

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, February 22, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Lorraine Dredden	Joe Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Absent: Debbie Esposito
Kelly Thomas

Also Present: H. Major Poteat, Ed.D., Superintendent
Regina Chico, Assistant Business Administrator
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Ms. Moore)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. School No. 2 Presentation

Ms. McBride, the Principal from School 2, introduced students and staff who performed a presentation for Black History Month.

2. 2021-2022 Annual Comprehensive Financial Report (ACFR) Presentation

Ms. Carol McAllister from Bowman & Company LLP presented the 2021-2022 Annual Comprehensive Financial Report and the Auditor's Management Report. A period for questions and discussion was allotted.

3. NJQSAC – NJ Department of Education Equivalency Application – Dr. Poteat

Dr. Poteat announced that the New Jersey Department of Education has given Winslow Township School District an opportunity to apply for the Equivalency Waiver Application. It allows the District to use an alternate assessment for the Curriculum section in QSAC. Dr. Poteat presented various slides that went over Equivalency Application that involved the assessments for English Language Arts and Mathematics. A question and answer session ensued.

Ms. Pitts recognized Winslow Township Committeeman Mr. Glikas and hoped he would share the information he received tonight with the Township Committee.

VII. CORRESPONDENCE

A letter from the Winslow Township Education Association (WTEA) President, Mr. David M. Regn, was read and he, on behalf of the members of the WTEA, wanted to express their gratitude for the February 17, 2023 in-service that included self-care. He thanked various Administration and the Winslow Township Staff for their time and effort and hopes this type of in-service continues in the future and stated that such in-servicing goes far in improving morale as we negotiate our post-Covid era.

VIII. MINUTES

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, February 8, 2023	Open Session
Regular Meeting	Wednesday, February 8, 2023	Closed Session

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Student Representative – Janaya Sharpe – Ms. Sharpe, announced that the African American Culture Club is performing their annual Black History Month showcase. The Spanish Honor Society will be going to School 1 to teach the children Spanish and interact with them.

Athletic Committee – Ms. Martin – Minutes are attached. Mr. Thomas also gave updates about the Basketball playoff games that happened after the meeting. The Girls Basketball team won their first-round playoff game and lost in the second round. The Boys Basketball team lost in the first-round game. He further stated that both teams fought hard.

Education Committee – Ms. Martin – Minutes are attached.

Marketing Committee - Ms. Moore – The committee met earlier today and the minutes will be presented at the next board meeting.

Operations Committee – Ms. Dredden – The committee met on Tuesday, February 21, 2023 at 5:30 p.m. Minutes are attached.

Policy Committee – Ms. Pitts – None at this time.

Diversity, Equity and Inclusion Committee – Ms. Pitts – None at this time, since Ms. Thomas, Committee Chairperson, was not present.

Citizen Advisory Committee – Ms. Martin – None at this time. The next meeting is scheduled for March 2, 2023 at 7:00 p.m. at the Administration Building.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0152	Board Officers
P 0161	Call, Adjournment and Cancellation
P 0162	Notice of Board Meetings
P & R 2423	Bilingual and ESL Education
P & R 2425	Emergency Virtual or Remote Instruction Program
P & R 5200	Attendance
P 5512	Harassment, Intimidation, or Bullying
P & R 8140	Student Enrollment
P & R 8330	Student Records
R 8420.2	Bomb Threats
R 8420.7	Lockdown Procedures

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of January 2023, as presented below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	1/5/23	1 hour 13 min.	Lock Out	11:15 AM
	1/31/23	4 min. 16 sec.	Fire	9:32 AM
School #2	1/18/23	5 min. 28 sec.	Fire	2:14 PM
	1/26/23	4 min. 12 sec.	Lockdown Drill	12:22 PM
School #3	1/27/23	7 min.	Shelter in Place	3:13 PM
	1/30/23	12 min.	Fire	10:40 AM
School #4	1/5/23	7 min. 11 sec.	Fire	2:14 PM
	1/25/23	5 min. 45 sec.	Shelter in Place	1:14 PM
School #5	1/30/23	6 min.	Non-Fire Evacuation	10:06 AM
	1/24/23	4 min.	Fire	1:52 PM
School #6	1/27/23	6 min. 20 sec.	Fire	1:42 PM
	1/31/23	6 min.	Shelter in Place	9:44 AM
Winslow Twp. M.S.	1/9/23	1 hour 54 min.	Lock Out	9:52 AM
	1/11/23	12 min.	Fire	12:58 PM
Winslow Twp. H.S.	1/25/23	7 min.	Shelter in Place	7 Min.
	1/10/23	7 min.	Fire	8:00 AM
	1/17/23	10 min.	Shelter in Place	12:10 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
Approve Fundraisers as listed below and in the attached exhibit:
School 1
 - Color-A-Thon, (4/25/23, rain date 4/27/23), H.S.A.School 2
 - Yo-Yo Sale, (3/16/23-3/23/23), H.S.A.High School
 - Girls Lacrosse Apparel Sale, (2/15/23-4/1/23), Girls Lacrosse Team
11. School 2 – Assembly
Approval requested for School 2 to host an SEL Character Rocks Assembly by Wynceyco LLC, on March 7, 2023 from 10:00 – 10:30 AM. This live interactive SEL assembly program for primary school audiences teaches students social/emotional skills and how to respond more effectively at home, class, and the community. Cost of \$1,875.00 to be paid from Student Activity Account #96-471-002.

12. School 5 – Read-A-Thon

Approval requested for School 5 to participate in a school wide Read-A-Thon fundraising program from February 27th – March 10th, 2023. Students will pledge to read for a specific amount of time each day during the Read-A-Thon and sponsors will make donations to support the students' efforts. All proceeds raised will benefit the Home and School Association for School 5.

13. School 5 – Guest Readers

Approval requested for School 5 to host guest readers on March 10, 2023 to conclude Read Across America Week. Community leaders and retired staff will be invited to read to students as scheduled throughout the day.

14. School 5 – 6th Grade Dance

Approval requested for School 5 to host a 6th Grade Dance on Friday, March 3, 2023 from 6:00 PM – 8:00 PM in the school gymnasium.

15. Middle School – Percussion Visit

Approval requested to have Dr. Forst, Director of Percussion Studies at Messiah College, to visit the Winslow Township Middle School band classes on Wednesday, March 22, 2023. Students will have the opportunity to perform in front of Dr. Forst and be provided with valuable feedback on their playing, as well as hear Dr. Forst etudes on snare drum, timpanis, mallets, and bass drum. Dr. Forst is looking for more opportunities to reach out and teach percussion masterclasses to young aspiring musicians to build their knowledge and excitement for playing percussive instruments.

16. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a check for \$100.00 from the Alliance to Save Energy to be used for classroom supplies.

17. High School – Prom Photographer

Approval requested for the Class of 2024 to use Digital Solutions 21 photography (Fred Lombardo) as the formal photographer for the Winslow Township High School Prom on May 5th, 2023. Funds will be paid from the class of 2024 student activities account (#96-471-082).

18. High School – Prom DJ

Approval requested for the Class of 2024 to use Will Jamieson as the DJ for the Winslow Township High School Prom on May 5th, 2023. Funds to be paid from Class of 2024 student activities account (#96-471-082).

19. ESEA Grant Awards

Approve to accept the 2022-2023 ESEA Grant Awards to include the 2021-2022 carryover amounts as follows:

<u>Grant</u>	<u>Original Allocation</u>	<u>2021-2022 Carryover</u>	<u>Final Grant Allocation</u>
Title I	\$1,680,296.00	\$186,450.00	\$1,866,746.00
Title II	254,883.00	170,049.00	424,932.00
Title III	23,516.00	10,090.00	33,606.00
Title III Immigrant	0.00	1.00	1.00
Title IV	111,038.00	41,297.00	152,335.00

20. Preschool Parent Presentation

Approval requested for staff from AtlantiCare to partner with staff from the Winslow Preschool Expansion Grant to host a preschool parent meeting/presentation on providing a balanced diet, on March 3, 2023, from 6:00 PM – 7:00 PM at Winslow Township Elementary School 3. There is no cost to the district.

21. Nursing Services

Approval requested for Professional Healthcare Staffing, located at 591 Mantua Blvd., Suite 201, Sewell, NJ 08080, to provide nursing services for a student attending an OOD school during the 2022-2023 school year. Cost as follows to be funded by account #: 11-000-217-320-000-10.

- LPN: \$55.00/hour
- RN: \$60.00/hour

22. New Jersey Department of Education Equivalency Application

Approve the submission of the New Jersey Department of Education Equivalency Application as an allowable alternative means to the addressing the assessment requirement for the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance.

23. Preschool Funding

Approve the acceptance of the one-time Preschool start-up funding in the amount of \$200,207.00 for a total Preschool Education Aid of \$3,259,757.00

24. School 1 – Donation Acceptance

Approve the acceptance of a donation of \$500.00 from the Home and School Association to support designing the library mural.

25. School 2 – Donation Acceptance

Approve the acceptance of a donation of \$2,200.00 from the Home and School Association to support designing the library mural.

26. Family Engagement Activity

Rescind the approval on February 8, 2023 of the Family Engagement Activity to be held on March 15, 2023 due to an incorrect account number.

27. Family Engagement Activity

Approve Dr. Kara P. Ieva, Professor of Counseling in Education Settings, Rowan University, to conduct a family engagement activity on March 15, 2023 from 7:00 – 9:00 PM. The presentation will focus on strengthening parent/children relationships and supporting students' social emotional learning. Funding: Title IV at a cost of \$600.00 (account #: 20-286-200-300-000-00).

B. Principal's Update

1. Harassment, Intimidation & Bullying Report
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**None at this time.
Exhibit X B: 2
Exhibit X B: 3
Exhibit X B: 4**

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve A. & B. as recommended by the Business Administrator/Board Secretary with the change to #12 and adding Ms. Rita Martin.

A. REPORTS

1. Transportation Report

Exhibit XI A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of December 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of December 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,995,523.20 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,157,256.73 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 5	Band	(2) Trumpet cases, 10 years, old-broken (1) Saxophone case, 10 years, old-broken (1) HP Printer, 30 years, broken
High School	Social Studies	(15) Holt McDougal Economics, 2011, old, not in use

9. Use of Facilities

Approve Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Youth Travel Basketball	April 3, 2023 to June 15, 2023	Monday, Tuesday, Thursday, Friday 6:30 p.m.- 9:30 p.m.	Gymnasium	No Fee
School 6	Winslow Youth Travel Basketball	April 3, 2023 to June 15, 2023	Monday, Tuesday, Wednesday, Thursday 6:30 pm. – 9:30 p.m.	Gymnasium	No Fee

10. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The CSA Evaluation	February 15, 2023	NC
Julie Peterson	The CSA Evaluation	February 15, 2023	NC
Cheryl Pitts	The CSA Evaluation	February 15, 2023	NC
Rita Martin	The CSA Evaluation	February 15, 2023	NC
Rebecca Nieves	Efficiency and Fairness	February 22, 2023	NC

11. New Jersey School Boards Association – Professional Development /Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The Power of Data	February 23, 2023	NC
Cheryl Pitts	The Power of Data	February 23, 2023	NC
Julie Peterson	The Power of Data	February 23, 2023	NC
Rita Martin	The Power of Data	February 23, 2023	NC
Rebecca Nieves	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Julie Peterson	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Rita Martin	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Julie Peterson	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50
Rita Martin	NJSBA School Finance Conference: Virtual	March 1, 2023	\$50
Joe Thomas	Governance 1 - Mandatory Training	March 10, 2023 - March 12, 2023	NC
Julie Peterson	NJSBA Spring Education Symposium	April 25, 2023	\$99

12. U.S. Department of Education - Family Engagement Learning Series

Approve the following Board Members to attend the webinar, Family Engagement to Support Student Success, as sponsored by the U.S. Department of Education. The virtual session will focus on how family engagement can support math and literacy. The webinar will take place on Tuesday, February 28, 2023 from 1:00-2:30 p.m. eastern standard time. There is no cost to the District.

Cheryl Pitts
 Joe Thomas
 Rita Martin

Rebecca Nieves
 Kelly Thomas

13. Professional Development – New Jersey Association of School Business Officials (NJASBO)

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the following NJASBO workshops which will be held in person in Mt. Laurel, NJ. The cost to the District is \$125 per person, per event.

Purchasing	March 23, 2023	9:00 a.m. – 12:00 p.m.
Audit Review	April 20, 2023	9:00 a.m. – 12:00 p.m.

14. Professional Development – New Jersey Association of School Business Officials (NJASBO)

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, Ms. Regina Chico, Assistant Business Administrator and Dr. Jack Mills, Director of Special Projects to attend the “100th Anniversary of NJASBO”. The workshop will be held on June 6, 2023 to June 9, 2023 in Atlantic City, New Jersey. The cost to the District is \$275 per person, plus mileage and lodging if applicable.

15. 2023-2024 Student Transportation Agreement with Camden County Educational Services Commission (CCESC) **Exhibit XI B: 15**

Approve to continue to coordinate transportation for the 2023-2024 school year by renewing student transportation with the CCESC per the attached exhibit.

16. Purchase – Camden County Educational services Commission (CCESC)

Approve CM3 Building Solutions Inc., an approved CCESC vendor, contract #66CCEPS, to provide a technician to perform repairs to existing equipment at School #5 in the amount of \$6,875.00. Services are to be charged to account #11-000-261-420.

17. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount, from the following approved Ed Data Vendor:

Items charged to 11-190-100-610

School Specialty, LLC. – Ed Data #11789

Student Chairs	Middle School	\$9,762.00
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18. Acceptance of the 2021-2022 Annual Comprehensive Financial Report (ACFR), Auditor’s Management Report (AMR) and Summary of Audit Report **Exhibit XI B: 18**

WHEREAS the Winslow Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district’s account and financial transactions; and

WHEREAS the Winslow Township Board of Education received the audit performed by Bowman and Company LLP and discussed said audit at its public meeting held on February 22, 2023; now

BE IT RESOLVED that the Board of Education accepts the audit for the 2021-2022 school year, fiscal year ending June 30, 2022.

The audit summary has been made available for public distribution.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes (Abstain to #11)	Ms. Peterson	Yes (Abstain to #11)
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Job Descriptions

Exhibit XII A: 1

Approve the revision of the following Job Descriptions as listed below and in the attached exhibit:

	Job Descriptions
A	School Security Guard
B	School Social Worker
C	Special Education Teacher
D	Speech Language Specialist
E	Substance Abuse Coordinator
F	Superintendent of Schools
G	Supervisor of Mathematics
H	Supervisor of Technology

2. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.D.	Medical	3/8/2023	4/6/2023	Paid

3. 2023/2024 Staff Reassignments

Approve the following Staff Reassignment for the 2023/2024 school year, effective July 1, 2023:

	Name	From Position/ Location	To Position/ Location	Salary
A	Shropshire, William	Assistant Principal High School	Principal Middle School	\$129,614.00

4. Retirements

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Miller, Michele	School No. 3	Special Ed. Teacher	7/1/2023

5. 2022/2023 After School Tutors

Approve the following After School Tutor for the 2022/2023 school year, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed one (1) hour per day: (20-232-100-100-000)

	Name	Location
A	Strickland, Amanda	School 5

*Hourly rate adjustment pending ratification of the WTEA contract

6. Sixth Period Teacher Assignments

Approve the following High School Sixth Period Teacher Assignments, effective February 21, 2023:

	Name	Subject	Pro-Rated Stipend
A	Alegret, Annette	Spanish	\$8,489.00
B	Castoire, Maria	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

7. Seventh Period Teacher Assignment

Approve the following High School Seventh Period Teacher Assignments, effective February 21, 2023:

	Name	Subject	Pro-Rated Stipend
A	Easterling, Lisa	Special Education	\$8,489.00
B	Gomez, Michelle	Spanish	\$8,489.00
C	Santamaria, Solimar	Spanish	\$8,489.00
D	Snyder, William	Spanish	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

8. 2022/2023 High School Volunteers

Approve the following 2022/2023 High School Volunteer:

	Name	Activity/Sport
A	Pino, John	Boys' Spring Track Coach

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Cynthia Moore	Camden/Gloucester County Virtual Meeting	February 23, 2023	NC
Cynthia Moore	Governance III Virtual Workshop	March 23, 2023	NC
Cynthia Moore	Spring Symposium	April 25, 2023	\$99
Cynthia Moore	Camden/Gloucester Meeting	May 23, 2023	NC

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. SUPERINTENDENT’S REPORT

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Principal’s Update

Harassment, Intimidation & Bullying Report (Feb. 1-15, 2023)

Exhibit II A: 1

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between February 3, 2023 and February 16, 2023.

Received	Requested by	Document Requested	Approved	Denied
1	Joe Thomas	<ul style="list-style-type: none"> • GPA average for all athletic groups. • How many athletes are ineligible? • How many women wrestlers do we have and what grade? 	 ✓ ✓	✓ (Records do not exist.)
1	D. Nicholas	The minutes from the Closed Session Board Meeting on January 11, 2023.	✓	

*Dr. Poteat made a correction that Mr. Thomas was provided with the GPA average for winter sports.

XV. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- Our District Town Hall Meeting is scheduled for March 15, 2023 at the Middle School Cafeteria and flyers have already gone home. The meeting is posted on billboards around town, will be posted in the newspaper and he will start robocalls next week. Dr. Poteat wants to encourage more parents to come out for our Mental Health and Social Emotional Learning Workshop.
- The Winslow Township Education Association is sponsoring a Read Across America event Thursday, March 2, 2023 at School 5 from 6:30 p.m. to 7:30 p.m. Flyers for the event will be going home soon. Registration needs to be done in advance and information will be provided by the building Principal.
- The Future Chef’s challenge for student’s in School 5 and School 6 will compete for a top prize at our March 22, 2023 board meeting. The winner of the event will have the opportunity to be entered in a Future Chef’s National Competition.

Ms. Pitts asked the Committee Member that was present, Mr. Glikas, about the results of the Fire Department Election that took place February 18, 2023. He stated that the results have not been finalized.

XVI. OLD BUSINESS

Ms. Pitts reminded Board Member’s about the \$7.50 contribution towards the ad for the Spring Musical Program.

Ms. Nieves wanted to thank Dr. Poteat, the Administration, teachers, and staff for helping the Marketing committee compile all of the student events that are happening for Black History Month for the Facebook page.

Ms. Nieves discussed having a representative from the New Jersey Public Relations Association present at a future board meeting. She stated if it was okay with the Board she would contact them to set it up. Ms. Pitts, with the agreement of the Board, stated to get the available dates and provide them to get it scheduled.

XVII. NEW BUSINESS

Ms. Peterson attended an Early Childhood Clinical Program Workshop which was about mental health for early learners. They are sending their PowerPoint presentation and will share it the Board.

Mr. Thomas shared the Louis Bay II Future Municipal Leaders scholarship is now available and is due to the Township by March 10th.

Mr. Thomas also shared that from the Economic Development council that there are a few developments that are being built that we should watch out for. The one development is Jack's place and the others are off of Route 73.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to open the meeting for Public Comments at 8:41 p.m..

Voice Vote: All in favor

Kenneth Scott

Mr. Scott asked the Board where they stand when it comes to compliance regarding Amistad Curriculum, African-American History education, experiences, and contributions. He asked where the Amistad Law is applied in the QSAC Application. Dr. Poteat gave an overview of the Amistad Curriculum and that it is included in Winslow's curriculum. He also stated that is a requirement for New Jersey schools, which means that QSAC does review to make sure it is included. Dr. Carcamo added specifics to the Amistad Curriculum as it relates to Winslow and the QSAC review. Ms. Peterson also stated that this can also be found in our Libraries.

Wanda Glaud

Ms. Glaud read two quotes from Governor Murphy and Acting Commissioner Department of Education, Ms. Allen-McMillian regarding African-American Studies and wanted to make sure African-American history is being taught to all the children. She stated that 82.7% of students are of color in Winslow Township Schools. She also asked if she could see the curriculum to confirm that this is being taught. Ms. Glaud also questioned what she had to go through as a citizen of Winslow Township to be able to visit the schools so she can make an honest and fair assessment and bring the information back to the Board. However, she learned last week that every Board Member has a school and wanted to know if they are actively going to their schools. Ms. Pitts commented that this question can be answered at the next Citizen Advisory Committee meeting on March 2.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to close the meeting for Public Comments at 8:53 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:55 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 22, 2023 at 8:55 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: statutory citation 18A:37-12.2 and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is matters involving HIB.

(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: matters involving personnel related to evaluated and goal related personnel matters of a general nature;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to close the meeting of the Executive Session at 9:54 p.m.

Voice Vote: All in favor

A motion was made by Ms. Nieves, seconded by Ms. Peterson, to modify HIB 9387 for student 926451 to an unconfirmed HIB.

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Absent
Ms. Esposito	Absent	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Nieves, seconded by Ms. Peterson to adjourn the meeting at 9:55 p.m. All Ayes.

Respectfully Submitted,

Regina Chico
Assistant Business Administrator

Athletic Committee Minutes

Meeting was held Thursday, February 16, 2023 at 5pm.
In attendance was Dr. Poteat, Julie Peterson, Rita Martin

Boys Basketball – The team is competing for a spot in the state playoffs. February 11 is the cutoff date to determine if we made the tournament. Their Senior Night is February 16

Girls Basketball – Hope Goodwine is currently 5 points away from 1,000. It is anticipated she will achieve this milestone Thursday vs Haddon Heights at Winslow. The team is projected to qualify for the state playoffs. February 11 is the cutoff date to determine if we made the tournament. Their Senior Night is February 9.

Winter Cheer – Their Senior Night is February 16.

Boys Winter Track – They placed 2nd in the Group 3 SJ Sectional Championship. Seven athletes and the 4x400 Meter Relay team qualified for the Group 3 State Championship. The team placed with the most points overall at the Olympic Conference meet and we are awaiting all conference honorees.

Girls Winter Track – Five athletes and the 4x400 Meter Relay team qualified for the Group 3 State Championships.

Wrestling – They conclude their team competitions Friday 2/10 with a match vs Clayton. Our 3 female wrestlers will compete in the SJ Girls Group Regionals. Ten male wrestlers will compete in District 30 championships. Their Senior Night was February 1.

Winslow Township School District
Education Committee Meeting Minutes
4:00 PM [Tuesday] February 14, 2023

I. The Winslow Township Board of Education's Education Committee chair, Julie Peterson, called to order at 4:05 pm on Tuesday, February 14, 2023, via the District's WebEx. In attendance were Board Members: Rita Martin, Cynthia Moore, Kelly Thomas, and Julie Peterson; District's Administrative Team: Dr. Dorothy Carcamo, Assistant Superintendent/Education and Committee Liaison; and Dr. H. Major Poteat, Superintendent.

II. Discussion Topics:

A. Committee Members' Introductions

B. Enrollment Data - 4,745

1. Demographic:

- American Indian – 19
- Asian – 101
- Black - 2,616
- Hawaiian/Pacific – 8
- Hispanic – 937
- Multiple Races – 248
- White - 816

2. IEP - 1,204 Classified students; 150 students in Out-Of-District Placement with 1,054 In-District

3. After-School Tutoring:

- Schools 1-6 - 188 Participants
- Middle School - 50 Participants
- High School - 78 Participants

4. Graduation Rates:

- 2018 - 2019 - 78.3
- 2019 - 2020 - 79.4
- 2020 - 2021 - 79.6
- 2021 - 2022 - 79.0

C. Updates

1. Libraries Construction Completion

- The library furniture for Schools 1-4 arrived at the end of September – October, and students are currently utilizing the space
- Each school selected colorful seating and rugs to make the centers attractive and inviting
- Schools 1-3 are still working on completing the wall graphics

2. Staffing Needs: Current Vacancies:

- Schools 1 & 3 Special Education Teachers
- School #4 – Preschool Teacher
- High School - Art and Spanish Teachers

3. Anticipated opening for 2023-2024:

- 36 positions needed due to retirement and staff shortage
- School 1 – 3

- School 2 – 1
- School 3 – 4
- School 4 – 2
- School 5 – 1
- School 6 – 1
- Middle – 13
- High – 11

D. District’s Mental Health/Social-Emotional Learning

- There are currently two Mental Health providers in the district who assist the districts counselors and administrator with directing parents and students to appropriate resources.
- Each administrator has been provided with a list of outside agencies that can assist with mental health and social issues.

E. Summer Educational Programs

- Both the Summer Extended Learning and the Summer Enrichment Programs will run from July 5 to August 1, 2023
- Summer Enrichment program will operate for 15 days, three days per week from 9-12
- The Extended Learning program for special education students will operate for 20 days, three days per week, from 9-12

F. Assessment

1. The New Jersey Student Learning Assessment (NJSLA)
 - Testing will begin May 1 - 26, 2023
2. Graduation Assessment Requirements for the Class of 2023
 - No graduation assessment requirements for any students
 - Graduation Proficiency Assessment field test for the class of 2023
 - Students must still meet all other graduation requirements, including credits, attendance, and curriculum expectations.
3. Parental Collaboration Webinar (Overview and Tips)

G. Summer Reading (Parental Engagement)

- Parents will be provided with suggested summer reading materials

H. Collaborating with the Marketing Committee to Highlight Month Students’ Educational/Cultural/Athletic Achievement

I. Additional Items

1. Staff Professional Development/Wellness Day – February 17, 2023
2. The New Jersey Quality Single Accountability Continuum (NJQSAC) is the Department of Education's monitoring and district self-evaluation system for public school districts. The system shifts the monitoring and evaluation focus from compliance to assistance, capacity-building, and improvement. It is a comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable state laws and programs and complements federally required improvements. The plan focuses on monitoring and evaluating school districts in five key components that, based on research, have been identified as critical factors in effective school districts. These components are Instruction & Program, Fiscal, Governance, Operations, and Personnel.

III. Future Discussion Items

- A. Winslow Township School District’s STEAM Tank Exhibit
- B. Parental Engagement Strategies
- C. Supporting The Whole Child

IV. The meeting adjourned at 5:23pm, with the next committee meeting scheduled from 4:00 pm, Tuesday, March 21, 2023

OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Tuesday, February 21, 2023

Virtual – WebEx

The Operations Committee met on Tuesday, February 21, 2023 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, Ms. Boyle, Ms. Chico and Mr. Mills. The following items were discussed:

1. Capital Project Status:

Fire alarms at schools 1, 2 & 3

The contractor is at 100% complete. The contract is at closeout.

Fire alarms at schools 5 & 6

The contractor has completed the work and has scheduled inspections.

Security alarms at the High and Middle schools

The contractor has scheduled inspections.

Walk-in Refrigerator/Freezer boxes at schools 3, 4, 5 & 6

Demolition has been completed at School 4 and is in progress at School 6. The project is on schedule.

2. 2021-22 Audit Report

The report will be presented at tomorrow night's Board meeting.

3. 2023-2024 School Budget

State aid figures will be released the first week of March.

Potential Capital Projects

The Circulation pumps and the Middle School façade repairs came in over budget twice. We plan increasing both budgets to get the projects completed.

High School HVAC Upgrade – The estimated project costs have increased. We plan on breaking the project into two phases to get the project done.

School 6 HVAC upgrade - Grant money has been made available. We plan to apply for the funding.

The meeting adjourned at: 5:55 p.m.

The next meeting is scheduled at 5:30 on March 21st.