

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
Addendum – Wednesday, September 14, 2022

**I. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. School No. 2 Back-to-School Night (Change in Date)

Approve to change the date of the Back-to-School Night for School No. 2 from September 13, 2022 to September 21, 2022 at 6:30 PM.

2. New Jersey Department of Education Preschool Training Session

Approve the Winslow Township School District to host the New Jersey Department of Education Preschool Training Session on October 12, 2022 from 9:00 – 3:00. The training will be held at the Board of Education office.

<b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A:1**

- a. Approve the Vendor Bill List in the amount of \$1,461,239.29 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$50.00 as per attached exhibit.

2. Low Quote Vendor – Line Striping

Approve Tars and Stripes, the low quote vendor, to provide Line Striping at all the schools and the Administration Building at a cost of \$29,473.00. Services are to be charged to account #11-000-262-420.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, September 14, 2022

3. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS,** The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS,** The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS,** The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS,** The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS,** The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS,** The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS,** The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED,** That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED,** That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	The Power of a Proactive Approach – Getting Your School Board Ready for 2023	September 14, 2022	N/A
Lorraine Dredde	Salem/Cumberland County Hybrid Meeting	September 20, 2022	N/A
Lorraine Dredde	Monmouth County Hybrid Meeting	September 29, 2022	N/A
Lorraine Dredde	Mercer County Hybrid Meeting	October 6, 2022	N/A
Rebecca Nieves	Virtual Labor and Employment Summit 2022	September 28, 2022	\$99.00
Rebecca Nieves	Camden/Gloucester County Meeting	October 18, 2022	NA

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, September 14, 2022

4. RFP 2023-03 – Elementary Handwriting Program

- a. Requests for Proposals (RFP) were received and read in the Board Office on September 13, 2022 for RFP 2023-03 Elementary Handwriting Program. The following vendors responded:

Name of Vendor	Total Cost
Savvas Learning Company	\$27,654.98
Zaner-Bloser, Inc.	33,228.65

- b. Approve the award for Elementary Handwriting Program for the 2022-2023 school year to Zaner-Bloser, Inc., subject to the receipt of a current Certificate of Employee Information Report prior to the execution of the contract. Services are to be charged to account #11-190-100-610.

5. Approve to Accept Preschool Education Aid (PEA)

Approve to accept the Preschool Education Aid in the amount of \$2,329,944.00 from the New Jersey Department of Education, Division of Early Childhood Services (DECS) pursuant to their letter dated September 6, 2022.

6. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

**Items charged to 11-000-262-610**

General Chemical and Supply - HCESC-CAT 19-02

Custodial Supplies	Maint/Oper/Grounds	\$13,185.56
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Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, September 14, 2022

7. Approve Quoted Bus Routes

**Exhibit II A:7**

- a. Approve the record of quotes solicited for bus routes D-AHS, D-D14, D-B16 and D-C25, which were received on September 9, 2022 as follows:

Name of Vendor	Route D-AHS Per Diem	Route D-D14 Per Diem	Route D-B16 Per Diem	Route D-C25 Per Diem
James Transportation, LLC	\$434.00	\$409.00	No Response	No Response
T&T Transport Service	\$600.00	\$600.00	No Response	No Response
Delaware City Bus Co.	No Response	No Response	No Response	No Response
Safety Bus Service, Inc.	No Response	No Response	No Response	No Response

- b. Approve the award of the quoted routes D-AHS to James Transportation, LLC at a per diem rate of \$434.00 and a total cost of \$19,964.00 and D-D14 at a per diem rate of \$409.00 and a total cost of \$18,814.00. The total cost for both routes is \$38,778.00. Services are to be charged to 11-000-270-511.

<p><b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____</b></p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
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	_____ Ms. Pitts										

**III. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2022/2023 New Hires

Approve the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Strickland, Amanda	School No. 5	ESL Teacher	\$68,745.00 (pro-rated) MA+30, Step 9	11/16/2022

\*Salary adjustment pending ratification of the WTEA contract

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, September 14, 2022

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	D.B.	Maternity	12/5/2022	3/3/2023	Unpaid
B	B.C.	FMLA	9/12/2022	10/3/2022	Unpaid

3. Resignations

Approve the following Resignation for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Barber, Rebecca	High School	Mathematics Teacher	11/11/2022

4. 2022/2023 Club/Activity Advisors

Approve the following 2022/2023 High School Club/Activity Advisor:  
(11-401-100-100-401-08)

	<b>Name</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
A	Jarvela, Adam	Marching Band Director	\$8,921.00	1

\*Stipend adjustment pending ratification of the WTEA contract

5. 2022/2023 Volunteers

Approve the following 2022/2023 High School Volunteer:

	<b>Name</b>	<b>Club/Activity</b>
A	Trefz, Christopher	Boys' Assistant Soccer Coach

<p><b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
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