

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, December 13, 2023
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/11/2023 and 11/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Lorraine Dredde
Rita Martin
Cynthia Moore
Rebecca Nieves
Joe Thomas
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2023-2024 DISTRICT GOALS

1. **Student Achievement** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. **Increase Parent/Caregiver engagement in education:**
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. **Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:**
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

1. School #5 & School No. 6 Performance
2. 2022-2023 Annual Comprehensive Financial Report (ACFR) Presentation

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Tuesday, November 21, 2023 Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

2. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, December 6, 2023 Open Session
 Regular Meeting Wednesday, December 6, 2023 Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drills

Approve the Security/Fire Drill, for the month of November 2023, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	11/22/23	5 min. 31 sec.	Lock Out Drill	10:50 AM
	11/28/23	7 min. 37 sec.	Fire	9:38 AM
School #2	11/13/23	4 min. 2 sec.	Shelter in Place	2:35 PM
	11/27/23	7 min. 27 sec.	Fire	9:36 AM
School #3	11/17/23	11 min.	Fire	10:30 AM
	11/29/23	9 min.	Shelter in Place	10:24 AM
School #4	11/17/23	4 min. 50 sec.	Fire	9:33 AM
	11/27/23	7 min. 22 sec.	Non-Fire Evacuation	10:46 AM
School #5	11/17/23	4 min.	Fire	2:07 PM
	11/28/23	6 min.	Shelter in Place	2:10 PM
School #6	11/30/23	3 min. 44 sec.	Fire	9:09 AM
	11/20/23	37 min.	Lock-Out Drill	11:04 AM
Winslow Twp. M.S.	11/3/23	5 min.	Fire	8:46 AM
	11/14/23	13 min.	Lockdown Drill	1:38 PM
Winslow Twp. H.S.	11/3/23	15 min.	Fire	11:45 AM
	11/16/23	10 min.	Lockdown Drill	7:30 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit X A: 8**

Approve the placement of Homeless Student as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve the placement of DCP&P Students as listed in the attached exhibit.

10. Fundraiser(s)

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- Joe Corbi Fundraiser, (1/29/24 – 2/9/24), H.S.A.
- Color A Thon, (4/22/24), H.S.A.
- Winslow Wear, (2023-2024 School Year), H.S.A.

School 2

- Holiday Shoppe, (12/15/23), H.S.A.

Middle School

- Shoe Spirit Charms, (2023-2024 School Year), S.G.A.

11. School 1 – Physical Education/Fun Day

Approve a Physical Education/Fun Day on Thursday, May 9, 2024 from 9:25 AM – 2:30 PM. The rain date will be Friday, May 10, 2024. The School 1 H.S.A. will be providing a bounce house, blow up obstacle course, water and snacks for students. Parents only will be invited to attend.

12. School 1 – Family Literacy Night

Approval requested for School 1 to hold a Family Literacy Night on Thursday, January 16, 2024 from 5:30 – 6:30 PM. The theme will be bringing stories to life. Mrs. Nelsons' and Ms. Polite's classes will do a small skit to show parents the importance of literacy and how fun reading can be.

13. School 5 – Donation Acceptance

Approval requested for School 5 to accept a donation of hand sanitizer and disinfectant wipes from the parents of a 4th grade student.

14. Middle School – Holiday Spirit Week

Approval requested for Winslow Township Middle School and the Winslow Spirit Club to host Holiday Spirit Week from December 18th through December 22nd. Students and staff will participate in a different theme each day leading up to winter break.

15. Middle School – Giving Tree

Approval requested for the Winslow Township Middle School Spirit Club to establish a Winslow Giving Tree to assist families in need this holiday season. The Winslow Giving Tree will be set up in the cafeteria and students will be able to pick tags off the tree during lunch periods to purchase items costing \$5.00 or less to supplement family gifts.

16. Middle School – 7th Grade New Student Orientation

Approval requested to hold the 7th Grade New Student Orientation for students from Schools #5 and #6 on June 4, 2024. School 5 will be at 5:30 PM and School 6 will be at 6:30 PM.

17. High School – Annual CST Transitional Day Event

Approval requested for the Winslow Township High School Child Study Team to hold the Annual Transitional Day Event for the 2023-2024 school year in the Winslow Township High School Auxiliary Gym on the following dates and times:

- o Thursday, February 15, 2024 from 8:00 AM to 11:00 AM
- o Inclement weather date: Thursday, February 22, 2024 from 8:00 AM to 11:00 AM

18. High School – Director’s Cut Event

Approval requested to hold the 4th Annual “Director’s Cut” CTE College and Career Readiness Workshop for the 2023-2024 school year, on Friday, May 24, 2024 from 8:00 AM to 12:00 PM in the High School Gymnasium.

19. Early Learning Networked Improvement Community Awards

Approval requested to accept an award of \$9,956.00 from the Early Learning Networked Improvement Community (ELNIC) to be used to provide teacher stipends to attend scheduled professional development learning sessions.

20. Grant Amendments

Exhibit X A: 20

Approve the amendments to the 2023-2024 IDEA Basic and Preschool Grant by budgeting the 2022-2023 carryovers as follows:

	Original Award	Carryover	Revised Amount
Basic Public	\$ 1,388,912	\$ 111,673	\$ 1,500,585
Basic Nonpublic	\$ 10,375	\$ 3,664	\$ 14,039
Preschool	\$ 67,762	\$ 239	\$ 68,001
Chesilhurst Consortium Basic	\$ 34,545	\$ 0	\$ 34,545
Chesilhurst Consortium Preschool	\$ 2,158	\$ 0	\$ 2,158

21. District Improvement Plan

Approve to submit the 2022-2023 District Improvement Plan for the New Jersey Quality Single Accountability Continuum District Performance Review.

22. Pilot Program – iReady

Approval requested for Winslow Township Middle School to pilot iReady, an online assessment and instructional tool that helps teachers provide all students a path to proficiency and growth in reading and mathematics. It also includes a screener for Dyslexia. The pilot will be conducted January 2024 through June 2024, at no cost to the district.

23. ESEA Grant Amendment

Exhibit X A:23

Approve to amend the 2023-2024 ESEA Grant awards to include the 2022-2023 carryover amounts as follows:

<u>Grant</u>	<u>Original Allocation</u>	<u>2022-2023 Carryover</u>	<u>Final Grant Allocation</u>
Title I	\$1,871,446.00	\$107,863.00	\$1,979,309.00
Title I SIA	128,100.00	24,232.00	152,332.00
Title II	221,516.00	216,533.00	438,049.00
Title III	28,675.00	5,611.00	34,286.00
Title IV	128,381.00	61,935.00	190,316.00

B. Principal’s Update

- | | |
|--|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (November 16-30, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

<p>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</p> <p>Exceptions: _____</p>	
<p>Roll Call:</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Moore</p> <p>_____ Ms. Nieves</p>	<p>_____ Mr. Thomas</p> <p>_____ Ms. Thomas</p> <p>_____ Ms. Peterson</p> <p>_____ Ms. Pitts</p>

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. Aramark Update

Exhibit XI A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of October 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of October 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$4,198,045.57 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$7,578.95 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of November 2023, as listed below:

- o November 15, 2023 \$2,553,599.92
- o November 30, 2023 \$2,703,169.57
- o November 30, 2023 (Retro) \$ 933,696.49

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Library	(79) Library books, 15+ years, old, torn, soiled
Middle School	Athletics	(2) Large rolled section of wrestling mat, 15+ years, worn

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 5	Winslow Township Youth Soccer Assoc.	January 5, 2024 - March 3, 2024	Mondays, Wednesdays, Fridays 6:00 p.m. – 9:30 p.m.	Gymnasium	\$25
School 6	Winslow Township Youth Soccer Assoc.	January 5, 2024 - March 1, 2024	Fridays 6:00 p.m. – 9:30 p.m.	Gymnasium	\$25
High School	Winslow Elite Track and Field	December 14, 2023 – February 29, 2024	Mondays and Tuesdays 6:30 p.m. – 8:00 p.m.	Hallways J, E, F	\$25

10. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “Pension Update” on December 19, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

11. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the NJASBO workshop “Preschool Overview” on January 23, 2024 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

12. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts, from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-190-100-610 and 20-233-100-600

CDW Government Inc. – ESCNJ/AEPA-22G

S/R-Inst. Supplies MS General Supplies \$2,447.73

S/R-Inst. Supplies MS Title I 23-24 – Supplies \$8,431.07

Items charged to 11-000-251-600

CDW Government Inc. – ESCNJ/AEPA-22G

HR Desktops Supplies & Materials \$2,544.74

Items charged to 11-000-262-610

HD Supply Facilities Maintenance, LTD. – ESCNJ 21-22-18

Soap for the District General Supplies \$12,892.00

Buckeye International, Inc. – ESCNJ 21/22-18

Custodial Chemicals General Supplies \$13,315.00

HD Supply Facilities Maintenance, LTD. – ESCNJ 22/23-15

Batteries for the District General Supplies \$24,636.26

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Brake Fluid & Hubs Transportation Supplies \$2,492.00

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Parts, Supplies Transportation Supplies \$1,529.43

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Parts, Supplies Transportation Supplies \$1,533.85

13. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve, authorize, and ratify the following purchases, in the following amounts, from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Brake Control Unit Transportation Supplies \$4,726.78

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Actuator, Turn Light Transportation Supplies \$1,825.20

14. Purchase – Ed Data Vendor

Approve, authorize, and ratify the following purchase, in the following amount, from the following approved Ed Data Vendor:

Items charged to 11-000-261-420

Alper Enterprises Inc. – EDS Bid #10982

HS Roof Repair Clean, Repair, Maint. \$2,900.00

15. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply - HCESC-CAT 23-02

Custodial Supplies	General Supplies	\$11,421.88
--------------------	------------------	-------------

16. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

Items charged to 11-000-270-615

Service Tire Truck Center Inc.– State Contract #20-FLEET-00948

Tires/Mounts/Dismount	Transportation Supplies	\$21,131.24
-----------------------	-------------------------	-------------

Items charged to 11-000-262-610

W.W. Grainger Inc.– State Contract #19-FLEET-00566

Ceiling Tiles	General Supplies	\$4,962.50
---------------	------------------	------------

W.W. Grainger Inc.– State Contract #19-FLEET-00566

Maintenance Supplies	General Supplies	\$11,403.90
----------------------	------------------	-------------

Items charged to 20-218-100-600

Pemberton Supply Company, LLC. – State Contract #21-FOOD-01747

Preschool Supplies	PEA Expan. Start-up-Supplies	\$5,816.88
--------------------	------------------------------	------------

17. Parental Transportation Contract

Approve, authorize, and ratify the Parental Transportation Contract for Ms. Jessica Nees to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

18. Trenton – Joint Transportation Agreement 2023-2024

Exhibit XI B: 18

Approve, authorize, and ratify the 2023-2024 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Trenton (joiner district) to transport one student to Winslow Township Middle School from September 22, 2023 to June 30, 2024 in the per diem amount of \$11.06.

19. Q2024-03 – Fire and Burglar Alarm Communicators

Approve, authorize, and ratify the award for Fire and Burglar Alarm Communicators (Q2024-03) to Franklin Alarm Company Inc., the sole responding vendor, in the amount of \$2,450.00. Services are to be charged to account numbers 11-000-261-420 and 11-000-262-420.

20. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Kelly Thomas	2023 Online University Course-Governance II: Finance	Online	NC

- 21. Acceptance of the 2022-2023 Annual Comprehensive Financial Report (ACFR), Auditor’s Management Report (AMR), Corrective Action Plan (CAP) and Summary of Audit Report **Exhibit XI B: 21**

WHEREAS the Winslow Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district’s account and financial transactions; and

WHEREAS the Winslow Township Board of Education received the audit performed by Bowman and Company LLP and discussed said audit at its public meeting held on December 13, 2023; now

BE IT RESOLVED that, after review and discussion, the Board of Education accept the audit for the 2022-2023 school year, fiscal year ending June 30, 2023 and approves the Corrective Action Plan (CAP) as follows:

Finding Number 2023-001

The School District’s Food Service Fund Net Cash Resources exceeded it’s three months average expenditures by \$385,159.09.

Recommendation Number: 2023-001

The School District continue to monitor the finances of its Food Service Fund and follow up the plan to reduce the net cash resources below its three-month average expenditures.

The Summary of Audit Report has been made available for public distribution.

- 22. Renewal of Blue Point Monitoring Services – Camden County Educational Services Commission Vendor

Approve the renewal of monitoring services for the BluePoing systems across the District for the period ending 9/30/23 and the period 10/1/2023 through 9/30/24 at an annual rate of \$11,200.00 to CM3, an approved Camden County Educational Services Commission vendor, Contract #66CCEPS. Services are to be charged to 11-000-261-420.

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Daviso, Victoria	Transportation	Bus Driver	\$32,800.00 Step 3	1/1/2024
B	Ford, Kimberly	School No. 3	Preschool Teacher	\$60,080.00 MA, Step 1	1/1/2024
C	Lake, Lacey	School No. 3	Music Teacher	\$91,329.00 BA, Step 13	2/1/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4181	Medical	12/15/2023	1/5/2024	Paid
B	4454	Medical	11/13/2023	12/22/2023	Paid
C	5019	FMLA *Extended Dates	12/4/2023	1/5/2024	Paid
D	5635	Medical *Extended Dates	11/29/2023	12/22/2023	Paid
E	5716	FMLA	1/8/2024	1/22/2024	Paid
F	5793	FMLA	2/26/2024	3/13/2024	Unpaid

3. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Kasza, Kristi	Transportation	Bus Driver	12/15/2023
B	Miller, Gabrielle	School No. 2	Special Education Teacher	1/26/2024
C	Rowan, Courtney	Board Office	Confidential Secretary	12/31/2023
D	Vitola, Mario	School No. 6	Special Education Teacher	1/31/2024

4. Retirements

Approve the following Retirements for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Gyurics, Jean	High School	Physical Education Teacher	7/1/2024
B	Humes, June	Transportation	Bus Driver	7/1/2024
C	Simone, Jo Ann	Middle School	Medical Assistant	7/1/2024
D	Veale, Kathy	Middle School	Special Education Teacher	7/1/2024

5. Terminations

Approve to terminate the following employee, effective December 8, 2023:

Staff #	Reason
6141	Job Abandonment

6. 2023/2024 Staff Reassignments

Approve the following Staff Reassignment for the 2023/2024 school year, effective January 1, 2024:

		From		To	
A	Name	Position	Location	Position	Location
A	D'Angelo, Marissa	Special Ed. Teacher	School No. 3	Special Ed. Teacher	School No. 4

7. 2023/2024 Drama Production- High School

Approve the following Set Designer, on an as needed basis: (11-401-100-330-401-08)

	Name	Rate
A	Chaffin, Seth	\$2,250.00- Spring

8. Sixth Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to December 8, 2023: (11-130-100-101-105-07)

	Name	Position	Stipend (pro-rated)
A	Ferguson, Nina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

9. Seventh Period Teacher Assignments- Leave of Absence- Amended Dates

Approve the following Middle School Leave of Absence Seventh Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to December 8, 2023: (11-130-100-101-105-07)

	Name	Position	Stipend (pro-rated)
A	Collier-Laster, Cartrina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

10. Green Team Club Advisor- High School

Approve the following staff member as a Green Team Club Advisor for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-401-100-100-401-08)

	Name	Location
A	Grossman, Michael	High School

11. Early Learning Networked Improvement Community (ELNIC)

Approve the following teachers to participate in professional development sessions, on an as needed basis, at a rate of \$43.73 per hour: (20-037-200-100-000-00)

Name	Location
Brown, Sashalee	School No. 4
DeAngelis, Kathleen	School No. 2
DeStefano, Michele	School No. 2
Diggs, Carmen	High School
Edgerly, Cynthia	School No. 4
Evangelist, Dana	School No. 2
Familiare, Amanda	School No. 4
Gavin, Candice	School No. 4
McKechney, Erica	School No. 4
Rouse, Tangika	District
Schultz-Ford, Theresa	School No. 3
Schwartz, Ashley	School No. 3
Stewart-Dixon, Cynthia	High School
Stinson, Brenda	High School
Thompson, Alexis	School No. 2
Voltaire, Sagine	School No. 3
Wames, Kimberly	School No. 4
Wepler, Michael	Middle School
Williams, Tony	High School
Zorzi, Lauren	School No. 4

12. High School Spring Musical Pit Orchestra Musicians

Approve the following pit musicians for the Spring Play “Beauty and the Beast” (March 20, 2024-March 23, 2024). Each musician will receive a stipend of \$400.00, paid from account # 11-401-100-330-401-08.

Name	Instrument
Cleary, Susan	Reed
Garonzik, Andrew	Trumpet
Hooper, Carolina	Cello
Kormanski, John	Reed
Krupa, Joe	Keyboard
Maxwell, Candy	Reed
Powell, Will	Keyboard
Sabayev, Andrey	Horn
Welcz, Todd	Percussion
Williams, Karen	Bass

13. Education Job Fair- TCNJ

Approve Mr. Dion M. Davis, Human Resources Director, to attend the Education Job Fair at The College of New Jersey on March 6, 2024. The cost for the day will be \$200.00 (11-000-251-580-000-13)

14. 2023/2024 Winter Coaches

- a. Approve the following Middle School Winter Coach for the 2023/2024 school year: (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Rossi, Ronald	Assistant Girls’ Basketball Coach	\$1,903.00	3

- b. Approve to rescind the following High School Winter Coach for the 2023/2024 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Hairston, Michelle	Assistant Girls’ Basketball Coach	\$5,709.00	3

15. 2023/2024 Volunteers

Approve to rescind the following 2023/2024 High School Volunteer:

	Name	Activity/Sport
A	Alwan, Lauren	Girls’ Basketball Coach

16. 2023/2024 Event Ticket Sellers

Approve the following employees to work as Event Ticket Sellers at the High School, on an as needed basis, at a rate of \$55.00 per event: (11-401-100-100-401-08)

	Name
A	Brown-Self, Shawnnika
B	Cordero, Melanie

17. 2023/2024 Home Instruction Tutors

Approve the following Home Instruction Tutor for the 2023/2024 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98)

	Name	Subject Area
A	Wright, Nicholas	Science

18. Practicum Placements

a. Approve the following 2023/2024 Practicum Placements:

	College/University	Student	Cooperating Teacher	School	Dates
A	Stockton	Clothier, Adalie	DeAngelis, Kathleen	School No. 2	1/16/2024-5/3/2024 80 hours
B	Stockton	Ricca, Thomas	Odell, Stephanie	School No. 5	1/16/2024-5/3/2024 100 hours
C	Rowan	Dishong, Eleanor	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours
D	Rowan	Donahue, Caelan	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours
E	Rowan	Garcia, Samuel	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours
F	Rowan	Kurbansade, Justin	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours
G	Rowan	Miller, Amber	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours
H	Rowan	Wagner, Erik	Doheny, Michael	High School	2/9/2024-4/5/2024 20 hours

b. Approve the following 2024/2025 Practicum Placement:

	College/University	Student	Cooperating Teacher	School	Dates
A	Stockton	Ricca, Thomas	Odell, Stephanie	School No. 5	9/1/2024- 12/13/2024 15 weeks

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <table> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson	_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Dredden	_____ Mr. Thomas							
_____ Ms. Martin	_____ Ms. Thomas							
_____ Ms. Moore	_____ Ms. Peterson							
_____ Ms. Nieves	_____ Ms. Pitts							

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
--

XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
--

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 13, 2023 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
_____ Ms. Nieves	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____