

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Tuesday, November 22, 2022
7:00 p.m.
Minutes

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting of the Executive Session of November 9, 2022 at 7:02 p.m.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Moore, to adjourn the meeting of November 9, 2022 at 7:04 p.m.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. Veteran's Day Essay Contest Winners

Ms. Pitts recognized nine students who participated in the Veteran's Day Essay Contest. First, second and third place winners were given a small token of appreciation for their thoughtfulness. The first-place winners in grades 7, 8, and 12 read their essays. Ms. Nwanguma presented awards to the 7th grade students who did not receive them at the November 11, 2022 ceremony.

2. Dr. H. Major Poteat-Student Assessment Summary

Dr. Poteat explained why Special Education Students and English Language Learners were exempt from taking the Standardized State Test. He gave a detailed presentation on Dynamic Learning Maps - an online alternate assessment for students with significant intellectual disabilities. Dr. Poteat also went over the results of the Dynamic Learning Maps 2021-2022 End of Year Report for grades 3 through 11.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, November 9, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Abstain
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the Executive Session minutes from the November 9, 2022 meeting:

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee - None at this time.

Operations Committee – Ms. Dredden – The meeting was held today at 5:00 p.m. and the minutes will be read at the next Board Meeting on December 14, 2022.

Education Committee – Ms. Martin – Minutes to be supplied.

Marketing Committee – Mr. Blake – Minutes are attached and were reported during the meeting of November 9, 2022.

Policy Committee – Ms. Pitts – None at this time. There will be no Policy Committee meeting in December.

Citizens Advisory Committee – Ms. Martin – Minutes are attached. Ms. Pitts wanted to remind current members of the Citizens Advisory Committee that the year is coming to an end. Applications are available for anyone on the Board who has an interest in being on the Citizens Advisory Committee. All applications will need to be handed in by January 6, 2023. Ms. Pitts also asked that the next CAC meeting scheduled for December 1, 2022 be rescheduled. The Board Members were invited to attend the National Honor Society Induction Ceremony on December 1, 2022 at 6:30 p.m. The next CAC meeting is scheduled for December 8, 2022 at 7:00 p.m. at the Administration Building.

Ms. Janaya Sharpe, the student representative from the High School, made the following announcements:

- The High School completed their Thanksgiving Food Drive today and had a great outcome.
- The Annual Giving Tree, which is hosted by the High School Student Government and run by two school advisors, is giving back to the community to less fortunate families. Those who are interested in participating can choose an anonymous ornament that has the child's age, gender and clothing size. Gifts can range from a \$15.00 to a \$25.00 purchase but any contributed amount would be appreciated.

X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of October 2022, as presented below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	10/17/22	5 min. 26 sec.	Fire	11:00 AM
	10/27/22	5 min. 31 sec.	Shelter in Place	12:22 PM
School #2	10/17/22	4 min. 58 sec.	Fire	2:37 PM
	10/25/22	4 min. 2 sec.	Lockout Drill	2:28 PM
School #3	10/24/22	6 min.	Lockout Drill	1:36 PM
	10/28/22	7 min.	Fire	2:28 PM
School #4	10/14/22	6 min. 43 sec.	Bomb Threat	2:15 PM
	10/19/22	3 min. 58 sec.	Fire	12:57 PM
School #5	10/28/22	5 min. 10 sec.	Shelter in Place	2:50 PM
	10/14/22	5 min. 13 sec.	Fire	1:38 PM
School #6	10/27/22	4 min. 3 sec.	Fire	9:48 AM
	10/31/22	4 min.	Lock Out	12:50 PM
Winslow Twp. M.S.	10/17/22	9 min.	Fire	1:49 PM
	10/25/22	6 min.	Shelter in Place	9:21 AM
	10/26/22	29 min.	Lock Out	8:16 AM
Winslow Twp. H.S.	10/7/22	6 min.	Fire	8:42 AM
	10/24/22	11 min.	Bomb Threat	1:02 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A:7**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **None at this time**

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- o Holiday Gift Shop, (12/12/22-12/16/22), H.S.A.

School 3

- Wendy's Dine Out Night, (12/8/22), P.T.O.
- Chick-Fil-A Mobile Spirit Night, (1/16/23), P.T.O.

School 6

- Ice Cream Social, (5/19/23), H.S.A.

Middle School

- Speed Raceway Tickets, (Nov.-Dec. 2022), H.S.A.
- Chick-Fil-A Dine Out, (11/21/22), H.S.A.
- Poinsettia Sale, (Nov-Dec. 2022), S.G.A.

High School

- Prom Booties/Footies, (5/5/23), Class of 2025
- Valentine's Day Rose with Candy Gram, (1/17/23-2/12/23), Class of 2025
- Holiday Candy Gram, (11/28/22-12/22/22), Class of 2025
- Snowball Dance, (2/3/23), Class of 2024
- Double Good Virtual Popcorn Fundraising, (11/30/22-12/4/22), Key Club

11. School 2 – Holiday Spirit Week

Approval requested for School 2 students and staff to participate in Holiday Spirit Week, from 12/19/22 – 12/23/22 during school hours.

12. School 3 – Eye Screening

Approval requested for School 3 students to participate in DHS Eye Screening Tests on the following dates from 9:30 AM – 12:30 PM, at no cost to the district:

- February 23, 2023
- February 27, 2023
- March 1, 2023.

13. Middle School – College and Career Day

Approval requested for Winslow Township Middle School to have the Association of Black Woman Lawyers (ABWL) to host a College and Career Day in January. The College and Career Day will include other members of ABWL who are not volunteers in the program (for example, judges, educators, etc.). The panel discussion will be no more than 2 hours. Each participant will receive a gift bag. The panel will discuss college options and experiences, financial aid, as well as vocational options.

14. Middle School – Vaping Presentation

Approval requested for Eagles Nest School Based Program to have the Hispanic Family Center of Southern New Jersey provide a pre-recorded virtual vaping presentation via. Zoom for 7th and 8th grade students on December 12, 2022. The workshop will focus on vaping/drug prevention and is provided free of charge.

15. High School – Paid Internship Opportunity

Approval requested for representatives from the Camden County Workforce Investment Board and Atlantic City Electric Company to present an information session on November 29, 2022 from 8:30-9:30 AM on their Spark Paid Internship Opportunity. The information session will be for students interested in a paid internship in the areas of IT, Engineering, Accounting, Electrical, and Construction Management. All interested students will register with Eagles Landing who is sponsoring the information session.

16. High School – Blood Drive

Approval requested for Winslow Township High School to host a Red Cross Blood Drive on Wednesday, December 7, 2022. Set up will begin at 10:00 AM and the Blood Drive will be from 11:30 AM – 3:00 PM. It will be held in the High School Auxiliary Gym.

17. High School – Etiquette Workshops

Approval requested for the South Jersey School of Etiquette to present (4) Etiquette Workshops for the Eagles Landing Girls Group. The interactive workshop presentations include an Etiquette Box for each participant, complete with the silverware needed to have a complete set up for formal dining. The cost per session is \$200 plus \$50 per Etiquette Box (10) for a total of \$1,300.00, to be paid out of account #20-291-200-300-000-00. Dates to be determined.

18. School Safety and Security Plan

Approve the submission of the School Safety and Security Plan Statement of Assurance.

19. Camden County Vocational/Technical School Tuition

Approve the tuition rate of \$3,534.00 per student, for attendance at the Camden, County Vocational/Technical School for the 2022-2023 school year, to be funded through account #11-000-100-563-000-10.

20. Professional Development

Approve LeighAnn Harris and Beth Parks, from South Jersey Christian Academy, to attend Wilson Language Foundations Level 1 Virtual Training on November 20, 2022. Cost of the training will be \$299.00 per staff member. Total cost of \$598.00 to be paid out of the 2022-2023 ESSA Grant – Title II funds, account #20-273-200-500-000-75.

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (11/01/22-11/15/2022) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as Recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers None at this time.

2. Board Secretary's Report None at this time.

3. Reconciliation Report None at this time.

4. Board Secretary's Certification None at this time.

5. Boards' Certification None at this time.

6. Bill List Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,577,732.08 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$984,058.74 as per attached exhibit.

7. Payroll None at this time.

8. Disposal of School Property and Textbooks Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 2	Music	(1) Piano (has 3 asset codes), 15 years, old, no use

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 5	Omega Track Club	December 13, 2022 to March 23, 2023	Tuesday and Thursday 6:00 p.m. – 8:00 p.m.	Gymnasium	\$25
Middle School/ High School	Township of Winslow	July 1, 2023	Saturday 6:00 p.m. to 9:30 p.m.	Fields	-0-

10. Approve Change Order #1 – 2022 Site Improvements to the Middle School Parking Lot, Administration Office Lot and the High School Tennis Courts

Approve change order #1, in the credit amount of \$22,900.35, with American Asphalt Company, Inc., for increases and decreases in original contract quantities as follows:

Original Contract Amount:	\$1,057,479.60
Net change by previously authorized	
Change orders:	-0-
Change order No. 1	<u>(22,900.35)</u>
New Contract Sum	<u>\$1,034,579.25</u>
Percent of Change:	(2.16%)
Total Payments to Date:	\$ 984,487.67

The credit is to be refunded to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

 Tyra McCoy-Boyle

11. Quote 2023-06 – Right to Know Survey

Quotes were received on November 17, 2022 for Quote 2023-06 – Right to Know Survey. Epic Environmental Services, LLC., the sole responding vendor, submitted a response in the amount of \$3,390.00. Approve to award quote 2023-06 to Epic Environmental Services for a one-year term with the option of two (2) one (1) year renewals subject to appropriations. Services are to be charged to 11-000-262-420.

12. Quote 2023-07 – AHERA Compliance Reporting

Quotes were received on November 17, 2022 for Quote 2023-07 – AHERA Compliance Reporting. Epic Environmental Services LLC., the sole responding vendor, submitted a response in the amount of \$3,780.00. Approve to award Epic Environmental Services, LLC., a one-year contract in the amount of \$3,780.00 to perform AHERA Compliance Reporting with the option of two (2) one (1) year renewals subject to appropriations. Services are to be charged to 11-000-262-420.

13. RFP 2023-09 – Professional Development Workshops for Reading and Writing

- a. Requests for Proposals (RFP) were received and read in the Board Office on November 3, 2022 for RFP 2023-09 – Professional Development Workshops for Reading and Writing. The following vendors responded:

Name of Vendor	Total Cost
Inspired Instruction	\$32,000.00
Camden County College	18,720.00
Literacy Strategies Consulting, LLC.	48,100.00

- b. Approve the award for Professional Development Workshops for Reading and Writing for the 2022-2023 school year to Camden County College in the amount of \$18,720.00. Services are to be charged to ARP-ESSER III account #20-487-200-300.

14. RFP 2023-10 – Professional Development Workshops for Preschool Curriculum

- a. Requests for Proposals (RFP) were received and read in the Board Office on November 3, 2022 for RFP 2023-10 – Professional Development Workshops for Preschool Curriculum. The following vendor responded:

Name of Vendor	Total Cost
Teaching Strategies, LLC.	\$3,495.00 (per 6-hour day for up to 30 participants)

- b. Approve the award for Professional Development Workshops for Preschool Curriculum for the 2022-2023 school year in the amount of \$3,495.00 to Teaching Strategies, LLC. Services are to be charged to Title II Grant account #20-273-200-300.

15. Approval to Apply and Accept - Fiscal Year 2023 School Based Youth Grant

Approve to apply and accept additional funds of \$16,563.00 for the 2022-2023 School Based Youth Grant One Time Funding allocations as follows:

- High School - \$9,939.00
- Middle School - \$6,624.00

16. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Legislative Committee Hybrid Meeting	December 10, 2022	NC
John Shaw	Gloucester /Camden County Meeting	December 15, 2022	NC

17. Amendments to the 2022-2023 IDEA Basic and Preschool Grant

Approve to amend the 2022-2023 IDEA Basic and Preschool Grants by budgeting the 2021-2022 carryover as follows:

	Original Award	Carryover	Revised Amount
Basic	\$1,293,240	\$164,082	\$1,457,322
Nonpublic Basic	12,693	3,040	15,733
Preschool	69,696	0	69,696
Basic-Chesilhurst	33,214	0	33,214
Preschool -Chesilhurst	2,182	0	2,182

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve to rescind the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Picart-Wheeler, Xenia	High School	Special Education Teacher	\$84,795.00 (pro-rated) MA+15, Step 12	1/1/2023

2. Retirement

Approve the following Retirement for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Molinowski, Daniel	Transportation	Bus Driver	3/1/2023

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Gordon, Luthina	High School	Secretary- Athletic Office	11/23/2022
B	Myers, Bryane	High School	Security Guard	11/30/2022
C	Rohm, Kayla	School No. 5	Grade Four Teacher	01/15/2023

4. 2022/2023 Home Instruction- Related Services Providers

Approve the following Home Instruction- Related Services Providers for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour:

	Name	Service Area
A	Mann-Burgess, Beverly	Speech Language Specialist
B	McNair, Chevelle	Occupational Therapist
C	Panarello, Santina	School Psychologist

*Hourly rate adjustment pending ratification of the WTEA contract

5. Title I - ESSA Grant for Fiscal Year 2022/2023

Approve the following employee to be charged to the Title I- ESSA Grant for fiscal year 2022/2023:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Giessuebel, Christine	Reading Dev. – Sch. 1	100%	\$60,940.00	\$60,940.00	20-232-100-100-000-01

6. NJSBYS Grant- One-Time Bonus for Fiscal Year 2022/2023

Approve the use of one-time additional funds in the amount of \$9,500.00, provided by DCF, to serve as a one-time bonus for the following NJSBYS Grant staff:

Name	Position	One-time Bonus
Belton, William	Youth Development Specialist	\$1,500.00
Brooks, Darchelle	Program Director	\$2,000.00
Carillo, Priscilla	Program Coordinator	\$1,500.00
Harmon, Rhshima	Mental Health Provider	\$1,500.00
Perez-Hernandez, Jessica	Mental Health Provider	\$1,500.00
Shaw, Alyssa	Secretary	\$1,500.00

7. Sixth Period Teacher Assignments

Approve the following High School Sixth Period Teacher Assignments, effective December 1, 2022:

	Name	Position	Pro-rated Stipend
A	Abrams, Janice	Special Education	\$8,489.00
B	Easterling, Lisa	Special Education	\$8,489.00
C	Lavery, James	Special Education	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

8. Seventh Period Teacher Assignments

Approve the following High School Seventh Period Teacher Assignments, effective December 1, 2022:

	Name	Position	Pro-rated Stipend
A	Coley, Patricia	Special Education	\$8,489.00
B	Voss, Mark	Special Education	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

9. Terminations

Approve to terminate the following employee:

Name	Effective
R.H.	11/30/2022

10. 2022/2023 Volunteer

Approve the following 2022/2023 High School Volunteer:

	Name	Activity/Sport
A	Nash, Jordan	Winter Strength Training Coach
B	Pino, John	Winter Boys' Track Coach

11. Professional Development

Approve Dion M. Davis, Human Resources Director, to attend the NJASBO workshop "Pension Update" on December 14, 2022 from 9:00 am to 12:00 pm. The workshop will be held in person in Mt. Laurel, NJ and the total cost to the District is \$175.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Renewal – Computer Maintenance Management System (CMMS)

Approve the renewal of the Computer Maintenance Management System (CMMS), MySchoolDude and Maintenance Essentials, to Brightly Software Inc., an approved Educational Services Commission of New Jersey (ESCNJ) vendor. ESCNJ Bid # AEPA20-D. The cost of services, which will not exceed \$8,593.25, will be effective through September 30, 2023 and are to be charged to 11-000-262-610.

2. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track and Field	November 29, 2022 to February 28, 2023	Tuesday, Wednesday, Thursday 6:30 p.m. – 8:00 p.m.	Hallway J	\$25

3. Bid 2023-03 – Student Transportation Services To and From

a. Approve the record of Bid 2023-03 – Student Transportation Services To and From, received and opened in public on Friday, November 18, 2022:

Name of Vendors	Total Bid
James Transportation, LLC.	\$868.00 per diem

b. Approve the award of Bid 2023-03 – Student Transportation Services To and From, to James Transportation, LLC. in the amount of \$868.00 per diem for Routes #D-AHS and D-D14. Services are to be charged to account #11-000-270-511, and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this award.

 Tyra McCoy-Boyle

4. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Southern Region's NJSBA 3Rs: Roles, Responsibilities and Resources	December 1, 2022	NC
Lorraine Dredden Julie Peterson	Camden/Gloucester Hybrid SBA Meeting	December 15, 2022	NC

5. Purchases – State Contract Vendor

Approve the following purchase, in the following amount from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W.W Grainger Inc. – State Contract #19-Fleet-00566		
Maintenance Supplies	General Supplies	\$5,666.18

6. Purchase – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

McCloskey Mechanical Contractors, Inc. - HCESC-SER-21A		
Motor Rebuild Proposal	Maint/Oper	\$4,936.07

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between November 4, 2022 and November 17, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Christopher Cattoni, NewJersey@openthebooks.com	An electronic copy of all payment transactions for fiscal year 2021-2022.	✓	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

None at this time.

XVII. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- The emergency evacuation from the November 9, 2022 Board Meeting was due to the annual sprinkler inspection which took place on November 8, 2022. It entailed valves being shut off at certain schools. Air pockets and excess water pressure running through the pipes triggered the false alarm once the system was turned back on.
- Last week we conducted a live stream test at the Board Office. Dr. Poteat discussed the pros and cons from the live stream test.
- Dr. Poteat discussed the building capacity sheet that was placed in the Board Members folders. There had been discussions about whether or not the schools are at capacity. We can still accommodate an additional 1,000 students in the district depending on the location and grade level. Ms. Moore asked about enrollment vs. capacity in some of the schools. Dr. Poteat responded that we have more students in some buildings that are at capacity but they are not in any violation.
- The following four students have been accepted into the 2023 South Jersey Senior High Chorus: Keziah Awa, Gianna Cavallero, Cassie Feliciano, and Shilo Garnett. Those individuals will be participating in a 180-voice ensemble in February 2023. On behalf of the Administration, he would like to congratulate the students and Mr. Doheny on a job well done and we are Winslow proud.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to *four minutes*.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Martin, seconded by Ms. Moore, to open the meeting for Public Comments at 8:08p.m.

Voice Vote: All in favor

No public participation.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting for Public Comments at 8:09 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Moore, to adjourn the meeting at 8:10 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary