

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Wednesday, January 12, 2022
7:00 p.m. – Live Stream Meeting

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices Dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Cynthia Moore
Rebecca Nieves
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	December 22, 2021	Open Session
Regular Meeting	December 22, 2021	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of the following Board Policies and Regulations:

Policy/Regulation	Policy/Regulation Title
P1648.13	School Employee Vaccination Requirements
P2425	Emergency Virtual or Remote Instruction Program
P&R5751	Sexual Harassment of Students

3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
- Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
- Approve the following Fundraisers for the 2021-2022 school year:
- High School
- o Beaded Handmaid Culture Bracelets, (1/22/22 – 5/31/22), Spanish Honor Society
 - o Krispy Kreme Doughnuts, (2/1/22 – 2/22/22), Choir
11. School 1 – Black History Presentation
- Approval requested to hold a Black History Presentation on February 24th and 25th, 2022 at 2:00 PM in the All Purpose Room. Third grade students will be performing on February 24th for kindergarten and first grade students, and on February 25th for second grade students. The program will be live streamed for parents to view on our website. Students are going to represent African American Pioneers through drama and dance.
12. School 4 – Donors Choose Cards
- Approval requested for Winslow School 4 to accept Donors Choose cards in the amount of \$800, donated by Heisman Trophy Winner and School 4 parent Mr. Michael Rozier.
13. School 4 – Check Acceptance
- Approval requested to accept a check in the amount of \$755.16 from Lifetouch, to be deposited into the School 4 Student Activities account.
14. School 6 – Winter Concert
- Approval requested for the School 6 chorus to perform in the annual Winter Concert on January 20, 2022 at 6:30 PM for families and staff.

15. High School – Prom Tickets

Approval requested for Winslow Township High School to sell 2022 Junior/Senior Prom Tickets. Ticket sales will be held before and after school, and during lunch periods. The dates of ticket sales are:

- Early sale: February 6th – 18th, cost: \$75.00 per ticket
- General sale: April 3rd – 22nd, cost: \$95.00 per ticket

16. High School – Open House

Approval requested for Winslow Township High School to hold an Open House for Middle School students on February 10, 2022 at 6:30 PM, to provide updates on the current Program of Studies as well as extra-curricular activities.

17. Tutoring Services

Approve Learn Well Services, to provide tutoring services for Winslow Township students on an as needed basis for the 2021/2022 school year, at a maximum rate of \$43.62 per hour. Funded by account #: 11-219-320-000-10.

18. Evaluation Services

Approve the Marie H. Katzenbach School for the Deaf to provide specialized evaluation services for Winslow Township students. Costs are:

- \$900 per evaluation (Speech/Language): acct. #11-000-216-320-000-10
- \$900 per evaluation (Psychological): acct. #11-000-216-320-000-10
- \$900 per evaluation (Educational): acct. #11-000-213-300-000-10

B. Principal’s Update

- | | |
|--|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (December 16-31, 2021) | Exhibit X B: 1 |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers None at this time.

2. Board Secretary’s Report None at this time.

3. Reconciliation Report None at this time.

4. Board Secretary’s Certification None at this time.

5. Boards’ Certification None at this time.

6. Bill List Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,413,195.13 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$5,500.00 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of December 2021, as follows:

- December 15, 2021 \$2,473,096.40
- December 23, 2021 \$2,981,420.10

8. Disposal of School Property Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Media Center	(1126) outdated books, estimated 50 years old

9. Use of Facilities None at this time.

10. ARP - ESSER Grant 2021-22

Approve the following employee to be charge to the ARP - ESSER Grant for the 2021-22 School year as follow:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Falciani, Michael	District Technology Network Supervisor	\$68,000.00 (Prorated)	100%	\$68,000.00 (Prorated)	20-487-200-100

11. Purchase – NJSBA-Tech Contract Vendor

Approve the following purchases, in the following amounts from the following approved NJSBA-Tech Contract vendor:

Items charged to 11-100-252-500

SHI International Corp. NJSBA-Tech Contract # E-8801-ACESCPS

Managed Cloud Archiver	District	\$8,000.00
12 Month Service Agreement	District	\$24,150.00
Fortinet Renewal	District	\$3,929.16

12. Purchases – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT-19-02

Custodial Supplies	District	\$13,571.70
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13. Purchase – State Contract Vendor

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W.W. Grainger Inc., NJ State Contract #19-FLEET-00566

Maintenance Supplies	District	\$7,245.57
Maintenance Supplies	District	\$8,187.61

14. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the below NJASBO workshops. All workshops will be held in person in Mt. Laurel, NJ from 9:00 a.m. to 12:00 p.m.. The total cost to the District is \$100 per person per workshop.

Date	Workshop
January 25, 2022	Financial Planning
February 24, 2022	School Law and Legislation Update
March 22, 2022	Purchasing

15. Architectural Services

Approve LAN Associates, the District appointed Architect, to provide Architectural services for Schools 1-4 Media Center Furniture Renovations at a cost of \$11,275.00. Services will be charged to account #11-000-230-334 and further acknowledge the following statement:

I certify there are sufficient funds available for the services.

Tyra McCoy-Boyle

16. Approve the Reactivation of the Nationwide Mobile Broadband Data Plan

Approve, authorize and ratify Verizon Wireless, an approved state contract vendor, to reactivate the 4G LTE Unlimited Mobile Broadband Data Plan under New Jersey State Contract #A82583, T216A, at a monthly rate of \$37.99 per device. The estimated total annual cost of \$182,352.00 will be charged to 11-190-100-340.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.J.	FMLA *Intermittent	1/1/2022	3/31/2022	Unpaid
B	B.P.	Medical *Extended Dates	1/1/2022	1/31/2022	Paid
C	T.Q.	Medical *Extended Dates	1/1/2022	2/6/2022	Paid
D	S.R.	Medical	1/28/2022	4/8/2022	Paid
E	J.S.	Maternity *Revised Dates	12/7/2021 2/8/2022	2/7/2022 2/17/2022	Paid Unpaid

2. Retirement

Approve the following Retirement for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Farina, Laurie	Kindergarten Teacher	School No. 2	7/1/2022

3. 2021/2022 Winter Coach

Approve the following High School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Gleason, Alexa	Assistant Girls' Basketball Coach	\$5,277.00	1

4. After School Book Club Advisor- High School

Approve the following After School Book Club Advisor for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour:

	Name	Location
A	Reilly, Emily	High School

5. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run:

	Name
A	German, Carol

6. 2021/2022 Sixth Period Assignments

Approve to revise the following High School Sixth Period Teacher Assignments:
(11-140-100-101-105-08)

	Name	Position	Stipend
A	Collins, Aaron	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
B	Kirk, Joseph	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
C	Manoussakis, Lily	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
D	Mullin, Erica	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)
E	Rifkin, Claudia	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

7. 2021/2022 Seventh Period Assignment

Approve to revise the following High School Seventh Period Teacher Assignment: (11-140-100-101-105-08)

	Name	Position	Stipend
A	Paparo, Lisa	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

8. 2021/2022 Volunteer

Approve the following 2021/2022 High School Volunteer:

	Name	Activity/Sport
A	Hastie, Stephen	Assistant Boys' Basketball Coach

9. 2021/2022 Practicum Placements

Approve the following 2021/2022 Practicum Placements:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Charles, Nyah	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
B	Rowan	Clauson, Katherine	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
C	Rowan	Friddell, Hope	Doheny, Michael	High School	2/4/2022- 3/4/2022 4 days (10 hours)
D	Rowan	Gereaghty, Ashley	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
E	Rowan	Herquet, Madeleine	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
F	Rowan	Kurbansade, Austin	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)
G	Rowan	Wilson, Robert	Doheny, Michael	High School	3/11/2022- 4/8/2022 4 days (10 hours)

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.
 Exceptions: _____
 Roll Call:
 _____ Mr. Blake
 _____ Ms. Dredden
 _____ Ms. Martin
 _____ Ms. Moore
 _____ Ms. Nieves
 _____ Mr. Shaw
 _____ Ms. Thomas
 _____ Ms. Peterson
 _____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between December 17, 2021 and January 6, 2022.

Received	Requested by	Document Requested	Approved	Denied
1	Rhea Mae Lumanog Deltak	If available, please include any awarded contract documents and bid tabulation/results. Project Name: Lease for GPS Fleet Tracking and Management Services Bid Number: 2021-19 Due Date: 6/22/2021 Contract Number: Awarded Vendor Name: Awarded Vendor Address: Awarded Vendor Phone: Award Amount: Award Date: Start Date: End Date: Contract Terms: Contract Document:	✓	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 12, 2022 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____