

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administrative Building – Conference Room
Wednesday, January 11, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **January 5, 2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

(Ms. Esposito)

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Kelly Thomas
Joe Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Mr. Thomas)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

- VI. AWARDS/PRESENTATIONS** **None at this time.**
- VII. CORRESPONDENCE** **None at this time.**
- VIII. MINUTES**

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:
Regular Meeting Wednesday, December 14, 2022 Open Session

Roll Call:			
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Esposito	Abstain	Mr. Thomas	Abstain
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve the minutes of the following meeting:

- Regular Meeting Wednesday, December 14, 2022 Closed Session

Roll Call:			
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Esposito	Abstain	Mr. Thomas	Abstain
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Ms. Martin – None at this time.

Education Committee – Ms. Peterson – None at this time.

Diversity, Equity, and Inclusion Committee – Ms. Thomas – None at this time.

Marketing Committee – Ms. Moore – None at this time. The next meeting is scheduled for Wednesday, January 25, 2023 at 3:00 p.m. virtually.

Operations Committee – Ms. Dredden – None at this time.

Policy Committee – Ms. Pitts – None at this time.

Citizens Advisory Committee – Ms. Martin – None at this time.

X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A:7**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A: 8**
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- Scholastic Book Fair, (June 5 – 9, 2023), H.S.A.
- Smencil Sale, (January-June, 2023), H.S.A.
- Texas Roadhouse Gift Cards/Bread Sale, (March 15-29, 2023), H.S.A.
- Scholastic Book Fair, (February 27-March 3, 2023), H.S.A.
- Candy Bar Bingo, (1 night per month, January – June, 2023), H.S.A.
- Clothing Fundraiser, (April 1-22, 2023), H.S.A.

School 6

- Nifty Fifty's Dine Out, (3/23/23), H.S.A.

11. School 2 – Kindness Week

Approval requested for School 2 to participate in Kindness Week. Students will dress in theme days such as Kindness Rocks, Team Up for Kindness, Shine Bright for Kindness, Power Up for Kindness and Crazy for Kindness by wearing correlating approved attire.

12. School 2 – Black History Celebration

Approval requested for School 2 to present a Black History Celebration on February 23, 2023 from 6:30-8:30 PM, featuring the 1619 Project by Nikole-Hannah Jones, with highlights and connections to Hannah-Jones' children's book, the *1619 Project Born on the Water*.

13. School 3 – Black History Presentation

Approval requested for School 3 to host a musical performance entitled *I Have a Dream, "Songs for Peace and Harmony"* on January 18, 2023 from 6:30-7:30 PM. This production will feature both first and second grade students and will include musical elements and dramatic readings to celebrate the legacy of Dr. Martin Luther King Jr. Families and friends are welcome to attend.

14. School 5 – Black History Month Presentation

Approval requested for School 5 to host Key Arts Productions presentation in honor of Black History Month on February 23, 2023 from 1:00 – 3:00 PM. The educational live multimedia presentation teaches kids about the people, experiences, and events that shaped African American history. Cost of \$1,550.00 will be paid by the Home and School Association.

15. School 6 – Winter Choral Concert

Approve to reschedule the School 6 Winter Choral Evening Concert from January 19, 2023 to January 24, 2023. It will be held in the cafeteria from 6:30 – 8:00 PM.

16. Middle School – Donation

Approval requested for Winslow Township Middle School to accept 20 wrestling uniforms gifted from Mr. Vince Jones for the Winslow Township Middle School Wrestling Team.

17. High School – 8th Grade Parent Orientation

Approval requested for Winslow Township High School to host an 8th Grade Parent Orientation/Open House Expo on February 9, 2023 at 6:30 PM. The Open House presentation will provide parents of 8th grade students and community members with updates on the High School programs, course offerings, and extra-curricular activities.

18. High School – Annual Elective Fair

Approval requested for Winslow Township High School to host the 8th grade Middle School students on January 26, 2023 from 8:30 AM – 12:00 PM, to attend the Annual Course Elective Fair, to familiarize students with the elective courses available to them.

19. High School – All Eastern High School Treble Chorus

Approval requested to have Winslow Township High School Students Keziah Awa and Gianna Cavallero, who have been accepted into the 2023 All Eastern High School Treble Chorus, to participate in rehearsal and perform from 4/13/23-4/16/23. The culminating performance will take place at 10:00 AM on April 16, 2023 at The Kodak Hall at the Eastman School of Music. Cost of \$1,390 for room and board to be paid out of account #11-401-100-800-401-08.

20. Out of District Students

Approve the list of 2022-2023 Out of District students to be applied to the IDEA Grant for the 2022-2023 school year.
 Account No. 20-254-100-500-000-00- IDEA basic

Student #	School	Tuition Balance	Duration
2909	Durand	\$39,434.85	Jan-June 2023
2910	Durand	\$39,434.85	Jan-June 2023
2911	Durand	\$39,434.85	Jan-June 2023
2924	Larc	\$30,012.84	Jan-June 2023
2912	Pineland	\$14,520	Jan-March 9,2023

21. Out of District Student – Rescind

Approve to rescind the tuition contract charges for the following students from the 2022/2023 IDEA grant.
 IDEA basic Account No. 20-254-100-500-000-00

#	School	Tuition	ESY
3071	Larc	\$38,790.18	-
3008	Durand	\$46,946.25	-

22. Donation

Ratify the approval to accept a donation of \$25.00 gift cards from the New Jersey Garden City Alumnae Chapter of Delta Sigma Theta Sorority, Inc., to support 5 Winslow Township families.

B. Principal's Update

- | | |
|--|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (12/1/22-12/31/2022) | Exhibit X B: 1 |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>Line-Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |
| a. Approve the Vendor Bill List in the amount of \$2,537,247.20 as per the attached exhibit. | |
| b. Ratify the Manual Bill List in the amount of \$1,007,232.79 as per attached exhibit. | |
| 7. <u>Payroll</u> | |
| Approve Payroll, for the month of December 2022, as listed below: | |
| • December 15, 2022 - \$2,479,915.03 | |
| • December 23, 2022 - \$2,901,282.18 | |

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Library	(110) Library books, 10-15 years, old and damaged
School 2	Technology	(1) Hitachi ceiling mounted projector, 10+ years, old, replaced (1) metal housing for projector, 10+ years, not need, projector replaced (1) Epson 95 projector, 5+ years, outdated, not being used (1) Epson 83+ projector, 5+ years, outdated, not being used (1) Hovercam T3, 10+ years, broken (1) Elmo document camera, 10+ years, broken
High School	Guidance	(1) Bookshelf, 15 years, old, no storage
High School	Science	(26) Microbiology an Introduction 11 th Edition, 9 years, outdated, being replaced. (59) Forensic Science an Introduction 2 nd Edition 2011, 11 years, outdated, being replaced
High School	Music	(1) Marching Baritone Horn, 10 years, broken, unrepairable
High School	Technology	(1) 3 drawer metal filing cabinet, 20+ years, broken lock, rusty
Middle School	Main Office	(1) H hall trashcan lid, 10 years, damaged (1) 3 hold punch, 10 years, broken

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 3	Winslow Township Education Association (WTEA)	June 13, 2023	Tuesday 4:30 p.m. - 9:00 p.m.	Cafeteria	- 0 -
School 5	Winslow Township Education Association (WTEA) Pride Committee	March 2, 2023	Thursday 6:30 p.m. – 8:30 p.m.	Cafeteria	- 0 -

10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend NJASBO workshop “Capital Projects A to Z – South Jersey” on February 21, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ from 9:00 a.m. to 12:00 p.m. The total cost to the District is \$125 per person.

11. Trenton – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 11**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Trenton (joiner district) to transport a student to Winslow Township School #5 from October 1, 2022 to June 30, 2023 in the per diem amount of \$2.85.
12. Pleasantville – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 12**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pleasantville (joiner district) to transport a student to Winslow Township School #5 from September 1, 2022 to June 30, 2023 in the per diem amount of \$4.95.
13. Gloucester Township – Joint Transportation Agreement 2021-2022 **Exhibit XI B: 13**

Approve the 2021-2022 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Gloucester Township (joiner district) to transport a student to Winslow Township Middle School from April 1, 2022 to June 30, 2022 in the per diem amount of \$4.46.
14. Gloucester Township – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 14**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Gloucester Township (joiner district) to transport a student to Winslow Township Middle School from September 1, 2022 to June 30, 2023 in the per diem amount of \$11.14.
15. Stratford – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 15**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Stratford (joiner district) to transport a student to Winslow Township Middle School from September 1, 2022 to June 30, 2023 in the per diem amount of \$11.14.
16. Millville – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 16**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Millville (joiner district) to transport a student to Winslow Township Middle School from November 1, 2022 to June 30, 2023 in the per diem amount of \$5.14.
17. Millville – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 17**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Millville (joiner district) to transport a student to Winslow Township School #5 from October 1, 2022 to June 30, 2023 in the per diem amount of \$4.95.

18. Millville – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 18**
- Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Millville (joiner district) to transport a student to Winslow Township School #1 from October 1, 2022 to June 30, 2023 in the per diem amount of \$2.79.
19. Delsea – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 19**
- Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Delsea (joiner district) to transport a student to Winslow Township High School from October 1, 2022 to June 30, 2023 in the per diem amount of \$3.52.
20. Delsea – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 20**
- Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Delsea (joiner district) to transport a student to Winslow Township Middle School from November 1, 2022 to June 30, 2023 in the per diem amount of \$4.95.
21. Additional or Compensatory Special Education and Related Services (ACSERS) – Approval to Apply
- Approve to apply for the Additional or Compensatory Special Education and Related Services (ACSERS) for Students with Disabilities who are 21 as of July 1, 2022. The grant amount is to be determined based on all costs incurred for the education of children who meet the application requirements during the 2022-2023 school year.
22. New Jersey School Boards Association – Professional Development/Board Members
- WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and
- WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,
- WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,
- WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Governance IV: Legal Update-Live Virtual Training	January 12, 2023	NC
Rebecca Nieves	Union County Virtual Meeting-Health & PE Curriculum	January 18, 2023	NC
Rebecca Nieves	Passaic County Virtual Meeting-How To Be An Effective Board Member	January 24, 2023	NC
Rebecca Nieves	Bergen County Virtual Meeting-Mental Health, Mentoring, School Security, & Sustainable Funding	January 30, 2023	NC
Rebecca Nieves	Governance II: Finance-Live Virtual Training	February, 27 2023	NC

23. Purchase – Camden County Educational services Commission (CCESC)

Approve CM3 Building Solutions Inc., an approved CCESC vendor, contract #66CCEPS, to provide a service contract for the security systems in the Winslow Township School District for the 2022-2023 school year in the amount of \$5,600.00. Services are to be charged to account #11-000-221-390.

24. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve Rich Tree Service Inc., an approved HCESC vendor #HCESEC-SER-2H, to provide tree removal and pruning services throughout the District at a cost of \$18,937.50. Services are to be charged to the Safety Grant account #20-020-200-500.

25. Local Food for Schools (LFS) Funding Opportunity

Exhibit XI B: 25

Approve, authorize and ratify to apply for and approve to accept and to participate in the Local Food for Schools funding opportunity as provided through the New Jersey Department of Agriculture, Division of Food and Nutrition. This funding opportunity will allow the District to procure local foods unique to the district's geographic area which are minimally processed and meet the needs of the program per the attached exhibit.

Roll Call:			
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A with amendments to item #4, striking 4C and 4H as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Pro- rated Salary	Effective
A	Gilliams, Jai	School No. 5	Secretary	\$40,353.00 Step 6	2/1/2023
B	Kasza, Kristi	Transportation	Bus Driver	\$20,941.00 Step 3	1/16/2023
C	Taylor, Cynthia	School No. 5	Grade 4 Teacher	\$64,745.00 BA. Step 9	2/1/2023

*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Griffiths, Ashley	School No. 4	Preschool Teacher	2/15/2023
B	Murphy, Amanda	School No. 3	First Grade Teacher	2/15/2023
C	Rowe, Emily	School No. 1	Preschool Teacher	2/22/2023

3. **2022/2023 Staff Reassignments**

Approve the following Staff Reassignments for the 2022/2023 school year, effective January 1, 2023:

		From		To	
	Name	Position	Location	Position	Location
A	Davis, Sakina	Preschool Teacher	School No. 4	Preschool Teacher	School No. 1
B	Griffiths, Ashley	Preschool Teacher	School No. 1	Preschool Teacher	School No. 4

4. **Leave of Absence Requests**

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.C.	Maternity	4/17/2023 6/1/2023	5/31/2023 10/31/2023	Paid Unpaid
B	J.D.	Maternity	5/1/2023 9/1/2023	6/30/2023 11/30/2023	Paid Unpaid
C	STRUCK				
D	D.H.	FMLA	11/28/2022 1/19/2023 (PM)	1/19/2023 (AM) 2/28/2023	Paid Unpaid
E	K.I.	Medical	1/10/2023	2/23/2023	Paid
F	J.K.	Medical *Extended Dates	1/14/2023	1/31/2023	Paid
G	K.K.	Medical	1/27/2023	3/31/2023	Paid
H	STRUCK				
I	A.S.	Maternity	2/13/2023 3/11/2023	3/10/2023 6/30/2023	Paid Unpaid
J	T.S.	Medical *Extended Dates	1/1/2023	1/13/2023	Paid
K	S.W.	Maternity *Revised Dates	1/1/2023 3/1/2023	2/28/2023 5/31/2023	Paid Unpaid

5. **2022/2023 Club/Activity Advisors**

Approve the following 2022/2023 High School Club/Activity Advisor, effective January 1, 2023: (11-401-100-100-401-08)

	Name	Club/Activity	Pro-Rated Stipend	Step
A	Cottle, Tara	Assistant Drama Director	\$3,978.00	1

*Stipend adjustment pending ratification of the WTEA contract

6. 2022/2023 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officer for 2022/2023 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$22.00/hour:
 (11-401-100-330-401-08, 11-402-100-100-402-08)

	Name
A	Jones, Abdul

7. Sixth Period Teacher Assignments- LOA

Approve the following High School LOA Sixth Period Teacher Assignments, effective January 9, 2023 to February 28, 2023: (11-140-100-101-103-08)

	Name	Subject	Pro-Rated Stipend
A	Collins, Aaron	Business	\$8,489.00
B	Manoussakis, Lily	Business	\$8,489.00
C	Paparo, Lisa	Business	\$8,489.00
D	Perry, Alexandra	Business	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

8. Seventh Period Teacher Assignments- LOA

Approve the following High School LOA Seventh Period Teacher Assignments, effective January 9, 2023 to February 28, 2023: (11-140-100-101-103-08)

	Name	Subject	Pro-Rated Stipend
A	Manoussakis, Lily	Business	\$8,489.00
B	Paparo, Lisa	Business	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

9. Practicum Placement

Approve the following 2022/2023 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	Stockton	DiLullo, Lisa	McNair, Chevelle	Middle School High School	1/12/2023- 1/31/2023 15 hours

Roll Call:			
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Debbie Esposito	Governance I: New Board Member Orientation	No later than January 31, 2023	NC
Kelly Thomas	Governance II: Finance	January 12, 2023	NC
Kelly Thomas	Bergen County Virtual Meeting	January 30, 2023	NC
Kelly Thomas	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Kelly Thomas	Governance III: Student Achievement	February 27, 2023	NC
Kelly Thomas	NJSBA School Finance Conference	March 1, 2023	\$99
Kelly Thomas	Governance IV: Legal Update	March 23, 2023	NC
Kelly Thomas	Camden County 8 th Grade Dialogue	March 30, 2023	NC
Kelly Thomas	Camden/Gloucester County Hybrid Meeting	May 23, 2023	NC

2. Reappointment of Delegates and Board Committees by the Board President

Approve the following changes in Board appointments: (a) Ms. Moore will be added to the Education Committee and (b) Ms. Moore will replace Ms. Martin as the District’s representative to the Winslow Township Municipal Drug & Alcohol Alliance per the following:

Education Committee	Chairperson: <u>Ms. Peterson</u>
	Member: <u>Ms. Thomas</u>
	Member: <u>Ms. Martin</u>
	Member: <u>Ms. Moore</u>
Winslow Twp. Municipal Drug & Alcohol Alliance	Representative: <u>Ms. Moore</u>

3. New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Educations (NJDOE) – Approval to Apply

Approve to apply for the New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Education (NJDOE) funding for Emergent and Capital Maintenance Needs in the amount of \$109,805.00.

Roll Call:			
Ms. Dredden	Yes	Ms. Thomas	Abstain
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A with as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 Club/Activity Advisor

Approve to ratify the following 2022/2023 High School Club/Activity Advisor, effective September 1, 2022: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Christ, Marylynne	Senior Class Advisor	\$3,027.00	3

*Stipend adjustment pending ratification of the WTEA contract

2. 2022/2023 Substitute Bus Drivers

Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run:

	Name
A	Barnes, Askal

3. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.D.	Medical	1/3/2023	1/30/2023	Paid
B	T.P.	Medical *Revised Dates	12/12/2022 1/6/2023 (PM)	1/6/2023 (AM) 1/23/2023	Paid Unpaid
C	C.S.	Medical	1/1/2023	4/30/2023	Paid

4. Retirement

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Jenkins, Maggie-Rae *Revised Date	Middle School	History Teacher	8/1/2023

5. 2022/2023 Preschool Community Parent Involvement Specialist

Approve to ratify the following teachers to be charged to the Preschool Expansion Grant for the 2022/2023 school year: (20-218-200-173-019-00)

	Name	Stipend
A	Familiare, Amanda	\$5,000.00 (Split)
B	Zorzi, Lauren	\$5,000.00 (Split)

6. 2022/2023 Game Monitors

Approve to ratify the following employees to work as Game Monitors for the 2022/2023 Winter Athletic season, on an as needed basis, at a rate of \$50 per game: (11-402-100-100-402-07 & 11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Game Monitors	\$50.00

	Name	Location
A	Bates, Crystal	High/Middle School
B	Beaman, Trista	High/Middle School
C	Bey, April	High/Middle School
D	Bobo, Ethan	High/Middle School
E	Brown-Self, Shawnnika	High/Middle School
F	Callahan, Jill	High/Middle School
G	Clark, Jena	High/Middle School
H	Donohue, Carol	High/Middle School
I	Gambrell, Yalonda	High/Middle School
J	Glemser, Suzanne	High/Middle School
K	Griffin, Ayana	High/Middle School
L	Hill, Sarah	High/Middle School
M	Jefferies, Tyeisha	High/Middle School
N	Langhorne, Cryhten	High/Middle School
O	Martin, Gregg	High/Middle School
P	Mullin, Erica	High/Middle School
Q	Paparo, Lisa	High/Middle School
R	Parzanese, Maria	High/Middle School
S	Rossi, Ronald	High/Middle School
T	Shaw, Pamela	High/Middle School
U	Shipley, Michelle	High/Middle School
V	Stowell, Bruce	High/Middle School
W	Weppler, Michael	High/Middle School

7. 2022/2023 Preschool Social Worker

Approve to ratify the following staff member to be charged to the Preschool Expansion Grant for the 2022/2023 school year: (20-218-200-173-019-00)

	Name	Stipend
A	Duca, Laura	\$10,000.00

8. 2022/2023 Preschool Instructional Coach

Approve to ratify the following staff member to be charged to the Preschool Expansion Grant for the 2022/2023 school year: (20-218-100-176-019-00)

	Name	Salary
A	Rouse, Tangika	\$62,145.00 MA, Step 8 Stipend \$2,500.00

Roll Call:			
Ms. Dredde	Yes	Ms. Thomas	Yes
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between December 9, 2022 and January 5, 2023.

Received	Requested by	Document Requested	Approved	Denied
1	Melissa Postle FOIA Professional Services	Request to obtain copies regarding Winslow Public Schools' current custodial, maintenance, and grounds contract: 1. Most recent RFP 2. All submitted proposals from last bidding cycle 3. Bid tabulations 4. Award criteria/scoring matrix 5. Custodial, Maintenance, and Grounds services contract	✓	

XV. OLD BUSINESS

Ms. Nieves wanted clarification on Board Committee Meetings. She asked if there is a Committee that does not have a quorum, would another Board Member be able to attend. Ms. Pitts responded, absolutely. (Five members are a quorum)

XVI. NEW BUSINESS

Ms. Pitts discussed a few items in regards to the Citizens Advisory Committee. The CAC deadline for community members has passed. There will be three new members. At the January 25, 2023 Board Meeting, there will be an introductory discussion with the three new members. Ms. Moore asked how many previous members were coming back. Ms. Pitts replied six.

Ms. Pitts also asked the Chairs of each committee to submit a copy of the scheduled committee meeting times to Ms. Boyle. She asked that they be submitted before or by our next Board Meeting.

XVII. INFORMATIONAL ITEMS

Dr. Poteat handed out the 2022-2023 approved school calendar and announced that there is a conflict in the month of June. June 14, 2023 is our Board Meeting and it is also the Middle School's promotion day. June 15, 2023 is the last day of school, which is also graduation day. Dr. Poteat would like to possibly move the June 14, 2023 Board Meeting to June 7, 2023. He recommended that we leave the school calendar the way it is for our promotion exercise which is on June 14, 2023 and move the June 14, 2023 Board Meeting to June 7, 2023. We will have the opportunity to have the Superintendent's Awards during that time. Dr. Poteat will bring a revised school calendar to the next Board Meeting identifying June 7, 2023 as our first Board Meeting in June and indicating that the Superintendent's Awards will also be that day.

Ms. Pitts introduced Janaya Sharpe, the student representative from the High School.

Ms. Sharpe wanted to thank everyone who helped out with the Student Government Giving Tree. Also, the Student Government and a few members of the Senate attended the New Jersey Association of Student Councils (NJASC) winter convention at the College of New Jersey in Ewing Township. It was a great opportunity to listen to a keynote speaker and attend workshops.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Moore, seconded by Ms. Martin, to open the meeting for Public Comments at 7:24 p.m.

Voice Vote: All in favor

Tracey Brascom

Ms. Brascom is surprised that a person who allegedly abuses children is still attending School #4. No one has come to talk to the peers, teachers, eyewitnesses, or victims after the investigation. She asked the Board if they are going to do their own investigation. Ms. Brascom also asked how can someone with so many complaints of documented child abuse and with several open investigations still be allowed to continue in that position with no reprimand.

Dorothy Davis

Ms. Davis is annoyed and expressed her concern on the impact this situation may have on her three-year-old grandnephew in the future. She said if nothing gets done here, then maybe Governor Phil Murphy will help.

Eileen Smith

Ms. Smith spoke about her grandson at the last Board Meeting. She addressed there being another student incident involving the same teacher. She wanted to know why the teacher is still allowed to teach in the classroom. Ms. Smith spoke about an incident that happened two years ago with her granddaughter. The outcome of that incident should be the same outcome of this incident. The teacher is responsible for her actions. Ms. Smith also addressed her grandson's finger being stepped on and having his food taken away. She is asking for justice and for the teacher to be held accountable.

Carla Ortiz

Ms. Ortiz is the Board President for the Chesilhurst School District. This is her second year as President and she came here this evening to thank Winslow for working with Chesilhurst and offering their community additional students. The additional students are the same age as the current situation that she is just hearing about. Ms. Ortiz stated that this situation is disturbing and she would like to offer suggestions. She thinks that the complaints being made are not at the proper platform and the things that are being said extend beyond the Board.

Stacey Smith

Ms. Smith stated that this is not a trial, but the people who were elected have a responsibility. She is thinking about other children whose parents have no choice but to send them to school. The teacher is in a class with less than five students and is still reigning terror on the children. Ms. Smith will continue to post and she is ready to dismantle the entire Board.

Dina Holmes

Ms. Holmes thanked Dr. Poteat for responding to her emails. She believes that if everyone comes together with a peaceful end in sight, that they can get through this. She would like for everyone at the Executive Session to all come together without any animosity or ill will. Ms. Holmes discussed a parent who wanted to speak up but was too afraid. She stated that the parent was denied access to tonight's closed session meeting. Ms. Holmes also stated that the parent emailed recordings of her daughter's complaints to Ms. Pitts and Dr. Poteat. Ms. Pitts responded to Ms. Holmes. She did respond to the parents email on January 7, 2023. Ms. Pitts explained that tonight's Executive Session was scheduled last week for the parents who contacted them. Ms. Pitts also stated that she did not receive any recording of the child.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Moore, seconded by Ms. Martin, to close the meeting for Public Comments at 7:54 p.m.

Dr. Poteat made a statement in reference to what has been presented this evening. The Winslow Township School District does a thorough background check on all potential employees before they are presented to the Board to be hired. The Winslow Township School District will automatically call the Institutional Abuse if any type of complaint or signs of any abuse is reported so they can professionally come and conduct their investigations. They are an independent State organization and have no affiliation with school districts. They are professional investigators and their responsibility is to protect the children. In this case, we followed the procedures that we've always followed. The Institutional Abuse conducted an investigation and their findings were that the allegation was unfounded. The Winslow Township School District has always used an independent investigation unit and they will continue to do so. The Winslow Township School District has accepted the report of the investigation.

XX. EXECUTIVE SESSION

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:01 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 11, 2023 at 8:01 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: student matters and the nature of the matter, described as specifically as possible without undermining the need for confidentiality are student matters (HIB appeal);

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: matters of employment terms and conditions relative to individuals employed at School 4. The parties have been appropriately riced;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be one hour after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Yes	Ms. Thomas	Yes
Ms. Esposito	Yes	Mr. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Moore, seconded by Ms. Peterson, to close the meeting of the Executive Session at 10:33 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Moore, seconded by Ms. Peterson, to adjourn the meeting at 10:33 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary