

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township School District Administrative Building – Conference Room**  
**Wednesday, June 21, 2023**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Lorraine Dredde  
Debbie Esposito  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
Joe Thomas  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2022-2023 DISTRICT GOALS**

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
    1. Promote communication and feedback opportunities
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Focus on refining our communication methods to better market our school district

**VI. AWARDS/PRESENTATIONS**

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, June 7, 2023	Open Session
Regular Meeting	Wednesday, June 7, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

2. Approve the following Meeting Minutes of the Board of Education:

Special Meeting	Tuesday, June 6, 2023	Open Session
Special Meeting	Tuesday, June 6, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill, for the month of May 2023, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	5/24/23	6 min. 37 sec.	Lock Out Drill	10:23 AM
	5/31/23	6 min. 40 sec.	Fire	2:52 PM
School #2	5/30/23	5 min. 5 sec.	Fire	2:08 PM
	5/31/23	4 min. 20 sec.	Lockdown Drill	3:04 PM
School #3	5/23/23	20 min.	Lockout Drill	1:55 PM
	5/26/23	7 min.	Fire	2:22 PM
School #4	5/23/23	7 min. 31 sec.	Lockout Drill	2:40 PM
	5/26/23	5 min. 3 sec.	Fire	1:54 PM
School #5	5/26/23	5 min.	Fire	11:07 AM
	5/30/23	7 min.	Lockout Drill	9:49 AM
School #6	5/26/23	9 min.	Fire	1:33 PM
	5/31/23	11 min.	Lockdown Drill	10:30 AM
Winslow Twp. M.S.	5/22/23	12 min.	Bomb Threat	1:41 PM
	5/10/23	8 min.	Fire	12:59 PM
Winslow Twp. H.S.	5/4/23	5 min.	Fire	10:20 AM
	5/12/23	7 min.	Bomb Threat Evacuation Drill	8:14 AM

4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve the placement of Tuition Students, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to Terminate Out-of-District Placements listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s) **None at this time.**

11. Middle School – Eagles Nest SNAP-Ed Program

Eagles Nest School Based Program is requesting approval to have The Supplemental Nutrition Assistant Program (SNAP-Ed) Rutgers Cooperative Extension of Gloucester and Camden Counties to provide lessons on nutrition and cooking workshops for the 7<sup>th</sup> grade Summer Transition program. The workshops will focus on basic nutrition, serving sizes, balanced meals, kitchen safety, and cooking skills. The event will be held during the month of July and throughout the 2023-2024 school year. The workshops are provided free of charge by SNAP-Ed.

12. Middle School – Eagles Nest Hispanic Family Center Program

Eagles Nest School Based Program is requesting approval for the Hispanic Family Center of Southern New Jersey to provide lessons on communication, vaping, and drugs and alcohol for the 7<sup>th</sup> grade Summer Transition program. The event will be held for the month of July, and throughout the 2023-2024 school year. The workshops are provided free of charge by the Hispanic Family Center of Southern New Jersey.

13. ESEA Grant Award

Approval requested to accept the 2022-2023 ESEA Grant award for Title I SIA Part A in the total amount of \$32,600.00

14. Elementary and Secondary Education Act Grant

Approval requested to apply for the 2023-2024 Elementary and Secondary Education Act Grant and to accept the total amount of \$2,250,018.00.

- Title I: \$1,871,446.00
- Title II: \$221,516.00
- Title III: \$28,675.00
- Title IV: \$128,381.00

15. ESEA School Improvement Award

Approval requested to accept the 2023-2024 ESEA School Improvement Award in the amount of \$128,100.00. Allocation amounts are: School 1: \$103,100.00 and School 6: \$25,000.00.

16. Carl D. Perkins Grant

Approval requested to apply for the 2023-2024 Carl D. Perkins Grant and to accept the total amount of \$75,624.00.

Federal Secondary Award: \$34,532.00  
Federal Reserve Award: \$41,092.00

17. Special Services Providers

Approve the following providers to provide educational services, evaluations, and related services to Winslow Township students on an as needed basis for the 2023-2024 school year.

- **360 Translations**, PO Box 442, Cherry Hill, New Jersey 08003
- **Beyond Communications**, 108 Straube Center Blvd., Suite I-3, Pennington, NJ 08534
- **Children's Hospital of Philadelphia (CHOP)**, 3401 Civic Center Blvd, Philadelphia, PA 19104
- **NeurAbilities/CNNH-** The Center for Neurological and Neurodevelopmental Health, 2050 Voorhees Town Center, Voorhees, NJ 08043
- **Cooper Learning Center**, 4011 Main St., Voorhees, NJ 08043
- **Cooper University Hospital, Outpatient Speech Language Pathology, 3 Cooper Plaza, Suite 511, Camden, NJ 08103**
- **Costal Audiology, LLC**, 1401 Rt. 70 East, Suite 27, Cherry Hill, NJ 08034
- **Dr. Charles J. Idler, Idler Education Testing Services LLC**, 109 Mimosa Drive, Sewell, NJ 08080
- **Dr. James Hewitt**, Hewitt Psychiatric, 442 Warwick Road, Lawnside N.J 08045
- **Dr. Thomas O'Reilly, MD of Medford Family Psychiatry**, Unit 13A-6, 560 Stokes Road, Medford, NJ 08055
- **Educational Specialized Associates**, Grove St., Caldwell, NJ
- **Empower AAC LLC, Judith Krumbein Barg, PO Box 8582, Cherry Hill, NJ 08002**
- **Inspira Health Network**, 509 N Broad St, Woodbury, NJ 08096
- **LearnWell Education, 2 Main Street, Suite 2A, Plymouth, MA 02360**
- **Next Generation Neuropsychology LLC, 1949 Marlton Pike East, Suite 8, Cherry Hill, NJ 08003**
- **Para-Plus Translations, 2 Coleman Ave., Cherry Hill, NJ 08034**
- **Robinowitz Education Center @TCNJ, 75 Mapleton Road Princeton, NJ 08540**
- **Rowan University Assessment & Learning Center**, 201 Mullica Hill Road, Herman D. James Hall, Glassboro, NJ 08028
- **Sign4U Interpreting Services**, 437 Roosevelt Ave., Glendora, NJ 08029
- **The Bilingual Child Study Team Company**, 47 Leah Way, Parsippany, NJ 07054

18. Professional Development

Approval requested to have Dr. Kara Ieva, of Fairtrade Coffeehouse Consulting, LLC, to provide 3 hours of professional development on the topic of, "Collectively Healing Forward: Creating Neuro-Social Informed Classrooms" for District staff during the Summer Teaching Academy on July 19, 2023. Cost of \$1,200.00 to be charged to the CRRSA Grant: #20-485-200-500-000-00.

19. Advanced Placement Online Summer Institute

Approve Mr. Art Shaw and Ms. Nancy Hegeman to attend the Advanced Placement Online Summer Institute at a cost of \$995.00 each. Funding account: Title II: #20-273-200-100-000-00.

20. IDEA Grant

Approval requested to apply for the fiscal year 2024 IDEA Grant application.

21. IDEA Consortium

Approval requested to enter into a consortium agreement with the Borough of Chesilhurst School District for the fiscal year 2023-2024.

22. School Security Drill Statement of Assurance

Approve to send the School Security Drill Statement of Assurance to the County Office of Education prior to June 30 of each school year in accordance with N.J.A.C. 6A:30, Appendix A.

23. NFL Contest Award

Approval requested for the High School to accept a \$10,000 NFL Film contest award, to be used by the Radio/TV Production Program.

**B. Principal's Update**

- |   |                        |
|---|------------------------|
| 1. Harassment, Intimidation & Bullying Report (June 1-15, 2023) | <b>Exhibit X B: 1</b>  |
| 2. Suspension Report  | <b>Exhibit X B: 2</b>  |
| 3. Ethnicity Report   | <b>Exhibit X B: 3</b>  |
| 4. School Highlights  | <b>Exhibit X B: 4.</b> |

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers

**Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of May 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of May 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$2,256,419.57 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,147,256.68 as per attached exhibit.

