

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

EXHIBIT NO. XII A:1

**NEW JERSEY SCHOOL BASED YOUTH SERVICES PROGRAM-
DIRECTOR**

QUALIFICATIONS:

- Master's degree required, preferably M.S.W.
- Must have had prior supervisory and program development experience in a school or mental health setting
- Strong communication, interpersonal, and community outreach skills
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: High School and Middle School Principals

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Develops, submits and implements program grant.
2. Oversee day-to-day operations of the SBYSP.
3. Develop and coordinate programs, services, and special events for students.
4. Serve as the Community Liaison Board and Youth Advisory Board, as needed.
5. Develop community partnerships that will support the work and goals of the SBYSP.
6. Oversee the daily work and performance of the Program Coordinator, Mental Health Providers, Youth Development Specialists and Secretary.
7. Explore grant opportunities to support and supplement the work and goals of the SBYSP.
8. Other responsibilities as developed cooperatively with the Middle School and High School Principals.

TERMS OF EMPLOYMENT:

This is a twelve month position. Salary, vacation, holidays and benefits are to be negotiated annually with the Board of Education and followed by the New Jersey Department of Education Grant procedures.

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of support staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 1/9/2006
Revised: 11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

NEW JERSEY SCHOOL BASED YOUTH SERVICES PROGRAM- MENTAL HEALTH PROVIDER

QUALIFICATIONS:

- Master's degree required
- Master's degree in Social Work or Licensed Social Work experience preferred
- Prior experience in a school or mental health setting
- Strong communication, interpersonal and community outreach skills
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: New Jersey School Based Youth Services Program Director

SUPERVISES: N/A

JOB GOAL: Responsible for provisions of individuals, group and family counseling and to support activities which promote healthy emotional development.

PERFORMANCE RESPONSIBILITIES:

1. Provides individual, crisis and family counseling as needed.
2. Facilitates psycho-educational groups.
3. Serves as a representative on IR&S committee.
4. Serves as liaison for community mental health services.
5. Refers students and families to local and county mental health service providers.
6. Participates in a minimum of 2 professional development activities a year on adolescent development.
7. Writes progress notes and maintains student files.
8. Maintains and enters all student and program report data for the State Dept. of Children and Families.

TERMS OF EMPLOYMENT:

This is a twelve month position. Salary, vacation, holidays and benefits are regulated by the New Jersey Department of Education Grant process procedures with annual approval by the Board of Education.

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of support staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/4/2009

Revised: 11/9/2022

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

**NEW JERSEY SCHOOL BASED YOUTH SERVICES PROGRAM-
YOUTH DEVELOPMENT SPECIALIST**

QUALIFICATIONS:

- Bachelor's Degree in Psychology, Education or related field preferred
- Minimum, Associates Degree with three years full time experience as a Youth Service Worker
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: New Jersey School Based Youth Services Program Director

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Provides individual, group and family support services.
2. Designs and facilitates preventive health education workshops, adolescent enhancement activities, and awareness programs.
3. Serves as committee representative on one internal school committee and attends various community meetings, as assigned.
4. Participates in professional development, including a minimum of two workshops a year on adolescent development.
5. Coordinates special events to support the program.
6. Maintains data for reporting purposes.

TERMS OF EMPLOYMENT: This is a twelve month position. Salary, vacation, holidays and benefits are to be negotiated annually with the Board of Education and followed by the New Jersey Department of Education Grant procedures.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of support staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/4/2009
Revised: 2/11/2015
11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

PRESCHOOL INSTRUCTIONAL COACH

QUALIFICATIONS:

- Valid New Jersey P-3 teaching certificate
- Minimum of five years of successful teaching experience with a demonstrated strong background in preschool education
- Strong organizational, interpersonal, group leadership
- Strong communication skills
- Knowledge of current research and practices in preschool education
- Skill in evaluating and developing curriculum
- Possess strong technology skills
- Willingness to work in a collaborative environment
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Director of Curriculum and Instruction

SUPERVISES: N/A

- JOB GOALS:
1. To provide an approved early childhood education program and establish a class environment that fosters learning and personal growth.
 2. To help students develop skills, attitudes and knowledge needed to provide a good foundation for continued education and to maintain good relationships with parents and other staff.

PERFORMANCE RESPONSIBILITIES:

1. Visit preschool classrooms regularly to model, coach, informally observe using structured observation instruments, such as ECERS-3 and TPOT, and provide feedback to teaching staff based on the reflective cycle to assist with the implementation of *The Creative Curriculum for Preschool and Teaching Strategies GOLD*.
2. Conduct regular classroom visits to observe, model, and provide feedback to make recommendations about appropriate strategies, classroom modifications, and the selection of adaptive material to address the needs of children with challenging behaviors or potential learning disabilities.
3. Provide staff development based on systematic classroom observations consistent with a classroom-quality assessment instrument.
4. Make recommendations to the Director of Curriculum and Instruction to provide additional professional development as needed.
5. Ensure systematic early childhood program assessment occurs in the preschool program.
6. Ensure implementation of *Teaching Strategies GOLD* performance-based assessment tool is connected to the preschool curriculum.
7. Participate in family involvement programs.
8. Support transition activities, programs and services between and among preschool through grade three programs.
9. Consult with preschool classroom teachers to adapt and modify teaching practices to help preschool children meet the Preschool Teaching and Learning Standards.
10. Coordinate with school district Child Study Team members, when appropriate, to ensure seamless preschool programming.
11. Refer children, when all other efforts have failed, to the Child Study Team, as set forth in NJAC 6A:14, Special Education.

**WINSLOW TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

12. Provide support to general education teachers to address the needs of children with challenging behaviors.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays, and benefits to be negotiated per the WTEA collective bargaining agreement.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

PRESCHOOL TEACHER

QUALIFICATIONS:

- Valid New Jersey P-3 Instructional Certificate
- Demonstrated language proficiency and knowledge of effective teaching methods
- Ability to maintain a positive learning environment
- Strong interpersonal, communication skills and technological skills
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal and Director of Curriculum and Instruction

SUPERVISES: Pupils, and when assigned, student teachers and classroom aides

JOB GOAL: To provide an approved early childhood education program and establish a class environment that fosters learning and personal growth; to help pupils develop skills, attitudes and knowledge needed to provide a good foundation for continued education; and to maintain good relationships with parents and other staff members.

PERFORMANCE RESPONSIBILITIES:

1. Works to enhance the educational experiences of young children through the creation of a supportive learning environment and the use of developmentally appropriate materials and practices.
2. Promotes active learning using structured and unstructured activities that foster the social, physical, cognitive, and emotional development of young pupils.
3. Implements the approved curriculum and use of appropriate learning activities designed to foster learning at each child's development level. Works to achieve district educational goals and objectives and state core curriculum content standards.
4. Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil. Balances teacher-directed and child-initiated experiences.
5. Sets specific objectives wherever possible in lesson preparation and weekly lesson plans and carries through presentation to effectively achieve these objectives.
6. Observes children in a variety of settings and evaluates the cognitive, social, emotional and physical skills of pupils and maintains records of progress toward stated objectives of instruction.
7. Develops and uses age-appropriate assessment tools and maintains records of pupil's development and educational progress in class, maintains creative curriculum net.
8. Identifies pupil needs and cooperates with other professional staff members in assessing and resolving learning problems.
9. Establishes and maintains standards of pupil behavior needed to achieve a classroom climate conducive to learning.
10. Budgets class time effectively.
11. Communicates with parents through conferences and other means to inform them about the school program and to discuss pupil progress.
12. Assists in facilitating smooth transitions from preschool, kindergarten, and early primary grades programs and from the school day to after-school child care programs.
13. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

14. Participates in school-level planning, faculty meetings/committees and other school system groups.
15. Makes effective use of community resources to enhance the instructional program.
16. Upholds and enforces school rules, administrative regulations and board policy.
17. Performs other duties within the scope of his/her employment and certification as may be assigned.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays and benefits are to be negotiated per the WTEA collective bargaining agreement.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 10/29/2007
Revised: 6/25/2008
1/29/2014
11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

READING SPECIALIST

QUALIFICATIONS:

- Valid New Jersey Reading Specialist Certificate
- Demonstrated ability to provide leadership in the development of reading programs, evaluation of curricula and diagnosis of reading problems
- Ability to maintain a positive learning environment
- Strong interpersonal, communication and technological skills
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal

SUPERVISES: N/A

JOB GOAL: To help provide an instruction and learning environment which fosters the ability of each pupil to master reading skills appropriate to age, grade level and individual potential.

PERFORMANCE RESPONSIBILITIES:

1. Provides leadership and coordination in the regular program of reading instruction; observes reading instruction in classrooms and consults with teachers as requested.
2. Directs a district-side assessment program to determine the reading abilities of all pupils and to identify those needing remediation or enrichment.
3. Monitors pupil progress toward state standards and district objectives of reading instruction; develops and maintains records and reports as necessary.
4. Plans and administers a program to provide remedial and advanced reading instruction.
5. Develops lesson plans and instructional materials and provides individual and small group instruction in order to meet the needs of each pupil.
6. Interprets pupil needs and reading progress to classroom teachers and parents.
7. Evaluates the district's reading program and makes recommendation for improvements as appropriate.
8. Recommend adoption and use of varied reading instruction materials.
9. Plans and conducts in-service workshops pertinent to methods and materials appropriate to various levels of reading instruction.
10. Consults with members of the child study team at individual case conferences as requested.
11. Interprets reading test results to the administration, teaching staff and the community.
12. Participates in school-level planning, faculty meetings, committees and other school system groups.
13. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.
14. Upholds and enforces school rules, administrative regulations and board policy.
15. Performs other duties within the scope of his/her employment and certification as may be assigned.

TERMS OF EMPLOYMENT:

This is a ten month position. Salary, holidays and benefits are to be negotiated annually per the WTEA collective bargaining agreement

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 11/3/2010

Revised: 11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

SCHOOL COUNSELOR

QUALIFICATIONS:

- Valid New Jersey School Counselor Certificate
- Minimum experience as determined by the board; knowledge of computerized master schedule development desirable
- Broad knowledge of testing and evaluation, theories of individual and group guidance techniques, elementary/secondary school guidance program design and career educational information and placement
- Demonstrated ability to communicate and work effectively with students, parents, staff and community groups and organizations
- Knowledge of current professional Standards, including the National Standard for School Counseling and/or the New Jersey Mode for School Counseling
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal

SUPERVISES: N/A

JOB GOAL: To help students achieve personal fulfillment by providing them with guidance and counseling services to make successful personal, educational and occupational life plans.

PERFORMANCE RESPONSIBILITIES:

1. Assists students and parents in evaluating the student's aptitudes and abilities through the use of teacher comments, interpretation of individual standardized test scores and other pertinent data. Works with students in evolving educational and career plans in terms of such evaluation.
2. Maintains student records and ensures their confidentiality.
3. Provides information and prepares recommendations to colleges for admissions and scholarships, as well as to potential employers and other agencies.
4. Works closely with parents, teachers, administrators and other professional staff members, providing information and assistance where needed for the ultimate benefit of students.
5. Maintains interactive professional relationships with child study team members, Substance Abuse Counselor, and School Based professional staff and recommendations as needed.
6. Works closely with and involves parents in planning student's career plans, and assists in the resolution of school-related problems.
7. Assists in the organization and administration of standardized test programs.
8. Provides an academic program for students new to the school, provides orientation and information relative to school procedures, curriculum and extracurricular opportunities.
9. Works to prevent students from dropping out of school, and assists those that do in finding alternative educational programs and/or employment.
10. Provides appropriate resource referrals for students who need to enroll in summer school programs for enrichment or to make up noted deficiencies.
11. Assists in the evaluation of current curriculum offerings and in the planning, selection and implementation of new course offerings.
12. Makes effective use of community resources in developing and expanding guidance services and activities.

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

13. Provides for a smooth transition from elementary school to middle school/ high school, which may include orientation programs for students and parents.
14. Maintains professional competence and continuous improvement through in-service education and other professional growth activities.
15. Performs other duties within the scope of his/her employment and certification as may be assigned.

TERMS OF EMPLOYMENT:

This is a ten month position. Salary, holidays and benefits are to be negotiated per the WTEA collective bargaining agreement.

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 10/10/2006
Revised: 10/8/2010
11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

SCHOOL OCCUPATIONAL THERAPIST

QUALIFICATIONS:

- Valid New Jersey School Occupational Therapist Certificate with New Jersey State License
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal and Director of Student Support Services

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Provide occupational therapy to individual students according to their IEP's.
2. Collaborate with related service providers and classroom staff to provide in class fine and sensory motor activities for students.
3. Serve as a consultant to special education teachers, physical education teachers and parents.
4. Facilitate staff and parent training workshops on pertinent topics.
5. Maintain therapy logs reflecting student progress.
6. Maintain professional knowledge of current and best practices
7. Maintain compliance within the legal requirements of NJAC.
8. Compliance with documentation of services for reimbursement.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays and benefits are to be negotiated annually with the Board of Education.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 1/9/2006
Revised: 11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

SCHOOL PHYSICAL THERAPIST

QUALIFICATIONS:

- Valid New Jersey School Physical Therapist Certificate with New Jersey State License
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal and Director of Student Support Services

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Provide physical therapy to individual students according to the IEP's.
2. Collaborate with related service providers and classroom staff to provide in class fine and sensory motor activities for students.
3. Serve as a consultant to special education teachers, physical education teachers and parents.
4. Facilitate staff and parent training workshops on pertinent topics.
5. Maintain therapy logs reflecting student progress.
6. Maintain professional knowledge of current and best practices.
7. Maintain compliance within the legal requirements of NJAC.
8. Compliance with documentation of services for reimbursement.

TERMS OF EMPLOYMENT: This is a ten month position. Salary, holidays and benefits are to be negotiated annually with the Board of Education.

EVALUATION: Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 8/2/1999
Revised: 11/9/2022

WINSLOW TOWNSHIP SCHOOL DISTRICT

JOB DESCRIPTION

SCHOOL PSYCHOLOGIST

QUALIFICATIONS:

- Valid New Jersey School Psychologist Certificate with New Jersey State license
- Required criminal history review background check and proof of US citizenship or legal resident alien status
- Alternatives to the above qualifications may be substituted as deemed appropriate by the Board of Education

REPORTS TO: Building Principal and Director of Student Support Services

SUPERVISES: N/A

JOB GOAL: The basic goal of the School Psychologist in the Winslow Township Public Schools is to improve the quality of the education process through the application of psychological knowledge. The School Psychologist will function both as a psychologist and an educator and will, therefore, be able to contribute to the understanding and development of the child in school through his/her contributions to the prevention, early identification and correction of the problems of children.

PERFORMANCE RESPONSIBILITIES:

1. Assess student's intellectual functioning and potential and social and emotional development through administration of a comprehensive battery of evaluation instruments.
2. Serve as a basic child study team member in interpreting test findings and planning educational programs for exceptional children.
3. Re-evaluate and re-examine students to determine eligibility for services.
4. Partner with parents to assist them in working with their child's behavioral problems, both at home and in the school environment.
5. Consult with teachers and provide strategies to employ in shaping appropriate behavior patterns.
6. Facilitate regular counseling activities with students who have been identified as having adjustment and/or learning problems.
7. Develop/facilitate in-service programs for parents, teachers and administrators including but not limited to the following areas:
 - a. Early detection of learning and/or behavior problems.
 - b. Techniques and approaches to employ in working with exceptional children.
 - c. Understanding psychological testing instruments currently in use.
8. Serve as case manager for assigned Special Education students.

TERMS OF EMPLOYMENT:

This is a ten month position. Salary, holidays and benefits are to be negotiated annually per the WTEA collective bargaining agreement.

EVALUATION:

Performance of job responsibilities will be evaluated in accordance with the Board-approved policy for evaluation of certificated staff.

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

STATEMENTS OF AGREEMENT:

Americans with Disabilities Act Statement

Applicants, as well as employees who become disabled, must be able to perform the essential functions listed on this job description either unaided or with reasonable accommodation. The Winslow Township District School Administration shall determine reasonable accommodation on a case-by-case basis in accordance with applicable laws, in the event such a determination becomes necessary.

Essential Functions Statement

I have read this job description and I certify that I meet all of the qualifications of the position, and I can perform all of the essential functions of the position unaided or with accommodation.

Signature

Date

Approved: 1/29/2014

Revised: 11/9/2022