

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, August 23, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Lorraine Dredde	Joe Thomas
	Rita Martin	Kelly Thomas
	Cynthia Moore	Julie Peterson, Vice President (Remote)
	Rebecca Nieves	Cheryl Pitts, President

Absent Debbie Esposito

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

Ms. Pitts recognized Committeeman, Mr. Glikas.

V. 2022-2023 DISTRICT GOALS

(Ms. Pitts read the 2023-2024 District Goals)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS **None at this time.**

VII. CORRESPONDENCE **None at this time.**

VIII. MINUTES

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, August 9, 2023	Open Session
Regular Meeting	Wednesday, August 9, 2023	Closed Session

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

- 2. Approve the following Meeting Minutes of the Board of Education:

Emergency Special Meeting	Tuesday, Aug. 15, 2023	Open Session
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Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Abstain	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Ms. Martin – Minutes to be submitted. Mr. Thomas added that the football team had a scrimmage last Friday and they did very well. They play Cherokee this Friday at 6:00 p.m. He was informed by the Booster Club that they will be feeding children at 2:00 p.m.

Education Committee – Ms. Martin – The committee met on Tuesday, August 15, 2023. Minutes to be submitted.

Operations Committee – Ms. Dredden – None at this time.

Marketing Committee – Ms. Moore – The committee met today, August 23, 2023. Minutes are attached. Ms. Moore discussed back-to-school messages that are on the Winslow Township Schools Facebook page. They would like to continue to use the billboards. Ms. Moore also reported on the Winslow Family Day and that they distributed 225 backpacks. Mr. Thomas commented on the Marketing Committee’s 6X9 cards that address 2023 achievements which collaborates with No. 3 of the new district goals. Ms. Nieves mentioned collaborating with the Education Committee, Climate Culture Survey, and discussed summer reading options. Ms. Pitts suggested that the Board have four Meet & Greets per year as they were able to gain insight and information from each Board member that would help in creating and developing policies.

Policy Committee – Ms. Pitts – The Policy Committee will not meet this month. Policy members will be contacted next month for the meeting in September.

Diversity, Equity, and Inclusion Committee – Ms. Thomas – None at this time.

Citizens Advisory Committee – Ms. Martin – The committee met on Thursday, August 3, 2023. Minutes to be submitted.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time**

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of July 2023, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #3	7/31/23	6 min.	Shelter in Place	9:58 AM
	7/31/23	6 min.	Fire Drill	10:06 AM
School #4	7/7/23	2 min. 38 sec.	Fire Drill	9:06 AM
	7/25/23	3 min. 33 sec.	Lock Out Drill	8:30 AM
Winslow Twp. M.S.	7/12/23	8 min.	Fire Drill	9:30 AM
	7/18/23	5 min.	Evacuation Drill	9:46 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- o DoubleGood Popcorn, (2023-2024 School Year), H.S.A.

School 2

- o Holiday Shoppe & Vendor Event, (12/15/23), H.S.A.
- o Trunk or Treat, (10/20/23), H.S.A.
- o Smencil & Candy Gram Sales, (11/1/23-12/31/23), H.S.A.
- o Scholastic Book Fair, (6/3/24-6/7/24), H.S.A.
- o Scholastic Book Fair, (2/26/24-3/1/24), H.S.A.
- o Scholastic Book Fair & Family Night, (10/12/23-10/16/23), H.S.A.
- o Winslow Spirit Wear, (2023-2024 School Year), H.S.A.
- o Dine Out Fundraisers, (2023-2024 School Year), H.S.A.
- o Double Good Pop-up Popcorn, (2023-2024 School Year), H.S.A.

School 3

- Scholastic Bookfair Family Night, (2/28/24), P.T.O.
- Scholastic Bookfair, (2/23/24 – 3/1/24), P.T.O.
- Wooden Rose Sale, (4/29/24 – 5/9/24), P.T.O.
- Pretzels for Autism Awareness, (3/21/24 – 3/28/24), P.T.O.
- March Madness Coin Drive, (3/11/24 – 3/22/24), P.T.O.
- BOGO Bookfair Family Night, (5/16/24), P.T.O.

