

WINSLOW TOWNSHIP BOARD OF EDUCATION
Addendum – Wednesday, March 23, 2022

I. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Acceptance of Donation

Approve Winslow Township School District to accept a donation of \$4,000.00 to School No.1 and additional resources from the Kellogg Blue Anchor Eggo Waffle Plant.

2. Submission of SEMI Corrective Action Plan (2021-2022)

Approve the submission of the 2021- 2022 SEMI Corrective Action Plan. This plan addresses the requirement for parental consent forms required for reimbursement for related services for classified students.

3. Gloucester County Institute of Technology – Digital Media Program

Approve the following Out of District Student Placement, to the Gloucester County Institute of Technology (School of Digital Media), beginning March 18, 2022 through June 14, 2022.

Student	Current School/Grade	2021-2022 Program at GCIT
#2802	Gloucester County Institute of Technology (Grade 12)	School of Digital Media

Note: Student is a senior at GCIT and recently moved into Winslow Township.

<p>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____ Mr. Blake</td> <td style="width: 50%; border: none;">_____ Ms. Nieves</td> </tr> <tr> <td style="border: none;">_____ Ms. Dredden</td> <td style="border: none;">_____ Mr. Shaw</td> </tr> <tr> <td style="border: none;">_____ Ms. Martin</td> <td style="border: none;">_____ Ms. Thomas</td> </tr> <tr> <td style="border: none;">_____ Ms. Moore</td> <td style="border: none;">_____ Ms. Peterson</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves										
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	_____ Ms. Pitts										

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, March 23, 2022

II. PERSONNEL REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.M.	Medical	5/27/2022	6/30/2022	Paid
B	C.R.	FMLA *Extended Dates	3/22/2022	6/1/2022	Unpaid
C	L.Z.	Medical	3/23/2022	6/30/2022	Paid

2. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Johanson, Mildred	School Nurse	School No. 3	5/20/2022
B	Stokes, Brian	Music Teacher	School No. 1	6/30/2022

3. ESEA- Title I Grant for Fiscal Year 2021/2022

Approve the employee listed below to be charged to the ESEA- Title I grant for fiscal year 2021/2022:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Saunders, Fatimahtene	Math Teacher – Sch. 6	80%	\$89,279.00	\$71,423.00	20-239-100-100-000-06

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
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III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Competitive Contracting Request for Proposals (RFP) for Internet Service Provider
 - a. Record the response below for Competitive Contracting RFP for Internet Service Provider, which was received and opened in public on March 16, 2022 as follows:

Vendor	Rates
Granite Telecommunications, LLC	E-Rate Eligible Services: Not applicable E-Rate Ineligible Services: \$0 Total Monthly Cost: Not applicable
Comcast Business Communications, LLC	E-Rate Eligible Services: \$2,234.25 MRC for 3,000 Mbps EDI E-Rate Ineligible Services: \$600.00 DDoS Total Monthly Cost: \$2,834.25 MRC for 3,000 Mbps EDI and DDoS
Xtel Communications, Inc.	E-Rate Eligible Services: \$2,056.91 E-Rate Ineligible Services: \$618.00 Total Monthly Cost: \$2,674.91
Data Network Solutions	E-Rate Eligible Services: \$1,750.00 Base Cost \$114.00 FCC USF fees E-Rate Ineligible Services: \$468.00 Total Monthly Cost: \$2,332.00

- b. Approve the award for Internet Service Provider to Xtel Communications, Inc. for a contract term of three (3) years with the option of two (2) one-year renewals, effective July 1, 2022. The proposals were reviewed by an Evaluation Committee. The Evaluation Committee's Recommendation Report was posted on the District website at least 48 hours prior to the award. Services are to be charged to 11-000-230-530 and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the costs of the service.

Tyra McCoy-Boyle

2. School District Official -PACO Officer

Approve to appoint Ms. Tyra McCoy-Boyle as the PACO Officer (Public Agency Compliance Officer) through January 2023.

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, March 23, 2022

3. Quote 2022-06 – Project Monitoring and Air Quality Testing – School #3

Approve the award for Project Monitoring and Air Quality Testing at School #3 to Epic Environmental Services, LLC, the sole responding vendor (Q2022-06), in the amount of \$2,292.00. Services are to be charged to account #11-000-251-340.

4. Approve State Contract Vendors - 2021-2022

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2021 to June 30, 2022.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
COMMUNICATIONS WIRING SERVICES	NEW JERSEY BUSINESS SYSTEMS, INC	A88738
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	NEW JERSEY BUSINESS SYSTEMS, INC	A83899

5. Approve Exploratory Work for Fiber Optic Upgrades

Approve New Jersey Business Systems, an approved state contract vendor, state contract #A88738 and A83899, to excavate identified areas preventing fiber upgrades between the Middle and High Schools. Work is to be one on a time and material basis at an hourly rate of \$130.00. The total estimated costs are not to exceed \$15,000 and will be charged to 11-000-252-340.

Winslow Township Board of Education Meeting Agenda
Addendum – Wednesday, March 23, 2022

6. Approve Environmental Engineering Services

Approve Consulting Municipal Engineers, the District appointed Engineers, to provide professional environmental engineering services and vendor oversight for telecommunication conduit investigation and repair at a cost of \$3,500, based on the contractually agreed upon rate schedule. Services are to be charged to 11-000-230-334.

7. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	County Leadership Meeting	March 28, 2022	NC

<p>On a motion made by _____, seconded by _____, approval of Business Administrator /Board Secretary Report is granted. Exceptions: _____</p>			
<p><i>Roll Call:</i></p>			
_____ Mr. Blake	_____ Ms. Nieves		
_____ Ms. Dredden	_____ Mr. Shaw		
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