

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, January 25, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/05/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

(Ms. Esposito)

III. ROLL CALL

Present:	Debbie Esposito	Joe Thomas
	Rita Martin	Kelly Thomas
	Cynthia Moore	Julie Peterson, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent: Lorraine Dredde

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Ms. Peterson)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. School No. 6 Performance

Mr. Jackson introduced the staff and students who are performing tonight. Ms. Jan introduced the program that the band will be performing.

Ms. Pitts thanked Ms. Jan and Mr. Garton for the performance and Mr. Jackson thanked the parents and the students.

2. Ms. Pitts introduced two new Citizens Advisory Committee Members. Mr. Mitchell and Mr. Wake gave brief introductions. A question and answer session ensued.

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to appoint Mr. Wake and Mr. Mitchell to the Citizens Advisory Committee.

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

Ms. Martin announced that the first Citizens Advisory Committee Meeting will be on February 2, 2023 at 7:00 p.m. at the Administration Building. A reminder email will be sent out.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve the minutes of the following meetings:

1. Approve the following Meeting Minutes of the Board of Education:

Reorganization Meeting	Wednesday, January 4, 2023	Open Session
Reorganization Meeting	Wednesday, January 4, 2023	Closed Session

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve the minutes of the following meetings:

2. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, January 11, 2023	Open Session
Regular Meeting	Wednesday, January 11, 2023	Closed Session

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Ms. Martin – None at this time.

Education Committee – Ms. Peterson – None at this time. The next meeting is scheduled for February 14, 2023 at 4:00 p.m. and every second Tuesday of each month via WebEx.

Diversity, Equity and Inclusion Committee – Ms. Thomas – The Committee did meet and the minutes will be presented at the next Board Meeting.

Marketing Committee – Ms. Moore – Ms. Moore gave a brief synopsis of the meeting which was held today at 3:00 p.m. via Zoom.

Operations Committee – Ms. Pitts – Ms. Dredden is not present. Ms. Boyle stated that she will reach out to Ms. Dredden to find out when the next meeting will be.

Policy/HR Committee – Ms. Pitts – The Policy Committee will meet tomorrow and the fourth Thursday of every month at 5:00 p.m. via WebEx.

Citizens Advisory Committee – Ms. Martin – None at this time.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve A. & B. with corrections to items 25 and 36 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of December 2022, as presented below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	10/17/22	5 min. 26 sec.	Fire	11:00 AM
	10/27/22	5 min. 31 sec.	Shelter in Place	12:22 PM
School #2	10/17/22	4 min. 58 sec.	Fire	2:37 PM
	10/25/22	4 min. 2 sec.	Lockout Drill	2:28 PM
School #3	10/24/22	6 min.	Lockout Drill	1:36 PM
	10/28/22	7 min.	Fire	2:28 PM
School #4	10/14/22	6 min. 43 sec.	Bomb Threat	2:15 PM
	10/19/22	3 min. 58 sec.	Fire	12:57 PM
School #5	10/28/22	5 min. 10 sec.	Shelter in Place	2:50 PM
	10/14/22	5 min. 13 sec.	Fire	1:38 PM
School #6	10/27/22	4 min. 3 sec.	Fire	9:48 AM
	10/31/22	4 min.	Lock Out	12:50 PM
Winslow Twp. M.S.	10/17/22	9 min.	Fire	1:49 PM
	10/25/22	6 min.	Shelter in Place	9:21 AM
	10/26/22	29 min.	Lock Out	8:16 AM
Winslow Twp. H.S.	10/7/22	6 min.	Fire	8:42 AM
	10/24/22	11 min.	Bomb Threat	1:02 PM

4. Professional Development/Workshops & Conferences

Exhibit X A: 4

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.

5. Field Trip(s)

Exhibit X A: 5

Approve Field Trips as listed in the attached exhibit.

6. Tuition Students

Exhibit X A: 6

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s)

Exhibit X A: 7

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s)

None at this time.

9. Division of Child Protection & Permanency (DCP&P)

None at this time.

10. Fundraiser(s)

Approve Fundraisers as listed below and in the attached exhibit:

School 2

- Read-A-Thon Fundraiser, (2/27/23-3/27/23), H.S.A.
- Scholastic Book Fair and Family Night, (2/27/23-3/3/23), H.S.A.

School 3

- McDonalds Dine Out, (2/22/23), P.T.O.
- Not Just Pizza Dine Out, (3/15/23), P.T.O.
- Nifty Fifty's Dine Out, (4/13/23), P.T.O.

High School

- Ads for Spring Musical, (2/6/23-2/24/23), Drama Club
- Thespian Induction Fee, (3/6/23-3/10/23), Drama Club
- Pretzel Grams, (3/1/23-3/17/23), S.G.A. Senate

11. School 1 – Check Acceptance

Approval requested for School 1 to accept a check for \$100.00 from December 2022, from The Alliance to Save Energy. The check will be used for supplies for the NJ Sustainable School projects.

12. School 2 – Spring Fling Dance

Approval requested for School 2 to hold a Spring Fling dance on March 24, 2023 from 6:00 – 8:00 PM in the All-Purpose Room. This will be a free event for all School 2 students and adult chaperones. The H.S.A. will provide all of the support for the event and the DJ.

13. School 2 – Check Acceptance

Approval requested to accept The Alliance to Save Energy year-end SJG STIP in the amount of \$100.00.

14. School 2 – Family Fun Night

Approval requested for School 2 to host a Physical Education Family Fun Night on Wednesday, May 17, 2023 (rain date May 18, 2023) at 6:00 PM.

15. School 2 – Field Day

Approval requested for School 2 to host a Field Day on Wednesday, May 24, 2023 (rain date May 31, 2023) from 9:40 AM – 2:00 PM. Students will participate in various activities with families invited to be spectators.

16. School 3 – Black History Program

Approval requested to hold a Black History Program on Tuesday, February 28, 2023 from 6:30 PM – 8:00 PM in the All-Purpose Room. The program will be entitled “Conquerors” and will feature School 3 students from Pre-K to 3rd grade performing to honor African American History.

17. School 6 – Black History Music Celebration

Approval requested for School 6 to have a “Black History Music Celebration” evening concert on Thursday, February 23, 2023 at 6:00 PM in the cafeteria. This program will highlight influential music that has inspired social and monumental movements in African American history. Students will be performing and presenting music from the years 1970 to 2000.

18. Middle School – Diversity Training

Approval requested for Constanta Wellness & Healing at Safe Haven Farm to provide diversity training for the Youth Thrive Middle School student group. The workshop will take place on Monday, February 27, 2023 at the Constanta Wellness & Healing Safe Haven Farm, 1657 Commissioners Rd., Mullica Hill, NJ 08062 from 9:00 AM – 12:45 PM. Workshops will focus on diversity, wellness, values, cultural sensitivity, enhance team-building, and self-discovery and transformation through animal-assisted activities. Total fee of \$400.00 will be paid by the SBYSP grant, account #20-298-200-800-000-00.

19. Middle School – 7th Grade New Student Orientation

Approval requested for Winslow Township Middle School to hold 7th Grade New Student Orientation for students from Schools #5 and #6 on June 6, 2023 at the following times:

- School #5: 5:30 PM
- School #6: 6:30 PM

20. High School – Midwinter Choral Festival

Approval requested for Winslow Township High School to host a Midwinter Choral Festival on February 21, 2023 at 6:00 PM in the High School auditorium. This will include all schools in the district.

21. High School – Voter Registration/Information Session

Approval requested for Winslow Township High School Social Studies Department to have the Election Division of the Camden County Clerk’s office come to the school on March 6, 2023 during periods 1-4, March 7, 2023 during periods 5-8, and March 8, 2023 for the entire day to hold a voter registration/information session.

22. High School – Senior Six Flags Trip

Approval requested for the Winslow Township High School class of 2023 to have their annual class trip to Six Flags Great Adventure on May 25, 2023.

23. High School – Senior Awards Night

Approval requested for Winslow Township High School to hold their annual Senior Awards Night on May 31, 2023 at 6:00 PM in the High School auditorium.

24. High School – Senior Water Ice Treat

Approval requested for Winslow Township High School to provide water ice to the seniors after graduation practice on Tuesday, June 13, 2023. Seniors will remain outside near the soccer field after practice, where they will receive water ice before leaving for the day to go home. The water ice will be paid for by the Home and School Association.

25. High School – Breakfast BBQ

Approval requested for the Senior Class of 2023 to host a Breakfast BBQ honoring all graduating seniors in good standing. The Breakfast BBQ would include food, water, soda, cake, water ice, and games on the soccer field immediately following graduation practice on June 14, 2023. This will be paid for by the Senior Class, account #96-471-081.

26. High School – Professional Development

Approval requested for Winslow Township High School to provide a Professional Development event for the Winslow High School educators from the New Jersey Commission on Holocaust Education on February 17, 2023.

27. High School – Rachel's Challenge

Approval requested for Eagles Landing to host a Rachel's Challenge Chain Reaction Program at Winslow Township High School on February 10, 2023. The program will be held in the High School auxiliary gym with a maximum of 100 participants. Attending students will share in a variety of social and emotional (SEL) activities throughout the school day. The program will be paid through the Winslow Township High School Eagles Landing account #20-291-200-300-000-00.

28. High School – Donation Acceptance

Approval requested for Winslow Township High School to accept a donation from Powering Schools in the amount of \$100.00 to be used towards Winslow Township High School science programs.

29. Professional Development – In-Service Day

Approval requested to provide the following Professional Development programs for educators during our in-service day on February 17, 2023:

- Stretch Lab of Marlton, NJ to provide Professional Development on wellness. Cost of \$800.00 to be paid out of Title II funds, account #: 20-273-200-300-000-00.
- Hard Work, No Excuses to provide Professional Development sessions on wellness at no cost to the district.

30. Professional Development – South Jersey Christian Academy

Approval requested to send South Jersey Christian Academy staff members, LeighAnn Harris and Beth Parks, to attend Wilson Language Foundations Level 1 Virtual Training on February 7, 2023. Cost of the training is \$299.00 per staff member. Total cost of \$598.00 to be paid out of the 2022-2023 ESSA Grant – Title II funds, account #20-273-200-500-000-75.

31. Virtual Assemblies

Approval requested to hold a virtual assembly titled, “African Discovery Through Music), provided by Winceyco, at the following dates and locations:

- Winslow Township Schools #2, #3, and #5 on February 2, 2023 at a cost of \$900.00 per school, to be paid out of the 2022-2023 ESSA Grant-Title IV, account #20-286-200-500-000-00.
- Winslow Township Middle School on February 8, 2023 at a cost of \$1,000.00, to be paid out of the 2022-2023 ESSA Grant-Title IV, account #20-286-200-500-000-00.
- Winslow Township High School on February 23, 2023 at a cost of \$1,000.00, to be paid out of the 2022-2023 ESSA Grant-Title IV, account #20-286-200-500-000-00.

32. Speech Evaluations

Approval requested for Melissa Phillips, Speech and Language Pathologist and Teacher of the Deaf and Hard of Hearing, located at 328 Warwick Drive, Cream Ridge, NJ 08514, to conduct independent speech evaluations for Winslow Township DHH students on an as needed basis during the 2022-2023 school year.

Cost: \$900.00 per evaluation

\$100.00 per hour for meeting attendance if necessary

\$35.00/per 30 minutes travel fee

Funding account #: 11-000-216-320-000-10

33. Psychological Evaluations

Approval requested for Dr. Brett Bersano of Peace of Mind Psychological Services, LLC, a licensed psychologist for the Deaf and Hard of Hearing, located at 549 Westwood Ave, River Vale, NJ 07675, to conduct independent psychological evaluations for Winslow Township DHH students on an as needed basis during the 2022-2023 school year.

Cost: \$1,200 per evaluation

\$150.00 per hour for meeting attendance if necessary

\$35.00/per 30 minutes travel fee

Funding account #: 11-000-213-300-000-10

34. Independent Learning Evaluations

Approval requested for Karen Noble, Learning Disability Teacher/Consultant and Teacher of the Deaf and Hard of Hearing, located at 230 21st Avenue, Seaside Park, NJ 08752, to conduct independent learning evaluations and educational consultations for Winslow Township DHH students on an as needed basis during the 2022-2023 school year.

Cost: \$900.00 per evaluation

\$100.00 per hour for meeting attendance if necessary

Funding account #: 11-000-216-320-000-10

35. Republic Bank – Financial Education Program (Money Zone)

Approve representatives from Republic Bank to provide a free financial education program, Money Zone, to the fourth-grade students at Schools 5 and 6. The program will consist of three lessons focusing on developing strong financial skills, including saving, budgeting and money transactions. Students will also have the opportunity to visit the bank to observe the banking process.

36. Perkins Membership (2022-2023)

Approval is requested for the establishment of Career and Technical Education memberships as part of the Perkins Grant requirements for CTE certification and operation from September 2022 through June 2023.

1. Marketing - Distributive Education Clubs of America (DECA) – cost of \$510.00
2. Child Development - Family, Career, Community Leaders of America (FCCLA) – cost of \$334.00
3. Radio and TV Broadcasting – SkillsUSA – cost of \$556.00
4. Design & Visual Communications – SkillsUSA – cost of \$496.00
5. Computer Programming - Technology Student Association (TSA) – cost of \$266.00

Cost:

Total cost of memberships will be paid out of account #11-190-100-500-000-08

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (Jan. 1-15, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of November 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of November 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,761,935.96 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,128,195.82 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 3	Admin	(51) Pre-K cots, outdated and torn

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track and Field	March 20, 2023 – July 27, 2023	Monday-Thursday 6:00 p.m. – 8:00 p.m.	Fields/Grounds	- 0 -
* Middle School	Winslow Township Education Association (WTEA)	February 24, 2023	Friday 4:30 p.m.- 9:00 p.m.	Cafeteria	- 0 -
** School 3	Winslow Township Youth Soccer Association	January 6, 2023 to March 10, 2023	Monday, Tuesday, Wednesday, Thursday 6:30 p.m. – 9:00 p.m.	Gymnasium	\$25

*Correction from 1/11/23 Board Meeting – Location

**Update from 12/14/22 Board Meeting – Start time

10. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Governance IV: Legal Update- Live Virtual Training	February 27, 2023	NC

11. Approve Change Order #1 – 2022 Fire Alarm Replacement Projects – Schools #1, #2 and #3

Approve change order 1 in the credit amount of \$3,286.71 with DEC Electric Contractors, Inc., for the unexpended balance of the contract reducing the contract amount as follows:

Original Contract Amount:	\$692,400.00
Net change by previously authorized	
Change orders:	0.00
Change order No. 1	<u>(3,286.71)</u>
New Contract Sum	<u>\$689,113.29</u>
Percent of Change:	(0.47%)
Total Payments to Date:	\$571,402.00

The credit will be returned to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the change listed.

Tyra McCoy-Boyle

12. Revisions to the Board Meeting Calendar for the month of June 2023

Approve to amend the Board Meeting dates for the month of June as follows:

- June 7, 2023
- June 21, 2023

13. **RESOLUTION OF THE WINSLOW TOWNSHIP SCHOOL DISTRICT AUTHORIZING A LEASE AGREEMENT WITH THE CHESILHURST SCHOOL DISTRICT FOR THE SHIRLEY B. FOSTER ELEMENTARY BUILDING, LOCATED AT 511 EDWARDS AVENUE, CHESILHURST, NEW JERSEY, ALSO KNOWN AS, BLOCK 103, LOTS 1 AND 2, ON THE OFFICIAL TAX MAP OF THE BOROUGH OF CHESILHURST, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

Exhibit XI B:13

WHEREAS, the Chesilhurst School District, is a school district duly organized under the education laws of the State of New Jersey with a present address of 511 Edwards Avenue, Chesilhurst, New Jersey, 08089, (“Landlord”); and

WHEREAS, the Township of Winslow School District, is a school district duly organized under the education laws of the State of New Jersey, with a present address of 40 Cooper Folly Road, Atco, New Jersey 08084, (“Tenant”); and

WHEREAS, the Landlord owns property identified as the Shirley B Foster Elementary Building, located at 511 Edwards Ave, Chesilhurst, New Jersey 08089, also known as, Block 103, Lots 1 and 2, on the official tax map of the Borough of Chesilhurst, County of Camden, State of New Jersey; and

WHEREAS, Tenant desires to rent the Property for use for a grant funded Pre-School Program for the benefit of children in both communities; and

WHEREAS, the Landlord and Tenant have negotiated a Lease Agreement in a form attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
 2. The School Board President, Vice President, Superintendent and/or Assistant Superintendent, or their respective designees, are hereby directed and authorized to execute a Lease Agreement in the form attached hereto and made apart hereof and well as carry out all functions in furtherance thereof.
 3. The Lease Agreement, in final form, shall be reviewed and approved by the Solicitor of the Winslow Township Board of Education.
 4. To the extent required by law, rule or regulation, this Lease Agreement shall be filed with the appropriate authorities of the State of New Jersey including the New Jersey Department of Education.
 5. The Business Administrator/Board Secretary shall certify funds available prior to the commencement of the Lease term, September 1, 2023 and subsequent to the receipt of the grant funds anticipated to be received on or about July 2023.
14. Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance (SOA) 2022-2023 **Exhibit XI B:14**

Approve the submission of the Health and Safety Evaluation of School Buildings Checklist SOA to the County Office providing assurance that checklists have been completed for every school building per the attached exhibit.

15. Purchase – HCESC Contract Vendor

Approve the following purchases, in the following amounts, from the following approved HCESC Contract vendor:

Items charged to 11-000-261-420

<u>General Chemical and Supply – HCESC-CAT 19-02</u>		
Custodial Supplies	General Supplies	\$7,592.32
<u>General Chemical and Supply – HCESC-CAT 19-02</u>		
Hand Sanitizer	General Supplies	\$9,555.00

16. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-402-100-420

All American Sports Corp. – ESCNJ Bid 22/23-13

Winslow Township HS Athletic Dept. Cleaning, Repair, & Maint \$9,907.98

17. Purchases – State Contract Vendor

Approve the following purchase, in the following amount from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W.W. Grainger Inc. – State Contract # 19-Fleet-00566

Maintenance Supplies General Supplies \$5,455.81

18. Approve a Maintenance Agreement for District Generators

Approve a one-year maintenance agreement with Power Equipment Company to maintain District generators at the High School, Middle School and Schools 5 and 6 at a cost of \$3,680.00. Services include 1 full preventative maintenance, an inspection and the Gentracker Annual Fee and is to be charged to 11-000-261-420.

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 Lateral Movements

Approve the following Lateral Movement requests for the 2022/2023 school year, effective February 1, 2023:

	Name	School	From	Step	Salary	To	Step	Salary (Pro-rated)
A	Butler, Taylor	School No. 3	BA+15	3	\$57,370.00	BA+30	3	\$58,170.00
B	Gross, Angela	School No. 6	MA	13	\$91,679.00	MA+30	13	\$93,279.00
C	Krafcigs, Katrina	School No. 5	BA+30	8	\$61,345.00	MA	8	\$62,145.00
D	Mailley, Lisa	School No. 3	MA	10	\$72,795.00	MA+15	10	\$73,595.00
E	Murphy, Joseph	School No. 6	BA+30	8	\$61,345.00	MA	8	\$62,145.00
F	Sipple, Lauren	School No. 2	BA	3	\$56,570.00	BA+15	3	\$57,370.00

*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.B.	Maternity	9/1/2023 10/1/2023	9/30/2023 12/31/2023	Paid Unpaid
B	L.D. *Extended Dates	Medical	3/1/2023	3/31/2023	Unpaid
C	T.P. *Extended Dates	Medical	1/24/2023	1/30/2023	Unpaid
D	C.S.	Medical	2/8/2023	3/3/2023	Paid
E	K.W.	Maternity	3/23/2023 5/17/2023	5/16/2023 10/15/2023	Paid Unpaid

3. Sixth Period Teacher Assignments

- a. Approve the following High School Sixth Period Teacher Assignment, effective January 17, 2023: (11-140-100-101-111-08)

	Name	Subject	Pro-Rated Stipend
A	Calabria, John	Mathematics	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

- b. Approve to rescind the following High School Sixth Period Teacher Assignment, effective January 13, 2023: (11-140-100-101-111-08)

	Name	Subject	Pro-Rated Stipend
A	Smolark, Thomas	Mathematics	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

4. Sixth Period Teacher Assignments- LOA

- a. Approve the following High School LOA Sixth Period Teacher Assignment, effective February 6, 2023 to June 30, 2023: (11-140-100-101-105-08)

	Name	Subject	Pro-Rated Stipend
A	Hoover, Sarah	English	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

- b. Approve to amend the following High School LOA Sixth Period Teaching Assignments, effective September 1, 2022- March 31, 2023: (11-140-100-101-111-08)

	Name	Position	Pro- rated Stipend
A	Bobo, Ethan	Mathematics	\$8,489.00
B	Hoffman, Colleen	Mathematics	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

5. Seventh Period Teaching Assignments- LOA

Approve to amend the following High School LOA Seventh Period Teaching Assignments, effective September 1, 2022- March 31, 2023: (11-140-100-101-111-08)

	Name	Position	Pro-rated Stipend
A	Bobo, Ethan	Mathematics	\$8,489.00
B	Smith, Chantel	Mathematics	\$8,489.00
C	Williams, Tony	Mathematics	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

6. Terminations

Approve to terminate the following employee:

Name	Reason	Effective
S.D.	Attendance	1/31/2023

7. 2023/2024 Education Interview Day

Approve Mr. Dion M. Davis, Human Resources Director, and Ms. Sheresa Clement, Curriculum & Instruction Director, to attend the Education Interview Day at The College of New Jersey on March 8, 2023. The cost for the day will be \$175.00. (11-000-251-580-000-13)

8. Practicum Placements

Approve the following 2022/2023 Practicum Placements:

	College	Student	Cooperating Teacher	School	Dates
A	Camden County	Donofrio, Gabrielle	Bobo, Ethan	High School	1/30/2023- 3/31/2023 (15 hours)
B	Camden County	Mitchell, Marinez	Peterson, Lynn	School No. 6	1/30/2023- 3/31/2023 (15 hours)
C	Camden County	Reyes-Flores,	Nicholle Gordon	School No. 6	1/30/2023-3/31/2023 (15 hours)

		Evelin			
D	Rowan	Warner, Robert	Stowell, Allen	School No. 2	2/9/2023 (AM only) 2/16/2023 (AM only)
E	Rowan	Wilkie, Abbey	Stowell, Allen	School No. 2	2/9/2023 (AM only) 2/16/2023 (AM only)

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. PERSONNEL REPORT

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.S.	Maternity *Amended Dates	2/13/2023 3/11/2023	3/10/2023 8/31/2024	Paid Unpaid

2. Sixth Period Teacher Assignments- LOA

Approve the following High School LOA Sixth Period Teacher Assignments, effective January 27, 2023 to March 31, 2023: (11-140-100-101-115-08)

	Name	Subject	Pro-Rated Stipend
A	Cuneo, Christopher	History	\$8,489.00
B	Pritchett, Anise	History	\$8,489.00
C	Risley, Kevin	History	\$8,489.00
D	Taglienti, Joseph	History	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

3. Seventh Period Teaching Assignment- LOA

Approve the following High School LOA Seventh Period Teaching Assignment, effective January 27, 2023 to March 31, 2023: (11-140-100-101-115-08)

	Name	Position	Pro-rated Stipend
A	Taglienti, Joseph	History	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

4. 2022/2023 After School Tutor

Approve the following After School Tutor for the 2022/2023 school year, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed one (1) hour per day: (20-232-100-100-000-01)

Name	Location
Maguire, Joan	School 1

5. 2022/2023 High School Volunteer

Approve the following 2022/2023 High School Volunteer:

	Name	Activity/Sport
A	Hiester, Samantha	Drama Club/ Lighting Design

6. Practicum Placements

a. Approve the following 2022/2023 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Abriola, Kylie	Prendergast, Kimberly	School No. 6	1/30/2023-5/31/2023

b. Approve the following 2023/2024 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Abriola, Kylie	Prendergast, Kimberly	School No. 6	9/1/2023-12/31/2023

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between January 6, 2023 and January 19, 2023.

Received	Requested by	Document Requested	Approved	Denied
1	Patricia Manarin Deltak Public Records	An electronic copy of the specifications or any other documents associated with this project: Project Title: Circulation Pump Replacement at Schools #1 - #4 & MS Bid Number: 2023-04 Posting Date: 12/28/2022	✓	
1	Debbie Scullin	The data on how many students that have choiced out of Winslow School District that are receiving their education through the Public-School Choice program.	✓	
1	Stacey Smith and Shamar Adams	<ul style="list-style-type: none"> • Camera in front Rm #113 on Dec. 2, 2022 between 11:30 am – 12:30 pm • All cameras in back hallway outside of small teachers' lounge • In front Rm 112 on date Dec 2, 2022 (School 4)	✓ ✓	✓ No video recorded during period requested

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

Mr. Thomas is an avid sports fan and gave updates on youth sports. He also has a fundraiser for the youth wrestling program. Mr. Thomas had the opportunity to meet the new Athletic Director who is very resourceful, has a lot of experience in coaching and will be an asset to Winslow Township.

XVII. INFORMATIONAL ITEMS

Dr. Poteat discussed the following informational items:

- The last Board Meeting, January 11, 2023, we had our trial run of having Board meetings at the Administration Building. It was reported that we had great sound quality. You could hear the speaker and those in the room. However, there is one concern. The Administration Building could not accommodate the crowd we had here tonight. Dr. Poteat stated that moving

the Board Meetings to the Administration Building would impact performances. And while we did not have anyone call into the meeting, we believe the system would work. He also stated that each time the setting is changed, we would have to advertise the change in location. It was suggested that the first Board Meeting of every month be held at the Administration Building and the second Board Meeting of every month be held at the Winslow Township Middle School Cafeteria. A discussion ensued.

A motion was made by Mr. Thomas, seconded by Ms. Thomas, to have the first meeting of every month at the Administration Building and the second meeting of every month at the Winslow Township Middle School Cafeteria.

Roll Call:			
Ms. Dredden	Absent	Ms. Peterson	Yes
Ms. Esposito	Yes	Ms. Pitts	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Moore	Yes	Ms. Thomas	Yes
Ms. Nieves	Abstain		
Motion Carried			

- The next Town Hall Meeting will be held on March 22, 2023. Dr. Poteat has yet to determine the topic of the Town Hall Meeting but there is time to plan for it.
- The Winslow Township Middle School will be hosting the New Jersey School Board Association (NJSBA) 8th grade dialogue on March 30, 2023. The Winslow Township School District’s Middle School will have students’ from across Camden County representing their home school and District. Students will be asked to respond to various questions openly and honestly. We have sent a student from Winslow Township Middle School to various 8th grade dialogues and we have been well represented over the years. Dr. Poteat anticipates that we will be prepared to do so this year.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to open the meeting for Public Comments at 8:07 p.m.

Voice Vote: All in favor

Wanda Glaud

Ms. Glaud gave definitive dates for the Juneteenth celebration. It will be held on June 17, 2023 and Family Day will be held on August 19, 2023. Ms. Glaud is bringing these dates to the Board because she would like participation from the students again this year. As soon as she has more information, she will ask the liaison to reach out to someone from the Board for school participation.

Jovanni Polhill

Ms. Polhill inquired about a policy regarding the pick-up of children by a certain time at the end of the day. Dr. Poteat stated that it was not necessarily a policy but there are early dismissal procedures set in place for student pick-up. Ms. Polhill also stated that she is confused why the teacher at School #4 is still teaching. Ms. Pitts stated that the topic she is on now is a legal matter that cannot be discussed.

Dina Holmes

Ms. Holmes has no new concerns, but is here to fight for justice. She stated that the safety of students is paramount. You cannot give up when you are seeking justice. We must work together. We need to come to some sort of resolution.

Eric Holmes

Mr. Holmes stated that there are unhappy parents dealing with this issue at the Preschool and asked the Board to provide them with an update. Mr. Long responded that the Board is unable to provide updates at this time.

Theresa Colligan

Ms. Colligan wanted to share an experience and give credit to the character of the wrestling team. She stated that it was uncomfortable sitting in the stands at Cherry Hill East on January 14, 2023. The students were feeling and hearing the same comments that she was hearing regarding Winslow Township Schools. Ms. Colligan stated that the coaches deserve credit for the way our wrestlers represented Winslow. The wrestlers were well behaved and represented our school well. Dr. Poteat asked if Cherry Hill East was the only school hosting that day.

Rowle Hines

Mr. Hines stated his daughter attended School #1. She ran into problems when she got to the third grade. Her religious rights and civil rights were violated and retaliation began. Mr. Hines was instructed to file a HIB report. The response from the report was unsatisfactory and he ended up suing; after which, there was much retaliation towards his daughter and wife. Mr. Hines brought documents in and would like to request a hearing. Dr. Poteat asked Mr. Hines about the HIB incident, that he did not recall it coming across his desk. A brief discussion ensued. Dr. Poteat asked Mr. Hines to give him the opportunity to review the documents.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to close the meeting for Public Comments at 8:34 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:35 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 25, 2023 at 8:35 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

X

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are matters relating to pending or anticipated litigation regarding student matters and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are; student matters.

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be 20 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to close the meeting of the Executive Session at 9:34 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Nieves, seconded by Ms. Thomas, to adjourn the meeting at 9:35 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary