

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting
Public Hearing on the Tentative School District Budget for 2023-2024 School Year
Wednesday, March 15, 2023
6:30 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **03/13/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Lorraine Dredden Debbie Esposito Rita Martin Cynthia Moore Rebecca Nieves	Kelly Thomas Joe Thomas Julie Peterson, Vice President
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Absent: Cheryl Pitts, President

Also Present: H. Major Poteat, Ed.D., Superintendent
 Tyra McCoy-Boyle, Business Administrator/Board Secretary

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Mr. Thomas)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff

2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders

- c. Promote an inclusive, diverse, and compassionate learning environment
- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

- 1. 2023-2024 Budget Presentation – Ms. Regina Chico, Assistant Business Administrator

Ms. Regina Chico, Assistant Business Administrator, presented the 2023-2024 proposed District budget. Time was allotted for questions and comments from the Board and audience.

VII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Esposito, seconded by Ms. Thomas, to open the meeting for Public Comments at 6:59 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

- 1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
- 2. State your full name and address.
- 3. Please limit your comments to **four minutes**.
- 4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- 5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

There were no participants for Public Comments.

VIII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Ms. Thomas, to close the meeting for Public Comments at 6:59 p.m.

Voice Vote: All in favor

IX. PROPOSED SCHOOL DISTRICT BUDGET (2023-2024)

A motion was made by Ms. Esposito, seconded by Ms. Dredden, for the approval of the Proposed School District Budget for 2023-2024 school year and the Board Secretary's section.

THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Proposed School District Tentative Budget (2023-2024)

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-24 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Fund	Budget	Less: Anticipated Revenues	Local Tax Levy
General Fund	\$125,747,855	\$72,086,140	\$53,661,715
Special Revenue Fund	6,505,736	6,505,736	---
Total Budget	\$132,253,591	\$78,591,876	\$53,661,715
Less Transfer From General to Special Revenue	(100,765)	(100,765)	---
Total Budget-Net of Transfers	\$132,152,826	\$78,491,111	\$53,661,715

2. Statements of Purpose

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$6,406,546.00 for the proposed HVAC Upgrades at School 6. The total cost of this project is \$6,406,546.00, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$7,359,064.00 for the proposed replacements of the unit ventilators in the High School – Phase II. The total cost of this project is \$17,832,616.00, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$331,516.00 for the proposed replacement of Circulation Pumps at Schools 1, 2, 3, 4 and the Middle School. The total cost of this project is \$516,016.00, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$300,000.00 for the proposed façade renovations and painting of the exterior at the Middle School. The total cost of this project is \$493,875.00, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

3. Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$460,000.00 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for the school facilities as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

4. Adjustment – Increase in Health Care Costs

Approve the use of \$217,811.00 of the increase in health care cost adjustment for the 2023-2024 school year.

5. Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Winslow Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Winslow Township Board of Education established \$70,000.00 as the maximum travel amount for the current school year and has expended \$17,349.29 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$70,000.00 for the 2023-2024 school year.

6. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Township	March 15, 2023	Wednesday 5:30 p.m. – 8:00 p.m.	Auditorium	No Fee

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Absent
Ms. Nieves	Yes		
Motion Carried			

XI. ADJOURNMENT

A motion was made by Ms. Dredden, seconded by Ms. Thomas to adjourn the meeting at 7:03 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary