

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administrative Building – Conference Room
Wednesday, February 8, 2023
7:00 p.m.
Minutes

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Lorraine Dredden	Joe Thomas
	Debbie Esposito (arrived 7:04 p.m.)	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

Dr. Poteat made the following statement regarding the Winslow Township High School Incident:

I understand that there are some concerns in the community about a very disturbing video that was filmed at the Winslow Township High School. Before our meeting begins, I want to take a moment to address that incident.

I want to make clear on behalf of the Board and the entire administration that the behavior demonstrated in that video was simply unacceptable. Such behavior cannot and will not be tolerated by the Winslow Township School District.

While I am prohibited by law from addressing any specifics regarding any personnel actions taken by the District, I can inform you that the teacher is no longer employed by the Winslow Township School District.

Also, while I am similarly prohibited by law from addressing any specific student disciplinary matter, I want to inform you that all discipline imposed upon any student, in relation to the incident in question, is presently under review by my office.

Let me be clear, we hear your concerns, and we share your concerns. Such behavior simply will not be tolerated, under any circumstances, by the district.

While I'm sure you can appreciate that the law does not allow us to comment further on this incident, I felt it was necessary to provide this update before starting our meeting. Thank you.

Dr. Poteat, Superintendent
Winslow Township School District

V. 2022-2023 DISTRICT GOALS

(Mr. Thomas)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. Chief Rigberg, Township of Winslow Fire Chief - Special Referendum Election

Chief Rigberg gave a short presentation on information that was provided to the Community on a referendum for their operational budget.

2. Mr. Dion Davis: 2022-2023 HIB & SSDS Report Period I Presentation

Mr. Davis gave a presentation on the Districts' Summary of School Safety Data Report (SSDS), which included information on the Districts' weapons, violence, vandalism, substance abuse and Harassment, Intimidation & Bullying incidences for the period of September 1, 2022 through December 31, 2022.

A motion was made by Ms. Martin, seconded by Ms. Moore, to accept the Summary of School Safety Data Report period from September 1, 2022 through December 31, 2022.

Voice Vote: All in favor

3. NJ School Boards Association Board Ethics Training – Ms. Theresa Lewis

Ms. Lewis is a Field Service Representative from the NJSBA. She handed each Board Member a copy of the Code of Ethics and went over highlights pertaining to the Ethics Statue. A question and answer session ensued.

4. CAC Membership

Ms. Pitts introduced Ms. Wanda Claude, one of the new CAC Members. Ms. Glaud gave a brief introduction about herself and why she is volunteering as a Citizen Advisory Committee Member.

A motion was made by Ms. Martin, seconded by Ms. Moore, to accept Ms. Wanda Glaud to the Citizens Advisory Committee.

Voice Vote: All in favor

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, January 25, 2023 Open Session

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

Regular Meeting Wednesday, January 25, 2023 Closed Session

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Student Representative – Janaya Sharpe – Ms. Sharpe gave highlights on the schools' athletic program. The girls' basketball senior night is tomorrow night and the boys' basketball senior night will be held next Thursday, February 16, 2023. Both events start at 5:00 p.m. The boys and girls track team are going to States and Nationals and are looking for sponsors.

Athletic Committee – Ms. Martin – Minutes to be obtained. Mr. Thomas added that the basketball team went into history making at Camden High School on Monday.

Education Committee – Ms. Peterson – None at this time. The next meeting is scheduled for Tuesday, February 14, 2023 at 4:00 p.m. via WebEx.

Diversity, Equity and Inclusion Committee – Ms. Thomas – None at this time.

Marketing Committee – Ms. Moore – Minutes are attached. The next meeting is scheduled for February 22, 2023 at 3:00 p.m. via zoom

Operations Committee – Ms. Dredden – Minutes are attached. The next meeting is scheduled for Tuesday, February 21, 2023 at 5:30 p.m. via WebEx.

