

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, February 22, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Debbie Esposito
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. School No. 2 Presentation
2. 2021-2022 Annual Comprehensive Financial Report (ACFR) Presentation
3. NJQSAC – NJ Department of Education Equivalency Application – Dr. Poteat

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, February 8, 2023	Open Session
Regular Meeting	Wednesday, February 8, 2023	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0152	Board Officers
P 0161	Call, Adjournment and Cancellation
P 0162	Notice of Board Meetings
P & R 2423	Bilingual and ESL Education
P & R 2425	Emergency Virtual or Remote Instruction Program
P & R 5200	Attendance
P 5512	Harassment, Intimidation, or Bullying
P & R 8140	Student Enrollment
P & R 8330	Student Records
R 8420.2	Bomb Threats
R 8420.7	Lockdown Procedures

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of January 2023, as presented below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	1/5/23	1 hour 13 min.	Lock Out	11:15 AM
	1/31/23	4 min. 16 sec.	Fire	9:32 AM
School #2	1/18/23	5 min. 28 sec.	Fire	2:14 PM
	1/26/23	4 min. 12 sec.	Lockdown Drill	12:22 PM
School #3	1/27/23	7 min.	Shelter in Place	3:13 PM
	1/30/23	12 min.	Fire	10:40 AM
School #4	1/5/23	7 min. 11 sec.	Fire	2:14 PM
	1/25/23	5 min. 45 sec.	Shelter in Place	1:14 PM
School #5	1/30/23	6 min.	Non-Fire Evacuation	10:06 AM
	1/24/23	4 min.	Fire	1:52 PM
School #6	1/27/23	6 min. 20 sec.	Fire	1:42 PM
	1/31/23	6 min.	Shelter in Place	9:44 AM
Winslow Twp. M.S.	1/9/23	1 hour 54 min.	Lock Out	9:52 AM
	1/11/23	12 min.	Fire	12:58 PM
	1/25/23	7 min.	Shelter in Place	7 Min.
Winslow Twp. H.S.	1/10/23	7 min.	Fire	8:00 AM
	1/17/23	10 min.	Shelter in Place	12:10 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s)

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- o Color-A-Thon, (4/25/23, rain date 4/27/23), H.S.A.

School 2

- o Yo-Yo Sale, (3/16/23-3/23/23), H.S.A.

High School

- o Girls Lacrosse Apparel Sale, (2/15/23-4/1/23), Girls Lacrosse Team

11. School 2 – Assembly

Approval requested for School 2 to host an SEL Character Rocks Assembly by Wynceyco LLC, on March 7, 2023 from 10:00 – 10:30 AM. This live interactive SEL assembly program for primary school audiences teaches students social/emotional skills and how to respond more effectively at home, class, and the community. Cost of \$1,875.00 to be paid from Student Activity Account #96-471-002.

12. School 5 – Read-A-Thon

Approval requested for School 5 to participate in a school wide Read-A-Thon fundraising program from February 27th – March 10th, 2023. Students will pledge to read for a specific amount of time each day during the Read-A-Thon and sponsors will make donations to support the students' efforts. All proceeds raised will benefit the Home and School Association for School 5.

13. School 5 – Guest Readers

Approval requested for School 5 to host guest readers on March 10, 2023 to conclude Read Across America Week. Community leaders and retired staff will be invited to read to students as scheduled throughout the day.

14. School 5 – 6th Grade Dance

Approval requested for School 5 to host a 6th Grade Dance on Friday, March 3, 2023 from 6:00 PM – 8:00 PM in the school gymnasium.

15. Middle School – Percussion Visit

Approval requested to have Dr. Forst, Director of Percussion Studies at Messiah College, to visit the Winslow Township Middle School band classes on Wednesday, March 22, 2023. Students will have the opportunity to perform in front of Dr. Forst and be provided with valuable feedback on their playing, as well as hear Dr. Forst etudes on snare drum, timpanis, mallets, and bass drum. Dr. Forst is looking for more opportunities to reach out and teach percussion masterclasses to young aspiring musicians to build their knowledge and excitement for playing percussive instruments.

16. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a check for \$100.00 from the Alliance to Save Energy to be used for classroom supplies.

17. High School – Prom Photographer

Approval requested for the Class of 2024 to use Digital Solutions 21 photography (Fred Lombardo) as the formal photographer for the Winslow Township High School Prom on May 5th, 2023. Funds will be paid from the class of 2024 student activities account (#96-471-082).

18. High School – Prom DJ

Approval requested for the Class of 2024 to use Will Jamieson as the DJ for the Winslow Township High School Prom on May 5th, 2023. Funds to be paid from Class of 2024 student activities account (#96-471-082).

19. ESEA Grant Awards

Approve to accept the 2022-2023 ESEA Grant Awards to include the 2021-2022 carryover amounts as follows:

<u>Grant</u>	<u>Original Allocation</u>	<u>2021-2022 Carryover</u>	<u>Final Grant Allocation</u>
Title I	\$1,680,296.00	\$186,450.00	\$1,866,746.00
Title II	254,883.00	170,049.00	424,932.00
Title III	23,516.00	10,090.00	33,606.00
Title III Immigrant	0.00	1.00	1.00
Title IV	111,038.00	41,297.00	152,335.00

20. Preschool Parent Presentation

Approval requested for staff from AtlantiCare to partner with staff from the Winslow Preschool Expansion Grant to host a preschool parent meeting/presentation on providing a balanced diet, on March 29, 2023, from 6:00 PM – 7:00 PM at Winslow Township Elementary School 3. There is no cost to the district.

21. Nursing Services

Approval requested for Professional Healthcare Staffing, located at 591 Mantua Blvd., Suite 201, Sewell, NJ 08080, to provide nursing services for a student attending an OOD school during the 2022-2023 school year. Cost as follows to be funded by account #: 11-000-217-320-000-10.

- LPN: \$55.00/hour
- RN: \$60.00/hour

22. New Jersey Department of Education Equivalency Application

Approve the submission of the New Jersey Department of Education Equivalency Application as an allowable alternative means to the addressing the assessment requirement for the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance.

23. Preschool Funding

Approve the acceptance of the one-time Preschool start-up funding in the amount of \$200,207.00 for a total Preschool Education Aid of \$3,259,757.00

24. School 1 – Donation Acceptance

Approve the acceptance of a donation of \$500.00 from the Home and School Association to support designing the library mural.

25. School 2 – Donation Acceptance

Approve the acceptance of a donation of \$2,200.00 from the Home and School Association to support designing the library mural.

26. Family Engagement Activity

Rescind the approval on February 8, 2023 of the Family Engagement Activity to be held on March 15, 2023 due to an incorrect account number.

27. Family Engagement Activity

Approve Dr. Kara P. Ieva, Professor of Counseling in Education Settings, Rowan University, to conduct a family engagement activity on March 15, 2023 from 7:00 – 9:00 PM. The presentation will focus on strengthening parent/children relationships and supporting students' social emotional learning. Funding: Title IV at a cost of \$600.00 (account #: 20-286-200-300-000-00).

B. Principal's Update

- 1. Harassment, Intimidation & Bullying Report
- 2. Suspension Report
- 3. Ethnicity Report
- 4. School Highlights

None at this time.
Exhibit X B: 2
Exhibit X B: 3
Exhibit X B: 4

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

- 1. Transportation Report

Exhibit XI A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of December 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

- 2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of December 2022.

- 4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,995,523.20 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,157,256.73 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 5	Band	(2) Trumpet cases, 10 years, old-broken (1) Saxophone case, 10 years, old-broken (1) HP Printer, 30 years, broken
High School	Social Studies	(15) Holt McDougal Economics, 2011, old, not in use

9. Use of Facilities

Approve Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Youth Travel Basketball	April 3, 2023 to June 15, 2023	Monday, Tuesday, Thursday, Friday 6:30 p.m.- 9:30 p.m.	Gymnasium	No Fee
School 6	Winslow Youth Travel Basketball	April 3, 2023 to June 15, 2023	Monday, Tuesday, Wednesday, Thursday 6:30 pm. – 9:30 p.m.	Gymnasium	No Fee

10. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The CSA Evaluation	February 15, 2023	NC
Julie Peterson	The CSA Evaluation	February 15, 2023	NC
Cheryl Pitts	The CSA Evaluation	February 15, 2023	NC
Rita Martin	The CSA Evaluation	February 15, 2023	NC
Rebecca Nieves	Efficiency and Fairness	February 22, 2023	NC

11. New Jersey School Boards Association – Professional Development /Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The Power of Data	February 23, 2023	NC
Cheryl Pitts	The Power of Data	February 23, 2023	NC
Julie Peterson	The Power of Data	February 23, 2023	NC
Rita Martin	The Power of Data	February 23, 2023	NC
Rebecca Nieves	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Julie Peterson	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Rita Martin	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Julie Peterson	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50
Rita Martin	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50
Joe Thomas	Governance 1 - Mandatory Training	March 10, 2023 - March 12, 2023	NC
Julie Peterson	NJSBA Spring Education Symposium	April 25, 2023	\$99

12. U.S. Department of Education - Family Engagement Learning Series

Approve the following Board Members to attend the webinar, Family Engagement to Support Student Success, as sponsored by the U.S. Department of Education. The virtual session will focus on how family engagement can support math and literacy. The webinar will take place on Tuesday, February 28, 2023 from 1:00-2:30 p.m. eastern standard time. There is no cost to the District.

Cheryl Pitts
Joe Thomas

Rebecca Nieves
Kelly Thomas

13. Professional Development – New Jersey Association of School Business Officials (NJASBO)

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the following NJASBO workshops which will be held in person in Mt. Laurel, NJ. The cost to the District is \$125 per person, per event.

Purchasing	March 23, 2023	9:00 a.m. – 12:00 p.m.
Audit Review	April 20, 2023	9:00 a.m. – 12:00 p.m.

14. Professional Development – New Jersey Association of School Business Officials (NJASBO)

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, Ms. Regina Chico, Assistant Business Administrator and Dr. Jack Mills, Director of Special Projects to attend the “100th Anniversary of NJASBO”. The workshop will be held on June 6, 2023 to June 9, 2023 in Atlantic City, New Jersey. The cost to the District is \$275 per person, plus mileage and lodging if applicable.

15. 2023-2024 Student Transportation Agreement with Camden County Educational Services Commission (CCESC) **Exhibit XI B: 15**

Approve to continue to coordinate transportation for the 2023-2024 school year by renewing student transportation with the CCESC per the attached exhibit.

16. Purchase – Camden County Educational services Commission (CCESC)

Approve CM3 Building Solutions Inc., an approved CCESC vendor, contract #66CCEPS, to provide a technician to perform repairs to existing equipment at School #5 in the amount of \$6,875.00. Services are to be charged to account #11-000-261-420.

17. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount, from the following approved Ed Data Vendor:

Items charged to 11-190-100-610

School Specialty, LLC. – Ed Data #11789

Student Chairs	Middle School	\$9,762.00
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18. Acceptance of the 2021-2022 Annual Comprehensive Financial Report (ACFR), Auditor's Management Report (AMR) and Summary of Audit Report **Exhibit XI B: 18**

WHEREAS the Winslow Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS the Winslow Township Board of Education received the audit performed by Bowman and Company LLP and discussed said audit at its public meeting held on February 22, 2023; now

BE IT RESOLVED that the Board of Education accepts the audit for the 2021-2022 school year, fiscal year ending June 30, 2022.

The audit summary has been made available for public distribution.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Job Descriptions

Exhibit XII A: 1

Approve the revision of the following Job Descriptions as listed below and in the attached exhibit:

	Job Descriptions
A	School Security Guard
B	School Social Worker
C	Special Education Teacher
D	Speech Language Specialist
E	Substance Abuse Coordinator
F	Superintendent of Schools
G	Supervisor of Mathematics
H	Supervisor of Technology

2. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.D.	Medical	3/8/2023	4/6/2023	Paid

3. 2023/2024 Staff Reassignments

Approve the following Staff Reassignment for the 2023/2024 school year, effective July 1, 2023:

	Name	From Position/ Location	To Position/ Location	Salary
A	Shropshire, William	Assistant Principal High School	Principal Middle School	\$129,614.00

4. Retirements

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Miller, Michele	School No. 3	Special Ed. Teacher	7/1/2023

5. 2022/2023 After School Tutors

Approve the following After School Tutor for the 2022/2023 school year, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed one (1) hour per day: (20-232-100-100-000)

	Name	Location
A	Strickland, Amanda	School 5

*Hourly rate adjustment pending ratification of the WTEA contract

6. Sixth Period Teacher Assignments

Approve the following High School Sixth Period Teacher Assignments, effective February 21, 2023:

	Name	Subject	Pro-Rated Stipend
A	Alegret, Annette	Spanish	\$8,489.00
B	Castoire, Maria	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

7. Seventh Period Teacher Assignment

Approve the following High School Seventh Period Teacher Assignments, effective February 21, 2023:

	Name	Subject	Pro-Rated Stipend
A	Easterling, Lisa	Special Education	\$8,489.00
B	Gomez, Michelle	Spanish	\$8,489.00
C	Santamaria, Solimar	Spanish	\$8,489.00
D	Snyder, William	Spanish	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

8. 2022/2023 High School Volunteers

Approve the following 2022/2023 High School Volunteer:

	Name	Activity/Sport
A	Pino, John	Boys' Spring Track Coach

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between February 3, 2023 and February 16, 2023.

Received	Requested by	Document Requested	Approved	Denied
1	Joe Thomas	<ul style="list-style-type: none"> • GPA average for all athletic groups. • How many athletes are ineligible? • How many women wrestlers do we have and what grade? 	 ✓ ✓	✓ (Records do not exist.)
1	D. Nicholas	The minutes from the Closed Session Board Meeting on January 11, 2023.	✓	

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____

XIX. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 22, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____