

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
Addendum – Wednesday, October 12, 2022

**I. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Student Internet Safety Training

Approval requested for the Camden County Prosecutor’s Office to provide a Student Internet Safety Training for the High School and Middle School students on October 19, 2022. There is no cost to the district for this program.

<b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A:1**

Approve the Vendor Bill List in the amount of \$17,308.00 as per the attached exhibit.

2. Bid 2023-02 – Data Management and Assessment System

- a. Approve the record of Bid # 2023-02, Data Management and Assessment System, opened in public on Thursday, September 15, 2022

<b>Name of Vendor</b>	<b>Total Cost</b>
Inzata Analytics	\$51,500.00
Advance Assessment Systems, Inc. (d/b/a LinkIt!)	73,645.00
Decision Ed.	143,400.00

- b. **RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION REJECTING THE BID SUBMITTED BY INZATA ANALYTICS AS NON-RESPONSIVE AND AWARDING THE BID FOR BID NO. 2023-02 – DATA MANAGEMENT ASSESSMENT SYSTEM TO ADVANCE ASSESSMENT SYSTEMS, INC. (d/b/a LinkIt!)**

**WHEREAS**, detailed specifications were completed and bids were properly advertised by the Winslow Township Board of Education (“WTBOE” and/or “Board”) for Bid No. 2023-02 – Data Management and Assessment System; and

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, October 12, 2022

**WHEREAS**, The WTBOE received three (3) bids for the specified services on Thursday, September 15, 2022, at 10:00 am as follows:

<u>Vendor</u>	<u>Total Cost Proposal</u>
1. Inzata Analytics	\$51,500.00
2. Advance Assessment Systems, Inc. (d/b/a LinkIt!)	\$73,645.00
3. Decision Ed.	\$143,400.00

**WHEREAS**, following a review of the bids, Dr. Dorothy Carcamo, Assistant Superintendent on behalf of the WTBOE, observed that the apparent low bidder, Inzata Analytics (“Inzata”) failed to meet the technical specifications in several areas, including not being an assessment system and not supporting assessment functionality; and

**WHEREAS**, the bids were reviewed by the WTBOE Solicitor who, via opinion letter dated September 27, 2022, opined that the WTBOE may reject the bid submitted by Inzata as non-responsive due to the technical defects contained within the bid; and

**WHEREAS**, following the rejection of the bid submitted by Inzata as non-responsive, the apparent low Bidder for the project is Advance Assessment Systems, Inc. (d/b/a LinkIt!) (“LinkIt”); and

**WHEREAS**, following a review of the bid submitted by LinkIt, Dr. Carcamo opined that the bid submitted by LinkIt complied with the specifications from a technical perspective; and

**WHEREAS**, the bid was further reviewed by the WTBOE Solicitor, who, via opinion letter dated September 27, 2022, opined that the bid documents submitted by LinkIt were properly submitted from a legal perspective and thereafter recommended the award of the contract to LinkIt; and

**WHEREAS**, the WTBOE concurs with the above recommendations and desires to award the contract to LinkIt.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The bid submitted by Inzata is hereby rejected as non-responsive.
3. The contract for Bid No. 2023-02 – Data Management and Assessment System on behalf of the Winslow Township Board of Education is hereby awarded to Advance Assessment Systems, Inc. (d/b/a LinkIt!).
4. The Board Administrator and/or her designee are hereby directed to take any and all actions necessary to effectuate the award of Bid No. 2023-02 – Data Management and Assessment System on behalf of the Winslow Township Board of Education to Advance Assessment Systems, Inc. (d/b/a LinkIt!).
5. Services are to be charged as follows:  
General Fund account number 11-000-221-390 - \$53,948.00  
Title II account number 20-273-200-300 - \$4,500.00  
Title I account number 20-232-100-600 - \$15,197.00

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, October 12, 2022

3. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cynthia Moore	Camden/Gloucester County	October 18, 2022	N/A
John Shaw	Hybrid Meeting		

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, October 12, 2022

4. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 11-000-261-420**

Mack Industries Inc. – Ed Data #10392

School 1 Boiler Repair	Maint/Oper	\$6,223.00
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On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted. Exceptions: \_\_\_\_\_

*Roll Call:*

\_\_\_\_\_ Mr. Blake

\_\_\_\_\_ Ms. Nieves

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Mr. Shaw

\_\_\_\_\_ Ms. Martin

\_\_\_\_\_ Ms. Thomas

\_\_\_\_\_ Ms. Moore

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Ms. Pitts