Policy Committee – Ms. Pitts – A virtual meeting was held on January 26, 2023 at 5:00 p.m. The Policy Committee reviewed the bylaws, committees and regulations that are in the tonight's agenda for first reading. The Policy Committee decided that all Board Members would receive an electronic copy of the strikeout as well as a hard copy of the approved polices after the second reading.

Citizens Advisory Committee – Ms. Martin – The CAC had their first meeting with engaging conversations. Ms. Martin is looking forward to working with the new members that are on board for this year. The next meeting is scheduled for March 2, 2023 at 7:00 p.m. at the Administration Building.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. with number 19 being tabled, as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0152	Board Officers
P 0161	Call, Adjournment and Cancellation
P 0162	Notice of Board Meetings
P & R 2423	Bilingual and ESL Education
P & R 2425	Emergency Virtual or Remote Instruction Program
P & R 5200	Attendance
P 5512	Harassment, Intimidation, or Bullying
P & R 8140	Student Enrollment
P & R 8330	Student Records
R 8420.2	Bomb Threats
R 8420.7	Lockdown Procedures
R 8420.10	Active Shooter

Abolished

Policy/Regulation	Policy/Regulation Title
P 1648.11	The Road Forward COVID-19 – Health and Safety
P 1648.13	School Employee Vaccination Requirements

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
 Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
 Approve Field Trips as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**
- Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
- Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
- Approve Fundraisers as listed below and in the attached exhibit:
- School 1
- Scholastic Book Fair Family Night, (6/8/23), H.S.A.
- School 5
- Spring Book Fair, (3/6/23-3/10/23), H.S.A.
- High School
- Make Your Own Valentine’s Day Basket, (2/1/23), Class of 2025
 - Snackin’ in the USA Snack Bag Sale, (2/21/23-3/7/23), Concert Choir
 - Warm Your Soul – Soul Food Extravaganza, (2/20/23), African-American Culture Club
 - Fight For Our Forests, (3/1/23 – 6/1/23), WTHS Environmental Club
11. School 1 – K-9 Unit Team Visit
- Approval requested to have the Crisis Response K-9 Unit Team visit School 1 during the last week of March (pending their availability) to read with the class winners of the March Reading Challenge. There is no cost for their visit.
12. School 1 – Firetruck Visit
- Approval requested to have the four winning students from the March Reading Challenge ride the firetruck on Tuesday, March 28, 2023 (make-up date Thursday, March 30, 2023). The winning students and parents would meet at 73 Pub & Grill’s parking lot. Students will be driven down West Charter Avenue to School 1 at 9:25 AM.
13. School 4 – Virtual Assembly
- Approval requested for Winceyco to provide a virtual assembly on “African Discovery Through Music” for School 4 students on February 23, 2023 at a cost of \$900.00, to be paid out of the 2022-2023 ESSA Grant – Title IV: account #20-286-200-500-000-00.

14. School 6 – People’s Choice Awards

Approval requested for School 6 to host their 2023 People’s Choice Awards on June 5, 2023 at 7:00 PM in the School 6 cafeteria.

15. Middle School – Eagles Nest Painting Activity

Approval requested for Alice Frieda Enterprises LLC, DBA Painting with A Twist Mt. Laurel, NJ, to provide a painting activity with 45 participants for a Family Engagement Night with The Eagles Nest Program and the families they serve. Family Engagement Night will take place on Friday, April 21, 2023 at the Winslow Township Middle School cafeteria from 4:30 PM – 7:00 PM. Finger foods will be served. Workshops are sponsored by Eagles Nest SBYSP. Total fee for the program of \$2,124.00 will be paid out of the SBYSP grant, account #20-292-200-800-000-07 and #20-292-200-300-000-07.

16. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a \$1,500.00 Atlanticare Healthy Schools Grant award check for the Resiliency Room/Zen Den Grant for the creation of a wellness space or mobile cart with equipment and materials that supports building resiliency, practicing mindfulness, and developing social skills.

