

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, October 26, 2022
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/25/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Christopher Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

(Ms. Peterson)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. NJ DOE HIB School Self-Assessment (July 1, 2021-June 30, 2022) – Mr. Dion Davis

Mr. Davis gave a summary of the Winslow Township Public School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act from (July 1, 2021 – June 30, 2022). Mr. Davis stated that all programs and initiatives implemented by the district were to reinforce and strengthen current HIB policies and practices during the 2021-2022 school year.

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act from (July 1, 2021-June 20, 2022).

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:
Regular Meeting Wednesday, October 12, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Abstain
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – No agenda report at this time but has updates from all of the coaches. Updates are attached.

Education Committee – Ms. Thomas – Minutes will be obtained. The next meeting is scheduled for November 15, 2022 at 4:00 p.m. via WebEx.

Diversity, Equity and Inclusion Committee – Ms. Thomas – None at this time.

Marketing Committee – Mr. Blake – Summarized the meeting that was held last week via WebEx. The next meeting is scheduled for November 3, 2022 at 4:00 p.m.

Operations Committee – Ms. Dredden – None at this time.

Policy Committee – Ms. Pitts – None at this time. The next meeting is to be determined.

Citizens Advisory Committee – Ms. Martin – None at this time. The next meeting is scheduled for November 3, 2022 at 7:00 p.m. at the Administration Building.

X. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of September 2022, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	9/8/22	10 min. 17 sec.	Fire	10:03 AM
	9/29/22	7 min. 20 sec.	Lockdown	2:01 PM
School #2	9/16/22	3 min. 39 sec.	Fire	9:28 AM
	9/21/22	2 min. 51 sec.	Lockdown	10:01 AM
School #3	9/9/22	13 min.	Lockdown	10:23 AM
	9/19/22	6 min.	Fire	9:40 AM
School #4	9/15/22	6 min. 33 sec.	Fire	10:44 AM
	9/21/22	6 min. 50 sec.	Non-fire evacuation	2:00 PM
School #5	9/13/22	8 min. 10 sec.	Lockdown	9:15 AM
	9/9/22	4 min. 42 sec.	Fire	9:32 AM
School #6	9/15/22	4 min. 12 sec.	Fire	1:52 PM
	9/23/22	22 min.	Lockdown	10:16 AM
Winslow Twp. M.S.	9/9/22	9 min.	Fire	9:54 AM
	9/14/22	9 min.	Lockdown	9:10 AM
Winslow Twp. H.S.	9/9/22	6 min.	Non-fire evacuation	7:55 AM
	9/16/22	5 min.	Fire	9:34 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **None at this time.**
6. Tuition Students **Exhibit X A: 6**
Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **None at this time.**
8. Homeless Student(s) **None at this time**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
Approve Fundraisers as listed below and in the attached exhibit:
School 2
 - Double Good Popcorn Pop-Up Stores, (2022-2023 school year), H.S.A.
 - Holiday Shoppe & Vendor Event, (12/15/22), H.S.A.School 4
 - Blended Joe Coffee, (11/7/22-11/30/22), H.S.A.
 - Gertrude Hawk, (2/6/23-2/27/23), H.S.A.
 - Read-a-Thon, (3/1/23-3/31/23), H.S.A.High School
 - Show T-Shirts, (3/6/23-3/17/23), Drama Club
 - Pizza Slice Sales, (10/11/22-6/15/23), F.B.L.A.
 - Soft Pretzel Sales, (10/11/22-6/15/23), F.B.L.A.
 - Show T-Shirts, (11/1/22-11/11/22), Drama Club
 - See's Candies, (10/13/22-6/17/23), F.B.L.A.
 - Spirit Packet (Winslow Gear), (11/1/22-11/29/22), Boys Indoor Track and Field
11. School 2 – Operation Yellow Ribbon
Approval requested for School 2 to participate in Operation Yellow Ribbon from 11/1/22 – 11/30/22. Operation Yellow Ribbon is an official non-profit consisting of volunteers who show support for our United States Military Forces. Students will bring in supplies/goodies to be donated to the U.S. Troops.

12. School 2 – Food Drive

Approval requested for School 2 to participate in a food drive from 11/1/22-11/16/22. Collected items will be donated to the Sicklerville United Methodist Church in time for the Thanksgiving holiday.

13. School 4 – Library Cards

Approval requested for School 4 to have Ms. Rachel Seykot from the South County Regional Branch Library to attend the Family Literacy Night on November 16, 2022. Ms. Seykot will provide library card applications for students and families to complete.

14. School 6 - Physical Education Activities

Approval requested for School 6 to participate in the following activities:

- March 9, 2023: Fourth Grade Family Fun Night
This event is an opportunity for fourth grade students and their families to enjoy and evening of fun and competition.
- April 6, 2023: Kids Heart Challenge
This event in an opportunity for students to raise funds and awareness for The American Heart Association.
- June 2, 2023: Field Day (Rain date: June 6, 2023)
This event in an opportunity for students and staff to enjoy a day of fun and competition.

15. School 6 – Food Drive

Approval requested for School 6 to participate in a food drive from 10/27/22 – 11/8/22. All donations will be going to the Sicklerville United Methodist Church, working in conjunction with the Winslow Township Fire Department.

16. Middle School – Adopt a Family Event

Winslow Township Middle School is requesting approval for The Association of Black Woman Lawyers (ABWL) to adopt a Winslow Middle School family for their Holidays Project, to provide the family with clothing and toys.

17. Middle School – Career/Trade Expo

Approval requested for Eagles Nest, School Based Youth Program, to have the Youth Thrive Group attend the Career/Trade Expo sponsored by Winslow Township High School Eagles Landing, School Based Youth Services Program, A DCF Initiative. Students will have the opportunity to learn about different career and trade paths.

18. High School – National Honor Society School Visits

Approval requested for National Honor Society members to visit monthly with students in 4th – 6th grade in schools #5 and #6. National Honor Society members will run activities to help promote social-emotional learning concepts such as conflict resolution, stress management, self-esteem, study skills, etc.

19. High School – Rehearsal Accompanist

Approval requested for Mr. Krupa to serve as the rehearsal accompanist for the spring musical “Legally Blonde”, from January to April 2023. Cost of \$2,400.00 to be paid from account #11-401-100-330-401-08.

20. Middle School – Atlanticare Grant

Approval requested for Winslow Township Middle School to participate in a matching funds grant from Atlanticare, for a total of \$10,500.00 over 4 years. The district contribution is a total of \$8,000.00.

The financial responsibilities are outlined below:

Funding Periods	NJ DOH	School/District
Year 1 (July 1-June 30)	\$6,000 (\$4,000 full Team Leader stipend; \$2,000 for program activities including the completion of these activities: 1) Meet the required Team membership 2) Complete the SHI 3) Develop a SHIP, including two “Signs of Progress” to work toward being partially or fully met 4) Collect baseline school data* results/summary (optional)	\$0.00 *A decrease in: absenteeism, conduct referrals, detentions, suspensions, drop-out rate; An improvement in: school climate and culture/SEL, standardized test scores; high school graduation rate, dropout rate, management of a chronic health condition or other as mutually agreed.
Year 2 (July 1-June 30)	\$4,500 (\$2,500 partial Team Leader stipend + \$2,000 program funds)	\$1,500 partial WSCC Team Leader stipend
Year 3 (July 1-June 30)	\$3,000 (\$1,500 partial Team Leader stipend + \$1,500 program funds)	\$2,500 partial Team Leader stipend
Year 4 (July 1-June 30)	TBD	Full Team Leader stipend

B. Principal’s Update

1. Harassment, Intimidation & Bullying Report (10/1/22-10/15/22)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

- Exhibit X B: 1**
Exhibit X B: 2
Exhibit X B: 3
Exhibit X B: 4

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as Recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of August 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of August 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$961,583.60 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$998,000.66 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks per the attached exhibits.

Location	Department	Description
School 2	Various	(2) Rectangular computer tables, 10+ years, broken (3) Filing cabinets, 10+ years, rusty/broken (30) Student chairs, 10+ years, rusted out (2) Blue room dividers, 5+ years, bottoms broken
School 2	Tech	(1) Asus C204EE, 2 years, too much damage to repair (1) Asus C202SA, 3-4 years, liquid damage (6) Dell P22T, 8 years, end of life (9) Title 1-Dell P22T, 8 years, end of life (2) Hovercam T3, 10 years, broken
School 2	Music	(2) Keyboards, 15 years, not working (1) Windchime, 15 years, missing parts (1) Bass metallophone, missing parts (2) Tom Drum/with stand, 15 years, fair/don't use (1) Tom Drum, 15 years, poor/don't use (1) Set of metal music notes, 15 years, good/don't use (1) Water drum, 14 years, good/don't use (1) Jola tube, 15 years, fair/ don't use
School 5	Tech	(1) Epson PowerLite 95, 8 years, not working (7) Dell 22PT Chromebook, 6 years, broken, cannot turn on (14) Asus Chromebook 202S, 5 years, broken, cannot turn on (1) Asus Chromebook 202, 5 years, missing key (2) Samsung 303C Chromebook, 8 years, out of date (1) Dell Optiplex 960, 8 years, cannot power on
High School	Room C111	(1) Filing cabinet, very old and broken

9. Use of Facilities

Approve to request the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Youth Travel Basketball, Inc.	October 27, 2022 to April 18, 2023	Monday, Tuesday, Thursday, Friday 6:30 p.m. - 9:30 p.m.	Gymnasium/ Bleachers	\$25
School 4	Winslow Youth Travel	November 1, 2022 to April 17, 2023	Monday, Tuesday, Wednesday, Thursday	Gymnasium/ Bleachers	-0-

	Basketball, Inc.		6:30 p.m. – 9:00 p.m.		
School 6	Winslow Youth Travel Basketball, Inc.	November 1, 2022 to April 17, 2023	Monday, Tuesday, Wednesday, Thursday 6:30 p.m. – 9:00 p.m.	Gymnasium/ Bleachers	-0-

10. Purchases – Ed Data Vendor

Approve the following purchases, in the following amount from the following approved Ed Data vendors:

Items charged to 11-000-261-420

Allied Fire and Safety Equipment Co. Inc. – Ed Data #9996
 Annual Sprinkler Inspections Maint/Oper \$5,760.00

11. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve, authorize and ratify the following purchases, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-262-610

The Home Depot Pro. – ESCNJ Contract #: 21/22-18
 Soap for the District Maint/Oper \$10,360.00

12. Purchases – HCESC Contract Vendor

Approve, authorize and ratify the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply - HCESC-CAT 19-02
 Custodial Supplies Maint/Oper \$18,556.46

Items charged to 11-000-261-420

McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A
 MS Motor Replacement Clean, Repair, Maint MS \$3,860.66

13. RFP 2023-05 – Supplemental Web-Based Instructional Tool

- a. Requests for Proposals (RFP) were received and read in the Board Office on October 4, 2022 for RFP 2023-05 - Supplemental Web-Based Instructional Tool. The following vendors responded:

Name of Vendor	Total Cost
Infobase Holdings, Inc.	\$13,366.80
Discovery Education, Inc.	3,200.00 (per school) 19,200.00 (per year)
Lincoln Learning Solutions	109,000.00

- b. Approve to reject all responses since all exceeded the budgeted amount. Services will be re-solicited.

14. RFP 2023-06 – Educational Online Interactive Video Platform

- a. Requests for Proposals (RFP) were received and read in the Board Office on October 4, 2022 for RFP 2023-06 - Educational Online Interactive Video Platform. The following vendors responded:

Name of Vendor	Total Cost
EDpuzzle, Inc.	\$8,000.00
Infobase Holdings, Inc.	6,596.80

- b. Approve the award for Educational Online Interactive Video Platform for the 2022-2023 school year to EDpuzzle. Services are to be charged to Title IV Grant account #20-286-100-600.

15. RFP 2023-04 – Blended Reading Intervention Program

- a. Requests for Proposals (RFP) were received and read in the Board Office on September 13, 2022 for RFP 2023-04 - Blended Reading Intervention Program. The following vendor responded:

Name of Vendor	Total Cost
HEC Software Inc. (dba Reading Horizons)	\$37,836.00

- b. Approve the award for Blended Reading Intervention Program for the 2022-2023 school year to HEC Software Inc. (dba Reading Horizons). Services are to be charged to account CRRSA-ESSER II Grant #20-483-100-600.

16. Pohatcong – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 16**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pohatcong (joiner district) to transport a student to Archway Lower School from September 1, 2022 to June 30, 2023 in the per diem amount of \$500.93.

17. Pohatcong – Joint Transportation Agreement 2022-2023 **Exhibit XI B: 17**

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Pohatcong (joiner district) to transport a student to Archway Lower School from July 1, 2022 to June 30, 2023 in the per diem amount of \$304.00.

18. Approve the Renewal – GPS Fleet Tracking and Management Services

Approve the 2022-2023 renewal of the GPS Fleet Tracking Services through Samsara, Inc. in the annual amount of \$21,252.00. (Bid #2021-19) Services are to be charged to 11-000-270-593.

19. Dental Insurance Provider 2022-2024

Exhibit XI B: 19

a. Extraordinary Unspecifiable Services (EUS) Request for Proposals (RFP) were received on July 19, 2022 at 11:00 a.m. for Dental Insurance Provider as recorded below:

	Delta Dental		Met Life		Horizon Blue Cross Blue Shield of New Jersey		United Concordia Dental	
	Annual Cost-2 Year	Annual Cost-3 Year	Annual Cost-2 Year	Annual Cost-3 Year	Annual Cost-2 Year	Annual Cost-3 Year	Annual Cost-2 Year	Annual Cost-3 Year
Year 1	\$576,688	\$588,200	\$493,788	_____	\$538,491	Not completed as requested	\$558,771	\$582,142
Year 2	\$576,688	\$588,200	5% Rate Cap	_____	\$538,491	Not completed as requested	\$558,771	\$582,142
Year 3	-----	\$588,200	7% Rate Cap	_____	_____	Not completed as requested	-----	\$582,142
Total	\$1,153,376	\$1,764,600			\$1,076,982	-----	\$1,117,542	\$1,746,426

b. Approve Delta Dental to provide Dental Insurance coverage at an estimated annual premium of \$576,688.00 through June 30, 2024, subject to appropriations. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide coverage.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	*Leve, Jennifer	School No. 2	Preschool Teacher	\$55,970.00 (pro-rated) BA, Step 1	11/16/2022
B	*Nelson, Tracy	School No. 1	Preschool Teacher	\$55,970.00 (pro-rated) BA, Step 1	12/1/2022
C	Nunn, Zahknya	Middle School	Secretary (NJSBG)- Part Time	\$20,000.00 (pro-rated)	11/16/2022

*Salary adjustment pending ratification of the WTEA contract

2. 2022/2023 Staff Reassignments

Approve the following Staff Reassignment for the 2022/2023 school year, effective October 17, 2022: (20-218-100-101-019-00)

	Name	From Position	Location	To Position	Location
A	Rouse, Tangika	Preschool Teacher MA, Step 8 \$62,145.00	School No. 1	Preschool Instructional Coach MA, Step 8 \$62,145.00, Stipend \$2,500.00	District

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Douglas, Kitty	School No. 5	Grade Six Teacher	11/30/2022
B	Sharp, Justin	School No. 1	Health & PE Teacher	12/16/2022
C	Stewart, Emily	High School	Special Education Teacher	11/30/2022

4. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K.D.	FMLA *Extended Dates	11/1/2022	11/18/2022	Unpaid
B	P.J.	Medical	10/11/2022	11/11/2022	Paid
C	K.K.	FMLA *Amended Dates	9/20/2022	10/28/2022	Unpaid
D	L.M.	FMLA *Extended Dates	10/25/2022	11/28/2022	Unpaid
E	K.R.	FMLA	10/7/2022 11/29/2022	11/28/2022 12/7/2022	Paid Unpaid
F	C.S.	FMLA *Intermittent	10/1/2022	9/30/2023	Unpaid
G	W.S.	FMLA	12/8/2022	12/21/2022	Unpaid
H	A.S.	Maternity *Amended Dates	4/22/2022 9/1/2022	6/30/2022 10/28/2022	Paid Unpaid
I	S.W.	Maternity	2/3/2023 3/25/2023	3/24/2023 6/2/2023	Paid Unpaid

5. 2022/2023 Preschool Community Parent Involvement Specialist

Approve the following teachers to serve as Preschool Community Parent Involvement Specialists for the 2022/2023 school year: (20-218-100-101-019-00)

	Name	Stipend
A	Familiare, Amanda	\$5,000.00 (Split)
B	Zorzi, Lauren	\$5,000.00 (Split)

6. 2022/2023 Preschool Social Worker

Approve the following employee to serve as the Preschool Social Worker for the 2022/2023 school year: (20-218-100-101-019-00)

	Name	Stipend
A	Duca, Laura	\$10,000.00

7. 2022/2023 Winter Coaches

- a. Approve the following Middle School Winter Coaches for the 2022/2023 school year:
 (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Cox, Steven	Head Wrestling Coach	\$2,972.00	3
B	Forry, Mckenna	Head Girls' Basketball Coach	\$2,859.00	2
C	Sampson, Jaleesa	Assistant Girls' Basketball Coach	\$1,759.00	1
D	Sanders, Robert	Head Boys' Basketball Coach	\$2,748.00	1
E	Willhouse, Adam	Assistant Wrestling Coach	\$1,829.00	2

*Stipend adjustment pending ratification of the WTEA contract

- b. Approve the following High School Winter Coaches for the 2022/2023 school year:
 (11-402-100-100-402-08)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Arnett, Gregory	Assistant Girls' Track Coach	\$3,805.00	3
B	Belton, William	Strength Training Coach	\$2,308.00	1
C	Brown, Shawnika	Head Girls' Track Coach	\$5,709.00	3
D	Collins, Aaron	Assistant Boys' Track Coach	\$3,805.00	3
E	Custis, Curtis	Head Boys' Track Coach	\$5,709.00	3
F	Draft, Mark	Assistant Boys' Basketball Coach	\$5,709.00	3
G	Gleason, Alexa	Assistant Girls' Basketball Coach	\$5,487.00	2
H	Guzman, Jeovanni	Assistant Wrestling Coach	\$5,277.00	1
I	Hairston, Michelle	Assistant Girls' Basketball Coach	\$5,709.00	3
J	Handy, Jason	Head Girls' Basketball Coach	\$9,395.00	3
K	Hastie, Stephen	Assistant Boys' Basketball Coach	\$5,277.00	1
L	Hill, Sarah	Assistant Cheerleading Coach	\$5,410.00	3
M	Ingram, Norman	Head Boys' Basketball Coach	\$9,395.00	3
N	Jones, Vince	Head Wrestling Coach	\$9,395.00	3
O	Rankin, Kecia	Head Cheerleading Coach	\$7,372.00	3
P	Rossi, Ronald	Strength Training Coach	\$2,308.00	1
Q	Watson, Jeff	Assistant Wrestling Coach	\$5,709.00	3
R	Weston, Monika	Assistant Cheerleading Coach	\$5,001.00	1

*Stipend adjustment pending ratification of the WTEA contract

8. 2022/2023 Volunteers

Approve the following 2022/2023 High School Volunteers:

	Name	Activity/Sport
A	Bey, Prince-Dru	Assistant Football Coach
B	Crowe, Gary	Assistant Boy's Track Coach

9. 2022/2023 After School Book Club Advisors

Approve the following After School Book Club Advisors for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour: (20-483-100-100-040-00)

	Name	Location
A	Giessuebel, Christine	School No. 1
B	Bollendorf, Bridget	School No. 2
C	Broschard, Nicole	School No. 3
D	Wames, Kimberly	School No. 4

*Hourly rate adjustment pending ratification of the WTEA contract

10. 2022/2023 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officers for 2022/2023 Extra- Curricular Activities/Sports, at a rate of \$22.00/hour: (11-401-100-100-401-07, 11-402-100-100-402-07)

	Name
A	Spears, Kenneth
B	Speights, Brian

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit I A:1

Approve the Vendor Bill List in the amount of \$48,482.12 as per the attached exhibit.

2. RFP 2023-08 - Professional Development Workshops-Variou Topics

a. Requests for Proposals (RFP) were received and read in the Board Office on October 20, 2022 for RFP 2023-08 – Professional Development Workshops-Variou Topics. The following vendors responded:

Vendor Name	Price
Standard Holdings Solutions dba Inspired Instruction, LLC	\$25,850.00
Camden County College	11,520.00

- b. Approve the award for Professional Development Workshops-Variou Topics for the 2022-2023 school year to the Camden County College. Services are to be charged to Title II 20-273-200-300.

3. RFP 2023-07 - Secondary Nursing Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on October 20, 2022 for RFP 2023-07 – Secondary Nursing Services. The following vendors responded:

Vendor Name	Hourly Rate	Minimum Amount of Service
Maxim Healthcare Services, Inc.	\$58/hour LPN \$69/hour RN	As needed
Healthcare Consultants Inc. d/b/a Newborn Nurses	\$70/hour RN \$80/hour PNP \$60/hour LPN (.56/mileage between schools)	As needed
White Glove Community Care	\$80/hour RN School Nurse \$65/hour LPN 1:1 Transportation	Per diem/as needed
Homecare Therapies LLC/dba Horizon Healthcare Staffing	\$60/hour RN \$64/hour RN1:1 skilled nursing \$70/hour RN 1:1 specialty for enhanced services \$54/hour LPN 1:1 \$56/hour LPN 1:1 specialty for enhanced services \$80/hour student transport only	As many as needed 4/hours minimum per day 2/hours minimum each way

- b. Approve the award for Secondary Nursing Services for the 2022-2023 school year to Healthcare Consultants Inc. d/b/a Newborn Nurses. The costs for services, which will not exceed \$400,000, are to be charged to 11-000-217-320.

4. Bus Evacuation Drill Summaries – Fall 2022-2023

Exhibit I A: 4

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall of the 2022-2023 school year, per the attached exhibits.

5. State of New Jersey Tuition Contract

Exhibit I A:5

Authorize and approve the New Jersey State Department of Education “Mandated Tuition Contracts” for pupils placed by the Department of Children and Families Office of Education for the 2022-23 school year.

6. Approve the Renewal - Pre-Kindergarten Curriculum System and Resources

Approve the 1st year renewal for Pre-Kindergarten Curriculum System and Resource services with Teaching Strategies in the amount of \$27,686.25. Services are to be charged to 11-190-100-610.

7. Renewal – Comprehensive Professional Management Services Technology Infrastructure On-Site Support and Management Services

Approve a one-year renewal with SilverSky Inc., who acquired Advanced Computer Solutions Group, to provide Comprehensive Professional Management Services Technology Infrastructure On-Site Support and Management services at a cost of \$329,055.00 for the 2022-2023 school year. Services are to be charged to account #11-000-252-340.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredde	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

11. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Ahn, Mina	School No. 5	Grade Six Teacher	\$56,270.00 (pro-rated) BA, Step 2	12/1/2022
B	Picart-Wheeler, Xenia	High School	Special Education Teacher	\$84,795.00 (pro-rated) MA+15, Step 12	1/1/2023

*Salary adjustment pending ratification of the WTEA contract

12. Retirement

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Phillips, Timothy	High School	Social Studies Teacher	1/1/2023

13. Resignation

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Campisi, Cynthia	School No. 4	First Grade Teacher	12/31/2022

14. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C.H.	FMLA *Intermittent	11/1/2022	10/31/2023	Unpaid
B	T.P.	Medical	10/24/2022	12/31/2022	Paid
C	C.T.	FMLA *Intermittent	9/1/2022	8/31/2023	Unpaid

15. 2022/2023 After School Book Club Advisor

Approve the following After School Book Club Advisor for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour: (20-483-100-100-04-00)

	Name	Location
A	Reilly, Emily	High School

*Hourly rate adjustment pending ratification of the WTEA contract

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST **None at this time.**

XV. OLD BUSINESS **None at this time.**

XVI. NEW BUSINESS **None at this time.**

XVII. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- There was an incident today at the High School between two students. The High School went into lockdown. Due to it being in close proximity to the Middle School, the Middle School went into lockout. The incident occurred around 8:15 a.m. The Winslow Township Police investigated the incident and declared that there was no threat or danger to staff and students. The school went back to its normal activity by 8:40 a.m. Dr. Poteat wanted to remind everyone of the emergency procedures discussed at the Town Hall Meeting last week. The District takes threats seriously, whether they are real or turn out to be false. All threats are handled as though they are real. However, if the threat is determined to be false through police investigation, the penalty will still remain the same. Mr. Marella and Ms. Nwanguma sent letters out to staff and parents regarding the incident.
- A High School student will be seated on the School Board at the first Board Meeting in November. Ms. Janaya Sharpe will be representing the High School. She is the Senate President and she will have the opportunity to discuss issues of the school district but she is not a voting member. Dr. Poteat is looking forward to her participation.
- Dr. Poteat announced great news. The Middle School Orchestra performed today at the New Jersey School Board Conference and they did an outstanding job. He is very proud and they represented the community and school district very well. It was an honor to have them performing on a State-wide stage. Congratulations to the Winslow Middle School Orchestra.
- Dr. Poteat announced that he had the opportunity to accompany Ms. Nwanguma to her State-wide Honoring Ceremony. Ms. Nwanguma will be representing the State of New Jersey at a national level. On behalf of the Board and the Administration, Dr. Poteat would like to congratulate Ms. Nwanguma and wish her well at the national level.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Mr. Shaw, seconded by Mr. Blake, to open the meeting for Public Comments at 7:42 p.m.

Voice Vote: All in favor

Kandice Rosa

Ms. Rosa asked that the Electronic Device Policy in the Student Handbook be re-evaluated. She expressed her concerns about the policy being unfair and unsafe. Ms. Rosa stated that she received a letter regarding the change in the Dress Code Policy but never received a letter regarding the change in the Electronic Device Policy. Dr. Poteat informed Ms. Rosa that all students were given Student Handbooks. Ms. Rosa reached out to the school after finding a notice in her daughters bookbag regarding the phone. She went to the school to voice her concerns and the Principal gave her a Student Handbook.

Wanda Glaud

Ms. Glaud informed the Board that the football team that won the state championship last year got invited to play at the Washington Redskins Training Facility in Maryland on Sunday. Her son is the head coach of the team. Ms. Glaud, her son and other parents are funding the trip so the team is able to participate. They are playing the number one team in Virginia and she wanted to let the Board know what was going on with the youth in the community.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Shaw, seconded by Mr. Blake, to close the meeting for Public Comments at 7:48 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time

XXI. ADJOURNMENT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to adjourn the meeting at 7:49 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary