

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
Addendum – Wednesday, June 7, 2023

**I. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Textbook Adoption

Approve the following textbook adoption:

- Amplify Science, Amplify, Copyright 2022; cost not to exceed \$205,000.00

<b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$199,346.80 as per the attached exhibit.

2. Strauss Esmay Associates, LLP 2023- 2024

Approve the following services by Strauss Esmay Associates, LLP for 2023-2024:

1. The Annual Policy Alert and Support System (PASS), Annual Maintenance and Support of Policy and Regulation Manuals and annual subscription to New Jersey School Digest in the amount of \$2,725.00.
2. Annual District Online Maintenance Fee in the amount of \$1,745.00.

The total costs of \$4,470.00, is to be charged to 11-000-230-339.

3. Approve a Withdrawal from Maintenance Reserves

Approve the withdrawal in an amount not to exceed \$100,000.00 from Maintenance Reserves to replace the floor in the High School Cafeteria pursuant to N.J.A.C. 6A:23A-14.2. As required under N.J.A.C. 6A:26-20.4, the District will maintain accounting records for required maintenance at the school facility level.

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4. Requests for Proposals 2023-22 - Nursing Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on May 3, 2023 for Nursing Services. The following vendors responded:

Vendor Name	Hourly Rate	Minimum Amount of Service
Greenstaff Medical Staffing, LLC	\$90.00	40 hours per week
General Healthcare Resources, LLC dba GHR Education	RN - \$75.00	0
ATC Healthcare Services, LLC	RN - \$75.00 LPN - \$55.00 CNA - \$45.00	As many hours as needed. 40 hours minimum per week.
BAYADA Home Health Care, Inc.	RN - \$65.00 LPN - \$55.00	As needed
White Glove Community Care	1:1 RN - \$68.00 1:1 LPN - \$58.00  School RN - \$85.00	PRN as needed.  Transportation Comp RN: \$80.00 (min of 2 hours) Transportation Comp LPN: \$75.00 (min of 2 hours)
Homecare Therapies, LLC	\$68.00 - Health Office RN \$80.00 – Certified School Nurse \$76.00 RN 1:1 Skilled Nurse \$80.00 RN Specialty 1:1 (Enhanced skilled nursing for medically fragile students) \$60.00 LPN 1:1 Skilled Nursing \$65.00 LPN Specialty 1:1 (enhanced services for medically fragile students) \$85.00 Transportation only	As many as needed         2 hours minimum each way

- b. Approve the award for Nursing Services for the 2023-2024 school year to Bayada Home Healthcare. Services are to be charged to 11-000-217-320 and 20-XXX-XXX-3XX, the Nonpublic Nursing Grant and further acknowledge the following statement:

I certify that there are sufficient funds available to award the items listed in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

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5. Renewal of Food Service Management Company Contract – FY 2023-2024

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2023-2024 school year, with an option for one (1) one (1) year extension thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.9380 for breakfast, \$3.8383 for lunch and \$.6922 for snack per reimbursable meals and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2023-2024 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2023-2024 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

The total cost of the contract for the 2023-2024 school year is estimated to be Two Million Six Hundred Fifty-One Thousand Five Hundred Thirty Dollars and forty cents (\$2,651,530.40).

**Guarantee Conditions and Assumptions:** FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.
- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the number stated in the RFP on Form #372.
- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.

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- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC’s food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC’s obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

	Minimum Breakfast Price	Estimated Minimum # Serving Days	Minimum Lunch Price	Estimated Minimum # Serving Days	Minimum After School Snack Price	Estimated Minimum # Serving Days
Elementary	\$1.40	180	\$2.95	180	\$0.80	180
Middle/Jr. High	\$1.40	180	\$3.00	180	\$0.80	180
High	\$1.40	180	\$3.00	180	\$0.80	180

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC’s proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC’s proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

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6. Bid #2023-09 - Interactive Flat Panel Displays

- a. Bids were received and read in the Board Office on Thursday, June 1, 2023 for Interactive Flat Panel Displays. The Following vendors responded:

<b>Vendor Name</b>	<b>Total Bid</b>
Shore Business Solutions	\$243,490.18
Keyboard Consultants, Inc.	\$225,676.00
Trafera, LLC	\$225,354.00
Pathway Communications Group, LLC	\$690,550.00
Bluum USA, Inc.	\$817,875.62
MetComm.net, LLC	\$287,550.00

- b. Approve the award for Interactive Flat Panel Displays to Trafera, LLC in the amount of \$225,354.00. Items are to be charged to CRRSA – ESSER II, account #20-483-400-731 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

7. Bid #2023-10 - Projectors

- a. Bids were received and read in the Board Office on Thursday, June 1, 2023 for Projectors. The Following vendors responded:

<b>Vendor Name</b>	<b>Total Bid</b>
Shore Business Solutions	\$73,694.92
Keyboard Consultants, Inc.	\$88,525.00

- b. Approve the award for Projectors to Shore Business Solutions in the amount of \$73,694.92. Items are to be charged to ARP ESSER, account #20-487-400-731 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

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8. Approve Change Order #1 – Replace the Walk-in Refrigerator/Freezers at Schools 3, 4, 5 and 6

Approve change order 1 in the amount of \$7,792.54 for Levy Construction Company, to purchase and install new shelving in the walk-in units at Schools 3, 5 and 6 as follows:

Original Contract Amount:	\$603,600.00
Net change by previously authorized	
Change orders:	-0-
Change order No. 1	<u>7,792.54</u>
New Contract Sum	<u>\$611,392.54</u>
Percent of Change:	( 1.29%)
Total Payments to Date:	\$ 436,477.25

The costs are to be charged to the Food Service fund budget account number 60-910-310-730 and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of **Board Secretary's Report** is granted. Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**III. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	DeCosta, Desiree	School No. 4	Grade Three Teacher	\$56,570.00 BA, Step 3	8/30/2023
B	Pierre-Davis, Johadane	High School	French Teacher	\$78,495.00 MA, Step 11	8/30/2023

\*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Price, Madison	School No. 3	Third Grade Teacher	6/30/2023
B	Thomas, Bethia	School No. 3	School Counselor	6/30/2023
C	Warren, Molly	School No. 2	Second Grade Teacher	6/30/2023

3. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	T.G.	Medical	5/18/2023	6/25/2023	Paid

Human Resources:

4. Sixth Period Teacher Assignments

Approve the following High School Sixth Period Teaching Assignments for the 2023/2024 school year:

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>
A	Coley, Patricia	Special Education	\$8,489.00
B	Cottle, Tara	Special Education	\$8,489.00
C	DeShazor, Wanda	Special Education	\$8,489.00
D	Diggs, Carmen	Special Education	\$8,489.00
E	Fiala, James	Special Education	\$8,489.00
F	Gomez, Michelle	World Language	\$8,489.00
G	Hegeman, Nancy	Science- 4/5 Labs	\$6,791.00 (pro-rated)

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H	Langhorne, Cryhten	Special Education	\$8,489.00
I	Moran, Denise	Special Education	\$8,489.00
J	Olson, Courtney	Special Education	\$8,489.00
K	Robinson-Taylor, Kimberly	Special Education	\$8,489.00
L	Santamaria, Solimar	World Language	\$8,489.00
M	Smith, Chantel	Mathematics	\$8,489.00
N	Tagmire, Carolyn	Science- 4/5 Labs	\$6,791.00 (pro-rated)
O	Voss, Mark	Special Education	\$8,489.00
P	Wardyn, Stacie	Special Education	\$8,489.00

\*Stipend adjustment pending ratification of the WTEA contract

5. Seventh Period Teacher Assignments

Approve the following High School Seventh Period Teaching Assignments for the 2023/2024 school year:

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>
A	Cottle, Tara	Special Education	\$8,489.00
B	Langhorne, Cryhten	Special Education	\$8,489.00
C	Moran, Denise	Special Education	\$8,489.00
D	Smith, Chantel	Mathematics	\$8,489.00
E	Voss, Mark	Special Education	\$8,489.00

\*Stipend adjustment pending ratification of the WTEA contract

6. 2023/2024 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officers for 2023/2024 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$22.00/hour: (11-401-100-330-401-08, 11-402-100-100-402-08)

	<b>Name</b>
A	Benson, Kevin
B	Dunn, Patrick
C	Hardy, Nakia
D	Norton, Nicodemo
E	Spears, Kenneth



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7. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

	<b>From</b>		<b>To</b>		
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Position</b>	<b>Location</b>
A	Alegret, Annette	Science Teacher	High School	Spanish Teacher	High School
B	Aupperle, Melissa	Special Ed. Teacher	School No. 1	Special Ed. Teacher	Middle School
C	Kengeter, Keith	Sixth Grade Teacher	School No. 5	ISS Teacher	School No. 5

8. Practicum Placement

Approve the following 2023/2024 Practicum Placement:

	<b>University</b>	<b>Student</b>	<b>Cooperating Teacher</b>	<b>School</b>	<b>Dates</b>
A	Rowan	Fowler, Lauren	Reiter, Christine	Middle School	9/5/2023- 5/3/2024 32 weeks

<p><b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%;"> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>		_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas										
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