17. Middle School – Choral Recruitment Visit

Approval requested for Mr. Doheny, choral teacher from Winslow Township High School, to visit Winslow Township Middle School choir members for a choral recruitment visit on Tuesday, February 28, 2023 from 9:00 AM to 10:30 AM in the WTMS cafeteria.

18. Middle School – Diversity Training

Approval requested for the Constanta Wellness & Healing at Safe Haven Farm to provide Diversity Training for the Youth Thrive Middle School student group on Monday, February 27, 2023 at the Constanta Wellness & Healing at Safe Haven Farm, 1657 Commissioners Rd., Mullica Hill, NJ 08062 from 9:00 AM – 12:45 PM. Workshops will focus on diversity, wellness, values, cultural sensitivity, enhance team-building, and self-discovery and transformation through animal-assisted activities. Cost of \$500.00 to be paid from the School Based Youth Service Grant, account #20-292-200-800-000-07.

19. High School – Pit Musicians

Tabled

Approve the following pit musicians for the spring play “Legally Blonde”. Each musician will receive a stipend of \$400, to be paid from account #11-401-100-330-401-08:

Dave Parkhurst III – Guitar
Joe Krupa – Keyboard 1
Katrina Wylie – Keyboard 2
Rob McNamara – Percussion 1
Todd Welcz – Percussion 2
Candy Stetser – Reed 2
Susan Cleary – Reed 1
Joe Sino -Trombone
Andrew Garonzik – Trumpet 1
Matt Williams – Bass
Monica Zheng – Violin
Greg Kuhn – Trumpet 2

20. Nursing Services

Approve Bayada Home Health Care Inc., to provide nursing services for South Jersey Christian Academy, at a rate of \$60.00 per hour for RN services during the 2022-2023 school year. The maximum budget for this contract shall not exceed \$14,000.00. Paid from account #20-509-200-320-091-37.

21. Summer Enrichment Program

Approve operating a Summer Enrichment Program during the following weeks and days:

July 5, 2023 – July 7, 2023 (Wednesday, Thursday, Friday)
July 10, 2023 – August 4, 2023 (Tuesday, Wednesday, Thursday)

22. Extended School Year Program

Approve operating an Extended School Year Program during the following weeks and days:

July 5, 2023 – July 7, 2023 (Wednesday, Thursday, Friday)
July 10, 2023 – August 11, 2023 (Tuesday, Wednesday, Thursday)

23. Summer Teacher Training Academy

Approve operating a Summer Teacher Training Academy from July 10, 2023 – July 28, 2023.

24. Home Instruction Services

Approval requested for Prime Healthcare Services – Saint Clare’s LLC, located at 130 Powerville Rd., Boonton, NJ 07005, to provide home/bedside instruction services during the 2022-2023 school year, to a Winslow student while admitted for crisis intervention services. Cost of \$55.00 per hour to be paid out of account #11-000-217-320-000-10.

25. Foreign Language Interpretation/Translation Services

Approval requested for Para-Plus Translations, Inc., located at 2 Coleman Avenue, Cherry Hill, NJ 08034, to provide foreign language interpretation and/or translation services, including American Sign Language, to Student Support Services on an as needed basis. Cost per hour is based on language, to be funded by account #11-000-216-320-000-10.

26. Professional Development

Ratify the approval of Darryl Scott, District Supervisor of Educational Technology, to attend the NJ Techspo conference from 1/25/23 – 1/27/23. Total cost of \$815.00 to be paid out of account #11-000-221-580-000-20.

27. Teacher Evaluation

Approve the use of the Danielson Model Teacher Evaluation system and The Start Strong Evaluation System.

28. New Jersey School Board Association

Approve Winslow Township Middle School to host the New Jersey School Board Association's 8th Grade Dialogue Event on March 30, 2023 in the cafeteria.

29. Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials (MOA)

Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) for the 2022-2023 school year and its submission to the NJ DOE.

30. Family Engagement Activity

Approve Dr. Kara P. Ieva, Professor of Counseling in Educational Setting, Rowan University, to conduct a family engagement activity on March 15, 2023 from 7:00 – 9:00 pm. The presentation will focus on Strengthening Parent / Children Relationships and Supporting Students' Emotional Learning. Funding: Title IV at a cost of \$600.00. (20-286-20-300-000-00)

B. Principal's Update

1. Harassment, Intimidation & Bullying Report (Jan. 16-31, 2023)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

Exhibit X B: 1
None at this time
None at this time
None at this time

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers None at this time.
2. Board Secretary's Report None at this time.
3. Reconciliation Report None at this time.
4. Board Secretary's Certification None at this time.
5. Boards' Certification None at this time.
6. Bill List Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$2,432,254.26 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$4,439.09 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of January 2023, as listed below:

- January 13, 2023 \$2,504,442.41
- January 30, 2023 \$2,456,521.09

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 5	Science	(163) NJ HSP Science text books 4 th generation, 13 years, outdated, series replaced (199) NJ HSP Science text books 4 th generation, 13 years, outdated, series replaced (175) Science text books 6 th grade, 10 years, outdated, replaced
High School	Science	(146) Pearson Chemistry Textbooks, 10 years, books are updated (1) Pearson Chemistry Textbook-teacher edition, 10 years, updated (91) Modern Chemistry Textbooks, 13 years, books are updated (61) A Natural Approach to Chemistry Textbook, 6 years, updated
High School	Social Studies	(43) Essentials of Psychology Cengage, 7 years, outdated, not used
High School	J-Hall Nurse	(1) Brown chair with wheels, 4+ years, back rest broken

9. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	New Jersey School Boards Association	March 30, 2023	Thursday, 5:15 p.m. until 8:30 p.m.	Cafeteria	-0-

10. The Alliance for Competitive Energy Services (ACES)

Exhibit XI B: 10

Approve the Winslow Township Board of Education to purchase Natural Gas Services through The Alliance for Competitive Energy Services (ACES) through May 2028 per the attached Exhibit.

11. The Alliance for Competitive Energy Services (ACES)

Exhibit XI B: 11

Approve the Winslow Township Board of Education to purchase Electric Generation Services through The Alliance for Competitive Energy Services (ACES) through May 2028 per the attached Exhibit.

12. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Debbie Esposito	Governance II: Finance - Live Virtual Training	February 27, 2023	NC
Rebecca Nieves	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50
Kelly Thomas	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50

13. Purchases – State Contract Vendor

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

<u>Items charged to 11-000-262-610</u>		
<u>W. W. Grainger Inc. – State Contract 19-FLEET-00566</u>		
Maintenance Supplies	General Supplies	\$5,520.59

14. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from General Chemical and Supply, an approved HCESC vendor:

<u>Items charged to 11-000-262-610</u>		
<u>General Chemical and Supply – HCESC-CAT 19-02</u>		
Maintenance Supplies	District	\$20,876.45

15. Approve Change Order #1 – 2022 Fire Alarm Replacement Projects – Schools 5 and 6

Approve change order #1, in the amount of \$4,836.00, with MJF Electrical Contracting, Inc., to provide labor and materials to install speaker strobes in the stair towers and the gymnasium mezzanine mechanical areas in schools 5 and 6 as follows:

Original Contract Amount:	\$939,000.00
Net change by previously authorized	
Change orders:	0.00
Change order No. 1	<u>4,836.00</u>
New Contract Sum	<u>\$943,836.00</u>
Percent of Change:	(0.52%)
Total Payments to Date:	\$871,837.00

The additional costs will be charged to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the change listed.

Tyra McCoy-Boyle

16. Approve Change Order #1 – Security (Burglar) Alarm Replacements at the Middle and High Schools

Approve change order #1 in the credit amount of (\$46,790.00) with Franklin Alarm Company Inc., for the unexpended balance of the contract reducing the contract amount as follows:

Original Contract Amount:	\$140,000.00
Net change by previously authorized	
Change orders:	0.00
Change order No. 1	<u>(46,790.00)</u>
New Contract Sum	<u>\$ 93,210.00</u>
Percent of Change:	(33.43%)
Total Payments to Date:	\$ 84,835.00

The credit will be applied to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the change listed.

 Tyra McCoy-Boyle

17. Bid 2023-04 – Circulation Pump Replacement at Schools 1 through 4 and the Middle School

- a. Approve the record of Bid 2023-04 – Circulation Pump Replacement at Schools 1 through 4 and the Middle School, received and opened in public at 1:00 p.m. on Tuesday, January 31, 2023:

Name of Vendors	Total Bid
Estock Piping Co. LLC.	\$405,000.00
Gaudelli Bros., Inc.	427,000.00
McCloskey Mechanical Contractors, Inc.	563,000.00
Falasca Mechanical, Inc.	384,600.00
Surety Mechanical Services of NJ, LLC.	577,600.00

- b. Approve to reject all bids since they substantially exceed the District's established budget for this project.

18. Bid 2023-05 – Middle Façade Restoration Project

- a. Approve the record of Bid 2023-05 – Middle School Façade Restoration, received and opened in public at 1:30 p.m. on Tuesday, January 31, 2023:

Name of Vendors	Total Bid
Jones Masonry Restoration Corporation	\$583,000.00
D.A. Nolt, Inc.	711,339.00
Duall Building Restoration, Inc.	347,000.00
Levy Construction Company, Inc.	432,600.00
A&M Contracting	209,000.00
Palmer Waterproofing, Inc./dba Palmer Masonry Restoration	223,105.00

- b. Approve to reject all bids since they substantially exceed the District’s established budget for this project.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes (Abstain from item 12)
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes (Abstain from item 12)		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Pro- rated Salary	Effective
A	Norton, Nicodemo	High School	Security Guard	\$40,000.00	3/1/2023
B	*Pearson, Chris	Transportation	Bus Driver	\$20,941.00 Step 3	2/16/2023

*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	B.M.	FMLA *Intermittent	1/26/2023	6/30/2023	Unpaid
B	S.P.	Medical	2/24/2023	5/19/2023	Paid
C	S.W.	FMLA	2/27/2023 3/4/2023	3/3/2023 4/9/2023	Paid Unpaid

3. Resignations

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Jones, Abdul	High School	School Security	2/10/2023

4. Retirements

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Quigley, Tracy	High School	Art Teacher	3/1/2023

5. 2022/2023 Substitute Bus Drivers

Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run:

	Name
A	Lawson, Andre

6. 2022/2023 Spring Coaches

a. Approve the following Middle School Spring Coaches for the 2022/2023 school year: (11-402-100-100-402-07)

	Coach	Coach Position	Stipend	Step
A	Donohue, Carol	Head Softball Coach	\$2,859.00	2
B	Ferrari, Sarah	Assistant Softball Coach	\$1,759.00	1
C	Jones, Vince	Assistant Track & Field Coach	\$1,829.00	2
D	Luisi, Chase	Assistant Baseball Coach	\$1,759.00	1
E	Martin, Gregg	Head Track & Field Coach	\$2,972.00	3
F	Rankin, Kecia	Assistant Track & Field Coach	\$1,903.00	3
G	Watson, Jeff	Head Baseball Coach	\$2,972.00	3

*Stipend adjustment pending ratification of the WTEA contract

- b. Approve the following High School Spring Coaches for the 2022/2023 school year: (11-402-100-100-402-08)

	Coach	Coach Position	Stipend	Step
A	Arnett, Gregory	Assistant Girls' Track Coach	\$5,410.00	3
B	Bayley, Tyler	Head Baseball Coach	\$7,372.00	3
C	Belton, William	Strength Training	\$2,308.00	1
D	Brown-Self, Shawnnika	Head Girls' Track Coach	\$7,372.00	3
E	Collins, Aaron	Assistant Girls' Track Coach	\$5,410.00	3
F	Crowe, Gary	Assistant Boys' Track Coach	\$5,001.00	1
G	Custis, Curtis	Head Boys' Track Coach	\$7,372.00	3
H	Guzman, Jeovanni	Assistant Softball Coach	\$5,410.00	3
I	Handy, Jason	Assistant Boys' Track Coach	\$5,001.00	1
J	Hawn, Andrea	Head Boys' Tennis Coach	\$5,709.00	3
K	Mullin, Erica	Assistant Girls' Lacrosse Coach	\$5,202.00	2
L	Nicoletto, Tyler	Assistant Baseball Coach	\$5,001.00	1
M	Ovalle, Vanessa	Head Girls' Lacrosse Coach	\$7,090.00	2
N	Piraino, Anthony	Head Boys' Lacrosse Coach	\$7,090.00	2
O	Rossi, Ronald	Assistant Baseball Coach	\$5,410.00	3
P	Sanders, Robert	Assistant Boys' Tennis Coach	\$3,658.00	2
Q	Seidenberg, Nicholas	Assistant Boys' Lacrosse Coach	\$5,410.00	3
R	Steinhauer, Candice	Head Softball Coach	\$7,372.00	3

*Stipend adjustment pending ratification of the WTEA contract

7. Practicum Placements

Approve the following 2022/2023 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	University of the Arts	Tucker Jr., Alvin	Garton, Timothy	School No. 5 & School No. 6	2/13/2023- 5/15/2023 (6 to 8 hours)

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

PERSONNEL REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Resignations

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Lewellen, Melanie	High School	Spanish Teacher	2/8/2023

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between January 20, 2023 and February 2, 2023.

Received	Requested by	Document Requested	Approved	Denied
1	Stacey Smith	The meeting minutes from the BOE Closed Session held Wednesday, January 4, 2023.	✓	
1	Stacey Smith	The Closed Session meeting minutes from January 11, 2023	✓	
1	Mahad Wasique OneScreen Solutions	An FOIA request for the following: In regards to RFP 2023-06 <ul style="list-style-type: none"> • Bid Tabulation • Digital copies of all submitted proposals by participating vendors 	✓	

1	Charles Rudolph SmartProcure	Purchasing records from 7/28/2022 to current. The specific information requested is: <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used, a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person, and their email address 	✓	
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XV. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- Dr. Poteat addressed a parent’s concern from the last Board Meeting regarding the wrestling team that was treated in a disrespectful manner by one of our neighboring school districts. He had an opportunity to speak with the parent to get specifics and did reach out to the Superintendent of that School District. Dr. Poteat was told by the Superintendent that he would investigate the matter and speak with the Athletic Director and coaches of that particular team. At every sporting event, there is an announcement made called the Sportsmanship Public Service Announcement. It defines how you should conduct yourselves as athletes or as spectators. It is required through the Prosecutor’s Office that spectators as well as the participants should be promoting goodwill.
- Dr. Poteat passed out a draft to all Board Members regarding the guest speaker for the Town Hall Meeting who was approved in the Superintendent’s report. Dr. Poteat wanted to correct the date of the Town Hall Meeting which will held on March 15, 2023 in the Middle School Cafeteria. Dr. Poteat had attended two workshop sessions where the guest speaker, Dr. Kara Ieva spoke on Mental Health and Social Emotional Learning. Dr. Ieva will be discussing Mental Health and Social Emotional Learning during the Town Hall Meeting. Board Members can scan the barcode on the tentative draft to retrieve Dr. Ieva’s Bio, who is a Professor at Rowan University. She has given family presentations and workshops across the State and other parts of the Country. Dr. Poteat hopes that parents will come out and take advantage of this particular service. This is the second phase of our parent engagement. We hope to fill the cafeteria with parents.

- Camden County is hosting a public hearing in Winslow Township on Monday, February 13, 2023 at 6:00 p.m. at the Winslow Township Municipal Building. The received a proposal for Jake’s Place, a playground for meetings so you can hear about what things they want to do in the New Brooklyn Park location on Erial Road and Lehigh Manor Drive. It will show a concept plan showing the proposal changes and the preliminary cost estimate can be found on the Camden County Website.
- There is also a Camden County Town Hall Meeting which is scheduled for February 16, 2023. It is by invitation only. If interested, log in and register in advance. The Meeting will be held at the Bud Duble Senior Center and it will be live streamed.
- On March 22, 2023 we will have our future chefs’ competition again. Students from Schools 5 and 6 participate in a future chefs’ project through Sodexo. The finalist will be at our meeting preparing meals for us to judge. It’s a very inclusive and very competitive fun project.

XVI. OLD BUSINESS

None at this time.

XVII. NEW BUSINESS

Ms. Pitts addressed an email regarding an ad for the Spring Musical. Ms. Pitt’s asked Board Members if they would agree that an ad be submitted by the Board. Ms. Moore suggested that they make a motion to submit a full-page ad for the Spring Musical Program. The cost would be \$75.00.

A motion was made by Ms. Moore, seconded by Ms. Martin, to purchase a full-page ad for the Spring Musical Program.

Roll Call:			
Ms. Dredden	Yes	Ms. Peterson	Yes
Ms. Esposito	Yes	Ms. Pitts	Yes
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Moore	Yes	Ms. Thomas	Yes
Ms. Nieves	Yes		
Motion Carried			

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Martin, seconded by Ms. Moore, to open the meeting for Public Comments at 8:48 p.m.

Voice Vote: All in favor

Wanda Glaud

Ms. Glaud will wait until the March 2, 2023 Board Meeting to present two items to the Board. She inquired about the athletes who just received their full scholarships on Sunday and wanted to congratulate them. Ms. Glaud also asked the Board about the NCAA eligibility requirements for any athlete to get a full scholarship to college. Six young ladies received athletic scholarships but she wanted to know what accountability the coaches are being held to. Are they making sure that the students are getting their core courses completed and are they keeping up with their GPA average? Dr. Poteat applauded Ms. Glaud's position as she is one of a few parents who argue about student achievement. Dr. Poteat also explained the NCAA eligibility requirements. A question and answer session ensued.

Dr. M.K. Hall

Dr. Hall is the President of the National Coalition of 100 black women. Dr. Hall went on to discuss scholarships and what they include. She also commented about the March 15, 2023 subject matter. She asked if the teaching staff would also participate with Dr. Ieva so they can work in tandem with parents. Dr. Poteat responded that the teachers have already begun receiving training in SEL and Mental Health.

Dr. Hall's last concern will go to the appropriate individual.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting for Public Comments at 9:11 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve adoption of Executive Resolution and adjournment to Executive Session at 9:13 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 8, 2023 at 9:13 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

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Wednesday, February 8, 2023
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“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: student privacy and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is student privacy under FERPA.

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting of the Executive Session at 10:28 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Moore to adjourn the meeting at 10:28 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township School District

Athletic Committee - Sports Update

Boys Basketball – The team is competing for a spot in the state playoffs. February 11 is the cutoff date to determine if we made the tournament. Their Senior Night is February 16

Girls Basketball – Hope Goodwine is currently 5 points away from 1,000. It is anticipated she will achieve this milestone Thursday vs Haddon Heights at Winslow. The team is projected to qualify for the state playoffs. February 11 is the cutoff date to determine if we made the tournament. Their Senior Night is February 9.

Winter Cheer – Their Senior Night is February 16.

Boys Winter Track – They placed 2nd in the Group 3 SJ Sectional Championship. Seven athletes and the 4x400 Meter Relay team qualified for the Group 3 State Championship. The team placed with the most points overall at the Olympic Conference meet and we are awaiting all conference honorees.

Girls Winter Track – Five athletes and the 4x400 Meter Relay team qualified for the Group 3 State Championships.

Wrestling – They conclude their team competitions Friday 2/10 with a match vs Clayton. Our 3 female wrestlers will compete in the SJ Girls Group Regionals. Ten male wrestlers will compete in District 30 championships. Their Senior Night was February 1.

OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Tuesday, January 31, 2023

Virtual – WebEx

The Operations Committee met on Tuesday, January 31, 2023 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, and Ms. Esposito. Also, in attendance were Ms. Boyle, Ms. Chico and Mr. Mills. The following items were discussed:

1. 2021-22 Capital Project Status:

Fire Alarms: Schools #1, #2 and #3

- The Punch list items have been completed by DEC Electric and the project is proceeding to closeout.

Fire Alarms: Schools #5 and #6

- The punch list is being reviewed and updated to send to MJF.
- Outstanding items are the installation of speaker strobes in the stair towers and in the gyms. This additional work will require the approval of a change order by the Board, which would increase the contract by \$4,836.00.

Security Alarms: High School & Middle School

- The project is 100% complete. We are waiting for final inspections.

Air Handlers: Schools #6

- The contractor (Falasca) has confirmed that HVAC equipment is to ship in early February. They plan on completing the majority of the work during spring break, weather permitting.

Walk in (Refrigerator /Freezer) boxes at schools 3, 4, 5 and 6

- LEVY construction will start working on Schools 4 and 6 starting on February 6th.
- They will begin on Schools 3 and 5 on March 1st.

Rebid of the Circulation Pumps and Repairs and Painting of the Middle School Projects

Bids were scheduled to be opened on January 31, 2023. All bids for both projects came in over the amounts budgeted.

2. **2021-22 Annual Comprehensive Financial Report**

The Exit Conference was held on January 30th. The district did well. The State has not released all information required to complete the report. However, if we file before March 17, 2023, we will not be penalized for a late filing under QSAC.

3. **New Jersey Quality Single Accountability Continuum (QSAC)**

The District is scheduled for a QSAC review beginning Wednesday February 1, 2023. Documents have been uploaded. We have also compiled records for their review.

4. **2023-2024 School Budget Development**

The 2023-24 budget software is now available. The Principals and Department heads have entered their budgets into the District's software. Scheduled meetings with each Principal and Department head will take place shortly. Since we do not anticipate additional state aid, and with costs rising across the board, the 2023-24 budget will be stretched tight. We will have to be very conservative in order to develop a balanced budget that will meet our District's needs.

The meeting adjourned at: 6:26 p.m.

The next meeting is scheduled on Tuesday, February 21, 2023 at 5:30 on WebEx.

Winslow Township Board of Education

Marketing Committee

Meeting Minutes

Date of Meeting: 1/25/23 at 3:00 p.m. via Zoom

Present: Rebecca Nieves, Dion Davis, Cynthia Moore

Absent: Joseph Thomas

Next meeting: 2/22/23 at 3:00 p.m. via Zoom

1. Strategic Marketing Plan

The committee agreed to table reviewing the existing Strategic Marketing Plan until the next meeting.

2. Black History Month

Find out what our schools are doing and share highlights via the district's website and Facebook page.

3. Town Hall Meeting

The next Town Hall meeting is scheduled for 3/22/23. The topic has not been determined yet.

4. Sharing Good News

We will continue to share proud moments and positive news relating to our students and schools, including Honor Roll and other academic honors, Sports, Music, Marching Band, etc.

In addition to posting on the district's website and Facebook page, it was suggested that we share posts on community Facebook pages and Next Door.

5. Women's History Month

We will discuss ideas for how to honor women during Women's History Month in March at our next meeting.

6. Miscellaneous

- a. Mrs. Nieves requested access to or a report of the Google Analytics regarding traffic on the district's website. Mr. Davis will check into this.
- b. Mrs. Moore suggested that we be more proactive about sharing helpful information with parents and the community about signing up for Preschool, PreK, Kindergarten, and other topics that seem to generate many questions online.

Submitted by: Cynthia Moore, Committee Chair