

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, January 26, 2022

Winslow Township Middle School

6:00 p.m. – Citizens Advisory Committee Interviews (Media Center)

7:00 p.m. – Regular Meeting (Cafeteria)

Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **01/06/2022** and **01/14/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas (Via Phone at 6:08 p.m.)
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Ms. Pitts)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. BUSINESS MATTERS

A. Citizens Advisory Committee Interviews

6:00 p.m. – WTMS Media Center

1. Citizens Advisory Committee – Candidate Interviews

Each Citizens Advisory Committee applicant was briefly interviewed with questions regarding their residency and goals for the C.A.C.

VII. EXECUTIVE SESSION I

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 6:33 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 26, 2022 at 6:33 p.m.; and

WHEREAS, the exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exceptions as follows:

“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are C.A.C. candidates and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is a discussion regarding candidates interviewed;

“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: appointment of C.A.C. members;

WHEREAS, the length of the Executive Session is estimated to be 25 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matter that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

{Meeting resumed in the Cafeteria.}

VIII. ADJOURNMENT OF EXECUTIVE SESSION I

A motion was made by Ms. Moore, seconded by Ms. Martin, to close the meeting of the Executive Session at 7:17 p.m.

Voice Vote: All in favor

1. Appointment of Citizens Advisory Committee Members

A motion was made by Ms. Peterson, seconded by Ms. Martin to postpone the decision for appointment of C.A.C. until Wednesday, February 9, 2022.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

Mr. Long explained that items discussed in Executive Session are to remain in Executive Session and that being able to have such discussions away from the public is a privilege provided to the Board by law.

Ms. Pitts shared that the C.A.C. interviewees will not need to attend the February 9, 2022 Board Meeting to find out if they've been appointed as they will be contacted by mail afterwards. If they have any questions Ms. Pitts directed them to contact herself or Ms. Martin.

IX. AWARDS/PRESENTATIONS

1. School Board Awareness Month Appreciation Letter and Plaque

Dr. Poteat shared a letter from Mr. Winslow Joe Thomas, who wanted to acknowledge the Board during School Board Awareness Month and provide them with a plaque and a Green Ribbon.

2. Certificates of Election

Ms. McCoy-Boyle presented the framed Certificates of Election to the newly elected and reelected Board Members: Ms. Rebecca Nieves, Ms. Cheryl Pitts and Ms. Kelly Thomas.

X. CORRESPONDENCE

1. NJSBA Board Member Academy – Master Board Member Certification

Ms. McCoyle Boyle shared an email that was sent on January 11, 2022 to Mr. John Shaw from New Jersey School Board Association. Mr. Shaw satisfied all requirements for Master Board Member certification through the NJSBA Board Member Academy, as well as successfully passed the Master Board Member exam. A copy of the email is attached.

XI. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve the minutes of the following meeting:

Reorganization Meeting January 5, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

2. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve the minutes of the following meeting:

Regular Meeting January 12, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – None at this time.

Education Committee – Ms. Martin – Minutes are attached. The next meeting is scheduled for Tuesday, February 22, 2022 at 4:00 pm.

Marketing Committee – Mr. Blake – Minutes are to be supplied.

Operations Committee – Ms. Dredden – None at this time.

Policy Committee – Ms. Pitts – None at this time. The next Policy Committee meeting will be in February and the date and time will be published.

Citizens Advisory Committee – Ms. Martin – None at this time.

XIII. SUPERINTENDENT’S REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
- 3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of December 2021, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	12/8/21	3 min. 45 sec.	Shelter-in- Place	12:21 PM
	12/16/21	4 min. 17 sec.	Fire	9:39 AM
School #2	12/2/21	3 min. 52 sec.	Fire	1:40 PM
	12/14/21	5 min. 55 sec.	Non-Fire Evacuation	1:50 PM
School #3	12/17/21	7 min.	Fire	1:05 PM
	12/23/21	4 min.	Lockout Drill	12:58 PM
School #4	12/1/21	5 min. 6 sec.	Fire	2:05 PM
	12/10/21	17 min. 10 sec.	Shelter in Place	1:52 PM
School #5	12/22/21	6 min.	Shelter in Place	1:42 PM
	12/15/21	3 min. 12 sec.	Fire	2:43 PM
School #6	12/21/21	4 min. 42 sec.	Fire	9:25 AM
	12/23/21	6 min.	Lock Out Drill	10:04 AM
Winslow	12/2/21	7 min.	Fire	1:38 PM
Twp. M.S.	12/3/21	39 min.	Lock Out Drill	2:28 PM
Winslow	12/3/21	10 min.	Fire	12:40 PM
Twp. H.S.	12/10/21	19 min.	Evacuation Drill	7:45 AM

4. Professional Development/Workshops & Conferences **Exhibit XIII A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **None at this time.**
6. Tuition Students **Exhibit XIII A: 6**
Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit XIII A: 7**
Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit XIII A: 9**
Approve the placement of DCP&P students as listed in the attached exhibit.
10. Fundraiser(s) **None at this time.**
11. School 2 – Art Show
Approval requested for School 2 to host an Art Show on June 9, 2022 from 6:30-8:00 PM, featuring the work of all School 2 students. The Art Show will be presented by Ms. Treya Cooper-Martin.
12. School 2 – Physical Education Field Day
Approval requested for School 2 to host the annual Physical Education Field Day for students Pre-Kindergarten through third grade on May 25, 2022 from 9:30-2:00 (rain date of May 27, 2022). Participation of events are for students only and parents are invited to spectate.
13. School 2 – Physical Education Family Fun Night
Approval requested for School 2 to host the annual Physical Education Family Fun Night outdoors on May 10, 2022 from 6:00-7:30 PM (rain date of May 11, 2022).

14. School 2 – Black History Celebration

Approval requested for School 2 to present a Black History Celebration featuring the 1619 Project by Nikole-Hannah Jones, with highlights and connections to Hannah-Jones’ children’s book, The 1619 Project Born on the Water. The celebration will be held on February 24, 2022 from 6:30 – 8:00 PM.

15. School 4 – Donation Acceptance

Approval requested for School 4 to accept a donation of masks and children’s clothing from Mrs. Benson and the Benson Foundation.

16. School 5 – Winter Evening Chorus Concert

Approval requested to host the Winter Evening Chorus Concert on February 22, 2022 in the cafeteria from 7:00 PM – 7:45 PM.

17. School 5 – Instrumental Winter Concert

Approval requested to hold the Instrumental Evening Concert on February 15, 2022 at School 6 at 7:00 PM.

18. Out of District Student

Approval requested to apply tuition for the following student to an IDEA Grant for the 2021-2022 school year.

Student #	School	Tuition
#2782	Bancroft	\$33,837.65
Account # 20-252-100-500-000-00 (IDEA basic)		

19. Reading Horizons

Approve to renew HEC Software, Inc. d/b/a/Reading Horizons, for a one-year term, as part of Board approval on November 10, 2020, low quote vendor (Q2021-07) to provide a Blended Reading Intervention Program at a cost of \$28,219.66. Total cost of \$28,219.66 to be paid out of the 2021-2022 ESSA Title I and Title II grants:

Title I: 20-239-100-600	\$26,469.66
Title II: 20-272-200-300	\$1,750.00

20. Virtual Assemblies

Approve Winceyco to provide a virtual assembly, “African Discovery Through Music” on February 9th, 2022, for Winslow Township Elementary School 3 and Winslow Township Middle School. Cost is \$900.00 for School 3 and \$1,000.00 for the Middle School. Total cost of \$1,900.00 to be paid out of the 2021-2022 ESSA Grant – Title IV: Acct. #20-285-200-500-000-00.

21. Professional Development

Approve Sharon McCarthy of Envision: Breakthroughs in Learning, to provide a staff professional training on Social Emotional Learning (SEL) focusing on Resiliency and Response-Ability, on February 18, 2022 at a cost of \$1,050.00 funded through account # 20-485-200-000-00.

22. WTHS – Classroom Wise

Approve Winslow Township High School to participate in the Classroom Wise Program sponsored through Rutgers University School of Health to provide professional development on mental health supports.

B. Principal's Update

- | | |
|--------------------------------------------------------------------|--------------------------|
| 1. Harassment, Intimidation & Bullying Report (January 1-15, 2022) | Exhibit XIII B: 1 |
| 2. Suspension Report | Exhibit XIII B: 2 |
| 3. Ethnicity Report | Exhibit XIII B: 3 |
| 4. School Highlights | Exhibit XIII B: 4 |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS

Exhibit XIV A: 1

1. Sodexo Update

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of November 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XIV B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIV B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of November 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,291,722.38 as per the attached exhibit.

- b. Ratify the Manual Bill List in the amount of \$1,007,085.70 as per attached exhibit.

- 7. Payroll **None at this time.**
- 8. Disposal of School Property and Textbooks **Exhibit XIV B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School #4	Technology	(34) Chromebooks (11-Title I), not repairable, broken
High School	Facilities	(10) Old boiler parts, (7) Old painting supplies, (20) Metal/Steel plates, (15) Used toilet parts, all used, worn and damaged.
High School	Facilities	(4) Frigidaire 4 burner stoves, damaged/past useful life.

- 9. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School #3	Winslow Township Education Association	February 25, 2022	Friday 6:30 pm -8:30 pm	Cafeteria	NA

- 10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Bergen County SBA Virtual Meeting – Board/CSA Relations; New Board Member	January 31, 2022	NC
John Shaw	Hudson County SBA Virtual Meeting – The Board’s Role in Curriculum	February 15, 2022	NC
John Shaw	Camden/Gloucester SBA Virtual Meeting – ESSER Funds	February 16, 2022	NC

11. **Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance (SOA) 2021-2022** **Exhibit XIV B: 11**

Approve the submission of the Health and Safety Evaluation of School Buildings Checklist SOA to the County Office providing assurance that checklists have been completed for every school building per the attached exhibit.

12. **Purchase – State Contract Vendor**

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W.W. Grainger Inc., NJ State Contract #19-FLEET-00566

Maintenance Supplies	District	\$6,285.26
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13. **Purchases – Hunterdon County Educational Services Commission (HCESC) Contract Vendor**

Approve the following purchase, in the following amount from the following approved HCESC Contract Vendor:

Items charged to 11-000-262-610

General chemical and Supply – #HCESC CAT 19-02

Lucent Urethane Floor Finish	BOE	\$10,240.00
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XV. PERSONNEL

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve items on the Personnel Report as recommended by the Superintendent.

Ms. Martin wished to congratulate those in Item #2 for taking the time and putting in the effort to go back to school during these times and to further their education.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L.B.	Medical *Revised Dates	1/5/2022	1/18/2022	Paid
B	D.F.	Medical	1/4/2022	1/28/2022	Paid
C	S.K.	Medical	1/18/2022	2/21/2022	Paid
D	C.V.	Medical	2/9/2022	3/31/2022	Paid

2. 2021/2022 Lateral Movements

Approve the following Lateral Movement requests for the 2021/2022 school year, effective February 1, 2022:

	Name	School	From	Step	Salary	To	Step	Salary
A	Bollendorf, Bridget	School No. 2	BA	9	\$64,745.00	BA+15	9	\$65,545.00
B	Ceresini, Jacqueline	School No. 3	MA	7	\$60,170.00	MA+15	7	\$60,970.00
C	Diggs, Stacy	High School	MA+30	9	\$68,745.00	Doc	9	\$70,345.00
D	Dixon, Brian	School No. 5	MA+30	13	\$93,279.00	MA+45	13	\$94,079.00
E	Dodd, Alison	School No. 3	BA	8	\$59,745.00	BA+15	8	\$60,545.00
F	Ellis, Rashada	School No. 4	MA	9	\$67,145.00	MA+45	9	\$69,545.00
G	Francis, Kellie	School No. 6	MA+15	13	\$92,479.00	MA+30	13	\$93,279.00
H	Gleason, Alexa	High School	BA+15	4	\$57,670.00	MA	4	\$59,270.00
I	Irvin, Tracy	School No. 6	BA+30	13	\$90,879.00	MA+15	13	\$92,479.00
J	Kiett, Portia	Middle School	BA+15	13	\$89,999.00	MA	13	\$91,679.00
K	Lavery, James	High School	MA	7	\$60,170.00	MA+30	7	\$61,770.00
L	Lindsay, Samuel	Middle School	BA	7	\$57,770.00	BA+15	7	\$58,570.00
M	Peterson, Lynn	School No. 6	BA	13	\$89,279.00	BA+30	13	\$90,879.00
N	Quaintance, Daniel	School No. 5	MA	10	\$72,795.00	MA+15	10	\$73,595.00

3. 2021/2022 Spring Coaches

- a. Approve the following Middle School Spring Coaches for the 2021/2022 school year: (11-402-100-100-402-07)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Donohue, Carol	Head Softball Coach	\$2,748.00	1
B	Hairston, Michelle	Assistant Softball Coach	\$1,759.00	1
C	Jones, Vince	Assistant Baseball Coach	\$1,759.00	1
D	Martin, Gregg	Head Track & Field Coach	\$2,972.00	3
E	Rankin, Kecia	Assistant Track & Field Coach	\$1,903.00	3
F	Watson, Jeff	Head Baseball Coach	\$2,972.00	3
G	Weppler, Michael	Assistant Track & Field Coach	\$1,903.00	3

- b. Approve the following High School Spring Coaches for the 2021/2022 school year: (11-402-100-100-402-08)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Arnett, Gregory	Assistant Girls' Track Coach	\$5,410.00	3
B	Bayley, Tyler	Head Baseball Coach	\$7,372.00	3
C	Brown-Self, Shawnnika	Head Girls' Track Coach	\$7,372.00	3
D	Collins, Aaron	Assistant Girls' Track Coach	\$5,410.00	3
E	Custis, Curtis	Head Boys' Track Coach	\$7,372.00	3
F	Gleason, Alexa	Assistant Softball Coach	\$5,410.00	3
G	Guzman, Jeovanni	Assistant Softball Coach	\$5,410.00	3
H	Hawn, Andrea	Head Boys' Tennis Coach	\$5,487.00	2
I	Mullin, Erica	Assistant Girls' Lacrosse Coach	\$5,001.00	1
J	Ovalle, Vanessa	Head Girls' Lacrosse Coach	\$6,815.00	1
K	Pino, John	Assistant Boys' Track Coach	\$5,410.00	3
L	Piraino, Anthony	Head Boys' Lacrosse Coach (split)	\$3,407.50	1
M	Regn, David	Head Boys' Lacrosse Coach (split)	\$3,686.00	3
N	Rossi, Ronald	Assistant Baseball Coach	\$5,410.00	3
O	Sanders, Robert	Assistant Boys' Tennis Coach	\$3,519.00	1
P	Scott, Kenneth	Assistant Boys' Track Coach	\$5,001.00	1
Q	Seidenberg, Nicholas	Assistant Boys' Lacrosse Coach	\$5,410.00	3
R	Snyder, William	Assistant Baseball Coach	\$5,202.00	2
S	Steinhauer, Candice	Head Softball Coach	\$7,372.00	3
T	Stevenson, Ryan	Strength Training Coach	\$2,308.00	1

4. 2021/2022 Sixth Period Assignments

- a. Approve to revise the following High School Sixth Period Teacher Assignment:
(11-140-100-101-105-08)

	Name	Position	Stipend
A	Lavery, James	Social Studies 10/25/2021- 3/31/2022	\$8,489.00 (pro-rated)

- b. Approve the following High School Sixth Period Teacher Assignment:
(11-140-100-101-105-08)

	Name	Position	Stipend
A	Pritchett, Anise	Social Studies 2/1/2022- 3/31/2022	\$8,489.00 (pro-rated)

5. 2021/2022 Seventh Period Assignment

Approve to revise the following High School Seventh Period Teacher Assignments: (11-140-100-101-105-08)

	Name	Position	Stipend
A	McGuirl, Jamie	Social Studies 10/25/2021- 3/31/2022	\$8,489.00 (pro-rated)
B	Voss, Mark	Social Studies 10/25/2021- 3/31/2022	\$8,489.00 (pro-rated)

Roll Call:

Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes

Motion Carried

XVI. ADDENDUM

None at this time.

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between January 7, 2022 and January 20, 2022.

Received	Requested by	Document Requested	Approved	Denied
1	Debbie Esposito	<ul style="list-style-type: none"> • A report of the number of students who register for the AP test (by subject) for the last two years. • A report of the scores received by AP test-takers (by subject) for the last two years. 	<p>✓</p> <p>✓</p>	
1	NewJersey@openthebooks.com	<ul style="list-style-type: none"> • An electronic copy of 'any' and 'all' vendor (transfer of property or services) payee payments for the year 2021. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.) and description of products or services/ purpose of payment. 	<p>✓</p>	

NJ School Boards Association Board Ethics Training – Ms. Theresa Lewis

Ms. Theresa Lewis, a representative of New Jersey School Boards Association, provided a training session on Ethics for School Officials. Board members were given the opportunity to ask questions and make comments.

XVIII. EXECUTIVE SESSION II

A motion was made by Ms. Moore, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:30 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 26, 2022 at 8:30 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: student matters and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is student matters;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 20-25 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIX. ADJOURNMENT OF EXECUTIVE SESSION II

A motion was made by Ms. Moore, seconded by Ms. Martin, to close the meeting of the Executive Session at 9:45 p.m.

Voice Vote: All in favor

XX. OLD BUSINESS

None at this time.

XXI. NEW BUSINESS

Mr. Blake

It was the recommendation of the Marketing Committee for the Board Members to wear African garb during the month of February. A brief discussion was had. It will be optional for Board Members to wear something during the February 23, 2022 Board meeting.

XXII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat provided an update from the Department of Health, which states that anyone ages 12 or older should get a booster shot at least five months after the last dose of the primary series. Effective February 1, 2022 a person that has their first round of Covid-19 vaccines but does not have their booster will not be considered fully vaccinated. If someone 12 years old or older is identified as a close contact and they are not fully vaccinated they must quarantine. However, 5-11 year old children that have both of their first vaccines are considered fully vaccinated and will not need to quarantine if they are identified as being in close contact, since there is no booster for 5-11 year old children.

Also, Dr. Poteat shared that the Winslow Township Girls Indoor Track Team won their fourth straight State Relay Title. These girls are exceptional in their achievements.

Dr. Poteat shared an update on the ROTC Program and the candidate that would run the program. He explained that the candidate no longer shows an interest in the program and Dr. Poteat explained that it has been hard bringing the program back or keep it running. He believes the Board should have a discussion on whether the District should continue with the ROTC program in the course description book.

As a follow up on the Strong Start Assessment Presentation, Dr. Poteat will be making the presentation on February 9, 2022. All parents will receive a copy of their child's individual student report by mail. During the presentation Dr. Poteat will be explaining the test and breaking down the scores by school and by subject. He will also share some of the recommendations to address the issues found by the assessment.

Mr. Blake asked for clarification on student vaccination status and a child being fully vaccinated. Dr. Poteat provided additional clarification.

Mr. Shaw

Mr. Shaw shared a reminder that the Board will need to complete their Financial Disclosure Forms soon. Ms. McCoy-Boyle provided an update on the list and that the emails will be sent out shortly.

XXIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Moore, seconded by Ms. Martin, to open the meeting for Public Comments at 10:01 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to ***four minutes***.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments.

XXIV. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Moore, seconded by Ms. Martin, to close the meeting for Public Comments at 10:02 p.m.

Voice Vote: All in favor

XXV. ADJOURNMENT

A motion was made by Ms. Moore, seconded by Ms. Martin, to adjourn the meeting at 10:02 p.m. *All Ayes.*

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

From: NJSBA Call Center <callcenter@njsba.org>

Sent: Tuesday, January 11, 2022, 12:15 PM

To: John M. Shaw, Jr.

Cc: NJSBA Call Center

Subject: Congratulations

CYBERSECURITY WARNING: This email originated outside the district. Do NOT click links or open attachments unless you are expecting this email and know the contents are safe.

Congratulations! You have satisfied all requirements for Master Board Member certification through the NJSBA Board Member Academy. Those requirements include earning a minimum of 40 credits through attendance at Academy sessions, the NJSBA Annual Workshop and a variety of county programs. In addition, you successfully passed the Master Board Member exam.

The Master Board Member award recognizes professional development in areas critical to effective school board governance. We commend you for your commitment to your school district and for dedicating substantial time and effort to improve your skills and knowledge.

Since the inception of the Board Member Academy certification awards, NJSBA has recognized the honorees at county schoolboards association meetings, so your achievement will be acknowledged at one of our hybrid or virtual county meetings. All of your certification credentials will be mailed to your home within 2 weeks from the date of this email. You will also receive an email from Credly, inviting you to accept your digital badge.

It is my honor to congratulate you on your achievement, and to thank you for your dedication and commitment to the students of your community.

Be well, and be safe.

Sincerely,

Lawrence S. Feinsod, Ed. D.

Executive Director

Winslow Township School District
Education Committee Meeting Agenda
4:00 PM | January 25 | 2022

- I. Call To Order: The Winslow Township School Board's Education Committee was called to order at 4:06 p.m., via District's WebEx by committee chair Julie Peterson
- II. In Attendance:
Board Members: Larry Blake, Rita Martin, Kelly Thomas, and Julie Peterson
Administrative members: Dr. Dorothy Carcamo (Assistant Superintendent/Education Committee Liaison) and Dr. H. Major Poteat (Superintendent)
- III. Topic discussed:
- A. Status of Chromebooks and Hotspots – The status of Chromebooks and hotspots remain the same as previously reported in committee meeting minutes and during Board meetings.
Previous minutes from Committee and Board meetings indicated the following:
1. Number of unreturned since October 2021
 2. Reimbursement of Damage or Unreturned as of November 2021
 3. New Distribution as of December 2021
 4. Copy of the "Loan of Equipment" form with damage cost and signature/date
- B. Adjustments In-Person Learning – The adjustments in District's in-person learning is consistent best practices and operational procedures in the following areas:
1. Staff shortage related to COVID
 - a) Changes in Substitute Shortage Impact
 - 1) Middle and High School Teachers are compensated for giving up their preparation period with a stipend
 - 2) Lower grades teachers are compensated with a stipend for absorbing students
 - b) Return to School After Holidays (MLK Day) Review
 2. Learning Realignment to Support the Continuation of Teaching and Learning
 - a) After School Tutorial Program
 - b) Extended School Year Program
 3. Continuously Assessing and Addressing Potential Learning Loss
 4. Update or Adjustment to Social-Emotional Strategies
 - a) 3 Additional Behavior Consultants for the upper grades, in addition to counselors.
 - b) Counselor
 - 1) Grades 1-6 – One counselor per school
 - 2) Middle School – Three counselors and (Eagle Nest with designated Mental Health Provide)
 - 3) High School – Five (Eagle Landing with designated Mental Health Provide)
 5. Extra-Curricular Activities – Student Organizations (Clubs and Sports)
 - a) Middle School – 12 student organizations
 - b) High School – 22 plus student organizations

- C. Significant Enrollment Changes from November 15, 2021, through January 6, 2022, (Previous enrollment from September – October 16, 2021, was 4608 and, as of January 24, 2022 is 4,653)
- D. Parent/Teacher Conferences (In-Person, Telephone and Virtual which has been consistent over the years) from December 7-9. It was evident at the close of this District's Parent/Teacher Conferences cycle there was a larger attendance at the lower grades.
- F. District Assessment – District's assessment schedule remains the same as previously indicated in committee's meeting minutes.
 - 1. Start Strong Fall Assessment September 13, 2021, until October 22, 2021 (4-10)
 - 2. NJ Student Learning Standards with tentative April 25, 2022, until June 3, 2022
 - 3. Dynamic Learning Maps (Special Needs) April 1 – May 27,
 - 4. ELL (English Language Learners) February 14 – April 8, 2022

IV. Next Meeting: 4:00 pm, Tuesday, February 22, 2022

Suggested Topics for Next Meeting

- A. Co-Curricular/Extra-Curricular Activities Update
- B. Plans for Addressing Next Learning Assessment
- C. Diversity Incorporation in Materials
- D. Summer Learning Plans

V. Meeting Adjournment – The committee members are reminded to submit agenda items the Thursday before the Fourth Tuesday of each month to chair for inclusion on the agenda. Meeting adjourned at 4:35 pm.