School 5

- School Store, (2023-2024 School Year), H.S.A.
- Smencil Sales, (2023-2024 School Year), H.S.A.
- Refreshment Sales at School Events, (2023-2024 School Year), H.S.A.
- Scholastic Book Fair, (10/2/23-10/6/23), H.S.A.
- Miss Chocolate Fundraiser, (9/18/23-10/10/23), H.S.A.
- Candy Bar Bingo, (2023-2024 School Year), H.S.A.
- Motivational Grams, (12/5/23-12/8/23), Student Council
- Penny Wars, (10/2/23-10/6/23), Student Council
- Back to School Night Gram, (9/14/23), Student Council
- Lucky Grams, (3/4/24-3/8/24), Student Council

Middle School

- Fall Dance, (9/29/23), H.S.A.
- DoubleGood Popcorn, (9/19/23-9/22/23), H.S.A.

High School

- Class of 2025 Spirit Week T-Shirts, (9/5/23-12/31/23), Class of 2025
- Homecoming Proposal Posters, (9/15/23 – 10/11/23), Class of 2025
- Latin Theme Snacks, (10/23/23 – 5/24/24), Spanish Honor Society
- Chocolate Covered Pretzels, (2023-2024 School Year), Class of 2024
- Fun Pasta Fundraising, (2023-2024 School Year), Class of 2024
- Poppin Popcorn Fundraiser, (2023-2024 School Year), Class of 2024
- Dine Out Nights, (2023-2024 School Year), Class of 2024
- Graduating Seniors Lawn Signs, (2023-2024 School Year), Class of 2024
- Class of 2024 T-Shirt Sales, (2023-2024 School Year), Class of 2024

11. School 2 – Concert Dates

Approval requested to hold the following concerts:

- 3rd Grade Winter Concert: December 21, 2023, 6:30-7:30 PM
- 2nd Grade Spring Concert: April 25, 2024, 6:30-7:30 PM

12. School 4 – Donation Acceptance

Approval requested for School 4 to accept book bags and school supplies from Genesis Charities.

13. School 6 – Feast with a Fellow Dinner

Approval requested for the School 6 Home and School Association to host a “Feast with a Fellow” dinner on June 6, 2024 from 5:30 – 7:30 PM in the cafeteria. Students will bring any influential male figure to show love and appreciation. Prior registration is required. There is no fee to the district.

14. School 6 – Ladies Dinner

Approval requested for the School 6 Home and School Association to host a School 6 Ladies Dinner on May 3, 2024 from 5:30 – 7:30 PM in the cafeteria. Students will bring any influential female figure to show love and appreciation. Prior registration is required. There is no fee to the district.

15. Augmentative and Alternative Communication Device

Approval requested for Kingsway Learning Center to purchase an Augmentative and Alternative Communication Device for a Winslow student attending the OOD school during the 2023-2024 school year. They will be reimbursed by Winslow Township School District. Total cost of \$701.96 to be funded through account number 11-212-100-610-000-10.

16. Out of District Students

Approval Requested For the following Out of District students to be applied to the IDEA Basic Grant for the 2023/2024 School year.
Account No. 20-256-100-500-000-00- IDEA basic

Student #	School	Tuition	ESY
4114	Bancroft	\$ 70,500.60	\$ -
4115	Bancroft	\$ 74,671.20	\$ -
4116	Bancroft	\$ 70,500.60	\$ -

17. 2023-2024 Winslow Township School District – District Goals

Approve the 2023-2024 District Goals for the Winslow Township School District as listed below:

1. **Student Achievement:** Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. **Increase parent/caregiver engagement in education:**
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey
3. **Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:**
 - a. Work with communications consortium
 - b. Continue with our public relations/marketing plan
 - c. Continue to work with the various advisory committees in the district
 - d. Focus on refining our communication methods and messages to better market our school district

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Abstain
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

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|--|---------------------------|
| 1. <u>Line-Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |
| a. Approve the Vendor Bill List in the amount of \$800,507.33 as per the attached exhibit. | |
| b. Ratify the Manual Bill List in the amount of \$1,070,908.50 as per attached exhibit. | |
| 7. <u>Payroll</u> | None at this time. |

8. Disposal of School Property and Textbooks

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Main Office	(2) Colby DVD players, 15 years, outdated (4) VGA splitters, 15 years, outdated

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Youth Travel Basketball	October 1, 2023 through June 15, 2024	Monday, Tuesday, Thursday and Friday 6:30 p.m. – 9:30 p.m.	Gymnasium, Bleachers, Lavatories	\$25.00

10. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Mr. Robert Pinto and Ms. Tracy Visciano to transport their child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

11. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Elizabeth Mathes to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2023 – June 30, 2024

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

12. Professional Development

Approve Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop "Creating Safe Schools Through Comprehensive Security Strategies" on September 26, 2023 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

13. Before and After School Workshop

Approve Save-A-Life Inc. to provide Adult, Child & Infant CPR, AED & First Aid Training along with a Disease Prevention Seminar to the Winslow Township School District, Before & After School Childcare Program Staff. The workshop will be held on Monday, August 28, 2023 at a total cost of \$1,895.00.

14. State Contract Vendors – 2023-2024

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
TELECOMMUNICATIONS EQUIPMENT & SERVICES	NEC CORPORATION OF AMERICA	80801
TELECOMMUNICATIONS EQUIPMENT & SERVICES	RFP SOLUTIONS INC (Authorized Dealer)	80801

15. Approve the Use of Competitive Contracting

Approve the use of Competitive Contracting to solicit a Student Information System pursuant to N.J.S.A. 18A-4.1(a).

16. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

Wolflington Body Co. Inc. – ESCNJ #22/23-24

Fleet Supplies	Transportation Supplies	\$3,391.95
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17. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve Rich Tree Service Inc., an approved HCESC vendor #HCESEC-SER-22H, to provide tree removal and pruning services throughout the District at a cost of \$9,937.50. Services are to be charged to the 2024 Safety Grant account #20-029-200-500.

18. Purchase – Hunterdon County Educational Services Commission (HCESC) Vendor

Approve, authorize, and ratify the installation of Instructional Equipment; Smartboards for SJCA from Keyboard Consultants, Inc., an approved HCESC vendor, #34HUNCCP, in the amount of \$4,503.00. Items are to be charged to the IDEA B 23-24 account #20-256-400-731.

19. Purchase – State Contract Vendors

Approve the following purchases, in the following amounts from the following State Contract Vendors:

Items charged to 12-000-270-732

W. W. Grainger Inc. – State Contract #19-FLEET-00566

Multimatic Welder	Non-Instr. Equip-Stdnt.	\$3,616.41
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Items charged to 11-000-270-615

W. W. Grainger Inc. – State Contract #19-FLEET-00566

Tools	Transportation Supplies	\$3,381.97
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20. Q2024-01 – District Wide Annual Kitchen Cleaning Services

Approve the award for District Wide Annual Kitchen Cleaning Services (Q2024-01) to Advanced Restaurant Technologies, LLC, the sole responding vendor, in the amount of \$13,450.00. Services are to be charged to account #60-910-310-420.

21. Q2024-02 – Asphalt Layout and Line Striping

The following Quotes for Asphalt Layout and Line Striping were received and opened on August 16, 2023 as follows:

Vendor Name	Price
Tars & Stripes Asphalt Maintenance	\$36,040.00
Patch Management, Inc.	\$46,375.00

Approve the award for Asphalt Layout and Line Striping (Q2024-02) to Tars & Stripes Asphalt Maintenance, the low quote vendor, in the amount of \$36,040.00. Services are to be charged to account #11-000-263-420.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

a. Approve to rescind the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Sawyer, Mandi	School No. 3	Music Teacher	\$57,770.00 BA, Step 7	8/30/2023

b. Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	D'Ambrosio, Kimberly	Transportation	Bus Driver	\$32,800.00 Step 3	9/1/2023
B	Fernandez, Leonel	Middle School	Technology Technician	\$52,000.00 Pro-rated	9/1/2023
C	Hannan, James	High School	Technology Technician	\$60,000.00 Pro-rated	9/1/2023

D	Lane, Tyshema	High School	Athletic Director	\$105,000.00 Pro-rated	9/1/2023
E	Sanchez Baret, Erick	High School	Technology Technician	\$52,000.00 Pro-rated	9/1/2023
F	Smith, Mary	Transportation	Bus Driver	\$32,800.00 Step 3	9/1/2023

2. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Jenkins, Joy	Special Services	Secretary	9/15/2023
B	Lewinski, Maureen	High School	Science Teacher	10/15/2023
C	Ramp, Rebecca	School No. 1	Grade One Teacher	10/15/2023

3. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5849	FMLA	8/30/2023	11/16/2023	Unpaid
B	4943	Maternity *Extended Dates	12/1/2023	6/30/2024	Unpaid

4. Sixth Period Teacher Assignments- Leave of Absence

Approve the following Middle School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective September 5, 2023 to November 8, 2023: (11-130-100-101-115-07)

	Name	Position	Stipend (pro-rated)
A	Hairston, Michelle	Social Studies	\$8,489.00
B	Lindsay, Sammuel	Social Studies	\$8,489.00
C	Maxwell, Dorothy	Social Studies	\$8,489.00
D	Waldman, Maria	Social Studies	\$8,489.00

5. 2023/2024 After School Instrumental Band & Orchestra Program

Approve the following teachers for the After School Instrumental Band & Orchestra Program for students at Schools No. 5 and No. 6. The program will run from October 1, 2023- May 8, 2024 (Wednesdays), at School No. 6, 3:00 PM- 4:30 PM: (11-401-100-100-000-05, 11-401-100-100-000-06)

	Name	Position	Hourly Rate
A	Garton, Timothy	Band Teacher	\$43.73/hour
B	Jan, Nancy	Orchestra Teacher	\$43.73/hour

6. 2023/2024 Club/Activity Advisors

Approve to rescind the following 2023/2024 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Alexander, Katherine	Renaissance Club Co- Advisor	\$775.00 (split)	N/A
B	Taglienti, Joseph	Renaissance Club Co- Advisor	\$775.00 (split)	N/A

7. 2023/2024 Lateral Movements

Approve the following Lateral Movement requests for the 2023/2024 school year, effective August 30, 2023:

	Name	School	From	Step	Salary	To	Step	Salary
A	Dodd, Alison	School No. 5	BA+15	10	\$72,905.00	BA+30	10	\$73,705.00
B	Garonzik, Andrew	Middle School	BA+15	5	\$59,680.00	MA	5	\$61,280.00
C	Lindsay, Sammuell	Middle School	BA+15	9	\$67,255.00	MA	9	\$68,855.00
D	Pearson, Serena	School No. 6	BA+15	4	\$59,380.00	MA	4	\$60,980.00
E	Peterson, Lynn	School No. 6	BA+30	13	\$92,929.00	MA	13	\$93,729.00
F	Seidenberg, Nicholas	High School	BA	10	\$72,105.00	BA+15	10	\$72,905.00

8. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

	Name	From Position	From Location	To Position	To Location
A	D'Angelo, Marissa	Special Ed. Teacher	School No. 4	Special Ed. Teacher	School No. 3
B	Fisher, Denice	Special Ed. Teacher	School No. 3	PSD Teacher	School No. 3

9. 2023/2024 Career & Technical Education Advisors

Approve the following staff members as Career & Technical Education (CTE) Advisors for their respective CTE memberships, as part of the Perkins Grant requirements for CTE certification and operation from September 1, 2023- June 30, 2024. The meetings will be conducted on an as-needed basis. Advisors will be compensated from the Carl D. Perkins Grant: (20-377-200-100-000-00)

	Name	Position	Hourly Rate
A	Clark, Jena	Distributive Education Clubs of America (DECA)	\$43.73/hour
B	Del Buono, Gwen	Skills USA	\$43.73/hour
C	Gary, Cynthia	Family, Career, Community Leaders of America (FCCLA)	\$43.73/hour
D	Ingram, Norman	Skills USA	\$43.73/hour
E	Safko, Gregory	Technology Student Association (TSA)	\$43.73/hour

10. 2023/2024 Auditorium Technicians

Approve the following staff members as Auditorium Technicians, on an as-needed basis, for the 2023/2024 school year: (11-000-221-110-000-20)

	Name	Hourly Rate
A	Heffner, Savanna	\$43.73/hour
B	Shaw, Shelby	\$43.73/hour

11. Substitute Bus Drivers

Approve the following 2023/2024 Substitute Bus Drivers, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Attanasi, Thomas
B	Bleattler, Tiffany

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

Dr. Poteat welcomed and introduced Ms. Tyshema Lane, the new Athletic Director.

XIII. ADDENDUM

I. PERSONNEL REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Corbett, Kathleen	Transportation	Bus Driver	\$32,800.00 Step 3	9/1/2023
B	Jones, Thomas	High School	Social Studies Teacher	\$62,080.00 (pro-rated) MA+15, Step 5	10/1/2023
C	Karakashian, John	High School	Social Studies Teacher	\$85,705.00 MA, Step 12	8/30/2023

2. Resignations

Approve the following Resignations for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Collison, Kevin	School No. 2	Grade 3 Teacher	10/20/2023
B	Foran, Stephanie	School No. 5	ESL Teacher	10/20/2023
C	Surace, Jeanette	Middle School	Science Teacher	10/20/2023

3. Sixth Period Teacher Assignments- Leave of Absence

Approve the following Middle School Leave of Absence Sixth Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to October 31, 2023: (11-130-100-101-105-07)

	Name	Position	Stipend (pro-rated)
A	Ferguson, Nina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

4. Seventh Period Teacher Assignments- Leave of Absence

Approve the following Middle School Leave of Absence Seventh Period Teaching Assignments for the 2023/2024 school year, effective September 13, 2023 to October 31, 2023: (11-130-100-101-105-07)

	Name	Position	Stipend (pro-rated)
A	Collier-Laster, Cartrina	English	\$8,489.00
B	Kownacki, Jennifer	English	\$8,489.00

5. Sixth Period Teacher Assignments

- a. Approve to rescind the following Middle School Sixth Period Teaching Assignment for the 2023/2024 school year: (11-130-100-101-113-07)

	Name	Position	Stipend
A	Surace, Jeanette	Science	\$8,489.00

- b. Approve the following Middle School Sixth Period Teaching Assignments for the 2023/2024 school year: (11-130-100-101-113-07)

	Name	Position	Stipend
A	Fernicola, Rachel	Science	\$8,489.00
B	Griffin, Ayana	Science	\$8,489.00
C	Six, Alicia	Science	\$8,489.00

6. Seventh Period Teacher Assignments

Approve the following Middle School Seventh Period Teaching Assignments for the 2023/2024 school year: (11-130-100-101-113-07)

	Name	Position	Stipend
A	Sinatra, Allyson	Science	\$8,489.00
B	Six, Alicia	Science	\$8,489.00

7. 2023/2024 Staff Reassignments

Approve the following Staff Reassignments for the 2023/2024 school year, effective August 30, 2023:

	Name	From Position	From Location	To Position	To Location
A	Kahl-Winter, Molly	Sixth Grade Teacher	School No. 6	Fourth Grade Teacher	School No. 6
B	Shuster, Raymond	Fourth Grade Teacher	School No. 6	Sixth Grade Teacher	School No. 6

8. 2023/2024 Club/Activity Advisors

a. Approve to rescind the following 2023/2024 High School Club/Activity Advisor: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	Jenifer, Channel	Freshman Class Advisor	\$1,686.00	1

b. Approve the following 2023/2024 High School Club/Activity Advisors: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	Bates, Crystal	Freshman Class Co-Advisor	\$863.00 (split)	1
B	Jenifer, Channel	Freshman Class Co-Advisor	\$863.00 (split)	1

c. Approve to rescind the following 2023/2024 Middle School Club/Activity Advisor: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	Surace, Jeanette	Science Club Advisor	\$1,549.00	N/A

9. ARP - ESSER Grant 2023/2024

Approve the following employee to be charged to the ARP- ESSER Grant for the 2023/2024 school year:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Falciani, Michael	District Technology Network Supervisor	\$72,632.00	100%	\$72,632.00	20-487-200-100

Approve the following employee to be charged to the IDEA Grant for the 2023/2024 school year:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Coleman, Marchelle	Special Education Supervisor	\$117,493.00	100%	\$117,493.00	20-256-200-100

Roll Call:			
Ms. Dredde	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

Approve the Vendor Bill List in the amount of \$32,266.39 as per the attached exhibit.

2. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendors:

Items charged to 11-190-100-610

School Specialty, LLC – Ed Data #11713

Teachers Storage Shelves – General-Supplies \$7,753.80
 School 3

3. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve, authorize, and ratify the following purchase, in the following amount in the following amounts from the following approved HCESC vendor:

Items charged to 20-256-400-731

Keyboard Consultants, Inc. – #34HUNCCP

Instr. Equip. Smartboards IDEA B 23-24 – Instr. Equip. \$4,503.00
 for SJCA

4. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount in the following amounts from the following approved HCESC vendor:

Items charged to 11-000-261-420

McCloskey Mechanical Contractors, Inc. – HCESC-21A

Exhaust Fan Replacement- School 5	Clean, Repair, Maint.	\$7,302.40
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5. Purchases – New Jersey School Board Association (NJSBA)

Approve the following purchases, in the following amounts from the following approved NJSBA vendor:

Items charged to 20-488-100-600

SHI International Corp. NJSBA-Tech Contract # E-8801-NJSBA ACES-CPS

Xcitiium Advanced	ARP ESSER ALCES-Supplies	\$20,000.00
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6. Low Quote Vendor

Approve DEC Electrical Contractors, Inc. the low quote vendor, to provide all material and labor, and to install new electrical service for the press box and football score board at a cost of \$11,750.00. Services are to be charged to account #11-000-263-420. Funds are to be reimbursed by the insurance carrier, less the deductible.

7. Annual AED Inspection for 2023-2024

Approve LifeSavers, Inc. to complete annual inspections of all district AED's for the 2023-2024 school year in the amount of \$5,983.66. Services are to be charged to the Safety Grant account #20-029-200-500.

8. Low Quote Vendor

Approve Imagine That! Playhouses, LLC, the low quote vendor, to provide custom indoor play villages at a cost of \$23,875.00 through the Preschool Education Aid (PEA), account #20-218-400-731.

Roll Call:			
Ms. Dredden	Yes	Mr. Thomas	Yes
Ms. Esposito	Absent	Ms. Thomas	Yes
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

None at this time.

XV. INFORMATIONAL ITEMS

Dr. Poteat announced the following informational items:

- The first day of school for students is September 5, 2023 and there are concerns regarding the Before and After School Program. There is availability in Schools 1 through 4, however, due to the shortage in staff, the Before and After School Program in Schools 5 and 6 is in jeopardy.
- There is a classroom aide shortage. Normally we have 150 aides. We are 100 aides short. Mr. Davis is working with ESS to help close the gap.
- There is also a shortage of bus drivers. We are 9 bus drivers short and will start our ad campaign using our billboards in the hopes that it will encourage more people to apply.
- It was brought to his attention by the Transportation Director, Ms. Tammy Wall, that South Jersey Gas will be conducting a full road closure from Glenforge Development to Williamstown Road beginning mid-October to create a pipeline down Erial Rd. Construction is estimated to last six-weeks. South Jersey Gas will notify residents with flyers and the county will be posting road closures and detour signs as well. The detour is approximately five miles long, adding 10 minutes to bus trips without traffic each day. The road closure will have an impact on approximately 1,000 students that we transport in that area, and there are a few homes that we will not be able to reach. Mr. Gallagher is working with South Jersey Gas to minimize as many disruptions as possible. We will do our very best in making sure parents are aware of exactly when the construction will begin. They may be out there in early September performing prep work.
- Dr. Poteat met with the New Jersey School Climate Improvement Support Team (NJSCI) today. It gave us the opportunity to have an overview on how to prepare for the survey and also how to implement the survey. We will be taking the necessary steps in the very near future once the paperwork is signed. We will also be working with the Marketing Committee and members of the Board to make sure that the information is made available to the parents.
- Dr. Poteat reminded Board members about the expulsion hearing that had been postponed due to Institutional Abuse conducting an investigation. The investigation has been concluded and we can now move forward with the process. The expulsion hearing will be held at the next Board meeting, September 13, 2023.

XVI. OLD BUSINESS

None at this time.

XVII. NEW BUSINESS

Ms. Pitts asked Board members who are assigned to each of the school buildings to find out when back-to-school night will be and to remind parents that our chat with the Board members will be held throughout the year. She also added that since the Marketing Committee handed out "Keep in Touch" cards at the Meet & Greets, those same cards should be handed out to parents at back-to-school night.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Martin, seconded by Ms. Moore, to open the meeting for Public Comments at 7:41 p.m.

Voice Vote: All in favor

Minister Jackson

Minister Jackson is a tax payer and stated that over 50% of our tax dollars was spent on public school districts. He then stated that according to the National Center of Education Statistics, the Winslow Township School District ranked within the bottom 50% of all 600 New Jersey Public Schools with a school graduation rate of 79%. He believes that education is the foundation for every child. He asked, "Does the school district have a problem educating our children?"

Gerard McManus

Mr. McManus has been a real estate agent for 19 years in Winslow Township, and in the 19 years that he has been practicing, the property values have been negatively impacted by the school district. We are consigning the entire school district to poverty. He went on to discuss the district having an 11% proficiency rating in mathematics and that the job market today is extremely competitive. He wants the district to step up.

Steven Deo

Dr. Deo stated that due to the lack of quality learning experiences that his children experienced in Winslow, he will be removing them from Winslow Township Public Schools. He also stated that he will be paying tuition in addition to paying 50% of his tax dollars to Winslow Township Public Schools. Dr. Deo discussed the District Goals and the order they should be in. He asked what is going to be done to ensure students are prepared so they can finally reach that state standard.

Camille Vaughn

Ms. Vaughn has a 14-year-old son and commented on New Jersey State testing. She said that accountability starts high and the teachers need to be held accountable. She asked the Board what are they going to do to improve and hold the teachers accountable and how much of the tax dollars are going to the student's education. Ms. Vaughn stated that she is embarrassed to say that her child goes to Winslow. We have not heard anything about testing scores. We hear about sports, but what about educating?

Christy Renzulli

Ms. Renzulli thanked the Board for moving forward with the Climate Survey and stated if there is anything that the Citizens Advisory Committee can do in terms of helping educate parents, to please let them know.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting for Public Comments at 8:01 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Moore to adjourn the meeting at 8:02 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township Board of Education

Marketing Committee

Meeting Minutes

Date of Meeting: 8/23/2003 at 4:00 p.m. via Zoom

Attendance: Present: Rebecca Nieves, Joe Thomas, Dion Davis, Cynthia Moore

Next meeting: To be scheduled

1. Preparing for Back to School Messages

Ms. Nieves will prepare short, helpful, and encouraging messages to be posted on the district's website and facebook page.

2. Home and School Associations

We will be reaching out to the HSA's for contact information and meeting schedules so we can highlight them in an effort to get more parents involved.

3. Students Year in Review

Mr. Thomas prepared a handout with highlights of our students' accomplishments in 2023. He will share some of the information at the next board meeting.

4. Electronic Billboards

Mr. Davis will work on using the billboards to promote our need for bus drivers and aides.

5. Winslow Family Day 2023

We distributed 225 backpacks (150 filled with supplies and district information and 75 that were donated by Costco). We also gave out the Board Information Cards and snacks. Thanks to the board members who were in attendance and helpers, Ms. Carolyn Carter of the Citizen's Advisory Committee and Mr. Brandon Glitkis, Township Committeeperson.

6. Chats with the Board Members

Ms. Nieves will give a report at the next Board meeting, including the feedback from attendees at the Chats. We would like to continue having the Chats on a schedule to be discussed with the full Board.

7. School Climate Survey

The Education Committee wants the Marketing Committee to help with the roll out of the survey. A flyer should be created by either the committee or district. This is a multiyear plan. In order to make access available to all, it was suggested the district consider opening a computer lab for parents who don't have access to a computer or other means of completing the survey.

Submitted by: Cynthia Moore, Committee Chair