue, Paterson, N.J. at no cost to the district.

12. RFP 2023-11 – Wall Murals at Schools 1 and 3

Request for Proposals (RFP) were due to be opened and read in the Board Office on Tuesday, March 7, 2023 at 11:00 a.m. No responses were received.

13. Purchases – HCESC Contract Vendor

Approve the following purchase, in the following amount, from the following approved HCESC Contract Vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 19-02

Custodial Supplies	Maint/Oper	\$9,695.15
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14. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	NJSBA Spring Symposium	April 25, 2023	\$99
Debbie Esposito	Leadership Conference: Calming the Waters of Turbulent Seas	May 17, 2023	\$125

15. Purchase – Ed Data Vendor

Approve Northeast Plumbing Services, LLC., Ed Data Vendor #10881, to repair the well riser at the Winslow Township School District’s Bus Garage at a cost of \$3,269.00. Costs are to be charged to account #11-000-263-420.

16. Camden County Educational Services Commission (CCESC) Vendor – W.J. Gross

Approve W.J. Gross, an approved CCESC vendor, to make repairs to the shed at School 4 at a cost of \$16,840.00. (CCESC #66CCEPS Contract #FY 23-01). The vendor will provide all necessary prevailing wage labor, materials, equipment, and insurance. Costs will be charged to 11-000-261-420.

17. Purchase – Hunterdon County Educational Services Commission (HCESC) Vendor

Approve the purchase of 25 HoverCam Solo 8+ (Win/Mac/Chromebooks) for School 4 from Keyboard Consulting, Inc., an approved HCESC vendor, HCESC-CAT-19-06, in the amount of \$8,975.00. Items are to be charged to the ESSA – Title I Grant, account #20-232-100-600.

18. Approve Addendum One to the 2021-2023 Contract -ARAMARK **Exhibit XI B: 18**

Approve, authorize and ratify Addendum One to the service agreement for 2021-2023 with ARAMARK to include the Shirley B. Foster School in Chesilhurst per the attached agreement. There is no change in staffing or contract price during this period. Staffing will be adjusted in September 2023.

19. Service Contract Renewal – Med-Flex

Approve the contract renewal with Med-Flex, a full-service medical waste transportation company, to collect and transport to a licensed processing/disposal facility all regulated infectious, chemotherapeutic and pathological wastes from Winslow Township Schools effective January 11, 2023 through January 10, 2024, at a cost of \$99.00 per small medical waste box plus \$7.00 per 5-quart Bemis sharp container. The average annual cost has not exceeded \$900.00. Services are to be charged to 11-000-262-300.

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.E.	FMLA *Intermittent	3/1/2023	12/31/2023	Unpaid
B	K.I.	Medical *Extended dates	3/6/2023	4/3/2023	Paid

2. Resignations

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Munro, Scott	High School	Biology Teacher	5/12/2023

3. Retirement

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Regn, David	High School	Social Studies Teacher	7/1/2023

4. Practicum Placement

Approve the following 2023/2024 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	Stockton University	Hunter, Elizabeth	Pino, Tracey	School No. 6	9/1/2023-4/30/2024 (400 hours)

5. 2023 Special Education Summer Extended School Year Program

- a. Approve the following 2023 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held at School No. 3 from July 5, 2023- August 11, 2023: (11-000-219-104-998-10, 11-000-216-100-999-10, 11-000-213-104-154-10)

	Name	Position
A	Boianelli, Kate	Teacher
B	Croxton, Michelle	Teacher
C	D'Angelo, Marissa	Teacher
D	Dennis, Nicole	Teacher
E	Densten, Dana	Teacher
F	Diggs, Carmen	Teacher
G	Fiala, James	Teacher
H	Forbes, Sherry	Teacher
I	Hill, Sarah	Teacher
J	Kernaghan, Sabine	Teacher
K	Loughery, Krystle	Teacher
L	Olson, Courtney	Teacher
M	Rankin, Kecia	Teacher
N	Robinson-Taylor, Kimberly	Teacher
O	Rushton, Kathryn	Teacher
P	Salisbury, Brittany	Teacher
Q	Stump, Kristina	Teacher
R	Sutphen, MaryAnn	Teacher
S	Veale, Kathy	Teacher
T	Wardyn, Stacie	Teacher
 		
A	Hertzberg, Amy	Speech Language Specialist
B	Mann Burgess, Beverly	Speech Language Specialist
C	Roesch, Lauren	Speech Language Specialist
 		
A	McCready, Janet	Physical Therapist
 		
A	Trail, Jennifer	Nurse

*Hourly rate adjustment pending ratification of the WTEA contract

- b. Approve the following CST staff members to conduct evaluations and for case management responsibilities from July 5, 2023- August 31, 2023, **on an as needed basis**, at their per diem hourly rate, not to exceed six (6) hours per day: (11-000-219-104-999-10)

	Name	Position
A	DiMartino- Cowdin, Lynn	Social Worker
B	Hawkins, Diane	Social Worker
C	King, Jenene	Social Worker
D	McCarthy, Stefanie	Social Worker
A	Brown, Adrienne	LDTC
B	Cathie, Linda	LDTC
C	Cooper, Pamela	LDTC
D	DeGerolamo, Jennifer	LDTC
E	Gerrard, Andrea	LDTC
F	James, Jeannine	LDTC
A	Baskerville, Shannara	School Psychologist
B	Dunphy, Kevin	School Psychologist
C	Haines, Jaime	School Psychologist
D	Laster, Melissa	School Psychologist
E	Panarello, Santina	School Psychologist
A	Hertzberg, Amy	Speech Language Specialist
B	Maffia, Samatha	Speech Language Specialist
C	Taylor, Latoya	Speech Language Specialist
A	Loiacono, Heather	Occupational Therapist
B	McCready, Janet	Physical Therapist
C	Sams, Celeste	Occupational Therapist

*Per diem hourly rate adjustment pending ratification of the WTEA contract

6. 2022/2023 After School Tutor

Approve to ratify the following After School Tutor for the 2022/2023 school year, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed one (1) hour per day:

	Name	Location	Title Account	Account #
A	DeTullio, Andrea	Middle School	Title I	20-232-100-100-020-07

7. 2023 Summer Enrichment Learning Program

Approve the following 2023 Summer Enrichment Learning Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**. The program will be held at School No. 4 from July 5, 2023- August 4, 2023: (ESSER II- 20-484-100-100-000-00)

	Name		Name
A	Alwan, Brandon	K	Hebbons, Crystal
B	Bourneuf, Heather	L	Henderson-Jackson, Karla
C	Bridgeford, Jessica	M	Maguire, Mary Janelle
D	Casey, Ashley	N	Matino, Elena
E	Castiello, Lauren	O	Odell, Stephanie
F	Coleman, Amber	P	Purcell, Ashley
G	DeBlase, Kara	Q	Salisbury, Brittany
H	Edgerly, Cynthia	R	Saylor, Jolene
I	Evangelist, Dana	S	Shipley, Michelle
J	Gross, Angela	T	Thomas, Candis

*Hourly rate adjustment pending ratification of the WTEA contract

8. 2023 Summer IEP Meetings

Approve the following teachers to conduct 2023 Summer IEP meetings, at a rate of \$43.73 per hour, **on an as needed basis**, from July 5, 2023- August 31, 2023. (11-000-219-104-999-10)

	Name		Name
A	Cappuccio, Anna	F	Richardson, Nicole
B	DeAngelis, Kathleen	G	Sansone, Christina
C	DiLullo, Annmarie	H	Stallard, Nicole
D	Gavin, Candice	I	Stump, Kristina
E	Hill, Sarah	J	Surace, Jeanette

*Hourly rate adjustment pending ratification of the WTEA contract

9. 2023 Teacher Training Academy

Approve the following 2023 Teacher Training Academy Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held at School No. 4 from July 10, 2023- July 28, 2023 (Tuesday, Wednesday, and Thursday): (Title II- 20-273-200-100-000-00 & ESSER II- 20-488-200-100-000-00)

	Name		Name
A	Albertson, Donna	AA	Loughery, Krystle
B	Arena, Jennifer	BB	Maguire, Mary Janelle
C	Badillo, Amanda	CC	Merritt, Angelina
D	Bourneuf, Heather	DD	Milano, Meghan
E	Bowie, Melanie	EE	Murphy, Joseph
F	Bridgeford, Jessica	FF	Odell, Stephanie
G	Burd, Lauren	GG	O'Rourke, Naomi
H	Castiello, Lauren	HH	Osborne, Jennifer
I	DeAngelis, Kathleen	II	Pacheco, Blaire
J	Densten, Dana	JJ	Packer, Jennifer
K	DePalma, Alexa	KK	Peterson, Lynn
L	DeStefano, Michele	LL	Prendergast, Kimberly
M	Edgerly, Cynthia	MM	Purcell, Ashley
N	Evangelist, Dana	NN	Reim, Kristen
O	Familiare, Amanda	OO	Ripp, Roberta
P	Feller, Alexis	PP	Rouse, Tangika
Q	Gavin, Candice	QQ	Saylor, Jolene
R	Gross, Angela	RR	Schmidt, Melissa
S	Hagan, Jeana	SS	Schultz-Ford, Theresa
T	Hebbons, Crystal	TT	Shiple, Michelle
U	Hill, Quoshima	UU	Sipple, Lauren
V	Johnson, Michelle	VV	Thomas, Candis
W	Kovacs, Kari	WW	Thompson, Alexis
X	Krafcigs, Katrina	XX	Wames, Kimberly
Y	Lemons, Lena	YY	Yelle, Chloe
Z	Logan, Leslie	ZZ	Zorzi, Lauren

*Hourly rate adjustment pending ratification of the WTEA contract

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>		_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas										
_____ Ms. Esposito	_____ Ms. Thomas										
_____ Ms. Martin	_____ Ms. Peterson										
_____ Ms. Moore	_____ Ms. Pitts										
_____ Ms. Nieves											

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 22, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____