

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, March 9, 2022
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices Dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Mr. Shaw)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan
- b. Continue to work with the various advisory committees in the district
- c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

None at this time.

VII. CORRESPONDENCE

- 1. Board Resolution Honoring Mayor Barry M. Wright, Sr.

Ms. McCoy-Boyle read a Resolution about the Honorable Mayor Barry Wright on his passing. The Resolution shared his lifetime achievements and endeavors, his contributions to the community, and his legacy as an individual. A copy of the Resolution is attached.

A moment of silence was had for Mayor Barry Wright.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve the minutes of the following meetings:

Regular Meeting	February 23, 2022	Open Session
Roll Call:		
Mr. Blake	Yes	Ms. Nieves
Ms. Dredden	Yes	Mr. Shaw
Ms. Martin	Yes	Ms. Thomas
Ms. Moore	Yes	Ms. Peterson
		Ms. Pitts
		Motion Carried

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve the minutes of the following meetings:

Regular Meeting	February 23, 2022	Closed Session I
Regular Meeting	February 23, 2022	Closed Session II
Roll Call:		
Mr. Blake	Yes	Ms. Nieves
Ms. Dredden	Yes	Mr. Shaw
Ms. Martin	Yes	Ms. Thomas
Ms. Moore	Yes	Ms. Peterson
		Ms. Pitts
		Motion Carried

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – None at this time. The next meeting is scheduled for March 30, 2022 at 5:30 pm.

Education Committee – Ms. Peterson – None at this time. The next meeting is scheduled for March 22, 2022 at 4:00pm.

Equity Equality Committee – Ms. Thomas – None at this time. The next meeting is scheduled for March 10, 2022.

Marketing Committee – Mr. Blake – Minutes are attached. The next meeting will be Monday, March 28, 2022 at 4:30 pm via Zoom.

Operations Committee – Ms. Dredden – Minutes are attached. The next meeting is scheduled for Tuesday, March 22, 2022 at 5:30 pm.

Policy Committee – Ms. Pitts – Minutes are attached. The next meeting will be in April, with a specific date to be determined.

Citizens Advisory Committee – Ms. Martin – The Citizens Advisory Committee will be meeting tomorrow, March 10, 2022 at 6:30 pm via Zoom.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit X A: 1

Approve the first reading of the following board policies and regulations.

Policy/ Regulation	Policy/Regulation Title
P2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
P2451	Adult High School
R2460.30	Additional/Compensatory Special Education and Related Services
P & R 2622	Student Assessment
P3233	Political Activities
P5460	High School Graduation
P5541	Anti-Hazing
P & R 8465	Bias Crimes and Bias-Related Acts
P9560	Administration of School Surveys

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**

Approve Out of District Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate Out-of-District Student Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A: 8**

Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve the placement of DCP&P students as listed in the attached exhibit.
10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

Middle School
 - Beautiful Bouquets, (3/10/22-6/15/22), 8th Grade Class of 2026
11. School 1 – Preschool Presentations

Approval requested for Mrs. Wells from Farm Friends to come and do a bunny presentation for Ms. Rouse’s pre-school students on April 12, 2022 at 10:30 AM. She will bring her pet bunnies and the presentation will take place outside (weather permitting) or in her classroom.

12. School 2 – Pajama Day

Approval requested for School 2 to participate in April Fool's Day Pajama Day to support kids who rely on the Ronald McDonald of Southern New Jersey, House for Care, Cures, and Hope. Parents are asked to make a small donation if their child is participating. All donations will be collected by the School 2 H.S.A. and then forwarded to the Ronald McDonald House of Southern New Jersey. The event will take place on April 1, 2022 during school hours.

13. School 5 – Battle of the Books Competition

Approval requested for School 5 students to participate in the Battle of the Books Competition. Grade 4 students will compete on June 1st at Mary E Volz School in Runnemede, and grades 5 and 6 students will participate on June 9th at Mary E Volz School in Runnemede or Samuel S Yellin School in Stratford. Busing will be provided to both events with 16 students and 2 advisors attending per day.

14. School 5 – Family Fun Night

Approval requested for School 5 to host a Family Fun Night on Tuesday, March 22, 2022, from 7:00 PM – 8:15 PM.

15. School 5 – Date Change

Approval requested for School 5 to host their Spring Evening Chorus Concert on April 12, 2022 from 7:00 PM – 7:45 PM in the cafeteria (previous date was 4/13/22).

16. High School – Donation Acceptance

Approve Winslow Township High School Choir to accept a donation from Art Handel's Wish Fund in the amount of \$400.00. The funds will be used to help reduce the choir student's fees to participate in the Trills & Thrills Music Festival in Jackson, NJ.

17. High School – Camden County Teen Arts Festival

Approval requested for Winslow Township High School art students to attend the 2022 Camden County Teen Arts Festival at Camden County College on April 29, 2022. The event will showcase the student's artwork. It is hosted by the Camden County Cultural & Heritage Commission at Camden County College.

18. Carl D. Perkins Grant

Approve to amend the 2021-2022 Carl D. Perkins Grant in the total amount of \$76,135.00.

- Federal Secondary Award: \$32,911.00
- Federal Reserve Award: \$43,224.00

19. 2021-2022 District Calendar (Revised)

Exhibit X A: 19

Approve the revision to the 2021-2022 District Calendar as listed below and presented in the attached exhibit.

- Friday, April 22, 2022 Full Day of School

20. Medical and Security Services

Approve The Winslow Emergency Medical Services and The Winslow Township Police to provide medical and security services at athletic events for the 2022-2023 school year. Services will be funded through account #11-402-100-390-402-08.

21. Donation Acceptance

Approve the donation acceptance of computer equipment from the Social Security Administration, located in Philadelphia, PA.

22. Virtual Assemblies

Approval requested for Winceyco to provide Virtual Character Education Assemblies for Winslow Township Elementary Schools 1, 2, and 4 on April 12, 2022. Total cost of \$2,700.00 to be paid out of the 2021-2022 Title IV – ESSA Grant, account# 20-285-200-500-000-00.

B. Principal’s Update

1. Harassment, Intimidation & Bullying Report (February 16-28, 2022)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1
None at this time.
None at this time.
None at this time.**

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers None at this time.

2. Board Secretary’s Report None at this time.

3. Reconciliation Report None at this time.

4. Board Secretary’s Certification None at this time.

5. Boards’ Certification None at this time.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$1,630,332.53 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$42,572.13 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of February 2022, as listed below:

- o February 15, 2022 \$ 2,508,721.26
- o February 28, 2022 \$ 2,505,454.76

8. Disposal of School Property **Exhibit XI B: 8**

Approve the Disposal of School Property as listed below and in the attached exhibits.

Location	Department	Description
School #1	Main Office	(1) Refrigerator, 15 years old, broken
School #6	Physical Education	(3) 16” scooters, 7 years old, broken (6) volleyballs, 10 years old, ripped/broken (10) pillo polo sticks, 1-15 years old, broken

9. Use of Facilities None at this time.

10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cynthia Moore	NJSBA Spring Symposium	April 26-27, 2022	Group Rate up to 3
Rebecca Nieves			People: \$300.00

11. Request for Proposals (RFP)

Approve to post RFP's for following services for the 2022-2023 school year:

- 1) Architect
- 2) Auditor
- 3) Engineer
- 4) Medical Officer(s)
 - Elementary Schools
 - Middle School
 - High School
- 5) Solicitor
 - General Counsel
 - Labor Counsel
 - Special Education Counsel
- 6) Substitute Teachers
- 7) Nursing Services
- 8) Behaviorist Services
- 9) Occupational & Physical Therapy Services
- 10) Speech Services
- 11) Bond Counsel
- 12) Financial Advisor

12. Approve to Amend the ESSER I CARES Grant

Approve to amend the ESSER I CARES Grant by reallocating \$106,660.98 of unexpended funds from general supplies to offset the costs of fuel for district buses.

13. Purchase – HCESC Contract Vendor

Approve the following purchase, in the following amount, from the following approved HCESC Contract Vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 19-02

Custodial Supplies	District	\$35,407.51
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14. Purchase – State Contract Vendor

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

Pemberton Supply Company, LLC – 21-FOOD-01747

Electrical Supplies	District	\$4,572.00
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15. Student Activity Account

Exhibit XI B: 15

Approve to reactivate the High School Student Activity Account, High School Anime Club, per the attached exhibit.

16. Approve Renewal – Naviance Software

Approve the renewal of Naviance Software, utilized to assist with the college application process. The costs of the program, \$5,246.25, will be charged to 11-190-100-340.

17. Approve Ed Data Vendor

Approve, authorize and ratify Northeast Plumbing Services, LLC, an approved Ed Data vendor, bid award 10881, to provide all labor and materials to repair a pump at School #1 at a cost of \$12,855.70. Services are to be charged to account #11-000-261-420.

18. Approve Low Quote Vendor

Approve, authorize and ratify Starlite Production International, Inc., the low quote vendor, to remove, store, and reinstall drapes, while repairs are being made to the High School stage, as well as install equipment using standard industry practices to deliver a complete operating system, test and program the system, and provide owner and/or end user training. The total cost for the services, \$9,362.00, will be charged to account #11-000-261-420.

Roll Call:

Mr. Blake	Yes	Ms. Nieves	Abstain on Item #10
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Abstain on Item #10	Ms. Peterson	Yes
		Ms. Pitts	Yes

Motion Carried

XII. PERSONNEL

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.H.	Medical	2/22/2022	3/15/2022	Paid
B	A.K.	Medical	4/4/2022	4/14/2022	Paid
C	C.R.	Maternity	5/1/2022 7/1/2022	6/30/2022 9/30/2022	Paid Unpaid
D	S.S.	Medical	2/9/2022	3/8/2022	Paid
E	M.S.	Maternity *Revised Dates	3/16/2022 5/16/2022	5/15/2022 9/30/2022	Paid Unpaid

2. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Coleman, Koesha	Bus Driver	Transportation	2/28/2022
B	Pfeifer, Kimberly	Grade 2 Teacher	School No. 2	6/30/2022

3. Retirements

a. Approve the following Retirement for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Walker, Kenneth	History Teacher	High School	4/1/2022

b. Approve the following Retirement for the 2022/2023 school year:

	Name	Position	Location	Effective
A	Wyckoff, Bruce	Assistant Principal	School No. 4/ School No. 1	9/1/2022

4. 2021/2022 Afterschool Tutors

Approve the following 2021/2022 Afterschool Tutors, at a rate of \$43.73 per hour, **on an as needed basis**: (20-484-100-100-000-00)

	Name	Location
A	Bellaver, Carole	School No. 5
B	Bridgeford, Jessica	School No. 6
C	Ceresini, Jacqueline	School No. 3
D	DeAngelis, Kathleen	School No. 2
E	Edgerly, Cynthia	School No. 4
F	Familiare, Amanda	School No. 4
G	Graham, Elizabeth	School No. 5 & 6
H	Gross, Angela	School No. 6
I	Guerere, Karen	School No. 5
J	Hagan, Jeana	School No. 3
K	Hebbons, Crystal	School No. 6
L	Henderson- Jackson, Karla	School No. 5
M	Irvin, Tracy	School No. 6
N	Jefferies, Tyeisha	School No. 2
O	Johnson, Leslie	School No. 3
P	Louie, Melissa	School No. 5
Q	Macaro, Taylor	School No. 3
R	Martin, Kimberly	School No. 4
S	McKechney, Erica	School No. 4
T	Purcell, Ashley	School No. 2
U	Ratzlaff, Emily	School No. 4
V	Ripp, Roberta	School No. 5
W	Samuel, Carley	School No. 6
X	Shiple, Michelle	School No. 6
Y	Smith-Lloyd, Nia	School No. 2
Z	Stump, Kristina	School No. 5
AA	Thompson, Alexis	School No. 2
BB	Zorzi, Lauren	School No. 4
A	Cox, Steven	Middle School
B	Hill, Sarah	Middle School
C	Miller, Kristine	Middle School
D	Parzanese, Maria	Middle School
E	Weber, Mark	Middle School

5. 2022 Special Education Summer Extended School Year Program

- a. Approve the following 2022 Special Education Summer Extended School Year Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held July 5, 2022- August 5, 2022: (20-484-100-100-000-00)

	Name	Position
A	Borrero, Amanda	Teacher
B	Ceresini, Jacqueline	Teacher
C	Coley, Patricia	Teacher
D	Davis, Tricia	Teacher
E	Diggs, Carmen	Teacher
F	Douglas, Tina	Teacher
G	Fiala, James	Teacher
H	Forbes, Sherry	Teacher
I	Halliday, Sandra	Teacher
J	Hill, Sarah	Teacher
K	Kernaghan, Sabine	Teacher
L	Loughery, Krystle	Teacher
M	Macaro, Taylor	Teacher
N	McBride, Michael	Teacher
O	Miller, Michelle	Teacher
P	Moran, Denise	Teacher
Q	Murphy, Joseph	Teacher
R	Rankin, Kecia	Teacher
S	Sessions, Christine	Teacher
T	Stump, Kristina	Teacher
U	Sutphen, MaryAnn	Teacher
V	Veale, Kathy	Teacher
W	Wardyn, Stacie	Teacher
A	Hertzberg, Amy	Speech Language Specialist
B	Mann Burgess, Beverly	Speech Language Specialist
A	Drummond, Shannon	Occupational Therapist
B	McCready, Janet	Physical Therapist
A	Johanson, Mildred	Nurse

*Hourly rate adjustment pending ratification of the WTEA contract

- b. Approve the following CST staff members to conduct evaluations and case management responsibilities from July 5, 2022- August 31, 2022, **on an as needed basis**, at their per diem hourly rate, not to exceed six (6) hours per day: (11-000-219-104-999-10)

	Name	Position
A	Cathie, Linda	LDTTC
B	Cooper, Pamela	LDTTC
C	DiMartino- Cowdin, Lynn	Social Worker
D	Drummond, Shannon	Occupational Therapist
E	Dunphy, Kevin	School Psychologist
F	Francis, Kellie	LDTTC
G	Gerrard, Andrea	LDTTC
H	Haines, Jaime	School Psychologist
I	Hawkins, Diane	Social Worker
J	Hertzberg, Amy	Speech Language Specialist
K	King, Jenene	Social Worker
L	Loiacono, Heather	Occupational Therapist
M	Mann-Burgess, Beverly	Speech Language Specialist
N	McCarthy, Stefanie	Social Worker
O	McCready, Janet	Physical Therapist
P	Panarello, Santina	School Psychologist
Q	Rabinowitz, Marni	Social Worker
R	Taylor, Latoya	Speech Language Specialist

*Per diem hourly rate adjustment pending ratification of the WTEA contract

6. 2022 Summer IEP Meetings

Approve the following teachers to conduct 2022 Summer IEP meetings, at a rate of \$43.73 per hour, **on an as needed basis**, from July 5, 2022- August 31, 2022.
(11-000-219-104-999-10)

	Name
A	Decker, Amanda
B	DiLullo, Annmarie
C	Dodd, Alison
D	Hill, Sarah
E	Lee, Lauren
F	Messick, Jacqueline
G	Wardyn, Stacie

*Hourly rate adjustment pending ratification of the WTEA contract

7. 2022 Summer Extended Learning Program

Approve the following 2022 Summer Extended Learning Program Staff, at a rate of \$43.73 per hour, **on an as needed basis**. The program will be held July 5, 2022- August 5, 2022: (20-483-100-100-040-00 & 20-484-100-100-000-00)

	Name	Subject	Location
A	Amato, Gina	Elementary	School No. 4
B	Bollendorf, Bridget	Elementary	School No. 2
C	Bourneuf, Heather	Elementary	School No. 2
D	Bridgeford, Jessica	Elementary	School No. 6
E	Casey, Ashley	Elementary	School No. 3
F	Cooper- Martin, Treya	Art	School No. 2
G	Edgerly, Cynthia	Elementary	School No. 4
H	Essex, Rachael	Elementary	School No. 1
I	Evangelist, Dana	Elementary	School No. 2
J	Graham, Elizabeth	Elementary	School No. 5 & 6
K	Gross, Angela	Elementary	School No. 6
L	Hagan, Jeana	Elementary	School No. 3
M	Hebbons, Crystal	Elementary	School No. 6
N	Hill, Quoshima	Elementary	School No. 4
O	Irvin, Tracy	Elementary	School No. 6
P	Jankaitis, Ashley	Elementary	School No. 6
Q	Jefferies, Tyeisha	Elementary	School No. 2
R	Johnson, Leslie	Elementary	School No. 3
S	Kelly, Rylie	Elementary	School No. 6
T	Kranyak, Karen	ESL	School No. 1
U	Maritn, Kimberly	Elementary	School No. 4
V	Murphy, Joseph	Elementary	School No. 6
W	Nardo, Kari	Elementary	School No. 4
X	Ramp, Rebecca	Elementary	School No. 1
Y	Ratzlaff, Emily	ESL	School No. 4
Z	Shipley, Michelle	Elementary	School No. 6
AA	Sipple, Lauren	Elementary	School No. 2
BB	Thompson, Alexis	Elementary	School No. 2
 			
A	Dickinson, Carleen	Social Studies	Middle School
B	Donohue, Carol	Social Studies	Middle School
C	Hairston, Michelle	Social Studies/English	Middle School
D	Martin, Gregg	Mathematics	Middle School
E	Maxwell, Dorothy	Social Studies	Middle School
F	Sinatra, Allyson	Science	Middle School
G	Weppler, Michael	Mathematics	Middle School
H	Wittmer, Jeanette	Science	Middle School
 			
A	Bobo, Ethan	Mathematics	High School
B	Kirk, Joseph	English	High School
C	Langhorne, Cryhten	Special Education	High School
D	Paparo, Lisa	English	High School
E	Pritchett, Anise	Social Studies	High School
F	Williams, Tony	Mathematics	High School

*Hourly rate adjustment pending ratification of the WTEA contract

8. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run, effective March 1, 2022:

	Name
A	Coleman, Koesha

9. 2022 Teacher Training Academy

Approve the following 2022 Teacher Training Academy Staff, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed six (6) hours per day. The program will be held July 5, 2022- July 29, 2022 (Tuesday, Wednesday, and Thursday): (20-484-100-100-000-00)

	Name	Subject	Location
A	Amato, Gina	Elementary	School No. 4
B	Badillo, Amanda	Elementary	School No. 6
C	Bollendorf, Bridget	Elementary	School No. 2
D	Bourneuf, Heather	Elementary	School No. 2
E	Castiello, Lauren	Elementary	School No. 4
F	Ceresini, Jacqueline	Elementary	School No. 3
G	DeStefano, Michele	Elementary	School No. 2
H	Evangelist, Dana	Elementary	School No. 2
I	Gavin, Candice	Elementary	School No. 4
J	Gross, Angela	Elementary	School No. 6
K	Hagan, Jeana	Elementary	School No. 3
L	Hebbons, Crystal	Elementary	School No. 6
M	Hill, Jennifer	Elementary	School No. 4
N	Houton, Melissa	Elementary	School No. 4
O	Irvin, Tracy	Elementary	School No. 6
P	Jefferies, Tyeisha	Elementary	School No. 2
Q	Ko, Dionise	Elementary	School No. 4
R	Macaro, Taylor	Elementary	School No. 3
S	Milano, Meghan	Elementary	School No. 4
T	Miller, Michele	Elementary	School No. 3
U	Nardo, Kari	Elementary	School No. 4
V	Osborne, Jennifer	Elementary	School No. 4
W	Pacheco, Blaire	Elementary	School No. 4
X	Peterson, Lynn	Elementary	School No. 6
Y	Prendergast, Kimberly	Elementary	School No. 6
Z	Shiple, Michelle	Elementary	School No. 6
AA	Sipple, Lauren	Elementary	School No. 2
BB	Voltaire, Sagine	Elementary	School No. 3
CC	Zirin, Natalie	Elementary	School No. 4
 			
A	Martin, Gregg	Mathematics	Middle School
B	Sinatra, Allyson	Science	Middle School
C	Weppler, Michael	Mathematics	Middle School
 			
A	Bobo, Ethan	Mathematics	High School
B	Diggs, Stacy	Science	High School

*Hourly rate adjustment pending ratification of the WTEA contract

10. 2021/2022 Sixth Period Assignments

Approve the following High School Sixth Period Teacher Assignments:
(11-140-100-101-115-08)

	Name	Position	Stipend
A	McGuirl, Jamie	Social Studies 4/1/2022- 6/30/2022	\$8,489.00 (pro-rated)
B	Pritchett, Anise	Social Studies 4/1/2022- 6/30/2022	\$8,489.00 (pro-rated)

11. 2021/2022 Seventh Period Assignment

Approve the following High School Seventh Period Teacher Assignment:
(11-140-100-101-115-08)

	Name	Position	Stipend
A	Voss, Mark	Social Studies 4/1/2022- 6/30/2022	\$8,489.00 (pro-rated)

12. 2021/2022 Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers

Approve the following employee to work as an Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper for the 2021/2022 Fall/Winter Athletic season, on an as needed basis, per game rate as listed:

(11-402-100-100-402-07 & 11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$55.00
Ticket Seller	\$55.00
Ticket Collector	\$50.00
Clock Operator	\$50.00
Bookkeeper	\$50.00

	Name	Location
A	Beaman, Trista	High/Middle School

13. 2021/2022 Club/Activity Advisor

Approve the following 2021/2022 High School Club/Activity Advisor:
(11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend (pro-rated)	Step
A	Blackwell, Christah	Percussion and Drill Instructor	\$7,871.00	1

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Moore, seconded by Ms. Nieves, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Camden County Virtual Meeting – County President Meeting	March 15, 2022	NC

2. Bid #2022-08 Eight (8) Ride On Floor Scrubbers- Resolution

RESOLUTION

WINSLOW TOWNSHIP BOARD OF EDUCATION

RESOLUTION RESCINDING THE AWARD OF CONTRACT FOR BID NO. 2022-08 – EIGHT (8) RIDE ON FLOOR SCRUBBERS AND AWARDING THE CONTRACT FOR BID NO. 2022-08 – EIGHT (8) RIDE ON FLOOR SCRUBBERS TO HD SUPPLY FACILITIES MAINTENANCE, LTD

WHEREAS, specifications were completed and bids were properly advertised by the Winslow Township Board of Education (“WTBOE” and/or “Board”) for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers; and

WHEREAS, the WTBOE received three (3) bids for this Contract on Friday, February 18, 2022, at 11:00 am as follows:

<u>Vendor</u>	<u>Total Cost Proposal</u>
1. General Chemical & Supply, Inc.	\$121,355.04
2. RJP Hotsy, LLC	\$132,520.00
3. HD Supply Facilities Maintenance, LTD	\$133,217.50

WHEREAS, at its February 23, 2022, regular meeting, the WTBOE awarded the contract for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers to General Chemical & Supply, Inc. (“General Chemical”); and

WHEREAS, following the award, via correspondence from David McDonough, of General Chemical, advised that General Chemical desires to withdraw their proposal for this bid; and

WHEREAS, via opinion letter dated March 9, 2022, the WTBOE Solicitor rendered a legal opinion recommending that the WTBOE permit the withdrawal of the proposal submitted by General Chemical; and

WHEREAS, the WTBOE desires to rescind the resolution awarding the contract for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers to General Chemical and to permit General Chemical to withdraw its bid submitted for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers and; and

WHEREAS, following the withdrawal of the bid submitted by General Chemical, the apparent low bid the contract was submitted by RJP Hotsy, LLC (“RJP”); and

WHEREAS, following a review of the bid submitted by RJP, it was uncovered that the bidder proposed a product that was deemed a non-equivalent product by WTBOE staff; and

WHEREAS, via opinion letter dated March 9, 2022, the WTBOE Solicitor rendered a legal opinion recommending the rejection of the bid submitted by RJP as non-responsive for their failure to bid an equivalent product; and

WHEREAS, the WTBOE desires to reject the bid submitted by RJP as non-responsive for their failure to bid an equivalent product; and

WHEREAS, following the rejection of the bid submitted by RJP as non-responsive, the apparent low bid for the contract was submitted by HD Supply Facilities Maintenance, LTD (“HD Supply”); and

WHEREAS, via opinion dated March 9, 2022, the WTBOE Solicitor rendered a legal opinion that the bid submitted by HD Supply contained no defects and recommended the award of the contract to HD Supply; and

WHEREAS, the WTBOE Administration concurs with said recommendations of the WTBOE Solicitor; and

WHEREAS, the WTBOE has therefore determined that HD Supply is the lowest qualified bidder for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers, having submitted a bid in accordance with the Bid Specifications and Advertisement; and

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The award of the contract for by the WTBOE at its February 23, 2022, meeting for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers to General Chemical & Supply, Inc is hereby rescinded.
3. The WTBOE hereby accepts the withdrawal of the bid submitted by General Chemical & Supply, Inc. for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers.
4. The bid submitted by HJP Hotsy, LLC for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers is hereby rejected as non-responsive.
5. The Contract for Bid No. 2022-08 – Eight (8) Ride on Floor Scrubbers is awarded to HD Supply Facilities Maintenance, LTD.
6. Funds are available for payment of this Contract.

Items are to be charged to account #60-910-310-730 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

3. Ewing Township School District – Joint Transportation Agreement 2021-2022

Exhibit I A: 3

Approve the 2021-2022 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and the Ewing Township School District (joiner district) to transport a student to the Winslow Township Middle School from September 7, 2021 to June 30, 2022 in the total per diem amount of \$4.46.

4. Barneгат Township School District – Joint Transportation Agreement 2021-2022

Exhibit I A: 4

Approve the 2021-2022 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Barneгат Township School District (joiner district) to transport a student to Burlington County Special Services from September 7, 2021 to June 30, 2022 in the total per diem amount of \$73.57.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between February 18, 2022 and March 3, 2022.

Received	Requested by	Document Requested	Approved	Denied
1	Jessica Williamson PresDataUS	Up-to-date list of current employees, full names, date of birth, age or year of birth, hire date, e-mail address, person/home phone number(s), address, department/position, and salary, if possible, in digital format (excel preferred)	✓ (except personnel records exempted from OPRA)	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

None at this time.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat shared that wearing masks is now optional in the schools and on the school buses. He shared that everything has been going very well. The Safe Return Plan has been updated on the website with the new CDC guidelines.

The Board approved the updated District Calendar that has been revised to reflect the snow day that needs to be made up. Friday, April 22, 2022 will now be a full day.

All of the Board members received a parent community engagement document from Ms. Nieves. It was a list of engagement strategies. Dr. Poteat also provided the Board with a list of programs and activities that the District is currently doing for parent engagement. This may come up as a discussion at the Town Hall, so he wanted everyone to have it to be aware.

The Winslow Township School District is supporting the Winslow Township Police Department and advertising the Junior Police Academy. The information is available on the Facebook page. It shares that the program is open to 11-14 year old students. They must be recommended, must be in good academic standing, must be able to participate in physical fitness activities, must be able to participate in a structured program and must not have a criminal background. The program is from July 18-22, 2022 from 8:00 am to 3:00 pm. It is free to participants and will be at the Winslow Township Police Department at 125 Route 73, Braddock, New Jersey. The deadline to apply is April 15, 2022.

The Winslow Township School District Human Resources Department will be hosting two job fairs. The Elementary Fair will be March 15, 2022 and the Secondary Fair will be March 25, 2022. Both are from 4:30 pm to 6:30 pm at the Middle School Cafeteria, in person. We're taking the initiative to have these job fairs early enough to fill the vacant positions as soon as possible with the best possible candidates.

Two robo-calls will be made to for the Town Hall on March 16, 2022. One call will be made tomorrow and another call will be made Tuesday, the day before the Town Hall.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Moore, seconded by Ms. Nieves, to open the meeting for Public Comments at 7:43 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Tamia Govan

Ms. Govan wanted to offer high praise for the Principal and the Vice Principal of School #2 on their African American Program, including *We Were [Not] Born on the Water*. As a parent she said it was very moving to see the students giving life to these really controversial issues. She shared that it was thoughtful and powerful and wanted the Board to know that it was happening in their schools.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Moore, seconded by Ms. Nieves, to close the meeting for Public Comments at 7:47 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Moore, seconded by Mr. Nieves, to approve adoption of Executive Resolution and adjournment to Executive Session at 7:49 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 9, 2022 at 7:49 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and collective negotiations and the Collective Bargaining Agreement with the WTEA;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are contract negotiations with the District CSA and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is contract negotiations with the District CSA;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: general discussions regarding supervisory positions and various pending matters;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 60-90 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Moore, seconded by Ms. Nieves, to close the meeting of the Executive Session at 9:08 p.m.

Voice Vote: All in favor

A motion was made by Ms. Moore, seconded by Ms. Nieves, authorizing the proposed CSA contract be forwarded to the Camden County Superintendent for review and approval.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Moore, seconded by Ms. Nieves, to adjourn the meeting at 9:12 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township Board of Education School Board
The Honorable Barry Wright



Resolution

Whereas, The Almighty has called to His Eternal reward our Winslow Township Mayor and Servant Leader, Mr. Barry Wright, one who exhibited a robust and unwavering commitment in working with and bringing together the school board, community organizations, community members, and county officials towards the common goal of providing the best possible thriving community within Camden County, New Jersey; and

Whereas, Mayor Wright was a life-long resident of Winslow Township who valued his educational experience within his hometown, graduated in 1970 from Edgewood High School, attended Camden County Community College for two years, served as a school board member for four months; and

Whereas, Mayor Wright championed the causes of freedom, equality, and dignity as a right for all persons, high achievement as a mandate for productive citizenship, and who expressed daily his unwavering love for family, friends, township council, community organizations, and members, and colleagues alike, and worked continuously in helping his community understand the importance of coalition building for a strong community.

Whereas leadership, personal responsibility, civic involvement, and legacy succession planning were essential to Mayor Wright and through his work with the Winslow Township, Winslow Township School Board, Board of Trustees at Ancora Hospital, Township Police Department; and

Whereas, the Honorable Barry Wright leaves a legacy that spans generations, in the youth, organizations, and colleagues he mentored, challenged, inspired as a warrior for equity, education, community building and, he remains an inspiration for all of us who are determined to work for the collective good of all people;

Whereas, the death of our friend, Mayor Barry Wright, does not diminish the profound benediction of a life well lived in such Godly service, nor our admiration of and affection for all Mayor Wright has done for the Township of Winslow and the School District; and

Now, be it resolved that the Winslow Township School Board acknowledges the exemplary work and steadfast commitment of Mayor Wright, a purpose-driven leader, public education advocator, colleague, and friend whose life well-lived is a legacy of service, leaving the world better than he found it;

Therefore, be it finally resolved, the Winslow Township School Board, Camden County, New Jersey, extends sincere condolences to his wife Robin and family. Mayor Barry Wright truly lived a life of benevolence; a copy of this Resolution shall be incorporated into this Board's minutes, and a document, therefore, is delivered to the bereaved family.

Humbly submitted this 4th day of March, Two Thousand Twenty-Two by the Winslow Township School Board, Camden County, New Jersey.

Respectively submitted,

Cheryl Pitts, President
President, Winslow Township School Board,
Camden County, New Jersey

Dr. H. Major Poteat
Superintendent, Winslow Township School District
Camden County, New Jersey

Marketing Committee Agenda

Marketing Committee Goal SY 21-22:

Market our strengths and achievements to all stakeholders to increase capacity to greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan.
- b. Continue to work with the various advisory committees in the district.
- c. Examine communication methods utilized by the district.

Date:

Monday, February 28, 2022

Time:

4:30-5:32

Attendance: (School Board Members)

Larry Blake (Chairperson)	<input checked="" type="checkbox"/>
Cynthia Moore	<input checked="" type="checkbox"/>
Rebecca Nieves	<input checked="" type="checkbox"/>
Cheryl Pitts	<input checked="" type="checkbox"/>

Attendance: (District Representative)

Dion Davis	<input checked="" type="checkbox"/>
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Marketing Committee Agenda

FOCUS of the marketing committee meeting:

- ~~Public Relations/ Marketing Plan~~
- Advisory Committees in the district**
- ~~Examine communication methods utilized by district~~
- ~~Special Projects~~
- Other**

Agenda/ Minutes/ Notes:

Agenda item: Black History Activities

Discussion: Spoke with Dr. Poteat secretary about posting Black History Pictures of the different events that took place at all Winslow Schools. Mrs. Moore also took pictures off the school's Facebook. School #1 and School # 2 had photos and videos.

Conclusion: Pictures will be posted shortly.

Agenda item: Town Hall meeting (March 16, 2022)

Discussion:

Mr. Blake will be the moderator.

6:30-7:00 Snacks

7:00-7:05 Ground Rules

7:05- 8:45 Town Hall

8:45-9:00 Wrap Up

Conclusion:

We will meet up at the end of the board meeting to discuss next steps if any for the Town Hall Meeting.

Agenda item: Women’s History Activities

Discussion: Mrs. Nieves created a “Women of Winslow” questionnaire for Women’s History Month. Five questions were created. Discussed how to select the women. Post on social media features women.

Women on the short list

- 1. Former teachers of the year (at least for the first week)

Criterion for “Women of Winslow”

- 2. Currently lives in Winslow
- 3. Graduated from Winslow/Edgewood High School
- 4. Notable woman

Conclusion:

The committee decided to focus on current “Teacher of the Year” winners. We will focus on two a week. Possible Wednesday and Friday for the month of March.

Marketing Committee Long-Term Calendar:

	Month Focus	Next Steps	Outcome
January	Town Hall Meeting	Conversation with Dr. Poteat	Spoke with Dr. Poteat about the

	<p>schedule for Mar 16, 2022</p> <p>Black History Month highlights for the schools via social media.</p> <p>Women History Month highlights various females in Winslow. (Winslow and Edgewood High School)</p>	<p>about dates.</p> <p>Mrs. Moore will work on Town Hall Flyers</p> <p>Work on format for Town Hall including. Ground Rules, games, etc.</p> <p>Mrs. Moore will ask Principals to share information about activities that the students and staff have done. Make sure the activities are placed on social media.</p> <p>Make a questionnaire for the females to highlight their achievements.</p>	<p>date. He's available</p> <p>Flyers completed 2/9/2022</p> <p>Finalize at the next marketing committee meeting</p> <p>Pictures were submitted to the Superintendent secretary and will be posted soon.</p> <p>Mrs. Nieves made a questionnaire.</p>
February	Town Hall meeting	Mr. Blake will be the moderator.	

		6:30-7:00 Snacks 7:00-7:05 Ground Rules 7:05- 8:45 Town Hall 8:45-9:00 Wrap Up	
March	Women History Month Activities	The committee decided to focus on current "Teacher of the Year" winners. We will focus on two a week. Possible Wednesday and Friday for the month of March.	Mr. Davis and Mrs. Mooe will send bios of current teachers of the year to Mrs. McCreary to recognize them on social media.
April			
May			
June			
July			
August			
September			
October			
November			

December			

Adjournment:

5:32pm

Marketing Suggestions from 2/28/22

Communications Strategy

Social Media

- Investigate joining Twitter and Instagram to include our younger demographics
- Utilize social media to not only deliver information to the community, but to showcase what we are doing in Winslow/what we have to offer
- Possibly sending out quarterly emails of District highlights
- Publishing on social media the monthly school highlights that we receive in our Board Agendas
- Creation of a Communications post-offer to a District employee as a stipend

Development of an App

- Point noted that maybe we need to meet our community where they are, which is social media and other applications
- Creative use of ESSER funds
- Parent Engagement, fast communication in the event of an emergency, alerts, reminders

OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Thursday, February 24, 2022

Virtual - WebEx

The Operations Committee met on Thursday, February 24, 2022 at 5:30 p.m. In attendance were Ms. Dredde, Committee Chair, Ms. Thomas and Ms. Pitts. Also, in attendance were Ms. Boyle, Ms. Chico and Mr. Mills. The following items were discussed:

1. Update on Districts' Projects –
 - a. New Public Address systems in all schools - The project has been completed.
2. 2020-2021 Mini - Projects:
 - a. Acoustic ceiling renovation – The acoustic wall panels have been installed in the Music rooms in the High School. We are waiting for close out documents from the vendor before making the final payment.
 - b. Middle and High Schools Refrigerator/Freezer Replacements – The Middle School unit has been installed. Punch list items need to be completed before moving to the High School Unit. The unit is on-hand.
3. 2020-2021 Annual Comprehensive Financial Report
 - a. Carol McAllister presented the Annual Comprehensive Financial Report at the Board Meeting on Feb, 23, 2022. The District had two findings which were discussed. A Corrective Action Plan was provided. These reports will be submitted to the NJ Dept. of Education.
4. Retro Calculation

Bowman and Company assisted with the retro pay calculation. Retro payments were made in November.
5. 2022-2023 Budget Preparation

The budget development process is well underway. Building principals / Department heads received their budget figures and have entered them into the budgetary system. Dr. Carcamo and Mrs. Boyle have met with each building principal to review building needs. The Leadership Team has had discussions regarding capital projects to move forward in the 2022-2023 school year.
6. Revised Budget Calendar

The Budget Calendar has been revised. The Governor's Address, will be delivered on March 8, 2022. State Aid figures will be released shortly after. The Tentative Budget due date is Monday, March 28th . We anticipate the Hearing will be at the March 23 Board meeting.

Under Chapter 44, the State Health Benefit Program introduced a new plan with lower premium costs. Under certain circumstances, Districts that participate in the State Health Benefit program, that had a savings due to employee participation in the new plan, would have to pass those savings on to the taxpayers through an adjustment to the tax levy. The impact is unknown to us at this time.
7. Misc. Items
 - a. Uniform Assistance – 8 application covering 8 students are on file. Four have been approved and 4 remain in pending status.
 - b. Challenges: Staffing shortages – Aramark, Sodexo, Transportation and the B&A School program are all reporting staffing shortages. All are continuing to pitch in to cover duties.

The meeting adjourned at 6:47 p.m.

The next meeting is scheduled for 5:30 Tuesday, March 22, 2022.

Winslow Township School District

Policy Committee Meeting

February 24, 2022

Minutes

The Policy Committee held a virtual meeting on February 24, 2022 at 4:05 p.m.

Members present: Ms. Cheryl Pitts, Committee Chair, Ms. Lorraine Dredden, Ms. Rebecca Nieves, Dr. H. Major Poteat and Dr. Dorothy Carcamo.

Member Absent: Ms. Rita Martin

The Policy Committee reviewed the following policies/regulations:

- Policy #2415.05 – Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
- Policy & Regulation #2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries
- Policy #2451 – Adult High School
- Regulation #2460.30 - Additional/Compensatory Special Education and Related Services
- Policy & Regulation #2622 - Student Assessment
- Policy #3233 – Political Activities
- Policy #5460 - High School Graduation
- Policy #5541 - Anti- Hazing
- Policy & Regulation #8465 - Bias Crimes and Biased Related Acts
- Policy #9560 – Administration of School Surveys

All policies are existing policies with the exception of Policy # 5541 – Anti- Hazing, which is a new mandated policy. There were minor title changes, new statute codification, statute alignment, and clarification of terminology to the existing policies and regulations.

The committee approved moving all policies and regulations forward for first reading at the March 9, 2022 Board of Education meeting.

Ms. Pitts informed the committee that there would be a review of the student dress code at the next meeting scheduled for March.

The meeting ended at approximately 4:57 p.m.