7. Payroll

**None at this time.**

8. Disposal of School Property and Textbooks

**Exhibit XI B: 8**

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
Middle School	Nursing	(1) Bedside table top, new, missing parts

9. Use of Facilities

**None at this time.**

10. Requests for Proposals 2023-20 - Occupational Therapy and/or Physical Therapy

a. Requests for Proposals (RFP) were received and read in the Board Office on May 2, 2023 for Occupational Therapy and/or Physical Therapy. The following vendors responded:

Vendor Name	Hourly Rate	Minimum Amount of Service
Virtua Rehabilitation-School Therapy Services	OT – \$81.00 PT – \$81.00	OT – 0-25 hours per week PT – 0-5 hours per week
General Healthcare Resources, LLC. dba GHR Education	OT – \$78.00 PT – \$78.00	OT – 6-35 hours per week PT – 6-35 hours per week
Oxford Consulting Services, Inc.	OT – \$78.00 PT – \$80.00	OT – 30 hours per week PT – 30 hours per week
Jump Ahead Pediatrics, LLC	OT – \$80.50 PT – \$82.50	OT – 32.5 hours per week PT – 32.5 hours per week

b. Approve the award for Occupational Therapy and/or Physical Therapy Services for the 2023-2024 school year to General Healthcare Resources, LLC. Services are to be charged to 11-000-216-320.

11. Requests for Proposals 2023-21 - Behaviorist Consultation and Services

a. Requests for Proposals (RFP) were received and read in the Board Office on May 2, 2023 for Behaviorist Consultation and Services. The following vendors responded:

Vendor Name	Hourly BCBA Rate	Minimum Amount of Service	Hourly Rate (Extraordinary Services)
Interactive Kids Educational Services, LLC	\$125.00	15-35 hours per week	\$125.00 (15-35 hours per week)
Oxford Consulting Services, Inc.	\$115.00 BCBA \$60.00 ABA	30 hours per week	---
First Children Learning Services, LLC	\$55.00 RBT \$80.00 Mental Health- (LCSW) \$100.00 BCBA \$82.50 BCaBA \$100.00 Professional Development	35 hours per week or as requested	---
Progressive Therapy of NJ, LLC	\$120.00	15 hours per week	\$120.00 per hour (as many as needed)

b. Approve the award for Behaviorist Consultation and Services for the 2023-2024 school year to First Children Learning Services, LLC. Services are to be charged to 11-000-216-320 and 20-XXX-XXX-3XX Federal Awards.



12. Capital Reserve Account

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to supplement an existing Capital Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$7,000,000 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in an amount not to exceed \$7,000,000 consistent with all applicable laws and regulations.

13. Before & After School Program Facilities Usage Fees

Approve the following facilities usage fees for the 2023-2024 fiscal year for the Before & After School Programs as follows:

Facility Usage Fee: utilities, custodian costs, rental, etc. Fees will only be assessed for months utilized.

School #1	\$ 3,000.00
School #2	3,000.00
School #3	3,000.00
School #4	3,000.00
School #5	3,000.00
School #6	<u>3,000.00</u>
Total	<u>\$18,000.00</u>

14. Standard Operating Procedures (SOPs) and Internal Control Manual **Exhibit XI B: 14**

Approve the Standard Operating Procedures/ Internal Control Manual for the 2023-2024 school year. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

15. Purchasing Manual **Exhibit XI B: 15**

Approve the Purchasing Manual for the 2023-2024 school year. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

16. Transportation Department Operations Manual

**Exhibit XI B: 16**

Approve the Winslow Township School District Transportation Department Operations Manual per the attached exhibit. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

17. Purchases – Ed Data Vendor

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

**Items charged to 11-190-100-610**

Tanner North Jersey Inc. – EDS BID #10430

High School Athletic Training Office      General Supplies      \$3,089.09

Tanner North Jersey Inc. – EDS BID #10430

High School Office C105      General Supplies      \$10,413.92

Tanner North Jersey Inc. – EDS BID #10430

High School Office Theater      General Supplies      \$4,557.83

Tanner North Jersey Inc. – EDS BID #10430

High School Office C111      General Supplies      \$2,064.14

18. Purchase – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 11-000-262-610**

General Chemical and Supply – HCESC-CAT-23-02

Custodial Supplies      General Supplies      \$18,971.94

19. Purchase – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

**Items charged to 11-000-218-610**

School Specialty, LLC – Ed Data #11789

High School Guidance Office Supplies      Supplies and Materials      \$4,190.42

**Items charged to 11-190-100-610**

School Specialty, LLC – Ed Data #11789

Office Order      General Supplies      \$2,443.95

School Specialty, LLC – Ed Data #11789

White Boards J104 j103      General Supplies      \$4,780.48

20. Report of Awarded Contracts

**Exhibit XI B: 20**

Pursuant to PL2015, Chapter 47 the Winslow Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.317 et. Seq.

21. Electronic Funds Transfer - Policy 6470.01

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary, to be the authorized person to initiate a claim for payment and Dr. H. Major Poteat, Superintendent of School, or Dr. Dorothy Carcamo as his designee, as the person responsible to review and approve the claims for payment using an approved EFT method presented by the Business Administrator for the 2023-2024 fiscal year, pursuant to Board Policy 6470-01, Electronic Funds Transfer and Claimant Certification.

22. Approve the Renewal – School Bus Seat Repairs

Approve the 2023-2024 renewal of School Bus Seat Repairs (Bid #2022-18) with Lee M. Fox, LLC. Services are to be charged to account #11-000-270-420.

<b>Name of Vendor</b>	<b>Description of Repair</b>	<b>Cost Per Each</b>
Lee M. Fox, LLC	Back Cover Replacement	\$120.00
	Bottom Cover Replacement	62.00
	Seat Back Foam Replacement	162.00
	Seat Bottom Foam Replacement	58.00
	Vinyl Repair Seat Covers	28.00
	Metal Back Repair	59.00

\*Vans with pull-down seats excluded\*

23. Approve the Renewal – GPS Fleet Tracking and Management Services

Approve the 2023-2024 renewal of the GPS Fleet Tracking and Management Services (Bid #2021-19 final renewal) with Samsara, Inc. in the annual amount of \$21,252.00. Services are to be charged to 11-000-270-593.

24. Approve the Renewal – IEP Direct

Approve the 2023-2024 renewal of IEP Direct (Bid #2022-22) with Frontline Technologies Group, LLC. dba Frontline Education, in the amount of \$24,772.11. Services are to be charged to 11-000-217-320

25. Lead Testing Program Statement of Assurance

Approval to submit the 2022-2023 Testing for Lead in School Drinking Water Statement of Assurance (SOA) for the Winslow Township School District in accordance with N.J.A.C. 6A:26-12.4. The District coordinated with TTI Environmental, Inc. and EMSL Analytical, Inc. (an NJDEP Drinking Water Certified Lead Lab) to test our school's drinking water for lead on Saturday, April 2, 2022, Saturday, April 9, 2022, and on Saturday, May 7, 2022. Testing results and the Notice of Exceedance have been posted to the Districts' webpage.

26. Temporary Facility Survey

**Exhibit XI B: 26**

Approve to submit the Temporary Facility Survey to the County Office per the attached exhibit.

27. Renewal of Contract- Custodial, Maintenance and Grounds Services

Approve the renewal of Aramark to provide Custodial, Maintenance and Grounds services for the district from July 1, 2023 through June 30, 2024 at a contract price of \$4,867,704.81, a 4.5% increase over the prior year. Services are to be charged to 11-000-261-420, 11-000-262-420, 12-000-262-730, 12-000-263-730 and 20-218-200-420, the Preschool Aid, and further acknowledge the following statement:

I certify that there are sufficient funds available for the services in this renewal.

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Tyra McCoy-Boyle

28. Bid #2023-08 – Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Programs Supervisors & Aides

- a. Bids were received and read in the Board Office on Wednesday, May 31, 2023 for Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Programs Supervisors & Aides. The following vendors responded:

Service	ESS Support Services, LLC	EDUStaff, LLC	Kelly Services, Inc.	Horizon Staffing Resources
Bill Rate Factor	37.5%	26.5% & 33.47% for Educational Bus Aides	26.5%	60%
Teacher Assistant Classroom Aide (6.5 Hours)	\$165.00	\$151.80	\$151.80	\$192.00
Educational Student One-on-One Aides (6.5 Hours)	165.00	151.80	151.80	192.00
Educational Bus Aides (6 Hours)	23.38	22.69	21.51	27.20
Substitute Teacher's Assistant Classroom (6.5 Hours)	165.00	151.80	151.80	192.00
Substitute Educational Student One-on-One Aides (6.5 Hours)	165.00	151.8	151.80	192.00
Site Supervisor – Before and After School Childcare Program (5.5 Hours)	192.50	177.10	177.10	224.00
Site Supervisor – Before and After School Childcare Program – Half Day (2.75 Hours)	96.25	88.55	88.55	112.00
Site Supervisor – Before and After School Childcare Program – Early Dismissal Days (hours vary)	206.25	189.75	189.75	240.00
A.M. Aide – Before and After School Childcare Program (2.5 Hours)	24.75	22.77	22.77	28.80
P.M. Aide – Before and After School Childcare Program (3 Hours)	24.75	22.77	22.77	28.80

- b. Approve the award for Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Programs Supervisors & Aides to Kelly Services, Inc. The term of contract will be one (1) year, from July 1, 2023 until June 30, 2024 with the option of two (2) one (1) year renewals, subject to appropriations. Services are to be charged to:

- 11-XXX-XXX-3XX (Various accounts)
- 20-218-XXX-3XX (Preschool Education Aid)
- 20-XXX-XXX-3XX (Other Federal Awards)
- 61-XXX-XXX-320 (Before and After School Program)

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

29. Section 125 Cafeteria Plan 2023-2024

Approve Bowman & Company, LLP to provide Section 125 Cafeteria Plan services for the 2023-2024 plan year in regards to the Flexible Spending Accounts (FSA) designed for employees to make pretax contributions for medical costs. Yearly renewal fee is \$300.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$300.00
Senior Manager	\$215.00 /\$240.00/\$270.00
Manager	\$190.00
Senior	\$155.00
Associate	\$120.00
Intern/Co-op	\$ 85.00
General Administration/Report Processing	\$ 75.00
Paraprofessional	\$108.00/\$154.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

30. Section 132 Qualified Transportation Plan 2023-2024

Approve Bowman & Company, LLP to provide Qualified Transportation Services for the 2023-2024 fiscal plan year. Yearly renewal fee is \$300.00 which includes up to 26 participants, and \$5.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$300.00
Senior Manager	\$215.00 /\$240.00/\$270.00
Manager	\$192.00
Senior	\$155.00
Associate	\$120.00
Intern/Co-op	\$ 85.00
General Administration/Report Processing	\$ 75.00
Paraprofessional	\$108.00/\$154.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

31. Cancel Inactive Lunch Balances

Approve to cancel old, outstanding balances owed on inactive lunch accounts in the amount of \$17,787.85. Students are no longer enrolled in the School District.

32. Rescind Award – RFP 2023-17 Professional Services for Engineer

Approve to rescind the award for Engineering Services to Consulting Municipal Engineers due to a material defect in the Request for Proposal Document. The services will be reposted.

33. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Solve What's Next with Modern Learning	July 13, 2023	NC

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

\_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Ms. Esposito  
 \_\_\_\_\_ Ms. Martin  
 \_\_\_\_\_ Ms. Moore  
 \_\_\_\_\_ Ms. Nieves

\_\_\_\_\_ Mr. Thomas  
 \_\_\_\_\_ Ms. Thomas  
 \_\_\_\_\_ Ms. Peterson  
 \_\_\_\_\_ Ms. Pitts

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Burdick, Amanda	School No. 5	Sixth Grade Teacher	\$70,395.00 BA, Step 10	8/30/2023
B	Busch, Sarah	High School	Social Studies Teacher	\$58,370.00 MA, Step 1	8/30/2023
C	Hogan, Margaret	High School	School Secretary	\$39,392.00 Step 5	7/1/2023
D	Howdysshell, Korrey	School No. 4	Special Education Teacher	\$55,970.00 BA, Step 1	8/30/2023
E	Marchesani, Lindsey	High School	Mathematics Teacher	\$92,479.00 MA+15, Step 13	8/30/2023
F	Masella, Matthew	High School	Mathematics Teacher	\$58,370.00 MA, Step 1	8/30/2023
G	McCord, Walter	High School	Science Teacher	\$57,170.00 BA, Step 5	8/30/2023
H	Molitor, Emily	School No. 1	Preschool Teacher	\$58,370.00 MA, Step 1	8/30/2023
I	Sands, Jamie	School No. 6	Special Education Teacher	\$86,395.00 MA+45, Step 12	8/30/2023
J	Schenider, Jayme	School No. 3	Special Education Teacher	\$55,970.00 BA, Step 1	8/30/2023
K	Shaaltiel, Norah	School No. 5	Special Education Teacher	\$55,970.00 BA, Step 1	8/30/2023
L	Stringfield, Sherri	School No. 5	Sixth Grade Teacher	\$93,279.00 MA+30, Step 13	8/30/2023

\*Salary adjustment pending ratification of the WTEA contract



2. Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Maccarella, Jacki	BOE	Bookkeeper	10/1/2023

3. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.J.	FMLA	6/15/2023	8/15/2023	Unpaid
B	C.S.	FMLA	7/13/2023	7/31/2023	Paid

4. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Christy, Michele	School No. 1	Health & PE Teacher	6/30/2023
B	DiMartino-Cowdin, Lynn	High School	Social Worker	6/30/2023
C	Pritchett, Anise	High School	Social Studies Teacher	6/30/2023
D	Sams, Celeste	School No. 1	Occupational Therapist	6/30/2023

5. 2023 Teacher Training Academy

Approve the following 2023 Teacher Training Academy Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held at School No. 4 from July 10, 2023- July 28, 2023 (Tuesday, Wednesday, and Thursday): (Title II- 20-273-200-100-000-00 & ARP- ESSER - 20-488-200-100-000-00)

	Name
A	Fernicola, Rachel

\*Hourly rate adjustment pending ratification of the WTEA contract

6. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

	Name	From Position	From Location	To Position	To Location
A	Breau, Irumu	School Counselor	Middle School	School Counselor	School No. 1

7. 2023/2024 Home Instruction Tutors

Approve the following Home Instruction Tutor for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98 & 11-219-100-101-000-98)

	<b>Name</b>	<b>Subject Area</b>
A	Robinson-Taylor, Kimberly	Special Education

\*Hourly rate adjustment pending ratification of the WTEA contract

8. 2023/2024 Special Education Summer Extended School Year Program

Approve to rescind the following CST staff members to conduct evaluations and for case management responsibilities from July 5, 2023- August 31, 2023, on an as needed basis, at their per diem hourly rate, not to exceed six (6) hours per day: (11-000-219-104-999-10)

	<b>Name</b>	<b>Position</b>
A	DiMartino- Cowdin, Lynn	Social Worker
B	Sams, Celeste	Occupational Therapist

9. 2023/2024 Master Schedule Development- High School

Approve to rescind the following staff member to complete the 2023/2024 Master Schedule Development at the High School, on an as needed basis, at their per diem hourly rate, from July 5, 2023- August 29, 2023, not to exceed five (5) days, six (6) hours per day: (11-000-218-104-999-08, 11-000-219-104-999-08)

	<b>Name</b>
A	DiMartino-Cowdin, Lynn

10. Sixth Period Teacher Assignments

Approve the following Middle School Sixth Period Teaching Assignments for the 2023/2024 school year: (11-130-100-101-105-07 & 11-130-100-101-113-07)

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>
A	DeTullio, Andrea	Science	\$8,489.00
B	Ferrari, Sarah	English	\$8,489.00
C	Lawry, Shimiriah	English	\$8,489.00
D	Parzanese, Maria	English	\$8,489.00
E	Smith, Marcella	English	\$8,489.00
F	Surace, Jeanette	Science	\$8,489.00

11. Central Office Administrators

Approve to submit the 2023/2024 Employment Contracts for the Assistant Superintendent and the Business Administrator/Board Secretary to the Executive County Superintendent for review and approval prior to Board approval pursuant to NJAC 6A:23A-3.1.

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 21, 2023 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

\_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____