

WINSLOW TOWNSHIP BOARD OF EDUCATION
Addendum – Wednesday, August 9, 2023

I. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 District Calendar (Revisions)

Exhibit I A: 1

Approve revisions to the 2023/2024 District Calendar to include four additional days for teacher in-service:

- Tuesday, October 10, 2023 – Two Hour Delay for Students
- Friday, December 8, 2023 – Two Hour Delay for Students
- Tuesday, February 20, 2024 – Two Hour Delay for Students
- Tuesday, March 12, 2024 – Two Hour Delay for Students

<p>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Ms. Dredden</td> <td style="width: 50%;">_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Esposito</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Nieves</td> <td></td> </tr> </table>		_____ Ms. Dredden	_____ Mr. Thomas	_____ Ms. Esposito	_____ Ms. Thomas	_____ Ms. Martin	_____ Ms. Peterson	_____ Ms. Moore	_____ Ms. Pitts	_____ Ms. Nieves	
_____ Ms. Dredden	_____ Mr. Thomas										
_____ Ms. Esposito	_____ Ms. Thomas										
_____ Ms. Martin	_____ Ms. Peterson										
_____ Ms. Moore	_____ Ms. Pitts										
_____ Ms. Nieves											

II. PERSONNEL REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Hairston, Evan	School No. 2	School Secretary	\$35,563.00 (pro-rated) Step 2	9/1/2023

*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	DiLolle, Alyssa	Transportation	Bus Driver	8/4/2023
B	Taglienti, Joseph	High School	Social Studies Teacher	9/30/2023

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

3. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4468	Medical *Extended dates	8/5/2023	8/18/2023	Paid
B	4597	FMLA	8/30/2023 9/18/2023 (PM)	9/18/2023 (AM) 11/8/2023	Paid Unpaid

4. Substitute Bus Driver

Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	DiLolle, Alyssa

5. Sixth Period Teacher Assignments- Leave of Absence

Approve the following High School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective October 1, 2023 to February 2, 2024: (11-140-100-101-105-08)

	Name	Position	Stipend (pro-rated)
A	Adair, Andrew	English	\$8,489.00
B	Bates, Crystal	English	\$8,489.00
C	Hoover, Sarah	English	\$8,489.00
D	Manoussakis, Lily	English	\$8,489.00
E	Paparo, Lisa	English	\$8,489.00

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

6. Sixth Period Teacher Assignments

- a. Approve the following Middle School Sixth Period Teaching Assignments for the 2023/2024 school year: (11-213-100-101-099-07)

	Name	Position	Stipend
A	Aupperle, Melissa	Special Education	\$8,489.00
B	Carnevale, Amy	Special Education	\$8,489.00
C	Hill, Sarah	Special Education	\$8,489.00
D	Willhouse, Adam	Special Education	\$8,489.00

- b. Approve to rescind the following High School Sixth Period Teaching Assignment for the 2023/2024 school year: (11-140-100-101-113-08)

	Name	Position	Stipend
A	Tagmire, Carolyn	Science- 4/5 Labs	\$6,791.00 (pro-rated)

- c. Approve the following High School Sixth Period Teaching Assignment for the 2023/2024 school year: (11-140-100-101-113-08)

	Name	Position	Stipend
A	Tagmire, Carolyn	Science- 2/5 Labs	\$3,396.00 (pro-rated)

7. Seventh Period Teacher Assignments

Approve the following Middle School Seventh Period Teaching Assignments for the 2023/2024 school year: (11-213-100-101-099-07)

	Name	Position	Stipend
A	Aupperle, Melissa	Special Education	\$8,489.00
B	Hill, Sarah	Special Education	\$8,489.00
C	Kernaghan, Sabine	Special Education	\$8,489.00
D	Neff, Elaine	Special Education	\$8,489.00
E	Sauter, Alfred	Special Education	\$8,489.00
F	Steiner, Eric	Special Education	\$8,489.00
G	Willhouse, Adam	Special Education	\$8,489.00

8. Title I- ESSA Grant for Fiscal Year 2023/2024

Approve the following employee to be charged to the Title I- ESSA Grant for fiscal year 2023/2024 school year:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Clement, Sheresa	Director of Curriculum	35.89%	\$158,219.00	\$56,784.80	20-233-200-100-000-00

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

9. Title I - ESSA Grant for Fiscal Year 2023/2024

Approve the following employees to be charged to the Title I- ESSA Grant for fiscal year 2023/2024 school year:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Collier-Laster, Catrina	Reading Specialist – Middle School	100%	\$94,915	\$94,915	20-233-100-100-000-07
Cooper, Jenna	Reading Dev. – School No. 3	100%	\$57,680	\$57,680	20-233-100-100-000-03
Cox, Steven	Math Teacher – Middle School	100%	\$58,880	\$58,880	20-233-100-100-000-07
DeStefano, Michele	Reading Dev. – School No. 2	67%	\$91,329	\$60,959	20-233-100-100-000-02
Gallagher, Alice	ELA Teacher – High School	100%	\$92,729	\$92,729	20-233-100-100-000-08
Giessuebel, Christine	Reading Dev. – School No. 1	100%	\$66,455	\$66,455	20-233-100-100-000-01
Hebbons, Crystal	Reading Specialist – School No. 6	100%	\$96,515	\$96,515	20-233-100-100-000-06
Ripp, Roberta	Reading Specialist – School No. 5	100%	\$94,915	\$94,915	20-233-100-100-000-05
Sawyer, Stephanie	Math Teacher – High School	100%	\$92,049	\$92,049	20-233-100-100-000-08
Vargas, Janine	Reading Dev. – School No. 4	100%	\$57,680	\$57,680	20-233-100-100-000-04

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

10. Preschool Education Grant for Fiscal Year 2023/2024

Approve the following staff members to be charged to the Preschool Education Grant for fiscal year 2023/2024:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Rouse, Tangika	Preschool Instructional Coach School No. 1 - 4	100%	\$68,855	\$68,855	20-218-200-176-019-00
Molitor, Emily	Preschool Teacher – School No. 1 - 4	100%	\$60,080	\$60,080	20-218-100-101-000-00
Brogan, Shannon	Preschool Teacher – School No. 1	100%	\$58,280	\$58,280	20-218-100-101-000-01
Leve, Jennifer	Preschool Teacher – School No. 1	100%	\$57,980	\$57,980	20-218-100-101-000-01
Nelson, Tracy	Preschool Teacher – School No. 1	100%	\$57,980	\$57,980	20-218-100-101-000-01
DeAngelis, Kathleen	Preschool Teacher – School No. 2	100%	\$72,905	\$72,905	20-218-100-101-000-02
Nauss, Kelly	Preschool Teacher – School No. 2	100%	\$68,855	\$68,855	20-218-100-101-000-02
Sullivan, Kylee	Preschool Teacher – School No. 2	100%	\$57,980	\$57,980	20-218-100-101-000-02
Kollar, Linda	Preschool Teacher – School No. 3	100%	\$60,780	\$60,780	20-218-100-101-000-03
Potts, Tufeka	Preschool Teacher – School No. 3	100%	\$68,885	\$68,885	20-218-100-101-000-03
Rapetti, Kristina	Preschool Teacher – School No. 3	100%	\$67,255	\$67,255	20-218-100-101-000-03
Gavin, Candice	Preschool Teacher – School No. 4	100%	\$58,280	\$58,280	20-218-100-101-000-04
McKechney, Erica	Preschool Teacher – School No. 4	100%	\$66,455	\$66,455	20-218-100-101-000-04
Sheehy, Alyssa	Preschool Teacher – School No. 4	100%	\$57,980	\$57,980	20-218-100-101-000-04
Sorg, Alison	Preschool Teacher – School No. 4	100%	\$72,105	\$72,105	20-218-100-101-000-04
Zorzi, Lauren	Community Parent Involvement Specialist (CPIS)	Stipend 50%	\$5000	\$5,000	20-218-200-173-000-00
Familiare, Amanda	Community Parent Involvement Specialist (CPIS)	Stipend 50%	\$5000	\$5,000	20-218-200-173-000-00
Duca, Laura	Preschool Social Worker	Stipend 100%	\$10,000	\$10,000	20-218-200-104-000-00

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	

III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit III A: 1

Approve the Vendor Bill List in the amount of \$370,091.43 as per the attached exhibit.

2. Bid #2024-01 – Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Programs Supervisors & Aides

a. Bids were received and read in the Board Office on Tuesday, August 8, 2023 for Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Programs Supervisors & Aides. The following vendor responded:

Service	ESS Support Services, LLC
Bill Rate Factor	37.5%
Teacher Assistant Classroom Aide (6.5 Hours)	\$165.00 per day
Educational Student One-on-One Aides (6.5 Hours)	165.00 per day
Educational Bus Aides (6 Hours)	23.38 per hour
Substitute Teacher’s Assistant Classroom (6.5 Hours)	165.00 per day
Substitute Educational Student One-on-One Aides (6.5 Hours)	165.00 per day
Site Supervisor – Before and After School Childcare Program (5.5 Hours)	192.50 per day
Site Supervisor – Before and After School Childcare Program – Half Day (2.75 Hours)	96.25 per day
Site Supervisor – Before and After School Childcare Program – Early Dismissal Days (hours vary)	206.25 per day
A.M. Aide – Before and After School Childcare Program (2.5 Hours)	24.75 per hour
P.M. Aide – Before and After School Childcare Program (3 Hours)	24.75 per hour

b. **RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
REJECTING ALL BIDS FOR BID 2024-01 TEACHER CLASSROOM ASSISTANTS,
EDUCATIONAL STUDENT ONE-ON-ONE ADIES, EDUCATIONAL BUS AIDES,
AND BEFORE AND AFTER SCHOOL CHILDCARE PROGRAM SUPERVISORS
AND AIDES PURSUANT TO N.J.S.A. 18A:18A-22 AND PERMIT NEGOTIATION
OF THE CONTRACT PURSUANT TO N.J.S.A. 18A:18A-5(C)**

WHEREAS, detailed specifications were completed and bids were properly advertised by the Winslow Township Board of Education (“WTBOE” and/or “Board”) for Bid 2024-01 – Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Program Supervisors & Aides; and

WHEREAS, The WTBOE received one (1) bid for the specified services as follows:

<u>Vendor</u>	<u>Percent Markup</u>
1. ESS Support Services, LLC	37.5% all positions
<u>Appropriated Amount:</u>	<u>\$4,282,677.00</u>

WHEREAS, the apparent low bidder is ESS Support Services, LLC (“ESS”) with a 37.5% markup for all positions, which would result in a total cost to the WTBOE of \$4,959,900.00; and

WHEREAS, Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary on behalf of the WTBOE advised that the Board has appropriated \$4,282,677.00 for this contract, thereby making ESS’s bid \$677,223.00 above the Board’s appropriated amount; and

WHEREAS, the bid was further reviewed by the WTBOE Solicitor, who, via opinion letter dated August 9, 2023, opined that remaining bids substantially exceed the Board’s appropriated amount for this contract and recommended the rejection of all remaining bids pursuant to N.J.S.A. 18A:18A-22(b), and, as bids have been advertised on two occasions and the WTBOE has rejected such bids on two occasions because it has determined that they are not reasonable as to price, this contract may be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the board of education authorizing such a contract pursuant to N.J.S.A. 18A:18A-5(c); and

WHEREAS, the WTBOE concurs with the above recommendations and desires to reject all remaining bids pursuant to N.J.S.A. 18A:18A-22(b) as the lowest bid substantially exceeds the Board’s appropriated amount for the service and negotiate the aforementioned contract pursuant to N.J.S.A. 18A:18A-5(c).

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. All bids for Bid No. 2024-01 – Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Program Supervisors & Aides on behalf of the Winslow Township Board of Education are hereby rejected pursuant to N.J.S.A. 18A:18A-22(b) and the contract shall be negotiated pursuant to N.J.S.A. 18A:18A-5(c).
3. The Board Administrator and/or her designee are hereby directed to take any and all actions necessary to effectuate rejection of all bids for Bid No. 2024-01 – Teacher Classroom Assistants, Educational Student One-on-One Aides, Educational Bus Aides, and Before and After School Childcare Program Supervisors & Aides and negotiate the contract pursuant to N.J.S.A. 18A:18A-5(c).

3. Renaissance Unemployment Insurance Consultants, Inc. (RUIC)

Approve Renaissance Unemployment Insurance Consultants, Inc. (RUIC) to manage and administrate the Winslow Township School District's unemployment services for an annual fee of \$3,200.00. Services are to be charged to 11-000-251-330.

4. New Temporary Space, Dual Use and Toilet Rooms for 2023-2024 School Year
Exhibit III A: 4

Approve the submission of the applications/reports for New Temporary Space, Dual Use and Toilet Rooms to be sent to the County Office on August 9, 2023 per the attached exhibits.

5. MealTime Annual Subscription Renewal

Approve the annual renewal of the subscription for MealTime, the point-of-sale software used by the Food Service Fund, to Harris Systems, USA in the amount of \$5,165.00 for the 2023-2024 school year. Services are to be charged to the Food Service Fund account #60-910-310-500.

6. Testing Materials for Child Study Team (CST)

Approve NCS Pearson, Inc. to provide testing material for CST in the amount of \$6,658.70. All tests listed are only available through Pearson. Services are to be charged to #11-000-219-600.

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

7. Salary Increases for Non- Represented District Employees

Approve to ratify the execution of salary increases for Non-Represented District Employees as follows:

	Salary Year	Salary Increase
A	2022-2023	3.35%
B	2023-2024	3.35%
C	2024-2025	3.35%

8. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	What School Board	Aug. 9, 2023	NC
Cynthia Moore	Candidates Should Know About Campaign Finance		

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, August 9, 2023

9. Approve Repairs at the High School Cafeteria - Educational Services Commission of New Jersey (ESCNJ) Vendor

Approve The Gillespie Group, and approved ESCNJ vendor, Bid #19/20-05, to perform additional repairs to the High School Cafeteria floor at a cost of \$58,916.05. Services are to be charged to 11-000-261-420.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Dredden	_____ Mr. Thomas
_____ Ms. Esposito	_____ Ms. Thomas
_____ Ms. Martin	_____ Ms. Peterson
_____ Ms. Moore	_____ Ms. Pitts
_____ Ms. Nieves	