

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, January 12, 2022
7:00 p.m. – Live Stream Meeting
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices Dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Ms. Nieves)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan
- b. Continue to work with the various advisory committees in the district
- c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

None at this time.

VII. CORRESPONDENCE

Ms. McCoy-Boyle shared two pieces of correspondence. The first is a letter from the State of New Jersey Executive Department, sharing a Proclamation that January 2022 is School Board Recognition Month. A copy of the Proclamation is attached.

The second correspondence shared is the Winslow Township Board of Education – School Board Recognition Month Proclamation. A copy of the Proclamation is attached.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

Regular Meeting	December 22, 2021	Open Session
Roll Call:		
Mr. Blake	Yes	Ms. Nieves
Ms. Dredden	Yes	Mr. Shaw
Ms. Martin	Yes	Ms. Thomas
Ms. Moore	Yes	Ms. Peterson
		Ms. Pitts
		Abstain
		Yes
		Yes
Motion Carried		

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

Regular Meeting	December 22, 2021	Closed Session
Roll Call:		
Mr. Blake	Yes	Ms. Nieves
Ms. Dredden	Yes	Mr. Shaw
Ms. Martin	Yes	Ms. Thomas
Ms. Moore	Yes	Ms. Peterson
		Ms. Pitts
		Abstain
		Yes
		Yes
Motion Carried		

IX. BOARD COMMITTEE REPORTS

None at this time.

X. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations:

Policy/Regulation	Policy/Regulation Title
P1648.13	School Employee Vaccination Requirements
P2425	Emergency Virtual or Remote Instruction Program
P&R5751	Sexual Harassment of Students

- 3. Security/Fire Drill **None at this time.**
- 4. Professional Development/Workshops & Conferences **None at this time.**
- 5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

- 6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.

- 7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.

- 8. Homeless Student(s) **None at this time.**

- 9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

- 10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

High School

- o Beaded Handmaid Culture Bracelets, (1/22/22 – 5/31/22), Spanish Honor Society
- o Krispy Kreme Doughnuts, (2/1/22 – 2/22/22), Choir

11. School 1 – Black History Presentation

Approval requested to hold a Black History Presentation on February 24th and 25th, 2022 at 2:00 PM in the All Purpose Room. Third grade students will be performing on February 24th for kindergarten and first grade students, and on February 25th for second grade students. The program will be live streamed for parents to view on our website. Students are going to represent African American Pioneers through drama and dance.

12. School 4 – Donors Choose Cards

Approval requested for Winslow School 4 to accept Donors Choose cards in the amount of \$800, donated by Heisman Trophy Winner and School 4 parent Mr. Michael Rozier.

13. School 4 – Check Acceptance

Approval requested to accept a check in the amount of \$755.16 from Lifetouch, to be deposited into the School 4 Student Activities account.

14. School 6 – Winter Concert

Approval requested for the School 6 chorus to perform in the annual Winter Concert on January 20, 2022 at 6:30 PM for families and staff.

15. High School – Prom Tickets

Approval requested for Winslow Township High School to sell 2022 Junior/Senior Prom Tickets. Ticket sales will be held before and after school, and during lunch periods. The dates of ticket sales are:

- Early sale: February 6th – 18th, cost: \$75.00 per ticket
- General sale: April 3rd – 22nd, cost: \$95.00 per ticket

16. High School – Open House

Approval requested for Winslow Township High School to hold an Open House for Middle School students on February 10, 2022 at 6:30 PM, to provide updates on the current Program of Studies as well as extra-curricular activities.

17. Tutoring Services

Approve Learn Well Services, to provide tutoring services for Winslow Township students on an as needed basis for the 2021/2022 school year, at a maximum rate of \$43.62 per hour. Funded by account #: 11-219-320-000-10.

18. Evaluation Services

Approve the Marie H. Katzenbach School for the Deaf to provide specialized evaluation services for Winslow Township students. Costs are:

- \$900 per evaluation (Speech/Language): acct. #11-000-216-320-000-10
- \$900 per evaluation (Psychological): acct. #11-000-216-320-000-10
- \$900 per evaluation (Educational): acct. #11-000-213-300-000-10

B. Principal's Update

- | | |
|--|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (December 16-31, 2021) | Exhibit X B: 1 |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |
| a. Approve the Vendor Bill List in the amount of \$1,413,195.13 as per the attached exhibit. | |
| b. Ratify the Manual Bill List in the amount of \$5,500.00 as per attached exhibit. | |

7. Payroll

Approve Payroll, for the month of December 2021, as follows:

- December 15, 2021 \$2,473,096.40
- December 23, 2021 \$2,981,420.10

8. Disposal of School Property

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Media Center	(1126) outdated books, estimated 50 years old

9. Use of Facilities

None at this time.

10. ARP - ESSER Grant 2021-22

Approve the following employee to be charge to the ARP - ESSER Grant for the 2021-22 School year as follow:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Falciani, Michael	District Technology Network Supervisor	\$68,000.00 (Prorated)	100%	\$68,000.00 (Prorated)	20-487-200-100

11. Purchase – NJSBA-Tech Contract Vendor

Approve the following purchases, in the following amounts from the following approved NJSBA-Tech Contract vendor:

Items charged to 11-100-252-500

SHI International Corp. NJSBA-Tech Contract # E-8801-ACESCPS

Managed Cloud Archiver	District	\$8,000.00
12 Month Service Agreement	District	\$24,150.00
Fortinet Renewal	District	\$3,929.16

12. Purchases – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT-19-02

Custodial Supplies	District	\$13,571.70
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13. Purchase – State Contract Vendor

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

<u>W.W. Grainger Inc., NJ State Contract #19-FLEET-00566</u>		
Maintenance Supplies	District	\$7,245.57
Maintenance Supplies	District	\$8,187.61

14. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the below NJASBO workshops. All workshops will be held in person in Mt. Laurel, NJ from 9:00 a.m. to 12:00 p.m.. The total cost to the District is \$100 per person per workshop.

Date	Workshop
January 25, 2022	Financial Planning
February 24, 2022	School Law and Legislation Update
March 22, 2022	Purchasing

15. Architectural Services

Approve LAN Associates, the District appointed Architect, to provide Architectural services for Schools 1-4 Media Center Furniture Renovations at a cost of \$11,275.00. Services will be charged to account #11-000-230-334 and further acknowledge the following statement:

I certify there are sufficient funds available for the services.

Tyra McCoy-Boyle

16. Approve the Reactivation of the Nationwide Mobile Broadband Data Plan

Approve, authorize and ratify Verizon Wireless, an approved state contract vendor, to reactivate the 4G LTE Unlimited Mobile Broadband Data Plan under New Jersey State Contract #A82583, T216A, at a monthly rate of \$37.99 per device. The estimated total annual cost of \$182,352.00 will be charged to 11-190-100-340.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Recused on Item #B6	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve items on the Personnel Report as recommended by the Superintendent, with a correction on Item #6.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.J.	FMLA *Intermittent	1/1/2022	3/31/2022	Unpaid
B	B.P.	Medical *Extended Dates	1/1/2022	1/31/2022	Paid
C	T.Q.	Medical *Extended Dates	1/1/2022	2/6/2022	Paid
D	S.R.	Medical	1/28/2022	4/8/2022	Paid
E	J.S.	Maternity *Revised Dates	12/7/2021 2/8/2022	2/7/2022 2/17/2022	Paid Unpaid

2. Retirement

Approve the following Retirement for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Farina, Laurie	Kindergarten Teacher	School No. 2	7/1/2022

3. 2021/2022 Winter Coach

Approve the following High School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Gleason, Alexa	Assistant Girls' Basketball Coach	\$5,277.00	1

4. After School Book Club Advisor- High School

Approve the following After School Book Club Advisor for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour:

	Name	Location
A	Reilly, Emily	High School

5. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run:

	Name
A	German, Carol

6. 2021/2022 Sixth Period Assignments

Approve to revise the following High School Sixth Period Teacher Assignments:
(11-140-100-101-105-08)

	Name	Position	Stipend
A	Collins, Aaron	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
B	Kirk, Joseph	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
C	Manoussakis, Lily	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
D	Mullin, Erica	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

7. 2021/2022 Seventh Period Assignment

Approve to revise the following High School Seventh Period Teacher Assignment: (11-140-100-101-105-08)

	Name	Position	Stipend
A	Paparo, Lisa	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

8. 2021/2022 Volunteer

Approve the following 2021/2022 High School Volunteer:

	Name	Activity/Sport
A	Hastie, Stephen	Assistant Boys' Basketball Coach

9. 2021/2022 Practicum Placements

Approve the following 2021/2022 Practicum Placements:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Charles, Nyah	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
B	Rowan	Clauson, Katherine	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
C	Rowan	Friddell, Hope	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
D	Rowan	Gereaghty, Ashley	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
E	Rowan	Herquet, Madeleine	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
F	Rowan	Kurbansade, Austin	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
G	Rowan	Wilson, Robert	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. PERSONNEL REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.M.	Maternity	3/21/2022 5/1/2022	4/30/2022 6/30/2022	Paid Unpaid
B	C.N.	Maternity *Revised Dates	1/1/2022 1/16/2022	1/15/2022 4/6/2022	Paid Unpaid
C	A.P.	Paternity	1/18/2022 1/25/2022	1/24/2022 2/7/2022	Paid Unpaid

2. 2021/2022 Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers

Approve the following employees to work as Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers for the 2021/2022 Fall/Winter Athletic season, on an as needed basis, per game rate as listed:

(11-402-100-100-402-07 & 11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$55.00
Ticket Seller	\$55.00
Ticket Collector	\$50.00
Clock Operator	\$50.00
Bookkeeper	\$50.00

	Name	Location
A	Custis, Curtis	High/Middle School
B	Collins, Aaron	High/Middle School
C	Gambrell, Yalonda	High/Middle School
D	Jones, Vince	High/Middle School
E	Paparo, Lisa	High/Middle School
F	Scott, Kenneth	High/Middle School

3. 2021/2022 Club/Activity Advisor

Approve to rescind the following 2021/2022 High School Club/Activity Advisor, effective December 31, 2021: (11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Woods, Ciana	Percussion and Drill Instructor	\$8,169.00	3

4. 2021/2022 Sixth Period Assignments

Approve to revise the following High School Sixth Period Teacher Assignment: (11-140-100-101-105-08)

	Name	Position	Stipend
A	Boandl, Karen	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

5. School Based Youth Program – High School and Middle School 2021/2022

Approve the following employees to be charged to the State Allocations of the School Based Youth Program Grant – High School and Middle School for the 2021/2022 School year as follow:

High School

Name	Job Title	Total Salary	State % of Salary	Amount Charged to State	Account Charged
Perez-Hernandez, Jessica	Mental Health Provider	\$48,500.00 (Prorated)	100%	\$48,500.00 0 (Prorated)	20-297-200-110
Shaw, Alyssa	Secretary	\$30,000.00 (Prorated)	50%	\$15,000.00 0 (Prorated)	20-297-200-105

Middle School

Name	Job Title	Total Salary	State % of Salary	Amount Charged to State	Account Charged
Shaw, Alyssa	Secretary	\$30,000.00 0 (Prorated)	50%	\$15,000.00 (Prorated)	20-298-200-105

6. Preschool Grant 2021/2022

Approve the following employee to be charged to the Preschool Grant for the 2021/2022 School year, effective January 1, 2022:

Name	Job Title	Total Salary	% of Salary	Amount to be Charged	Account Charged
Leto, Gianna	PK Teacher – School 4	\$57,370.00 (Prorated)	100%	\$57,370.00 (Prorated)	20-218-100-100

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

Approve the Vendor Bill List in the amount of \$398,810.62 as per the attached exhibit.

2. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves Julie Peterson Kelly Thomas	Somerset County SBA Virtual Meeting – The Board Role in Curriculum	January 20, 2022	NC
Rebecca Nieves Julie Peterson Cheryl Pitts Kelly Thomas	Salem/Cumberland SBA Virtual Meeting – Diversity/Equity/Inclusion	January 24, 2022	NC
Rebecca Nieves	Bergen County SBA Virtual Meeting – Board/CSA Relations; New Board Member	January 31, 2022	NC
Rebecca Nieves Julie Peterson	Camden/Gloucester SBA Virtual Meeting – ESSER Funds	February 16, 2022	NC
Cynthia Moore	Governance II: Finance – Live Virtual Training	February 16, 2022	NC
Rebecca Nieves	New Board Member Orientation – Governance I: Live Virtual	May 9, 16, & 23, 2022	NC

3. **Additional or Compensatory Special Education and Related Services (ACSERS) – Approval to Apply**

Approve to apply for the Additional or Compensatory Special Education and Related Services (ACSERS) for Students with Disabilities who are 21 as of July 1, 2021. The grant amount is to be determined based on 50% all costs incurred for the education of children who meet the application requirements during the 2021-2022 school year.

4. New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Educations (NJDOE) – Approval to Apply

Approve to apply for the New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Education (NJDOE) funding for Emergent and Capital Maintenance Needs in the amount of \$111,022.00.

5. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Tracy Harper to transport her child at a rate of \$90.00/day in accordance with the terms as follows:

November 9, 2021 – November 19, 2021

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance.

6. Approve Change Order #2 – Replacement of Walk-in Refrigerators/Freezers at the Winslow Township Middle and High Schools

Approve change order #2 in the amount of \$2,262.59 to Levy Construction Company, to remove the existing fire suppression heads, drain the system and install new heads and the system restored to a fully functional suppression system. This work is an addition to the General Construction contract.

Original Contract Amount:	\$285,300.00
Net change by previously authorized	
Change orders:	3,886.26
Change order No. 1	<u>2,262.59</u>
New Contract Sum	<u>\$291,448.85</u>
Percent of Change:	2.16%
Total Payments to Date:	\$113,069.08

Services are to be charged to 60-910-310-730, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

Tyra McCoy-Boyle

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between December 17, 2021 and January 6, 2022.

Received	Requested by	Document Requested	Approved	Denied
1	Rhea Mae Lumanog Deltak	If available, please include any awarded contract documents and bid tabulation/results. Project Name: Lease for GPS Fleet Tracking and Management Services Bid Number: 2021-19 Due Date: 6/22/2021 Contract Number: Awarded Vendor Name: Awarded Vendor Address: Awarded Vendor Phone: Award Amount: Award Date: Start Date: End Date: Contract Terms: Contract Document:	✓	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

None at this time.

XVII. INFORMATIONAL ITEMS

Ms. Pitts

Ms. Pitts shared that the Board has enough resources to provide the plaque for Ms. McClendon and thanks Ms. Stephanie Simmons for the generous offer to sponsor it.

At the upcoming January 26, 2022 Board Meeting the New Jersey School Boards Association Representative, Ms. Terri Lewis, will be hosting the Annual Ethics Training for the Board. The meeting may be in person or remote. Everyone will be notified closer to the date of the meeting.

The Board advertised for members for the Citizens Advisory Committee and 10 people have applied. Four of the applicants are previous members of the C.A.C. and will not need to be interviewed. The remaining six applicants will be asked to come in for a brief interview on January 26, 2022 beginning at 6:00 pm for only 5-10 minutes. The first C.A.C. meeting will be Thursday, February 3, 2022 at 7:00 pm.

Ms. Moore requested clarification on the plaque for Ms. McClendon. Ms. Pitts replied that we are thankful for Ms. Simmons' offer but will be providing the plaque through Board resources.

Dr. Poteat

Dr. Poteat shared that Governor Murphy reinstated the public health emergency. Executive Order 281 states that masks must be worn indoors until further notice. Unvaccinated staff must receive Covid-19 tests on a weekly basis. Many of the current health protocols will remain in place.

Executive Order 281 also states that schools must remain open for face-to-face instruction. We plan to reopen on Tuesday, January 18, 2022. Dr. Poteat will be asking the building administrators to reach out to the teachers as soon as possible to find out how many will be able to return. He will be asking the transportation department to find out how many bus drivers will be available as well.

New requirements were provided to the District regarding isolation and quarantine. These requirements are more drastic than what is currently in place and Dr. Poteat has not had the chance to review them with the building principals. The constant changes in requirement can be difficult to keep up with and explain to the parents and community. Dr. Poteat asked for patience while he reviews these requirements before they are available to the public.

Mr. Blake

Mr. Blake asked if students will be returning the Chromebooks when they return on January 18, 2022. Dr. Poteat said the students will keep the Chromebooks at home for now in the event remote instruction resumes. The Chromebooks will need to be returned to the schools prior to the State Assessment in April.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Mr. Shaw, seconded by Mr. Blake, to open the meeting for Public Comments at 7:33 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Mr. Shaw, seconded by Mr. Blake, to close the meeting for Public Comments at 7:36 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT A motion was made by Mr. Shaw, seconded by Mr. Blake, to adjourn the meeting at 7:37 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary