

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Addendum – Wednesday, January 12, 2022**

**I. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	J.M.	Maternity	3/21/2022 5/1/2022	4/30/2022 6/30/2022	Paid Unpaid
B	C.N.	Maternity *Revised Dates	1/1/2022 1/16/2022	1/15/2022 4/6/2022	Paid Unpaid
C	A.P.	Paternity	1/18/2022 1/25/2022	1/24/2022 2/7/2022	Paid Unpaid

2. 2021/2022 Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers

Approve the following employees to work as Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers for the 2021/2022 Fall/Winter Athletic season, on an as needed basis, per game rate as listed:

(11-402-100-100-402-07 & 11-402-100-100-402-08)

<b>Fall/ Winter Seasons</b>	
<b>Position</b>	<b>Per Game</b>
Announcer	\$55.00
Ticket Seller	\$55.00
Ticket Collector	\$50.00
Clock Operator	\$50.00
Bookkeeper	\$50.00

	<b>Name</b>	<b>Location</b>
A	Custis, Curtis	High/Middle School
B	Collins, Aaron	High/Middle School
C	Gambrell, Yalonda	High/Middle School
D	Jones, Vince	High/Middle School
E	Paparo, Lisa	High/Middle School
F	Scott, Kenneth	High/Middle School

3. 2021/2022 Club/Activity Advisor

Approve to rescind the following 2021/2022 High School Club/Activity Advisor, effective December 31, 2021: (11-401-100-330-401-08)

	<b>Advisor</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
A	Woods, Ciana	Percussion and Drill Instructor	\$8,169.00	3

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4. 2021/2022 Sixth Period Assignments

Approve to revise the following High School Sixth Period Teacher Assignment:  
(11-140-100-101-105-08)

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>
A	Boandl, Karen	Freshman Seminar 12/13/2021- 2/17/2022	\$8,489.00 (pro-rated)

5. School Based Youth Program – High School and Middle School 2021/2022

Approve the following employees to be charged to the State Allocations of the School Based Youth Program Grant – High School and Middle School for the 2021/2022 School year as follow:

**High School**

<b>Name</b>	<b>Job Title</b>	<b>Total Salary</b>	<b>State % of Salary</b>	<b>Amount Charged to State</b>	<b>Account Charged</b>
Perez-Hernandez, Jessica	Mental Health Provider	\$48,500.00 (Prorated)	100%	\$48,500.00 0 (Prorated)	20-297-200-110
Shaw, Alyssa	Secretary	\$30,000.00 (Prorated)	50%	\$15,000.00 0 (Prorated)	20-297-200-105

**Middle School**

<b>Name</b>	<b>Job Title</b>	<b>Total Salary</b>	<b>State % of Salary</b>	<b>Amount Charged to State</b>	<b>Account Charged</b>
Shaw, Alyssa	Secretary	\$30,000.00 0 (Prorated)	50%	\$15,000.00 (Prorated)	20-298-200-105

6. Preschool Grant 2021/2022

Approve the following employee to be charged to the Preschool Grant for the 2021/2022 School year, effective January 1, 2022:

<b>Name</b>	<b>Job Title</b>	<b>Total Salary</b>	<b>% of Salary</b>	<b>Amount to be Charged</b>	<b>Account Charged</b>
Leto, Gianna	PK Teacher – School 4	\$57,370.00 (Prorated)	100%	\$57,370.00 (Prorated)	20-218-100-100

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<b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$398,810.62 as per the attached exhibit.

2. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

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<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves Julie Peterson Kelly Thomas	Somerset County SBA Virtual Meeting – The Board Role in Curriculum	January 20, 2022	NC
Rebecca Nieves Julie Peterson Cheryl Pitts Kelly Thomas	Salem/Cumberland SBA Virtual Meeting – Diversity/Equity/Inclusion	January 24, 2022	NC
Rebecca Nieves	Bergen County SBA Virtual Meeting – Board/CSA Relations; New Board Member	January 31, 2022	NC
Rebecca Nieves Julie Peterson	Camden/Gloucester SBA Virtual Meeting – ESSER Funds	February 16, 2022	NC
Cynthia Moore	Governance II: Finance – Live Virtual Training	February 16, 2022	NC
Rebecca Nieves	New Board Member Orientation – Governance I: Live Virtual	May 9, 16, & 23, 2022	NC

3. Additional or Compensatory Special Education and Related Services (ACSERS) – Approval to Apply

Approve to apply for the Additional or Compensatory Special Education and Related Services (ACSERS) for Students with Disabilities who are 21 as of July 1, 2021. The grant amount is to be determined based on 50% all costs incurred for the education of children who meet the application requirements during the 2021-2022 school year.

4. New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Education (NJDOE) – Approval to Apply

Approve to apply for the New Jersey Schools Development Authority (NJSDA) and New Jersey Department of Education (NJDOE) funding for Emergent and Capital Maintenance Needs in the amount of \$111,022.00.

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5. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Tracy Harper to transport her child at a rate of \$90.00/day in accordance with the terms as follows:

November 9, 2021 – November 19, 2021

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance.

6. Approve Change Order #2 – Replacement of Walk-in Refrigerators/Freezers at the Winslow Township Middle and High Schools

Approve change order #2 in the amount of \$2,262.59 to Levy Construction Company, to remove the existing fire suppression heads, drain the system and install new heads and the system restored to a fully functional suppression system. This work is an addition to the General Construction contract.

Original Contract Amount:	\$285,300.00
Net change by previously authorized	
Change orders:	3,886.26
Change order No. 1	<u>2,262.59</u>
New Contract Sum	<u>\$291,448.85</u>
Percent of Change:	2.16%
Total Payments to Date:	\$113,069.08

Services are to be charged to 60-910-310-730, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/Board Secretary Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts